



# Western Nebraska Community College

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SUPPORTING:            Federal Compliance Q4

# Admission, Cost of Attendance, Financial Aid, and Enrollment

## Admission

Western Nebraska Community College has an open admissions policy. Anyone who can benefit from instruction has the right to pursue an education at WNCC.

### Requirements for Admission

A degree-seeking student must submit an application for admission. An application can be completed online at [www.wncc.edu/admissions-aid/index](http://www.wncc.edu/admissions-aid/index).

It is highly recommended that the student provide an official transcript from an approved or accredited high school or home school, or present an authorized transcript reflecting passing scores on the General Education Development test (GED). The student must submit Next Generation ACCUPLACER®, ACT, or SAT scores completed within the past three years. Students can arrange to take the Next Generation ACCUPLACER® on campus by contacting 308.635.6050 to schedule testing. For more details on Next Generation ACCUPLACER® see page 53.

Students meeting the above admission requirements are admitted regardless of age, sex, ethnic origin, national origin, or disability.

**Please note:** There may be additional requirements beyond those stated above for students to be eligible for certain financial aid benefits. In addition, the student must have passed the GED or have graduated from an accredited high school in order to be eligible for financial aid.

### Students with Prior Degrees

Students who can document with an official transcript that they have received an Associate of Arts, Associate of Science, or bachelor's degree from an accredited higher education institution are exempt from the Next Generation ACCUPLACER® placement requirements. However, students may still need to complete prerequisite courses to satisfy program requirements as deemed necessary by their academic advisor and the Registrar.

## Admissions Procedures

1. Complete an admissions application online at [wncc.edu/admissions-aid/how-to-apply/index](http://wncc.edu/admissions-aid/how-to-apply/index).
2. Verify identification through one of the following:
  - A College identification card
  - A high school identification card
  - Another form of secure and verifiable documents, which can include: state driver's license, state identification card, valid U.S. passport, foreign passport with photo, military ID/common access card, certificate of naturalization with photo, certificate of citizenship with photo, valid I-551, valid EAH/temporary resident, refugee/Asylee I-94 with photo, BIA identification with photo, or VA card with photo.
3. Request that official transcripts be sent from high school.
4. Submit official transcripts for colleges previously attended to the Registrar's Office in Scottsbluff.
5. Submit a report of ACT, SAT, or Next Generation ACCUPLACER® scores if available.
6. Complete the Next Generation ACCUPLACER® basic skills assessment unless exempt. Students can arrange to take the Next Generation ACCUPLACER® on campus by contacting 308.635.6050. For more details on the ACCUPLACER®, see page 53.
7. Some programs have special admission requirements. See the catalog page of the program in which you are interested for further information.
8. No fee is required for application or admission. A letter of acceptance is sent from the Admissions Office after your application is processed.
9. Nebraska Residency Attainment. Out-of-state students may obtain Nebraska residency if they meet any of the following criteria:
  - a) Are married to a Nebraska resident.
  - b) Have graduated from a Nebraska high school and have re-established a residence in the State of Nebraska.
  - c) Have lived for six consecutive months in Nebraska and can show proof of fact (see below).
  - d) In addition to meeting any of the above requirements, documentation of three of the following six items must be supplied:
    - i) Employed in Nebraska;
    - ii) Payment of State of Nebraska income taxes;
    - iii) Voter registration;
    - iv) Nebraska driver's license;

- v) Registration of vehicle as a resident of Nebraska; or
- vi) A checking or savings account with a Nebraska financial institution.

All applications must be filed with the Student Services Office before the second week of the semester in which the student wishes to claim residency. Further information is available in the Student Services Office.

## International Students

International students (non-U.S. citizens) have additional admission requirements. Immigration laws require international students to attend college on a full-time basis. To be admitted to Western Nebraska Community College, international students must complete all general admissions requirements and all special admission requirements listed below.

The issuance of the Certificate of Eligibility, Form I-20, is made only upon completion of all admission requirements. It is the responsibility of the applicant to make all necessary arrangements through official channels for entrance into the United States.

Applicants residing in a foreign country should make application six months prior to the anticipated enrollment date. Students in the United States should allow four months to complete the admission process. To meet all special admission requirements, international students should send the following to ATTN: International Admissions, Western Nebraska Community College, 1601 E. 27th Street, Scottsbluff, NE 69361:

- A completed International Admissions Application
- Copies of high school or secondary school transcripts, diploma, exit exam results, or other documents that show successful completion
- Proof of English proficiency
- Proof of financial support to cover all costs for one academic year
- A copy of the applicant's official passport or other government issued photo ID
- All documents must be in English or include an English translation.

### ***In Addition:***

- If admitted, students must comply with all local, state, and federal laws of the United States of America, as well as College policies.
- Only international students with a student visa are admitted.
- International students present in the United States on temporary visas are considered non-residents for

purposes of tuition payment. Length of stay, payment of taxes, ownership of property, etc., do not imply legal residency.

- International students for whom an I-20 form was submitted must maintain satisfactory academic progress as a fulltime student each term.

## Non-Degree Seeking Students

Students are considered non-degree seeking if they are:

- Intending to enroll in coursework to transfer to another college or taking courses for personal enrichment;
- Taking CollegeNOW! or courses to earn college credit while enrolled in high school;
- Taking Allied Health courses to earn a credential in Basic Nursing Assistant or Medication Aide;
- Enrolled at the Pine Ridge Job Corp; or
- Senior Citizens with a Gold Card.

Please see the Admissions Office for additional registration information.

Students must complete the Non-Degree Seeking/CollegeNOW! Registration Form, which can be found at [wncc.edu/admissions-aid/how-to-apply/index#nondegreeseeking](http://wncc.edu/admissions-aid/how-to-apply/index#nondegreeseeking). No fee is required for completing the Non-Degree Seeking/CollegeNOW! Registration Form. Prerequisite basic skills assessment scores must be met prior to course entry.

It is highly recommended that the student provide an official transcript from an approved or accredited high school or home school, or present an authorized transcript reflecting passing scores on the General Education Development test (GED). The student must submit Next Generation ACCUPLACER®, ACT, or SAT scores completed within the past three years. Students can arrange to take the Next Generation ACCUPLACER® on campus by contacting 308.635.6050 to schedule testing. For more details on Next Generation ACCUPLACER®, see page 53.

Students meeting the above admission requirements are admitted regardless of age, sex, ethnic origin, national origin, or disability.

Non-degree seeking students interested in pursuing a degree-seeking program of study must complete the admissions process for degree seeking students.

## High School Students

### ***CollegeNOW!***

Students taking WNCC courses either at the high school they are attending or on one of the three WNCC campuses must be junior- or senior-level students. The

Vice President of Student Services must approve any exceptions. Students must complete the Non-Degree Seeking/CollegeNOW Registration form, which can be found at [wncc.edu/admissions-aid/how-to-apply/index#nondegreeseeking](http://wncc.edu/admissions-aid/how-to-apply/index#nondegreeseeking).

Registration forms need a parent/guardian and high school counselor/principal's signature and registrations are not entered until these signatures are obtained. Required Next Generation ACCUPLACER® and/or ACT scores must be submitted to the College prior to registration.

High school students taking on-site WNCC classes are asked to sign an "Authorization Grade Disclosure" for parents or others who may need/want access to their grades.

## Homeschooled

Students who were homeschooled are requested to present a transcript from parents/guardians or a recognized homeschooling organization showing courses completed and grades. Homeschooled students need to be at the junior- or senior-level to take College courses. The Vice President of Student Services must approve any exceptions to these guidelines. Prerequisite basic skills assessment scores must be met prior to course entry. Students must complete the Non-Degree Seeking/CollegeNOW Registration form, which can be found at [wncc.edu/admissions-aid/how-to-apply/index#nondegreeseeking](http://wncc.edu/admissions-aid/how-to-apply/index#nondegreeseeking).

Registration forms needs the signatures of a parent/guardian and the CollegeNOW! Director. Registrations are not entered until these signatures are obtained. Required Next Generation ACCUPLACER and/or ACT or SAT scores must be submitted prior to registration.

## Cost of Attendance

The following tuition and fees are estimated costs at the time of publication. Please visit [www.wncc.edu/admissions-aid/tuition-fees/index](http://www.wncc.edu/admissions-aid/tuition-fees/index) for current cost of attendance figures. WNCC reserves the right to change the schedule of tuition, fees, and refunds without notice. Tuition and fees are payable before the first day of class unless other arrangements are made with the Financial Aid Office or Business Office. All financial obligations must be settled before the student is allowed to register for additional semesters. Students who take classes for audit are also charged tuition and fees.

## Tuition (2019-2020)

*These costs are subject to change. For current information, visit [www.wncc.edu/admissions-aid/tuition-fees/index](http://www.wncc.edu/admissions-aid/tuition-fees/index).*

### Nebraska Resident

Tuition per credit.....	\$104.00
High School Partnership.....	\$52.00

### Non-Resident

Tuition per credit.....	\$105.00
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### Adult and Continuing Education

Tuition per noncredit course .....	Varies
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## Fees (2019-2020)

*(Activity, facility use, instructional technology, and scholarship)*

Resident (per credit hour) .....	\$17.50
Non-Resident (per credit hour) .....	\$17.50
High School Partnership.....	\$8.75
International Student Registration (per semester) ...	\$150.00
Experiential Learning (per cr. hr.) .....	\$25.00
Photography (per credit hour).....	\$15.00
Transcript (official e-copy).....	\$5.55
ACCUPLACER® retest.....	\$15.00
BNA or Medication Aide retest fee .....	\$50.00
GED Testing .....	\$120.00

**Aviation Note:** Students should plan for approximately \$1,170 for FAA testing fees during the third and fourth semesters.

**Course Fees:** Some courses assess an additional fee for consumable expenses directly related to participation in a course. The following areas currently include courses where special fees are assessed: Accounting, Agriculture, Associate Degree of Nursing, Auto Body, Automotive Technology, Aviation, Biology, Chemistry, Commercial Drivers' License, Health Information Management, Licensed Practical Nursing, Medical Technician, Music, OSHA, Powerline, Surgical Technology, and Welding. This list is subject to change.

If a course has a fee associated with it, students will see the fee listed in the semester course schedule. Students can also consult with their academic advisor.

## Estimated Expenses for 2019-2020

The following is an estimated budget for two semesters of study for full time, resident, unmarried students. Some areas may vary depending upon such items as (1) educational program, (2) personal spending habits and, (3) place of residence. Please visit our website at