

WESTERN COMMUNITY COLLEGE AREA

BOARD OF GOVERNORS

PROPOSED AGENDA

REGULAR MEETING

April 19, 2017

A. Call to Order, Ms. Walworth

12:00 P.M. - LUNCH

Room 122

Western Nebraska Community College

Sidney Campus

371 College Drive

Sidney, Nebraska

B. Roll Call

C. Community Comments

1:00 P.M. - REGULAR MEETING

Room 115 and 116

Western Nebraska Community College

Sidney Campus

371 College Drive

Sidney, Nebraska

D. Board Chairperson Comments

- 1) Copy of Nebraska Open Meetings Act available at Back of Room

E. Consent Calendar

1) Review Contents of Consent Calendar

a) Agenda

b) Excuse Absent Board Member(s)

c) Minutes

1) Regular Meeting, March 15, 2017

(Pages 1 - 1s)

2) Special Meeting, April 10, 2017

(Pages 1t - 1x)

d) Claims

1) WCCA Unrestricted Fund - \$2,245,044.06

(Pages 1 - 12)

2) WCCA Restricted Fund - \$76,986.18

(Pages 12 - 13)

3) WCCA Federal Fund - \$7,144.33

(Page 13)

4) WCCA Agency Fund - \$7,751.98

(Pages 13 - 14)

5) WCCA Loan Fund - \$ -0-

6) WCCA Plant Fund - \$ -0-

7) WCCA Auxiliary Fund - \$97,988.53

(Pages 14 - 17)

e) City Planning Commission Reports - None

f) Authorization for Board Member Travel

1) 2017 Association of Community College Trustees Leadership Congress

A) Perlinski, Perkins, Stickney, Walworth

g) Reports and Proposals

1) From the Students

2) From the Faculty

(Pages 2 - 2a)

3) From the Administration

(Handout)

4) From the Board

E. Consent Calendar – Cont.

- 2) Approval of Consent Calendar
- 3) Consideration of Items Extracted from Consent Calendar

F. Bid Consent Calendar

- 1) Review Contents of Bid Consent Calendar
  - a) #17-EQ-10 – Plasma Cutting System Plasma CNC Plate Cutting System (Pages 3- 3a)
  - b) #17-EQ-17 – Dynamometer Road Simulator System (Pages 3b – 3c)
  - c) #17-EQ-19 – Bicarbonate Pressure Blast Cabinet (Pages 3d – 3e)
  - d) #17-SE-21 – Distance Learning Audiovisual Systems Expansion (Pages 3f – 3g)
  - e) #17-EQ-22 – File Server Storage Breakaway (Pages 3h – 3i)
  - f) #17-EQ-23 – Small Skid Loader (Pages 3j – 3k)
  - g) #17-EQ-25 – Pendulum Weed Control (Pages 3L - 3m)
  - h) #17-EQ-31 – Anatomage Table (Pages 3n – 3o)
- 2) Approval of Bid Consent Calendar
- 3) Consideration of Items Extracted From Bid Consent Calendar

G. Personnel Consent Calendar

- 1) Review Contents of Personnel Consent Calendar
  - a) Resignation(s):
    - 1) Mr. Richard W. Rhode, Jr., Veterans Upward Bound Advisor/Instructor (Page 4)
  - b) Appointment(s):
    - 1) Ms. Maria E. Barkeloo, Honorary Status of Administrator Emeritus (Page 4a)
    - 2) Mr. David E. Groshans, Honorary Status of Administrator Emeritus (Pages 4b – 4c)
    - 3) Dr. Nino Kalatozi, Institutional Effectiveness Director (Handout)
    - 3) Ms. Sue E. Kandel, Honorary Status of Professor Emeritus (Page 4d)
    - 4) Mr. Richard W. Rhode, Honorary Status of Administrative Emeritus (Handout)
    - 4) Dr. Guy Wylie, Honorary Status of Professor Emeritus (Pages 4e 4f)
- 2) Approval of Personnel Consent Calendar
- 3) Consideration of Items Extracted from Personnel Consent Calendar

H. Western Community College Area Board of Governors – Ms. Walworth

- 1) Consider Resignation of Board Member
  - a) Mr. Timothy H. Daniels, District Four (Page 5)
- 2) Declare Vacancy on Board of Governors
- 3) Appoint ad hoc Committee to Make Recommendations to Fill District Four Vacancy

I. Report and Recommendations from Board Policy Committee – Ms. Klemke

- 1) Policy #410.0250.17 – Employment of Family Members (Nepotism) (Pages 6 – 6a)
- 2) Policy #830.0200.17 – Special Meetings (Pages 6b – 6c)

J. Monitoring Reports

- 1) IPEDS (Integrated Postsecondary Education System) Data  
Feedback – 2016 Summary - Ms. Barkeloo (Enclosure)
- 2) 2017 Legislative Update – Dr. Holcomb
- 3) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins
- 4) Association of Community College Trustees – Dr. Perkins, Dr. Holcomb

K. Board Member Comments

L. President's Comments

M. Upcoming Meetings and Events

- 1) Western Community College Area Board of Governors
  - a) Informal Meeting
    - 1) Planning Session
    - 2) May 16, 2017, 6:00 p.m. and May 17, 2017, 8:00 a.m.,
    - 3) Fairfield Inn & Suites

M. Upcoming Meetings and Events – Cont.

2) Western Nebraska Community College

- a) 2017 Awards Ceremonies
  - 1) Sidney Campus
    - A) Thursday, April 20, 2017, 2:00 p.m.
    - B) Aviation Building, Sidney Municipal Airport
  - 2) Scottsbluff Campus
    - A) Thursday, April 27, 2017, 4:00 p.m.
    - B) Little Theatre
  - 3) Alliance Campus
    - A) Friday, April 28, 2017, 2:00 p.m.
    - B) Panhandle and Sandhills Rooms
- b) GED Graduation Ceremony
  - 1) Saturday, May 13, 2017, 11:00 a.m.
  - 2) Little Theatre, Scottsbluff Campus
- c) Nursing Pinning Ceremony
  - 1) Saturday, May 13, 2017, 2:30 p.m.
  - 2) Little Theatre, Scottsbluff Campus
- d) Graduation Ceremony
  - 1) Saturday, May 13, 2017, 4:00 p.m.
  - 2) Cougar Palace, Scottsbluff Campus

3) Nebraska Community College Association

- a) 2017 Regular Meetings
  - 1) Second Quarter Meeting
    - A) May 1, 2017
    - B) Lincoln, Nebraska
  - 2) Third Quarter Meeting
    - A) August 14, 2017
    - B) Lincoln, Nebraska
  - 3) Fourth Quarter (Annual Meeting)
    - A) November 6 and 7, 2017
    - B) McCook, Nebraska

4) Association of Community College Trustees

- a) 2017 Annual Leadership Congress
  - 1) September 25 – 28, 2017
  - 2) The Cosmopolitan Las Vegas
  - 3) Las Vegas, Nevada

N. Next Regular Meeting: Wednesday, May 17, 2017, 1:00 p.m., Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27<sup>th</sup> Street, Scottsbluff, Nebraska

O. Adjournment

MISSION STATEMENT:

*"WNCC assures learning opportunities for all – enriching lives, invigorating communities, creating futures"*

MINUTES OF MEETING  
BOARD OF GOVERNORS  
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE  
ROLL CALL  
NOTICE OF MEETING

A regular meeting of the Western Community College Area Board of Governors was held at 1:00 p.m., on Wednesday, April 19, 2017, in Rooms 115 and 116, Western Nebraska Community College, Sidney Campus, located at 371 College Drive, in the City of Sidney, in the County of Cheyenne, in the State of Nebraska as per the publicized notice in the Star-Herald, on Wednesday, April 12, 2017, with the following members present: Timothy H. Daniels, Merlyn L. Gramberg, F. Lynne Klemke, M. Thomas Perkins, Thomas L. Perlinski, R. J. Savely, Jr., Richard G. Stickney, Julienne K. Walworth, Chairperson. Absent: Linda A. Guzman-Gonzales, Kimberly A. Marcy, William M. Packard. Student Representatives present: None. Faculty Representatives present: None. College staff present: Todd R. Holcomb, William D. Knapper, Coral E. Richards, Kimberly J. Dale, Evangeline K. Grant, David E. Groshans, Paula J. Abbott, Kathy A. Ault, Maria E. Barkeloo, William J. Hanson, Michael A. Hausmann, Erin Huddleston, Robyn R. Iossi. College Attorney present: Philip M. Kelly. A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

QUORUM

Ms. Walworth declared a quorum was present for the transaction of business.

COMMUNITY COMMENTS

Ms. Walworth asked for comments from the community. Pursuant to Board Policy #830.1000.79, Ms. Walworth reminded community members who wish to make comments that each speaker will be limited to a five minute presentation.

Dr. James Hanson thanked the Board for providing the Sidney Campus facilities for the benefit of students. He remarked a high percentage of the students who attend the Sidney Campus go on to further their education. Dr. Hanson thanked the Board for having a meeting at the Sidney Campus facility. He thanked the College administration and again thanked the Board for providing for the students attending the Sidney Campus.

BOARD CHAIRPERSON  
COMMENTS

Ms. Walworth announced that for public information, there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

BOARD CHAIRPERSON  
COMMENTS  
Cont.

Ms. Walworth reported Ms. Guzman-Gonzales and Dr. Packard notified Ms. Richards that they would be unable to attend the meeting today because of Personal Business. Ms. Marcy also notified Ms. Richards that she would be unable to attend the meeting today because of Personal Health.

Ms. Walworth reminded Board members to let her know as soon as possible of any topics they wish to discuss during the "open discussion time" for Board members.

CONSENT CALENDAR  
Review Contents

Ms. Walworth reviewed the contents of the Consent Calendar which include the following item(s):

- 1) Agenda, April 19, 2017
- 2) Excuse Absent Board Members – Guzman-Gonzales, Marcy, Packard,
- 3) Minutes
  - a) Regular Meeting, March 15, 2017
  - b) Special Meeting, April 10, 2017
- 4) Claims
  - a) WCCA Unrestricted Fund - \$2,245,044.06
  - b) WCCA Restricted Fund - \$76,986.18
  - c) WCCA Federal Fund - \$7,144.33
  - d) WCCA Agency Fund - \$7,751.98
  - e) WCCA Loan Fund - \$-0-
  - f) WCCA Plant Fund - \$-0-
  - g) WCCA Auxiliary Fund - \$97,988.53
- 5) City Planning Commission Reports – None
- 6) Authorization for Board Member Travel
  - a) 2017 Association of Community College Trustees Leadership Congress
    - 1) Perlinski, Perkins, Stickney, Walworth
- 7) Reports and Proposals
  - a) From the Students
  - b) From the Faculty – Attachment A – A-1
  - c) From the Administration – Attachment B
  - d) From the Board

Ms. Walworth inquired if there were any item(s) on the Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

CONSENT CALENDAR  
Approval

Mr. Savely moved the Consent Calendar be approved as presented. Seconded by Dr. Gramberg. The vote was, Yes: Daniels, Gramberg, Klemke, Perkins, Perlinski, Savely, Stickney, Walworth. No: None. Absent: Guzman-Gonzales, Marcy, Packard. Motion carried.

CONSENT CALENDAR  
Consider Items Extracted

There were no items extracted from the Consent Calendar.

BID CONSENT CALENDAR  
Review Contents

Ms. Walworth reviewed the contents of the Bid Consent Calendar which include the following bids:

- 1) #17-EQ-10 - Plasma Cutting System Plasma CNC Plate Cutting System - Attachment C
- 2) #17-EQ-17 - Dynamometer Road Simulator System – Attachment D
- 3) #17-EQ-19 – Bicarbonate Pressure Blast Cabinet – Attachment E
- 4) #17-SE-21 – Distance Learning Audiovisual Systems Expansion – Attachment F
- 5) #17-EQ-22 – File Server Storage Breakaway – Attachment G
- 6) #17-EQ-23 – Small Skid Loader – Attachment H
- 7) #17-EQ-25 – Pendulum Weed Control – Attachment I
- 8) #17-EQ-31 – Anatomage Table – Attachment J

Ms. Walworth inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

BID CONSENT CALENDAR  
Approval

Mr. Perlinski moved the Bid Consent Calendar be approved as submitted. Seconded by Ms. Klemke. The vote was, Yes: Gramberg, Klemke, Perkins, Perlinski, Savely, Stickney, Daniels, Walworth. No: None. Absent: Guzman-Gonzales, Marcy, Packard. Motion carried.

BID CONSENT CALENDAR  
Consider Items Extracted

There were no items extracted from the Bid Consent Calendar.

PERSONNEL CONSENT  
CALENDAR  
Review Contents

Ms. Walworth reviewed the contents of the Personnel Consent Calendar which include the following resignation(s) and appointment(s):

- 1) Resignation(s):
  - a) Mr. Richard W. Rhode, Jr., Veterans Upward Bound Advisor, effective April 30, 2017.
- 2) Appointment(s):
  - a) Ms. Maria E. Barkeloo, Honorary Status of Administrator Emeritus.
  - b) Mr. David E. Groshans, Honorary Status of Administrator Emeritus.



PERSONNEL CONSENT  
CALENDAR  
Review Contents  
Cont.

- c) Dr. Nino Kalatozi, Institutional Effectiveness Director, effective May 15, 2017, through June 30, 2017, salary to be prorated from an annual salary of \$69,000.00.
- d) Ms. Sue E. Kandel, Honorary Status of Professor Emeritus.
- e) Mr. Richard W. Rhode, Honorary Status of Administrator Emeritus.
- f) Dr. Guy Wylie, Honorary Status of Professor Emeritus.

Ms. Walworth inquired if there were any item(s) on the Personnel Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

Dr. Holcomb remarked that Ms. Barkeloo resigned last year. However, she agreed to stay on until the position of Institutional Effectiveness Director was filled. Dr. Holcomb thanked Ms. Barkeloo for continuing her employment for an additional ten months.

PERSONNEL CONSENT  
CALENDAR  
Approval

Mr. Daniels moved the Personnel Consent Calendar be approved as presented. Seconded by Mr. Stickney. The vote was, Yes: Klemke, Perkins, Perlinski, Savely, Stickney, Daniels, Gramberg, Walworth. No: None. Absent: Guzman-Gonzales, Marcy, Packard. Motion carried.

PERSONNEL CONSENT  
CALENDAR  
Consider Items Extracted

There were no items extracted from the Personnel Consent Calendar.

WESTERN COMMUNITY  
COLLEGE AREA BOARD  
OF GOVERNORS  
Consider Resignation of  
Board Member  
Mr. Timothy H. Daniels

Ms. Walworth referred Board members to the mailed packet which contains a letter of resignation from Mr. Timothy H. Daniels, representing District Four. Mr. Daniels is moving to Omaha. His resignation is effective May 1, 2017.

Dr. Gramberg moved the Board accept, with regret, the resignation of Mr. Timothy H. Daniels as a member of the Board of Governors, representing District Four. Effective May 1, 2017. Seconded by Mr. Perlinski. The vote was, Yes: Perkins, Perlinski, Savely, Stickney, Gramberg, Klemke, Walworth. No: None. Abstain: Daniels, Absent: Guzman-Gonzales, Marcy, Packard. Motion carried.

Declare Vacancy on  
Board of Governors

Ms. Walworth declared that effective May 1, 2017, there is a vacancy on the Board of Governors as a result of the resignation of Mr. Timothy H. Daniels, representing District Four.

WESTERN COMMUNITY  
COLLEGE AREA BOARD  
OF GOVERNORS

Appoint ad hoc  
Committee to Make  
Recommendations to Fill  
District Four Vacancy

Ms. Walworth appointed Dr. Perkins, Mr. Perlinski, Dr. Holcomb and herself to an ad hoc Committee to Make Recommendations to Fill the District Four Vacancy.

Ms. Walworth commented paid ads will be placed in the appropriate local newspapers announcing the vacancy and the acceptance of applications to fill it. Additionally, a news release will be sent to local media. Ms. Walworth reported District Four includes the following precincts: Banner County – All Precincts; Scotts Bluff County - Fanning, Ford A & B, Gering Rural, Gering I, Gering II, Gering III, Gering IV, Kiowa-Lyman, Mitchell Rural, Mitchell I, Mitchell II, Morrill, Roubadeau, Terrytown, Castle Rock A, Castle Rock B Precincts.

Ms. Walworth thanked Mr. Daniels for his years of service, remarking he has been a mentor, a role model and a great supporter. She presented Mr. Daniels with a plaque recognizing his years of service on the Board, beginning in 2004.

Mr. Daniels remarked he will miss the affiliation with everyone; but, he looks forward to reading great things about the College in the future. He commented the Board and College administration have accomplished a lot during his tenure as a Board member.

RECESS

Ms. Walworth declared a fifteen minute recess at 1:15 p.m., to allow Board members and College staff to extend best wishes to Mr. Daniels.

OPEN MEETING

Ms. Walworth declared the Open meeting in session at 1:32 p.m.

REPORT AND RECOM-  
MENDATIONS FROM  
BOARD POLICY  
COMMITTEE

Ms. Klemke reported the Board Policy Committee presented proposed Policy #410.0250.17 – Employment of Family Members (Nepotism) and proposed Policy 830.0200.17 – Special Meetings at the March meeting. Also presented was an opening statement to Board Policy Section 830.0000.17 – Board meetings. She reported neither the administration nor the Board Policy Committee has received any comment about the policies.

Policy #410.0250.17

Board Policy #410.0250.17 – Employment of Family Members defines family members to include a familial or close relationship with a current College employee. For purposes of the policy a close relationship is described within the policy. Additionally, family members will not be considered for

REPORT AND RECOM-  
MENDATIONS FROM  
BOARD POLICY  
COMMITTEE

Policy #410.0250.17  
Cont.

employment where family members would be employed in the same work group or where an individual would be employed in a work group, under the supervision of a family member. The employment of a family member of any member of the Board shall comply with Board Policy #835.0100.00.

Policy #830.0200.17

Board Policy #830.0200.17 – Special meetings will allow the Chairperson to call a Special meeting upon a motion or resolution approved by the Board or upon the consent of four members of the Board to the Chair, or by the Chair whenever he/she determines such a meeting is necessary.

Additionally, an opening statement has been added to the Board Policy Section 830.0000.17 – Board Meetings, which states that all Board meetings are subject to the Nebraska Open Meetings Act. It further states that meetings of the Board must be preceded by public notice of the time, place and subject matter of the meeting as set forth in Nebraska State Law and in Board Policy.

Ms. Klemke reported the Board Policy Committee is recommending the proposed policies be adopted as presented.

Policy #410.0250.17

Mr. Stickney moved the Board adopt Board Policy #410.0250.17 – Employment of Family Members (Nepotism) as presented. Seconded by Mr. Daniels. The vote was, Yes: Perlinski, Savely, Stickney, Daniels, Gramberg, Klemke, Perkins, Walworth. No: None. Absent: Guzman-Gonzales, Marcy, Packard. Motion carried.

(A copy of the adopted policy is attached in the official minute book.)

Policy #830.0200.17

Mr. Daniels moved the Board adopt Board Policy 830.0200.17 – Special Meetings, as presented. He further moved the Board adopt the opening statement in Board Policy Section 830.000.17 – Board Meetings, as presented. Seconded by Ms. Klemke. The vote was, Yes: Savely, Stickney, Daniels, Gramberg, Klemke, Perkins, Perlinski, Walworth. No: None. Absent: Guzman-Gonzales, Marcy, Packard. Motion carried.

(A copy of the adopted policy and the opening statement are attached in the official minute book.)

MONITORING REPORTS  
IPEDS (Integrated  
Postsecondary Education  
System) Data Feedback  
2016 Summary

Ms. Barkeloo reported the Integrated Postsecondary Education System Data Feedback Report 2016 was enclosed with the mailed packet of information. Rather than review this report in detail, she will present some comparative information for years 2013 through 2016.

Using a PowerPoint presentation, Ms. Barkeloo reviewed the comparative data for: 1) The unduplicated 12-month headcount, which collects the unduplicated student enrollment counts for an entire year; 2) The number of degrees and certificates awarded, which looks at completers by award level. Postsecondary award, certificate, or diploma (at least 1 but less than 2 academic years), Associate's degree, and Postsecondary award, certificate or diploma (at least 2 but less than 4 academic years); 3) The percent of all undergraduates awarded aid, by type of aid which can include any grant aid, Pell Grants and Federal loans; 4) Retention rates which are measured from the fall of first enrollment to the following fall. Academic reporting institutions report retention data as of the institution's office fall reporting date or as of October 15 of the current year; and 5) Graduation rates which include full-time, first-time degree/certificate-seeking undergraduates within normal time, and 150 percent and 200 percent of normal time to completion by the cohort year.

(The graphs showing the comparison data is attached in the official minute book.)

MONITORING REPORTS  
2017 Legislative Update

Dr. Holcomb referred Board members to a copy of the weekly Legislative update from Mr. Greg Adams, which Dr. Perkins provided and is included in the handout materials.

LB 461 is Governor Rickett's bill to reduce income tax. The Revenue Committee amended another of the Governor's bills LB 338 into LB 461. LB 338 would change the way agricultural land is valued from comparative sales to income. Dr. Holcomb reported LB 461 was debated yesterday (Tuesday, April 18, 2017), and there were not enough votes for cloture. There were several amendments presented. At this time the bill will probably be held over.

The Appropriations Committee's proposed budget will be out of Committee next week. The Appropriations Committee is recommending \$100,828,308.00 for year one of the next biennium and \$99,828,308.00 for year two for the community colleges.

MONITORING REPORTS  
2017 Legislative Update  
Cont.

Dr. Holcomb remarked this is a crucial time as there are only 25 legislative days remaining in the 2017 session. He commented he had a very good discussion with Senator Brewer, and Senator Stinner is supportive of community colleges.

Dr. Holcomb and Dr. Perkins remarked that Mr. Adams' weekly email reports are very helpful to keep abreast of what is happening in relation to legislation effecting community colleges and the status of bills that will impact community colleges. Dr. Holcomb commented, if Board members are interested in receiving the weekly reports let him know and he will forward them.

MONITORING REPORTS  
Nebraska Community  
College Association

Dr. Perkins reported the Nebraska Community College Executive Committee met in Lincoln, on April 10, 2017. The Committee reviewed the efforts of Mr. Greg Adams, Executive Director. Mr. Adams reaffirmed his concerns regarding the 2017 legislative efforts. Property Tax, reduction of income tax, secondary education and community colleges seem to be much of the theme for this session. Dr. Perkins reported that as of that meeting (April 10) the community colleges have not been harmed.

Dr. Perkins reported that Senator Stinner continues to be the advocate for community colleges. Senator Stinner hopes that for this year the community colleges will not experience a further reduction in state support. However, next year, the community colleges will most likely experience a reduction in state aid.

Dr. Perkins reported the Executive Committee began to discuss a strategy for the next year. It is proposed that the action plan, presented to this Board several months ago will need to be reviewed and updated. The concern of the Executive Committee is that the Association needs to start after this session to develop a strategy for the summer and fall months, which will include making contact with the Senators in each of the college areas. The point being, community colleges need to tell their story, advocate for the colleges and discover where each Senator stands regarding the status of community colleges. Dr. Perkins indicated he will be bringing the plan to the Board in the near future.

As was discussed earlier, Mr. Adams has been sending an email each week to the Association Board members and the Chief Executive Officers which gives an update of his

MONITORING REPORTS  
Nebraska Community  
College Association  
Cont.

activity and a status report on the bills that are of interest to community colleges. The Executive Committee suggested that all area board members be included in the email.

Dr. Perkins reported after the Executive Committee meeting, he convened a meeting of the Finance Committee. The Committee reviewed the audit, which had no problems. The Committee also reviewed the proposed budget for 2018. After the review, the Committee asked Mr. Adams to conduct two salary surveys – one for the executive director and one for the secretary. The Committee wants salary comparisons of positions of similar size and responsibilities. This information should be available for the Second Quarter meeting of the Board of Directors to be held on May 1, 2017.

MONITORING REPORTS  
Association of  
Community Trustees

Dr. Perkins reported the Association of Community College Trustees Advisory Committee had two conference calls in March and April.

Dr. Perkins reported the Committee reviewed data and information related to the mental health needs of community college students. There is a concern that students may be experiencing increased tensions, and that suicide may be on the increase. The Committee referred the matter to the Association of Community College Trustees Board for its consideration and possible action.

During the second Advisory Committee meeting, the Committee was asked to review the proposed Association of Community College Trustees Strategic Plan for 2018. The Committee members offered suggestions regarding the plan, but were of the opinion that the plan is bold and positive.

BOARD MEMBER  
COMMENTS

Ms. Walworth asked for Board Member comments.

Ms. Walworth thanked the Sidney Campus staff for hosting the Board meeting today. She also thanked them for the insulated "cooler" bags that were presented to each Board member.

Mr. Daniels remarked he has enjoyed his tenure as a Board member. He commented that he hoped each Board member and the members of the audience had received

BOARD MEMBER  
COMMENTS  
Cont.

from him as much as he had received from them. He commented further that he is wishing and hoping the College has much success in the future.

PRESIDENT'S COMMENTS

Ms. Walworth asked for President's Comments.

Dr. Holcomb extended congratulations to Dr. Kang and members of the Vocal Music Department for very successful performances of "A Gala Evening". Nearly five hundred people attended the performance, which was held on Friday and Saturday evening, March 24 and 25, 2017.

Dr. Holcomb reported the College will participate in the National Walk at Lunch Day on April 24, 2017. Everyone who participates will receive a special incentive wellness gift.

The Theater Department will be presenting "All in the Timing" on April 28 and 29, 2017, at 7: 30 p.m., in the Scottsbluff Campus Theater. There will also be a matinee performance at 2:00 p.m., on Sunday, April 30, 2017. Tickets are \$5.00, and are available at the box office one hour prior to the curtain. With proper identification, College students, faculty and staff will be admitted free of charge.

The Cougar Den and Bookstore will be hosting the Second Annual "Fear Factor" food eating contest. The event will be held on April 27, 2017, from 12: p.m. to 3:00 p.m., in the Cougar Den.

On May 7, 2017, the Instrumental Music Department, under the direction of Dr. Nathaniel Johnson will present "Jump, Jive and Swing." The event will be held at the Gering Civic Center.

Ms. Iossi recently attended a Western Nebraska Economic Development Network meeting. The meeting was held in Harrisburg, NE.

Ms. Iossi recently conducted Accuplacer testing at the Alliance and Sioux County High Schools.

Dr. Holcomb reported there were twenty-eight students who attended the Powerline program New Student Orientation. Dr. Holcomb remarked to ensure student safety it may be necessary to purchase additional poles for the training program.

PRESIDENT'S COMMENTS  
Cont.

The College hosted the Lineman Rodeo on April 6 and 7, 2017. There were nine teams made with 95 contestants that participated in the rodeo. Dr. Holcomb thanked the volunteers who helped to make this two day event successful. This is the first time the College has hosted the Lineman Rodeo.

Dr. Holcomb reported the College participated in the Alliance Home Show and Health Fair. Ms. Erica Much and five nursing students assisted with blood pressure screening, and they also assisted with the College booth.

In celebration of Earth Day, April 20, 2017, the Alliance Campus students, faculty and staff will gather trash, and sweep along the parking curbs. Student who participate will be treated with dinner and a chance to win Eclipse tee shirts from the Alliance Chamber of Commerce.

The Alliance Campus will host Business After Hours on May 16, 2017, from 5:00 – 7:00 p.m. to celebrate the College being named the Large Business of the Year by the Alliance Chamber of Commerce.

Dr. Holcomb thanked Ms. Abbott and the Sidney Campus staff for hosting the Board meeting. He remarked the flowering crab apple trees are blooming and beautiful.

Dr. Holcomb remarked the College Council has been very busy reviewing and approving changes to streamline the College curriculum. This is part of a statewide effort to have community college course numbering and syllabi be uniform.

Dr. Holcomb acknowledged Ms. Grant's efforts to better utilize the Maxient product for the College's judicial reporting system.

Dr. Holcomb reported two College students, Ms. Dani McKay and Ms. Janie McAmis, were nominated for the Nebraska USA Academic All-American Team for Community, Technical and Community College Students. He thanked Mr. Coley for accompanying them to Lincoln where they attended the recognition ceremony. Ms. McAmis was named as Nebraska's 2017 Coca Cola New Century Scholar. Dr. Holcomb reported this is the fourth year a College student has been named a Coca Cola New Century



PRESIDENT'S COMMENTS  
Cont.

Scholar since he began his Presidency. Dr. Holcomb remarked Dr. Dale will accompany Ms. McAmis to the award presentation, which will be held during the American Association of Community Colleges convention in New Orleans.

UPCOMING MEETINGS  
AND EVENTS

Ms. Walworth reminded Board members of the following upcoming meetings and events:

1) The Western Community College Area Board of Governors Informal Meeting for the purpose of a Planning Session on Tuesday, May 16, 2017 at 6:00 p.m., and Wednesday May 17, 2017, at 8:00 .m. The meeting will be held at the Fairfield Inn & Suites, 902, Winter Creek Drive, Scottsbluff, NE.

2) Western Nebraska Community College 2017 Awards Ceremonies to be held as follows: a) Sidney Campus on Thursday, April 20, 2017, at 2:00 p.m., in the Aviation Building, Sidney Municipal Airport; b) Scottsbluff Campus on Thursday, April 27, 2017, at 4:00 p.m., in the Little Theatre; c) Alliance Campus on Friday, April 28, 2017, at 2:00 p.m. in the Panhandle and Sandhills Rooms.

3) The GED Graduation Ceremony to be held on Saturday, May 13, 2017, at 11:00 a.m., in the Little Theatre, on the Scottsbluff Campus.

4) The Nursing Pinning Ceremony to be held on Saturday, May 13, 2017, at 2:30 p.m., in the Little Theatre, on the Scottsbluff Campus.

5) The 2017 Graduation Ceremony to be held on Saturday, May 13, 2017, at 4:00 p.m., in the Cougar Palace, on the Scottsbluff Campus.

6) The Nebraska Community College Association 2017 Regular Meetings to be held as follows: a) Second Quarter Meeting, May 1, 2017, in Lincoln, Nebraska; b) Third Quarter Meeting, August 14, 2017, in Lincoln, Nebraska; c) Fourth Quarter (Annual Meeting), November 6 and 7, 2017, in McCook, Nebraska.

7) The Association of Community College Trustees 2017 Annual Leadership Congress to be held September 25 through 28, 2017, at The Cosmopolitan Las Vegas, in Las Vegas, Nevada.

NEXT REGULAR MEETING      The next Regular meeting of the Western Community College Area Board of Governors will be held on Wednesday, May 17, 2017, at 1:00 p.m., in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27<sup>th</sup> Street, Scottsbluff, Nebraska.

ADJOURNMENT                      The meeting was adjourned by unanimous consent at 2:10 p.m.

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Julienne K. Walworth, Chairperson

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Coral E. Richards, Secretary

## **Board of Governors Faculty Report April 2017**

**Bill Loring, Bill Spurgeon, and Michael Hausman** took 7 IT students to the National Renewable Energy Laboratory in Golden, CO, and SparkFun Electronics in Niwot CO on Friday, April 7<sup>th</sup>. The National Renewable Energy Laboratory (NREL), located in Golden, Colorado, is the United States' primary laboratory for renewable energy and energy efficiency research and development. The National Renewable Energy Laboratory (NREL) is a government-owned, contractor-operated facility, and is funded through the United States Department of Energy (DOE). SparkFun Electronics is an electronics retailer in Niwot, Colorado, United States. It manufactures and sells microcontroller development boards and breakout boards. All products designed and produced by SparkFun are released as open-source hardware.

**Patsy Yeager** on Feb 18th 2017 attended the Excellence in Early Childhood Conference in Chadron NE.

She is on the ECEC board for the Gering Early Childhood Conference that will be October 7, 2017.

March 21st She will attend the Safe With You trainer training which will allow hwe to offer the three components of that training to my students.

April 12th is the Early Childhood Education Program board meeting.

April 29th she will be hosting a Week of the Young Child Celebration at monument mall in one of their empty shops. Other programs and providers have been invited to share information, display children's artwork and provide activities for children present

April 18th and 19th is Kindergarten Days at the Legacy of the Plains Museum and she has been asked to help with that and get student volunteers if possible.

May 6th and 7th she will be having a safe babysitting clinic at the Harms center.

Thursday, 3/23 she will attend a work group meeting for the Buffet Institute in the Panhandle in Scottsbluff.

Friday, 3/24 she will attend the public release of the latest Buffett Institute/Gallup survey report. "*Urban and Rural Nebraskans Speak About Early Care and Education* is the third report from this survey and showcases the views of residents in rural areas, small towns, and urban centers. The event, hosted in partnership with Senator John Stinner, includes a brief overview of findings followed by a panel discussion about the report's implications for the Panhandle."

**Tom Tylee** attended the International TESOL Conference in Seattle, WA in March. The conference was for English as a Second Language teachers and administrators from all over the world--there were over 80 countries represented at this conference. The theme for this year's conference was "Engage, Enrich, Empower."

Mr. Tylee attended many sessions to help him improve and develop as an instructor and find new ideas for the class. Some highlights included an inspirational talk by Sherman Alexie and sessions on engaging students outside of the classroom through book clubs, social activities, and community outreach.

Reports and Proposals  
From The Administration – Mr. Knapper  
April 19, 2017

**Main Building Addition and Renovation Project Update**

The Nebraska Coordinating Commission for Postsecondary Education approved the WNCC Main Building Addition and Renovation project on March 16. Dr. Holcomb presented the project along with Mike Wemhoff of the Commission staff. The College's architect, Nick Schulz, was also present.

Significant features of the project include development of a one-stop-shop Welcome Center, an updated and enlarged Learning Resource Center and renovation of the Theater/Performing Arts spaces.

Construction will begin in late 2017. Informational meetings will be held this spring to update College staff with additional information.

**MEMORANDUM**

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**TO: Board of Governors**  
**FROM: William D. Knapper**  
**DATE: April 19, 2017**  
**RE: Board Approval, Bid Number 17-EQ-10**

**On March 29, 2017 bids were received for a Plasma CNC Plate Cutting System**

**ACCOUNT NUMBER: 10.1.11400.5611.12**

**TOTAL BUDGET: \$20,000.00**

**TABULATION:**

<b>Company</b>	<b>City/State</b>	<b>Total Amount</b>
Matheson Linweld	Gering, NE	\$29,730.80
US Welding	Scottsbluff, NE	\$32,679.58
Technology International, Inc.	Lake Mary, FL	\$43,752.50

**Recommendation to come from the Finance Committee.**

**MEMORANDUM**

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**TO: Board of Governors**  
**FROM: William D. Knapper**  
**DATE: April 19, 2017**  
**RE: Board Approval, Bid Number 17-EQ-17**

**On March 29, 2017 bids were received for a Dynamometer Road Simulator System**

**ACCOUNT NUMBER: 10.1.11110.5611.12**

**TOTAL BUDGET: \$32,950.00**

**TABULATION:**

<b>Company</b>	<b>City/State</b>	<b>Total Amount</b>
Ganzcorp Investments, Inc.	Twinsburg, OH	<b>\$26,800.00</b>

**Recommendation to come from the Finance Committee.**

**MEMORANDUM**

**TO:** Board of Governors  
**FROM:** William D. Knapper  
**DATE:** April 19, 2017  
**RE:** Board Approval, Bid Number 17-EQ-19

On March 29, 2017 bids were received for a Bicarbonate Pressure Blast Cabinet

**ACCOUNT NUMBER:** 10.1.2.11500.5611.12

**TOTAL BUDGET:** \$10,000.00

**TABULATION:**

<b>Company</b>	<b>City/State</b>	<b>Model PSB 2342B</b>	<b>Model PSB 3636B</b>	<b>Model PSB 4050B</b>
Fortna Equipment Co	Englewood, CO	\$10,880.00	\$11,380.00	\$12,580.00

**Recommendation to come from the Finance Committee.**



**MEMORANDUM**

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**TO: Board of Governors**  
**FROM: William D. Knapper**  
**DATE: April 19, 2017**  
**RE: Board Approval, Bid Number 17-EQ-21**

**On March 30, 2017 bids were received for Distance Learning Audiovisual Systems Expansion**

**ACCOUNT NUMBER: 10.1.43000.5611.46**

**TOTAL BUDGET: \$180,000.00**

**TABULATION:**

<b>Company</b>	<b>City/State</b>	<b>Total Amount</b>
Cyteck Media	Topeka, KS	\$129,843.00
SKC Communications	Shawnee, KS	\$133,793.35
Advance Network Management	Golden, CO	\$163,565.24
AVIS PL	Centennial, CO	\$166,977.94

**Recommendation to come from the Finance Committee.**

**MEMORANDUM**

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**TO: Board of Governors**  
**FROM: William D. Knapper**  
**DATE: April 19, 2017**  
**RE: Board Approval, Bid Number 17-EQ-22**

**On March 29, 2017 bids were received for a File Server Storage Breakaway**

**ACCOUNT NUMBER: 10.1.42000.5611.64**

**TOTAL BUDGET: \$13,000.00**

**TABULATION:**

<b>Company</b>	<b>City/State</b>	<b>Total Amount</b>
Sterling Computers Corporation	Dakota Dunes, SD	<b>\$15,069.18</b>
<b>**GovConnection, Inc. dba Connection Public Sector Solutions (Does Not Meet Specifications)</b>	Merrimack, NH	<b>\$26,973.87</b>

**Recommendation to come from the Finance Committee.**

**MEMORANDUM**

**TO: Board of Governors**

**FROM: William D. Knapper**

**DATE: April 19, 2017**

**RE: Board Approval, Bid Number 17-EQ-23**

**On March 29, 2017 bids were received for a Small Skid Loader**

**ACCOUNT NUMBER: 10.4.17510.5611.15**

**TOTAL BUDGET: \$30,000.00**

**TABULATION:**

<b>Company</b>	<b>City/State</b>	<b>Total Amount</b>
Chadron Motor Company	Chadron, NE	\$15,608.08
Sandburg Implement	Gering, NE	\$16,345.43
Murphy Tractor & Equipment	Gering, NE	\$28,992.99

**Recommendation to come from the Finance Committee.**

**MEMORANDUM**

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**TO: Board of Governors**  
**FROM: William D. Knapper**  
**DATE: April 19, 2017**  
**RE: Board Approval, Bid Number 17-EQ-25**

**On March 29, 2017 bids were received for a Pendulum 2G Herbicide**

**ACCOUNT NUMBER: 10.1.60200.5629.75**

**TOTAL BUDGET: \$9,000.00**

**TABULATION:**

<b>Company</b>	<b>City/State</b>	<b>Total Amount</b>
Spic-Span Cleaners	Morrill, NE	\$8,700.00
Westco dba Jirdon	Morrill, NE	\$8,998.50
Helena Panhandle Coop	Scottsbluff, NE	\$9,000.00

**Recommendation to come from the Finance Committee.**

**MEMORANDUM**

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**TO:** Board of Governors  
**FROM:** William D. Knapper  
**DATE:** April 19, 2017  
**RE:** Board Approval, Bid Number 17-EQ-31

**Anatomage Table – Sole Source Provider**

**ACCOUNT NUMBER:** 10.1.15200.5611.11

**TOTAL BUDGET:** \$90,000.00

**TABULATION:**

<b>Company</b>	<b>City/State</b>	<b>Total Amount</b>
Anatomage, Inc.	San Jose, CA	\$ 82,000.00

**Recommendation to come from the Finance Committee.**