

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
APRIL 20, 2022
AGENDA**

REGULAR MEETING – 1:00 P.M.

Western Nebraska Community College
Scottsbluff Campus
Coral E. Richards Boardroom
1601 East 27th Street, Scottsbluff, Nebraska

Zoom Link: <https://wncc.zoom.us/j/94525881372>

Meeting Information: <http://go.wncc.edu/BoardofGovernors>

MISSION STATEMENT

*“WNCC assures learning opportunities for all – enriching lives,
invigorating communities, creating futures”*

PROPOSED AGENDA

A. Call to Order

B. Roll Call

C. Community Comments

D. Board Chairperson Comments

1. Copy of Nebraska Open Meetings Act available at back of room

E. Consent Calendar

1. Review Contents of Consent Calendar
 - a. Agenda
 - b. Excuse Absent Board Member(s)
 - c. Minutes
 - i. Regular Meeting, March 16, 2022
2. Claims:
 - a. WCCA Unrestricted Fund - \$2,322,639.85
 - b. WCCA Restricted Fund - \$30,159.79
 - c. WCCA Federal Fund - \$6,561.70
 - d. WCCA Agency Fund - \$10,921.76
 - e. WCCA Loan Fund - 0 -
 - f. WCCA Plant Fund - \$4,657.00
 - g. WCCA Auxiliary Fund - \$88,900.92
3. City Planning Commission Reports
4. **Approval** of Consent Calendar
5. Consideration of Items Extracted from Consent Calendar

F. Board Member Mileage and/or Expense Reimbursement

Approval of Board Member Mileage and/or Expense Reimbursement (March)

1. Dr. Margaret Crouse \$110.88
Mr. Allan Kreman - \$85.12
2. Mr. R. J. Savely, Jr. - \$100.80
Mr. Richard Stickney - \$103.04

G. Bid Consent Calendar

1. Review of Bid Consent Calendar
 - a. B-Pod Renovation/Furniture Quotes
 - b. WNCC Grounds Maintenance
2. **Approval** of Bid Consent Calendar
3. Consideration of Items Extracted from Bid Consent Calendar

H. Personnel Consent Calendar

1. Review Contents of Personnel Consent Calendar
 - a. Resignation(s):
 - i. Mr. Joshua Vesper, Facilities Operations Assistant Director, Administrative Services Department, Scottsbluff Campus
Effective, April 15, 2022
 - ii. Ms. Brynn Elliott, Assistant Dean of Students, Student Services Department, Scottsbluff Campus
Effective, April 21, 2022
 - iii. Ms. Janet Craven, TRIO Student Support Services Assistant Director, TRIO Program, Scottsbluff Campus,
Effective, May 31, 2022
 - b. Appointment(s)
 - i. Ms. Jennifer Araujo, Institutional Research Technician, Scottsbluff Campus
Effective, April 4, 2022
 - ii. Mr. Sean Clymer, Facilities Operations Director, Scottsbluff Campus
Effective, April 11, 2022
 - iii. Ms. Jeannette Johnson, Honorary Status of Professor Emeritus
 - iv. Mr. Gustavo Seminario, Honorary Status of Professor Emeritus
2. **Approval** of Personnel Consent Calendar
3. Consideration of Items Extracted from Personnel Consent Calendar

I. WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS

1. **Approval** of Request for Sale and Use of Alcohol Beverages at a College Sponsored Event
 - a. Instrumental Music - Jump, Jive, Swing
May 8, 2022, Scottsbluff
2. **Approval** of 2022-2023 Non-Faculty Employee Compensation
3. **Reports and Recommendations from the Student Success Committee**
 - a. First Read: BP-610 Academic Calendar Board Policy
 - b. Info Only: AP-610 Academic Calendar Administrative Procedure
4. **Reports and Recommendations from the Board Higher Learning Commission Committee**
2022 HLC Annual Conference Overview (Packard and Reichert)

J. Institutional Reports

1. Faculty Report – Mr. Brian Croft, Ms. Amy Winters
2. Nebraska Community College Association – Dr. Margaret Crouse, Dr. Thomas Perkins
3. Western Nebraska Community College Foundation – Ms. Karen Anderson
4. Student Report – Ms. Benedict Nsenga Manvuwa

K. President Comments

L. Board Member Comments

M. Upcoming Meetings and Events

1. Instrumental Music - Spring Band Concert
April 24, 2022, Scottsbluff Campus
2. Performing Arts (student directed one-act plays)
Titles: *Waiting for John*, *Death of a Gerbil*, *Sure Thing*, and *Shadowland*
April 29, 2022 at 7:30 p.m. - May 1, 2022 at 2:00 p.m.
Scottsbluff Campus Theater
3. AACC Annual Conference
April 30 – May 3, 2022, New York, NY
4. NCCA Second Quarter Meeting
May 2, 2022, Lincoln, NE
5. Instrumental Music Honors Recital
May 7, 2022, Scottsbluff Campus
6. Instrumental Music - Jump, Jive, and Swing
May 8, 2022, Hampton Inn, Scottsbluff, NE
7. GED Graduation
May 14, 2022, 10:00 a.m.
Theater, Scottsbluff Campus

8. Nurse Pinning Ceremony
May 14, 2022, 1:00 p.m.
Theater, Scottsbluff Campus
9. 2022 Commencement
May 14, 2022, 4:00 p.m., Scottsbluff Campus
10. NCCA Third Quarter Meeting
August 1, 2022, Lincoln, NE
11. NCCA Fourth Quarter Meeting
November 6 - 7, 2022, Central Community College

N. Next Regular Meeting: Wednesday, May 18, 2022, 1:00 p.m., Coral E. Richards Boardroom, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, NE

O. Adjournment

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS**

**REGULAR MEETING MINUTES
MARCH 16, 2022**

The Western Community College Area Board of Governors held a Regular Board meeting at 1:01 p.m. on Wednesday, March 16, 2022 in the Coral E. Richards Boardroom, at Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Wednesday, March 9, 2022.

A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

AREA BOARD

Karen S. Anderson, Vice Chairperson.....Present
Margaret R. CrousePresent
Linda A. Guzman-Gonzales.....Present
F. Lynne Klemke, Chairperson (via Zoom)Present
Allan D. KremanPresent
Kimberly A. Marcy (via Zoom)Present
William M. Packard.....Present
M. Thomas Perkins.....Present
Coral E. RichardsPresent
R. J. Savely, Jr.Present
Richard G. StickneyPresent

QUORUM

Chair Klemke declared a quorum was present for the transaction of business.

COMMUNITY COMMENTS

Chair Klemke asked for comments from the community. Pursuant to Board Policy BP-101, Chair Klemke reminded community members who wish to make comments that each speaker will be limited to a five-minute presentation. There were no public comments.

BOARD CHAIRPERSON COMMENTS

Chair Klemke announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

CONSENT CALENDAR

Chair Klemke reviewed the contents of the Consent Calendar, which include the following items:

1. Review Contents of Consent Calendar
 - a. Agenda
 - b. Excuse Absent Board Member(s)
 - c. Minutes
 - i. Regular Meeting, February 16, 2022
2. Claims:
 - a. WCCA Unrestricted Fund - \$2,699,146.32
 - b. WCCA Restricted Fund - \$3,373.35
 - c. WCCA Federal Fund - \$4,781.32
 - d. WCCA Agency Fund - \$7,853.28
 - e. WCCA Loan Fund - 0 -
 - f. WCCA Plant Fund - \$49,661.53
 - g. WCCA Auxiliary Fund - \$133,072.99

3. City Planning Commission Reports
 - a. Village of Potter
 - b. City of Chadron
4. **Approval** of Consent Calendar

CONSENT CALENDAR

Approval

Chair Klemke inquired if there were any items on the Consent Calendar which any Board member wished to have extracted for separate consideration. There were no extractions.

CONSENT CALENDAR

Consider Item(s) Extracted

Ms. Guzman-Gonzales MOVED to approve the consent calendar as presented. SECONDED by Mr. Savely. The vote was, Yes: Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Savely, Stickney, Klemke. No: None. Abstain: None. Absent: None. Motion carried.

Board Member Mileage and/or Expense Reimbursement

Approval of Board Member Mileage and/or Expense Reimbursement

Ms. Anderson MOVED to approve the following travel expenses: Ms. Lynne Klemke for \$181.44 and Mr. Allan Kreman for \$44.80. SECONDED by Ms. Guzman-Gonzales. The vote was, Yes: Crouse, Guzman-Gonzales, Marcy, Packard, Perkins, Richards, Savely, Stickney, Anderson. No: None. Abstain: Klemke, Kreman. Absent: None. Motion carried.

Board Member Mileage and/or Expense Reimbursement

Approval of Board Member Mileage and/or Expense Reimbursement

Ms. Richards MOVED to approve the following travel expenses: Mr. R. J. Savely for \$206.08 and Mr. Richard Stickney for \$118.72. SECONDED by Ms. Anderson. The vote was, Yes: Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Anderson, Crouse, Klemke. No: None. Abstain: Savely, Stickney. Absent: None. Motion carried.

Bid Consent Calendar

Review of Bid Consent Calendar

- a. 22-EQ-10 Network Switches and Wireless Access Points
- b. 22-EQ-11 PC Replacement
- c. 5002-077-21 Welding Lab Expansion

Approval of Bid Consent Calendar

Consideration of Items Extracted from Bid Consent Calendar

No items were extracted from the Bid Consent Calendar.

In response to an inquiry, Ms. Koski explained that the Welding Lab Expansion bid is primarily mechanical work and shifting some of the equipment that is already in use. The space will be rearranged to accommodate additional welding booths.

Ms. Anderson MOVED to approve the Bid Consent Calendar as presented. SECONDED by Mr. Savely. The vote was, Yes: Kreman, Marcy, Packard, Perkins, Richards, Savely, Stickney, Anderson, Crouse, Guzman-Gonzales, Klemke. No: None. Abstain: None. Absent: None. Motion carried.

Personnel Consent Calendar

Review Contents of Personnel Consent Calendar

Resignation(s):

- a. Ms. Amy L. Wisniewski, English Instructor, Academic Enrichment, Language & Fine Arts Division, Effective, August 31, 2022
- b. Ms. Erin R. Huddleston, Student Services Coordinator, Sidney Campus, Effective, August 1, 2022
- c. Ms. Molly A. Bonuchi, Residence Life Director, Scottsbluff Campus, Effective, May 3, 2022
- d. Mr. Mark Davis, Information Security Specialist, Scottsbluff Campus, Effective, March 18, 2022

Appointment(s)

- a. Mr. David Nash, Honorary Status of Professor Emeritus

Approval of Personnel Consent Calendar

Dr. Perkins MOVED to approve the Personnel Consent Calendar as presented. SECONDED by Mr. Stickney. The vote was, Yes: Marcy, Packard, Perkins, Richards, Savely, Stickney, Anderson, Crouse, Guzman-Gonzales, Kreman, Klemke. No: None. Abstain: None. Absent: None. Motion carried.

Consideration of Items Extracted from Personnel Consent Calendar

No items were extracted from the Personnel Consent Calendar.

WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS

Approval of Request for Sale and Use of Alcohol Beverages at a College Sponsored Event

Vocal Music Spring Gala, "Songs of the Sea and Shore"

April 1, 2022 at 6:30 p.m. and April 2, 2022 at 6:30 p.m., Gering Civic Center

The College contracts with outside venues for the sale of alcohol beverages. People have the option to have a drink, but this is a cash bar so none of the cost is included in the price of the tickets, the revenue goes to the venue.

Ms. Anderson MOVED to approve the request for sale and use of alcohol beverages at the vocal music spring Gala scheduled April 1 and 2, 2022 at the Gering Civic Center. SECONDED by Ms. Guzman-Gonzales. The vote was, Yes: Richards, Stickney, Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Klemke. No: Savely. Abstain: Packard, Perkins. Absent: None. Motion carried.

INSTITUTIONAL REPORTS

Higher Learning Commission Update – Dr. Grant Wilson, Ms. Kimberly Reichert

Dr. Wilson invited Ms. Reichert to share information about the individual program accreditations. Ms. Reichert reported that in addition to the institutional report, specific programs require accreditation. This information is being presented to keep the Board apprised of programs due to be re-accredited and to confirm that they are kept current and that site visits are happening.

Ms. Reichert reported that regarding HLC accreditation, the process that will be followed for 2024 will be an update to the assurance argument that was written in 2020. Embedded within that report will be two areas of focus. As requested by the Higher Learning Commission, one area focuses on assessment and the second on persistence and completion.

Meetings with staff and faculty have been scheduled to gauge where we are and start to think about how to continue to move forward with all of the work that has been done. Especially, how to continue to move forward with excellence in service to our students.

Ms. Reichert stated that the reason for sharing this information is from a conversation with HLC liaison Dr. Bordenkircher when he was at WNCC in October. Dr. Bordenkircher had commented that because HLC monitors program accreditations, we should pay close attention to those accreditations as well. When there are difficulties with the accreditations, it is a reflection on the College; and therefore, our own accreditation. All of the work that was put into 2020, the faculty that are leading the programs are doing this as well. Their own program accreditation reports are just as long as the evidence we have submitted and the information they are required to provide is just as significant. Ms. Reichert confirmed that overall, program accreditations are in good shape.

Chair Klemke thanked Ms. Reichert for her report and added that continuous improvement means just that, it is constant and ongoing every day. Ms. Klemke thanked everyone for their hard work.

Student Report – Ms. Benedict Nsenga Manvuwa

Ms. Manvuwa shared student concerns about surveillance cameras in the theater hallway around the dressing rooms. Ms. Koski commented that she is aware of this issue and Mr. Vesper is planning to meet with the students to address their concerns.

Ms. Nsenga Manvuwa expressed appreciation for the donations to the food pantry and the students who represented WNCC at the PTK conference in Kansas.

Updates to the Student Support Services (SSS) constitution should be complete by the end of the semester. These updates will help ensure compliance with Federal law.

A student representative will work with the Assistant Dean of Student Services, Sidney Student Services Coordinator and Alliance representative regarding club allocation for the spring semester.

"Don't let the pressure get to you" was an activity scheduled for students during spring break. The Council is looking at scheduling a magician April 12th.

Ms. Nsenga Manvuwa thanked the students for their service on the various college committees.

Faculty Report – Mr. Brian Croft, Ms. Amy Winters

Mr. Croft reiterated that the change to the Higher Learning Commission accreditation process is much improved. The 2020 review required a lot of work, so we should be better prepared this time.

Some faculty members are responsible for program accreditation in addition to teaching and working with students, so it is good to hear the positive comments that have been shared.

Regarding Shared Governance committees, the faculty body is aware that the number of participants needs to increase. Work continues to ensure that shared governance at the College is not just shared in name and it is important that everyone is involved.

Enrollment numbers are slightly up. At this time, WNCC has done well compared to most institutions, so hopefully that positive trend will continue.

Faculty Report (cont.)

Ms. Winters reported that recently, several individuals met at Chadron State College to discuss partnerships.

A group attended the PTK Regional Conference and member Felix Vasquez was voted number one in the region and Lambda Pi Chapter was voted number two. Two Scottsbluff students were named to the All Nebraska PTK Academic Team along with one Sidney student. Those names should be released soon and the students will be recognized in Lincoln next month at the PTK-All Nebraska Team Recognition Ceremony. Ms. Winters shared she is excited to announce that she was named PTK Associate Regional Coordinator for Nebraska.

Nebraska Community College Association – Dr. Margaret Crouse, Dr. Thomas Perkins

Dr. Crouse reported that the group has not met for a while, so there is not a lot to report. She commented that Ms. Wittstruck, NCCA Executive director forwards Legislative information to the community college presidents and she appreciates that President Marrin shares that information with the Board.

Association of Community College Trustees – Dr. Thomas Perkins

Dr. Perkins shared that he recently resigned from his role with ACCT. Chair Klemke thanked Dr. Perkins for his many years of commitment to education and the community colleges.

Western Nebraska Community College Foundation – Ms. Karen Anderson

Ms. Anderson shared a reminder from Ms. Reisig that the Foundation's 50th Anniversary celebration is scheduled March 24, 2022 at the Gering Civic Center. Tickets can be purchased from any WNCC Foundation Board member or online by contacting the Foundation office.

President Comments

Mr. Marrin expressed gratitude for staff and Board member attendance at the luncheon today. It appeared that everyone enjoyed the time spent visiting and of course the food was amazing.

President Marrin reported that the Listening Sessions have been well attended with positive input from community members. Board members Mr. Kreman and Mr. Stickney attended the sessions scheduled for Morrill and Box Butte counties. They reiterated that attendance at both sessions was good and it was evident that participants are committed to their communities and support WNCC. The listening sessions are informative and the input at the sessions is appreciated.

Mr. Marrin added that emerging trends from the listening sessions have been compiled into a report by Ms. Reichert. Discussion continues regarding what is being heard at the sessions and how concerns will be addressed. This information will eventually become part of the strategic plan.

Mr. Marrin mentioned that he will share a President's Report on a monthly basis. This report will follow the monthly College Council meeting and will contain information that is relevant to faculty, staff and the Board.

Board Comments

Chair Klemke thanked President Marrin for arranging the lunch with staff today, and commented that she is sorry she could not attend.

Chair Klemke commended President Marrin on his comprehensive monthly report. The initial edition is impressive and again, another method of communicating.

Ms. Guzman-Gonzales expressed thanks to the staff for joining Board members at lunch today. She truly enjoyed the time to visit and it was very nice to see everyone gathered together.

Ms. Guzman-Gonzales added that she wishes the lady Cougars the best of luck today, we hope they do well.

Ms. Anderson reported that she attended the John Cook presentation. He was an impressive speaker and it was nice to see a full theater. The event was well planned and well received.

Mr. Stickney thanked Dr. Perkins for his years of service with ACCT. Dr. Perkins served on numerous committees and was a true advocate of education and the community colleges. He did his best to put Western on the map nationally.

Upcoming Meetings and Events

1. 2022 Governance Leadership Institute
March 23-25, 2022, Philadelphia, PA
2. Vocal Music Spring Gala, Songs of the Sea and Shore
April 1, 2022 at 6:30 p.m. and April 2, 2022 at 6:30 p.m., Gering Civic Center
3. Spring Band Concert
April 24, 2022, Scottsbluff Campus
4. Instrumental Music Honors Recital
May 7, 2022, Scottsbluff Campus
5. Instrumental Music Jump, Jive, and Swing
May 8, 2022, Scottsbluff, NE
6. 2022 HLC Annual Conference
April 1-5, 2022, Chicago, IL
7. PTK-All Nebraska Team Recognition Ceremony
April 13, 2022, Embassy Suites Hotel, Lincoln, NE
8. AACC Annual Conference
April 30 – May 3, 2022, New York, NY
9. NCCA Second Quarter Meeting
May 2, 2022, Lincoln, NE
10. GED Graduation
May 14, 2022, 10:00 a.m., Theater, Scottsbluff Campus
11. Nurse Pinning Ceremony
May 14, 2022, 1:00 p.m., Theater, Scottsbluff Campus
12. 2022 Commencement
May 14, 2022, 4:00 p.m., Scottsbluff Campus
13. NCCA Third Quarter Meeting
August 1, 2022, Lincoln, NE
14. NCCA Fourth Quarter Meeting
November 6 - 7, 2022, Central Community College

Next Regular Meeting: Wednesday, April 20, 2022, 1:00 p.m., Coral E. Richards Boardroom, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, NE

Adjournment

The meeting was adjourned by unanimous consent at 1:51 p.m.

F. Lynne Klemke, Chairperson

Susan L. Verbeck, Secretary

**WESTERN NEBRASKA COMMUNITY COLLEGE
MONTHLY DOCKET
March 2022**

Cost Center Description	Vendor	Amount	Description
Institutional Expense	CASH-PLATTE VALLEY BANK	147,141.35	Mar 15th sm/hr payrolls
Institutional Expense	CASH-PLATTE VALLEY BANK	478,281.28	Mar 21st mo payroll
Institutional Expense	CASH-PLATTE VALLEY BANK	140,074.42	Mar 30th sm/hr payrolls
Net Payroll Total		765,497.05	
Institutional Expense	FICA/FEDERAL TAX PAYABLE	39,486.26	Mar 15th sm/hr payrolls
Institutional Expense	FICA/FEDERAL TAX PAYABLE	186,024.77	Mar 21st mo payroll
Institutional Expense	FICA/FEDERAL TAX PAYABLE	38,060.70	Mar 30th sm/hr payrolls
FICA/Federal Tax Payable Total		263,571.73	
Institutional Expense	TIAA/CREF SRA & 457B	18,921.13	Mar 15th sm/hr payrolls
Institutional Expense	TIAA/CREF SRA & 457B	151,630.43	Mar 21st mo payroll
Institutional Expense	TIAA/CREF SRA & 457B	19,169.59	Mar 30th sm/hr payrolls
TIAA/CREF SRA & 457B Total		189,721.15	
Institutional Expense	REGIONAL CARE	15,473.91	Mar FSA Claims
Regional Care Payable Total		15,473.91	
Institutional Liability	NE DEPT OF REVENUE	41,142.76	Feb state income tax w/h
Institutional Liability	MT DEPT OF REVENUE	423.25	Feb state income tax w/h
State Withholding Payable Total		41,566.01	
Institutional Liability	NE UNCLAIMED PROPERTY	10,573.58	Unclaimed property remittance
Escheatment Payable Total		10,573.58	
Accounts Receivable - Student Total		93,694.88	
Institutional Expense	VISA	47,219.73	Card Ending 7002
Institutional Expense	BANK OF MONTREAL	96.78	Purchase Cards
Institutional Expense	CAPITAL ONE/WALMART	5,038.33	Supplies
Institutional Expense	STAPLES	2,519.90	Supplies
Clearing - CC / P-Card Total		54,874.74	
Institutional Expense	BLUE CROSS BLUE SHIELD NEBRASKA	170,975.21	Group 202310,202311 Feb
Institutional Expense	BLUE CROSS BLUE SHIELD NEBRASKA	169,202.48	Group 202310,202311 Prm
Health Insurance Payable Total		340,177.69	
Institutional Expense	DEARBORN NATIONAL LIFE INSURANCE	6,004.08	Group M000900014 Feb Prm
Institutional Expense	DEARBORN NATIONAL LIFE INSURANCE	6,008.28	Group M000900014 Prm
Life Insurance Payable Total		12,012.36	
Institutional Liability	EQUITABLE LIFE INSURANCE AMERICA	4,153.36	Mar 2022 Premium
Long Term Disability Payable Total		4,153.36	
Institutional Liability	LIFESECURE INSURANCE	1,258.27	Group 00932V Mar 22 Prm
Long Term Care Insurance Pay Total		1,258.27	
Institutional Liability	WNCC - FOUNDATION	1,202.00	March 2022 Contributions
Foundation / Endowment Payable Total		1,202.00	

Cost Center Description	Vendor	Amount	Description
Institutional Expense	AMERICAN FAMILY LIFE ASSURANCE	4,130.32	#AZW31 02-22 Cat Prm
Institutional Expense	AMERICAN FAMILY LIFE ASSURANCE	4,130.30	#AZW31 Mar 22 Cat Prm
	Supplemental Health Payable Total	8,260.62	
Institutional Liability	VISION SERVICE PLAN	3,221.43	#300093250001 Mar 2022
	Vision Care Payable Total	3,221.43	
Institutional Liability	UNITED WAY SCOTTSBLUFF GERING	279.00	February 22 Contributions
Institutional Liability	UNITED WAY SCOTTSBLUFF GERING	254.50	March 2022 Contributions
	United Way Deductions Total	533.50	
Institutional Liability	YMCA SCOTTSBLUFF, NE	541.00	February 22 Contributions
Institutional Liability	YMCA SCOTTSBLUFF, NE	570.00	March 2022 Contributions
	YMCA Deductions Total	1,111.00	
	Family Support Payable Total	2,080.00	
	Misc Payroll Deductions Total	1,415.77	
Assessment	FORTNEY PATRICK	81.74	LTD Refund/Sept, Oct 2021
Computer Services	ANDERSON RYAN T	3.73	LTD Refund/Sept, Oct 2021
Library Learning Commons	EVANS MARGARET ANN	1.46	LTD Refund/Sept, Oct 2021
Student Life & Engagement	WESCOAT MEGAN S	4.92	LTD Refund/Sept, Oct 2021
VP of Enrollment & Marketing	KELLER JAMIE L	5.23	LTD Refund/Sept, Oct 2021
Military & Vet Affairs-NonTrio	WOLF CHRISTINE MARIE	1.79	LTD Refund/Sept, Oct 2021
Residence Life Coordinator	GILBERT NICHOLAS J	1.94	LTD Refund/Sept, Oct 2021
Scottsbluff Building & Grounds	GENTRY JOSEPH D	3.48	LTD Refund/Sept, Oct 2021
Scottsbluff Building & Grounds	GONZALES JOSE G	3.07	LTD Refund/Sept, Oct 2021
Scottsbluff Building & Grounds	HERNANDEZ DICK R	3.07	LTD Refund/Sept, Oct 2021
Sidney Campus	EVANS MARGARET ANN	1.46	LTD Refund/Sept, Oct 2021
	Health Insurance Total	111.89	
Accounting Services	STATE OF AZ UNEMPLOYMENT TAX	70.00	Late filing fees
Accounting Services	PAYPAL MANAGER	2,139.35	Credit card fees
Accounting Services	NELNET	772.93	Nelnet fees
	Administrative Costs Total	2,982.28	
Institutional Expense	FEDERAL EXPRESS	25.90	#6200-9241-0
Institutional Expense	FEDERAL EXPRESS	26.79	#6200-9241-0
Institutional Expense	QUADIENT FINANCE USA, NEOFUNDS, TOTALFUNDS	2,000.00	#7900044080259322
Institutional Expense	UNITED PARCEL SERVICE	120.83	Shipper #636384
Institutional Expense	FEDERAL EXPRESS	24.66	#6200-9241-0
	Postage Total	2,198.18	
Marketing & Public Relations	MOCO RENOVO LLC, BRIDGEPORT NEWS-BLADE	71.25	Advertising
Marketing & Public Relations	LAMAR COMPANIES	1,195.00	Advertising
Marketing & Public Relations	ALLIANCE PUBLISHING COMPANY, INC.	522.60	Advertising
Marketing & Public Relations	RAPID CITY JOURNAL	72.50	Chadron Record Ad
Marketing & Public Relations	TWIN CITY LEGION BASEBALL	500.00	Banner Sponsorship
Marketing & Public Relations	ALLIANCE PUBLIC SCHOOLS FOUNDATION	500.00	Foundation Sponsorship
Marketing & Public Relations	ALLIANCE PUBLIC SCHOOLS	100.00	Alliance After Prom 04-23
Sidney Campus	CHEYENNE COUNTY CHAMBER COMMERCE	160.00	Sports Calendar Ad
Institutional Expense	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR	83.45	#1048313
	Advertising Total	3,204.80	
Community Education - Scb	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR	675.00	#1042893/Advertising

Cost Center Description	Vendor	Amount	Description
VP of Human Resources	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR	1,896.00	#1045613/Advertising
Marketing & Public Relations	BROOKE SAMUELSON	12,500.00	Western Magazine
Institutional Expense	CAPITAL BUSINESS SYSTEMS, INC.	4,942.94	#107-1204725-000
Institutional Expense	PRINT BROKER	965.93	Business Cards
Area	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR	13.47	#1048209/Advertising
Foundation Office Operations	PRINT BROKER	531.01	Souvenir Sticky Notes
Publishing & Printing Total		21,524.35	
ABE Regular	NORTHWEST NEBRASKA COMMUNITY ACTION PART	80.00	Internet/Phone Oct 2020
ABE Regular	NORTHWEST NEBRASKA COMMUNITY ACTION PART	80.00	Internet/Phone May 2021
ABE Regular	NORTHWEST NEBRASKA COMMUNITY ACTION PART	80.00	Internet/Phone June 2021
ABE Regular	NORTHWEST NEBRASKA COMMUNITY ACTION PART	80.00	Feb Internet/Phone
ABE Regular	NORTHWEST NEBRASKA COMMUNITY ACTION PART	80.00	Internet/Phone Aug 2020
ABE Regular	NORTHWEST NEBRASKA COMMUNITY ACTION PART	80.00	Internet/Phone Sep 2020
Institutional Expense	CENTURYLINK	703.02	#313451899
Institutional Expense	CENTURYLINK	60.91	#313682185
Institutional Expense	CENTURYLINK	36.04	#314222875
Institutional Expense	CENTURYLINK	1,104.36	#320007592
Institutional Expense	CENTURYLINK	5.56	#320276265
Institutional Expense	ALLO COMMUNICATIONS LLC	1,097.75	#12376
Institutional Expense	CENTURYLINK	53.98	#3082540298022
Institutional Expense	CENTURYLINK	161.53	#3082541018019
Institutional Expense	CENTURYLINK	240.17	#3082541028211
Institutional Expense	CENTURYLINK	126.68	#3082542132039
Institutional Expense	VERIZON WIRELESS	636.72	#483208547-00001
Institutional Expense	CENTURYLINK	703.02	#313451899
Institutional Expense	CENTURYLINK	60.91	#313682185
Institutional Expense	CENTURYLINK	36.04	#314222875
Institutional Expense	CENTURYLINK	5.28	#320276265
Institutional Expense	CENTURYLINK	1,109.48	#320007592
Telephone Total		6,621.45	
Institutional Expense	CHARTER COMMUNICATIONS HOLDINGS LLC	140.73	#8356151000178073
Institutional Expense	NEBRASKALINK HOLDINGS LLC, OPTK NETWORKS	514.72	Ethernet EVPL
Institutional Expense	CENTURYLINK	855.60	#308F360140143
Institutional Expense	CHARTER COMMUNICATIONS HOLDINGS LLC	117.98	#8356151000182935
Institutional Expense	DAS STATE ACCOUNTING - CENTRAL FINANCE	541.15	#5882832/Feb Internet
Data Connectivity T1 Total		2,170.18	
Academic Testing & Tutoring	COLLEGE READING LEARNING ASSOCIATION, CRLA	70.00	Membership/Tammie Kleich
Speech/Theatre	BRIGGS VIOLETTE	240.00	Reimburse/Theatre Program
Math & Engineering	NATIONAL COUNCIL INSTRUCTIONAL ADMINISTRATC	250.00	Rising Star Institute
Math & Engineering	SHIERS ANDREW	100.00	Reimburse/NATM Regis Fee
Community Education - Scb	WESTERN NEBRASKA HUMAN RESOURCE MANAGEM	90.00	Lori Stromberg/Regis
Financial Aid	NEASFAA, NE ASSOC STUDENT FA ADMINISTRATOR:	75.00	Margarita Gurrola
Financial Aid	NATIONAL ASSOC STUDENT FINANCIAL AID ADMIN	499.00	Membership Package
Marketing & Public Relations	NATIONAL COUNCIL FOR MARKETING PR	1,250.00	Registration
Marketing & Public Relations	NATIONAL COUNCIL FOR MARKETING PR	275.00	Preston Goehring/Virtual
Conference Registrations Total		2,849.00	
Men's Baseball	TWIN CITY LEGION BOOSTER CLUB,	1,500.00	West NE Field of Dreams
Women's Softball	TWIN CITY LEGION BOOSTER CLUB,	1,500.00	West NE Field of Dreams
Greens/Field Rental Total		3,000.00	
Autobody Technology	STURDEVANTS - ALLIANCE	55.00	Feb YADA Billing
Autobody Technology	STURDEVANTS - ALLIANCE	55.00	March YADA Billing
Library Learning Commons	EBSCO INFORMATION SERVICES	15,514.00	#CG60821-75/Ebsco Package
Library Learning Commons	CENGAGE LEARNING, ED2GO, EDUCATION TO GO	300.00	#162531/Hosting Fee
Library Learning Commons	NEWSBANK, INC.	7,399.00	#51115/Library Subscrip
Institutional Expense	WESTERN NEBRASKA HUMAN RESOURCE MANAGEM	120.00	Ault,Gion,Keener,Lutz

Cost Center Description	Vendor	Amount	Description
Institutional Expense	GLOBAL MUSIC RIGHTS LLC	500.00	GMR College License
Institutional Expense	CHAPPELL CHAMBER COMMERCE	200.00	Membership/Chamber Bucks
Institutional Expense	NATIONAL ASSOC STUDENT FINANCIAL AID ADMIN	937.00	Membership Package
Institutional Expense	REGIONAL CARE	405.00	Bill #54093 Mar Caf Plan
Memberships, Dues & Subs Total		25,485.00	
Residence Life Coordinator	BONUCHI MOLLY A	160.00	RA Meal Cash/Spring Break
Student Meals Total		160.00	
Colleague	ELLUCIAN LP	480.00	Maintenance Training
Faculty / Staff Development Total		480.00	
Institutional Expense	BEVERLY ACKERMAN, ACKERMAN CATERING	191.25	Community Luncheon
Institutional Expense	PEPSI COLA WESTERN NEBRASKA	91.20	#53081
Food Expense Total		282.45	
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	2,268.74	#6865022221
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	82.68	#6878423453
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	572.24	#9472444914
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	845.16	#9166854942
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	1,229.88	#7476882734
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	1,554.87	#9995945095
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	11,253.28	#6878423453
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	2,775.67	#6865022221
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	8,104.04	#6878423453
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	1,195.15	#9472444914
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	1,018.77	#9166854942
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	1,249.32	#7476882734
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	1,691.68	#9995945095
Sidney Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	1,782.73	#8832512625
Sidney Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	895.43	#5697650202
Sidney Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	2,528.79	#8832512625
Alliance Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	893.62	#7118708844
Alliance Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	2,452.32	#7118708844
Natural Gas Total		42,394.37	
Scottsbluff Building & Grounds	NEBRASKA PUBLIC POWER DISTRICT	8,128.30	#211010059113
Scottsbluff Building & Grounds	NEBRASKA PUBLIC POWER DISTRICT	24,023.35	#31101006502
Scottsbluff Building & Grounds	NEBRASKA PUBLIC POWER DISTRICT	7,483.96	#211010059113
Sidney Building & Grounds	SIDNEY, CITY	462.32	#39009001
Sidney Building & Grounds	SIDNEY, CITY	345.77	#390010001
Sidney Building & Grounds	SIDNEY, CITY	2,053.50	#38220001
Sidney Building & Grounds	WHEAT BELT PUBLIC POWER DISTRICT	994.79	#9652
Alliance Building & Grounds	ALLIANCE, CITY	248.37	#3204025101
Alliance Building & Grounds	ALLIANCE, CITY	(35.43)	#3204025101/Credit
Alliance Building & Grounds	ALLIANCE, CITY	143.15	#3204025200
Alliance Building & Grounds	ALLIANCE, CITY	(11.49)	#3204025200/Credit
Alliance Building & Grounds	ALLIANCE, CITY	233.90	#3204025101
Alliance Building & Grounds	ALLIANCE, CITY	143.38	#3204025200
Electricity Total		44,213.87	
Scottsbluff Building & Grounds	B H INVESTMENTS,	1,834.43	#130815
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	302.68	#025696201
Scottsbluff Building & Grounds	B H INVESTMENTS,	1,717.25	#130815
Sidney Building & Grounds	SIDNEY SOFT WATER, CULLIGAN	89.85	#1008411
Sidney Building & Grounds	SIDNEY SOFT WATER, CULLIGAN	29.95	#1034251
Sidney Building & Grounds	SIDNEY SOFT WATER, CULLIGAN	149.80	#1035631
Sidney Building & Grounds	SIDNEY, CITY	254.60	#39009001
Sidney Building & Grounds	SIDNEY, CITY	1,276.50	#390010001

Cost Center Description	Vendor	Amount	Description
Sidney Building & Grounds	SIDNEY, CITY	131.50	#390011001
Sidney Building & Grounds	SIDNEY, CITY	1,114.30	#38220001
Sidney Building & Grounds	SIDNEY, CITY	308.00	#36402001
Alliance Building & Grounds	ALLIANCE, CITY	115.13	#3204025101
Alliance Building & Grounds	ALLIANCE, CITY	14.92	#3204025200
Alliance Building & Grounds	PLOOSTER WATER, CULLIGAN WATER CONDITIONIN	9.50	#961587
Alliance Building & Grounds	ALLIANCE, CITY	115.13	#3204025101
Alliance Building & Grounds	ALLIANCE, CITY	14.92	#3204025200
Water & Sewer Total		7,478.46	
Outreach Coordinator	OUR LADY GUADALUPE CATHOLIC CHURCH	1,100.00	March 2022 Rent
Rent - Buildings Total		1,100.00	
Online Learning & Services	BLACKBOARD	300.00	#300152/Admin Cert
Licenses Total		300.00	
Information Tech Instruction	HEARTLAND BUSINESS SYSTEMS LLC	879.23	#6356141/FORTICO
Software License Fees Total		879.23	
Scottsbluff Building & Grounds	SNELL SERVICES	108.00	Replace Receptacle
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	135.71	Bulbs
Scottsbluff Building & Grounds	BORDER STATES INDUSTRIES	599.60	OSRA Eco Bulbs
Scottsbluff Building & Grounds	SNELL SERVICES	1,654.00	Repair Parking Lot Lights
Scottsbluff Building & Grounds	SNELL SERVICES	499.15	Run Cat5 Cable
Scottsbluff Building & Grounds	CARR TRUMBULL LUMBER	19.99	Batteries
Scottsbluff Building & Grounds	CARR TRUMBULL LUMBER	24.99	Batteries
Scottsbluff Building & Grounds	MENARD'S	45.99	Supplies
Scottsbluff Building & Grounds	SNELL SERVICES	1,767.00	Welding Receptacles
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	135.71	Lithonia 8Ft Strip Switch
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	61.39	Supplies
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	68.84	Ballasts
Scottsbluff Building & Grounds	MENARD'S	45.96	Supplies
Bldg Maintenance - Electrical Total		5,166.33	
Scottsbluff Building & Grounds	SNELL SERVICES	160.00	Unplug Filter D2
Scottsbluff Building & Grounds	AC ELECTRIC MOTOR SERVICE, LLC	2,124.53	Bearing Assmby/Pump Body
Scottsbluff Building & Grounds	JOHNSON CONTROLS	501.08	HVAC Boiler Repairs
Scottsbluff Building & Grounds	JOHNSON CONTROLS	501.08	D Pod RTU Repairs
Scottsbluff Building & Grounds	JOHNSON CONTROLS	497.64	C POD Fan Coil Repairs
Scottsbluff Building & Grounds	SNELL SERVICES	80.00	Service Call
Scottsbluff Building & Grounds	JOHNSON CONTROLS	209.00	Trouble Shooting HVAC
Scottsbluff Building & Grounds	DENNIS SUPPLY	82.30	HVAC Filters
Scottsbluff Building & Grounds	DENNIS SUPPLY	293.79	HVAC Filters
Scottsbluff Building & Grounds	JOHNSON CONTROLS	727.81	HVAC Transformer
Scottsbluff Building & Grounds	JOHNSON CONTROLS	345.72	RTU Service Call
Scottsbluff Building & Grounds	JOHNSON CONTROLS	345.72	Repair Air Compressor
Sidney Building & Grounds	BOMGAARS SUPPLY	4.29	#0530122
Sidney Building & Grounds	DAY NIGHT PLUMBING HEATING LLC	336.75	HVAC Repairs
Bldg Maintenance - HVAC Total		6,209.71	
Scottsbluff Building & Grounds	GLOBAL EQUIPMENT CO. ,	49.24	Drain Replacement Kit
Scottsbluff Building & Grounds	B H INVESTMENTS,	314.93	Cooler Repairs
Scottsbluff Building & Grounds	SCOTTSLUFF WINNELSON	38.02	PVC Parts
Scottsbluff Building & Grounds	INDEPENDENT PLUMBING HEATING	12.74	Plumbing Parts
Scottsbluff Building & Grounds	INDEPENDENT PLUMBING HEATING	7.84	Delta Cartridges
Scottsbluff Building & Grounds	MENARD'S	325.58	Supplies
Scottsbluff Building & Grounds	SNELL SERVICES	12,035.00	Install Urinals
Sidney Building & Grounds	DAY NIGHT PLUMBING HEATING LLC	47.24	Sloan Repair Kit
Alliance Building & Grounds	BOMGAARS SUPPLY	24.97	Supplies

Cost Center Description	Vendor	Amount	Description
Bldg Maintenance - Plumbing Total		12,855.56	
Scottsbluff Building & Grounds	MALM BRENNAN JAY	248.00	HeartStart AED Battery
Scottsbluff Building & Grounds	MALM BRENNAN JAY	337.00	AED Batteries/Smart Pads
Scottsbluff Building & Grounds	BENZEL'S PEST CONTROL	110.00	#20511 Pest Control
Scottsbluff Building & Grounds	MENARD'S	27.72	Trash Bags
Scottsbluff Building & Grounds	MENARD'S	129.99	Charger
Scottsbluff Building & Grounds	MENARD'S	11.98	Wedge Anchor
Scottsbluff Building & Grounds	DOOR CLOSER SERVICE LLC	902.48	Best Case Assemblies
Scottsbluff Building & Grounds	AMAZON CAPITAL SERVICES	279.96	Face Masks
Scottsbluff Building & Grounds	SNELL SERVICES	1,780.00	Ice Machine Maintenance
Scottsbluff Building & Grounds	BENZEL'S PEST CONTROL	110.00	Pest Control
Scottsbluff Building & Grounds	CARR TRUMBULL LUMBER	595.83	Armstrong Edge Tiles
Scottsbluff Building & Grounds	CARR TRUMBULL LUMBER	3.98	Jersey Dot Gloves
Scottsbluff Building & Grounds	DOOR CLOSER SERVICE LLC	20.00	Cut Keys
Scottsbluff Building & Grounds	DOOR CLOSER SERVICE LLC	60.00	Houdini Lubricant
Scottsbluff Building & Grounds	DOOR CLOSER SERVICE LLC	10.00	Cut Keys
Scottsbluff Building & Grounds	NMC EXCHANGE, LLC	627.20	Generator Repairs
Scottsbluff Building & Grounds	MENARD'S	9.89	Supplies
Scottsbluff Building & Grounds	THOMPSON GLASS	3,200.00	Door Tearout/Install New
Scottsbluff Building & Grounds	WASTE CONNECTIONS	44.64	#3045-8697
Scottsbluff Building & Grounds	MENARD'S	3.58	Supplies
Scottsbluff Building & Grounds	MENARD'S	2.44	Supplies
Scottsbluff Building & Grounds	SNELL SERVICES	1,490.50	Urinal Screen/Temp Wall
Scottsbluff Building & Grounds	PROTEX CENTRAL	298.30	Fire Suppression Inspect
Scottsbluff Building & Grounds	J&K MASONRY	2,800.00	Wall Patch PO 62173
Sidney Building & Grounds	MALM BRENNAN JAY	248.00	AED Batteries/Smart Pads
Sidney Building & Grounds	NT BUILDING SUPPLY RENTAL LLC, NATHANIEL TERP	104.00	Ceiling Tiles
Sidney Building & Grounds	SIDNEY, CITY	11.00	Municipal Waste
Sidney Building & Grounds	TRIPLE O'S BUILDING SUPPLY	6.00	Anchors
Alliance Building & Grounds	KL WOOD COMPANY, LLC	2,551.20	Overhead Door Repair
Alliance Building & Grounds	KL WOOD COMPANY, LLC	395.00	Mark Electrical Panel
Bldg Maintenance - General Total		16,418.69	
Scottsbluff Building & Grounds	SANDBERG IMPLEMENT	825.62	Kubota Repairs
Scottsbluff Building & Grounds	SCOTTSBLUFF LANDSCAPING,	525.00	Snow Removal
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.26	#10031
Scottsbluff Building & Grounds	KNOW HOW LLC	22.76	Gumout Carb Choke
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.26	#10031
Scottsbluff Building & Grounds	SCOTTSBLUFF LANDSCAPING,	700.00	March Snow Removal
Scottsbluff Building & Grounds	SANDBERG IMPLEMENT	40.19	Kubota Parts
Scottsbluff Building & Grounds	SANDBERG IMPLEMENT	421.53	Kubota Repairs
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.26	#10031
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.26	#10031
Scottsbluff Building & Grounds	PAUL REED CONSTRUCTION SUPPLY	2,130.00	Snow Removal
Scottsbluff Building & Grounds	PAUL REED CONSTRUCTION SUPPLY	175.00	Snow Removal
Scottsbluff Building & Grounds	PAUL REED CONSTRUCTION SUPPLY	2,450.00	Snow Removal
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.26	#10031
Sidney Building & Grounds	OUTLAW MOTORSPORTS LLC	121.44	Carburetor/Snow Blower
Sidney Building & Grounds	OUTLAW MOTORSPORTS LLC	(8.25)	Tax Exempt
Sidney Building & Grounds	SANDBERG IMPLEMENT	40.19	Kubota Parts
Land Maintenance Total		7,609.78	
Computer Services	MENARD'S	124.94	TV Kits/TV Tilts
Computer Services	MENARD'S	181.57	Supplies
Computer Services	SCOTTSBLUFF, CITY	685.00	#01-0186/Disposal Charges
Interactive Television	PARSEC GROUP	6,806.52	HP-UX Support/Maint
Colleague	APTRON	3,600.00	WebWizard Subscription
Colleague	COLLEGENET	4,051.69	Service Fee: 25Live
Colleague	TITAN POWER	3,650.00	PMI Maintenance Agrmnt
Colleague	CLASSLINK	4,095.00	ClassLink Renewal License
Colleague	COLLEGENET	8,000.00	Basic Fee: Interface LYNX

Cost Center Description	Vendor	Amount	Description
Colleague	COLLEGENET	233.33	Serv Fee: Interface LYNX
R & M - Office Equipment Total		31,428.05	
CDL	INLAND TRUCK PARTS SERVICE	175.71	Truck Parts-CDL
CDL	KNOW HOW LLC	89.34	Dispenser/CDL Program
CDL	ART'S REPAIR SERVICE LLC	3,678.36	Freightliner Repairs-CDL
CDL	ART'S REPAIR SERVICE LLC	(139.00)	Tax Exempt
CDL	ART'S REPAIR SERVICE LLC	119.28	Scanned/Cleared Codes
CDL	ART'S REPAIR SERVICE LLC	(0.48)	Tax Exempt
School Transportation	SCHMIDT WILLIAM D	31.86	Reimburse/Fuel Filter
School Transportation	FLOYDS TRUCK CENTER	25.82	Fuel Filter for Bus
School Transportation	FLOYDS TRUCK CENTER	15.23	Diesel Fuel De-Icer
School Transportation	COVER JONES MOTOR	85.93	Service
School Transportation	COVER JONES MOTOR	(2.45)	TAX EXEMPT
School Transportation	COVER JONES MOTOR	86.40	Replace AC Belt
School Transportation	COVER JONES MOTOR	53.55	Service
School Transportation	SCOTTSBLUFF MOTOR CO. , TEAM AUTO	68.50	Service #57072
School Transportation	SCOTTSBLUFF MOTOR CO. , TEAM AUTO	68.50	Service #56305
School Transportation	SCOTTSBLUFF MOTOR CO. , TEAM AUTO	360.68	Service #57073
School Transportation	SCOTTSBLUFF MOTOR CO. , TEAM AUTO	401.73	Service/Transmis #54151
School Transportation	SCOTTSBLUFF MOTOR CO. , TEAM AUTO	765.96	New Tires #56308
School Transportation	SCOTTSBLUFF MOTOR CO. , TEAM AUTO	1,304.45	Repairs 2007 Dodge Chrgr
School Transportation	SCOTTSBLUFF MOTOR CO. , TEAM AUTO	311.84	Service/Mirror #54153
School Transportation	RUSSELL KIMBERLY KAY	13.98	Reimburse/Windshield Wiper
School Transportation	SAFELITE FULLFILLMENT,	85.00	Windshield Repair
School Transportation	TREVTANN LLC	70.00	Fleet Wash
School Transportation	SCHMIDT WILLIAM D	21.64	Reimburse/Defrost for Bus
School Transportation	FLOYDS TRUCK CENTER	237.02	Clear Codes on Def Tank
School Transportation	FLOYDS TRUCK CENTER	1,195.75	Service Bus #60539
School Transportation	STERLING DIESEL SERVICE	417.08	Bus Service
R & M - Vehicles Total		9,541.68	
Paramedic Training	ELEVATED SCREENPRINTING APPAREL, LLC	334.00	Embroidery-EMS Garments
Paramedic Training	BLOW DARCY	28.98	Reimburse/Supplies
Student Life & Engagement	PRECISION DYNAMICS, PDC - IDENTICARD	947.15	Custom IdentiproX
Student Life & Engagement	QUILL	123.86	#3010541/Supplies
Military & Vet Affairs-NonTrio	AMAZON CAPITAL SERVICES	39.30	VUB Snacks
College President	AMAZON CAPITAL SERVICES	49.95	Noise Machine
College President	AMAZON CAPITAL SERVICES	32.98	Acrylic Sign Holders
VP of Human Resources	STUART R. TRITT	21.10	Name Badges/Plates
VP of Human Resources	STUART R. TRITT	15.80	Name Badges/Plates
VP of Human Resources	STUART R. TRITT	5.30	Name Badge
Sidney Campus	EAKES	15.60	Desk Pad
Institutional Expense	DOCU-SHRED LLC	28.00	Shredding Service
Foundation Office Operations	AMAZON CAPITAL SERVICES	35.98	Craft Foam Sheets
Foundation Office Operations	EAKES	33.98	Cardstock
Office Materials Total		1,711.98	
VP of Human Resources	SAFEWAY	36.55	Supplies
Wellness Materials Total		36.55	
Automotive Technology	KNOW HOW LLC	51.56	Cylinder Head Gasket
Automotive Technology	KNOW HOW LLC	6.98	Drain Pans
Automotive Technology	KNOW HOW LLC	101.69	Manifold Gasket Set
Automotive Technology	KNOW HOW LLC	827.43	Supplies
Automotive Technology	KNOW HOW LLC	95.57	Supplies
Automotive Technology	KNOW HOW LLC	80.12	Supplies
Automotive Technology	KNOW HOW LLC	43.26	Supplies
Automotive Technology	KNOW HOW LLC	332.68	Supplies
Automotive Technology	KNOW HOW LLC	42.68	Supplies
Automotive Technology	KNOW HOW LLC	10.62	Supplies

Cost Center Description	Vendor	Amount	Description
Automotive Technology	KNOW HOW LLC	59.95	Supplies
Automotive Technology	KNOW HOW LLC	5.99	Supplies
Automotive Technology	KNOW HOW LLC	(150.24)	Crdt Memo/#650453, 650747
Automotive Technology	KNOW HOW LLC	67.92	Supplies Auto Tech
Automotive Technology	KNOW HOW LLC	16.99	Flywheel Bolts
Automotive Technology	KNOW HOW LLC	21.96	Heat Shrink Tubing
Automotive Technology	KNOW HOW LLC	8.36	Stud Kit/Auto Tech
Automotive Technology	KNOW HOW LLC	211.92	Nitrate Gloves/Auto Tech
Autobody Technology	STURDEVANTS - ALLIANCE	10.13	Compliant Spray
Autobody Technology	STURDEVANTS - ALLIANCE	50.65	Compliant Spray
Autobody Technology	WHOLESALE MOTIVE SERVICE	231.63	Supplies Auto Body
Autobody Technology	WHOLESALE MOTIVE SERVICE	182.38	Supplies Auto Body
Autobody Technology	WHOLESALE MOTIVE SERVICE	42.08	Supplies Auto Body
Autobody Technology	WHOLESALE MOTIVE SERVICE	47.26	Supplies Auto Body
Autobody Technology	WHOLESALE MOTIVE SERVICE	90.18	Supplies Auto Body
Autobody Technology	WHOLESALE MOTIVE SERVICE	311.15	Supplies Auto Body
Autobody Technology	KNOW HOW LLC	14.35	Supplies
Autobody Technology	KNOW HOW LLC	31.80	Supplies
Autobody Technology	STURDEVANTS - ALLIANCE	350.23	Paint Stock
Autobody Technology	STURDEVANTS - ALLIANCE	59.90	Supplies/Auto Body
Autobody Technology	STURDEVANTS - ALLIANCE	93.61	Supplies/Auto Body
Diesel Technology	KNOW HOW LLC	47.63	Supplies
Welding	AIRGAS	2,907.52	Welding Supplies
Welding	AIRGAS	17.60	Welding Supplies
Welding	KNOW HOW LLC	179.88	Welding Supplies
Welding	AIRGAS	818.47	Welding Supplies
Welding	MATHESON TRI-GAS	322.54	#A6116/Welding Supplies
Welding	MATHESON TRI-GAS	129.99	#A6116/Welding Supplies
Welding	AIRGAS	515.91	Welding Supplies
Welding	AIRGAS	19.72	Welding Supplies
Aviation	APPERSON	70.75	HP Inkjet Cartridges
Aviation	IRWIN INTERNATIONAL, AERO PERFORMANCE	29.04	Parts
Aviation	AMAZON CAPITAL SERVICES	(95.21)	Credit Memo
Aviation	MATHESON TRI-GAS	37.03	#A6118/Aviation
Aviation	IRWIN INTERNATIONAL, AERO PERFORMANCE	37.65	Supplies/Aviation
Aviation	IRWIN INTERNATIONAL, AERO PERFORMANCE	485.45	Supplies/Aviation
Aviation	BOMGAARS SUPPLY	49.94	#053-012-2
Powerline	BORDER STATES INDUSTRIES	572.93	7020 NO2 Plated Bails
Information Tech Instruction	AMAZON CAPITAL SERVICES	(24.14)	Credit Memo
Nursing	ASSESSMENT TECHNOLOGIES INSTITUTE, ATI	4,656.75	#2063/RN Program
Paramedic Training	ASCEND LEARNING, ATI, ASSESSMENT TECH, JONES	1,512.00	Assessment Pkgs EMT
Speech/Theatre	LOGOZ, LLC	320.00	Apparel Theatre
Speech/Theatre	HOBBY LOBBY STORES	345.75	#9309997
Speech/Theatre	HOME DEPOT CREDIT SERVICES	280.24	#6035322532517905
Speech/Theatre	AMAZON CAPITAL SERVICES	8.99	Gaffers Tape
Vocal Music	JW PEPPER SON, INC.	48.00	Sheet Music
Vocal Music	JW PEPPER SON, INC.	30.00	Sheet Music
Vocal Music	MESSICK MARGARET R	128.00	Inventory Database
Vocal Music	JW PEPPER SON, INC.	361.49	Sheet Music
Vocal Music	AMAZON CAPITAL SERVICES	468.00	Gaffers Tape
Vocal Music	AMAZON CAPITAL SERVICES	272.93	Swing Dresses
Instrumental Music	CANTICLE DISTRIBUTING	565.00	#132199/Rental
Science	CAROLINA BIOLOGICAL SUPPLY	69.65	Protozoa Survey Set
Health & Physical Education	PERFORMANCE HEALTH SUPPLY	260.78	Trainer Tape/Underwrap
CDL	J J KELLER ASSOCIATES	7,445.00	#201178826/CDL Videos
Allied Health	NEBRASKA HEALTH CARE ASSOCIATION	73.39	Med Aide Instruc Manual
Medical Lab Tech / Phlebotomy	TRAJECSYS	100.00	Phlebotomy Access
Workforce Development - NC	CROSS CULTURAL HEALTH CARE PROGRAM, CCHCF	971.18	Textbooks/Glossaries
Library Learning Commons	AMAZON CAPITAL SERVICES	11.99	Library Lamination Cards
Library Learning Commons	AMAZON CAPITAL SERVICES	7.99	Library DVDs
Student Life & Engagement	PROFORMA	231.95	Lapel Pins
Men's Basketball	EASTBAY	1,644.45	#396762/Apparel
Men's Baseball	HOME DEPOT CREDIT SERVICES	39.98	#6035322532517905
Women's Softball	DIRECT SPORTS	1,347.33	#2215333/Baseball Bats
Women's Softball	CLEARVIEW SYSTEMS LLC, RIP-IT	1,496.25	Spikes/Softball

Cost Center Description	Vendor	Amount	Description
Women's Softball	CLEARVIEW SYSTEMS LLC, RIP-IT	75.00	Spikes/Softball
Women's Softball	CLEARVIEW SYSTEMS LLC, RIP-IT	101.25	Spikes/Softball
Women's Softball	CLEARVIEW SYSTEMS LLC, RIP-IT	270.00	Spikes/Softball
Women's Softball	CLEARVIEW SYSTEMS LLC, RIP-IT	180.00	Spikes/Softball
Women's Softball	CLEARVIEW SYSTEMS LLC, RIP-IT	180.00	Spikes/Softball
Educational Materials Total		32,976.83	
Student Services Administraton	COMMEMORATIVE BRANDS,	34.16	Degrees
Graduation Materials Total		34.16	
Library Learning Commons	AMAZON CAPITAL SERVICES	57.44	Library DVDs
Library Learning Commons	AMAZON CAPITAL SERVICES	57.88	Library DVDs
Library Learning Commons	AMAZON CAPITAL SERVICES	69.22	Library DVDs
Library Learning Commons	AMAZON CAPITAL SERVICES	57.96	Library DVDs
Library Learning Commons	AMAZON CAPITAL SERVICES	24.96	Library DVD
Audio Visual Materials Total		267.46	
Library Learning Commons	YBP LIBRARY SERVICES	395.11	#11184-10/Library
Library Learning Commons	AMAZON CAPITAL SERVICES	112.88	Library Books
Library Learning Commons	AMAZON CAPITAL SERVICES	303.73	Library Books
Library Learning Commons	YBP LIBRARY SERVICES	31.10	#11184-10
Library Learning Commons	YBP LIBRARY SERVICES	386.65	#11184-10
Library Learning Commons	YBP LIBRARY SERVICES	619.43	#11184-10
Library Learning Commons	YBP LIBRARY SERVICES	31.06	#11184-10
Library Learning Commons	YBP LIBRARY SERVICES	53.42	#11184-10
Library Learning Commons	YBP LIBRARY SERVICES	122.16	#11184-10
Books Total		2,055.54	
Computer Services	CDW GOVERNMENT	154.39	HP Envy Printer
Computer Services	INSIGHT PUBLIC SECTOR	687.75	Cisco IP Phones
Computer Services	AMAZON CAPITAL SERVICES	77.48	Wall Mount Rail
Computer Services	INSIGHT PUBLIC SECTOR	634.90	Jabra BIZ Headsets
Computer Services	CONNECTING POINT	89.00	Toner
Computer Services	CONNECTING POINT	179.00	Toner
Computer Services	MENARD'S	40.64	Supplies
Computer Supplies Total		1,863.16	
Vocal Music	MESSICK MARGARET R	1,481.00	Inventory Database
Computer Services	SCHOLARBUYS	1,282.50	OVS VisioPlan2OpenFaculty
Computer Services	SECURELINK	9,750.00	Subscription License
Computer Services	APPLE INC.	119.00	iMac w/Retina 5K Display
Computer Services	JAMF SOFTWARE LLC	990.00	EDU-RC Jamf Pro iOS/Mac
Computer Services	SP6 CONSULTING, ADITUM	10,000.00	Splunk Enterprise Year 1
Software Total		23,622.50	
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	56.76	#325484
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	27.32	#325484
Sidney Building & Grounds	21ST CENTURY EQUIPMENT	230.71	Riding Mower Service
Maintenance Supplies Total		314.79	
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	25.98	#269951
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	540.20	#0000532/Paper Towels
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	83.69	#0000532/Hand Soap
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.26	#10031
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	1,366.90	#0000532/Supplies
Scottsbluff Building & Grounds	DENNIS SUPPLY	74.99	Calgon Nickel Safe Clnr
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	25.98	#269951
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	280.00	#0000532/Liners

Cost Center Description	Vendor	Amount	Description
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY	1,367.94	Handsoap/Trash Liners
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY	56.76	#325484
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY	84.00	#325486/Bath Tissue
Sidney Building & Grounds	ALEX YVONNE SCHMUNK	6.89	Dish Soap
Custodial Supplies Total		3,946.59	
Athletic Director	IDEAL LINEN, BLUFFS FACILITY	31.35	#695930
Athletic Director	IDEAL LINEN, BLUFFS FACILITY	31.35	#695930
Athletic Director	IDEAL LINEN, BLUFFS FACILITY	31.35	#695930
Laundry Supplies Total		94.05	
Safety Director	ULINE,	223.11	#11572829/Safety Supplies
Safety Director	CAROLINA BIOLOGICAL SUPPLY	70.40	Glass Disposal Boxes
Safety Supplies Total		293.51	
Aviation	L L AVIATION, LLC	84.60	Aeroshell/Aviation Oil
CDL	WEX BANK, WRIGHT EXPRESS	294.82	#0464-00-753323-5
School Transportation	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	248.22	#83256
School Transportation	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	(45.14)	Credit Memo
School Transportation	WEX BANK, WRIGHT EXPRESS	6,405.03	#0464-00-753323-5
School Transportation	WESTERN COOPERATIVE	551.42	#3884005
School Transportation	WESTERN COOPERATIVE	(33.38)	FED Gas/Diesel Tax
Vehicle Fuel Total		7,505.57	
School Transportation	WNCC - PETTY CASH	10.00	Replenish Petty Cash
Auto Title & License Total		10.00	
Outreach Coordinator	AMAZON CAPITAL SERVICES	31.64	Board Games
Outreach Coordinator	AMAZON CAPITAL SERVICES	27.84	Korean Snack Boxes
Institutional Expense	ANDERSON GERI J	851.87	Strategic Planning
Institutional Expense	ANDERSON GERI J	7,775.00	Strategic Planning
Institutional Expense	HAMPTON INN	288.00	Geri Anderson
Other Expense Total		8,974.35	
Area	DOUGLAS, KELLY, OSTDIEK, A PROFESSIONAL	150.50	#20160445.001
Area	DOUGLAS, KELLY, OSTDIEK, A PROFESSIONAL	129.00	#20200677.001
Area	DOUGLAS, KELLY, OSTDIEK, A PROFESSIONAL	8,392.34	#20220099.001
Legal Total		8,671.84	
VP of Educational Services	SAFEWAY	(13.98)	Credits
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY	39.13	#248360
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY	38.89	#228530
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY	37.74	#248360
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY	37.74	#248360
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY	40.44	#228530
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY	39.13	#248360
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY	39.13	#248360
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY	40.44	#228530
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY	39.13	#248360
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY	39.13	#248360
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY	40.44	#228530
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY	39.13	#248360
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY	39.13	#248360
Autobody Technology	IDEAL LINEN, BLUFFS FACILITY	21.60	#248361
Autobody Technology	IDEAL LINEN, BLUFFS FACILITY	20.78	#248361
Autobody Technology	IDEAL LINEN, BLUFFS FACILITY	21.60	#248361
Autobody Technology	MOUNTAIN VISION PIZZA	172.02	Auto Tech 03-02-2022
Autobody Technology	IDEAL LINEN, BLUFFS FACILITY	21.60	#248361

Cost Center Description	Vendor	Amount	Description
Autobody Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	21.60	#248361
Autobody Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	21.60	#248361
Autobody Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	21.60	#248361
Diesel Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	20.78	#248361
Welding	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	7.30	#248362
Welding	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	7.30	#248362
Welding	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	7.30	#248362
Welding	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	7.30	#248362
Welding	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	7.30	#248362
Welding	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	7.30	#248362
Welding	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	7.30	#248362
Welding	MATHESON TRI-GAS	177.25	#A6116/Welding Supplies
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	44.65	#325480
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	139.24	#360890
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	42.94	#325480
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	42.94	#325480
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	118.69	#360890
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	118.69	#360890
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	44.65	#325480
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	143.15	#360890
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	46.44	#325480
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	144.82	#360890
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	46.44	#325480
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	144.82	#360890
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	46.44	#325480
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	144.82	#360890
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	46.44	#325480
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	144.82	#360890
Paramedic Training	KEY WEST CONSULTING LLC	1,000.00	Feb Directorship Fee
Vocal Music	KUXHAUSEN KYLE	250.00	Spring Gala Percussion
Vocal Music	OSBORN DONALD BRYAN	500.00	Spring Gala Guitar Player
Instrumental Music	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	34.94	#269952
Instrumental Music	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	34.94	#269952
Instrumental Music	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	34.94	#269952
Community Education - Sid	CENGAGE LEARNING, ED2GO, EDUCATION TO GO	2,495.00	#29726050
CDL	QUICK CARE MEDICAL SERVICES	1,375.00	DOT Risk Assessments
CDL	MARKETING CONSULTANTS	498.00	Bed Sides
CDL	ROLAND CARL D	195.00	Reimburse/HAZMAT Class
CDL	NEBRASKA DEPT MOTOR VEHICLES	90.00	CDL Training/Instruct Fee
CDL	WPCI	159.00	CDL Drug Testing
CDL	WPCI	2.38	Finance Charge
Workforce Development - NC	UNIVERSITY NEBRASKA BOARD REGENTS, NEBRASKA	625.00	Job Relations Workshop
Workforce Development - NC	CLEMENS SHEILA	34.00	CPR Cards
Workforce Development - NC	NEBRASKA DEPARTMENT LABOR	10.92	#2662845/IFA Jan-June 21
Online Learning & Services	WICHE, WCET	1,650.00	#34159
Computer Services	HEARTLAND BUSINESS SYSTEMS LLC	825.00	#6356141/SharePoint
Computer Services	HEARTLAND BUSINESS SYSTEMS LLC	1,443.75	#6356141/SharePoint
Computer Services	BLACKBAUD	956.25	FE NXT Service Bureau
Computer Services	HEARTLAND BUSINESS SYSTEMS LLC	288.75	#6356141/Billable Time
Child Care	COMMUNITY ACTION PARTNERSHIP WESTERN NEBF	2,220.00	February Child Care
Student Life & Engagement	YAHOSH BONNER LLC	150.00	Keynote Speaker
Student Life & Engagement	CARLSON KRISTINA BINARD	1,050.00	Co-Curricular Assess Team
Career Pathways and Advising	FLOOD COMMUNICATIONS WEST, KSID	330.00	Advertising
Career Pathways and Advising	EMPOWERED STUDENTS LLC, CAREER LAUNCH	2,500.00	Career Launch Academy
Career Pathways and Advising	EAGLE COMMUNICATIONS, KCOW, KAAQ, KQSK, KCM	546.00	Job & Internship Ads
Career Pathways and Advising	CCN FINANCIAL SERVICES, INC.	2,100.00	SaaS Fee
Financial Aid	NEBRASKA STUDENT LOAN PROGRAM	92.65	Grace Calling Fees
Financial Aid	NEBRASKA STUDENT LOAN PROGRAM	110.00	Verifications
Financial Aid	NATIONAL ASSOC STUDENT FINANCIAL AID ADMIN	99.00	Membership Package
Counseling	ANDERSON MARK S	464.00	On Call Services
Outreach Coordinator	WILLIAMS CARLOS L	150.00	Panel Participant
VP of Administrative Services	ADVANCE SERVICES, INC.	801.72	#102086
VP of Administrative Services	ADVANCE SERVICES, INC.	868.53	#102086
VP of Administrative Services	ADVANCE SERVICES, INC.	690.37	#102086

Cost Center Description	Vendor	Amount	Description
VP of Administrative Services	ADVANCE SERVICES, INC.	868.53	#102086/Admin
VP of Administrative Services	ADVANCE SERVICES, INC.	868.53	#102086/Admin
VP of Administrative Services	ADVANCE SERVICES, INC.	668.10	#102086/Admin
Scottsbluff Building & Grounds	HVS LLC, STOR-AUL SCOTTSBLUFF	600.00	Rental Units
Scottsbluff Building & Grounds	FBG SERVICE FBG SERVICE	23,735.00	February Monthly Cleaning
Scottsbluff Building & Grounds	FBG SERVICE FBG SERVICE	7,432.00	February Monthly Cleaning
Scottsbluff Building & Grounds	FBG SERVICE FBG SERVICE	4,548.00	MyShield Treatment
Sidney Building & Grounds	FBG SERVICE FBG SERVICE	3,975.00	February Monthly Cleaning
Sidney Building & Grounds	FBG SERVICE FBG SERVICE	712.00	MyShield Treatment
Alliance Building & Grounds	FBG SERVICE FBG SERVICE	2,240.00	February Monthly Cleaning
Alliance Building & Grounds	FBG SERVICE FBG SERVICE	712.00	MyShield Treatment
Safety Director	STERICYCLE	587.80	#6036823
Safety Director	CAMPUSEAI INC	5,509.00	Unifyed Mobile Digital Campus
VP of Human Resources	WPCI	53.00	DOT Drug Testing
VP of Human Resources	WPCI	0.80	Nov Finance Charge
VP of Human Resources	WPCI	0.81	Feb Finance Charge
VP of Human Resources	ONESOURCE BACKGROUND CHECK	212.95	#PLUS6812-20220228
VP of Human Resources	ONESOURCE BACKGROUND CHECK	82.00	#PLUS6812EDU-20220228
Marketing & Public Relations	25TH HOUR COMMUNICATIONS	3,000.00	Marketing Services
Marketing & Public Relations	25TH HOUR COMMUNICATIONS	3,000.00	Marketing Services
Marketing & Public Relations	HOWARD CURTIS	2,875.00	Filming Diesel/Welding
Sidney Campus	ADVANCE SERVICES, INC.	300.15	#101592/Sidney
Sidney Campus	CLAUSEN BROTHERS DEVELOPMENT, FORT SIDNEY	70.00	Storage Unit #42
Sidney Campus	ADVANCE SERVICES, INC.	261.00	#101592/Sidney
Sidney Campus	WAMSLEY CONSTRUCTION LLC	90.00	Storage Container
Sidney Campus	ADVANCE SERVICES, INC.	308.85	#101592/Sidney
Sidney Campus	ADVANCE SERVICES, INC.	200.10	#101592/Sidney
Sidney Campus	CLAUSEN BROTHERS DEVELOPMENT, FORT SIDNEY	70.00	Unit #42 Rent
Alliance Campus	ADVANCE SERVICES, INC.	63.84	#133491/Alliance
Alliance Campus	ADVANCE SERVICES, INC.	13.68	#133491/Alliance
Alliance Campus	ADVANCE SERVICES, INC.	(2.94)	#133491/Alliance
Alliance Campus	ADVANCE SERVICES, INC.	(3.36)	#133491/Alliance
Athletic Director	QUICK CARE MEDICAL SERVICES	640.00	On-Site Covid Testing
Institutional Expense	ADVANCE SERVICES, INC.	868.53	#102086/Scb
School Transportation	SCOTTSBLUFF PUBLIC SCHOOLS	8,000.00	1st Semester Shuttle
Colleague	HASHLEY JAMES A	450.00	Colleague Consultations
Colleague	APTRON	2,000.00	WebWizard Migration Supp
Foundation Office Operations	AMAZON CAPITAL SERVICES	57.36	Lobster Claw Clasps
Foundation Office Operations	AMAZON CAPITAL SERVICES	16.99	Sympathy Cards
Alumni Office	AMAZON CAPITAL SERVICES	15.99	Sympathy Cards
Alumni Office	HOBBY LOBBY STORES	53.80	#9309997
Outside Services Total		102,364.09	
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	3,421.87	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	3,429.36	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	3,563.04	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	3,428.29	Security per Contract
Security Services Total		13,842.56	
Student Success	AMAZON CAPITAL SERVICES	29.98	Stereo Cables
Student Success	GRIFFITHS ERNEST G.	249.00	Honey Supplies
Student Success	HOBBY LOBBY STORES	22.91	#9309997
Student Success	AMAZON CAPITAL SERVICES	61.01	Candy/Cups
Accreditation	EXECUTIVE TRAVEL	667.19	Carrie Howton
Accreditation	EXECUTIVE TRAVEL	567.19	Dustin Eicke
Accreditation	EXECUTIVE TRAVEL	467.20	Julianna Oakes
Accreditation	EXECUTIVE TRAVEL	428.21	Karen Anderson
Accreditation	EXECUTIVE TRAVEL	467.20	John Marrin
Accreditation	EXECUTIVE TRAVEL	(245.30)	Kimberly Reichert
Accreditation	EXECUTIVE TRAVEL	724.03	Kimberly Reichert
Accreditation	EXECUTIVE TRAVEL	388.70	Grant Wilson
Accreditation	EXECUTIVE TRAVEL	528.20	Kathy Ault
Accreditation	EXECUTIVE TRAVEL	428.21	Luke Stobel

Cost Center Description	Vendor	Amount	Description
Accreditation	EXECUTIVE TRAVEL	528.20	Norman Coley
Accreditation	EXECUTIVE TRAVEL	428.21	William Packard
Accreditation	HYATT CORPORATION	9,089.86	Lodging HLC
Program Development Total		14,830.00	
Admissions	ENCOURA LLC	64.80	#002560/Prospect Add-On
Recruitment Total		64.80	
Men's Baseball	DUTCHER THEODORE MICHAEL	250.00	Baseball Umpire 03-02-22
Men's Baseball	LIGHT DANIEL	500.00	Baseball Umpire 03-3,4-22
Men's Baseball	STOUDT THOMAS KURT	250.00	Baseball Umpire 03-02-22
Men's Baseball	WILLIAMS CHAD	500.00	Baseball Umpire 03-3,4-22
Women's Softball	FLATIRON SPORTS TECHNOLOGY	3,800.58	Umpire Assigning Fees
Officiating & Referees Total		5,300.58	
VP of Educational Services	EXECUTIVE TRAVEL	45.00	Grant Wilson
Aviation	JOPPA DANIEL	521.20	Reimburse/ATEC Conf
Commercial Transportation Total		566.20	
Men's Basketball	E-470 PUBLIC HWY AUTHORITY	6.25	Toll Fees
Women's Basketball	E-470 PUBLIC HWY AUTHORITY	9.20	Toll Fees
Women's Volleyball	E-470 PUBLIC HWY AUTHORITY	23.00	Toll Fees
Commercial Transport - Recruit Total		38.45	
Aviation	JOPPA DANIEL	932.83	Reimburse/ATEC Conf
Lodging and Meals Total		932.83	
Speech/Theatre	JOHNSON NATHANIEL F	142.17	Travel Cash/Tour Meals
Vocal Music	JOHNSON NATHANIEL F	1,818.92	Travel Cash/Tour Meals
Instrumental Music	JOHNSON NATHANIEL F	1,278.91	Travel Cash/Tour Meals
Men's Baseball	JONES MICHAEL S	2,500.00	Travel Cash/Arizona Trip
Men's Baseball	E-470 PUBLIC HWY AUTHORITY	4.20	Toll Fees
Women's Softball	GROVES KATELYN	226.84	Reimburse/Texas Trip
Women's Softball	GROVES KATELYN	800.00	Spring Break Meal Money
Student Travel Total		6,771.04	
Medical Lab Tech / Phlebotomy	KELLOGG JENNIFER	297.48	MLT Director Visit 02-13
Medical Lab Tech / Phlebotomy	KELLOGG JENNIFER	316.08	Reimburse/MLT Visit
Personal Vehicle Mileage Total		613.56	
Diesel Technology	CONSULAB EDUCATECH, INC.	731.00	Vinyl Dust Cover
Diesel Technology	MATCO TOOLS	23.90	Tool Box Components
Diesel Technology	MATCO TOOLS	23.90	Tool Box Components
Diesel Technology	MATCO TOOLS	23.90	Tool Box Components
Diesel Technology	MATCO TOOLS	23.90	Tool Box Components
Diesel Technology	MATCO TOOLS	23.90	Tool Box Components
Diesel Technology	MATCO TOOLS	23.90	Tool Box Components
Diesel Technology	MATCO TOOLS	23.90	Tool Box Components
Diesel Technology	MATCO TOOLS	23.90	Tool Box Components
Diesel Technology	MATCO TOOLS	23.90	Tool Box Components
Diesel Technology	MATCO TOOLS	23.90	Tool Box Components
Diesel Technology	MATCO TOOLS	23.90	Tool Box Components
Diesel Technology	MATCO TOOLS	20.55	Tool Box Components
Diesel Technology	MATCO TOOLS	20.55	Tool Box Components
Diesel Technology	MATCO TOOLS	20.55	Tool Box Components
Diesel Technology	MATCO TOOLS	20.55	Tool Box Components
Diesel Technology	MATCO TOOLS	20.55	Tool Box Components
Diesel Technology	MATCO TOOLS	20.55	Tool Box Components

Cost Center Description	Vendor	Amount	Description
Diesel Technology	MATCO TOOLS	20.55	Tool Box Components
Diesel Technology	MATCO TOOLS	20.55	Tool Box Components
Diesel Technology	MATCO TOOLS	20.55	Tool Box Components
Diesel Technology	MATCO TOOLS	20.55	Tool Box Components
Computer Services	APPLE INC.	2,459.00	iMac w/Retina 5K Display
Scottsbluff Building & Grounds	SNELL SERVICES	14,238.00	Vehicle Charging Station
	Equipment Total	17,872.50	
Unrestricted Fund Total		2,322,639.85	
	Housing Deposits Total	150.00	
Foundation Marathon	DESTINATION SPORTS LLC	500.00	Marathon Expo Fee
Foundation Marathon	WEM,	50.00	Deadwood Expo Booth
	Advertising Total	550.00	
ABE Regular	AMAZON CAPITAL SERVICES	225.70	Ink Cartridges
	Office Materials Total	225.70	
Foundation Operations	ALLY PROPERTY MANAGEMENT REAL ESTATE LLC	150.00	Student Emergency Fund
Foundation Operations	ALLY PROPERTY MANAGEMENT REAL ESTATE LLC	150.00	Student Emergency Fund
	Educational Materials Total	300.00	
National Science Foundation Gr	MOUNTAIN VISION PIZZA	29.99	STEM Connect 03-02-2022
Foundation Operations	HOBBY LOBBY STORES	18.87	#9309997
Foundation Operations	SIMIANER LUKAS S	2,000.00	50th Celebration Speaker
Foundation Operations	SIMIANER LUKAS S	0.01	50th Celebration Speaker
Foundation Operations	REISIG JENNIFER LYNN	109.72	Reimburse/Business Lunch
Foundation Operations	COZY	1,230.00	Custom Engraving
Foundation Marathon	SCOTTS BLUFF NATIONAL MONUMENT	50.00	2022 Permit Mon Marathon
	Outside Services Total	3,438.59	
Foundation Operations	JPW INDUSTRIES, BAILEIGH INDUSTRIAL HOLDINGS	1,719.00	Shrinker Stretcher
Foundation Operations	FIBRE GLAST DEVELOPMENTS LLC	1,192.30	Vacuum Bagging Kit
Foundation Operations	FIBRE GLAST DEVELOPMENTS LLC	17.45	Aluminum Roller
Foundation Operations	JPW INDUSTRIES, BAILEIGH INDUSTRIAL HOLDINGS	75.00	Short-Pay Shipping
	Equipment Total	3,003.75	
Foundation Operations	AMAZON CAPITAL SERVICES	188.94	Picture Frames
Foundation Operations	AITP OMAHA SCHOLARSHIP COMMITTEE	200.00	Unused scholarship refund
Foundation Operations	BAYARD PUBLIC SCHOOL	300.00	Unused scholarship refund
Foundation Operations	DAN D BOOTH TRUST	20,427.81	Spring 2022 Unused Funds
Foundation Operations	SIDNEY PUBLIC SCHOOLS EDUCATIONAL FOUNDATI	875.00	Unused scholarship refund
Foundation Operations	TEAMMATES VALENTINE	250.00	Unused scholarship refund
Foundation Operations	THOMPSON TERRY	250.00	Unused scholarship refund
	Scholarship Expense Total	22,491.75	
Restricted Fund Total		30,159.79	
Veterans Upward Bound 2021-22	WOLF CHRISTINE MARIE	1.80	LTD Refund/Sept, Oct 2021
	Health Insurance Total	1.80	
Veterans Upward Bound 2021-22	MO-KAN-NE CHAPTER MID-AM ASSOC EOPP	1,580.00	MKN Conf Registration
	Conference Registrations Total	1,580.00	
Student Support Svcs 2021-22	EDUCATIONAL OPPORTUNITY ASSOCIATION, EOA	85.00	Janet Craven/Membership

Cost Center Description	Vendor	Amount	Description
	Memberships, Dues & Subs Total	85.00	
Student Support Svcs 2021-22	EDUCATIONAL OPPORTUNITY ASSOCIATION, EOA	85.00	Teri Burgess
Student Support Svcs 2021-22	EDUCATIONAL OPPORTUNITY ASSOCIATION, EOA	85.00	Julia Roy
Student Support Svcs 2021-22	MO-KAN-NE CHAPTER MID-AM ASSOC EOPP	445.00	Janet Craven/Conf Regist
Student Support Svcs 2021-22	MO-KAN-NE CHAPTER MID-AM ASSOC EOPP	890.00	Teri Burgess/Conf Regist
Veterans Upward Bound 2021-22	EDUCATIONAL OPPORTUNITY ASSOCIATION, EOA	85.00	Tonya DeWitt
Veterans Upward Bound 2021-22	EDUCATIONAL OPPORTUNITY ASSOCIATION, EOA	85.00	Michael Nau
Veterans Upward Bound 2021-22	EDUCATIONAL OPPORTUNITY ASSOCIATION, EOA	85.00	Michael Millikin
Veterans Upward Bound 2021-22	EDUCATIONAL OPPORTUNITY ASSOCIATION, EOA	85.00	Beth Chapman
	Faculty / Staff Development Total	1,845.00	
Student Support Svcs 2021-22	ACEVEDO ROSALINDA	10.00	Reimburse/LEAD Ticket
Veterans Upward Bound 2021-22	PROFORMA	1,009.50	PPE/Hygiene Kits
Veterans Upward Bound 2021-22	PROFORMA	1,232.40	Pilot Tumblers
Veterans Upward Bound 2021-22	PROFORMA	673.50	Phone/Tablet Stands
Veterans Upward Bound 2021-22	PROFORMA	124.50	Lip Balm
	Other Expense Total	3,049.90	
Federal Fund Total		6,561.70	
LEAD / NSLS		25.00	LEAD Refund
	Misc Refunds Total	25.00	
Andante's Inferno	HOME TOWN PRINTED APPAREL LLC	765.00	Softball Pullovers
Student Government	AMAZON CAPITAL SERVICES	230.83	Sunglasses/Lip Balm
Student Government	MANN SZ WILLIAM GEORGE	600.00	Deposit for 04-12-22
Student Council	SAFEWAY	11.99	#50562
Residence Hall Council	WALLSPACE INDOOR BILLBOARDS	250.00	Final DJ Payment
Student Special Activities-Scb	AMAZON CAPITAL SERVICES	155.96	Picture Frames
Student Special Activities-Scb	AMAZON CAPITAL SERVICES	38.99	Picture Frames
Student Special Activities-Scb	AMAZON CAPITAL SERVICES	428.89	Picture Frames
Campus Activities Board - SCB	ZWETZIG RODNEY CRAIG	279.00	Skate Party-Campus Actvty
Campus Activities Board - SID	ALEX YVONNE SCHMUNK	180.00	Deli-Soup Bar Event
Phi Theta Kappa	PHI THETA KAPPA	739.74	Medallions
Phi Theta Kappa	HOBBY LOBBY STORES	128.32	#9309997
Phi Theta Kappa	PHI THETA KAPPA	500.00	PTK Catalyst 2022
Phi Theta Kappa - Sidney	KEARNEY HOSPITALITY	192.00	Erin Huddleston
LEAD / NSLS	COOK JOHN C	4,000.00	Keynote Speaker Conf
LEAD / NSLS	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	570.00	Apparel/LEAD Org
Women's BB Booster Club	EASTBAY	1,826.04	#396762/Apparel
	Expense - Agency Total	10,896.76	
Agency Fund Total		10,921.76	
A-Pod/B-Pod Renovation	BAKER ASSOCIATES,	395.50	Pods A&B Remodel
Welding Renovations	BAKER ASSOCIATES,	1,352.50	Diesel Tech
Welding Renovations	BAKER ASSOCIATES,	598.00	Welding Shop Upgrades
Diesel Tech Renovations	BAKER ASSOCIATES,	1,746.00	Diesel Tech Design
Volunteer Field Renovations	BAKER ASSOCIATES,	565.00	Softball Seating Protect
	Engineering Total	4,657.00	
Plant Fund Total		4,657.00	
Institutional Liability	NEBRASKA DEPT OF REVENUE	876.06	February sales tax payable
	Sales Tax Payable Total	876.06	
Residence Hall	WNCC - PETTY CASH	580.00	Replenish Petty Cash

Cost Center Description	Vendor	Amount	Description
	Dorm Laundry Fees Total	580.00	
Facility Rental	FBG SERVICE FBG SERVICE	750.00	Gering Wrestling Contract
Facility Rental	FBG SERVICE FBG SERVICE	1,450.00	Western Trails Basketball
	Facility Rental Total	2,200.00	
Food Service	PEPSI COLA WESTERN NEBRASKA	91.20	#53081
Food Service	AHLERS BAKING	155.87	Food for Resale
Food Service	NEW CARBON LLC	145.00	Food for Resale
Food Service	PEPSI COLA WESTERN NEBRASKA	178.00	#51939
Food Service	PEPSI COLA WESTERN NEBRASKA	73.40	#51939
Food Service	PEPSI COLA WESTERN NEBRASKA	469.82	#51939
Food Service	PEPSI COLA WESTERN NEBRASKA	614.89	#51939
Food Service	PEPSI COLA WESTERN NEBRASKA	144.70	#51939
Food Service	PEPSI COLA WESTERN NEBRASKA	115.23	#51939
Food Service	PEPSI COLA WESTERN NEBRASKA	(365.04)	#51939/Credit Memo
Food Service	PEPSI COLA WESTERN NEBRASKA	(53.13)	#51939/Credit Memo
Food Service	SHAMROCK FOODS	791.54	Food for Resale
Food Service	SHAMROCK FOODS	635.69	Food for Resale
Food Service	SHAMROCK FOODS	379.20	Food for Resale
Food Service	SHAMROCK FOODS	695.95	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	3,420.76	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	3,395.98	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	1,611.96	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	4,693.25	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	2,849.53	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	2,485.46	Food for Resale
Food Service	MOUNTAIN VISION PIZZA	74.09	Dining Hall 02-26-2022
Food Service	MOUNTAIN VISION PIZZA	62.69	Dining Hall
Food Service	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	333.38	#83256
Food Service	SAFEWAY	(15.95)	Credits
Food Service	BIMBO BAKERIES USA, EARTHGRAINS	144.20	Food for Resale
Food Service	PEPSI COLA WESTERN NEBRASKA	253.89	#51939
Food Service	SHAMROCK FOODS	717.51	Food for Resale
Food Service	SHAMROCK FOODS	1,661.88	Food for Resale
Food Service	SHAMROCK FOODS	(20.93)	Credit Issued by Driver
Food Service	SYSCO DENVER, SUPPLIES ON FLY	4,321.83	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	1,530.60	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	3,513.86	Food for Resale
Food Service	MOUNTAIN VISION PIZZA	552.74	Dining Hall 03-02-2022
Food Service	MOUNTAIN VISION PIZZA	92.38	Dining Hall 03-10-2022
Food Service	BIMBO BAKERIES USA, EARTHGRAINS	130.20	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	1,502.89	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	784.51	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	1,485.27	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	2,588.73	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	968.75	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	4,485.61	Food for Resale
Food Service	MOUNTAIN VISION PIZZA	33.59	Harms Kitchen 03-11-22
Food Service	MOUNTAIN VISION PIZZA	46.28	Dining Hall 03-22-22
Food Service	PEPSI COLA WESTERN NEBRASKA	172.32	#51939
	Food for Resale Total	47,949.58	
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	100.81	#251930
Food Service	BIMBO BAKERIES USA, EARTHGRAINS	82.90	Food for Resale
Food Service	BIMBO BAKERIES USA, EARTHGRAINS	144.20	Food for Resale
Food Service	SHAMROCK FOODS	47.01	Food for Resale
Food Service	SHAMROCK FOODS	214.09	Food for Resale
Food Service	SHAMROCK FOODS	188.31	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	154.60	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	144.42	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	188.89	Food for Resale

Cost Center Description	Vendor	Amount	Description
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	64.06	#251930
Food Service	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	34.37	#83256
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	46.96	#271500
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	46.96	#271500
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	104.81	#251930
Food Service	SYSCO DENVER, SUPPLIES ON FLY	294.59	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	64.89	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	140.52	Food for Resale
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	96.94	#251930
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	61.62	#251930
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	46.96	#271500
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	46.96	#271500
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	(59.26)	#251930/Credit Dup Pmt
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	64.06	#251930
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	46.96	#271500
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	104.81	#251930
Food Service	SYSCO DENVER, SUPPLIES ON FLY	65.55	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	493.50	Food for Resale
Non-consumable Supplies Total		3,030.49	
Bookstore	LUMEN	25.00	OHM Courseware Codes
Bookstore	REDSHELF, INC. , VIRDOCS	300.66	Text Books
Bookstore	WNCC - PETTY CASH	360.00	Replenish Petty Cash
Bookstore	AMAZON CAPITAL SERVICES	44.64	Text Books
Text Books Total		730.30	
Bookstore	CI SPORT	641.99	#18173/Apparel
Bookstore	MV	868.32	Apparel-Bookstore
Bookstore	MV	1,252.69	Apparel-Bookstore
Bookstore	MV	330.48	Bookstore Apparel
Bookstore	MV	291.60	Bookstore Apparel
Central Store Supplies Total		3,385.08	
Bookstore	PRECISION PRINTING SUPPLY CO. ,	502.18	Cougar Beanies
Bookstore	PRECISION PRINTING SUPPLY CO. ,	(30.77)	Tax Exempt
Imprinted Items Total		471.41	
Bookstore	PEPSI COLA WESTERN NEBRASKA	629.75	#51943
Bookstore	CARMEN'S BURRITOS SONS	100.75	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	100.75	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	100.75	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	100.75	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	100.75	Food for Resale
Bookstore	AMAZON CAPITAL SERVICES	170.06	Bookstore Supplies
Bookstore	PEPSI COLA WESTERN NEBRASKA	138.80	#53553
Bookstore	PEPSI COLA WESTERN NEBRASKA	676.35	#51943
Bookstore	CARMEN'S BURRITOS SONS	100.75	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	100.75	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	100.75	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	100.75	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	100.75	Food for Resale
Bookstore	PEPSI COLA WESTERN NEBRASKA	138.80	#53553
Bookstore	CHICAGO IMPORTING	555.71	#230523/Bookstore Supply
Bookstore	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	541.06	#83256
Bookstore	CARMEN'S BURRITOS SONS	100.75	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	98.25	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	100.75	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	100.75	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	61.00	Food for Resale
Bookstore	CASH WA DISTRIBUTING	746.07	#806099/Bookstore
Bookstore	CASH WA DISTRIBUTING	728.67	#806099/Bookstore

Cost Center Description	Vendor	Amount	Description
Bookstore	PEPSI COLA WESTERN NEBRASKA	496.54	#51943
Bookstore	PEPSI COLA WESTERN NEBRASKA	22.40	#53553
Bookstore	CARMEN'S BURRITOS SONS	61.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	63.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	63.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	63.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	66.00	Food for Resale
Bookstore	PEPSI COLA WESTERN NEBRASKA	318.40	#51943
Bookstore	PEPSI COLA WESTERN NEBRASKA	94.70	#53553
Bookstore	PEPSI COLA WESTERN NEBRASKA	53.60	#53553
Bookstore	BIG RED NEBRASKA POPCORN	122.00	Popcorn/Bookstore
Bookstore	CASH WA DISTRIBUTING	507.71	#806099/Bookstore
Bookstore	CASH WA DISTRIBUTING	(69.15)	Credit Memo
Bookstore	AMAZON CAPITAL SERVICES	7.29	Bookstore Food Supplies
Bookstore	AMAZON CAPITAL SERVICES	33.66	Bookstore Food Supplies
Bookstore	CARMEN'S BURRITOS SONS	103.25	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	103.25	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	103.25	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	103.25	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	66.00	Food for Resale
Bookstore	PEPSI COLA WESTERN NEBRASKA	431.80	#51943
Athletic Enterprises	PEPSI COLA WESTERN NEBRASKA	(359.19)	#51941/Credit Memo
Candy Total		8,250.53	
Food Service	SHIFT4 PAYMENTS	56.87	Shift4 credit card fees
Bookstore	SHIFT4 PAYMENTS	564.14	Shift4 credit card fees
Administrative Costs Total		621.01	
Bookstore	PARTNERSHIP, LLC	393.75	Shipping
Bookstore	PARTNERSHIP, LLC	403.81	Shipping
Bookstore	UNITED PARCEL SERVICE	10.15	Shipper #A365Y9
Bookstore	UNITED PARCEL SERVICE	23.78	Shipper #A365Y9
Postage Total		831.49	
Residence Hall	ALLO COMMUNICATIONS LLC	8,364.37	#4598
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	118.00	#83561507100151368
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	140.26	#8356150710068988
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	140.26	#8356150710068996
Cable TV Total		8,762.89	
Residence Hall	DENNIS SUPPLY	15.04	Capacitors
Residence Hall	DOOR CLOSER SERVICE LLC	80.00	Service Call-Conestoga
Residence Hall	DENNIS SUPPLY	49.57	HVAC Filters
Residence Hall	DENNIS SUPPLY	122.15	HVAC Filters
Food Service	HONEYWAGON EXPRESS LLC	260.00	Grease Trap Cleaning
Food Service	BENZEL'S PEST CONTROL	84.09	Pest Control
Food Service	MENARD'S	11.76	Supplies
Insurance Claims	BAKER ASSOCIATES,	98.75	Roof Replacement 2019
Bldg Maintenance - General Total		721.36	
Bookstore	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	2.29	#83256
Bookstore	AMAZON CAPITAL SERVICES	58.99	Bookstore Receipt Paper
Bookstore	AMAZON CAPITAL SERVICES	(6.58)	Credit #11CM-Y7DQ-9LM
Office Materials Total		54.70	
Food Service	BAKER CATRINA	109.92	Reimburse/Uniforms
Food Service	VANDERVEEN SUSAN L	22.99	Reimburse/Uniform
Food Service	BAKER CATRINA	45.95	Reimburse/Work Shoes
Food Service	AMAZON CAPITAL SERVICES	21.98	Placemats

Cost Center Description	Vendor	Amount	Description
Food Service	AMAZON CAPITAL SERVICES	70.99	Ink Cartridges
	Cafeteria Materials Total	271.83	
Community Ed - Scottsbluff	EVERSOLE RACHELLE	245.00	Painting with Acrylics
Community Ed - Scottsbluff	EVERSOLE RACHELLE	350.00	Painting with Acrylics
Residence Hall	FBG SERVICE FBG SERVICE	2,989.00	February Monthly Cleaning
Residence Hall	FBG SERVICE FBG SERVICE	3,837.00	February Monthly Cleaning
	Outside Services Total	7,421.00	
Hall of Fame	EXECUTIVE TRAVEL	513.19	Christopher Garner
	Commercial Transportation Total	513.19	
Residence Hall	MAIN STREET APPLIANCE	1,875.00	Speed Queen Coin Washer
Food Service	TAKKT AMERICA HOLDING, HUBERT	355.00	Microwave w/Touchpad
	Equipment Total	2,230.00	
Auxiliary Fund Total		88,900.92	
March Expenses		2,463,841.02	

**WESTERN NEBRASKA COMMUNITY COLLEGE
BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT
March 2022**

Cost Center Description	Vendor	Amount	Description
Area	CROUSE MARGARET	110.88	Mileage BOG 03-16-2022
	CROUSE MARGARET Total	110.88	
Area	KREMAN ALLAN	21.28	Mileage Session on 02-23
Area	KREMAN ALLAN	41.44	Mileage Session on 03-03
Area	KREMAN ALLAN	22.40	Mileage BOG on 03-16
	KREMAN ALLAN Total	85.12	
Area	SAVELY RAYMOND J	100.80	Mileage BOG 03-16-22
	SAVELY RAYMOND J Total	100.80	
Area	STICKNEY RICHARD GRANT	41.44	Mileage Session on 02-23
Area	STICKNEY RICHARD GRANT	61.60	Mileage BOG 03-16-22
	STICKNEY RICHARD GRANT Total	103.04	
Institutional Expense	SCOTTSBLUFF GERING UNITED CHAMBER COMM	530.00	Membership Investment
Community Education - Scb	SCOTTSBLUFF GERING UNITED CHAMBER COMM	900.00	Newsletter Advertising
	SCOTTSBLUFF GERING UNITED CHAMBER COMM	1,430.00	
	Board Expenses	1,829.84	

MEMORANDUM

FROM: Lynne D. Koski

DATE: April 11, 2022

RE: B-Pod Renovation Furniture Quotes

Baker and Associates subcontracted furniture design to Winters Griffith Architects out of Cheyenne, WY. Winters Griffith works with Eakes Office Solutions in Grand Island on purchasing for Education and State Institutions. Eakes Office Solutions utilizes E&I and OMNIA contracted pricing for items. OMNIA Partners contracts are competitively solicited by a lead public agency in accordance with public purchasing rules and regulations.

Eakes Office Solutions notified the College that there is a cost increase of 10%, from the furniture manufacturer, scheduled for April 18, 2022. The order needs to be submitted by April 12 to lock in pricing at the current price, which is a cost savings of approximately \$26,900. Emergency approval is requested by the Executive Committee with ratification by the full Board at the April 20, 2022 Board Meeting.

ACCOUNT NUMBER: 50.1.71324.5611.63 \$214,322.70
60.1.65020.5611.63 \$ 63,904.40

TOTAL BUDGET:

TABULATION:

Company	City/State	Total Amount
Eakes Office Solutions	Grand Island, NE	
Harms Meeting Rooms B120/121/C139		\$63,904.40
B-Pod Faculty Offices		\$86,056.92
B-Pod Classroom Furniture		\$128,265.78
	TOTAL	\$278,227.10

MEMORANDUM

FROM: Lynne D. Koski

DATE: April 20, 2022

RE: WNCC Grounds Maintenance

Bids were accepted for summer grounds maintenance on April 7, 2022

ACCOUNT NUMBER: 10.1.60200.5269.75

TABULATION:

Company	City/State	Total Amount
Scottsbluff Landscaping	Scottsbluff, NE	\$140,000.00
Lang's Lawn Care	Scottsbluff, NE	No Response
Yost Lawn Care	Scottsbluff, NE	No Response

Due to the critical staffing shortage on the maintenance staff, and the lack of qualified applicants, bids were accepted for grounds maintenance for the 2022 season. Part-time grounds help will not be hired to offset the cost of the contract. This contract will allow the maintenance staff we do have at this time, to focus on summer maintenance across campus to ensure that we are ready for the fall semester.

The review committee recommends the bid be awarded to Scottsbluff Landscaping.



**Western Nebraska
Community College**

Scottsbluff Campus

1601 E. 27th Street
Scottsbluff, NE 69361

p 308.635.3606

p 800.348.4435

f 308.635.6100

Sidney Campus

371 College Drive
Sidney, NE 69162

p 308.254.5450

p 800.222.9682

f 308.254.7444

Alliance Campus

1750 Sweetwater Avenue
Alliance, NE 69301

p 308.763.2000

p 888.559.9622

f 308.763.2012

wncc.edu

April 6, 2022

Mr. Joshua Vesper
Administrative Services

Dear Mr. Vesper,

I have accepted your resignation of employment as a Facilities Operations Assistant Director in our Administrative Services department effective April 15, 2022. I will recommend its approval at the April 2022 meeting of the Board of Governors for the Western Community College Area.

I wish you the best of luck in all your future endeavors.

Sincerely,

John Marrin
College President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus



**Western Nebraska
Community College**

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Sidney, NE 69162
p 308.254.5450
p 800.222.9682
f 308.254.7444

Alliance Campus

1750 Sweetwater Avenue
Alliance, NE 69301
p 308.763.2000
p 888.559.9622
f 308.763.2012

wncc.edu

April 12, 2022

Ms. Brynn Elliott
Student Services Department

Dear Ms. Elliott,

I have accepted your resignation of employment as Assistant Dean of Students in our Student Services department effective April 21, 2022. I will recommend its approval at the April 2022 meeting of the Board of Governors for the Western Community College Area.

I wish you the best of luck in all your future endeavors.

Sincerely,

John Marrin
College President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus



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Scottsbluff, NE 69361

p 308.635.3606

p 800.348.4435

f 308.635.6100

Sidney Campus

371 College Drive
Sidney, NE 69162

p 308.254.5450

p 800.222.9682

f 308.254.7444

Alliance Campus

1750 Sweetwater Avenue
Alliance, NE 69301

p 308.763.2000

p 888.559.9622

f 308.763.2012

wncc.edu

April 6, 2022

Ms. Janet Craven
TRIO Student Support Services

Dear Ms. Craven,

I have accepted your resignation of employment as TRIO Student Support Services Assistant Director in our TRIO Program effective May 31, 2022. I will recommend its approval at the April 2022 meeting of the Board of Governors for the Western Community College Area.

I wish you the best of luck in all your future endeavors.

Sincerely,

John Marrin
College President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus



**Western Nebraska
Community College**

March 28, 2022

Jennifer Araujo

Scottsbluff Campus

1601 E. 27th Street
Scottsbluff, NE 69361
p 308.635.3606
p 800.348.4435
f 308.635.6100

Sidney Campus

371 College Drive
Sidney, NE 69162
p 308.254.5450
p 800.222.9682
f 308.254.7444

Alliance Campus

1750 Sweetwater Avenue
Alliance, NE 69301
p 308.763.2000
p 888.559.9622
f 308.763.2012

wncc.edu

Dear Ms. Araujo:

I am pleased to inform you that you have been selected to fill the full-time position of Institutional Research Technician for Western Nebraska Community College. This position is based out of the Scottsbluff Campus.

Your employment will be ratified at the April 2022 meeting of the Western Community College Area Board of Governors. The wage for this full-time position for the twelve-month fiscal year, i.e., July 1, 2021, through June 30, 2022, is \$24.00 per hour. Your employment, beginning April 4, 2022, will include the following fringe benefits (prorated down from a fiscal year):

1. Family plan health insurance (Blue Cross/Blue Shield);
2. Sick leave (12 days per fiscal year -- accumulative to 90 working days);
3. Personal leave (3 days per fiscal year);
4. Vacation (15 days per fiscal year);
5. Life insurance (\$50,000 in coverage provided, supplemental coverage available);
6. Long-term disability insurance;
7. Retirement plan (TIAA/CREF -- employee shall contribute 7%, 8%, or 9% of monthly income, and this contribution will be matched by the Board); and
8. Tuition remission (per Board policy specifications).

Jennifer, I am pleased with your selection as Institutional Research Technician for Western Nebraska Community College, and I am sure you will prove to be an asset to the Western Community College Area in this position. If I can be of any assistance to you, please do not hesitate to contact me.

Sincerely,

John Marrin, MBA
Interim College President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus

Jennifer Araujo

Objective

- To obtain a challenging career within my current organization that fully utilizes my training and skills. I would like to focus on maintaining the high standards set forth by the institution and developing new communication tactics to meet student needs.

Education

ASSOCIATE OF ARTS, WESTERN NEBRASKA COMMUNITY COLLEGE

DECEMBER 2005

- Associate of Arts Degree
 - Course concentration in Business Administration

BACHELOR OF SCIENCE, BELLEVUE UNIVERSITY

ANTICIPATED MAY 2022

- Bachelor of Arts Degree
 - Course concentration in Business Administration
- Awards: Dean's List Winter 2020, Spring 2021

Summary of Qualifications

- 16 years of institutional knowledge regarding Student Services processes
 - Including recruiting, timely communication regarding student deadlines, an understanding of the current student population, and the importance of clear communication regarding degree expectations.
- 16 years working knowledge of the Registrar's Office and records management
 - Including accepting student documents before they begin classes and communication upon transfer, as well as communication surrounding transcribed grades from faculty.
- Power user of Colleague
 - One of the original persons to be fully trained on the intricacies of the system.
- Proficient with Microsoft Office.
- Proficient with Softdocs (Preceptive Content)
- Excellent written and oral communication skills
- Efficient with time management to ensure tasks are done in a timely manner.
- Possess and use critical thinking skills as well as problem solving skills.
- Strong understanding of FERPA and maintaining student privacy.

Employment Background & Related Experience

WESTERN NEBRASKA COMMUNITY COLLEGE

RECORDS SPECIALIST | WNCC | 10/17 - PRESENT

Job reclassified to include former position responsibilities as well as additional duties:

- Updating, maintaining, and monitoring WNCC's course information for the national Transfer Equivalency System; conduct initial review of course equivalencies on new transcripts.
- Troubleshooting issues and concerns emerging from across the College with Colleague; engage with Information Technology, faculty, and staff to resolve issues.
- Verifying and correcting, as needed, class rosters each semester.
- Verifying grades for all courses each semester.
- Responding to questions from students, faculty, and staff regarding enrollment and registration, and communicating with faculty regarding mid-term and final grade deadlines.
- Coordinating academic suspension appeals processes.
- Serving as a member of the team supervising WNCC's Welcome Center and independently responding to questions from students, parents, and the public related to admissions, registration, financial aid, billing, and services of the College.

EXECUTIVE SECRETARY | WNCC | 7/14 - 10/17

Job reclassification to include former positions responsibilities plus:

- Serving as point of contact with transcript vendor regarding the electronic submission and receipt of student transcripts. Troubleshoot technical issues with the vendor and Information Technology.
- Managing permanent electronic student records using Perceptive Content Software.

SECRETARY | WNCC | 9/05 - 6/14

- Registering new and continuing students.
- Coordinating end-of-term communication processes including distribution of final grades and academic status notifications to students.
- Processing incoming transcripts and responding to requests for outgoing college transcripts.
- Overseeing all components of annual graduation ceremony, as well as pre- and post-event responsibilities including cap and gown and diploma distribution.
- Providing support for the Registrar and Vice President of Student Services, including managing incoming phone and mail communication, scheduling appointments, and hiring and supervising student employees.

BATH AND BODY WORKS

SALES ASSOCIATE | BATH AND BODY WORKS | 11/14 - PRESENT

- Greeting customers and providing outstanding customer service.
- Effectively functioning as part of an organized team environment.
- Meeting weekly sales goals to ensure quota is met to help meet and exceed store sales goals.
- Turning over seasonal marketing displays per corporate direction.

KEY HOLDER | BATH AND BODY WORKS | 7/15 - 12/18

- Make daily bank deposits
- Processing payroll
- Supervise associates



**Western Nebraska
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Sidney Campus

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f 308.254.7444

Alliance Campus

1750 Sweetwater Avenue
Alliance, NE 69301
p 308.763.2000
p 888.559.9622
f 308.763.2012

wncc.edu

March 31, 2022

Sean Clymer

Dear Mr. Clymer:

I am pleased to inform you that you have been selected to fill the full-time position of Facilities Operations Director for Western Nebraska Community College. This position is based out of the Scottsbluff Campus.

A Compensation and Benefits Statement will be forwarded to you at the beginning of each fiscal year. Your employment will be ratified at the April 2022 meeting of the Western Community College Area Board of Governors. The salary for this full-time position for the twelve-month fiscal year, i.e., July 1, 2021, through June 30, 2022, is \$55,000. Your employment, beginning April 11, 2022, will include the following fringe benefits (prorated down from a fiscal year):

1. Family plan health insurance (Blue Cross/Blue Shield);
2. Sick leave (12 days per fiscal year -- accumulative to 90 working days);
3. Personal leave (4 days per fiscal year);
4. Vacation (20 days per fiscal year);
5. Life insurance (\$50,000 in coverage provided, supplemental coverage available);
6. Long-term disability insurance;
7. Retirement plan (TIAA/CREF -- employee shall contribute 7%, 8%, or 9% of monthly income, and this contribution will be matched by the Board); and
8. Tuition remission (per Board policy specifications).

Sean, I am pleased with your selection as the Facilities Operations Director for Western Nebraska Community College, and I am sure you will prove to be an asset to the Western Community College Area in this position. If I can be of any assistance to you, please do not hesitate to contact me.

Sincerely,

John Marrin, MBA
Interim College President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus

Sean Clymer



I am a highly self-motivated and goal driven individual that thrives on a desire to succeed in any environment. My belief in life and my career is that with accountability, a solid team, hard work, and strong leadership, any problem can be turned into an opportunity.

Skills

- Proficient in computer systems, reporting, scheduling, and auditing
- Familiarity with local, state, and federal agencies in relation to environmental controls and water usage/disposal.
- Strong background in building/grounds maintenance and construction
- Microsoft Office Specialist-Word
- Ability to adapt to new environments quickly
- Excellent communication and interpersonal skills

Experience

OCTOBER 2018 – MAY 2020

Operations Manager / Vitalix Inc., Sidney, NE

Oversee and interact in day-to-day operations of 35-50 employees in sales, manufacturing facilities, business, product formulation and development, and marketing in feed supplements. Monthly review of financial standing to determine goal development. Assist in hiring, promoting, terminating, and disciplinary actions of employees. Budget creation, implementation, and review in multiple departments. Worked directly with president/owner to determine yearly product needs, set product pricing, create, and strengthen relationships with new and existing customers. Designed and coordinated the construction of a new feed manufacturing facility with the implementation of new processes never done in this industry using multiple contractors and team members which resulted in completed construction in 32 days. Implemented new technologies for molasses processing for animal feed. Worked with Nebraska DEQ, City of Alliance (NE), City of Wilton (IA), IOWA DNR, Washington DNR and City of Quincy (WA) and EPA to ensure environmental compliance with solid and liquid waste tracking and disposal. Assist in implementation of training and reporting to comply with SAFE FOOD/SAFE FEED Act.

MARCH 2016 –SEPTEMBER 2018

Plant & Production Manager/ Vitalix Inc., Sidney, NE

Oversee and complete daily tasks associated with feed supplement manufacturing in 3 manufacturing facilities in Nebraska, Iowa, and Washington. Participate in federal and state audits of feed facilities. Work with local and government agencies to ensure environmental compliance in relation to scope of business. Schedule daily and weekly production needs, preventative, and major maintenance of mobile and manufacturing equipment. Troubleshooting and maintenance of line process controls, warehouse equipment, and mobile equipment. Complete reporting and tracking of wastewater disposal associated

with nature of business. Coordinate and spec. new equipment purchases, installation, and training for employees on said items. Prepare wastewater reports for Nebraska DEQ. Develop and implement storm water control plans in accordance with local and state regulations.

JAN. 2014 – FEB. 2016

Project Manager / Action Energy Services, Gillette, WY

Provide project oversight on a per job basis in new construction, material handling facility repairs, excavation and utilities as well as perform necessary measures for budgeting, cost tracking, and estimating for new customers and projects. Direct and supervise multiple staff to be efficient and thorough on job completion. Strong presence working with Buildings/Grounds and Engineering departments for multiple customers in coal, oil, and alternative energy industries. Work in conjunction with Wyoming DNR and DEQ to perform civil, industrial, and excavation projects. Operate hand tools, small and heavy equipment. Hauled equipment from home office to work sites as needed. Perform onsite troubleshooting and maintenance of small and heavy equipment.

AUG.2012 – JAN. 2014

Utilities Manager / Willbros Construction, Gillette, WY

Provide site support and oversight of field crews in a diverse range of projects in mining from plant support to building maintenance and pit operations. Direct role in estimating and budgeting of multiple projects. Track costs and provide budgets of existing projects. Operate equipment and provide manpower as needed on projects. Haul equipment as needed. Perform repairs on mine plant and maintenance utility systems. Provide troubleshooting for utility systems, building and grounds infrastructure. Perform trouble shooting support, necessary repairs, and new construction of plant operating systems in coal mining/handling facilities.

Strengths & Achievements

- Design and led a team to build a multi-million-dollar feed manufacturing facility in 32 days.
- Experience utilizing AutoCAD to design machine parts and equipment. Strong familiarity with technical documents and drawings.
- Ability to create and oversee projects from a discussion platform to implementation.
- Strong mechanical aptitude
- Driven to satisfy the needs and expectations of coworkers, supervisors, and customers.
- Belief that there is always room for improvement
- Knowledge of utilities, building maintenance, civil construction, and subcontracting.
- Communication and interpersonal skills
- Knowledge of FDA and Nebraska state facility audits and RUPP audits
- Knowledge of HCAAP and Safe Food/Safe Feed plans and regulations
- Light troubleshooting of electrical systems



**Western Nebraska
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Office of the President

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wnc.edu

March 31, 2022

Dear WCCA Board of Governors,

I have received the following nominations for Professor Emeritus status at Western Nebraska Community College; Ms. Jeannette Johnson and Mr. Gustavo Seminario. I wholeheartedly support these nominations and recommend that both be approved for this honorary award.

Sincerely,

John T. Marrin
Interim President

March 28, 2022

Mr. John Marrin, President

Western Nebraska Community College

1601 East 27th Street

Scottsbluff, Nebraska 69361

Dear Mr. Marrin:

It is an honor to nominate Ms. Jeannette Johnson for the honorary status of Professor Emeritus for her contributions to Western Nebraska Community College (WNCC) and its students.

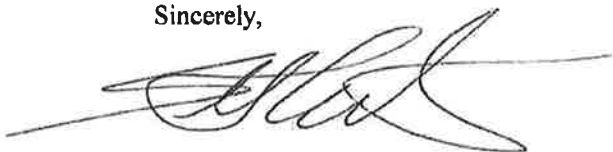
Ms. Johnson began her education here at WNCC when it was Nebraska Western College from 1975-1977 (Associate of Arts) and she attended again in 1987 for computer literacy. She continued her education at the University of Nebraska Lincoln where she received a Bachelor of Science in Education in 1979. She later received a Master of Science in Education (business) degree from Chadron State College in 1985.

Jeannette began her career in education working for the Minatare Public Schools in 1979 as a half-time business education, half-time mathematics instructor. In the Summer of 1986, she was hired by the college as a math (Elementary Algebra) adjunct instructor. In the fall of 1988, Jeannette became part of the WNCC family, filling the position of Full-Time Business Instructor.

Service to WNCC included numerous shared governance committees, including contributing to several Higher Learning Commission accreditation self-studies, work on articulation agreements with four-year institutions, assessment, advising, and the creation/revision of courses to keep pace with changes in business technology methodology. It is her service to the students of WNCC that had the largest impact. Her contributions to the students inside and outside of the classroom over her tenure is immeasurable. She touched the lives of so many students over the years. She is fondly remembered by students for her caring spirit and willingness to offer words of encouragement and support. She received a number of accolades and special recognition during her time here that include The Outstanding Young Educator by the Scottsbluff Jaycees 1985, Phi Theta Kappa Outstanding Teacher for the 2003-4 and 2014-2015 academic years, WNCC favorite Instructor and numerous other special awards and recognition. She is the embodiment of the word/profession of "Educator" and is a model of compassion, motivation, and professionalism that set the standard for others to emulate. Ms. Johnson is truly a once-in-a-lifetime educator and WNCC and its students are the true benefactors of her tenure here.

With this, I wholeheartedly recommend Ms. Jeannette Johnson for the honorary status of Professor Emeritus at Western Nebraska Community College.

Sincerely,



Scott Winters, BBA, MBA

Division Chair-Business & IT



**Western Nebraska
Community College**

March 28, 2022

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Mr. John Marrin, President
Western Nebraska Community College
1601 E. 27th Street
Scottsbluff, NE 69361

Mr. Marrin,

I wish to nominate Gustavo Seminario for the honorary award of Professor Emeritus. Gustavo qualifies for this award in accordance with the eligibility criteria as established in the related policies.

Gustavo began his employment with Western Nebraska Community College (WNCC)—formerly Nebraska Western College (NWC)—in August of 1984 as a Mathematics Instructor in the Division of Math, Science, and Physical Education. During his tenure at WNCC, Gustavo has worked diligently to provide a high-quality education to each student who entered his classroom. He believed that students needed to have a solid foundation in mathematics—no matter what level they started in at WNCC. Gustavo’s career of teaching was his passion and his focus. His former students will tell you that he provided a framework of sound mathematic principles that guided them and helped them through their college careers. Gustavo built relationships with math faculty around the country. He looked forward to attending the annual conference of the American Mathematical Association of Two-Year Colleges (AMATYC). Gustavo loved teaching and impacted countless students over his 37 years at WNCC. He dedicated himself and his work to the student. Gustavo was an active contributor to Western Nebraska Community College. He served on numerous committees and helped with the accreditation process on several occasions. Gustavo was actively engaged within the Mathematics and Science division. He was notorious for sparking conversations in any WNCC meeting.

Throughout his tenure, Gustavo was a tremendous asset to WNCC. This includes teaching students, advising students, participating in shared governance, and participating with colleagues from across the country. WNCC benefited greatly from Gustavo’s expertise and leadership throughout his career as an educator. In addition to a solid career in math, he also enjoyed discussing and teaching engineering courses. It is my sincere opinion that Gustavo exemplifies the traits of an outstanding educator and therefore deserves your consideration for this distinguished award. If you need any further information or if I can give further reference to Gustavo’s performance, please feel free to contact me.

Sincerely,

Amy Winters
Math Instructor/Mathematics and Science Division Chair

WESTERN NEBRASKA COMMUNITY COLLEGE
ALCOHOL APPROVAL REQUEST

Western Nebraska Community College policy prohibits the use, possession, or sale of alcoholic beverages in any form on campus or at a WNCC sponsored event unless approved by the College's Board of Governors in advance and further conditioned upon the requirement that any use, possession or sale of alcoholic beverages be in complete conformity with the requirements of law.

At any approved function:

- Only persons 21 years of age or older may be served or sold alcohol.
- All other federal, state and local laws governing the sale and consumption of alcohol must be followed.
- Only a licensed and insured vendor who has obtained approval from the Nebraska Liquor Commission may sell and serve alcohol.

Event: Jump, Jive and Swing

Date(s) of Event: 5/8/2022 **Time(s) of Event:** 5:15 p.m. **Location of Event:** Hampton Inn

Requestor (name of organization or individual): Hallie Feil

Campus Affiliation: (name of WNCC Campus, Department, Division or Auxiliary Organization):

Scottsbluff Campus Division Chair for Language and Fine Arts

Anticipated Attendance (by number): Students 20 Faculty 40 Staff 20 Guests 100

List all activities of this event: _____

Will food be served: Yes No **Will non-alcoholic beverages be served:** Yes No

Name of licensed vendor: Western Hospitality LLC **License #:** 065032

This form must be submitted to the following: Secretary, WCCA Board of Governors, **ATTN:** Susan Verbeck
1601 East 27th Street, Scottsbluff, NE 69361 Phone: 308-635-6009

This alcohol Approval Request must be submitted at least one (1) week prior to the monthly meeting of the Board of Governors. If not timely submitted, the request may be denied.

REQUESTOR CONTACT INFORMATION

Name of Requestor: (please print name) Hallie Feil Position: LAAR Division

Address: Western Nebraska Community College Phone: 308-635-6126

Signature of Requestor: Hallie L. Feil, Ph.D. (e sign) Date: 3/21/2022

BOARD OF GOVERNORS REVIEW AND ACTION

Approved: Not Approved:

Board Chair: _____ Date: _____

Witnessed (Board Secretary): _____ Date: _____

Please send a copy of the approved form to: *Hallie Feil-LAAR Division Chair*

WESTERN NEBRASKA COMMUNITY COLLEGE

Administrative Procedure

TITLE:	Academic Calendar Procedures
DIVISION:	Educational Services
CATEGORY:	Curriculum and Instruction
REFERENCE:	BP-610 Academic Calendar Policy 2016 Calendar Study, 2016-2019 Negotiated Agreement
NUMBER:	AP-610
DATE OF REVIEW:	
APPROVAL:	John Marrin, Interim President

This procedure establishes a process and timetable for the creation of an annual academic calendar for Western Nebraska Community College (WNCC).

Academic Council, with final approval by College Council and the WCCA Board of Governors, will establish an academic calendar at a minimum of at least one (1) year in advance of the planned academic year so that students and the College community can plan accordingly. Academic Council will ensure compliance with the guiding principles established in this procedure before submitting a proposed academic calendar to College Council and the Board of Governors for adoption. Proposed calendars must be submitted to the Board of Governors for final approval by no later than December of any calendar year.

Guiding Principles

- A. There will be one academic calendar for the College. Individual sites or campuses cannot establish their own academic calendar.
- B. WNCC shall operate on a semester system with the academic year divided into fall, spring, and summer semesters. The College may offer “intersession” terms if the reporting dates and other requirements are reviewed and approved by the Registrar and Director of Financial Aid.
- C. An academic semester is comprised of fifteen (15) weeks of instruction, five (5) days or one (1) week of break in addition to the observance of national holidays recognized by the College, and a finals week. The 15th week refers to the last week of classes before final exams.

1. For fall semester, the week of break will consist of a) two class days, a Monday/Tuesday or Thursday/Friday, usually in October, and b) the three class days (Wednesday-Friday) surrounding the Thanksgiving holiday.
 2. For spring semester, spring break shall begin on a Saturday and end on the following Sunday, and there shall be no less than five (5) full weeks of instruction from the end of each spring break until the beginning of the spring semester final examination schedule.
- D. For both fall and spring semesters, the semester will be as evenly divided as possible for consistency between two 8-week class terms.
- E. When possible, fall semester begins on a Monday in August and ends on a Friday in December with one week of finals.
- F. No more than thirty (30) calendar days, including the week of final examinations, shall elapse between the end of classes in the fall semester and the beginning of classes in the spring semester.
- G. When possible, spring semester begins on a Monday in January and ends on a Friday in May with one week of finals.
- H. Summer semester classes may run for 5, 8 or 10 weeks* depending on the program plus time allotted for finals. The summer term will begin approximately two weeks following the end of spring semester.
- I. General registration deadlines and dates for final examinations will be established in the academic calendar.
- J. The calendar will account for any significant issues resulting from key holiday closures by adjusting individual courses rather than adjusting the term to ensure compliance with the required faculty contract and student contact hours.
- K. The amount of time between semesters will provide enough time for end-of-term processing, including grading, academic progress and financial aid notifications, etc.
- L. Instructors will not assign work prior to the start of the academic semester.

***Note:** Academic areas may authorize courses shorter or longer than the semester's main term, subject to the approval of appropriate Dean of Instruction. The Dean then submits the request to the Chief Academic Officer for final approval.

Revisions of Calendars

Academic Council must review and recommend any proposed revisions or exceptions to established academic calendars for final approval by College Council and the Board of Governors. The President, in conjunction with the Board of Governors, has the authority to make changes to the schedule in an emergent situation. All other changes should be reviewed by Academic Council before moving to College Council and the Board of Governors for approval.

Procedures related to this business process

Before a proposed academic calendar is finalized, Academic Council will ensure the following:

- A. Verification of adequate calendar days per semester to account for necessary part(s) of term.
- B. Verification of holiday-related College closures with the Facilities Operations Assistant Director.
- C. Review of high school academic calendars, specifically semester start dates and spring break dates.
- D. WNCC’s best practice is to begin and end all courses in accordance with the dates established in the academic calendar. Any exceptions must be approved by the Chief Academic Officer in consultation with the Registrar and Director of Financial Aid.
- E. Workforce Development and Lifelong Learning classes, due to scheduling of classes to accommodate trainers and participant availability, may be scheduled on dates outside of the formal academic calendar.

Revising this Procedure

This Administrative Procedure supersedes any prior WNCC policy, procedure, guideline, or handbook on this subject matter.

WNCC reserves the right to revise this procedure, as necessary, and for the changes to become effective immediately.

Original Adoption Date: October 8, 2018
Revision Date:
Sponsoring Division: Educational Services

WESTERN NEBRASKA COMMUNITY COLLEGE

Western Community College Area Board of Governors' Policy

TITLE: Academic Calendar

DIVISION: Educational Services

CATEGORY: Curriculum and Instruction

REFERENCE: Nebraska Revised Statute 85-1511

NUMBER: BP-610

APPROVAL/DATE: Lynne Klemke, President, WCCA Board of Governors
Date:

Policy

The Board shall approve at a meeting in the fall semester of each year an annual calendar for the College designating the length of academic terms. This calendar shall be published, subject to change, as part of the appropriate College digital and print publications.

Procedures

The College President shall promulgate such procedures as may be necessary for the implementation of this policy.

Revising this Policy

This Board Policy supersedes any prior WNCC policy, procedure, guideline, or handbook on this subject matter.

If statutory provisions, regulatory guidance, or court interpretations change or conflict with this Board Policy, the Board retains the right to revise accordingly and for the changes to take effect immediately.

Adoption Date and Board of Governors' Minutes Item Number: 1979 (Board Policy manual updated and approved)

Revision Date and Board of Governors' Minutes Item Number: October 17, 2018, Item J(c)

Prior Policy/Procedure Number:

610.0900.79 Calendar and Schedules

Schedule for Review:

Divisions/Department Responsible for Review and Update:

Sponsoring Division/Department: Educational Services

Repeat Date and Board of Governors' Minutes Item Number:

Cross Reference:

Procedure(s) for Policy:

AP-610 Academic Calendar Procedure

Related Policies/References:

84-1407. Act, how cited.

Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

84-1408. Declaration of intent; meetings open to public.

It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

84-1409. Terms, defined.

For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, and (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Virtual conferencing means conducting or participating in a meeting electronically or telephonically with interaction among the participants subject to subsection (2) of section 84-1412.

84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or

for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

(a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;

(b) Discussion regarding deployment of security personnel or devices;

(c) Investigative proceedings regarding allegations of criminal misconduct;

(d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;

(e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or

(f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury

to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; videoconferencing or telephone conferencing authorized; emergency meeting without notice; appearance before public body.

(1)(a) Each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be published in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's web site.

(ii) In the case of the governing body of a city of the second class or village or such body's advisory committee, such notice shall be published by:

(A) Publication in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's web site; or

(B) Posting written notice in three conspicuous public places in such city or village. Such notice shall be posted in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (1)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(c) In addition to a method of notice required by subdivision (1)(b)(i) or (ii) of this section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee.

(d) Each public body shall record the methods and dates of such notice in its minutes.

(e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or (ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2)(a) The following entities may hold a meeting by means of virtual conferencing if the requirements of subdivision (2)(b) of this section are met:

(i) A state agency, state board, state commission, state council, or state committee, or an advisory committee of any such state entity;

(ii) An organization, including the governing body, created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act;

(iii) The governing body of a public power district having a chartered territory of more than one county in this state;

(iv) The governing body of a public power and irrigation district having a chartered territory of more than one county in this state;

(v) An educational service unit;

(vi) The Educational Service Unit Coordinating Council;

(vii) An organization, including the governing body, of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act;

(viii) A community college board of governors;

(ix) The Nebraska Brand Committee;

(x) A local public health department;

(xi) A metropolitan utilities district;

(xii) A regional metropolitan transit authority;

(xiii) A natural resources district; and

(xiv) The Judicial Resources Commission.

(b) The requirements for holding a meeting by means of virtual conferencing are as follows:

(i) Reasonable advance publicized notice is given as provided in subsection (1) of this section, including providing access to a dial-in number or link to the virtual conference;

(ii) In addition to the public's right to participate by virtual conferencing, reasonable arrangements are made to accommodate the public's right to attend at a physical site and participate as provided in section 84-1412, including reasonable seating, in at least one designated site in a building open to the public and identified in the notice, with: At least one member of the entity holding such meeting, or his or her designee, present at each site; a recording of the hearing by audio or visual recording devices; and a reasonable opportunity for input, such as public comment or questions, is provided to at least the same extent as would be provided if virtual conferencing was not used;

(iii) At least one copy of all documents being considered at the meeting is available at any physical site open to the public where individuals may attend the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act; and

(iv) Except as otherwise provided in this subdivision or subsection (4) of section 79-2204, no more than one-half of the meetings of the state entities, advisory committees, boards, councils, organizations, or governing bodies are held by virtual conferencing in a calendar year. In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, the organization may hold more than one-half of its meetings by virtual conferencing if such organization holds at least one meeting each calendar year that is not by virtual conferencing. The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by virtual conferencing if the governing body's quarterly meetings are not held by virtual conferencing.

(3) Virtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by virtual conferencing. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness to appear before the public body by means of virtual conferencing.

(7)(a) Notwithstanding subsections (2) and (5) of this section, if an emergency is declared by the Governor pursuant to the Emergency Management Act as defined in section 81-829.39, a public body the territorial jurisdiction of which is included in the emergency declaration, in whole or in part, may hold a meeting by virtual conferencing during such emergency if the public body gives reasonable advance publicized notice as described in subsection (1) of this section. The notice shall include information regarding access for the public and news media. In addition to any formal action taken pertaining to the emergency, the public body may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body.

(b) The public body shall provide access by providing a dial-in number or a link to the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at the meeting and record the meeting. Subsection (4) of this section shall be complied with in conducting such meetings.

(c) The nature of the emergency shall be stated in the minutes. Complete minutes of such meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available for inspection as provided in subsections (5) and (6) of section 84-1413.

84-1412. Meetings of public body; rights of public; public body; powers and duties.

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, a camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings, including meetings held by virtual conferencing. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body shall require any member of the public desiring to address the body to identify himself or herself, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making virtual conferencing available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; and

(f) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) Each public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at a meeting.

(8) Public bodies shall make available at the meeting or the in-state location for virtual conferencing as required by subdivision (6)(c) of this section, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting, either in paper or electronic form. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

84-1413. Meetings; minutes; roll call vote; secret ballot; when.

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if

the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written, except as provided in subsection (6) of this section, and available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing the minutes is absent due to a serious illness or emergency.

(6) Minutes of the meetings of the board of a school district or educational service unit may be kept as an electronic record.

(7) Beginning July 31, 2022, the governing body of a natural resources district, the city council of a city of the metropolitan class, the city council of a city of the primary class, the city council of a city of the first class, the county board of a county with a population greater than twenty-five thousand inhabitants, and the school board of a school district shall make available on such entity's public web site the agenda and minutes of any meeting of the governing body. The agenda shall be placed on the web site at least twenty-four hours before the meeting of the governing body. Minutes shall be placed on the web site at such time as the minutes are available for inspection as provided in subsection (5) of this section. This information shall be available on the public web site for at least six months.

84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring

an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

Sec. 15, Legislative Bill 83, One Hundred Seventh Legislature, First Session, 2021. (*The Revisor of Statutes will assign a statute number after the Legislature adjourns sine die.*) No motion, resolution, rule, regulation, ordinance, or formal action made, adopted, passed, or taken at a meeting as defined in section 84-1409 of a public body as defined in such section shall be invalidated because such motion, resolution, rule, regulation, ordinance, or formal action was made, adopted, passed, or taken at a meeting or meetings on or after March 17, 2020, and on or before April 30, 2021, pursuant to a Governor's Executive Order which waived certain requirements of the Open Meetings Act.