

WESTERN NEBRASKA COMMUNITY COLLEGE

Western Community College Area Board of Governors' Policy

TITLE:	Admission, Continued Enrollment, and Re-Enrollment of Students
DIVISION:	Student Services
CATEGORY:	Admissions, Registration, and Student Records
REFERENCE:	Nebraska Revised Statutes: §85-607; §85-902; §85-963; §85-1413; and 34 CFR 600.4(a)(2)
NUMBER:	BP-520
APPROVAL/DATE:	F. Lynne Klemke, President, WCCA Board of Governors Date: June 16, 2021

Purpose:

To establish a policy for student admissions.

Scope

This applies to all individuals seeking admission to Western Nebraska Community College (WNCC).

Definitions

Appeals: Appeals to the admissions process will be considered by the Admissions Director in consultation with the appropriate Dean of Instruction and/or Program Director. All appeals must be submitted in writing.

Degree Seeking Students: Individuals with the goal of pursuing coursework leading to a certificate, two-year degree, or eventual transfer of their credits to another degree-granting college or university. Students with a degree-seeking status may be eligible for financial aid at WNCC.

Non-Degree Seeking Students: Individuals whose goal is to take courses for the purposes of personal or professional enrichment and who have no intent of accumulating credits toward a certificate or degree. Non-degree seeking students should refer to the WNCC catalog for specific registration information.

Prerequisite: Knowledge that must be attained prior to enrolling in certain courses, which may be advanced coursework.

Policy

WNCC is an open enrollment institution where any individual, degree- or non-degree seeking, who can benefit from instruction has the right to pursue an education.

Acceptance to WNCC does not guarantee admission to all majors as specific programs may have prerequisites designed to facilitate successful completion. The President may identify programs in which the College receives more applications than available space can accommodate or as deemed impractical for instruction. These will be identified as high demand programs and enrollment may be based on special screening tools and/or "first-come, first-serve" registration. The right is reserved to deny admission to any applicant to certain programs, as per the established and published procedures. The College shall define and publish procedures of appeal for persons who are denied admission.

Minimum Age

It is the policy of the Board to admit students who are high school graduates or the equivalent, have reached the legal age, or are emancipated and have reached 17 years of age or older. In addition, those who are at least 16 years of age and approved to take CollegeNow! (dual credit) courses or enrolled in GED courses and able to benefit from a program or course of study offered at the College will also be allowed to enroll. The College President or designee may grant a waiver of the minimum age based on extenuating circumstances unique to WNCC's role and mission.

Denial of Admission, Continued Enrollment, or Re-Enrollment

The College President or their designee may deny the admission, continued enrollment, or re-enrollment of:

- any individual whose personal history and background indicates that their presence at the College would endanger the health, safety, welfare, or property of the College community or interfere with the orderly and effective performance of the functions of WNCC; and/or
- any individual who has misrepresented their credentials or background.

Persons who seek enrollment must be given timely notification of a denial of admission.

Review of Denial

Review of a denial of admission or denial of continued enrollment or re-enrollment of students shall be in accordance with the College's disciplinary procedures

Procedures

The College President shall promulgate such procedures as may be necessary for the implementation of this policy.

Revising this Policy

This Board Policy supersedes any prior WNCC policy, procedure, guideline or handbook on this subject matter.

If statutory provisions, regulatory guidance, or court interpretations change or conflict with this Board Policy, the Board retains the right to revise accordingly and for the changes to take effect immediately.

Original Adoption Date (and Board of Governor’s Minutes Item Number): 1979 & 1985

Revision Date (and Board of Governors’ Minutes Item Number): 2020

Prior Policy Number:

500.010.86 Admission of Students

500.0400.79 Admission to High Demand Programs

500.0500.79 Right to Deny Admission

Schedule for Review:

Divisions/Department Responsible for Review and Update: Admissions

Sponsoring Division/Department: Student Services

Repeal Date:

Cross Reference:

Procedure(s) for Policy:

PP-520 (General Admission Requirements for Students)

Related Policies/References: