

WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS

PROPOSED AGENDA

REGULAR MEETING

August 16, 2017

A. Call to Order, Ms. Walworth

12:00 P.M. – LUNCH

Conference Room

Pioneer Activity Center

B. Roll Call

Western Nebraska Community College

Scottsbluff Campus

1409 East 27th Street

C. Community Comments

Scottsbluff, Nebraska

D. Board Chairperson Comments

1:00 P.M. – REGULAR MEETING

Boardroom

Western Nebraska Community College

Scottsbluff Campus

- 1) Copy of Nebraska Open Meetings Act
Available at Back of Room

1601 East 27th Street

Scottsbluff, Nebraska

E. Consent Calendar

1) Review Contents of Consent Calendar

a) Agenda

b) Excuse Absent Board Member(s)

c) Minutes

1) Regular Meeting, July 19, 2017

(Pages 1 – 1r)

d) Claims

1) WCCA Unrestricted Fund - \$2,373,581.96

(Pages 1 – 6)

2) WCCA Restricted Fund - \$3,863.12

(Pages 6 – 7)

3) WCCA Federal Fund - \$5,831.24

(Page 7)

4) WCCA Agency Fund - \$373.83

(Page 7)

5) WCCA Loan Fund - \$ -0-

6) WCCA Plant Fund - \$ -0-

7) WCCA Auxiliary Fund - \$68,231.49

(Pages 7 – 9)

e) City Planning Commission Reports

(Attachment)

f) Reports and Proposals

1) From the Students

2) From the Faculty

3) From the Administration

4) From the Board

E. Consent Calendar – Cont.

- 2) Approval of Consent Calendar
- 3) Consideration of Items Extracted from Consent Calendar

F. Bid Consent Calendar

- 1) Review Contents of Bid Consent Calendar - None
- 2) Approval of Bid Consent Calendar
- 3) Consideration of Items Extracted From Bid Consent Calendar

G. Personnel Consent Calendar

- 1) Review Contents of Personnel Consent Calendar
 - a) Resignation(s): - None
 - b) Appointment(s):
 - 1) Ms. Carrie J. L. Howton, Human Services Instructor (Pages 2 – 2c)
 - 2) Mr. Patrick H. Newell, Vocal Music Instructor (Pages 2d – 2n)
 - 3) Ms. Deborah A. Wagner, Admissions Counselor (Pages 2o – 2s)
- 2) Approval of Personnel Consent Calendar
- 3) Consideration of Items Extracted from Personnel Consent Calendar

H. Western Community College Area Board of Governors – Ms. Walworth

- 1) Consider Request for Sale and Use of Alcohol Beverages at College Sponsored Event(s)
 - a) The Fall Ball – October 27, 2017 (Page 3)
 - b) Varsity Vocalese Showcase – November 4, 2017 (Page 3a)
 - c) WNCC Collegiate Chorale Gala – March 23 and 24, 2018 (Page 3b)
 - d) Jump, Jive, and Swing – May 6, 2018 (Page 3c)

I. Reports and Recommendations from Budget and Finance
Committee – Chair pro tem, Mr. Knapper

- 1) Resolution – Re: Authorization for Institutional Purchasing Card (P-Card) Program (Page 4)

J. Reports and Recommendations from Board Policy Committee – Ms. Klemke

- 1) Policy #120.0100.17 – Soliciting from Students and Staff and Accompanying
Appendix H-1-17 (Pages 5 – 5f)
- 2) Policy #235.0100.17 – Naming of College Facilities (Pages 5g – 5j)

K. Monitoring Reports

- 1) National Association of College and University Attorneys Annual Conference – Mr. Ossian
- 2) CollegeNOW! - Ms. Dillon, Ms. Newman (Enclosure)
- 3) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins
 - a) Third Quarter Meeting, August 14, 2017, Lincoln, NE
- 4) Association of Community College Trustees – Dr. Perkins

L. Western Nebraska Community College/Scottsbluff Campus Main Building Addition and Renovation – Dr. Holcomb

- 1) Update – Re: Addition/Renovation Project

M. Board Member Comments

N. President's Comments

O. Upcoming Meetings and Events

- 1) Western Community College Area Board of Governors
 - a) Informal Meetings
 - 1) Budget Work Sessions
 - A) September 13, 2017, 10:30 a.m. – Final Review of All Budgets
 - b) Public Hearings of Proposed 2017 - 2018 WCCA Budgets
 - 1) September 13, 2017, 1:00 p.m.
 - 2) Boardroom, Western Nebraska Community College, Scottsbluff Campus
 - c) Regular Board of Governors Meetings
 - 1) September 13, 2017, immediately following the Public Hearings on the Proposed 2017 - 2018 WCCA Budgets
 - 2) October 18, 2017, 1:00 p.m. Western Nebraska Community College Alliance Campus

O. Upcoming Meetings and Events – Cont.

2) Nebraska Community College Association

a) 2017 Regular Meetings

- 1) Fourth Quarter (Annual Meeting)
 - A) November 6 and 7, 2017
 - B) McCook, Nebraska

3) Association of Community College Trustees

a) 2017 Annual Leadership Congress

- 1) September 25 – 28, 2017
- 2) The Cosmopolitan Las Vegas

4) Western Nebraska Community College Foundation

a) Monument Marathon

- 1) September 30, 2017

P. Next Regular Meeting: Wednesday, September 13, 2017, immediately following the Public Hearings on the Proposed 2017 – 2018 WCCA Budgets (approximately 1:45 p.m.), Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

Q. Adjournment

MISSION STATEMENT:

“WNCC assures learning opportunities for all – enriching lives, invigorating communities, creating futures”

MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE
ROLL CALL
NOTICE OF MEETING

A regular meeting of the Western Community College Area Board of Governors was held at 1:00 p.m., on Wednesday, August 16, 2017, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Wednesday, August 9, 2017, with the following members present: Karen S. Anderson, Merlyn L. Gramberg, F. Lynne Klemke, William M. Packard, M. Thomas Perkins, R. J. Savely, Jr., Richard G. Stickney, Julianne K. Walworth, Chairperson. Absent: Linda A. Guzman-Gonzales, Kimberly A. Marcy, Thomas L. Perlinski. Student Representatives present: None. Faculty Representatives present: William A. Loring, Scottsbluff Campus. College staff present: Todd R. Holcomb, William D. Knapper, Coral E. Richards, Kathy A. Ault, Kimberly J. Dale, Evangeline K. Grant, Judith L. Amoo, Ellen M. Dillon, Rosie Hernandez, Katie J. Markheim, Julia Newman, Jennifer M. Rogers. College Attorney present: Philip M. Kelley, and Jason A. Ossian. A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

QUORUM

Ms. Walworth declared a quorum was present for the transaction of business.

COMMUNITY COMMENTS

Ms. Walworth asked for comments from the community. Pursuant to Board Policy #830.1000.79, Ms. Walworth reminded community members who wish to make comments that each speaker will be limited to a five minute presentation. There were no community comments.

BOARD CHAIRPERSON COMMENTS

Ms. Walworth announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Ms. Walworth remarked there is an updated Board member directory included with the handout materials.

Ms. Walworth commented that she was hopeful Board members were able to tour the SIM NE truck while it was in Scottsbluff August 11, 2017 through August 14, 2017.

BOARD CHAIRPERSON
COMMENTS
Cont.

Ms. Walworth reported the survey form for the 2017 Performance Review for the College President is available. She asked Board members to pick up their evaluation information from Ms. Richards before leaving the meeting. Ms. Walworth requested Board members complete the survey and return it to Ms. Richards in the stamped-self-addressed envelope not later than August 30, 2017.

Ms. Walworth reported Ms. Guzman-Gonzales, and Mr. Perlinski notified the Secretary that they would be unable to attend the meeting today because of Personal Business. Ms. Marcy notified the Secretary that she would be unable to attend the meeting today because of Personal Health.

CONSENT CALENDAR
Review Contents

Ms. Walworth reviewed the contents of the Consent Calendar which include the following item(s):

- 1) Agenda – August 16, 2017
- 2) Excuse Absent Board Members – Guzman-Gonzales, Marcy, Perlinski
- 3) Minutes
 - a) Regular Meeting – July 19, 2017
- 4) Claims
 - a) WCCA Unrestricted Fund - \$2,373,581.96
 - b) WCCA Restricted Fund - \$3,863.12
 - c) WCCA Federal Fund - \$5,831.24
 - d) WCCA Agency Fund - \$373.83
 - e) WCCA Loan Fund - \$-0-
 - f) WCCA Plant Fund - \$-0-
 - g) WCCA Auxiliary Fund - \$68,231.49
- 5) City Planning Commission Reports – Attachment A
- 6) Reports and Proposals
 - a) From the Students
 - b) From the Faculty
 - c) From the Administration
 - d) From the Board

Ms. Walworth inquired if there were any item(s) on the Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

CONSENT CALENDAR
Approval

Dr. Gramberg moved the Consent Calendar be approved as presented. Seconded by Mr. Savely. The vote was, Yes: Anderson, Gramberg, Klemke, Packard, Perkins, Savely, Stickney, Walworth. No: None. Absent: Guzman-Gonzales, Marcy, Perlinski. Motion carried.

CONSENT CALENDAR
Consider Items Extracted

There were no items extracted from the Consent Calendar.

BID CONSENT CALENDAR
Review Contents

There were no items on the Bid Consent Calendar.

PERSONNEL CONSENT
Calendar
Review Contents

Ms. Walworth reviewed the contents of the Personnel Consent Calendar which include the following resignation(s) and appointment(s):

- 1) Resignation(s): - None
- 2) Appointment(s):
 - a) Ms. Carrie J.L. Howton, Human Services Instructor, effective August 14, 2017, through May 16, 2018, salary to be determined in accordance with the provisions of the WCCA Negotiated Agreement.
 - b) Mr. Patrick H. Newell, Vocal Music Instructor, effective August 14, 2017, through May 16, 2018, salary to be determined in accordance with the provisions of the WCCA Negotiated Agreement.
 - c) Ms. Deborah A. Wagner, Admissions Counselor, effective August 28, 2017, through June 30, 2018, wage to be \$15.40 per hour.

Ms. Walworth inquired if there were any item(s) on the Personnel Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

PERSONNEL CONSENT
CALENDAR
Approval

Dr. Perkins moved the Personnel Consent Calendar be approved as submitted. Seconded by Dr. Packard. The vote was, Yes: Gramberg, Klemke, Packard, Perkins, Savely, Stickney, Anderson, Walworth. No: None. Absent: Guzman-Gonzales, Marcy, Perlinski. Motion carried.

PERSONNEL CONSENT
CALENDAR
Consider Items Extracted

There were no items extracted from the Personnel Consent Calendar.

WESTERN COMMUNITY
COLLEGE AREA BOARD
OF GOVERNORS
Request for Sale and Use
Of Alcohol Beverages at
College Sponsored
Event(s)
The Fall Ball

Ms. Walworth referred Board members to the mailed packet of information which includes several requests for the Sale and Use of Alcohol Beverages at College Sponsored Events for Board member consideration. She suggested the request be considered individually.

Ms. Klemke moved the Board approve the request from the Language and Fine Arts Division (Instrumental Music) to

WESTERN COMMUNITY
COLLEGE AREA BOARD
OF GOVERNORS
Request for Sale and Use
Of Alcohol Beverages at
College Sponsored
Event(s)

have alcoholic beverages available at the Fall Ball to be held October 27, 2017, at the Gering Civic Center. Seconded by Mr. Stickney. The vote was, Yes: Klemke, Packard, Perkins, Stickney, Anderson, Klemke, Walworth. No: Savely. Absent: Guzman-Gonzales, Marcy, Perlinski. Motion carried.
(A copy of the approved request is attached in the official minute book.)

Varsity Vocalese
Showcase

Mr. Stickney moved the Board approve the request from the Language and Fine Arts Division (Vocal Music) to have alcoholic beverages available at the Varsity Vocalese Showcase to be held on November 4, 2017, at the Midwest Theater. He further moved the licensed vendor be the Weborg 21 Centre. Seconded by Ms. Klemke. The vote was, Yes: Packard, Perkins, Stickney, Anderson, Gramberg, Klemke, Stickney, Walworth. No: Savely. Absent: Guzman-Gonzales, Marcy, Perlinski. Motion carried.
(A copy of the approved request is attached in the official minute book.)

WNCC Collegiate Choral
Gala

Dr. Gramberg moved the Board approve the request from the Language and Fine Arts Division (Vocal Music) to have alcoholic beverages available at the WNCC Collegiate Choral Gala to be held on March 23 and 24, 2018, at the Gering Civic Center. Seconded by Ms. Anderson. The vote was, Yes: Perkins, Stickney, Anderson, Gramberg, Klemke, Packard, Walworth. No: Savely. Absent: Guzman-Gonzales, Marcy, Perlinski. Motion carried.
(A copy of the approved request is attached in the official minute book.)

Jump, Jive and Swing

Ms. Klemke moved the Board approve the Language and Fine Arts Division (Instrumental Division) to have alcoholic beverages at the Jump, Jive and Swing to be held on May 6, 2018, at the Gering Civic Center. Seconded by Mr. Stickney. The vote was, Yes: Stickney, Anderson, Gramberg, Klemke, Packard, Perkins, Walworth. No: Savely. Absent: Guzman-Gonzales, Marcy, Perlinski. Motion carried.
(A copy of the approved request is attached in the official minute book.)

REPORTS AND RECOM-
MENDATIONS FROM
BUDGET AND FINANCE
COMMITTEE

Mr. Savely, Chair pro tem, reported the Budget and Finance Committee met earlier today to consider a resolution that would authorize the Vice President of Administrative Services to establish an Institutional Purchasing Card

REPORTS AND RECOMMENDATIONS FROM BUDGET AND FINANCE COMMITTEE

Cont.

Resolution: - Re: Authorization for Institutional Purchasing Card (P-Card) Program

Program. Mr. Savely asked Mr. Knapper to explain the benefits of using a purchasing card program.

Mr. Knapper reported a purchasing card program will create a more cost efficient method of purchasing and paying for small dollar transactions. He reported the College currently has three ways to make purchases, a credit card, vendor issue accounts and open accounts. He reported using a purchasing card program, authorized employees will have a card issued in their name and all activity will be recorded to an individual card. Additional benefits of the purchasing card program will allow the Business Office to pull down and post the purchases without having to enter the information as well as twenty-four hour management of the card. He commented all transactions for the open accounts and vendor issue accounts for the College are listed on one bill, which causes the Accounts Payable department to determine who made the purchase.

Mr. Knapper introduced Ms. Katie J. Markheim, Accounting Technician, who has developed guidelines and processes for use of the purchasing cards.

Mr. Knapper reported the College will continue to use credit cards for travel. He remarked the bank has imposed a \$75,000 limit on the credit card account. By having a purchasing card program, the need to utilize a College credit card for small dollar transactions will be eliminated.

Mr. Savely reported the Budget and Finance Committee is recommending the Board approve the resolution to adopt an Institutional Purchasing (P-Card) Card program, as presented in the mailed packet of information.

Mr. Savely moved the Board adopt the following resolution:

WHEREAS, the Western Community College Area Board of Governors is the governing body for Western Nebraska Community College, and desires to establish a more cost efficient method of purchasing and paying for small dollar transactions; and

WHEREAS, the Western Community College Area Board of Governors is ultimately responsible for maintaining stewardship for the financial resources of Western Nebraska Community College; and

REPORTS AND RECOM-
MENDATIONS FROM
BUDGET AND FINANCE
COMMITTEE

Resolution: - Re:
Authorization for
Institutional Purchasing
Card (P-Card) Program
Cont.

WHEREAS, the adoption of an Institutional Purchasing (P-Card) Card program will create efficiencies in purchasing and reduce the demand for the use of petty cash.

NOW, THEREFORE, BE IT RESOLVED, the Western Community College Area Board of Governors does hereby authorize the Vice President of Administrative Services to seek proposals for the implementation of a purchasing (P-Card) program at Western Nebraska Community College.

BE IT FURTHER RESOLVED, the Western Community College Area Board of Governors does hereby direct the Vice President of Administrative Services to establish and maintain appropriate procedures to ensure proper use and administration of the Institutional Purchasing (P-Card) Card Program.

Seconded by Dr. Gramberg. The vote was, Yes: Stickney, Anderson, Gramberg, Klemke, Packard, Perkins, Savely, Walworth. No: None. Absent: Guzman-Gonzales, Marcy, Perlinski. Motion carried.

(A signed copy of the adopted resolution is attached n the minute book.)

REPORTS AND RECOM-
MENDATIONS FROM
BOARD POLICY
COMMITTEE

#120.0100.17

Ms. Klemke reported neither the Board Policy Committee nor College administration have received any comments concerning the proposed Board Policies presented last month - #120.0100.17 – Soliciting from Students and Staff/ and Accompanying Appendix H-1-17 and #235.0100.17 – Naming of College Facilities. She asked Mr. Kelly to re-view the proposed policies.

Mr. Kelly reported proposed Policy #120.0100.17 and the accompanying Appendix H-1-17 provides a set of guidelines for solicitation by outside and inside individuals/groups. The policy requires permission for solicitation at the College In accordance with the procedures established in the appendix. The policy and appendix give the College the ability to have control over when, where and manner in which solicitation can take place. He remarked the procedures ensure that the educational functions of the College are not significantly interfered with while at the same time providing reasonable opportunities for persons to exercise their rights of freedom of speech.

REPORTS AND RECOM-
MENDATIONS FROM
BOARD POLICY
COMMITTEE
Policy #120.0100.17
Cont.

Ms. Klemke reported the Board Policy Committee is recommending proposed Policy #120.0100.17 – Soliciting from Students and Staff and Accompanying Appendix H-1-17 be approved as presented.

Ms. Klemke moved Board Policy #120.0100.17 – Soliciting from Students and Staff and the accompanying Appendix H-1-17 be approved as presented. Seconded by Mr. Stickney. The vote was, Yes: Anderson, Gramberg, Klemke, Packard, Perkins, Savely, Stickney, Walworth. No: None. Absent: Guzman-Gonzales, Marcy, Perlinski. Motion carried.

(A copy of the approved policy and appendix are attached in the official minute book.)

Policy #235.0100.17

Mr. Kelly reported proposed Policy #235.0100.17 – Naming of College Facilities was brought forward as a result of the capital campaign to ensure all naming practices reflect the College's mission and purpose. For historical purposes, the policy further provides for recognition through a plaque or similar recognition.

Ms. Klemke reported the Board Policy Committee is recommending the Board approve proposed Policy #235.0100.17 – Naming of Facilities as presented.

Ms. Klemke moved Policy #235.0100.17 – Naming of Facilities be approved as presented. Seconded by Mr. Savely. The vote was, Yes: Gramberg, Klemke, Packard, Perkins, Savely, Stickney, Anderson, Walworth. No: None. Absent: Guzman-Gonzales, Marcy, Perlinski. Motion carried.

(A copy of the approved policy is attached in the official minute book.)

MONITORING REPORTS
National Association of
College and University
Attorneys Annual
Conference

Mr. Ossian reported that he attended the National Association of College and University Attorneys Annual Conference, which was held June 25 – 28, 2017, in Chicago, IL. He reported the Association has more than 1,800 members from two-year and four-year colleges and 4,500 attorney representatives. He thanked the Board for the opportunity to attend the conference.

Mr. Ossian reported among the topics presented were updates on Title IX, the Federal Labor Standards Act, issues about freedom of speech, contract negotiations, digital accessibility, and the Americans with Disabilities Act. The importance of institutions having appropriate and up to

MONITORING REPORTS
National Association of
College and University
Attorneys Annual
Conference
Cont.

date policies and procedures in place was emphasized throughout the conference.

The Conference is a combination of large group sessions with topics applicable to all of higher education and small group breakout sessions. One small group breakout session is specifically for community colleges. This session provides an opportunity for participants to share information from their respective institution about policies and procedures as well as legal issues of specific concern for community colleges.

Mr. Ossian reported the Assistant Attorney General presented information about changes in the way claims with the Office of Civil Rights will be conducted in the future. The changes should help with the ongoing concern about the length of time it takes for claims to be resolved. Regional offices will be empowered, there will be a move away from one size fits all situations, and reasonable resolution will be encouraged.

Mr. Ossian remarked he appreciates the opportunity to attend this conference. The sharing of information during the conference is very beneficial, and membership in the association provides legal resources through weekly emails and a monthly newsletter. It also allows campus attorneys to share resources.

Mr. Ossian thanked the Board for the opportunity to attend the conference as valuable information is presented that is very beneficial for the attorneys as they represent their institutions. He asked for questions. There were none.

MONITORING REPORTS
CollegeNOW!

Ms. Dillon introduced Ms. Julie Newman, CollegeNOW! Director. Ms. Newman began her duties a little over a year ago. Ms. Newman comes to the College with nearly forty years of experience a high school counselor.

Additionally, Mr. Vincent Gonzales serves as the CollegeNOW! Transfer Advisor. Ms. Iossi and Ms. Abbott assist with coordination of the program in the northern and southern panhandle areas.

The CollegeNow! Program is a working partnership between the College and area high schools to provide students with opportunities to earn college credit while they are still enrolled in high school.

MONITORING REPORTS
CollegeNOW!
Cont.

Ms. Newman explained there are two different categories of dual credit classes. Campus Select courses take place or originate from the College and are taught by College faculty. The student receives college credit and possibly high school credit. High School Select courses are taught at the student's high school either by a certified high school instructor who has met the College qualifications to teach a college class or by a College instructor.

Ms. Newman reported it is important for the students to be properly advised about the benefits of the CollegeNOW! Program. Not only can they receive college credit for their class; but, the cost is one-half of the normal tuition and fees.

Ms. Newman remarked it takes considerable time to put the course offerings in place at the various high schools to ensure the classes meet the College requirements. The enrollment in the CollegeNOW! Program for the 2016 Fall semester was 939. Based on the increased program offerings and preliminary enrollment information from the high schools, the 2017 Fall semester is 1,251 students. There are twenty-six schools participating in the program. A listing by high school of the current course offerings was distributed. Ms. Newman commented the area high schools are viewing the College as an option for individual student enrichment. She remarked that she is receiving calls daily from the high schools inquiring about additional class offerings.

Ms. Newman is also reaching out to the Home School Association and other home-schooled students to expand the CollegeNOW! Program partnership opportunities to home-schooled students around the panhandle.

Ms. Newman remarked the success of the CollegeNOW! Program is not about the numbers; but, it is about a streamlined process that helps students be ready for college.

Dr. Holcomb commended Ms. Newman for her leadership to bring high end instruction to the area high schools, especially the small rural schools. He remarked Ms. Newman is very passionate about the opportunities for students through the CollegeNOW! Program.

Ms. Walworth thanked Ms. Newman for her report.

RECESS

Ms. Walworth declared a ten minute recess at 2:04 p.m.

OPEN MEETING

Ms. Walworth declared the Open meeting in session at 2:17 p.m.

MONITORING REPORTS
Nebraska Community
College Association
Third Quarter Meeting

Dr. Gramberg and Dr. Perkins attended the Nebraska Community College Association Board of Directors Third Quarterly meeting was held on Monday, August 14, 2017, in Lincoln, NE.

Dr. Gramberg suggested the CollegeNOW! Monitoring Report that was just presented to the Board should be presented at the Annual meeting of the Nebraska Community College Association. The Annual meeting will be held in McCook, NE, on November 6 and 7, 2017. He suggest further the report should be presented at the 2018 Association of Community College Leadership Congress. The 2018 Leadership Congress will be held in New York City, NY, on October 24 through 27, 2018.

Dr. Perkins reported the Board approved the 2018 Association budget in the amount of \$309,883.96, which is a twelve percent reduction from the previous year. The budget does include a three percent salary increase for the Association staff members.

Dr. Perkins reported Mr. Adams has been/is visiting with state senators during the summer in preparation for the 2018 Legislative Session. There is concern about the state's economy and how the underperforming revenue projections by the State Forecasting Board will impact the state budget and community colleges. Dr. Perkins remarked Mr. Adams is enthused and intense in his efforts to contact senators, to make friends with them, and to help them understand how important community colleges are to the economy.

Dr. Perkins reminded Board members of Mr. Adams charge to Board members to make contact with their state senators. Dr. Perkins commented it is important for Board members to have key information about the College, and inquired when the *Fast Facts* brochure will become available.

Ms. Anderson reported the Chamber of Commerce hosts a pre-legislative event during the first week in December. She commented local senators are invited to attend.

Dr. Holcomb reported three topics discussed during the Board of Directors meeting were: Food Insecurity (college

MONITORING REPORTS
Nebraska Community
College Association
Third Quarter Meeting
Cont.

students); Safety; and Criminal Justice (education for incarcerated individuals). Dr. Holcomb remarked the Western Area is the only community college in the system without a security officer on campus.

In response to questions from the Board, Dr. Holcomb and Ms. Grant responded that the College has "beefed up" the Behavioral Intervention Team, hired a Safety Coordinator, and have trained staff trained who are prepared to respond if a situation occurs.

Board members commended College administration for being pro-active about the safety of students and staff. Board members remarked the College cannot be complacent and must be prepared.

In response to a question from the Board, Dr. Holcomb responded the Safety Coordinator and the Behavioral Intervention Team serve all three campuses.

MONITORING REPORTS
Association of
Community College
Trustees

There was no report from the Association of Community College Trustees.

WESTERN NEBRASKA
COMMUNITY College/
SCOTTSBLUFF CAMPUS
MAIN BUILDING AND
RENOVATION
Update – Re: Addition/
Renovation Project

Dr. Holcomb reported that on August 7, 2017, architects from RDG Planning & Design met with College staff to continue work toward the schematic design of the renovation. He reported the rendering of the front view and the administrative area have changed as there are seven columns that must remain. He reported further the design of the Performing Arts area is very close to completion. Mr. Joe Nerud, Project Manager from Samson Construction, the Construction Manager at Risk for this project was also in attendance at the meeting. The contractor will begin mobilization during December 2017 and demolition is scheduled to begin during the first week of January 2018.

Dr. Holcomb reported the challenges of relocating offices to the SWBC facility are many – more than he anticipated. The challenge of Information Technology has been resolved by using a wireless transmission between buildings.

Dr. Holcomb reported he will be announcing details of the to the renovation project to the College staff tomorrow August 17, 2017, as a part of the Faculty In-service program.

BOARD MEMBER
COMMENTS

Ms. Walworth asked for Board Member Comments. There were none.

PRESIDENT'S COMMENTS

Ms. Walworth asked for President's Comments.

Dr. Holcomb invited Board members and their families to the Welcome Back BBQ to be held Tuesday, August 22, 2017, beginning at 5:00 p.m. The event will be held on the front lawn.

The 2017 Monument Marathon will be held on September 30, 2017. There will be three races – a full marathon, a half marathon and a 5K run. Dr. Holcomb reported 250 volunteers are needed to make this event successful. Anyone interested in volunteering should contact Kristin Wiebe at wiebek@wncc.edu or 308-672-3923.

August 21, 2017, is the first day of classes and also the date of the Solar Eclipse. College offices will be closed for one hour, from 11:30 a.m. to 12:30 p.m. to allow employees and students to view the eclipse. Classes will not be interrupted. Due to its prime viewing location, the City of Alliance is anticipating up to ten thousand visitors to watch the total eclipse. Eclipse glasses, Mr. Robinson's eclipse brochure water and eclipse cookies will be available.

Dr. Holcomb reported that on July 31, 2017, Dr. Dale, Ms. Abbott and Ms. Klemke met at The Tiger Den in Lewellen, NE, where they purchased lunch for community members eating lunch at the Den that day. He reported community members received College giveaways and program fliers. The College was well received by the community.

Dr. Holcomb asked for questions. There were none.

UPCOMING MEETINGS
AND EVENTS

Ms. Walworth reminded Board members of the following upcoming meetings and events:

1) The Western Community College Area Board of Governors Informal Meeting on September 13, 2017, at 10:30 a.m., for the purpose of a Budget Work Session for a Final Review of All Budgets.

2) The Western Community College Area Board of Governors Public Hearings on the Proposed 2017 - 2018 WCCA Budgets to be held on September 13, 2017, at 1:00 p.m., in the Boardroom, Western Nebraska Community College, Scottsbluff Campus.

UPCOMING MEETINGS
AND EVENTS
Cont.

3) The Western Community College Area Board of Governors Regular meetings to be held: a) September 13, 2017, immediately following the Public Hearings on the Proposed 2017 - 2018 WCCA Budgets; b) October 18, 2017, 1:00 p.m. Western Nebraska Community College Alliance Campus.

4) The Nebraska Community College Association 2017 Fourth Quarter (Annual Meeting) to be held on November 6 and 7, 2017, in McCook, Nebraska

5) The Association of Community College Trustees 2017 Annual Leadership Congress to be held on September 25 - 28, 2017, at The Cosmopolitan Las Vegas.

NEXT REGULAR MEETING

The next Regular meeting of the Western Community College Area Board of Governors will be held on Wednesday, September 13, 2017, immediately following the Public Hearings on the Proposed 2017-2018 WCCA Budgets (approximately 1:45 p.m.), in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

ADJOURNMENT

The meeting was adjourned by unanimous consent at 2:40 p.m.

Julienne K. Walworth, Chairperson

Coral E. Richards, Secretary

CITY PLANNING COMMISSION REPORTS

1) Notice of a Public Hearing by the Planning Commission of the City of Sidney on August 21, 2017, to consider the following:

a) The application of Michael Goen for a waiver for truck parking in a residential zone on Lot 6, Block 11, Callahan Addition, more commonly known as 1742 Osage Street, Sidney, NE.

b) The application of Randy Miller for a waiver for truck parking in a residential zone on an eleven (11) acre tract of land located in the Southwest Quarter of Section 32, Township 14, Range 49 West of the 6th PM, more commonly known as 366 Pole Creek Crossing.

2) Notice of a Public Hearing by the City Council of Bayard to be held on August 8, 2017, to consider the following:

a) An application for Tax Increment Financing for Lot 6, Block 14, Fifth Addition to the City of Bayard.

3) Notice of a Public Hearing by the Planning Commission of the City of Bayard to be held on August 10, 2017, to consider the following:

a) An application for Tax Increment Financing for Lot 6, Block 14, Fifth Addition to the City of Bayard.

4) Notice of a Public Hearing by the City Council of Bridgeport to be held on August 14, 2017, to consider the following:

a) A resolution of the City of Bridgeport declaring the following area be declared as blighted and substandard and in need of redevelopment pursuant to the Community Development Law, Chapter 18, Article 21, Reissue Revised Statutes, as amended: All of Block One (1), 8th Addition to the City of Bridgeport, Morrill County, Nebraska, and Lots One (1) through Sixteen (16), Block One (1), 9th Addition to the City of Bridgeport, Morrill County, Nebraska.