

**Return this form to:**

**Mail:** WNCC Financial Aid Dept  
1601 E 27th Street  
Scottsbluff, NE 69361

**Fax:** 308.635.6732

**Secure file drop:** <https://docsafe.wncc.edu/filedrop/FINAID>

## 2023-2024 Verification Worksheet Dependent Student

### Student Information

|                                    |              |             |                  |
|------------------------------------|--------------|-------------|------------------|
| Last Name                          | First Name   | MI          | WNCC Student ID# |
| Mailing Address                    | City         | State       | Zip Code         |
| Date of Birth or Last 4 SSN digits | Phone Number | WNCC E-mail |                  |

**All sections must be complete for processing.**

**Federal Financial aid cannot be awarded or disbursed until verification is complete.**

### A. Household Information

Instructions:

- Line 1: List yourself, even if you do not live with your parent(s)
- Lines 2 & 3: List parent(s)/stepparent(s)
- Lines 4-6: List your parents' other children *only if your parents will provide more than half of child's support between July 1, 2023 and June 30, 2024.*
- List other people *who live with your parents and your parents will continue to provide more than half of other person's support between July 1, 2023 and June 30, 2024.*

What is your Parent's marital status as of today?

Never Married   Married/Remarried   Unmarried parents living together   Widowed   Separated   Divorced

Date married, separated, remarried or divorced: \_\_\_\_\_

| Full Name of Those in Household | Age | Relationship to Student (brother/sister, step-sibling, other) | Parent: indicate if you provide more than half of the financial support for this person | Name of College                    |
|---------------------------------|-----|---------------------------------------------------------------|-----------------------------------------------------------------------------------------|------------------------------------|
| 1.                              |     | Self                                                          | -----                                                                                   | Western Nebraska Community College |
| 2.                              |     | Parent 1                                                      | -----                                                                                   | N/A                                |
| 3.                              |     | Parent 2/Stepparent (if living in the same home)              | -----                                                                                   | N/A                                |
| 4.                              |     |                                                               | <input type="checkbox"/> Yes <input type="checkbox"/> No                                |                                    |
| 5.                              |     |                                                               | <input type="checkbox"/> Yes <input type="checkbox"/> No                                |                                    |
| 6.                              |     |                                                               | <input type="checkbox"/> Yes <input type="checkbox"/> No                                |                                    |

If you need more space, attach a separate page.

Dependent

Student Name: \_\_\_\_\_ Student ID: \_\_\_\_\_

**B. 2021 Tax Return Information—Please select the appropriate responses.**

**Student Filing Status** (Select only one)

- I filed my 2021 Federal Tax Return and successfully used the IRS Data Retrieval Tool via the FAFSA.
- I filed my 2021 Federal Tax Return and chose not to or I am unable to use the IRS Data Retrieval Tool. **Submit:**
  - 2021 signed copy of Tax Return and applicable schedules **OR**
  - 2021 IRS Tax Return Transcript\*
- I amended my 2020 Federal Tax Return. **Submit:**
  - 2021 IRS Tax Return Transcript\* **AND**
  - 2021 signed IRS form 1040X
- I will, but have yet to complete, my 2021 Federal Tax Return. I understand the verification process will be on hold.
- I will not and I am not required to file. I was not employed and earned no income from work in 2021.
- I will not and I am not required to file. In 2021, I earned \$ \_\_\_\_\_ from the source(s) listed below:

| Employer's Name                                                       | Issued W-2?                                              |
|-----------------------------------------------------------------------|----------------------------------------------------------|
|                                                                       | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|                                                                       | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Attach all W-2s issued to you in 2021 if not required to file.</b> |                                                          |

**Parent (s) Filing Status** (Select only one)

- My Parent(s) filed their 2021 Federal Tax Return and successfully used the IRS Data Retrieval Tool via the FAFSA.
- My Parent(s) filed their 2021 Federal Tax Return and chose not to or were not able to use the IRS Data Retrieval Tool. **Submit:**
  - 2021 signed copy of Tax Return and applicable schedules **OR**
  - 2021 IRS Tax Return Transcript\*
- My Parent(s) amended their 2021 Federal Tax Return. **Submit:**
  - 2021 IRS Tax Return Transcript\* **AND**
  - 2021 signed IRS form 1040X
- My Parent(s) will, but have yet to file, their 2021 Federal Tax Return. I understand the verification process will be on hold.
- My Parent(s) will not and are not required to file. Attach a signed statement explaining how household was supported in 2021. Request a Non-filing letter from IRS dated on or after 10/01/2022.\*\*
- My Parent(s) will not and are not required to file. In 2021, they earned \$ \_\_\_\_\_ from the source(s) listed below. Request a Non-filing letter from the IRS dated on or after 10/01/2022.\*\*

| Employer's Name                                                       | Issued W-2?                                              |
|-----------------------------------------------------------------------|----------------------------------------------------------|
|                                                                       | <input type="checkbox"/> Yes <input type="checkbox"/> No |
|                                                                       | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <b>Attach all W-2s issued to you in 2021 if not required to file.</b> |                                                          |

\*Tax Return Transcripts can be requested online at: [www.irs.gov](http://www.irs.gov). Get Your Tax Record, Get Transcript Online/Mail; by phone at 1-800-908-9946; or by completing an IRS form 4506-T or 4506T-EZ – go to, [www.irs.gov](http://www.irs.gov), go to Forms & Instructions, click on Form 4506-T, complete questions 1-5b, 6 (tax form used), check box 6a, 9 (year requested) 12/31/2021.

\*\*To request a Non-filing letter, go to [www.irs.gov](http://www.irs.gov), go to Forms & Instructions, click on 4506-T, complete questions 1-5b, check box 7, 9 (year requested)12/31/2021.

**C. Sign this Worksheet**

By signing this worksheet, we certify that all the information reported on this worksheet is complete and correct. I, the student, also give permission for WNCC to contact my parent(s) for additional verification documents that may be required by WNCC.

**At least one parent must sign.**

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Parent: \_\_\_\_\_ Date: \_\_\_\_\_

**Warning: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail or both.**