CDI Head Start Serving Southwest Nebraska is currently seeking applicants for the following positions:

**PROGRAM DIRECTOR:** Position is responsible for the management of the day-to-day program operations of the Program with Head Start and Early Head Start and for overall management of the facilities, ensuring all buildings meet federal, state and local licensing requirements pertinent to use and required licenses are up to date. A minimum of a BS in child development, early childhood development, early childhood education, human services, business or related field, with supervisory experience. This is a twelve month position with benefits. Starting at $2,230.00 bi-weekly.

**TEACHER PRESCHOOL:** (Scottsbluff) Serves as the lead teacher in a classroom of Head Start children by planning, implementing, and supervising all classroom activities. Requires an AA in Early Childhood Education or a field related to Early Childhood Education and coursework equivalent to a major relating to Early Childhood Education with at least 500 clock hours of experience in an early childhood setting teaching preschool-age children; a BA preferred. This is a 9 month position with benefits. Starting at $3,040.00 weekly (based on a 40 hr position).

**CENTER SUPERVISOR** – (Gering) Responsible for general and day-to-day operations of a Head Start/Early Head Start center or cluster of outlying centers, covering multiple classrooms, assuring regulatory and legal compliance with federal, state and local regulations, communicating with parents and the community and supervision and monitoring of all staff working at the assigned center(s). Minimum requirement is an Associate’s degree or higher in early childhood education, child development or other related education or human service degree with experience working with young children with at least two years of experience working with young children and families. One year supervisory experience preferred. This is a 40 hr/week, 45 wk/year position with benefits. Starting at $1,280.00 bi-weekly

**BUS DRIVER** – (Gering) Ensures the safe and efficient transport of children and parents/families between program activities and home and on field trips and helping to keep the vehicle clean and in safe operating conditions at all times. High school diploma or GED and a current in-state Commercial Drivers’ License (CDL) with a School Bus and/or Passenger endorsement and/or other criteria specifically required by the state is required. This is a part-time position. Starting at $10.00 hourly.

**BUS MONITOR** – (2 Scottsbluff, 1 Gering, 1 Morrill) - This position is responsible for assisting with the transportation of children and parents/families between program activities and home or bus stops including field trips and helping to keep the vehicle clean and in safe operating conditions at all times. The individual must be 18 years of age unless a higher age is set by local or state regulation. This is part-time position. Starting at $7.60 hourly.

**ASSISTANT TEACHER:** (Gering) Works as a part of a teaching team, in partnership with the lead teacher in developing activities for preschool (Head Start) children to provide them with varied experiences and an appropriate learning environment. Minimum requirement is a CDA or be willing to obtain CDA within two years of hire. A High School Diploma/GED is acceptable. This is a part-year position with benefits. Starting at $8.00 (HS/GED); $8.50 (CDA).

**COOK** – (Sidney) - Responsible the ordering, preparing, serving and documenting meats and snacks; including following menus and all phases of kitchen operations including inventory control. Contributes to the smooth operations and functioning of the kitchen in adherence to health and food safety codes and the strict cleanliness of the kitchen and food service and storage areas. Requirement is individual be 18 years of age with food preparation experience and able to comply with any state food permit/health requirements. Experience in quantity food preparation and inventory control is preferred. This is part year position. Starting at $9.00 hourly.

Bilingual preferred (English/Spanish)

Applications and copies of job descriptions may be obtained by emailing hr@cdihssrne.org or at 3350 10th St., Gering, NE 69341. For telephone inquiries call 308-225-4324. Applications can be submitted in person or by email or by mail to P.O. Box 595, Gering, NE 69341. All positions are open until position is filled. CDI HS is an Equal Opportunity Employer.

CDI HS is an Equal Opportunity Employer.