



Western Nebraska
Community College

WCCA Board of Governors' Policy

Title:	Curricular Program Review
Division:	Educational Services
Category:	Assessment and Evaluation
Reference:	Federal 34 CFR 602.16(a)(1)(i) Council for Higher Education Accreditation (CHEA) Recognition Standard 12B.1 The Higher Learning Commission Requirements: Criterion 4, Core Components A-C and Assumed Practice C.7 The Nebraska Coordinating Commission for Postsecondary Education, Commission Rule 4 (281 NAC 4:006)
Number:	BP-617
Date of Approval:	July 19, 2023
Approval:	F. Lynne Klemke, President, WCCA Board of Governors

Purpose

Western Nebraska Community College (WNCC) is required to conduct periodic program reviews of its curricular programs in order to reflect on its programs; review its internal methods for program improvement; review trends in enrollment, graduation, and resources; and outline plans for the upcoming years.

Scope

This applies to all WNCC curricular programs, credit and non-credit.

Definitions

Curricular Activities: All the courses of study offered by an educational institution and/or a group of related courses, often referred to as a program of study.

Nebraska Coordinating Commission for Postsecondary Education (CCPE) – Responsible for comprehensive planning for postsecondary education in Nebraska.

Rubric: An evaluation tool or set of guidelines used to promote the consistent application of learning expectations, learning objectives, or learning standards in the classroom, program of study or departmental activities to measure their attainment against a consistent set of criteria.

Policy

Western Nebraska Community College affirms that periodic program review is a critical component of the college's commitment to continuous improvement and alignment of its mission and strategic plan with its curricular programs.

Each department is required to submit annual reviews and comprehensive periodic (five-year) reviews for degrees, diplomas, and certificates, which will be assessed using a college-approved rubric. The rubric is expected to include, at minimum, the following components:

1. Program's alignment with WNCC's mission and vision.
2. Program description.
3. Methods for assessment, including student learning data collected, evaluated, and utilized to inform program improvement.
4. Review of data related to trends in enrollment, graduation, transfer rates or job placement and resources.
5. Cost and funding analysis.

The resulting analysis will be provided to the college leadership team to assist them in strategic decision making and resource allocation. The results will also be made available to the college community and Board, as requested. In addition, information must be made available to the public via the institution's website.

Procedures

The College President shall promulgate such procedures as may be necessary for the implementation of this policy

Revising this Policy

This Board Policy supersedes any prior WNCC policy, procedure, guideline, or handbook on this subject matter.

If statutory provisions, regulatory guidance, or court interpretations change or conflict with this Board Policy, the Board retains the right to revise accordingly and for the changes to take effect immediately.

Original Adoption Date (and Board of Governor’s Minutes Item Number): 1979, 1986, 2020

Revision Date (and Board of Governors’ Minutes Item Number):

July 19, 2023, Item H (7.a.)

Prior Policy Number:

610.0500.86 (Termination of Programs)

610.2200.79 (Program Review and Approval)

Schedule for Review:

Divisions/Department Responsible for Review and Update: Executive Vice President

Sponsoring Division/Department: Educational Services

Repeal Date:

Cross Reference:

Procedure(s) for Policy:

AP-617.01 (Curricular Program Review Procedure)

AP-617.02 (Curricular Program Support or Closure)

Related Policies/References: