WNCC Portal Instructions

Use the following instructions to login to the WNCC Portal.

1. Go to the WNCC homepage at: http://www.wncc.net/
2. In the upper right corner, click on "My WNCC."
3. If you know your WNCC login username & password you may enter that information in the boxes near the center of the screen. If you do not know your WNCC username & password, select "Account Desk" from the left column.
4. Enter your date of birth along with your first and last names as requested and submit. You will receive a response from the Account desk with your username and password.
5. Once you receive your username & password, enter them as requested on the MyWNCC page at http://my.wncc.edu to login to the portal.
6. Once you are logged into the portal, select "Student View" from the column on the left.

To get your tuition statement:
- Follow steps 1-5 above.
- Select “Online Advising & Registration” from the available options.
- A new menu should appear in the middle of the screen. About halfway down, select the option of "View My Registration Statement". This statement should then show a list of th terms during which you were enrolled.
- Select a term and the “display registration statement for above term selection” bar and a tuition statement for the term will display.
- Print this statement as proof of your tuition payment.

To get your grades:
- Follow steps 1-5 listed above.
- Select “Records – Grades & Transcripts” from the available options.
- A new menu should appear. From this menu select “My academic history – View unofficial transcript.”
- Print this page as proof of your grade.

Submit both items to your HR Manager for tuition reimbursement.

If you have problems accessing your portal, contact the “Account Desk” link on the webpage below. http://www.wncc.net/mywncc/