

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
FEBRUARY 16, 2022
AGENDA**

REGULAR MEETING – 1:00 P.M.

Western Nebraska Community College
Scottsbluff Campus
Coral E. Richards Boardroom
1601 East 27th Street, Scottsbluff, Nebraska

Zoom link: <https://wncc.zoom.us/j/97088545016>

Meeting Information: <http://go.wncc.edu/BoardofGovernors>

MISSION STATEMENT

*“WNCC assures learning opportunities for all – enriching lives,
invigorating communities, creating futures”*

PROPOSED AGENDA

A. Call to Order – Chair Klemke

B. Roll Call

C. Community Comments

D. Board Chairperson Comments

1. Copy of Nebraska Open Meetings Act available at back of room

E. Re-Organization of Board for 2022

1. Election of Chairperson
2. Election of Vice Chairperson
3. Appointment of Secretary
4. Appointment of Treasurer

F. Consent Calendar

1. Review Contents of Consent Calendar
 - a. Agenda
 - b. Excuse Absent Board Member(s)
 - c. Minutes
 - i. Regular Meeting, December 15, 2021
2. Claims: (December 2021)
 - a. WCCA Unrestricted Fund - \$2,623,840.63
 - b. WCCA Restricted Fund - \$91,464.72
 - c. WCCA Federal Fund - \$30.99
 - d. WCCA Agency Fund - \$3,082.56
 - e. WCCA Loan Fund - 0 -
 - f. WCCA Plant Fund - \$331,346.95
 - g. WCCA Auxiliary Fund - \$433,294.09

3. Claims: (January 2022)
 - a. WCCA Unrestricted Fund - \$2,320,517.64
 - b. WCCA Restricted Fund - \$6,261.50
 - c. WCCA Federal Fund - \$253.51
 - d. WCCA Agency Fund - \$2,377.29
 - e. WCCA Loan Fund - 0 -
 - f. WCCA Plant Fund - \$13,960.50
 - g. WCCA Auxiliary Fund - \$57,266.74
4. City Planning Commission Reports
 - a. City of Scottsbluff (TIF)
 - b. City of Gering (TIF)
5. **Approval** of Consent Calendar
6. Consideration of Items Extracted from Consent Calendar
 - a. Scottsbluff Gering United Chamber of Commerce

G. Board Member Mileage and/or Expense Reimbursement (November)

Approval of Board Member Mileage and/or Expense Reimbursement

1. Dr. Margaret Crouse - \$110.88
Mr. Allan Kreman - \$21.84
2. Ms. Kimberly Marcy - \$106.96
Mr. R. J. Savely, Jr. - \$100.80
Mr. Richard Stickney - \$59.36

H. Bid Consent Calendar

1. Review of Bid Consent Calendar – No Bids

I. Personnel Consent Calendar

1. Review Contents of Personnel Consent Calendar
 - a. Resignation(s):
 - i. Mr. Quinton M. Walker, Powerline Coordinator
Applied Tech Division, Alliance Campus
Effective, January 7, 2022
 - ii. Ms. Megan S. Wescoat, Student Engagement Director
Student Services Department, Scottsbluff Campus
Effective, January 14, 2022
 - iii. Ms. Debra Carpenter-Nolting, English Instructor
Academic Enrichment, Language and Fine Arts Division
Effective, August 31, 2022
 - iv. Ms. Jeanette F. Johnson, Business Instructor
Business and Applied Technology Division
Effective, August 31, 2022
 - b. Appointment(s)
 - i. Ms. Courtney Imel McKim, Career Pathways Advisor, Scottsbluff Campus
Effective, January 31, 2022

2. **Approval** of Personnel Consent Calendar
3. Consideration of Items Extracted from Personnel Consent Calendar

J. Western Community College Area Board of Governors

1. Reports and Recommendations from the Executive Committee

- a. **Approval** of Suspension of Policy
Appointment and Term of Office - 825.0100.00
(Standing Committees)

2. Reports and Recommendations from the Human Resources Committee – Ms. Guzman-Gonzales

- a. **Approval** of Policies to Repeal: Employee Grievances
 - i. 415.1500.79 Dismissal

3. Approval of September Board Meeting Date

- a. September 14, 2022 (Public Hearings/Adoption of Budgets)

4. Approval of Collective Bargaining Agreement – Mr. Kelly
September 1, 2022 – August 31, 2023

K. Institutional Reports

1. WNCC Enrollment – Dr. Dustin Eicke and Mr. Brian Elkins
Fall 2021 End of Semester
Ten-Day Report, Spring Semester 2022
2. Student Report – Ms. Benedict Nsenga Manvuwa
3. Faculty Report – Mr. Brian Croft, Ms. Amy Winters
4. Nebraska Community College Association – Dr. Margaret Crouse, Dr. Thomas Perkins
5. Association of Community College Trustees – Dr. Thomas Perkins
6. Western Nebraska Community College Foundation – Ms. Karen Anderson

L. President Comments

M. Board Member Comments

N. Upcoming Meetings and Events

1. The Furies by Aeschylus (Performing Arts)
February 25 and 26, 2022, 7:30 p.m.
February 27, 2022 2:00 p.m.
Scottsbluff Campus
2. 2022 Governance Leadership Institute
March 23-25, 2022, Philadelphia, PA
3. 2022 HLC Annual Conference
April 1-5, 2022, Chicago, IL

4. AACC Annual Conference
April 30 – May 3, 2022, New York, NY
5. NCCA Second Quarter Meeting
May 2, 2022, Lincoln, NE
6. NCCA Third Quarter Meeting
August 1, 2022, Lincoln, NE
7. NCCA Fourth Quarter Meeting
November 6 - 7, 2022, Central Community College Area

O. Next Regular Meeting: Wednesday, March 16, 2022, 1:00 p.m., Coral E. Richards Boardroom, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, NE

P. Adjournment

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS**

**REGULAR MEETING MINUTES
DECEMBER 15, 2021**

The Western Community College Area Board of Governors held a Regular Board meeting at 1:02 p.m. on Wednesday, December 15, 2021 in the Coral E. Richards Boardroom, at Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Wednesday, December 8, 2021.

A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

AREA BOARD

Karen S. Anderson, Vice Chair	Present
Margaret R. Crouse (via Zoom)	Present
Linda A. Guzman-Gonzales.....	Present
F. Lynne Klemke, Chair.....	Present
Allan D. Kreman	Present
Kimberly A. Marcy.....	Absent
William M. Packard.....	Present
M. Thomas Perkins.....	Present
Coral E. Richards.....	Present
R. J. Savely, Jr	Present
Richard G. Stickney	Absent

QUORUM

Chair Klemke declared a quorum was present for the transaction of business.

COMMUNITY COMMENTS

Chair Klemke asked for comments from the community. Pursuant to Board Policy BP-101, Chair Klemke reminded community members who wish to make comments that each speaker will be limited to a five-minute presentation. There were no public comments.

BOARD CHAIRPERSON COMMENTS

Chair Klemke announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Ms. Marcy and Mr. Stickney notified the Board Secretary they would be unable to attend the meeting today because of Personal Health.

CONSENT CALENDAR

Chair Klemke reviewed the contents of the Consent Calendar, which includes the following items:

1. Review Contents of Consent Calendar
 - a. Agenda
 - b. Excuse Absent Board Member(s) Marcy and Stickney
 - c. Minutes, November 17, 2021
2. Claims
 - a. WCCA Unrestricted Fund - \$2,840,768.53
 - b. WCCA Restricted Fund - \$39,392.78

- c. WCCA Federal Fund - \$5,734.00
- d. WCCA Agency Fund - \$883.79
- e. WCCA Loan Fund - 0 -
- f. WCCA Plant Fund - \$24,212.17
- g. WCCA Auxiliary Fund - \$248,193.00
- h. City Planning Commission Reports

3. Consideration of Items Extracted from Consent Calendar

CONSENT CALENDAR

Approval

Chair Klemke inquired if there were any items on the Consent Calendar which any Board member wished to have extracted for separate consideration. Ms. Richards requested extraction of the November 17, 2021 minutes and Ms. Anderson requested extraction of the items payable to the Scottsbluff/Gering United Chamber of Commerce.

Ms. Guzman-Gonzales MOVED to approve the Amended Consent Calendar. SECONDED by Dr. Perkins. The vote was, Yes: Anderson, Crouse, Guzman-Gonzales, Kreman, Packard, Perkins, Richards, Savely, Klemke. No: None. Abstain: None. Absent: Marcy, Stickney. Motion carried.

CONSENT CALENDAR

Consider Item(s) Extracted

Ms. Richards reported that information regarding the addendum to the Interim President's contract was not recorded in the minutes. Ms. Richards requested addition of this information along with the approval by Board members. The Secretary will amend the minutes.

Ms. Guzman-Gonzales MOVED to approve the amendment to the November 17, 2021 meeting minutes. SECONDED by Ms. Anderson. The vote was, Yes: Crouse, Guzman-Gonzales, Kreman, Packard, Perkins, Richards, Savely, Anderson, Klemke. No: None. Abstain: None. Absent: Marcy, Stickney. Motion carried.

Ms. Anderson reported that the expenses payable to the Scottsbluff/Gering United Chamber of Commerce represents payment in the amount of \$225.00 for a WNCC newsletter insert, \$120.00 for WNCC staff attendance at the State of the Valley Luncheon and \$120.00 for WNCC staff attendance at the Sugar Factory Tour. Ms. Anderson explained that she is the Executive Director of the Scottsbluff/Gering United Chamber of Commerce.

Ms. Richards MOVED to approve the extracted items payable to the Scottsbluff/Gering United Chamber of Commerce. SECONDED by Mr. Savely. The vote was, Yes: Guzman-Gonzales, Kreman, Packard, Perkins, Richards, Savely, Crouse, Klemke. No: None. Abstain: Anderson. Absent: Marcy, Stickney. Motion carried.

Board Member Mileage and/or Expense Reimbursement

Approval of Board Member Mileage and/or Expense Reimbursement

Ms. Anderson MOVED to approve the following travel expenses: Dr. Margaret Crouse for \$221.76 and Mr. R. J. Savely for \$1,607.91 (ACCT Leadership Congress). SECONDED by Ms. Guzman-Gonzales. The vote was, Yes: Kreman, Packard, Perkins, Richards, Anderson, Guzman-Gonzales, Klemke. No: None. Abstain: Crouse, Savely. Absent: Marcy, Stickney. Motion carried.

Bid Consent Calendar

Review of Bid Consent Calendar - There were no bids.

Personnel Consent Calendar

Review Contents of Personnel Consent Calendar

Resignation(s):

a. Resignation(s):

- i. Mr. Ryan Anderson, Senior Technical Support Specialist,
Information Technology Department, Scottsbluff Campus
Effective, December 21, 2021

b. Appointment(s):

- i. Ms. Jovana Cardiel Ramirez, Admissions Counselor, Scottsbluff Campus
Effective January 2, 2022
- ii. Ms. Alexandra Lutz, Admissions Counselor, Scottsbluff Campus
Effective January 2, 2022

Approval of Personnel Consent Calendar

Dr. Perkins MOVED to approve the Personnel Consent Calendar as presented. **SECONDED** by Ms. Richards. The vote was, Yes: Packard, Perkins, Richards, Savely, Anderson, Crouse, Guzman-Gonzales, Kreman, Klemke. No: None. Abstain: None. Absent: Marcy, Stickney. Motion carried.

Consideration of Items Extracted from Personnel Consent Calendar

No items were extracted from the Personnel Consent Calendar.

Western Community College Area Board of Governors

Reports and Recommendations from the Risk Management Committee

Resolution to adopt the most recent and FEMA approved version of the North Platte NRD Multi-Jurisdictional Hazard Mitigation Plan Update

Ms. Koski reported that this plan is an update to the North Platte Natural Resources District (NPNRD) Hazard Mitigation Plan approved in 2016. The plan update was developed in compliance with the requirements of the Disaster Mitigation Act of 2000.

Hazard mitigation planning is a process in which hazards are identified and profiled; people and facilities at-risk are identified and assessed for threats and potential vulnerabilities; and strategies and mitigation measures are identified. Hazard mitigation planning increases the ability of communities to effectively function in the face of natural and human-caused disasters. The goal of the process is to reduce risk and vulnerability, in order to lessen impacts to life, the economy, and infrastructure.

Ms. Koski reported that Mr. Josh Vesper, Facilities Operations Assistant Director and Safety Coordinator, submitted the Western Nebraska Community College Hazard Mitigation Plan to be included in the North Platte District Mitigation Plan. For WNCC to be eligible for FEMA grant funding, to assist with funding the identified projects or recover from a natural disaster, approval from the WCCA Board of Governors and Board Chair signature is required. Mr. Kelly, college attorney reviewed the executive summary and recommends moving forward with approval.

In response to an inquiry, Ms. Koski stated that she would follow up on whether there is a similar plan for the northern and southern service areas.

Ms. Richards MOVED to approve the Resolution to adopt the most recent FEMA approved version of the North Platte NRD Multi-Jurisdictional Hazard Mitigation Plan update. SECONDED by Ms. Guzman-Gonzales. The vote was, Yes: Perkins, Richards, Savely, Anderson, Crouse, Guzman-Gonzales, Kreman, Packard, Klemke. No: None. Abstain: None. Absent: Marcy, Stickney. Motion carried.

**Reports and Recommendations from the Audit Committee
2021 and 2022 Audited Annual Reports - F.T.E.**

Dr. Dustin Eicke, Institutional Research Director presented the Executive Summary of Reimbursable Full-time Equivalent Student Enrollment and Reimbursable Educational Units (F.T.E.) audit for Western Community College Area (WCCA). The audit was conducted by Dana F. Cole and Company, LLP. The purpose of the audit is to ensure that:

- FTE and REU statements are presented free from material misstatement, whether due to fraud or error.
- Encompass only courses listed on the Master Course List of Western Community College Area.
- Developed in conjunction with CCPE and peer institutions the year prior to the FTE/REU audit.
- Prepared in accordance with the Nebraska Community College Annual State Aid Enrollment Guidelines and Processes.

WNCC audit findings:

- WNCC prepared a fair presentation of the enrollment statements.
- WNCC's internal enrollment control is relevant to the preparation and presentation of enrollment statements that are free from material misstatement, whether due to fraud or error.
- Western Nebraska Community College's basic enrollment statements, to include the reimbursable full-time equivalent (FTE) student enrollment and the reimbursable educational units (REU), are free from material misstatement, whether due to fraud or error.
- The enrollment statements referred to above present fairly, in all material respects, the FTE and REU consisting of only courses listed on the Master Course List of Western Community College Area in accordance with Nebraska Community College Annual State Aid Enrollment Audit Guidelines and Process.

Mr. Savely MOVED for acceptance of the audited Western Community College Area Statements of Reimbursable Full-Time Equivalent Student Enrollment and Reimbursable Educational Units, June 30, 2021 and 2020 as presented. SECONDED by Ms. Richards. The vote was, Yes: Richards, Savely, Anderson, Crouse, Guzman-Gonzales, Kreman, Packard, Perkins, Klemke. No: None. Abstain: None. Absent: Marcy, Stickney. Motion carried.

**Reports and Recommendations from the Audit Committee
2021 and 2022 Audited Annual Reports - FINANCIAL**

Mr. David Koehler, Accounting Services Director referred Board members to the Independent Auditors' report included with the meeting information and commented the College received a clean opinion.

The report states audits were conducted in accordance with auditing standards and management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America. They believe that audit evidence obtained is sufficient and appropriate to provide a basis for their audit opinion. The Auditor's Report states further that in their opinion, the financial statements referred to present fairly, in all material respects, the financial positions of the business-type activities and the discretely presented component unit of Western Community College Area as of June 30, 2021 and 2020, and the respective changes in financial position and cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

The interpretation of Financial Statements includes three components: Statement of Net Position; Statement of Revenues, Expenses, and Changes in Net Positions; and Statement of Cash Flows, which provide information on the College as a whole and present a long-term view of the College's finances.

Mr. Koehler addressed the Statement of Net Position. Last year was different due to COVID, but still comparable to the prior year. Accounts receivable is up about \$800,000 that relates to the HERF funds; part of the CARES Act funds. Accounts payable is up because maintenance and construction projects are scheduled in the summer so the bulk of that \$800,000 difference is related to work that was done, but not paid until July. Operating revenues were down, but operating expenditures were down as well. Last year, almost \$3 million in insurance proceeds was received. At the end of the year, there was an increase in net position of \$774,000 due to the insurance proceeds that were received; however, this was down from the previous year

Mr. Koehler referenced the Schedule of Expenditures of Federal Awards (CFDA). This reflects the federal awards that were spent. During the past year, \$5.7 million of the funds received was spent. This impacts the community, the school and significantly assists the students.

In conclusion, Mr. Koehler referenced the Schedule of Findings and Questioned Costs. This is a summary/checklist for the office of Management and Budget. The summary of the Auditors stated that the results of the tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards. WNCC qualified as a low-risk auditee.

Chair Klemke congratulated Mr. Koehler on a clean audit and thanked those involved for their time and good work.

Mr. Savely MOVED the Board accept the audited Western Community College Area Financial Statements, June 30, 2021 and 2020 as presented. SECONDED by Dr. Perkins. The vote was, Yes: Savely, Anderson, Crouse, Guzman-Gonzales, Kremann, Packard, Perkins, Richards, Klemke. No: None. Abstain: None. Absent: Marcy, Stickney. Motion carried.

Institutional Reports

CollegeNow!

Ms. Mai Lee Olsen, CollegeNow! Director

Ms. Olsen shared that the program has grown significantly this past fall with around 385 high school students enrolled in dual credit courses. A wide variety of Career Tech Education (CTE) courses are offered at the college and at the high schools (Automotive Technology, Collision Repair and Refinish Technology, Diesel Technology, Emergency Medical Technician/Emergency Medical Responder, Phlebotomy, Welding Technology). Some welding classes are offered at the local high schools and WNCC instructor, Mr. Pontarolo works with high school instructors to ensure their welds meet standards. When working with the schools, especially the larger schools, students know they are on track to complete a certificate program or diploma program with WNCC. Currently, a couple of high school juniors are close to acquiring a degree in Diesel Technology.

Work continues with ESU on work-based learning opportunities and expanding options. There is a consortium with our Title V Perkins funds, with the exception of Scottsbluff, Gering and Alliance, so work continues on leveraging those learning opportunities and accessing those funds to provide training opportunities for students at the smaller schools. A meeting has been scheduled with ESU to discuss next steps such as implementation and how to use those funds properly and ideas for encouraging additional partnerships.

Ms. Olsen introduced Mr. Mario Chavez, Gering High School Interim Principal. Mr. Chavez expressed gratitude for the Gering High School partnership with WNCC. This partnership provides Dual Credit opportunities on campus and at their high school and they appreciate WNCC for providing higher level courses for their students. Monthly meetings with WNCC staff are scheduled to discuss issues, ideas and expanding offerings. Currently, about 139 students from Gering High School are enrolled in dual credit courses. Their goal is for all junior and senior Gering High School students to take at least one dual credit course. Mr. Chavez reiterated that the partnership between the two schools has been successful and they look forward to additional opportunities for their students.

In conclusion, Ms. Olsen stated that the program is doing well and she looks forward to continued partnerships with the high schools.

PTK Report and Presentation

Ms. Winters introduced WNCC student Mr. Jose Polivany, Lambda Pi President and Kansas-Nebraska PTK Regional Vice President of Scholarships.

Mr. Polivany joined the meeting to share highlights from his trip to Jackson, Mississippi for training and to visit the PTK Regional Institute. Mr. Polivany reported that the trip was a great experience and he appreciates the opportunity to interact with students from other colleges. Students also visited the international headquarters and it was interesting to learn about the history of PTK.

Ms. Winters shared that this is their third year of having a regional officer and they are usually expected to go to regional officer training, but due to COVID they have not been able to attend the last couple of years. This was a great opportunity for the students to attend the Institute and learn more about PTK.

President Marrin presented Ms. Amy Winters with a service pin for ten years of service as advisor of the Lambda Phi Chapter. Ms. Winters was thanked by PTK for her dedicated service and time given to further the ideals of PTK at WNCC.

Student Report – Ms. Shelby Cordes

Ms. Cordes reported that WNCC students are saddened by the loss of student, Sydney Brester due to a recent accident.

Student Engagement hosted the Stress Fest this past week and provided various stress relief activities. Cougar Council made up finals packs for distribution to students during finals week. Additionally, Cougar Council sponsored a late night breakfast and President Marrin and the Executive Planning Team members were thanked for their assistance at the event. The week of finals activities concluded with a fun marshmallow fight in the pit.

Ms. Cordes shared this has been a good semester and she looks forward to graduating in December. Ms. Cordes thanked the Board, faculty, and staff for their support during her time as a student at WNCC.

Faculty Report – Mr. Croft, Ms. Winters,

Mr. Croft shared that Doug Jones was recently recertified by the Athletic Trainers Association.

Regarding COVID, discussion continues concerning protocol for the next semester.

Mr. Croft referenced surveys regarding Shared Governance and Dr. Geri Anderson's presence at the spring in-service. Mr. Croft stated that surveys are good, and keep up with data points and how things are going at the College over time, but with the impact of past experience, some of the survey questions were challenging.

At a recent faculty meeting, discussion was initiated regarding what the Board expects from the faculty and what the faculty expects from the Board. Faculty would like to hear from Board members as communication is appreciated.

Registration for spring is ongoing and discussion continues about balancing the schedule. Even though online offerings are popular, perhaps that is not always the best option. Discussion continues with faculty, deans, and division chairs regarding how to deal with delivery expectations and trends.

Ms. Winters reported that earlier this month, Ms. Violette Briggs and Dr. Patrick Newell attended the Colorado Thespians Convention where they spoke directly with over forty prospective students. Ms. Briggs presented two workshops for high school students in her area of specialty, the Alba Emoting Method of Instruction. This spring, the Theater Department is working on bringing a Commedia dell'arte specialist to work with the Acting II students and will lead two free workshops, one will be campus wide and one community wide. They also plan to bring a head shot photographer for students and have spaces available for the campus and the community. Those plans are slated for March.

In response to an inquiry, Ms. Winters commented that she will follow up on whether these opportunities will be available in Sidney and Alliance.

Chair Klemke spoke to Mr. Croft's remarks regarding Board communication with faculty. As a Board, they are finding their way along a path. The Board was taught that their communication channel is through the college president. As we look at the shared governance model and begin to put some things in motion, we will clarify how do we communicate with faculty. Hopefully, we will improve our lanes, our channels of communication. Ms. Klemke thanked the faculty for sharing that they want improved communication with the Board. Perhaps in time there will be parallels between what the Board identifies as the direction for the college and what the faculty and staff

think. Are we working in the same vein, are we seeing many of the same issues? Ms. Klemke reiterated that good communication is important.

Ms. Anderson thanked the faculty representatives for their input at the Board meetings. Reports are informative and the Board appreciates their presence.

Nebraska Community College Association – Dr. Perkins, Dr. Crouse

Dr. Perkins and Dr. Crouse stated that they had no report at this time.

Association of Community College Trustees – Dr. Perkins

Dr. Perkins reported that according to a letter from ACCT, they are seeking rural community college participation in a study. President Marrin shared that an application from WNCC was submitted and the college was chosen to participate and has been receiving correspondence from ACCT.

Western Nebraska Community College Foundation

Ms. Jennifer Reisig reported that the Foundation has funds available for the Faculty and Staff Opportunity Grant and the application deadline is January 3. The grant can assist with implementation of something that was not budgeted or might be new or innovative, but should be tied to student success. The grant is available every quarter and the typical award amount is usually between \$1500 and \$3000.

The Foundation is in the middle of year-end fundraising efforts. Donations will go into the greatest need fund or the designation of the donors choosing.

A recent press release referenced a non-profit safety grant in the amount of \$369,000 received through the National Emergency Management Association (NEMA) and Federal Emergency Management Agency (FEMA) to provide safety upgrades on all three campuses.

An additional press release referenced the Diesel Tech Program and the combined gift from Nebraska Machinery and Caterpillar. Ms. Reisig commented that the contact from Nebraska Machinery in Gering and their desire to support our program assisted us in receiving support from the two entities.

WNCC is one of three beneficiaries of the Don Loos estate and the first disbursement in the amount of \$25,000 was recently received. That fund was set up with the Foundation in 1995 and disbursements will continue over the next three years until the estate is settled.

Board Member Comments

Mr. Kreman commented that this was a delightful day. The meeting with Dr. Geri Anderson was good and he appreciates the time she spent with the Board.

President Comments

President Marrin thanked the Executive Planning Team and his assistant for their work and for exceeding his expectations.

Mr. Marrin stated that reports from the students have been great. We are fortunate to have students willing to provide information at the Board meetings.

The Very Valley Christmas event was very nice. Our talented students and community members are amazing and we appreciate opportunities to observe that talent.

The Strategic Planning process has begun and is in a good place. Listening Sessions will be scheduled in our service area and Board members will be invited to participate. It is important to remember that when we hear we need to improve or we missed something, that does not mean it is a mistake, it proves we need to make things better. The support of our region and community is much appreciated.

Executive Session-2022 – 2023 Collective Bargaining

Ms. Guzman-Gonzales MOVED, Pursuant to Section 84-1410 of the Reissue of the Revised Statutes, known as the Nebraska Public Meetings Law that the Board hold a closed session with Mr. John Marrin, Ms. Susan Verbeck, Ms. Lynne Koski, Ms. Kathy Ault, and Mr. Phil Kelly, attorney, for the purpose of discussion of the 2022-2023 Collective Bargaining.

She further moved that this closed session is clearly necessary for the protection of the public interest and for the prevention of needless injury to the reputation of an individual(s) and that strategy sessions with respect to Collective Bargaining are specifically authorized by the Nebraska Public Meetings Law. Ms. Richards SECONDED the motion.

The vote was, Yes: Anderson, Crouse, Guzman-Gonzales, Kreman, Packard, Perkins, Richards, Savely, Klemke. No: None. Abstain: None. Marcy, Stickney: None. Motion carried.

Chair Klemke stated the reason for the Executive Session is for the purpose of discussing the 2022-2023 Collective Bargaining. The Board of Governors and those so named in the motion adjourned to an Executive Session at 2:21 p.m.

The Executive Session ended at 2:30 p.m.

Open Meeting

Chair Klemke declared the Open meeting in session at 2:30 p.m.

Upcoming Meetings and Events

1. 2022 National Legislative Summit
February 6-9, 2022, Washington, DC
2. 2022 HLC Annual Conference
April 1-5, 2022, Chicago, IL
3. AACC Annual Conference
April 30 – May 3, 2022, New York, NY

Next Regular Meeting: Wednesday, January 19, 2022, 1:00 p.m., Coral E. Richards Boardroom, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, NE

Adjournment

The meeting was adjourned by unanimous consent at 2:35 p.m.

F. Lynne Klemke, Chairperson

Susan L. Verbeck, Secretary

WESTERN NEBRASKA COMMUNITY COLLEGE
MONTHLY DOCKET
December 2021

Cost Center Description	Vendor	Amount	Description
Institutional Expense	CASH-PLATTE VALLEY BANK	186,795.81	Dec 15th sm/hr payrolls
Institutional Expense	CASH-PLATTE VALLEY BANK	604,884.57	Dec 21st mo payroll
Institutional Expense	CASH-PLATTE VALLEY BANK	137,114.88	Dec 22nd sm/hr payrolls
	Net Payroll Total	928,795.26	
Institutional Expense	FICA/FEDERAL TAX PAYABLE	60,194.93	Dec 15th sm/hr payrolls
Institutional Expense	FICA/FEDERAL TAX PAYABLE	243,619.33	Dec 21st mo payroll
Institutional Expense	FICA/FEDERAL TAX PAYABLE	38,099.63	Dec 22nd sm/hr payrolls
	FICA/Federal Tax Payable Total	341,913.89	
Institutional Expense	TIAA/CREF SRA & 457B	19,914.28	Dec 15th sm/hr payrolls
Institutional Expense	TIAA/CREF SRA & 457B	180,163.11	Dec 21st mo payroll
Institutional Expense	TIAA/CREF SRA & 457B	20,247.47	Dec 22nd sm/hr payrolls
	TIAA/CREF SRA & 457B Total	220,324.86	
Institutional Expense	REGIONAL CARE	15,866.15	Dec FSA Claims
	Regional Care Payable Total	15,866.15	
Institutional Liability	NE DEPT OF REVENUE	423.25	Nov state income tax w/h
Institutional Liability	MT DEPT OF REVENUE	43,864.22	Nov state income tax w/h
	State Withholding Payable Total	44,287.47	
Institutional Expense	WNCC - PETTY CASH	535.25	Replenish Drawer
	Cash on Hand - Scb Business Of Total	535.25	
Institutional Expense	WNCC - PETTY CASH	6,000.00	Book Buy Back 2021/FR
	Cash on Hand - Alliance Center Total	6,000.00	
	Student Refunds Total	19,233.24	
	Student Emergency Relief Funds Total	33,250.00	
Institutional Expense	VISA	41,364.43	#7002
Institutional Expense	STAPLES	2,323.23	Supplies
Institutional Expense	CAPITAL ONE/WALMART	5,113.53	Supplies
Institutional Expense	BANK OF MONTREAL	135.33	Purchase Cards
	Clearing - CC / P-Card Total	48,936.52	
Institutional Expense	BLUE CROSS BLUE SHIELD NEBRASKA	186,221.75	Group 202310,202311 Nov
	Health Insurance Payable Total	186,221.75	
Institutional Expense	DEARBORN NATIONAL LIFE INSURANCE	6,193.32	Grp M000900014 11/21
	Life Insurance Payable Total	6,193.32	
Institutional Expense	EQUITABLE LIFE INSURANCE AMERICA	4,603.63	11/21 Premium
	Long Term Disability Payable Total	4,603.63	
Institutional Liability	LIFESECURE INSURANCE	1,535.05	Grp #00932V 11/21
	Long Term Care Insurance Pay Total	1,535.05	
Institutional Liability	WNCC - FOUNDATION	1,337.00	12/21 Contributions
	Foundation / Endowment Payable Total	1,337.00	
	Family Support Payable Total	550.00	
Institutional Liability	WNCC - LOAN FUND	1,028.09	11/30/21 Loans
Institutional Liability	WNCC - LOAN FUND	864.34	12-15-2021 Loans

Cost Center Description	Vendor	Amount	Description
Institutional Liability	WNCC - LOAN FUND	739.04	12-21-2021 Loans
Institutional Liability	WNCC - LOAN FUND	911.11	12/22/21 Loans
	Employee Loans Payable Total	3,542.58	
Institutional Expense	AMERICAN FAMILY LIFE ASSURANCE	4,389.44	#AZW31 Nov 21 Cat Prm
	Supplemental Health Payable Total	4,389.44	
Institutional Expense	VISION SERVICE PLAN	3,450.62	#300093250001 11/21
	Vision Care Payable Total	3,450.62	
Institutional Liability	UNITED WAY SCOTTSBLUFF GERING	441.00	11/21 Contributions
	United Way Deductions Total	441.00	
Institutional Liability	YMCA SCOTTSBLUFF, NE	496.00	11/21 Contributions
	YMCA Deductions Total	496.00	
	Misc Payroll Deductions Total	1,476.33	
Accounting Services	PAYPAL MANAGER	818.63	Credit card fees
Accounting Services	NELNET	985.98	Nelnet fees
Accounting Services	INTERNAL REVENUE SERVICE	780.77	Late payroll tax deposit penalty
	Administrative Costs Total	2,585.38	
Institutional Expense	US POSTAL SERVICE	265.00	Postage Permit #141 Fee
Institutional Expense	QUADIENT FINANCE USA, NEOFUNDS, TOTALFUNDS	2,000.00	Postage Meter
Institutional Expense	WNCC - PETTY CASH	27.76	Replenish Petty Cash
Institutional Expense	FEDERAL EXPRESS	27.86	#6200-9241-0
	Postage Total	2,320.62	
Marketing & Public Relations	FLOOD COMMUNICATIONS WEST, KSID	40.00	#98837/Advertising
Marketing & Public Relations	FLOOD COMMUNICATIONS WEST, KSID	38.00	#98837/Advertising
Marketing & Public Relations	FLOOD COMMUNICATIONS WEST, KSID	24.00	#98837/Advertising
Marketing & Public Relations	GRAY TELEVISION GROUP	760.00	Advertising
Marketing & Public Relations	LAMAR COMPANIES	1,195.00	Advertising
Marketing & Public Relations	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HERALD	785.50	#1040149/Advertising
Marketing & Public Relations	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HERALD	350.00	#1040149/Advertising
Marketing & Public Relations	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HERALD	130.00	#1042893/Advertising
Marketing & Public Relations	GRAY TELEVISION GROUP	812.50	Advertising
Marketing & Public Relations	NSPIRE TODAY!	250.00	Nov Advertising
Marketing & Public Relations	CHARTER COMMUNICATIONS HOLDINGS LLC	2,678.50	#MT39009/Advertising
Marketing & Public Relations	ALLIANCE ARTS COUNCIL	110.00	Back Cover Advertising
Marketing & Public Relations	ALLIANCE PUBLISHING COMPANY, INC.	120.00	Advertising Fall Sports
Marketing & Public Relations	CHARTER COMMUNICATIONS HOLDINGS LLC	542.00	#MT39009/Advertising
Marketing & Public Relations	LAMAR COMPANIES	1,195.00	Panhandle Advantage
Marketing & Public Relations	GARDEN COUNTY NEWS	35.00	Advertising
Marketing & Public Relations	25TH HOUR COMMUNICATIONS	11,500.00	Media Buying Services
Marketing & Public Relations	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HERALD	494.00	#1040149/Advertising
Institutional Expense	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HERALD	133.35	#1048313/Advertising
	Advertising Total	21,192.85	
Bus & Comm Education - Sch	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HERALD	675.00	#1042893/Advertising
VP of Human Resources	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HERALD	2,114.40	#1045613/Employment Ads
Marketing & Public Relations	PRINT BROKER	474.43	NCCA Highlights Brochure
Institutional Expense	CAPITAL BUSINESS SYSTEMS, INC.	4,942.94	Copier Lease
Area	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HERALD	18.13	#1048209/Advertising
	Publishing & Printing Total	8,224.90	
Institutional Expense	CENTURYLINK	702.71	#313451899
Institutional Expense	CENTURYLINK	62.59	#313682185
Institutional Expense	CENTURYLINK	36.14	#314222875
Institutional Expense	ALLO COMMUNICATIONS LLC	1,112.65	#12376
Institutional Expense	CENTURYLINK	1,152.00	#320007592
Institutional Expense	CENTURYLINK	54.38	#3082540298022
Institutional Expense	CENTURYLINK	123.62	#3082541018019
Institutional Expense	CENTURYLINK	240.17	#3082541028211

Cost Center Description	Vendor	Amount	Description
Institutional Expense	CENTURYLINK	126.62	#3082542132039
Institutional Expense	CENTURYLINK	336.00	#4021259860451
Institutional Expense	VERIZON WIRELESS	641.62	#483208547-00001
Institutional Expense	CENTURYLINK	5.73	#320276265
Telephone Total		4,594.23	
Institutional Expense	CHARTER COMMUNICATIONS HOLDINGS LLC	162.98	#8356150710040722
Institutional Expense	CHARTER COMMUNICATIONS HOLDINGS LLC	127.83	#8356151000178073
Institutional Expense	NEBRASKALINK HOLDINGS LLC, OPTK NETWORKS	514.72	#C-000461/Ethernet EVPL
Institutional Expense	DAS STATE ACCOUNTING - CENTRAL FINANCE	541.15	#5882832/Nov Internet
Institutional Expense	CENTURYLINK	900.51	#308F360140143
Institutional Expense	CHARTER COMMUNICATIONS HOLDINGS LLC	117.98	#8356151000182935
Data Connectivity T1 Total		2,365.17	
Information Services	EBSCO INFORMATION SERVICES	2,792.13	#CG60821-57/Online Subscr
Information Services	SIDNEY SUN-TELEGRAPH	50.00	Library Subscription
Information Services	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HERALD	358.59	#000003212650/Subscriptio
Information Services	HORN BOOK	72.00	#12800034/Library Subscrp
Dues & Subscriptions Total		3,272.72	
Admissions	COLORADO COUNCIL ON HIGH SCHOOL/COLLEGE RELATIONS	140.00	Susan Stephenson
Institutional Expense	NEBRASKA COMMUNITY COLLEGE ASSOCIATION	540.34	2021 NCCA Registration
Area	NEBRASKA COMMUNITY COLLEGE ASSOCIATION	540.33	2021 NCCA Registration
Conference Registrations Total		1,220.67	
College Now	CHADRON STATE COLLEGE	320.28	#53436208/Lund, Wayne
Autobody Technology	STURDEVANTS - ALLIANCE	55.00	11/21 Yada Billing
Autobody Technology	STURDEVANTS - ALLIANCE	55.00	12/21 Yada Billing
Autobody Technology	STURDEVANTS - ALLIANCE	414.48	Magenta Paint
Nursing	INTERNATIONAL NURSING ASSOCIATION FOR CLINICAL SIMUL	140.00	Membership Renewal
Allied Health	NEBRASKA HEALTH CARE ASSOCIATION	3,410.44	BNA Manuals/Workbooks
VP of Human Resources	ASSOCIATION ON HIGHER EDUCATION DISABILITY	995.00	Membership
Institutional Expense	REGIONAL CARE	472.50	11/21 Cafeteria Plan
Institutional Expense	SOCIETY FOR HUMAN RESOURCE MANAGEMENT, SHRM	219.00	Connie Lutz
Institutional Expense	ALLIANCE AREA CHAMBER COMMERCE	75.00	T. Dubray Membership
Institutional Expense	BROADCAST MUSIC	421.87	#2006483/Student Fees
Institutional Expense	CHEYENNE COUNTY CHAMBER COMMERCE	345.00	Annual Membership
Memberships, Dues & Subs Total		6,923.57	
Residence Life Coordinator	BONUCHI MOLLY A	53.00	Reimburse for Meal
Student Meals Total		53.00	
VP of Human Resources	ASSOCIATION FOR TITLE IX ADMINISTRATORS, ATIXA	6,076.20	Civil Rights Investigator
Faculty / Staff Development Total		6,076.20	
Institutional Expense	NEBRASKA COMMUNITY COLLEGE ASSOCIATION	615.00	2021 NCCA Registration
Area	NEBRASKA COMMUNITY COLLEGE ASSOCIATION	615.00	2021 NCCA Registration
Food Expense Total		1,230.00	
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	970.61	#6565022221
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	5,192.75	#6878423453
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	589.36	#9472444914
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	491.45	#9166854942
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	836.58	#7476882734
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	1,018.52	#9995945095
Sidney Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	384.11	#5697650202
Sidney Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	1,913.43	#8832512625
Sidney Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	117.85	#5697650202
Alliance Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	297.26	#7118708844
Alliance Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	748.61	#7118708844
Natural Gas Total		12,560.53	
Scottsbluff Building & Grounds	NEBRASKA PUBLIC POWER DISTRICT	7,699.70	#211010059113
Scottsbluff Building & Grounds	NEBRASKA PUBLIC POWER DISTRICT	7,040.15	#211010059113
Sidney Building & Grounds	SIDNEY, CITY	207.17	#39010001

Cost Center Description	Vendor	Amount	Description
Sidney Building & Grounds	SIDNEY, CITY	254.78	#39009001
Sidney Building & Grounds	SIDNEY, CITY	2,346.06	#38220001
Sidney Building & Grounds	WHEAT BELT PUBLIC POWER DISTRICT	788.08	#9652
Alliance Building & Grounds	ALLIANCE, CITY	253.44	#3204025101
Alliance Building & Grounds	ALLIANCE, CITY	92.70	#3204025200
Electricity Total		18,682.08	
Scottsbluff Building & Grounds	NEBRASKA PUBLIC POWER DISTRICT	22,027.76	#311010016502
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	704.52	#070-7194-00
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	318.07	#070-6789-01
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	1,211.22	#070-6274-01
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	767.06	#070-4594-01
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	800.04	#070-3788-01
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	900.26	#070-0420-01
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	582.22	#070-0419-01
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	1,651.71	#070-0418-01
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	4,580.50	#070-0417-01
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	5,055.23	#070-0403-01
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	428.37	#070-6832-01
Sidney Building & Grounds	SIDNEY, CITY	504.50	#39010001
Sidney Building & Grounds	SIDNEY, CITY	128.90	#39011001
Sidney Building & Grounds	SIDNEY, CITY	248.40	#39009001
Sidney Building & Grounds	SIDNEY, CITY	296.75	#36402001
Sidney Building & Grounds	SIDNEY, CITY	1,471.30	#38220001
Sidney Building & Grounds	SIDNEY SOFT WATER, CULLIGAN	149.80	#1035631
Sidney Building & Grounds	SIDNEY SOFT WATER, CULLIGAN	29.95	#1034251
Sidney Building & Grounds	SIDNEY SOFT WATER, CULLIGAN	89.85	#1008411
Alliance Building & Grounds	ALLIANCE, CITY	117.56	#3204025101
Alliance Building & Grounds	ALLIANCE, CITY	14.92	#3204025200
Alliance Building & Grounds	PLOOSTER WATER, CULLIGAN WATER CONDITIONING	19.00	#961587
Water & Sewer Total		42,097.89	
Outreach Coordinator	OUR LADY GUADALUPE CATHOLIC CHURCH	1,100.00	January Rent
Rent - Buildings Total		1,100.00	
Online Learning & Services	HONORLOCK	962.00	Post pay 10-21
Online Learning & Services	HONORLOCK	19,500.00	Bulk Prepay Exams
Online Learning & Services	BLACKBOARD	8,323.20	#300152/Blackboard Pkg
Online Learning & Services	HONORLOCK	656.50	Postpay 11/21
Licenses Total		29,441.70	
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	49.32	Gelamps
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	82.21	Gelamps
Scottsbluff Building & Grounds	MENARD'S	209.98	Supplies
Scottsbluff Building & Grounds	MENARD'S	6.60	Supplies
Scottsbluff Building & Grounds	SNELL SERVICES	2,330.00	Repair Parking Lot Lights
Sidney Building & Grounds	KEVINS CUSTOM ELECTRIC	617.90	Replace Clock
Sidney Building & Grounds	CRESCENT ELECTRIC SUPPLY	128.61	Lights
Alliance Building & Grounds	KL WOOD COMPANY, LLC	290.33	Wire Auto Door Opener
Bldg Maintenance - Electrical Total		3,714.95	
Scottsbluff Building & Grounds	DENNIS SUPPLY	281.32	2 Reznor Ubend
Scottsbluff Building & Grounds	DENNIS SUPPLY	137.76	Reznor Air Inlets
Scottsbluff Building & Grounds	DENNIS SUPPLY	219.45	1 Digital Clamp Meter
Scottsbluff Building & Grounds	KNOW HOW LLC	50.96	Parts
Scottsbluff Building & Grounds	MENARD'S	66.12	Supplies
Scottsbluff Building & Grounds	MENARD'S	29.36	Supplies
Scottsbluff Building & Grounds	JOHNSON CONTROLS	950.60	Repair Chiller Circuits
Sidney Building & Grounds	WYOMING MECHANICAL MAINTENANCE LLC	613.00	Replace Motor Bearings
Bldg Maintenance - HVAC Total		2,348.57	
Scottsbluff Building & Grounds	HONEYWAGON EXPRESS LLC	90.00	Trap Cleaning
Scottsbluff Building & Grounds	SNELL SERVICES	2,520.00	Drain Line Maintenance
Scottsbluff Building & Grounds	MENARD'S	50.66	Supplies
Scottsbluff Building & Grounds	SNELL SERVICES	640.00	Flush Eye Wash Station
Scottsbluff Building & Grounds	SNELL SERVICES	425.00	Repair Urinal
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	20.00	#0000532/Bluffs Facility
Scottsbluff Building & Grounds	INDEPENDENT PLUMBING HEATING	100.00	Drip Rail

Cost Center Description	Vendor	Amount	Description
Sidney Building & Grounds	DAY NIGHT PLUMBING HEATING LLC	115.50	Ice Machine Cleaner
Sidney Building & Grounds	BOMGAARS SUPPLY	14.99	#053-012-2
Sidney Building & Grounds	BEST PLUMBING HEATING COOLING LLC	772.89	Ice Machine Repairs
Alliance Building & Grounds	MENARD'S	23.99	Supplies
Bldg Maintenance - Plumbing Total		4,773.03	
Scottsbluff Building & Grounds	STEVE'S CLEANING RESTORATION,	700.00	Clean Dryer Vents/Drapes
Scottsbluff Building & Grounds	SHERWIN WILLIAMS	193.55	Paint Supplies
Scottsbluff Building & Grounds	NMC GROUP, RAKA	439.50	Rented Forklift
Scottsbluff Building & Grounds	LAWSON PRODUCTS	59.80	Supplies
Scottsbluff Building & Grounds	BENZEL'S PEST CONTROL	110.00	#20511/Auto Tech
Scottsbluff Building & Grounds	MENARD'S	13.95	Supplies
Scottsbluff Building & Grounds	MENARD'S	154.99	Supplies
Scottsbluff Building & Grounds	MENARD'S	15.99	Supplies
Scottsbluff Building & Grounds	MENARD'S	45.64	Supplies
Scottsbluff Building & Grounds	MENARD'S	23.96	Supplies
Scottsbluff Building & Grounds	MENARD'S	19.97	Supplies
Scottsbluff Building & Grounds	MENARD'S	60.26	Supplies
Scottsbluff Building & Grounds	MENARD'S	16.35	Supplies
Scottsbluff Building & Grounds	MENARD'S	344.80	Supplies
Scottsbluff Building & Grounds	MENARD'S	34.53	Supplies
Scottsbluff Building & Grounds	MENARD'S	323.74	Supplies
Scottsbluff Building & Grounds	MENARD'S	27.87	Supplies
Scottsbluff Building & Grounds	KNOW HOW LLC	17.76	Supplies
Scottsbluff Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	190.00	Extinguisher Recharge
Scottsbluff Building & Grounds	TK ELEVATOR	401.46	#8003842/Elevators
Scottsbluff Building & Grounds	PROTEX CENTRAL	306.50	Replace Filter Cartridge
Scottsbluff Building & Grounds	APEX SIGN CO, AD LIGHT GROUP	3,477.25	Advance Deposit-Lighting
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	97.76	Shop Tools
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	727.45	Shop Tools/Supplies
Scottsbluff Building & Grounds	NMC GROUP, RAKA	1,691.66	Lift Truck Maintenance
Scottsbluff Building & Grounds	NMC GROUP, RAKA	639.00	Perform PM 3
Scottsbluff Building & Grounds	MENARD'S	19.97	Supplies
Scottsbluff Building & Grounds	MENARD'S	33.39	Supplies
Scottsbluff Building & Grounds	MENARD'S	69.94	Supplies
Scottsbluff Building & Grounds	MENARD'S	29.35	Supplies
Scottsbluff Building & Grounds	MENARD'S	19.46	Supplies
Scottsbluff Building & Grounds	KNOW HOW LLC	56.80	General Bearing
Scottsbluff Building & Grounds	KNOW HOW LLC	169.00	BOOS PAC
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	(3.35)	Tax Exempt
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	(4.39)	Tax Exempt
Scottsbluff Building & Grounds	CENTRAL MECHANICAL INSULATION	2,800.00	Insulation
Scottsbluff Building & Grounds	MENARD'S	1.39	Supplies
Scottsbluff Building & Grounds	SHERWIN WILLIAMS	131.80	Paint
Scottsbluff Building & Grounds	MENARD'S	278.68	Supplies
Sidney Building & Grounds	BOMGAARS SUPPLY	176.76	#053-012-2
Sidney Building & Grounds	COZY	990.00	Signage-Sidney
Sidney Building & Grounds	COZY	225.00	Signage-Sidney
Sidney Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	360.00	Monitoring Fee/Sidney
Sidney Building & Grounds	FINNEYS	14.97	Supplies
Sidney Building & Grounds	TRIPLE O'S BUILDING SUPPLY	33.98	Extension Cords
Sidney Building & Grounds	TRIPLE O'S BUILDING SUPPLY	12.78	Hex Washers
Sidney Building & Grounds	TRIPLE O'S BUILDING SUPPLY	13.98	Joint Compound
Sidney Building & Grounds	FINNEYS	53.98	Supplies
Alliance Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	110.00	Extinguisher Inspections
Alliance Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	35.00	Recharge Extinguisher
Bldg Maintenance - General Total		15,762.23	
Scottsbluff Building & Grounds	MENARD'S	50.98	Supplies
Scottsbluff Building & Grounds	MENARD'S	9.98	Supplies
Scottsbluff Building & Grounds	MENARD'S	43.98	Supplies
Scottsbluff Building & Grounds	MENARD'S	379.97	Supplies
Scottsbluff Building & Grounds	SCOTTSBLUFF WINNELSON	330.57	Popup Sprinklers
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.14	#10031
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.14	#10031
Scottsbluff Building & Grounds	CONTRACTORS MATERIALS	401.00	Safety Fence/Tie Wire
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.14	#10031
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.14	#10031
Scottsbluff Building & Grounds	MARK A. LANG	640.00	Winterize Sprinklers
Scottsbluff Building & Grounds	MARK A. LANG	565.00	Winterize Sprinklers
Scottsbluff Building & Grounds	MARK A. LANG	695.00	Winterize Sprinklers
Scottsbluff Building & Grounds	MARK A. LANG	410.00	Winterize Sprinklers

Cost Center Description	Vendor	Amount	Description
Sidney Building & Grounds	21ST CENTURY EQUIPMENT	26.17	Hydraulic Oil
Sidney Building & Grounds	JERRY HAUPT CONSTRUCTION LANDSCAPING	425.00	Sprinkler Line Service
Land Maintenance Total		4,110.21	
Powerline	NEBRASKA TOTAL OFFICE	76.40	Ink Cartridges
Powerline	TEREX GLOBAL GMBH	746.30	Inspections/Supplies
Powerline	BLOEDORN LUMBER COMPANIES	217.99	Impact Drill/Bit
Computer Services	CONNECTING POINT	218.00	Toner
Computer Services	MENARD'S	4.47	Supplies
Computer Services	AMAZON CAPITAL SERVICES	69.64	Privacy Screens IT
Computer Services	CONNECTING POINT	36.10	Toner-Powerline
Computer Services	CONNECTING POINT	95.00	Toner-Nursing
Computer Services	CONNECTING POINT	95.00	Toner-Bookstore
Computer Services	MENARD'S	66.73	Supplies
Interactive Television	SKC COMMUNICATIONS PRODUCTS LLC	874.00	Speakers x8 Qty
Interactive Television	SKC COMMUNICATIONS PRODUCTS LLC	874.00	Speakers x8 Qty
Colleague	GRAMMARLY	1,000.00	Grammarly EDU
Colleague	SOFTDOCS	62,832.00	Etrieve Cloud Subscript
Colleague	COLLEGENET	3,858.75	25Live Service Fee
R & M - Office Equipment Total		71,064.38	
Powerline	NMC GROUP, RAKA	3,925.97	Powerline Vehicles
CDL	KNOW HOW LLC	32.96	Washer Fluid
CDL	KNOW HOW LLC	57.49	Washer Fluid/Die
School Transportation	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	109.22	#83256
School Transportation	TWIN CITY AUTO	68.12	2010 Chrysler Town
School Transportation	MENARD'S	13.44	Supplies
School Transportation	MENARD'S	19.48	Supplies
School Transportation	FREMONT MOTOR SCOTTSBLUFF, LLC	2,035.53	Repairs/Expedition
School Transportation	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	120.00	#83256
School Transportation	FLOYDS TRUCK CENTER	5,298.52	57046 Bus Repairs
School Transportation	NEBRASKALAND TIRE, NKC TIRE	68.28	Service 57091
School Transportation	NEBRASKALAND TIRE, NKC TIRE	68.28	Service 56294
School Transportation	NMC GROUP, RAKA	1,132.82	Repair Hydraulic Leak
School Transportation	MENARD'S	20.97	Supplies
School Transportation	KNOW HOW LLC	(19.80)	Credit Memo
School Transportation	KNOW HOW LLC	154.79	Battery & Deposit
School Transportation	SCOTTSBLUFF MOTOR CO. , TEAM AUTO	3,053.19	Brake Repair/Service
R & M - Vehicles Total		16,159.26	
Academic Testing & Tutoring	EAKES	21.89	Laminated Pouches
Information Services	AMAZON CAPITAL SERVICES	255.70	Library Supplies
Information Services	EAKES	82.84	46x60 Mat
Information Services	AMAZON CAPITAL SERVICES	20.99	Paper cups
VP of Enrollment & Marketing	AMAZON CAPITAL SERVICES	31.98	Clocks/Student Services
Military & Vet Affairs-NonTrio	DEWITT TONYA J	18.00	Reimburse/Decorations
Accounting Services	AMAZON CAPITAL SERVICES	137.40	Keyboard/Mouse Bus Office
Accounting Services	AMAZON CAPITAL SERVICES	(77.41)	Credit #1PDM-MDM7-6HXR
Accounting Services	AMAZON CAPITAL SERVICES	153.87	Keyboard/Mouse-Bus Office
Emergency Response	AMAZON CAPITAL SERVICES	50.20	Face Masks
VP of Human Resources	STUART R. TRITT	21.10	Magnets/Deskplate
VP of Human Resources	STUART R. TRITT	21.20	Magnets/Deskplate
VP of Human Resources	STUART R. TRITT	15.80	Magnets/Deskplate
VP of Human Resources	STUART R. TRITT	15.90	Name badges
VP of Human Resources	STUART R. TRITT	45.80	Plates/Name Badges
VP of Human Resources	STUART R. TRITT	12.00	Engraved Plate/Holder
Sidney Campus	EAKES	25.99	Report Covers
Sidney Campus	DP ELECTRONICS LLC	29.98	USB Cords
Athletic Director	MENARD'S	10.44	Supplies
Institutional Expense	DOCU-SHRED LLC	224.00	Shredding Service
Area	MATTHEW BENDER	93.18	#0099943763/Law Books
Area	FIRST STATE BANK	50.00	Safe Deposit Box
Foundation Office Operations	HOBBY LOBBY STORES	15.27	#9309997
Office Materials Total		1,276.12	
Institutional Research	COLLEGE BOARD	3,900.00	Accuplacer Acer Online
Academic Testing & Tutoring	AMAZON CAPITAL SERVICES	205.76	Privacy Screens/Testing
Automotive Technology	KNOW HOW LLC	92.97	Gloves
Automotive Technology	THORN ENTERPRISES LLC	75.00	Chrysler Books
Automotive Technology	THORN ENTERPRISES LLC	231.00	Fuel Line Kit

Cost Center Description	Vendor	Amount	Description
Automotive Technology	KNOW HOW LLC	19.98	Supplies
Automotive Technology	KNOW HOW LLC	(50.39)	Credit Memo
Automotive Technology	KNOW HOW LLC	14.10	Mist n Shine
Automotive Technology	KNOW HOW LLC	86.88	Engine Prelube
Automotive Technology	KNOW HOW LLC	22.16	Oil Filter
Automotive Technology	KNOW HOW LLC	72.90	Battery Terminals
Automotive Technology	KNOW HOW LLC	36.45	Battery Terminal
Automotive Technology	KNOW HOW LLC	6.18	Side Terminal
Automotive Technology	KNOW HOW LLC	149.00	Battery Charger
Automotive Technology	KNOW HOW LLC	149.00	Supplies
Automotive Technology	KNOW HOW LLC	17.44	Supplies
Autobody Technology	KNOW HOW LLC	50.99	Supplies
Autobody Technology	KNOW HOW LLC	92.72	Foam
Autobody Technology	KNOW HOW LLC	39.99	Coderedr
Autobody Technology	KNOW HOW LLC	4.50	Locknut/Bolts
Autobody Technology	KNOW HOW LLC	178.47	Supplies
Welding	MATHESON TRI-GAS	107.01	Welding Materials
Welding	MATHESON TRI-GAS	98.05	Welding Materials
Welding	MATHESON TRI-GAS	1,605.97	Welding Materials
Welding	MENARD'S	264.06	Supplies
Welding	MATHESON TRI-GAS	42.05	#A6116/Welding Supplies
Welding	LAWSON PRODUCTS	83.62	Supplies/Welding
Welding	MATHESON TRI-GAS	75.11	#A6116/Welding
Welding	MATHESON TRI-GAS	129.99	#A6116/Welding
Welding	MATHESON TRI-GAS	571.68	#A6116/Welding
Welding	MATHESON TRI-GAS	1,251.28	#A6116/Welding
Welding	MATHESON TRI-GAS	110.30	#A6116/Welding
Welding	MATHESON TRI-GAS	51.04	#A6116/Welding
Welding	AIRGAS	305.71	#3251104/Welding Supplies
Welding	B C STEEL	545.07	#000391/Welding Supplies
Welding	CRESCENT ELECTRIC SUPPLY	37.08	Supplies
Welding	MATHESON TRI-GAS	61.55	Welding Supplies
Welding	MATHESON TRI-GAS	86.41	Welding Materials
Welding	MATHESON TRI-GAS	228.21	Welding Materials
Welding	MATHESON TRI-GAS	566.67	Welding Materials
Welding	MATHESON TRI-GAS	576.49	Welding Materials
Welding	MATHESON TRI-GAS	7.45	Welding Materials
Welding	MATHESON TRI-GAS	22.34	Welding Materials
Welding	MATHESON TRI-GAS	999.00	Welding Materials
Welding	MATHESON TRI-GAS	919.82	Welding Materials
Aviation	MATHESON TRI-GAS	38.49	#A6118/Aviation
Aviation	E S	1.19	Supplies
Aviation	E S	34.90	Supplies
Aviation	FINNEYS	53.28	Supplies
Aviation	FINNEYS	4.00	Supplies
Aviation	FINNEYS	5.99	Supplies
Powerline	TEREX GLOBAL GMBH	768.43	Sling/Rope/Roller
Powerline	TEREX GLOBAL GMBH	684.05	Roller/Rope
Powerline	BORDER STATES INDUSTRIES	108.90	#217316/Clamp Pins
Powerline	BORDER STATES INDUSTRIES	3,952.63	#217316/Supplies
Powerline	BORDER STATES INDUSTRIES	191.44	Die Tools
Information Tech Instruction	AMAZON CAPITAL SERVICES	225.64	Supplies
Nursing	POCKET NURSE	260.26	Nursing Supplies
Nursing	POCKET NURSE	955.90	1228401-2
Nursing	POCKET NURSE	119.60	1230083-1
Health Information Technology	HAUGEN CONSULTING GROUP	1,125.00	Spring Student Subscrip
Health Information Technology	ARCHETYPE INNOVATIONS LLC	455.00	EHR Go Student Subscrip
Paramedic Training	BOUND TREE MEDICAL LLC	46.64	CPR Barrier/AMBU Key
Speech/Theatre	BRIGGS VIOLETTE	10.00	Reimburse/Supplies
Speech/Theatre	HOME DEPOT CREDIT SERVICES	375.26	#6035322532517905
Speech/Theatre	BRIGGS VIOLETTE	7.00	Reimburse/Costume Item
Vocal Music	CROSSROADS MUSIC LLC	48.00	Yamaha Pedal
Vocal Music	CROSSROADS MUSIC LLC	49.90	2 Spot Volt Adapter
Vocal Music	CROSSROADS MUSIC LLC	29.95	1 RT Cabasa
Vocal Music	CROSSROADS MUSIC LLC	29.00	Kratt MMK Pitch Pipe
Vocal Music	CROSSROADS MUSIC LLC	49.99	Yamaha Piano Pedal
Math & Engineering	AMAZON CAPITAL SERVICES	47.12	Testing Forms - Math
Science	CAROLINA BIOLOGICAL SUPPLY	295.08	Supplies
Science	CAROLINA BIOLOGICAL SUPPLY	463.10	Supplies
Science	FISHER SCIENTIFIC	96.49	Lab Supplies
Science	FISHER SCIENTIFIC	18.80	Lab Supplies
Science	FISHER SCIENTIFIC	52.49	Lab Supplies
Science	FISHER SCIENTIFIC	22.56	Lab Supplies
Science	FISHER SCIENTIFIC	91.96	Lab Supplies

Cost Center Description	Vendor	Amount	Description
Science	FISHER SCIENTIFIC	27.56	Lab Supplies
Bus & Comm Education - Sidney	ALEX YVONNE SCHMUNK	4.99	Water for E3 Training
Allied Health	POCKET NURSE	202.98	Nursing Supplies
Medical Lab Tech / Phlebotomy	FISHER SCIENTIFIC	791.87	#296343-001/Lab Supplies
Medical Lab Tech / Phlebotomy	FISHER SCIENTIFIC	705.60	#296343-001/Lab Supplies
Medical Lab Tech / Phlebotomy	FISHER SCIENTIFIC	73.92	#296343-001/Lab Supplies
Medical Lab Tech / Phlebotomy	FISHER SCIENTIFIC	9.60	#296343-001/Lab Supplies
Medical Lab Tech / Phlebotomy	FISHER SCIENTIFIC	133.01	#296343-001/Lab Supplies
Medical Lab Tech / Phlebotomy	FISHER SCIENTIFIC	710.80	#296343-001/Lab Supplies
Information Services	AMAZON CAPITAL SERVICES	27.99	Laminating Pouches Lib
Information Services	AMAZON CAPITAL SERVICES	94.86	Movies
Student Life & Engagement	AMAZON CAPITAL SERVICES	15.96	Brother Labels Stu Life
Student Life & Engagement	AMAZON CAPITAL SERVICES	9.99	Phone Case Student Life
Student Engagement Director	POSITIVE PROMOTIONS	300.00	#00585851-11/Water Btls
Student Success	MENARD'S	20.81	Supplies
Outreach Coordinator	HOBBY LOBBY STORES	48.42	#9309997
Athletic Director	INTEGRATED MEDICAL, INC.	49.45	Supplies
Athletic Director	INTEGRATED MEDICAL, INC.	324.00	Equipment Inspection
Athletic Director	NATA	420.00	#979880/Membership
Men's Basketball	EASTBAY	2,365.77	#396762/Apparel
Men's Baseball	VERIZON WIRELESS	40.01	#483208547-00001
Women's Basketball	SYNERGY SPORTS TECHNOLOGY, LLC	1,000.00	Video Database/Womens BB
Women's Basketball	VARSITY BRANDS HOLDING CO, BSN SPORTS, FAN CLOTH PRC	1,777.45	Apparel/Wmn's Basketball
Women's Basketball	EASTBAY	93.11	#396762/Apparel
Women's Basketball	EASTBAY	1,824.92	#396762/Apparel
Women's Softball	VERIZON WIRELESS	40.01	#483208547-00001
Educational Materials Total		35,972.18	
Student Services Administraton	COMMEMORATIVE BRANDS,	111.84	Diplomas/Degrees
Graduation Materials Total		111.84	
Information Services	AMAZON CAPITAL SERVICES	22.96	Movies
Information Services	AMAZON CAPITAL SERVICES	49.91	Movies
Information Services	AMAZON CAPITAL SERVICES	(2.03)	Credit Memo/Library
Information Services	AMAZON CAPITAL SERVICES	21.99	DVD Library
Information Services	AMAZON CAPITAL SERVICES	83.80	Library DVD's
Information Services	AMAZON CAPITAL SERVICES	9.96	Supplies
Audio Visual Materials Total		186.59	
Information Services	YBP LIBRARY SERVICES	22.46	#11184-10
Information Services	AMAZON CAPITAL SERVICES	230.21	Books
Information Services	AMAZON CAPITAL SERVICES	39.91	Books
Information Services	AMAZON CAPITAL SERVICES	366.39	Library Books
Information Services	YBP LIBRARY SERVICES	874.74	#11184-10
Information Services	YBP LIBRARY SERVICES	483.97	#11184-10/Library
Information Services	YBP LIBRARY SERVICES	586.38	#11184-10/Library
Books Total		2,604.06	
Computer Services	STERLING COMPUTERS	877.82	LTO8 Tape Media
Computer Services	CDW GOVERNMENT	2,225.55	Raritan Modules 14
Computer Services	CONNECTING POINT	24.95	Ethernet Adapter
Computer Supplies Total		3,128.32	
Computer Services	MENARD'S	37.74	Supplies
Computer Services	SCHOLARBUYS	264.00	VisioPlan2OpenFaculty x10
Computer Services	AMERICAN REGISTRY FOR INTERNET NUMBERS LTD	250.00	Annual Fee Services Plan
Computer Services	SCHOLARBUYS	54,281.84	OVS Visio Plan 2
Computer Services	MENARD'S	2.22	Supplies
Computer Services	INSIGHT PUBLIC SECTOR	75.11	Cisco SMART Service Agrmt
Software Total		54,910.91	
Sidney Building & Grounds	EAKES	72.60	Trash Bags
Sidney Building & Grounds	EAKES	94.17	Trash Bags
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	208.80	#325486/Bluffs Facility
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	86.58	#325486/Bluffs Facility
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	56.76	#325484
Maintenance Supplies Total		518.91	

Cost Center Description	Vendor	Amount	Description
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	725.50	#0000532/Bluffs
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	24.98	#269951
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	1,516.70	#0000532/Bluffs Facility
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	24.98	#269951
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	526.40	#0000532/Bluffs Facility
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	403.51	#0000532/Bluffs Facility
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	11.39	#0000532/Bluffs Facility
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	26.28	#325484
	Custodial Supplies Total	3,259.74	
Athletic Director	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	30.15	#695930
Athletic Director	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	30.15	#695930
	Laundry Supplies Total	60.30	
Safety Director	MENARD'S	146.56	Supplies
	Safety Supplies Total	146.56	
CDL	WEX BANK, WRIGHT EXPRESS	540.37	#0464-00-753323-5
School Transportation	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	486.15	#83256
School Transportation	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	(242.50)	Credits
School Transportation	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	2,106.05	#83256
School Transportation	WEX BANK, WRIGHT EXPRESS	4,365.96	#0464-00-753323-5
School Transportation	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	(107.22)	Credits
School Transportation	FRENCHMAN VALLEY FARMERS COOPERATIVE	26.60	#119606/Fuel
School Transportation	ROUTE 26 MART	299.82	12-02-21 Statement
School Transportation	WESTERN COOPERATIVE	194.42	#3884005
School Transportation	WESTERN COOPERATIVE	(12.30)	Fed Gas/Diesel Tax
	Vehicle Fuel Total	7,657.35	
School Transportation	WNCC - PETTY CASH	20.00	Replenish Petty Cash
	Auto Title & License Total	20.00	
Student Engagement Director	HOBBY LOBBY STORES	23.96	#9309997
	Other Expense Total	23.96	
Area	B H INVESTMENTS,	1,661.75	#130815
Area	DOUGLAS, KELLY, OSTDIEK, A PROFESSIONAL	7,683.00	#20210099-001M
	Legal Total	9,344.75	
Athletic Director	ADVANTAGE CHIROPRACTIC ACUPUNCTURE, LLC	105.00	Student Medical Care
Athletic Director	ADVANTAGE CHIROPRACTIC ACUPUNCTURE, LLC	94.00	Student Medical Care
Athletic Director	ADVANTAGE CHIROPRACTIC ACUPUNCTURE, LLC	11.83	Student Medical Care
Athletic Director	ADVANTAGE CHIROPRACTIC ACUPUNCTURE, LLC	80.00	Student Medical Care
Athletic Director	MICHAEL MORAVEC	325.00	Student Medical Care
Athletic Director	QUICK CARE MEDICAL SERVICES	224.25	Student Medical Care
Athletic Director	RWPC ORTHOPEDICS NORTH	60.50	Student Medical Care
Athletic Director	REGIONAL WEST MEDICAL CENTER	2,000.00	Student Medical Care
Athletic Director	ELITE PHYSICAL THERAPY WELLNESS, LLC	340.00	Student Medical Care
Athletic Director	ELITE PHYSICAL THERAPY WELLNESS, LLC	170.00	Student Medical Care
Athletic Director	ELITE PHYSICAL THERAPY WELLNESS, LLC	255.00	Student Medical Care
Athletic Director	ELITE PHYSICAL THERAPY WELLNESS, LLC	815.00	Student Medical Care
Athletic Director	ELITE PHYSICAL THERAPY WELLNESS, LLC	170.00	Student Medical Care
Athletic Director	ELITE PHYSICAL THERAPY WELLNESS, LLC	340.00	Student Medical Care
Athletic Director	QUICK CARE MEDICAL SERVICES	313.30	Student Medical Care
Athletic Director	MORRILL COUNTY COMMUNITY HOSPITAL	384.00	Student Medical Care
	Medical Total	5,687.88	
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	38.89	#228530
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	37.74	#248360
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	37.74	#248360
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	7.30	#248362
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	20.78	#248361
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	37.74	#248360
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	38.89	#228530
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	37.74	#248360

Cost Center Description	Vendor	Amount	Description
Autobody Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	20.78	#248361
Autobody Technology	DETLING IGNATZ J	784.00	Collision Repair Supervisor
Autobody Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	20.78	#248361
Autobody Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	20.78	#248361
Welding	SCOTTSBLUFF HIGH SCHOOL	5,208.00	Intro to Welding
Welding	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	7.30	#248362
Welding	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	7.30	#248362
Welding	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	7.30	#248362
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	118.69	#360890
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	42.94	#325480
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	42.94	#325480
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	149.49	#360890
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	42.94	#325480
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	118.69	#360890
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	118.69	#360890
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	42.94	#325480
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	42.94	#325480
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	118.69	#360890
Nursing	BANNER COUNTY HIGH SCHOOL	558.00	Basic Nursing Assistant
Nursing	CHADRON COMMUNITY HOSPITAL	2,850.00	Medical Terminology
Nursing	GERING HIGH SCHOOL GERING HIGH	2,232.00	Basic Nursing Assistant
Nursing	LEYTON HIGH SCHOOL	1,116.00	Basic Nursing Assistant
Nursing	SCOTTSBLUFF HIGH SCHOOL	5,580.00	Basic Nursing Assistant
Nursing	SCOTTSBLUFF HIGH SCHOOL	2,418.00	Medication Aide
Paramedic Training	KEY WEST CONSULTING LLC	1,000.00	EMS Directorship Fee
English	GERING HIGH SCHOOL GERING HIGH	2,976.00	English Comp I
English	GERING HIGH SCHOOL GERING HIGH	1,116.00	Workplace Writing
English	GERING HIGH SCHOOL GERING HIGH	1,488.00	Workplace Writing
English	GERING HIGH SCHOOL GERING HIGH	558.00	English Comp I
English	GORDON RUSHVILLE HIGH SCHOOL	1,116.00	English Comp I
English	GORDON RUSHVILLE HIGH SCHOOL	1,116.00	Intro to Humanities
English	SCOTTSBLUFF HIGH SCHOOL	7,998.00	English Comp I
English	BANNER COUNTY HIGH SCHOOL	186.00	English Comp 1
English	BRIDGEPORT HIGH SCHOOL	2,232.00	English Comp 1
English	BRIDGEPORT HIGH SCHOOL	930.00	American Lit
English	BRIDGEPORT HIGH SCHOOL	1,302.00	American Lit
English	CODY KILGORE HIGH SCHOOL	744.00	English Comp 1
English	GERING HIGH SCHOOL GERING HIGH	3,534.00	English Comp I
Foreign Language	SCOTTSBLUFF HIGH SCHOOL	9,610.00	Elementary Spanish I
Instrumental Music	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	34.94	#269952
Math & Engineering	BANNER COUNTY HIGH SCHOOL	930.00	College Algebra
Math & Engineering	CHADRON HIGH SCHOOL	930.00	Technical Mathematics
Math & Engineering	GERING HIGH SCHOOL GERING HIGH	3,906.00	Applied Statistics
Math & Engineering	GERING HIGH SCHOOL GERING HIGH	2,976.00	Applied Statistics
Math & Engineering	GORDON RUSHVILLE HIGH SCHOOL	1,674.00	College Algebra
Math & Engineering	SIDNEY HIGH SCHOOL	3,348.00	College Algebra
Math & Engineering	SIDNEY HIGH SCHOOL	3,162.00	College Algebra
Math & Engineering	POTTER-DIX HIGH SCHOOL	558.00	College Algebra
Math & Engineering	COUNTY SCOTTS BLUFF SCHOOL DISTRICT 31	1,860.00	Trigonometry
Math & Engineering	COUNTY SCOTTS BLUFF SCHOOL DISTRICT 31	2,480.00	Intermediate Algebra
Math & Engineering	COUNTY SCOTTS BLUFF SCHOOL DISTRICT 31	1,736.00	Intermediate Algebra
Math & Engineering	COUNTY SCOTTS BLUFF SCHOOL DISTRICT 31	3,472.00	Intermediate Algebra
Math & Engineering	COUNTY SCOTTS BLUFF SCHOOL DISTRICT 31	558.00	Introduction to Robots
Math & Engineering	COUNTY SCOTTS BLUFF SCHOOL DISTRICT 31	1,674.00	Basic Nursing Assistant
Math & Engineering	BAYARD HIGH SCHOOL	372.00	College Algebra
Science	SOUTH PLATTE HIGH SCHOOL	558.00	Applied Statistics
Science	SOUTH PLATTE HIGH SCHOOL	496.00	Intermediate Algebra
Science	SCOTTSBLUFF HIGH SCHOOL	6,417.00	General Biology/Lab
Social Science	BANNER COUNTY HIGH SCHOOL	1,302.00	American History II
Social Science	GERING HIGH SCHOOL GERING HIGH	3,348.00	American History I
Social Science	SCOTTSBLUFF HIGH SCHOOL	5,952.00	The Sixties
Workforce Development - NC	AMERICAN COLLEGE TESTING, ACT	36.00	#35464 Testing
Workforce Development - NC	AMERICAN COLLEGE TESTING	72.00	#35464/Workeys Scoring
Workforce Development - NC	MOUNTAIN VISION PIZZA	164.76	Reconnect Event 12-07-21
Computer Services	BLACKBAUD	17,183.59	Raiser's Edge
Computer Services	BLACKBAUD	956.25	FE NXT Service
Child Care	COMMUNITY ACTION PARTNERSHIP WESTERN NEBRASKA	2,584.00	November Child Care
Student Engagement Director	HOBBY LOBBY STORES	157.23	#9309997
Financial Aid	NEBRASKA STUDENT LOAN PROGRAM	55.00	Verification 2021-2022
Counseling	WESTBROOK-BOYD DAWN A.	405.00	ASL Service
Counseling	WESTBROOK-BOYD DAWN A.	337.50	ASL Services
Counseling	WESTBROOK-BOYD DAWN A.	315.00	ASL Services
Counseling	WESTBROOK-BOYD DAWN A.	495.00	ASL Services/Student A.G.
Scottsbluff Building & Grounds	RDG SCHUTTE WILSCAM BIRGE	135.00	Signage Updates

Cost Center Description	Vendor	Amount	Description
Scottsbluff Building & Grounds	HVS LLC, STOR-AUL SCOTTSBLUFF	600.00	Storage
Scottsbluff Building & Grounds	PS CONTAINERS LLC, PRAIRIE STORAGE	300.00	Rental Units x2
Scottsbluff Building & Grounds	FBG SERVICE FBG SERVICE	23,735.00	November Cleaning
Scottsbluff Building & Grounds	FBG SERVICE FBG SERVICE	7,432.00	November Cleaning
Scottsbluff Building & Grounds	FBG SERVICE FBG SERVICE	2,274.00	Nov MyShield Treatment
Sidney Building & Grounds	FBG SERVICE FBG SERVICE	3,975.00	November Cleaning
Sidney Building & Grounds	FBG SERVICE FBG SERVICE	356.00	Nov MyShield Treatment
Alliance Building & Grounds	FBG SERVICE FBG SERVICE	2,240.00	November Cleaning
Alliance Building & Grounds	FBG SERVICE FBG SERVICE	356.00	Nov MyShield Treatment
Safety Director	CLEMENT CONSTRUCTION LLC	2,750.00	Fire door inspection
Safety Director	STERICYCLE	587.80	#6036823
VP of Human Resources	ONESOURCE BACKGROUND CHECK	194.00	#PLUS6812-20211130
VP of Human Resources	ONESOURCE BACKGROUND CHECK	314.20	PLUS6812EDU-20211130
Marketing & Public Relations	25TH HOUR COMMUNICATIONS	3,000.00	Marketing Services
Sidney Campus	CLAUSEN BROTHERS DEVELOPMENT, FORT SIDNEY STORAGE	70.00	Unit #42
Sidney Campus	ADVANCE SERVICES, INC.	169.65	#101592/Sidney
Alliance Campus	ADVANCE SERVICES, INC.	69.60	#133491
Athletic Director	WPCI	154.00	Drug Testing
Colleague	HASHLEY JAMES A	337.50	IT Consultation
Area	JNW CONSULTING, LLC	400.00	Program Facilitation
Foundation Office Operations	BLACKBAUD	371.50	NXT Implementation
Foundation Office Operations	BLACKBAUD	227.42	Enablement Fee
Foundation Office Operations	REISIG JENNIFER LYNN	8.35	Reimburse Postage
Foundation Office Operations	JNW CONSULTING, LLC	400.00	Program Facilitation
Foundation Office Operations	BLACKBAUD	4,500.00	Raiser's Edge
Foundation Office Operations	E-470 PUBLIC HWY AUTHORITY	6.70	Toll Fees
Outside Services Total		183,301.00	
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	3,407.08	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	70.05	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	3,567.76	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	3,306.82	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	3,243.63	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	3,428.29	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	3,429.36	Security Contract
Security Services Total		20,452.99	
VP of Educational Services	HAMPTON INN	192.00	Vance Johnson
Student Engagement Director	ALEX YVONNE SCHMUNK	137.45	Student Org Fall Party
Student Engagement Director	HOBBY LOBBY STORES	84.24	#9309997
Program Development Total		413.69	
Admissions	PIZZA HUT	359.77	Aviation Open House 11-03
Admissions	PIZZA HUT	(25.10)	Tax Exempt
Admissions	BEVERLY ACKERMAN, ACKERMAN CATERING	1,040.00	Powerline Open House
Recruitment Total		1,374.67	
Women's Region IX	KING ANTONIO	780.00	VB Official 11/03-06
Women's Region IX	SHAMBAUGH KATHLEEN ANN	500.00	VB Official 11/03-06
Women's Region IX	SHAMBAUGH MONICA R	500.00	VB Official 11/03-06
Women's Region IX	ONTIVEROS AMBER	780.00	VB Official 11/03-06
Women's Region IX	NEWHOUSE JAMES	930.00	VB Official 11/03-06
Women's Region IX	MALLO CANDIDA	930.00	VB Official 11/03-06
Women's Region IX	BAILEY GLORIA	424.00	VB Official 11-3
Men's Basketball	DUGGAN DAVID J	100.00	Referee Scrimmage Game
Women's Region IX	FORD BRYAN	560.00	VB Official 11-03-06
Women's Region IX	HERMOSILLO CHRISTOPHER	930.00	VB Official 11/03-06
Women's Region IX	JORDAN CRAIG P	930.00	VB Official 11/03-06
Women's Region IX	JORDAN JENNA	560.00	VB Official 11/03-06
Women's Volleyball	ELLIS, JR CHARLES E	405.00	VB Official 09-17-21
Women's Volleyball	MALLO CANDIDA	405.00	VB Official 09-17-21
Women's Volleyball	ONTIVEROS AMBER	270.00	VB Official 09-17-2021
Women's Volleyball	SHAMBAUGH MONICA R	25.00	VB Line Judge 10/12/21
Women's Volleyball	SHAMBAUGH KATHLEEN ANN	25.00	VB line Judge 10/12/21
Officiating & Referees Total		9,054.00	
Area	UNIVERSITY NEBRASKA OMAHA	3,711.00	2020 Redistricting
Election Costs Total		3,711.00	

Cost Center Description	Vendor	Amount	Description
VP of Educational Services	LA QUINTA INN KEARNEY	559.80	#689-276676/Lodging
	Commercial Transportation Total	559.80	
Speech/Theatre	BRIGGS VIOLETTE	76.73	ThesCon Recruiting 12-03
Vocal Music	NEWELL PATRICK	156.43	Reimburse/Denver Trip
Medical Lab Tech / Phlebotomy	FAIRFIELD INN SUITES SCOTTSBLUFF	198.00	Jennifer Kellogg
	Lodging and Meals Total	431.16	
Admissions	E-470 PUBLIC HWY AUTHORITY	2.05	Toll Fees
	Lodging & Meals - Recruitment Total	2.05	
Vocal Music		105.55	Reimburse Travel
Men's Basketball	MOUNTAIN VISION PIZZA	105.82	Mens Basketball 11-21-21
Men's Basketball	MOUNTAIN VISION PIZZA	41.93	Billy Engel
Women's Basketball	LU SHIH-YU	5.00	Reimburse/Riverton Trip
Women's Basketball	LU SHIH-YU	15.00	Reimburse/Laundry Supply
Women's Softball	E-470 PUBLIC HWY AUTHORITY	13.60	Toll Fees
	Student Travel Total	286.90	
Medical Lab Tech / Phlebotomy	KELLOGG JENNIFER	287.47	Reimburse Travel
	Personal Vehicle Mileage Total	287.47	
Aviation	PAN AMERICAN TOOL	2,198.02	Nova Compact Drills x15qt
	Minor Equipment Total	2,198.02	
Diesel Technology	SNAP ON INDUSTRIAL	8,008.18	Instructor Tool Set
Diesel Technology	MATCO TOOLS	6,362.10	10 Custom Foam
Diesel Technology	MATCO TOOLS	981.11	Toolbox
Diesel Technology	MATCO TOOLS	981.11	Toolbox
Diesel Technology	MATCO TOOLS	981.11	Toolbox
Diesel Technology	MATCO TOOLS	981.11	Toolbox
Diesel Technology	MATCO TOOLS	981.11	Toolbox
Diesel Technology	MATCO TOOLS	981.11	Toolbox
Diesel Technology	MATCO TOOLS	981.11	Toolbox
Diesel Technology	MATCO TOOLS	981.11	Toolbox
Diesel Technology	MATCO TOOLS	981.11	Toolbox
Diesel Technology	MATCO TOOLS	981.11	Toolbox
Bus & Comm Education- Alliance	VIRTRA	49,112.44	Firearms Simulator
Instrumental Music	GUITAR CENTER STORES, MUSICIANS FRIEND	5,450.00	Yamaha Neo Series Piano
Computer Services	AMAZON CAPITAL SERVICES	2,077.20	4 Zoneflex Access Points
Computer Services	MEMORY4LESS	4,331.00	Ruckus Zoneflex x9 Qty
VP of Human Resources	INA ALERT	14,050.25	Security Cameras per Bid
VP of Human Resources	INA ALERT	22,004.64	Installation of cameras
Sidney Campus	AMAZON CAPITAL SERVICES	199.00	Facebook Portal Plus
Alliance Campus	AMAZON CAPITAL SERVICES	199.00	Facebook Portal Plus
	Equipment Total	121,604.91	
Unrestricted Fund Total		2,623,840.63	
Foundation Marathon	REISIG JENNIFER LYNN	1,507.19	Reimburse/Arizona Trip
	Advertising Total	1,507.19	
Foundation Operations	INTERNATIONAL NURSING ASSOCIATION FOR CLINICAL SIMUL.	1,200.00	Amber Jacoby Registration
	Conference Registrations Total	1,200.00	
Foundation Operations	CRESCENT ELECTRIC SUPPLY	49.32	Gelamps
	Bldg Maintenance - General Total	49.32	
ABE Regular	AMAZON CAPITAL SERVICES	55.89	Ink Cartridge
	Office Materials Total	55.89	
NASA NE Space Grant	MENARD'S	(17.98)	Credit Memo

Cost Center Description	Vendor	Amount	Description
NASA NE Space Grant	AMAZON CAPITAL SERVICES	19.07	Wrench/Glue Sticks
	Educational Materials Total	1.09	
Foundation Marathon	MENARD'S	(19.96)	Credit Memo
	Other Expense Total	(19.96)	
Perkins ReVision	LAERDAL MEDICAL	14,978.00	SimPad Simulator
National Science Foundation Gr	MOUNTAIN VISION PIZZA	21.99	Stem Connect Meal 12-1-21
Foundation Operations		222.50	Reimburse/Testing
Foundation Operations	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	606.00	#83256
Foundation Marathon	MONUMENT INN SUITES	510.00	#326/Lodging
Foundation Marathon	MONUMENT INN SUITES	85.00	#328/Lodging
	Outside Services Total	16,423.49	
Perkins ReVision	LAERDAL MEDICAL	1,138.00	Multi-Venous Arms
Perkins ReVision	LAERDAL MEDICAL	24,502.00	Nurse Anne Simulator
Perkins ReVision	LAERDAL MEDICAL	8,677.09	Nursing Anne Simulator
Perkins ReVision	LAERDAL MEDICAL	37,000.00	Nursing Anne Simulator
	Equipment - Nursing Lab Total	71,317.09	
Foundation Operations	KENTUCKY FRIED CHICKEN FOUNDATION, KFC FOUNDATION	360.68	Refund Scholarship
Foundation Operations		319.93	Laptop Reimbursement
Foundation Operations	GHS BOOSTER CLUB	250.00	Refund Scholarship
	Scholarship Expense Total	930.61	
Restricted Fund Total		91,464.72	
Veterans Upward Bound 2021-22	MO-KAN-NE CHAPTER MID-AM ASSOC EOPP	25.00	Registration/Tonya Dewitt
	Faculty / Staff Development Total	25.00	
Student Support Svcs 2021-22	HOBBY LOBBY STORES	5.99	#9309997
	Office Materials Total	5.99	
Federal Fund Total		30.99	
Andante's Inferno	AMAZON CAPITAL SERVICES	502.85	Mens Suits
Andante's Inferno	AMAZON CAPITAL SERVICES	32.99	Mens Suit
Theatre	HOBBY LOBBY STORES	4.99	#9309997
Theatre Club	FIRST PRESBYTERIAN CHURCH SCOTTSBLUFF	200.00	Fellowship Hall Rental
Cougar Spirit Dance Squad	LUTZ ALEXANDRA J	28.58	Reimburse/Parade Supplies
Cougar Spirit Dance Squad	MOUNTAIN VISION PIZZA	30.09	Performers 10-29-2021
Cougar Spirit Dance Squad	MOUNTAIN VISION PIZZA	21.39	Performers 11-23-2021
Aviation Club	ALEX YVONNE SCHMUNK	3.99	Vinegar for Stu Org Lunch
Residence Hall Council	AMAZON CAPITAL SERVICES	15.99	Puzzle-Diversity
Residence Hall Council	MOUNTAIN VISION PIZZA	50.49	Res Hall Council 11-18-21
Student Special Activities-Scb	POSITIVE PROMOTIONS	609.53	#00585851-11/Water Btls
Student Special Activities-Scb	HOBBY LOBBY STORES	43.34	#9309997
Student Special Activities-All	POSITIVE PROMOTIONS	107.85	#00585851-11/Water Btls
Phi Theta Kappa	PHI THETA KAPPA	60.00	Membership
Phi Theta Kappa	HERBERG LLC, STAYBRIDGE SUITES LINCOLN NORTHEAST	134.99	Amy Winters
Phi Theta Kappa	HERBERG LLC, STAYBRIDGE SUITES LINCOLN NORTHEAST	134.99	Amy Winters
Phi Theta Kappa - Sidney	MCMILLEN WILLIAM E	1,100.50	Butterbraids
	Expense - Agency Total	3,082.56	
Agency Fund Total		3,082.56	
HVAC Control Unit	BAKER ASSOCIATES,	1,882.50	Gym HVAC Study
	Engineering Total	1,882.50	
Institutional Expense	BOK FINANCIAL	11,489.06	Bond Series 2013
Institutional Expense	PLATTE VALLEY BANK	214,269.77	Facilities Series 2021
Institutional Expense	WESTERN STATES BANK	78,497.36	#8381/Assignment of Lease
Institutional Expense	WESTERN STATES BANK	25,208.26	#8379/Assignment of Lease
	Cash with Agent - Bond Fund Total	329,464.45	

Cost Center Description	Vendor	Amount	Description
Plant Fund Total		331,346.95	
Institutional Expense	WNCC - PETTY CASH	6.07	Replenish Petty Cash
Institutional Liability	NEBRASKA DEPT OF REVENUE	1,242.77	November sales tax payable
	Sales Tax Payable Total	1,248.84	
Residence Hall	WNCC - PETTY CASH	490.00	Replenish Petty Cash
	Dorm Laundry Fees Total	490.00	
Bookstore	WNCC - PETTY CASH	86.65	Replenish Petty Cash
	Text Book Sales Total	86.65	
Green Printing	WNCC - PETTY CASH	18.05	Replenish Petty Cash
	Miscellaneous Revenue Total	18.05	
Food Service	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	308.71	#83256
Food Service	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	(9.89)	Credits
Food Service	AHLERS BAKING	27.98	Food for Resale
Food Service	BIMBO BAKERIES USA, EARTHGRAINS	64.20	Food for Resale
Food Service	PEPSI COLA WESTERN NEBRASKA	919.19	#51939
Food Service	PEPSI COLA WESTERN NEBRASKA	(175.50)	#51939/Credit Memo
Food Service	SHAMROCK FOODS	70.01	Food for Resale
Food Service	SHAMROCK FOODS	669.03	Food for Resale
Food Service	SHAMROCK FOODS	735.95	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	549.90	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	50.75	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	4,368.49	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	3,437.58	Food for Resale
Food Service	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	124.60	#83256
Food Service	BIMBO BAKERIES USA, EARTHGRAINS	140.40	Food for Resale
Food Service	MOUNTAIN VISION PIZZA	378.29	Dining Hall 12-09-2021
Food Service	SYSCO DENVER, SUPPLIES ON FLY	2,775.48	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	4,075.78	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	985.29	Food for Resale
Food Service	PEPSI COLA WESTERN NEBRASKA	348.71	#51939
Food Service	SHAMROCK FOODS	170.71	Food for Resale
Food Service	SHAMROCK FOODS	580.11	Food for Resale
Food Service	SHAMROCK FOODS	839.94	Food for Resale
Food Service	PEPSI COLA WESTERN NEBRASKA	(191.26)	Credit Memo
Food Service	PEPSI COLA WESTERN NEBRASKA	166.50	#51939
Food Service	PEPSI COLA WESTERN NEBRASKA	54.24	#51939
Food Service	WNCC - PETTY CASH	40.05	Replenish Petty Cash
Food Service	AHLERS BAKING	79.95	Food for Resale
Food Service	BIMBO BAKERIES USA, EARTHGRAINS	92.20	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	1,186.77	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	1,555.86	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	725.32	Food for Resale
	Food for Resale Total	25,145.34	
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	45.17	#271500
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	59.26	#251930
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	45.17	#271500
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	96.94	#251930
Food Service	SYSCO DENVER, SUPPLIES ON FLY	208.95	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	294.70	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	68.99	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	236.46	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	78.67	Food for Resale
Food Service	SHAMROCK FOODS	66.20	Food for Resale
Food Service	SHAMROCK FOODS	202.51	Food for Resale
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	59.26	#251930
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	45.17	#271500
Food Service	SYSCO DENVER, SUPPLIES ON FLY	62.29	Food for Resale
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	45.17	#271500
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	96.94	#251930
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	9.03	#251930
	Non-consumable Supplies Total	1,720.88	

Cost Center Description	Vendor	Amount	Description
Bookstore	MCGRAW HILL GLOBAL EDUCATION HOLDINGS LLC	(5,529.00)	CREDIT MEMO
Bookstore	MCGRAW HILL GLOBAL EDUCATION HOLDINGS LLC	(24.00)	CREDIT MEMO
Bookstore	MCGRAW HILL GLOBAL EDUCATION HOLDINGS LLC	2,214.00	Books
Bookstore	MCGRAW HILL GLOBAL EDUCATION HOLDINGS LLC	8,890.00	Books
Bookstore	MCGRAW HILL GLOBAL EDUCATION HOLDINGS LLC	352.00	Books
Bookstore	MCGRAW HILL GLOBAL EDUCATION HOLDINGS LLC	1,548.09	Books
Bookstore	MCGRAW HILL GLOBAL EDUCATION HOLDINGS LLC	696.00	Books
Bookstore	MCGRAW HILL GLOBAL EDUCATION HOLDINGS LLC	516.00	Books
Bookstore	MERCHANT JOB TRAINING SAFETY, INC.	11,000.00	Text Books
Bookstore	OXFORD UNIVERSITY PRESS	1,519.84	#1009718/Text Books
Bookstore	AMERICAN TECHNICAL PUBLISHERS, ATP GROUP	1,277.51	Welding Books
Bookstore	MBS TEXTBOOK EXCHANGE	8,904.34	#735016/Text Books
Bookstore	MBS TEXTBOOK EXCHANGE	7,452.28	#735016/Text Books
Bookstore	MBS TEXTBOOK EXCHANGE	(200.39)	#735016/Credit Memo
Bookstore	MBS TEXTBOOK EXCHANGE	(8,524.90)	#735016/Credit Memo
Bookstore	MBS TEXTBOOK EXCHANGE	(2,026.58)	#735016/Credit Memo
Bookstore	STIPES PUBLISHING LLC	168.47	Text Books
Bookstore	MCGRAW HILL GLOBAL EDUCATION HOLDINGS LLC	(588.00)	CREDIT MEMO
Bookstore	NEBRASKA BOOK	1,351.92	#442610/Text Books
Bookstore	NEBRASKA BOOK	14,300.21	#442610/Text Books
Bookstore	NEBRASKA BOOK	1,457.45	#442610/Text Books
Bookstore	NEBRASKA BOOK	29.30	#442610/Text Books
Bookstore	NEBRASKA BOOK	(10,820.97)	Credit Memo
Bookstore	NEBRASKA BOOK	(419.03)	Credit Memo
Bookstore	ELSEVIER	1,583.84	#35014956/Text Books
Bookstore	ELSEVIER	1,481.15	#35014956/Text Books
Bookstore	ELSEVIER	4,458.86	#35014956/Text Books
Bookstore	ELSEVIER	(1,882.68)	#35014956/Text Books
Bookstore	PEARSON EDUCATION	25,041.90	#557458/Text Books
Bookstore	PEARSON EDUCATION	5,799.20	#557458/Text Books
Bookstore	PEARSON EDUCATION	72.59	#557458/Text Books
Bookstore	PEARSON EDUCATION	89.99	#557458/Text Books
Bookstore	PEARSON EDUCATION	5,309.41	#557458/Text Books
Bookstore	TOWNSEND PRESS	1,555.00	Text Books
Bookstore	CENGAGE LEARNING, ED2GO, EDUCATION TO GO	21,454.30	Cengage Unlimited
Bookstore	CENGAGE LEARNING, ED2GO, EDUCATION TO GO	(1,118.49)	TAX EXEMPT
Bookstore	CENGAGE LEARNING, ED2GO, EDUCATION TO GO	(4,354.50)	CREDIT MEMO
Bookstore	GOODHEART WILLCOX PUBLISHER	524.17	Text Books
Bookstore	HOBART INSTITUTE WELDING TECHNOLOGY	1,204.10	Welding Text Books
Text Books Total		94,763.38	
Bookstore	D H DISTRIBUTING	6,221.40	12 Hewlett Packards
Bookstore	AMAZON CAPITAL SERVICES	1,415.98	2 HP Laptops
Bookstore	POCKET NURSE	13.16	#020480/Supplies
Bookstore	AMAZON CAPITAL SERVICES	959.74	Software Bookstore
Bookstore	AMAZON CAPITAL SERVICES	1,104.99	Bookstore Supplies
Bookstore	AMAZON CAPITAL SERVICES	397.60	Software Bookstore
Bookstore	BRANDED CUSTOM SPORTSWEAR, INC.	1,483.20	#C00304/Apparel
Bookstore	MAKE THIS SOCIAL LLC	824.00	Embroidery Bookstore
Central Store Supplies Total		12,420.07	
Bookstore	CARMEN'S BURRITOS SONS	97.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	97.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	97.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	97.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	97.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	89.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	97.50	Food for Resale
Bookstore	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	270.98	#83256
Bookstore	CASH WA DISTRIBUTING	1,015.33	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	97.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	97.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	97.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	97.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	100.00	Food for Resale
Bookstore	PEPSI COLA WESTERN NEBRASKA	1,045.34	#51943
Bookstore	PEPSI COLA WESTERN NEBRASKA	658.80	#51943
Bookstore	AMAZON CAPITAL SERVICES	209.94	Bookstore Supplies
Bookstore	CASH WA DISTRIBUTING	520.85	#806099/Bookstore
Bookstore	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	340.12	#83256
Bookstore	CARMEN'S BURRITOS SONS	97.50	Food for Resale

Cost Center Description	Vendor	Amount	Description
Bookstore	CARMEN'S BURRITOS SONS	97.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	97.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	97.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	97.50	Food for Resale
Bookstore	CHICAGO IMPORTING	88.34	#230523/Bookstore
Bookstore	PEPSI COLA WESTERN NEBRASKA	511.30	#53553
Bookstore	PEPSI COLA WESTERN NEBRASKA	521.35	#51943
Bookstore	CARMEN'S BURRITOS SONS	97.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	97.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	98.25	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	98.25	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	41.50	Food for Resale
Candy Total		7,267.35	
Food Service	SHIFT4 PAYMENTS	82.36	Shift4 credit card fees
Bookstore	SHIFT4 PAYMENTS	531.55	Shift4 credit card fees
Administrative Costs Total		613.91	
Bookstore	UNITED PARCEL SERVICE	70.24	Shipper #A365Y9
Bookstore	POCKET NURSE	10.75	#020480/Supplies
Bookstore	PARTNERSHIP, LLC	297.60	#112850/Shipping
Bookstore	UNITED PARCEL SERVICE	306.74	Shipper #A365Y9
Bookstore	UNITED PARCEL SERVICE	300.39	Shipper #A365Y9
Postage Total		985.72	
Residence Hall	ALLO COMMUNICATIONS LLC	7,458.71	#4598
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	105.12	#8356150710015138
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	127.39	#8356150710068988
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	127.39	#8356150710068996
Cable TV Total		7,818.61	
Community Ed - Scottsbluff	LERN	895.00	Membership
Memberships, Dues & Subs Total		895.00	
Residence Hall	STEVE'S CLEANING RESTORATION,	900.00	Clean Dryer Vents/Drapes
Residence Hall	SNELL SERVICES	520.00	Check for Leaks-Res Hall
Residence Hall	MENARD'S	12.99	Supplies
Residence Hall	MENARD'S	77.45	Supplies
Residence Hall	MENARD'S	21.73	Supplies
Residence Hall	MENARD'S	18.44	Supplies
Residence Hall	MENARD'S	29.97	Supplies
Residence Hall	MENARD'S	88.43	Supplies
Residence Hall	MENARD'S	11.62	Supplies
Residence Hall	NEBRASKA SAFETY FIRE EQUIPMENT	360.00	Monitoring Fee-Conestoga
Residence Hall	NMC GROUP, RAKA	468.83	Scissor Lift Rental
Residence Hall	SNELL SERVICES	160.00	Downstairs Restroom
Residence Hall	MENARD'S	5.70	Supplies
Food Service	HONEYWAGON EXPRESS LLC	260.00	Trap Cleaning
Food Service	SNELL SERVICES	305.00	Repair Garbage Disposal
Food Service	MENARD'S	15.98	Supplies
Food Service	ENCORE ONE, LLC	200.24	Rational Oven Parts
Food Service	BENZEL'S PEST CONTROL	84.09	Pest Control
Food Service	MENARD'S	(319.00)	Credit Memo
Food Service	MENARD'S	413.99	Supplies
Insurance Claims	BAKER ASSOCIATES,	1,275.00	Roof Replacement 2019
Insurance Claims	TWIN CITY ROOFING SHEET METAL	133,185.24	Reroof Project 2021
Bldg Maintenance - General Total		138,095.70	
Bookstore	POCKET NURSE	59.97	#020480/Supplies
Bookstore	QUILL	31.08	#6508310/Bookstore
Bookstore	QUILL	64.85	#6508310/Bookstore
Office Materials Total		155.90	
Adult Education - LB 366	AMAZON CAPITAL SERVICES	28.99	Kids Teaching Clock
Adult Education - LB 366	JAMA BOLEK DBA COPY SHOPPE	80.62	Toner
Educational Materials Total		109.61	

Cost Center Description	Vendor	Amount	Description
Food Service	CONNECTING POINT	79.00	Toner-Food Service
	Cafeteria Materials Total	79.00	
Residence Hall	FBG SERVICE FBG SERVICE	3,837.00	November Cleaning
Residence Hall	FBG SERVICE FBG SERVICE	2,989.00	November Cleaning
Athletic Enterprises	COZY	370.50	Scoreboard Sponsor Panel
Insurance Claims	DKJR ROOFING, LLC	132,643.58	Harms Roof & HVAC
	Outside Services Total	139,840.08	
Farm Land	ENTERPRISE IRRIGATION DISTRICT	1,540.00	#157/Irrigation Tax 2022
	General Operating Expense Total	1,540.00	
Auxiliary Fund Total		433,294.09	
December Expenses		3,483,059.94	

**WESTERN NEBRASKA COMMUNITY COLLEGE
BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT
December 2021**

Cost Center Description	Vendor	Amount	Description
Area	CROUSE MARGARET	110.88	Mileage BOG 11-17-21
	CROUSE MARGARET Total	110.88	
Area	KREMAN ALLAN	21.84	Mileage BOG 11-17-21
	KREMAN ALLAN Total	21.84	
Area	MARCY KIMBERLY A	106.96	Mileage BOG 11-17-21
	MARCY KIMBERLY A Total	106.96	
Area	SAVELY RAYMOND J	100.80	Mileage BOG 11-17-2021
	SAVELY RAYMOND J Total	100.80	
Area	STICKNEY RICHARD GRANT	59.36	Mileage BOG 11-17-2021
	STICKNEY RICHARD GRANT Total	59.36	
VP of Enrollment & Marketing	SCOTTSBLUFF GERING UNITED CHAMBER COMM	15.00	Pre-Legislative Brkfst
Foundation Office Operations	SCOTTSBLUFF GERING UNITED CHAMBER COMM	15.00	Pre-Legislative Brkfst
	SCOTTSBLUFF GERING UNITED CHAMBER COMM	30.00	
	Total Board Expenses	429.84	

WESTERN NEBRASKA COMMUNITY COLLEGE
MONTHLY DOCKET
January 2022

Cost Center Description	Vendor	Amount	Description
Institutional Expense	CASH-PLATTE VALLEY BANK	147,788.39	Jan 14th sm/hr payrolls
Institutional Expense	CASH-PLATTE VALLEY BANK	489,594.64	Jan 21st mo payroll
Institutional Expense	CASH-PLATTE VALLEY BANK	110,601.76	Jan 28th sm/hr payrolls
Net Payroll Total		747,984.79	
Institutional Expense	FICA/FEDERAL TAX PAYABLE	49,491.34	Jan 14th sm/hr payrolls
Institutional Expense	FICA/FEDERAL TAX PAYABLE	190,804.08	Jan 21st mo payroll
Institutional Expense	FICA/FEDERAL TAX PAYABLE	33,327.18	Jan 28th sm/hr payrolls
FICA/Federal Tax Payable Total		273,622.60	
Institutional Expense	TIAA/CREF SRA & 457B	29,687.29	Jan 14th sm/hr payrolls
Institutional Expense	TIAA/CREF SRA & 457B	152,920.35	Jan 21st mo payroll
Institutional Expense	TIAA/CREF SRA & 457B	19,518.93	Jan 28th sm/hr payrolls
TIAA/CREF SRA & 457B Total		202,126.57	
Institutional Expense	REGIONAL CARE	21,731.06	Jan FSA Claims
Regional Care Payable Total		21,731.06	
Institutional Liability	NE DEPT OF REVENUE	57,494.53	Dec state income tax w/h
Institutional Liability	AZ DEPT OF REVENUE	90.31	Q4 state income tax w/h
Institutional Liability	CA DEPT OF REVENUE	55.02	Q4 state income tax w/h
Institutional Liability	CO DEPT OF REVENUE	599.34	Q4 state income tax w/h
Institutional Liability	MI DEPT OF REVENUE	25.58	2021 state income tax w/h
State Withholding Payable Total		58,264.78	
Student Refunds Total		3,472.32	
Student Emergency Relief Funds Total		121,000.00	
Institutional Expense	VISA	16,625.39	Card Ending 7002
Institutional Expense	BANK OF MONTREAL	128.64	Purchase Cards
Institutional Expense	CAPITAL ONE/WALMART	3,406.01	Supplies
Institutional Expense	STAPLES	989.99	Supplies
Clearing - CC / P-Card Total		21,150.03	
Institutional Expense	BLUE CROSS BLUE SHIELD NEBRASKA	181,948.36	Group 202310,202311 12-21
Institutional Expense	BLUE CROSS BLUE SHIELD NEBRASKA	169,782.31	Group 202310,202311 Prm
Health Insurance Payable Total		351,730.67	
Institutional Expense	DEARBORN NATIONAL LIFE INSURANCE	6,138.26	Group M000900014 12-21
Life Insurance Payable Total		6,138.26	
Institutional Liability	EQUITABLE LIFE INSURANCE AMERICA	4,775.75	December 21 Premium
Institutional Liability	EQUITABLE LIFE INSURANCE AMERICA	4,269.56	Jan 22 Premium
Long Term Disability Payable Total		9,045.31	
Institutional Liability	LIFESECURE INSURANCE	1,388.81	Group #00932V 12-21 Prm
Institutional Liability	LIFESECURE INSURANCE	1,323.54	Group 00932V Jan 22 Prm
Long Term Care Insurance Pay Total		2,712.35	
Institutional Liability	WNCC - FOUNDATION	1,208.00	January 22 Contributions

Cost Center Description	Vendor	Amount	Description
	Foundation / Endowment Payable Total	1,208.00	
	Family Support Payable Total	550.00	
Institutional Liability	AMERICAN FAMILY LIFE ASSURANCE	4,352.00	#AZW31 12-21 Cat Premium
	Supplemental Health Payable Total	4,352.00	
Institutional Liability	VISION SERVICE PLAN	3,135.86	#300093250001 12-21 Ins
Institutional Liability	VISION SERVICE PLAN	3,111.47	#300093250001 Jan 22
	Vision Care Payable Total	6,247.33	
Institutional Liability	UNITED WAY SCOTTSBLUFF GERING	441.00	Dec 21 Contributions
Institutional Liability	UNITED WAY SCOTTSBLUFF GERING	441.00	January 22 Contributions
	United Way Deductions Total	882.00	
Institutional Liability	YMCA SCOTTSBLUFF, NE	496.00	Dec 21 Contributions
Institutional Liability	YMCA SCOTTSBLUFF, NE	487.00	January 22 Contributions
	YMCA Deductions Total	983.00	
	Misc Payroll Deductions Total	1,730.58	
Institutional Liability	DEPT VETERANS AFFAIRS	50.00	Debt Letter Reimbursement
	Miscellaneous Refunds Total	50.00	
Institutional Expense	NE DEPT OF LABOR	6,840.00	Q4 Unemployment Insurance
	Unemployment Insurance Total	6,840.00	
Accounting Services	PAYPAL MANAGER	995.77	Credit card fees
Accounting Services	NELNET	153.92	Nelnet fees
	Administrative Costs Total	1,149.69	
Admissions	PRINT BROKER	740.64	1000 Bags
Marketing & Public Relations	CHARTER COMMUNICATIONS HOLDINGS LLC	439.00	#MT39009/Advertising
Marketing & Public Relations	NSPIRE TODAY!	250.00	December Issue
Marketing & Public Relations	RURAL RADIO	1,200.00	Advertising
Marketing & Public Relations	RURAL RADIO	1,200.00	Advertising
Marketing & Public Relations	RURAL RADIO	125.00	Advertising
Marketing & Public Relations	RURAL RADIO	138.00	Advertising
Marketing & Public Relations	EAGLE COMMUNICATIONS, KCOW, KAAQ, KQSK, KCNB	798.00	Spring Enrollment
Marketing & Public Relations	FLOOD COMMUNICATIONS WEST, KSID	384.00	Spring Enrollment
Marketing & Public Relations	FLOOD COMMUNICATIONS WEST, KSID	38.00	Spring Enrollment
Marketing & Public Relations	FLOOD COMMUNICATIONS WEST, KSID	38.00	Spring Enrollment
Marketing & Public Relations	GRAY TELEVISION GROUP	1,187.50	Spring Enrollment
Marketing & Public Relations	GRAY TELEVISION GROUP	1,240.00	Spring Enrollment
Marketing & Public Relations	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HE	563.75	#1045613 Advertising
Marketing & Public Relations	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HE	225.00	#1045613 advertising
Marketing & Public Relations	ALLIANCE PUBLISHING COMPANY, INC.	403.80	December 2021 Advertising
Marketing & Public Relations	FLOOD COMMUNICATIONS WEST, KSID	225.00	2022 Spring Expo Booth
Marketing & Public Relations	GARDEN COUNTY NEWS	60.00	Advertising
Marketing & Public Relations	LAMAR COMPANIES	1,195.00	Advertising
Marketing & Public Relations	NSPIRE TODAY!	250.00	January Advertising
Marketing & Public Relations	SIDNEY SUN-TELEGRAPH	247.50	Advertising
Sidney Campus	CHEYENNE COUNTY CHAMBER COMMERCE	140.00	Banquet Ticket/Sponsor
Sidney Campus	FLOOD COMMUNICATIONS WEST, KSID	225.00	2022 Spring Expo Booth
	Advertising Total	11,313.19	
Bus & Industry Education - Sch	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HE	675.00	#1042893/Advertising
VP of Human Resources	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HE	1,320.00	#1045613 advertising

Cost Center Description	Vendor	Amount	Description
VP of Human Resources	ALLIANCE PUBLISHING COMPANY, INC.	15.00	December 2021 Advertising
Marketing & Public Relations	MINGO	99.02	WNCC Posters
Marketing & Public Relations	PRINTCO GRAPHICS	635.10	Open House Postcards
Institutional Expense	CAPITAL BUSINESS SYSTEMS, INC.	4,942.94	Copier lease
Institutional Expense	CAPITAL BUSINESS SYSTEMS, INC.	11,813.37	Copier maintenance
Institutional Expense	PRINT BROKER	350.00	Business Cards
Area	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HE	17.62	#1048209/Advertising
Publishing & Printing Total		19,868.05	
ABE Regular	NORTHWEST NEBRASKA COMMUNITY ACTION PARTNE	80.00	December Internet/Phone
Institutional Expense	ALLO COMMUNICATIONS LLC	1,052.54	#12376
Institutional Expense	CENTURYLINK	702.71	#313451899
Institutional Expense	CENTURYLINK	62.59	#313682185
Institutional Expense	CENTURYLINK	36.14	#314222875
Institutional Expense	CENTURYLINK	1,143.07	#320007592
Institutional Expense	CENTURYLINK	336.00	#4021259860451
Institutional Expense	CENTURYLINK	52.98	#3082540298022
Institutional Expense	CENTURYLINK	161.53	#3082541018019
Institutional Expense	CENTURYLINK	237.17	#3082541028211
Institutional Expense	CENTURYLINK	123.62	#3082542132039
Institutional Expense	VERIZON WIRELESS	593.08	#483208547-00001
Institutional Expense	CENTURYLINK	671.81	#313451899
Telephone Total		5,253.24	
Institutional Expense	CHARTER COMMUNICATIONS HOLDINGS LLC	127.83	#8356151000178073
Institutional Expense	INVENTIVE WIRELESS NEBRASKA, VISTABEAM	61.95	Dec Internet/Router
Institutional Expense	NEBRASKALINK HOLDINGS LLC, OPTK NETWORKS	514.72	Ethernet EVPL
Institutional Expense	CENTURYLINK	855.60	#308F36-0140 143
Institutional Expense	CHARTER COMMUNICATIONS HOLDINGS LLC	117.98	#8356151000182935
Institutional Expense	DAS STATE ACCOUNTING - CENTRAL FINANCE	541.15	#5882832
Institutional Expense	NEBRASKALINK HOLDINGS LLC, OPTK NETWORKS	514.72	Ethernet EVPL
Institutional Expense	INVENTIVE WIRELESS NEBRASKA, VISTABEAM	61.95	January Internet
Data Connectivity T1 Total		2,795.90	
VP of Human Resources	OAKES JULIANNA	5,000.00	Moving Expenses
VP of Human Resources	FAIRFIELD INN SUITES SCOTTSBLUFF	198.00	Tara Canfield-Webber
Non-employee Expense Total		5,198.00	
Library Learning Commons	MCGRAW HILL GLOBAL EDUCATION HOLDINGS LLC	727.99	#566848/Access science
Dues & Subscriptions Total		727.99	
College Now	ELLUCIAN LIVE	950.00	Full Conference Group x17
College Now	NATIONAL CAREER DEVELOPMENT ASSOCIATION	400.00	Regis/Mai Lee Olsen
Institutional Research	ELLUCIAN LIVE	950.00	Full Conference Group x17
Paramedic Training	BOSTON KENNETH C	225.00	Reimburse/Kearney Trip
Student Success	ELLUCIAN LIVE	950.00	Full Conference Group x17
Financial Aid	ELLUCIAN LIVE	950.00	Full Conference Group x17
VP of Enrollment & Marketing	ELLUCIAN LIVE	950.00	Full Conference Group x17
Registrar	ELLUCIAN LIVE	1,900.00	Full Conference Group x17
Admissions	ELLUCIAN LIVE	950.00	Full Conference Group x17
Accounting Services	ELLUCIAN LIVE	4,750.00	Full Conference Group x17
VP of Human Resources	ELLUCIAN LIVE	950.00	Full Conference Group x17
Alliance Campus	ALLIANCE AREA CHAMBER COMMERCE	105.00	Annual Banquet x3
Colleague	ELLUCIAN LIVE	2,850.00	Full Conference Group x17
Conference Registrations Total		16,880.00	
College Now	SPROCK KRISTLE	369.00	Reimburse/Appl, Training
Paramedic Training	BOSTON KENNETH C	560.95	Reimburse/Kearney Trip
Marketing & Public Relations	NATIONAL COUNCIL FOR MARKETING PR	225.00	Membership/Riley Ellis
Institutional Expense	REGIONAL CARE	472.50	Dec 21 Cafeteria Plan

Cost Center Description	Vendor	Amount	Description
Institutional Expense	SESAC	301.00	#60560/Performance Licens
Institutional Expense	ROCKY MOUNTAIN ASSOCIATION STUDENT FINANCIAL	150.00	Sheila Johns/Membership
Institutional Expense	REGIONAL CARE	499.50	Bill #51978 Jan 22 Caf Pn
Area	HEMINGFORD CHAMBER COMMERCE	100.00	Dues for 2022
Foundation Office Operations	STELTER	750.00	#A0003261/Website
Memberships, Dues & Subs Total		3,427.95	
Nursing	RISCHER KEITH A	499.00	Membership/Amber Jacoby
Tuition Total		499.00	
Bus & Industry Education - Sch	STROMBERG LORI SUE	33.00	Reimburse/BPW Lunches
Food Expense Total		33.00	
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	2,001.84	#6865022221
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	7,622.55	#6878423453
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	1,146.30	#9472444914
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	687.97	#9166854942
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	1,040.75	#7476882734
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	1,337.27	#9995945095
Sidney Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	628.83	#5697650202
Sidney Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	2,437.93	#8832512625
Alliance Building & Grounds	ALLIANCE, CITY	316.98	Qtly Operating Expenses
Alliance Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	792.12	#7118708844
Natural Gas Total		18,012.54	
Scottsbluff Building & Grounds	SNELL SERVICES	333.60	Repair Damaged Wiring
Scottsbluff Building & Grounds	NEBRASKA PUBLIC POWER DISTRICT	22,139.87	#311010016502
Scottsbluff Building & Grounds	NEBRASKA PUBLIC POWER DISTRICT	7,558.08	#311010059113
Sidney Building & Grounds	SIDNEY, CITY	261.62	#39009001
Sidney Building & Grounds	SIDNEY, CITY	2,215.68	#38220001
Sidney Building & Grounds	SIDNEY, CITY	224.90	#39010001
Sidney Building & Grounds	WHEAT BELT PUBLIC POWER DISTRICT	684.73	#9652
Alliance Building & Grounds	ALLIANCE, CITY	251.02	#3204025101
Alliance Building & Grounds	ALLIANCE, CITY	113.24	#3204025200
Alliance Building & Grounds	ALLIANCE, CITY	6,115.01	Qtly Operating Expenses
Electricity Total		39,897.75	
Scottsbluff Building & Grounds	B H INVESTMENTS,	1,667.00	#130815
Scottsbluff Building & Grounds	VADA	4,500.00	Qtrly Water Treatment
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	302.68	#025696201
Sidney Building & Grounds	SIDNEY, CITY	365.55	#36402001
Sidney Building & Grounds	SIDNEY, CITY	254.60	#39009001
Sidney Building & Grounds	SIDNEY, CITY	1,366.50	#38220001
Sidney Building & Grounds	SIDNEY, CITY	595.25	#39010001
Sidney Building & Grounds	SIDNEY, CITY	132.80	#39011001
Sidney Building & Grounds	SIDNEY SOFT WATER, CULLIGAN	89.85	#1008411
Sidney Building & Grounds	SIDNEY SOFT WATER, CULLIGAN	29.95	#1034251
Sidney Building & Grounds	SIDNEY SOFT WATER, CULLIGAN	149.80	#1035631
Alliance Building & Grounds	ALLIANCE, CITY	154.41	#3204025101
Alliance Building & Grounds	ALLIANCE, CITY	30.81	#3204025200
Alliance Building & Grounds	ALLIANCE, CITY	533.31	Qtly Operating Expenses
Water & Sewer Total		10,172.51	
Information Tech Instruction	AMAZON CAPITAL SERVICES	877.39	FORTINET License
Software License Fees Total		877.39	
Scottsbluff Building & Grounds	PROTEX CENTRAL	1,152.00	BRIVO Access Control
Scottsbluff Building & Grounds	SNELL SERVICES	5,628.65	Repair Parking Lot Lights
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	469.50	#363044/LED Bypass Lines

Cost Center Description	Vendor	Amount	Description
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	160.21	#363044/Round Bay Light
Scottsbluff Building & Grounds	CARR TRUMBULL LUMBER	10.19	Blue Cord
Sidney Building & Grounds	CRESCENT ELECTRIC SUPPLY	270.86	#363046/Bulbs
Sidney Building & Grounds	BOMGAARS SUPPLY	53.97	#053-012-2
Alliance Building & Grounds	CRESCENT ELECTRIC SUPPLY	577.35	#363044/Bulbs
Bldg Maintenance - Electrical Total		8,322.73	
Scottsbluff Building & Grounds	JOHNSON CONTROLS	625.40	Service Harms Bldg
Scottsbluff Building & Grounds	DENNIS SUPPLY	334.20	HVAC Filters
Scottsbluff Building & Grounds	JOHNSON CONTROLS	1,089.40	Trouble Shoot HVAC Harms
Sidney Building & Grounds	WYOMING MECHANICAL MAINTENANCE LLC	1,075.75	Cabinet Heater Motor
Bldg Maintenance - HVAC Total		3,124.75	
Scottsbluff Building & Grounds	HOME DEPOT CREDIT SERVICES	39.97	#6035322532517905
Scottsbluff Building & Grounds	SNELL SERVICES	2,040.00	Rebuilt Breaker/Valve
Scottsbluff Building & Grounds	SNELL SERVICES	2,140.38	Repair Water Leaks
Scottsbluff Building & Grounds	INDEPENDENT PLUMBING HEATING	42.34	Parts
Scottsbluff Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	95.00	Backflow Inspections
Scottsbluff Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	190.00	Backflow Inspections
Scottsbluff Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	95.00	Backflow Inspections
Scottsbluff Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	94.01	Backflow Inspections
Bldg Maintenance - Plumbing Total		4,736.70	
Scottsbluff Building & Grounds	BENZEL'S PEST CONTROL	110.00	Pest Control
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.14	#10031
Scottsbluff Building & Grounds	HONEYWAGON EXPRESS LLC	370.00	Trap Cleaning
Scottsbluff Building & Grounds	WEATHERCRAFT COMPANIES	117.00	Batteries/Door Repair
Scottsbluff Building & Grounds	WEATHERCRAFT COMPANIES	109.00	Door Repairs
Scottsbluff Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	460.00	Extinguisher Inspections
Scottsbluff Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	70.00	Extinguisher Recharge
Scottsbluff Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	95.00	Backflow Inspections
Scottsbluff Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	350.00	Backflow Inspections
Scottsbluff Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	713.00	Backflow Inspections
Scottsbluff Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	70.00	Backflow Inspections
Scottsbluff Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	49.99	Backflow Inspections
Scottsbluff Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	280.00	Extinguisher Inspections
Scottsbluff Building & Grounds	APEX SIGN CO, AD LIGHT GROUP	3,239.30	Custom Lighting
Scottsbluff Building & Grounds	APEX SIGN CO, AD LIGHT GROUP	435.09	Custom Lighting
Scottsbluff Building & Grounds	CARR TRUMBULL LUMBER	5.49	Perma Lock
Scottsbluff Building & Grounds	CARR TRUMBULL LUMBER	8.99	Batteries
Scottsbluff Building & Grounds	CARR TRUMBULL LUMBER	1.69	Powder Graphite
Scottsbluff Building & Grounds	CARR TRUMBULL LUMBER	1.99	Plumbers Putty
Scottsbluff Building & Grounds	MENARD'S	158.50	Supplies
Scottsbluff Building & Grounds	MENARD'S	79.28	Supplies
Scottsbluff Building & Grounds	MENARD'S	25.49	Supplies
Scottsbluff Building & Grounds	MENARD'S	10.18	Supplies
Scottsbluff Building & Grounds	MENARD'S	(5.76)	Credit Return
Scottsbluff Building & Grounds	MENARD'S	90.00	Supplies
Scottsbluff Building & Grounds	MENARD'S	7.02	Supplies
Scottsbluff Building & Grounds	MENARD'S	57.78	Supplies
Scottsbluff Building & Grounds	MENARD'S	(27.00)	Credit Memo
Scottsbluff Building & Grounds	NEBRASKA STATE FIRE MARSHAL	360.00	Annual Inspections
Scottsbluff Building & Grounds	PROTEX CENTRAL	123.00	Panel Lock
Scottsbluff Building & Grounds	OTIS ELEVATOR	10,407.00	#421236/Maintenance
Scottsbluff Building & Grounds	GRUBB MICHAEL	570.00	Locksmith Service
Sidney Building & Grounds	CONSERV FLAG CO.	101.00	Flags
Sidney Building & Grounds	BOMGAARS SUPPLY	37.13	#053-012-2
Sidney Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	350.00	Extinguisher Service
Sidney Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	310.00	Extinguisher Inspections
Sidney Building & Grounds	GRUBB MICHAEL	45.00	Locksmith Service
Alliance Building & Grounds	BENZEL'S PEST CONTROL	95.00	#110682/Pest Control
Bldg Maintenance - General Total		19,313.30	

Cost Center Description	Vendor	Amount	Description
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.14	#10031
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.26	#10031
Scottsbluff Building & Grounds	SANDBERG IMPLEMENT	1,215.88	Tractor Chains
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.26	#10031
Sidney Building & Grounds	BOMGAARS SUPPLY	37.26	#053-012-2
Sidney Building & Grounds	21ST CENTURY EQUIPMENT	547.11	Block Heater for Tractor
Land Maintenance Total		1,899.91	
Automotive Technology	HIGH PERFORMANCE INSPECTIONS LLC	1,704.90	Lift Inspections - May 21
Computer Services	CDW GOVERNMENT	(200.19)	Credit Memo
Computer Services	CONNECTING POINT	266.00	Toner/Transfer Kit
Computer Services	CONNECTING POINT	321.00	Toner
Computer Services	AMAZON CAPITAL SERVICES	199.99	4 Port Display Port
Interactive Television	AMAZON CAPITAL SERVICES	598.00	HDMI Splitters
Colleague	SOFTDOCS	47.81	Professional Services
R & M - Office Equipment Total		2,937.51	
School Transportation	SCOTTSBLUFF BODY PAINT	12,068.08	2019 Chev Impala Repairs
School Transportation	FLOYDS TRUCK CENTER	2,165.20	Bus Repairs
School Transportation	TREVTANN LLC	60.00	Fleet Wash
School Transportation	MENARD'S	84.66	Supplies
School Transportation	MONUMENT CAR WASH	86.37	Fleet Wash
R & M - Vehicles Total		14,464.31	
Surgical Technology	ACCREDITATION REVIEW COUNCIL, ARC/STSA	2,000.00	2022 Accreditation Fee
Accreditation Total		2,000.00	
Admissions	HOBBY LOBBY STORES	104.93	#9309997
VP of Administrative Services	AMAZON CAPITAL SERVICES	10.99	Desk Calendar
Accounting Services	AMAZON CAPITAL SERVICES	(59.99)	Credit Memo
VP of Human Resources	STUART R. TRITT	26.40	Name Plates/Holders
Sidney Campus	EAKES	125.30	Batteries
Sidney Campus	DP ELECTRONICS LLC	44.97	10 Ft USB
Sidney Campus	EAKES	245.00	Supplies
Sidney Campus	EAKES	95.68	Folders
Sidney Campus	EAKES	12.76	Staples
Sidney Campus	EAKES	71.11	Supplies
Sidney Campus	EAKES	70.90	Supplies
Alliance Campus	BH MEDIA GROUP HOLDING	67.39	#000003286544
Institutional Expense	SYSCO DENVER, SUPPLIES ON FLY	104.99	Food for Resale
Institutional Expense	DOCU-SHRED LLC	252.00	Shredding Service
Institutional Expense	NEBRASKA ASSOCIATION SCHOOL BOARDS	426.00	NE Education Law Books
Foundation Office Operations	US POSTAL SERVICE	870.00	Postage Stamps
Office Materials Total		2,468.43	
Autobody Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	21.60	#248361
Autobody Technology	THORN ENTERPRISES LLC	673.14	Supplies
Autobody Technology	WHOLESALE MOTIVE SERVICE	38.38	Supplies
Autobody Technology	WHOLESALE MOTIVE SERVICE	105.40	Supplies
Autobody Technology	WHOLESALE MOTIVE SERVICE	106.95	Supplies
Autobody Technology	WHOLESALE MOTIVE SERVICE	81.90	Supplies
Autobody Technology	WHOLESALE MOTIVE SERVICE	24.10	Supplies
Welding	MATHESON TRI-GAS	129.99	#A6116/Welding Supplies
Welding	MATHESON TRI-GAS	116.76	#A6116/Welding Supplies
Welding	MATHESON TRI-GAS	37.24	#A6116/Welding Supplies
Welding	MATHESON TRI-GAS	26.67	#A6116/Welding Supplies
Welding	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	1,180.00	Apparel-Welding
Aviation	MATHESON TRI-GAS	39.22	#A6118/Welding Supplies
Aviation	FINNEYS	6.59	Vinyl
Powerline	BOMGAARS SUPPLY	67.98	#053-012-2

Cost Center Description	Vendor	Amount	Description
Powerline	BORDER STATES INDUSTRIES	119.99	Supplies/Powerline
Powerline	BORDER STATES INDUSTRIES	515.00	Supplies/Powerline
Information Tech Instruction	AMAZON CAPITAL SERVICES	81.71	Printer Filament/Supplies
Information Tech Instruction	AMAZON CAPITAL SERVICES	24.98	Screws,Bolts,Nuts,Washers
Information Tech Instruction	AMAZON CAPITAL SERVICES	45.99	Circuit Board Holder
Nursing	COLWELL FLOYD JORDAN	2,049.00	Reimburse/Tuition
Nursing	POCKET NURSE	1,196.00	Aneroid Wall Flexiports
Nursing	ASSESSMENT TECHNOLOGIES INSTITUTE, ATI	5,460.00	#2063 Ed Materials
Surgical Technology	AMAZON CAPITAL SERVICES	162.70	Surface Pro Case/Supplies
Surgical Technology	AMAZON CAPITAL SERVICES	195.03	Pocket Guides
Speech/Theatre	AMAZON CAPITAL SERVICES	322.12	Costume Supplies
Speech/Theatre	AMAZON CAPITAL SERVICES	22.99	Shimmer Paper
Speech/Theatre	AMAZON CAPITAL SERVICES	14.49	LED Strip Lights
Speech/Theatre	AMAZON CAPITAL SERVICES	(65.26)	Credit for 1MPX-4XWM-KR9J
Vocal Music	JW PEPPER SON, INC.	29.97	Sheet Music
Vocal Music	JW PEPPER SON, INC.	14.99	Sheet Music
Vocal Music	JW PEPPER SON, INC.	50.00	Sheet Music
Vocal Music	JW PEPPER SON, INC.	338.60	Sheet Music
Vocal Music	JW PEPPER SON, INC.	51.99	Sheet Music
Vocal Music	JW PEPPER SON, INC.	5.00	Sheet Music
Art	AMAZON CAPITAL SERVICES	148.64	Fugetek Selfie Stick
Science	RANACO	267.24	#NE002/Lab Supplies
Allied Health	AMAZON CAPITAL SERVICES	69.59	Side Table
Workforce Development - NC	SCHALLERT GROUP	2,235.00	Dest Creation Course
Library Learning Commons	AMAZON CAPITAL SERVICES	19.89	CD Storage Folders
Library Learning Commons	AMAZON CAPITAL SERVICES	183.10	Chromebook Chargers
Student Services Administraton	QUILL	102.19	#3010541
Career Pathways and Advising	AMAZON CAPITAL SERVICES	208.08	Breathstrips/Mirrors
Student Success	MENARD'S	21.99	Supplies
Student Success	HOBBY LOBBY STORES	193.61	#9309997
Men's Basketball	EASTBAY	1,962.49	#396762/Apparel
Men's Basketball	VARSITY BRANDS HOLDING CO, BSN SPORTS, FAN CLC	344.45	#1665591/Apparel
Men's Basketball	VARSITY BRANDS HOLDING CO, BSN SPORTS, FAN CLC	(1,777.45)	#1665591/Credit Dup Pmt
Men's Basketball	HURST TIMOTHY D.	10.00	Insoles
Men's Baseball	VERIZON WIRELESS	40.01	#483208547-00001
Men's Baseball	VARSITY BRANDS HOLDING CO, BSN SPORTS, FAN CLC	3,632.51	#1665591/Apparel
Men's Baseball	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	1,360.00	Apparel-Men's Baseball
Men's Baseball	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	1,650.00	Apparel-Men's Baseball
Men's Baseball	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	1,323.00	Apparel-Men's Baseball
Men's Baseball	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	1,092.00	Apparel-Men's Baseball
Men's Baseball	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	1,508.00	Apparel-Men's Baseball
Men's Baseball	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	2,003.00	Apparel-Men's Baseball
Men's Baseball	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	1,900.00	Apparel-Men's Baseball
Men's Baseball	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	1,900.00	Apparel-Men's Baseball
Women's Basketball	EASTBAY	1,784.16	#396762/Apparel
Women's Basketball	HURST TIMOTHY D.	546.00	Apparel-Women's BB
Women's Basketball	HURST TIMOTHY D.	10.00	Insoles
Women's Softball	VERIZON WIRELESS	40.01	#483208547-00001

Educational Materials Total	36,068.72
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Library Learning Commons	AMAZON CAPITAL SERVICES	57.69	Library DVDs
Library Learning Commons	AMAZON CAPITAL SERVICES	19.99	Library DVDs
Library Learning Commons	AMAZON CAPITAL SERVICES	54.01	Library DVDs
Library Learning Commons	AMAZON CAPITAL SERVICES	14.99	Library DVDs
Library Learning Commons	AMAZON CAPITAL SERVICES	68.20	Library DVDs
Library Learning Commons	AMAZON CAPITAL SERVICES	55.88	Library DVDs
Library Learning Commons	AMAZON CAPITAL SERVICES	16.96	Library DVDs
Library Learning Commons	AMAZON CAPITAL SERVICES	8.49	Library DVDs

Audio Visual Materials Total	296.21
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Library Learning Commons	YBP LIBRARY SERVICES	72.37	#11184-10
Library Learning Commons	YBP LIBRARY SERVICES	46.54	#11184-10
Library Learning Commons	YBP LIBRARY SERVICES	321.19	#11184-10
Library Learning Commons	YBP LIBRARY SERVICES	22.46	#11184-10

Cost Center Description	Vendor	Amount	Description
Library Learning Commons	AMAZON CAPITAL SERVICES	55.00	Library Books
Library Learning Commons	YBP LIBRARY SERVICES	385.13	#11184-10
Library Learning Commons	YBP LIBRARY SERVICES	49.55	#11184-10
Library Learning Commons	YBP LIBRARY SERVICES	31.10	#11184-10
Library Learning Commons	AMAZON CAPITAL SERVICES	119.06	Library Books
Library Learning Commons	AMAZON CAPITAL SERVICES	87.39	Library Books
Library Learning Commons	AMAZON CAPITAL SERVICES	340.00	Library Books
Books Total		1,529.79	
Computer Services	CDW GOVERNMENT	1,273.80	Hovercams x8/Webcams x20
Computer Services	AMAZON CAPITAL SERVICES	34.99	Mako Driver Kit
Computer Services	AMAZON CAPITAL SERVICES	209.94	Privacy Screens_IT Dept
Computer Services	AMAZON CAPITAL SERVICES	159.13	Logitech Brio Webcam
Computer Services	AMAZON CAPITAL SERVICES	150.97	Anti Fatigue Mat/Keyboard
Computer Services	CDW GOVERNMENT	802.70	Surface Pro Docs x5
Computer Supplies Total		2,631.53	
Computer Services	GUIDEPOINT SECURITY LLC	9,381.36	Security Software
Computer Services	RAPID7 LLC	9,574.40	InsightVM Subscription
Computer Services	SCHOLARBUYS	2,196.00	Microsoft Office
Computer Services	BIG NERD SOFTWARE, SCREENCAST-O-MATIC	1,092.00	Team Annual Software
Computer Services	HEARTLAND BUSINESS SYSTEMS LLC	1,043.58	Cisco Firepower
Software Total		23,287.34	
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	27.32	Supplies
Maintenance Supplies Total		27.32	
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	24.98	Supplies
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	858.09	#0000532/Bluffs Facility
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	84.00	#325486/Bluffs Facility
Custodial Supplies Total		967.07	
Athletic Director	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	30.15	#695930
Athletic Director	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	31.35	#695930
Laundry Supplies Total		61.50	
Safety Director	ECOLAB FOOD SAFETY SPECIALTIES	79.00	Biohazard Clean-Up Kits
Safety Director	SAFETYLINE CONSULTANTS	464.96	Band-Aids for Campus
Safety Director	SAFETYLINE CONSULTANTS	101.99	First-Aid Kits/Kitchen
Safety Director	AMAZON CAPITAL SERVICES	29.99	Clear Face Masks
Safety Supplies Total		675.94	
CDL	WEX BANK, WRIGHT EXPRESS	830.54	#0464007533235
School Transportation	WEX BANK, WRIGHT EXPRESS	1,832.45	#0464007533235
School Transportation	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	389.98	#83256
School Transportation	WESTERN COOPERATIVE	114.55	#3884005
School Transportation	WESTERN COOPERATIVE	(7.12)	FED GAS/DIESEL TAX
Vehicle Fuel Total		3,160.40	
Area	DOUGLAS, KELLY, OSTDIEK, A PROFESSIONAL	78.00	#20200677.001
Area	DOUGLAS, KELLY, OSTDIEK, A PROFESSIONAL	6,867.00	#20210099-001M
Legal Total		6,945.00	
Area	DANA F COLE COMPANY, LLP	37,290.56	Acctg/Auditing Services
Accounting & Auditing Total		37,290.56	

Cost Center Description	Vendor	Amount	Description
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	39.13	#3248360
Welding	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	7.30	#248362
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	130.83	#360890
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	44.65	#325480
Paramedic Training	BISHOP JOHN	5.15	Reimburse/DHHS Mailing
Paramedic Training	KEY WEST CONSULTING LLC	1,000.00	Dec EMS Directorship Fee
Instrumental Music	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	34.94	#269952
Instrumental Music	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	477.60	#1009440
Instrumental Music	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	34.94	#269952
Instrumental Music	SCHMIDT CALEB A.	100.00	Piano Tuning 01-18-2021
Instrumental Music	SCHMIDT CALEB A.	622.50	Piano Tuning 01-21-2021
Instrumental Music	FAIRFIELD INN SUITES SCOTTSBLUFF	119.00	Norman Menzales
Instrumental Music	FAIRFIELD INN SUITES SCOTTSBLUFF	99.00	Norman Menzales
CDL	HOME DEPOT CREDIT SERVICES	18.32	#6035322532517905
CDL	WPCI	53.00	CDL Drug Testing
Medical Lab Tech / Phlebotomy	TRAJECSYS	150.00	Report System Lab Techs
Medical Lab Tech / Phlebotomy	TRAJECSYS	150.00	TRS Phlebotomy Students
Workforce Development - NC	CLEMENS SHEILA	34.00	CPR Cards x2 Qty
Health Academy	PANHANDLE PARTNERSHIP FOR HHS	3,798.00	Q4 2021 Academy Training
Computer Services	BLACKBAUD	956.25	FE NXT Service Bureau
Computer Services	RAPID7 LLC	1,800.00	Admin Training
Computer Services	RAPID7 LLC	4,770.00	Vulnerability Management
Child Care	COMMUNITY ACTION PARTNERSHIP WESTERN NEBRASKA	1,768.00	December Child Care
Student Life & Engagement	CARLSON KRISTINA BINARD	825.00	Consultant Fees
Student Life & Engagement	FAIRFIELD INN SUITES SCOTTSBLUFF	1,782.00	Norman Coley
Financial Aid	NEBRASKA STUDENT LOAN PROGRAM	70.85	Grace Calling Fees
Financial Aid	NEBRASKA STUDENT LOAN PROGRAM	82.50	Verifications
VP of Administrative Services	ADVANCE SERVICES, INC.	868.53	#102086
Scottsbluff Building & Grounds	HVS LLC, STOR-AUL SCOTTSBLUFF	600.00	Unit Rentals
Scottsbluff Building & Grounds	PS CONTAINERS LLC, PRAIRIE STORAGE	300.00	Rental Units
Scottsbluff Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	4,809.00	Five Yr Sprinkler Inspect
Scottsbluff Building & Grounds	FBG SERVICE FBG SERVICE	4,548.00	Myshield Treatment
Scottsbluff Building & Grounds	FBG SERVICE FBG SERVICE	23,735.00	December Cleaning
Scottsbluff Building & Grounds	FBG SERVICE FBG SERVICE	7,432.00	December Cleaning
Scottsbluff Building & Grounds	FBG SERVICE FBG SERVICE	3,837.00	December Cleaning
Sidney Building & Grounds	FBG SERVICE FBG SERVICE	712.00	Myshield Treatment
Sidney Building & Grounds	FBG SERVICE FBG SERVICE	3,975.00	December Cleaning
Alliance Building & Grounds	FBG SERVICE FBG SERVICE	712.00	Myshield Treatment
Alliance Building & Grounds	FBG SERVICE FBG SERVICE	2,240.00	December Cleaning
Safety Director	SCOTTSBLUFF, CITY	8,870.63	School Resource Officer
Safety Director	STERICYCLE	587.80	#6036823
Marketing & Public Relations	25TH HOUR COMMUNICATIONS	3,000.00	Marketing Services
Sidney Campus	WAMSLEY CONSTRUCTION LLC	90.00	Storage Container
Sidney Campus	CLAUSEN BROTHERS DEVELOPMENT, FORT SIDNEY ST	70.00	Unit #42
Sidney Campus	WAMSLEY CONSTRUCTION LLC	90.00	Storage Container
Colleague	HASHLEY JAMES A	300.00	Colleague Support Calls
Foundation Office Operations	E-470 PUBLIC HWY AUTHORITY	16.00	Toll Fees
Alumni Office	AMAZON CAPITAL SERVICES	77.97	Tablecloths
Outside Services Total		85,843.89	
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	2,719.49	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	3,243.63	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	3,255.28	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	2,968.88	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	3,699.81	Security per Contract
Security Services Total		15,887.09	
Area	ANDERSON GERI J	2,956.33	Strategic Planning Info
Consultants Total		2,956.33	
Admissions	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	30.00	Supplies
Recruitment Total		30.00	

Cost Center Description	Vendor	Amount	Description
Men's Basketball	FAIRFIELD INN SUITES SCOTTSBLUFF	1,980.00	Officials
Women's Volleyball	FAIRFIELD INN SUITES SCOTTSBLUFF	198.00	Jim Newhouse
	Officiating & Referees Total	2,178.00	
Speech/Theatre	BRIGGS VIOLETTE	2.99	Prop for Theatre
	Commercial Transportation Total	2.99	
Men's Basketball	ENGEL WILLIAM	32.20	Reimburse/Denver Trip
Women's Volleyball	E-470 PUBLIC HWY AUTHORITY	5.00	Toll Fees
	Commercial Transport - Recruit Total	37.20	
Area	FAIRFIELD INN SUITES SCOTTSBLUFF	594.00	Board of Govenors
	Lodging and Meals Total	594.00	
Admissions	E-470 PUBLIC HWY AUTHORITY	24.40	Toll Fees
	Lodging & Meals - Recruitment Total	24.40	
Men's Basketball	ENGEL WILLIAM	122.29	Reimburse/Student Meals
Men's Basketball	ENGEL WILLIAM	1,108.80	Reimburse/Gillette Trip
	Student Travel Total	1,231.09	
Medical Lab Tech / Phlebotomy	KELLOGG JENNIFER	310.27	Reimburse/MLT Site Visit
Medical Lab Tech / Phlebotomy	FAIRFIELD INN SUITES SCOTTSBLUFF	99.00	Jennifer Kellogg
Medical Lab Tech / Phlebotomy	FAIRFIELD INN SUITES SCOTTSBLUFF	99.00	Jennifer Kellogg
Medical Lab Tech / Phlebotomy	FAIRFIELD INN SUITES SCOTTSBLUFF	99.00	Jennifer Kellogg
Medical Lab Tech / Phlebotomy	FAIRFIELD INN SUITES SCOTTSBLUFF	99.00	Jennifer Kellogg
	Personal Vehicle Mileage Total	706.27	
Autobody Technology	THORN ENTERPRISES LLC	51.00	Hammer Handles
Math & Engineering	INTERWORLD HIGHWAY LLC, TEQUIPMENT	148.80	Cable
Admissions	VERIZON WIRELESS	180.98	#483208547-00001
	Minor Equipment Total	380.78	
Autobody Technology	MATCO TOOLS	16.84	Tool Box Components
Autobody Technology	MATCO TOOLS	316.21	Tool Box Components
Autobody Technology	MATCO TOOLS	316.21	Tool Box Components
Autobody Technology	MATCO TOOLS	316.21	Tool Box Components
Autobody Technology	MATCO TOOLS	316.21	Tool Box Components
Autobody Technology	MATCO TOOLS	316.21	Tool Box Components
Autobody Technology	MATCO TOOLS	111.89	Tool Box Components
Autobody Technology	MATCO TOOLS	1,963.45	Tool Box Components
Diesel Technology	MATCO TOOLS	1,963.45	Tool Box Components
Diesel Technology	MATCO TOOLS	111.89	Tool Box Components
Diesel Technology	MATCO TOOLS	1,981.39	Tool Box Components
Diesel Technology	MATCO TOOLS	111.89	Tool Box Components
Diesel Technology	MATCO TOOLS	1,963.45	Tool Box Components
Diesel Technology	MATCO TOOLS	111.89	Tool Box Components
Diesel Technology	MATCO TOOLS	1,963.45	Tool Box Components
Diesel Technology	MATCO TOOLS	111.89	Tool Box Components
Diesel Technology	MATCO TOOLS	1,890.79	Tool Box Components
Diesel Technology	MATCO TOOLS	111.89	Tool Box Components
Diesel Technology	MATCO TOOLS	1,890.79	Tool Box Components
Diesel Technology	MATCO TOOLS	1,890.79	Tool Box Components
Diesel Technology	MATCO TOOLS	111.89	Tool Box Compnents
Diesel Technology	MATCO TOOLS	1,890.79	Tool Box Components
Diesel Technology	MATCO TOOLS	111.89	Tool Box Components
Diesel Technology	MATCO TOOLS	1,890.79	Tool Box Components

Cost Center Description	Vendor	Amount	Description
Diesel Technology	MATCO TOOLS	16.84	Tool Box Components
Diesel Technology	MATCO TOOLS	16.84	Tool Box Components
Diesel Technology	MATCO TOOLS	16.84	Tool Box Components
Diesel Technology	MATCO TOOLS	16.84	Tool Box Components
Diesel Technology	MATCO TOOLS	72.66	Tool Box Components
Diesel Technology	MATCO TOOLS	16.84	Tool Box Components
Diesel Technology	MATCO TOOLS	16.84	Tool Box Components
Diesel Technology	MATCO TOOLS	16.84	Tool Box Components
Diesel Technology	MATCO TOOLS	16.84	Tool Box Components
Diesel Technology	MATCO TOOLS	16.84	Tool Box Components
Diesel Technology	MATCO TOOLS	111.89	Tool Box Components
Diesel Technology	MATCO TOOLS	17.94	Tool Box Components
Diesel Technology	MATCO TOOLS	17.94	Tool Box Components
Diesel Technology	MATCO TOOLS	17.94	Tool Box Components
Diesel Technology	MATCO TOOLS	17.94	Tool Box Components
Diesel Technology	MATCO TOOLS	17.94	Tool Box Components
Diesel Technology	MATCO TOOLS	17.94	Tool Box Components
Diesel Technology	MATCO TOOLS	17.94	Tool Box Components
Diesel Technology	MATCO TOOLS	17.94	Tool Box Components
Diesel Technology	MATCO TOOLS	72.66	Tool Box Components
Diesel Technology	MATCO TOOLS	178.48	Tool Box Components
Diesel Technology	MATCO TOOLS	178.48	Tool Box Components
Diesel Technology	MATCO TOOLS	178.48	Tool Box Components
Diesel Technology	MATCO TOOLS	178.48	Tool Box Components
Diesel Technology	MATCO TOOLS	72.66	Tool Box Components
Diesel Technology	MATCO TOOLS	72.66	Tool Box Components
Diesel Technology	MATCO TOOLS	72.66	Tool Box Components
Diesel Technology	MATCO TOOLS	178.48	Tool Box Components
Diesel Technology	MATCO TOOLS	178.48	Tool Box Components
Diesel Technology	MATCO TOOLS	178.48	Tool Box Components
Diesel Technology	MATCO TOOLS	178.48	Tool Box Components
Diesel Technology	MATCO TOOLS	178.48	Tool Box Components
Diesel Technology	MATCO TOOLS	178.48	Tool Box Components
Diesel Technology	MATCO TOOLS	178.48	Tool Box Components
Diesel Technology	MATCO TOOLS	111.89	Tool Box Components
Diesel Technology	MATCO TOOLS	17.94	Tool Box Components
Paramedic Training	BOUND TREE MEDICAL LLC	649.00	Suction Unit w/Vinyl Case
Math & Engineering	INTERWORLD HIGHWAY LLC, TEQUIPMENT	4,605.36	Generators/Oscilloscopes
Computer Services	CDW GOVERNMENT	3,042.72	Hovercams x8/Webcams x20
Computer Services	HEARTLAND BUSINESS SYSTEMS LLC	4,386.65	#6356141
Accounting Services	MIDWEST CONNECT, LLC	7,100.00	Pressure Sealer
VP of Human Resources	INA ALERT	15,757.45	Cameras/Surveillance
Institutional Expense	SHEPPARD'S BUSINESS INTERIORS	500.50	1 Storage Stackers
Equipment Total		60,508.73	
Unrestricted Fund Total		2,320,517.64	
Foundation Operations		145.50	Reimburse/Background Ck
Foundation Operations		145.50	Reimburse/Background Ck
Foundation Operations		145.50	Reimburse Background Ck
Educational Materials Total		436.50	
Foundation Operations	DANA F COLE COMPANY, LLP	625.00	Professional Services
Foundation Operations	DANA F COLE COMPANY, LLP	5,200.00	FY 2021 Audit
Accounting & Auditing Total		5,825.00	
Restricted Fund Total		6,261.50	
Veterans Upward Bound 2021-22	SD UNEMPLOYMENT	1.08	Q4 State Unemployment Ins
Unemployment Insurance Total		1.08	
Veterans Upward Bound 2021-22	FAIRFIELD INN SUITES SCOTTSBLUFF	99.00	Mike Nau
Veterans Upward Bound 2021-22	FAIRFIELD INN SUITES SCOTTSBLUFF	99.00	Mike Nau

Cost Center Description	Vendor	Amount	Description
	Faculty / Staff Development Total	198.00	
Veterans Upward Bound 2021-22	AMAZON CAPITAL SERVICES	54.43	Beef Jerky
	Other Expense Total	54.43	
Federal Fund Total		253.51	
Phi Theta Kappa	AMAZON CAPITAL SERVICES	2,377.29	Dancing Flower Pots
	Expense - Agency Total	2,377.29	
Agency Fund Total		2,377.29	
A-Pod/B-Pod Renovation	BAKER ASSOCIATES,	13,960.50	Pods A&B Remodel
	Engineering Total	13,960.50	
Plant Fund Total		13,960.50	
Institutional Liability	NEBRASKA DEPT OF REVENUE	1,138.55	December sales tax payable
	Sales Tax Payable Total	1,138.55	
Food Service	AHLERS BAKING	63.96	Food for Resale
Food Service	AHLERS BAKING	63.96	Food for Resale
Food Service	MOUNTAIN VISION PIZZA	176.59	Dining Hall Meal 07-07-22
Food Service	PEPSI COLA WESTERN NEBRASKA	719.57	#51939
Food Service	SYSCO DENVER, SUPPLIES ON FLY	1,539.96	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	1,743.87	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	183.15	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	1,431.38	Food for Resale
Food Service	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	152.02	#83256
Food Service	SHAMROCK FOODS	51.20	Food for Resale
Food Service	SHAMROCK FOODS	815.01	Food for Resale
Food Service	SHAMROCK FOODS	161.60	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	1,639.07	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	2,619.90	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	1,766.71	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	4,495.23	Food for Resale
Food Service	AHLERS BAKING	58.66	Food for Resale
Food Service	AHLERS BAKING	35.97	Food for Resale
Food Service	BIMBO BAKERIES USA, EARTHGRAINS	149.45	Food for Resale
Food Service	PEPSI COLA WESTERN NEBRASKA	155.40	#51939
Food Service	PEPSI COLA WESTERN NEBRASKA	559.90	#51939
Food Service	PEPSI COLA WESTERN NEBRASKA	(143.01)	#51939/Credit
Food Service	PEPSI COLA WESTERN NEBRASKA	322.25	#51939
Food Service	PEPSI COLA WESTERN NEBRASKA	284.91	#51939
Food Service	SHAMROCK FOODS	210.03	Food for Resale
	Food for Resale Total	19,256.74	
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	45.17	#271500
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	59.26	#251930
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	45.17	#271500
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	31.50	#WESTE100/Bluffs Facility
Food Service	ECOLAB FOOD SAFETY SPECIALTIES	840.00	Vinyl Gloves
Food Service	SYSCO DENVER, SUPPLIES ON FLY	2,299.68	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	117.54	Food for Resale
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	46.96	#271500
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	100.81	#251930
Food Service	SYSCO DENVER, SUPPLIES ON FLY	127.65	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	369.88	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	135.34	Food for Resale
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	46.96	#271500

Cost Center Description	Vendor	Amount	Description
	Non-consumable Supplies Total	4,265.92	
Bookstore	ELSEVIER	1,710.98	#35014956/Text Books
Bookstore	INGRAM INDUSTRIES, INGRAM BOOK	184.00	#20W6038/Text Books
Bookstore	INGRAM INDUSTRIES, INGRAM BOOK	232.00	#20W6038/Text Books
Bookstore	PRINT BROKER	1,950.00	Public Speaking Books
Bookstore	REDSHELF, INC. , VIRDOCS	439.44	POS Sales
Bookstore	AHIMA	1,177.21	#1009832/Text Books
Bookstore	CASH WA DISTRIBUTING	905.35	#806099/Bookstore
Bookstore	HAYDEN-MCNEIL LLC	727.33	Text Books
Bookstore	ASCEND LEARNING, ATI, ASSESSMENT TECH, JONES, F	1,841.73	#00108772/Text Books
	Text Books Total	9,168.04	
Bookstore	AMAZON CAPITAL SERVICES	(192.99)	Credit Memo
Bookstore	AMAZON CAPITAL SERVICES	632.00	8 Canon Printers
Bookstore	AMAZON CAPITAL SERVICES	375.94	Bookstore DVDs/Software
	Central Store Supplies Total	814.95	
Bookstore	CARMEN'S BURRITOS SONS	41.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	41.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	41.50	Food for Resale
Bookstore	PEPSI COLA WESTERN NEBRASKA	17.35	#53553
Bookstore	PEPSI COLA WESTERN NEBRASKA	358.75	#51943
Bookstore	CARMEN'S BURRITOS SONS	41.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	41.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	41.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	41.50	Food for Resale
Bookstore	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	60.82	#83256
Bookstore	CARMEN'S BURRITOS SONS	53.75	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	52.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	53.75	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	53.75	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	53.75	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	91.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	99.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	99.00	Food for Resale
Bookstore	CASH WA DISTRIBUTING	1,088.44	#806099/Bookstore
Bookstore	CASH WA DISTRIBUTING	573.99	#806099/Bookstore
Bookstore	PEPSI COLA WESTERN NEBRASKA	756.04	#51943
Athletic Enterprises	CASH WA DISTRIBUTING	1,062.57	Food for Resale
Athletic Enterprises	MOORE DEBORAH J	480.00	Lollipops
Athletic Enterprises	MOORE DEBORAH J	360.00	Lollipops
	Candy Total	5,604.96	
Food Service	SHIFT4 PAYMENTS	148.75	Shift4 credit card fees
Bookstore	SHIFT4 PAYMENTS	884.72	Shift4 credit card fees
	Administrative Costs Total	1,033.47	
Bookstore	UNITED PARCEL SERVICE	316.62	Shipper #A365Y9
Bookstore	UNITED PARCEL SERVICE	79.02	Shipper #A365Y9
Bookstore	PRINT BROKER	135.48	Public Speaking Books
	Postage Total	531.12	
Residence Hall	ALLO COMMUNICATIONS LLC	7,338.71	#4598
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	105.12	#8356150710015138
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	127.39	#8356150710068988
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	127.39	#8356150710068996
	Cable TV Total	7,698.61	

Cost Center Description	Vendor	Amount	Description
Residence Hall	AMAZON CAPITAL SERVICES	74.99	Exhaust Fan Motor
Residence Hall	CRESCENT ELECTRIC SUPPLY	47.43	#363044/Bulbs
Residence Hall	NEBRASKA SAFETY FIRE EQUIPMENT	895.00	Backflow Inspections
Residence Hall	CRESCENT ELECTRIC SUPPLY	7.18	#363044/Receptacle Covers
Residence Hall	GRUBB MICHAEL	390.00	Locksmith Service
Sidney Housing	TRIPLE O'S BUILDING SUPPLY	10.99	Shower Head
Food Service	HONEYWAGON EXPRESS LLC	260.00	Trap Cleaning
Food Service	MENARD'S	22.87	Supplies
Food Service	DENNIS SUPPLY	16.22	Carbide Ignitor
Food Service	JEFF STEELE, MIGHTY DUCTS	895.00	Clean Kitchen Exhaust
Food Service	BENZEL'S PEST CONTROL	84.09	#110682/Pest control
Food Service	NEBRASKA SAFETY FIRE EQUIPMENT	655.00	Range Hood Inspection
Bldg Maintenance - General Total		3,358.77	
Bookstore	AMAZON CAPITAL SERVICES	41.66	Brewer Cleaning Tablets
Office Materials Total		41.66	
Food Service	HENDERSON TERESA M	39.95	Reimburse/Uniform Pants
Food Service	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	62.00	Apparel-Food Service
Cafeteria Materials Total		101.95	
Residence Hall	FBG SERVICE FBG SERVICE	2,989.00	December Cleaning
Food Service	FAIRFIELD INN SUITES SCOTTSBLUFF	198.00	Deb Pritchard
Facility Rental	FBG SERVICE FBG SERVICE	1,000.00	High School Basketball
Outside Services Total		4,187.00	
Farm Land	ENTERPRISE IRRIGATION DISTRICT	65.00	Operation/Maintenance Fee
General Operating Expense Total		65.00	
Auxiliary Fund Total		57,266.74	
January Expenses		2,400,637.18	

WESTERN NEBRASKA COMMUNITY COLLEGE
BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT
January 2022

Cost Center Description	Vendor	Amount	Description
Marketing & Public Relations	SCOTTSBLUFF GERING UNITED CHAMBER COMM	500.00	Hoops4Heroes Sponsor
Institutional Expense	SCOTTSBLUFF GERING UNITED CHAMBER COMM	250.00	Banquet Table of 10
	SCOTTSBLUFF GERING UNITED CHAMBER COMM	750.00	
	Board Expenses	750.00	



308-632-4136
2525 Circle Drive
Scottsbluff, NE 69361

February 1, 2022

Sent via Certified Mail: Return Receipt Requested

Western Nebraska Community College
c/o Chairperson of Board of Governors
1601 E. 27th Street
Scottsbluff, NE 69361

Re: City of Scottsbluff Planning Commission; Notice of Public Hearing

Notice is given that the Planning Commission of the City of Scottsbluff, Nebraska will hold a public hearing at its regular meeting scheduled for Monday, February 14, 2022 at 6:00 p.m. in the Council Chambers, City Hall 2525 Circle Drive, Scottsbluff, Nebraska for the purpose of reviewing and obtaining comment on a Redevelopment Plan submitted by Javier and Martha Parra for the El Torito Restaurant Project. The area to be redeveloped under the Redevelopment Plan is described as Lot 1, SKH Addition to the City of Scottsbluff, Scotts Bluff County, Nebraska, a replat of Lots 1A and 2A, Hight's Addition, a Replat of Lot 1, Hight's Addition to the City of Scottsbluff and the North 134 feet of the West 125 feet of Tract 33, Goos Tracts, a tract of land located in the SW1/4 of Section 14, Township 22 North, Range 55 West of the 6th P.M. Scotts Bluff County, Nebraska (Scotts Bluff County Parcel ID 010128468), commonly known as 2809 Avenue I, Scottsbluff, Nebraska. This Redevelopment Plan includes a request for tax increment financing. A copy of the Redevelopment Plan, a map to show the area to be redeveloped, and any cost-benefit analysis of the Redevelopment Plan can be found at Development Services, City Hall 2525 Circle Drive, Scottsbluff, Nebraska during regular business hours. At the public hearing, all interested parties shall be afforded a reasonable opportunity to express their views respecting the proposed redevelopment plan.

Sincerely,

Kimberley Wright
City Clerk, City of Scottsbluff



City of Gering, Nebraska

1025 P Street • P.O. Box 687 • Gering, NE 69341 • (308) 436-5096

February 3, 2022

Sent via Certified Mail: Return Receipt Requested

Western Nebraska Community College
c/o Chairperson of Board of Governors
1601 E. 27th Street
Scottsbluff, NE 69361

Re: City of Gering City Council; Notice of Public Hearing

Notice is given that the City Council of the City of Gering, Nebraska will hold a public hearing at its regular meeting scheduled for Monday, February 14, 2022 at 6:00 p.m. in the Gering City Hall Council Chambers, 1025 P Street, Gering, Nebraska for the purpose of reviewing and obtaining comment on a Redevelopment Plan submitted by James and Rebecca McAllister d/b/a Midwest Farm Service for the Midwest Farm Service Office Building Project. The area to be redeveloped under the Redevelopment Plan is described as follows:

All of Site Tract Number 1, except the west 7 feet thereof, which was deeded to the State of Nebraska, and except the south 75 feet thereof, in Union Industrial Sites, a subdivision to the City of Gering, Scotts Bluff County, Nebraska (Scotts Bluff County Parcel Nos. 010065210 and 010065229) and adjacent public right of way.


This Redevelopment Plan includes a request for tax increment financing.

A copy of the Redevelopment Plan, kept continually current, a map to show the area to be redeveloped, and any cost-benefit analysis of the Redevelopment Plan can be obtained from City Clerk's Office at City Hall by calling (308) 436-6812 or by emailing kwelfl@gering.org and on the City's website at www.gering.org.

During the public hearing, all interested parties shall be afforded a reasonable opportunity to express their views respecting the proposed redevelopment plan.

Any person with a disability desiring reasonable accommodation to attend a public meeting must contact the City Clerk's office at City Hall, 1025 "P" Street, Gering, NE by 12:00 p.m. five (5) days prior to the date of each meeting. Agendas kept current and up to date are available at the office of the City Clerk during normal business hours.

Sincerely,


Kathy Welfl
City Clerk, City of Gering

WESTERN NEBRASKA COMMUNITY COLLEGE
BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT
January 2022

Cost Center Description	Vendor	Amount	Description
Marketing & Public Relations	SCOTTSBLUFF GERING UNITED CHAMBER COMM	500.00	Hoops4Heroes Sponsor
Institutional Expense	SCOTTSBLUFF GERING UNITED CHAMBER COMM	250.00	Banquet Table of 10
	SCOTTSBLUFF GERING UNITED CHAMBER COMM	750.00	
	Board Expenses	750.00	

WESTERN NEBRASKA COMMUNITY COLLEGE
BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT
December 2021

Cost Center Description	Vendor	Amount	Description
Area	CROUSE MARGARET	110.88	Mileage BOG 11-17-21
	CROUSE MARGARET Total	110.88	
Area	KREMAN ALLAN	21.84	Mileage BOG 11-17-21
	KREMAN ALLAN Total	21.84	
Area	MARCY KIMBERLY A	106.96	Mileage BOG 11-17-21
	MARCY KIMBERLY A Total	106.96	
Area	SAVELY RAYMOND J	100.80	Mileage BOG 11-17-2021
	SAVELY RAYMOND J Total	100.80	
Area	STICKNEY RICHARD GRANT	59.36	Mileage BOG 11-17-2021
	STICKNEY RICHARD GRANT Total	59.36	
VP of Enrollment & Marketing	SCOTTSSBLUFF GERING UNITED CHAMBER COMM	15.00	Pre-Legislative Brkfst
Foundation Office Operations	SCOTTSSBLUFF GERING UNITED CHAMBER COMM	15.00	Pre-Legislative Brkfst
	SCOTTSSBLUFF GERING UNITED CHAMBER COMM	30.00	
	Total Board Expenses	429.84	



**Western Nebraska
Community College**

Scottsbluff Campus

1601 E. 27th Street
Scottsbluff, NE 69361

p 308.635.3606

p 800.348.4435

f 308.635.6100

Sidney Campus

371 College Drive
Sidney, NE 69162

p 308.254.5450

p 800.222.9682

f 308.254.7444

Alliance Campus

1750 Sweetwater Avenue
Alliance, NE 69301

p 308.763.2000

p 888.559.9622

f 308.763.2012

wncc.edu

December 21, 2021

Mr. Quinton M. Walker
Powerline Coordinator

Dear Mr. Walker,

I have accepted your resignation of employment as Powerline Coordinator in our Applied Tech Division effective January 7, 2022. I will recommend its approval at the January 2022 meeting of the Board of Governors for the Western Community College Area.

I wish you the best of luck in all your future endeavors.

Sincerely,

John Marrin
College President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus



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p 888.559.9622

f 308.763.2012

wncc.edu

January 4, 2022

Ms. Megan S. Wescoat
Student Engagement Director

Dear Ms. Wescoat,

I have accepted your resignation of employment as Student Engagement Director in our Student Services Department effective January 14, 2022. I will recommend its approval at the January 2022 meeting of the Board of Governors for the Western Community College Area.

I wish you the best of luck in all your future endeavors.

Sincerely,

John Marrin
College President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus



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f 308.763.2012

wncc.edu

January 10, 2022

Ms. Debra J. Carpenter-Nolting
English Instructor

Dear Ms. Carpenter-Nolting,

I have accepted your resignation of employment as English Instructor in our Academic Enrichment, Language & Fine Arts Division effective August 31, 2022. I will recommend its approval at the January 2022 meeting of the Board of Governors for the Western Community College Area.

I wish you the best of luck in all your future endeavors.

Sincerely,

John Martin
College President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus



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p 308.763.2000

p 888.559.9622

f 308.763.2012

wncc.edu

February 2, 2022

Ms. Jeannette F. Johnson
Business Instructor

Dear Ms. Johnson,

I have accepted your resignation of employment as Business Instructor in our Business and Applied Technology Division effective August 31, 2022. I will recommend its approval at the February 2022 meeting of the Board of Governors for the Western Community College Area.

I wish you the best of luck in all your future endeavors.

Sincerely,

John Marrin
College President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus



**Western Nebraska
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f 308.763.2012

wncc.edu

January 17, 2022

Courtney Imel McKim
140246 Mitchell Heights Rd.
Mitchell, NE 69357

Dear Ms. Imel McKim:

I am pleased to inform you that you have been selected to fill the full-time position of Career Pathways Advisor for Western Nebraska Community College. This position is based out of the Scottsbluff Campus.

Your employment will be ratified at the February 2022 meeting of the Western Community College Area Board of Governors. The salary for this full-time position for the twelve-month fiscal year, i.e., July 1, 2021 through June 30, 2022 is \$39,196. Your employment, beginning January 31, 2022, will include the following fringe benefits (prorated down from a fiscal year):

1. Family plan health insurance (Blue Cross/Blue Shield);
2. Sick leave (12 days per fiscal year -- accumulative to 90 working days);
3. Personal leave (3 days per fiscal year);
4. Vacation (15 days per fiscal year);
5. Life insurance (\$50,000 in coverage provided, supplemental coverage available);
6. Long-term disability insurance;
7. Retirement plan (TIAA/CREF -- employee shall contribute 7%, 8%, or 9% of monthly income, and this contribution will be matched by the Board); and
8. Tuition remission (per Board policy specifications).

Courtney, I am pleased with your selection as Career Pathways Advisor for Western Nebraska Community College, and I am sure you will prove to be an asset to the Western Community College Area in this position. If I can be of any assistance to you, please do not hesitate to contact me.

Sincerely,

John Marrin, MBA
Interim College President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus

COURTNEY IMEL McKIM

140246 Mitchell Heights Rd., Mitchell, NE 69357
cimel94@gmail.com | 541-410-9317

SUMMARY

Communications Specialist with a background in mental and behavioral health and peer advising. Committed to facilitating healthy relationships between students, parents, and the community. Talented at assessing students' skills and interests and mentoring them throughout their educational journeys.

EDUCATION

March 2020

University of Oregon, Eugene, OR- *Bachelor of Science in Psychology, GPA 3.8*

May 2015

Western Nebraska Community College, Scottsbluff, NE-*Associate of Arts*

EXPERIENCE

May 2021-Present

Scotts Bluff County Communications Center, Gering, NE-*Communications Specialist/911 Dispatcher*

- Determine the nature and location of emergency and non-emergency calls; prioritize and dispatch police, fire, ambulance, or other emergency units accordingly and based on available resources.
- Maintain status and location of law enforcement, police, fire, and medical units while performing a full range of radio and telephone operational duties and typing reports in real time.
- Remain calm during crisis situations and communicate effectively with frightened or angry callers.
- Process requests for confidential information regarding vehicle registration, driving records, warrants, etc.

November 2018-September 2020

Shangri-La Corp., Eugene, OR – *Mental Health Support Specialist*

- Provided support services to residents of a mental health treatment home including psychosocial supports, transportation, food preparation, personal hygiene, cleaning, and first aid.
- Administered and documented medications, treatments, and therapies per schedule.
- Communicated and coordinated treatment plans with primary care physicians, psychiatrists, specialty doctors, case workers, guardians, and the State of Oregon.
- Wrote detailed shift reports for each resident including incidents and changes in health/mental statuses.
- Implemented Collaborative Problem Solving (CPS) model as a method of conflict resolution.
- Acted swiftly and decisively in the event of psychiatric or medical crises.

January 2019-March 2020

University of Oregon Psychology Department, Eugene, OR-*Undergraduate Peer Advisor*

- Advised current and potential undergraduate psychology majors regarding course options, schedule-building, major requirements, internship and research opportunities, graduate school and career choices, campus health resources, extracurriculars, etc.
- Formatted and edited, interviewed subjects, and wrote articles for quarterly student-published newsletter *Psychobabble*.
- Updated internship site list, contacted sites to participate in, and co-coordinated the UO Psychology Department's Undergraduate Internship/Practicum Fair.
- Designed posters and scheduled classroom announcements to promote student-organized seminar.

**WESTERN NEBRASKA COMMUNITY COLLEGE
POLICIES AND PROCEDURES**

SECTION: Board of Governors 800.0000.79
SUBSECTION: Standing Committees 825.0000.13

Appointment and Term of Office
Policy Number: 825.0100.00

POLICY

Appointments to standing committees shall be made by the Board Chairperson for a term of one year commencing at the first regular meeting in March. Committee members may be appointed for no more than four consecutive terms. These appointments shall be approved by the Board. The Board Chairperson shall also appoint committees in such a manner so as to rotate one half of the membership of each committee every two years.

The Executive Council shall be comprised of the Chairperson, Vice Chairperson, and three other Board members appointed by the Chairperson.

Standing committees shall select a chairperson on an annual basis. The position of chairperson shall be rotated among committee members. The Board Chairperson may serve as an ex-officio member of all Standing and ad-hoc committees of which he/she is not a member.

DEFINITIONS

N/A

APPLICABILITY

N/A

Adoption Date: 2000

Revision Date (and Board of Governors' Minutes Item Number):

Prior Policy/Procedure Number:

Schedule for Review:

Divisions/Department Responsible for Review and Update:

Sponsoring Division/Department:

Rescinded Date:

Cross Reference:

Procedure(s) for Policy:

Related Policies/References:

**WESTERN NEBRASKA COMMUNITY COLLEGE
POLICIES AND PROCEDURES**

SECTION: Human Resources 400.0000.14
SUBSECTION: All Employees 415.0000.15

Dismissal
Policy Number: 415.1500.79

POLICY

The Board may suspend or dismiss an employee for incompetence, immorality, intemperance, cruelty, crime against the laws of the State of Nebraska, neglect of duty, general neglect of the business of the College, unprofessional conduct, or physical or mental incapacity. Notice of dismissal or suspension shall be given in writing by the Secretary of the Board. Such notice shall include the reasons for suspension or dismissal. Any discharged employee desiring a hearing before the Board may obtain a hearing by a request made in writing and delivered to the Board within five days after receiving said notice. The Board shall hold the hearing not less than ten days after the request for a hearing has been received. Notice of time and place of said hearing shall be delivered to the employee by registered mail. The employee will be similarly notified of the decision of the hearing.

DEFINITIONS

N/A

APPLICABILITY

N/A

Adoption Date: 1979

Revision Date (and Board of Governors' Minutes Item Number):

Prior Policy/Procedure Number:

Schedule for Review:

Divisions/Department Responsible for Review and Update:

Sponsoring Division/Department:

Rescinded Date:

Cross Reference:

Procedure(s) for Policy:

Related Policies/References:

WESTERN NEBRASKA COMMUNITY COLLEGE

Western Community College Area Board of Governors' Policy

TITLE: Employee Grievances
DIVISION: Human Resources
CATEGORY: Personnel
REFERENCE: Nebraska Revised State Statute(s) §85-9,175; §85-1532; §85-1534
NUMBER: BP-425
APPROVAL: F. Lynne Klemke, Chairperson, WCCA Board of Governors
DATE: December 18, 2019

Purpose

To provide all WNCC employees with a clear, efficient, and transparent grievance process when resolution through informal means has not resolved the concerns.

Scope

This policy applies to Administrator/Professional and Support Staff employee(s), Faculty and Adjunct Instructor(s) and Student Employees, where applicable. The process for full-time faculty grievances is covered by the negotiated agreement. The College President is excluded from this policy.

Definitions

Grievance: A claim by an employee that he or she is adversely affected by the misinterpretation or misapplication of a written College policy.

Policy

In the interest of equitable and efficient operation of the College, employees of the Board, when applicable, shall be afforded a mechanism by which grievances may be resolved at the earliest opportunity.

Applicability

The College President shall promulgate procedures necessary to implement this policy with the following parameters:

Grievable Offenses

Except as noted herein, an employee may grieve any action which violates or inequitably applies Board Policies, Administrative Procedures, or College Institutional Guidelines and Practices which adversely affects the employee's working conditions.

Non-Grievable Matters

The following matters are not grievable under this policy except as noted:

- Matters over which the College is without authority to act, e.g., Federal, state or civil rights laws
- Salary matters, reappointments and promotions, and reassignments
- Evaluations
- Dismissals, non-renewals, reductions-in-force, suspensions, and disciplinary actions
- Allegations of protected class or harassment, which are covered by AP-720, Discrimination, Harassment, or Retaliation Complaint Operating Procedure

Procedures

Filing a Complaint

All complaints shall be made as promptly as possible after the occurrence. A delay in reporting may be reasonable under some circumstances; however, an unreasonable delay in reporting is an appropriate consideration in evaluating the merits of a complaint or report.

Review

The College President shall develop and publish procedures for review of employee grievances. The College President shall implement separate grievance processes in accordance with the following guidelines:

- For incidences where the employee(s) claims an action(s) violates or inequitably applies Board Policies, Administrative Procedures, or College Institutional Guidelines and Practices and the basis of the claim is not discrimination and/or harassment.
- For incidences where the faculty member claims an action(s), violates or inequitably applies Board Policies, Administrative Procedures, or College Institutional Guidelines and Practices and the basis of the claim is not discrimination and/or harassment.

All grievance processes will require the following:

- All grievances shall be in writing.
- All grievances shall be assessed by the preponderance of evidence standard.

- Before pursuing a formal complaint process, every reasonable effort should have been exercised to constructively resolve issues with the WNCC employees and/or students at the informal level.

Policy Revision

This WCCA Board Policy supersedes any prior WNCC policy, procedure, guideline or handbook on this subject matter.

If statutory provisions, regulatory guidance, or court interpretations change or conflict with this Board Policy, the Board retains the right to revise accordingly and for the changes to take effect immediately.

Adoption Date and Board of Governors' Minutes Item Number: Various

Revision Date and Board of Governors' Minutes Item Number: Dec. 18, 2020 Agenda Item M(3)

Prior Policy Number: 415.1500.79 Dismissal
 420.1000.81 Grievances – Support Staff
 435.1500.86 Grievances – Fulltime Temporary Faculty
 450.2700.81 Grievances – Fulltime Administrative/Professional
 Appendix B-1-98 Non-Faculty Employee Grievance Procedure
 Appendix E-1-97 Gender Grievance Procedure

Sponsoring Division/Department: Human Resources

Repeal Date and Board of Governors' Minutes Item Number:

	415.1500.79 Dismissal
January 15, 2020 Agenda Item N(1)(a)	420.1000.81 Grievances – Support Staff
January 15, 2020 Agenda Item N(1)(b)	435.1500.86 Grievances – Fulltime Temporary Faculty
January 15, 2020 Agenda Item N(1)(c)	450.2700.81 Grievances – Fulltime Admin./Professional
January 15, 2020 Agenda Item N(1)(d)	Appendix B-1-98 Non-Faculty Employee Grievance Procedure
January 15, 2020 Agenda Item N(1)(e)	Appendix E-1-9 Gender Grievance Procedure

**NEBRASKA WESTERN COLLEGE
EDUCATION ASSOCIATION**

AND

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS**

NEGOTIATED AGREEMENT

*Effective: September 1, 2022
through August 31, 2023*

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DEFINITIONS

For the purpose of interpreting and implementing this Agreement, the following terms shall have the meanings set forth adjacent thereto:

Faculty: All full-time teaching personnel and other professional personnel employed by Board. This includes the following positions: Instructor, Clinical Instructor, Librarian, Coordinator of AV Services, Counselor, and Division Chairs.

Salary: Salary received for instructional duties by full-time faculty and shall exclude fringe benefits, overtime pay, administrative pay, summer school pay, extra duty pay (except as expressly provided herein) and other or additional compensation of any kind whatsoever.

Contract Period: Commencing on the first day of the academic year and continuing thereafter until Midnight on the last day of the academic session in the following year. This definition shall be for notice provisions as required by Section 85-1528 of the Neb. Rev. Stat., and shall apply to 175-day contract faculty members. For 220-day faculty contract members, the academic period shall end on the last day of summer school academic session in the following academic year.

Board: The Board of Governors of Western Community College Area in the County of Scotts Bluff, State of Nebraska.

Association: Western Education Association; also known as Nebraska Western College Education Association.

2022-2023 NEGOTIATED AGREEMENT

THIS AGREEMENT is made and entered into this _____ day of _____, 2022, by and between the BOARD OF GOVERNORS OF WESTERN COMMUNITY COLLEGE AREA, hereinafter referred to as “WCCA”, and the NEBRASKA WESTERN COLLEGE EDUCATION ASSOCIATION, hereinafter referred to as “Association” or “NWCEA”.

WCCA recognizes the Association as an exclusive and sole collective negotiating representative for all faculty employed by Board for Western Nebraska Community College system.

ARTICLE I COMPENSATION

1. Total Compensation. NWCEA base salary and employer paid benefits shall reflect the total package increase of 2% for the 2022-2023 Contract Year. Fifty percent of the salary increase shall be a flat raise for each faculty member and 50% shall be a percentage raise for each faculty member.

Salaries, subject to applicable withholding, shall be paid in twelve (12) monthly installments each year. Except in cases beyond the reasonable control of WCCA, the first installment shall be paid on or before the 21st day of September, 2022, and additional installments shall be paid on or before the 21st day of each successive calendar month thereafter until paid in full unless employment is terminated. The salary increase adjustment shall be determined as soon as it is reasonably possible following the execution of this Agreement by the parties.

2. Overload and Teaching Pay. Faculty members shall be paid at the rate of \$975.00 per credit hour for overload and summer course instruction for 2022-2023 contract years, unless the faculty member is on a 220-day contract.

3. Extra Duty Hourly Pay Rate. Non-teaching/non-contract duties shall be paid at the rate of \$32.00 per hour for work time as preauthorized by WNCC Administration. A Workload Task Force will meet to recommend what will be classified as Extra Duty Pay subject to approval by the President.

ARTICLE II INSURANCE

1. Health and Dental Insurance. WCCA sponsors group health insurance and group dental insurance plans for its employees through Educator’s Health Alliance (“EHA”) and Blue Cross Blue Shield of Nebraska (“BCBS”). All employees who meet the eligibility requirements of the plans will be eligible to participate according to the terms of the plan documents.

WCCA shall pay 100% of the annual premiums for Dental Insurance – PPO – 100% A Coverage; 75% B Coverage; and 50% C Coverage, for the employee only.

WCCA’s contribution toward Health Insurance is described in Part 2 below.

In the event of termination of the employment of any faculty member, WCCA will provide information on COBRA as required by law.

Information on the current premium rates is available upon request from the Human Resources Office.

2. IRS Section 125 Plan. WCCA sponsors a Cafeteria Plan under Section 125 of the Internal Revenue Code (the “Cafeteria Plan”). All employees who meet the eligibility requirements of the plan may participate according to the terms of the plan document. Participation will be voluntary. Enrollment forms must be completed upon enrollment, and are generally irrevocable except as otherwise provided by the Code, Treasury Regulations, and other guidance issued by the IRS.

WCCA will make a contribution of flex-credits to the Cafeteria Plan for each faculty member equal to the cost of family coverage for BCBS PPO \$1,050 deductible Health Insurance. To comply with the Affordable Care Act (“ACA”), the flex-credits are designated as Category A and Category B.

The amount of Category A is determined by the following formula: (i) the monthly cost of employee only coverage for BCBS PPO \$1,050 deductible Health Insurance, minus (ii) the amount of employee’s required contribution that satisfies the Federal Poverty Line Safe Harbor in Treasury Regulation § 54.4980H-5, rounded appropriately. Category A of the flex-credits may only be used to purchase Health Insurance, Dental Insurance, or Vision Insurance, or as a contribution to the Health Flexible Spending Account. Category A of the flex-credits may not be received in cash.

The amount of Category B is determined by the following formula (i) the monthly cost of family coverage for BCBS PPO \$1,050 deductible Health Insurance, minus (ii) the amount determined under Category A above. Category B of the flex-credits may be spent on any qualified benefits under the Cafeteria Plan or may be received in cash. Amounts paid in cash are subject to applicable withholding. WCCA and the Association agree to encourage faculty members to contribute any cash not spent on qualified benefits to a retirement plan.

For example, assume the cost of family coverage is \$ \$2,110.15 per month (\$25,321.80 per year), the cost of employee only coverage is \$748.34 per month (\$8,980.08 per year), and the Federal Poverty Line Safe Harbor (2022) is \$108.83 per month (\$1,305.96 per year). Category A equals \$639.51 per month ($\$748.34 - \$108.83 = \639.51) or \$7,674.12 per year. Category B equals \$1,470.64 per month ($\$2,110.15 - \$639.51 = \$1,470.64$) or \$17,647.68 per year.

The flex-credits are available for each month that the faculty member is an employee of WCCA.

3. Life Insurance. WCCA will provide \$50,000 life insurance for each faculty member at no cost to the faculty member. If any faculty member wants to have life insurance in excess of \$50,000, application will be made through the appropriate channels and the additional cost will be charged to the faculty member and deducted from payroll.

4. Disability Insurance. WCCA sponsors a group disability insurance plan for its employees. All employees who meet the eligibility requirements of the plan may participate according

to the terms of the plan documents. Disability insurance shall be employee-funded and required as a condition of full-time employment. Information on the current premium rates is available upon request from the Human Resources Office.

5. Vision Insurance. WCCA sponsors a group vision insurance plan for its employees. All employees who meet the eligibility requirements of the plan may participate according to the terms of the plan documents. Vision insurance shall be employee-funded. Information on the current premium rates is available upon request from the Human Resources Office.

6. Supplemental/Accident Insurance. WCCA allows employees to participate in supplemental/accident insurance plans. All employees who meet the eligibility requirements of the plans may participate according to the terms of the plan documents. Supplemental/accident insurance plans shall be employee funded. Information on the current premium rates is available upon request from the Human Resources Office.

7. Open Enrollment. WCCA and the Association agree to participate in the annual Open Enrollment period offered by the EHA in order to comply with the ACA.

ARTICLE III STUDENT ENROLLMENT INCENTIVE

In order to recognize extra work on the part of full-time faculty members who raise the standard class caps in order to accommodate students needs during certain terms, those faculty members teaching courses which meet the following conditions are eligible for a stipend to reward their service to students and the institution.

This student enrollment incentive applies to courses with a standard student enrollment cap of 25 students and for courses where physical limitations do not limit enrollment below 35.

Below are the conditions, terms, and procedures:

- A. The standard class cap for academic courses is used as a base for calculation (25 students).
- B. For courses with caps of 25, instructors are encouraged to take the wait list.
- C. If an institutional need exists to enroll over 30 students in the section, the Instructor forwards a recommendation to the appropriate Vice-President that the class cap be raised to 35.
- D. The Vice-President signs a formal agreement authorizing the payment of a stipend to the instructor once the total enrollment exceeds 30 students (for those classes designated above and for which a specific authorization request by the Vice-President has been made).
- E. The Vice-President files an employee action form requesting the payment on behalf of the instructor authorizing payment.
- F. The incentive is not authorized unless it appears that there exists a reasonable potential to reach the 35, but once the incentive stipend is signed, there is no alteration or consequence if fewer than 5 extra students enroll initially (over the 30) or continue to be enrolled during the semester.
- G. No instructor will receive an incentive stipend for having fewer than 30 students in a class, no matter the “normal” class cap (a few courses are set at 22, and some rooms have

capacity limitations). Based upon institutional need, the institution may make other arrangements so that the standard capacity student load with a cap of 25 could be accommodated (i.e., move the class to another room), after which the incentive opportunity could apply.

- H. Under no conditions can an instructor collect the incentive stipend without preapproval and signatures by the Vice-President.
- I. The incentive stipend total dollar amount shall be calculated at \$200 per credit hour of the course.
- J. This incentive applies to credit courses only offered via any media or venue, regardless of academic term, or course offering duration (start/stop dates).
- K. This incentive does not alter, abridge, or supersede the right of the college administration to determine and designate appropriate total student enrollment caps.
- L. The incentive stipend applies to individual courses and is not correlated with total student enrollment across other courses or limited by the number of classes eligible per instructor.

ARTICLE IV RETIREMENT PLANS

1. Retirement Plans. WCCA sponsors the Western Nebraska Community College RA (TIAA Retirement Annuity) Retirement Plan (the “RA Plan”) and the Western Nebraska Community College TDA Retirement Plan (the “TDA Plan”) for the benefit of certain eligible employees. Full-time faculty members may participate in the RA and/or TDA Plans according to the eligibility determined in the Plan documents. Investments in the RA and TDA Plans are presently held by Teachers Insurance Annuity Association/(TIAA).
2. Matching Contributions. Full-time faculty are required to participate in the RA Plan by contributing either 7.0%, 8.0% or 9.0% of all salary or wages, excluding flex credits received in cash, to their individual account. WCCA will match 100% of the faculty employee’s contribution as part of the regular monthly contribution.

ARTICLE V LEAVE POLICIES

1. Sick Leave. Provision is made for twelve (12) days sick leave per year, accumulative to ninety (90) days. Sick leave is granted for personal illness, accident or disability (includes pregnancy-related medical conditions); or for illness or accident in the immediate family. Immediate family is defined as spouse, parent, parent of spouse, child, brother, sister, brother-in-law, sister-in-law, or grandchild who resides in the same household as the employee. Leave must be approved through the established reporting channels.

If an employee is required after ninety (90) calendar days to implement the long-term disability plan, the College will grant sick leave up to the date that the long-term disability plan goes into effect. WCCA reserves the right to request a physician’s certificate stating that the employee is incapacitated from performing his/her duties for any sick leave taken. In addition, before returning to duty in case of long-term disability, the employee may be required to present a physician’s statement stating that he/she is physically able to resume his/her duties.

An employee that is utilizing sick leave is expected to return to active duty when his/her health permits. An employee who makes a request to return to work within sixty (60) calendar days after the termination of the disability will return to his/her prior or comparable assignment, at his/her current rate of pay.

If there is reasonable cause to believe that the employee's health would be endangered by continuing assigned duties, the employee may be required to obtain a physician's verification that he/she is physically able to continue assigned duties.

2. Personal Leave. Personal leave of four (4) days per annum will be allowed to each 175-day full-time faculty member for the purpose of transaction of personal business without loss of pay, if pre-approved by the College Administration. Notice in writing is to be submitted to the immediate supervisor for processing. If possible, such notice shall be given a minimum of two (2) days prior to the requested date. Each full-time 220-day faculty member shall have five (5) days per annum of personal leave.

3. Bereavement Leave. Bereavement leave will be granted for the death of a spouse, child, brother, sister, father, mother, grandparent, guardian, grandchildren, or any other relative who is a permanent resident of the employee's home. The bereavement leave will be authorized by the College President. The number of days of leave will be determined for each request. Consideration will also be given for bereavement leave to attend the funeral of other family members or close friends.

4. Community Service Leave. From time to time, faculty members are appointed or elected to public service commissions, councils, or elected offices. At the discretion of the College President, up to two days per month may be granted for the faculty member to perform these functions. Faculty members appointed to public service or elected offices that are compensated for such public service will have that amount deducted from WNCC monthly salary.

5. Leave of Absence. At the discretion and recommendation of the College President, WCCA may grant a "leave of absence" of up to one (1) academic year. During such leave, the employee will not accumulate leave (sick leave, personal leave, or community service leave), nor will the employee be entitled to fringe benefits. Leaves of absence shall be without pay. However, the employee may retain health insurance through C.O.B.R.A. coverage as permitted by the College health insurance provider. The employee shall be responsible for the total premium cost during the actual leave. In making a recommendation, the College President shall hold as the primary criteria the instructional needs of the College and the ability of the College to find a suitable replacement. More than one leave of absence may be recommended and granted.

6. Political Leave. Professional employees may take political leave not to exceed one term of office. However, political leave will not be granted to employees for any amount of time less than a full academic year/contract year intervals; nor will the employee be allowed to reduce their normal work load to part-time, without previous written approval from the College President. The employee shall be allowed to return to work with the same fringe benefits and salary as when leave was taken. The employee may retain health insurance through C.O.B.R.A. coverage as permitted by the College health insurance provider. Additionally, he/she will return to the same level on the salary schedule as when he/she left for political leave. Requests for political leave shall be made in writing to the College President reasonably adequate in advance prerequisite to beginning the political leave.

7. Sabbatical Leave. Any qualified employee applying for a sabbatical leave must have at least six (6) years of full-time service within the Western Community College Area.

Activities while on sabbatical leave must pertain directly to the needs of the Western Community College Area.

Application may be made for one or two semesters of leave. Application forms will be available to the faculty through the College President's office. Applications must be submitted to the College President by December 19th on the year preceding the requested leave. Final selection of successful applicants shall be made prior to February 1st, and sabbatical leave shall be subject to approval of WCCA at the February meeting.

Related Provisions:

A. Eligibility.

- 1) A member of the faculty shall become eligible for sabbatical leave after continuous full-time service of a minimum of six regular contract years, excluding summers, or after continuous full-time service of a minimum of six contract years, whichever applies, to be determined by the conditions of his/her annual contract.
- 2) A recipient of sabbatical leave shall become eligible for a subsequent sabbatical leave only after fulfilling the requirement of Section A(1) above again, with time of service being calculated from the date of his/her returning to duties at the College.
- 3) The duration of a sabbatical leave granted to an individual shall not be used to determine eligibility for application for a subsequent leave.

B. Application.

- 1) Applications requesting sabbatical leave shall be submitted on the official form (available in the President's Office) by December 19th of the year preceding the contract year in which leave is being requested.
- 2) The completed application form shall be submitted to the Sabbatical Leave Committee Chairperson through the President.
- 3) The Sabbatical Leave Committee will inform the applicant of the status of his/her application no later than February 1st, and if approved, the sabbatical leave request shall be subject to approval of WCCA at the February meeting.
- 4) Application may be made for one or two semesters, but shall in no case exceed the length of time of the employment contract of the applicant. Under special circumstances determined by the needs of the applicant and the interest of the College, a sabbatical leave of two or more non-consecutive semesters may be granted insofar as the total period of time of leave does not exceed the period of time of the applicant's regular contract.
- 5) Failure of WCCA to act favorably on a request for sabbatical leave shall nullify the application for that leave. A new application shall be submitted for a subsequent request.

C. Criteria for Evaluation of Sabbatical Leave Request.

- 1) How will the individual be more useful to the College?
- 2) How will leave improve the individual's ability?

- 3) Applicant's past contributions to the College?
- 4) Has the applicant presented a scholarly application?
- 5) Complete program of study and activities proposed—past, present and future?

D. Requirements of Recipients of Sabbatical Leave.

- 1) A recipient of sabbatical leave shall be required, upon returning to the College, to submit to the President duplicate copies of a written report of professional quality, outlining his/her experiences and achievements in keeping with the purpose for which the leave was granted.
- 2) As a recipient of the sabbatical leave, the faculty member or administrator/professional agrees that he/she will remain in the employment of the College for at least one year following his/her return from sabbatical leave, unless prevented by ill health or other conditions over which he/she has no control. In the event he/she fails to return to service for the College the next contract year at the expiration of such leave and under services for a period of at least one contract year thereafter, he/she shall reimburse the College for salary received. Failure to return for the next contract year shall immediately make all sums due without further demand or notice.
- 3) Sabbatical leave may be terminated prior to the expiration date only upon mutual agreement between the recipient and WCCA.
- 4) During the sabbatical leave period, compensation shall be paid at a rate equal to one-half of the previous year's salary of the faculty member or administrator/professional. Compensation shall be payable according to payroll procedures for the College. A recipient of a sabbatical leave shall receive all fringe benefits as specified by the Manual of Policies, such as F.I.C.A., retirement, and group health insurance, except the accrual of vacation, personal, or sick leave days during the time of the sabbatical leave.

E. Sabbatical Leave Committee.

- 1) The Sabbatical Leave Committee shall consist of five members: the chief educational services officer, two faculty members, one member of WCCA, and the President.
- 2) The Committee reserves the right to reject any or all applicants that do not meet the proper qualifications.

ARTICLE VI SALARY SCHEDULE PLACEMENT

1. Salary Schedule Placement. All full-time Faculty and Librarians shall be entered on the salary schedule according to education and experience in accordance with accreditation guidelines. Experience shall be counted as follows:

- A. Two (2) years of high school experience shall be counted as one (1) year for placement purposes;
- B. Two (2) years of work experience in the specific Librarian area will be counted as one (1) year for placement purposes;

- C. One (1) year of college experience shall be counted as one (1) year for placement purposes.

Related Provisions:

Because of circumstances beyond the control of the College, such as, the outside job market for a particular field, there are situations where placement of a new-hire cannot follow the guidelines as herein set forth. If these circumstances exist, WCCA reserves the right to place such personnel in the appropriate track on the salary schedule with an adjusted salary based on recommendation of the administration. Administrative recommendations shall be based on training, experience, and current industrial wages.

Following the above guidelines, each new hire will receive Five Hundred Dollars (\$500.00) for each year of transferable experience.

Any new hire who will be employed pursuant to a contract for other than 175 days will have their salary calculated in the following manner:

The placement salary of the track in which the newly hired faculty has been placed will be divided by the number of contract days and then multiplied by the actual number of contract days of the newly hired faculty in the salary schedule.

- A. Column Base Change
The ability to hire new unit members shall be increased by increasing the base by 90% of the average faculty increase.
- B. Maximum Years Transferable
All new full time unit members employed subsequent to 8/1/99 shall be entered on the salary schedule according to education and experience. There shall be no restriction as to the minimum or maximum number of years of experience to be applied to Western Community College Area salary schedule.

**ARTICLE VII
SALARY SCHEDULE MOVEMENT / HORIZONTAL MOVEMENT**

1. Salary Schedule Movement/ Horizontal Movement. Movement on the salary schedule shall occur horizontally. Horizontal movement shall be granted for courses designed to update professional skills made necessary by advances in education, industry, science or business.

Equivalent credit for non-credit continuing educational units may be allowed on the basis of 30 contact hours to equal one credit hour. Other non-credit activities (example: job training) may be allowed on the basis of 40 contact hours to equal one credit hour.

Educational movement between tracks shall be granted upon completion of 12-credit hour increments or equivalent contact hours. Existing tracks shall be kept apart by 12 hours; therefore horizontal movement shall consist of two segments per track, i.e., 6 hours per segment payable at \$750.00 per segment. The last 12 hours of movement shall be applied to horizontal movement only.

Horizontal movement will not be granted to employees placed in tracks that require less than a master's degree until specific degree requirements are met for the respective tracks.

WCCA reserves the right to give credit for job related educational movement requests. Lids on compensation for horizontal movement for Tracks H and I are removed.

It shall be the sole responsibility of the instructional employee to: (1) notify the appropriate college official of their intention, pending approval, to move horizontally by the last day of the academic year; (2) submit appropriate materials (specific course requests, plans of degree, study, and transcripts) on a timely basis, to appropriate college officials. Failure of submission of (1) and (2) above will result in disallowance of the horizontal movement request.

Related Provisions

Horizontal movement shall not be counted as part of total compensation (negotiated general increase).

ARTICLE VIII TUITION REMISSION

1. Tuition Remission. The Board of Governors for WCCA, effective August 20, 1987, shall grant free tuition for college credit and non-credit classes taken for full time faculty and his/her spouse and unmarried children under the age of 24 years, or unmarried dependents under the age of 24 years of said faculty member. The term "Children and Dependents" shall be as defined in the current Internal Revenue Service Code of Regulations.

ARTICLE IX COURSE DEVELOPMENT PROVISIONS

Course development/ adaptation/ conversion projects must be pre-approved prior to the beginning the development work, and shall be subject to the following compensation provisions listed below each category:

Approval Process:

1. Faculty must submit a completed "Request for Course Development/Revision" sheet (see Appendix) to their appropriate Division Chair/Supervisor
2. The form must be approved by the following before work begins:
 - a. Division Chair or Direct Supervisor
 - b. Dean of Teaching and Learning (if applicable)
 - c. VP of Educational Services
3. Faculty member, in collaboration with their respective dean, the Dean of Teaching and Learning and, the Instructional Technology Coordinator must complete all items on the

“Course Development/Revision Check List” (To be developed by the Dean of Teaching and Learning) prior to submission for payment

4. Upon meeting of all required applicable items in course check list, the faculty member must submit all of the following items for approval to the VP of Educational Services before payment is released:
 - a. The signed Request for Course Development/Revision form
 - b. A copy of the new/updated Master Syllabus
 - c. A copy of a Curriculum Committee Action Form (For syllabus changes)
 - d. Master Castle Top or substitute (if still applicable)
 - e. Any other documents requested by the Dean of Teaching and Learning and/or VP of Educational Services
 - f. Completed and signed Employee Action Form

New Course Development:

Payment would consist of 10 development hours per course credit hour (at the rate of \$28 per development hour) for new course development. The additional \$50 stipend is an allowance for time involved in the adaptation of the content for the various modalities of course offerings.

This includes any course being developed defined as any of the following:

- a. Any course new to the institution (Not previously offered at/through WNCC)

		Base Hours Per Credit Hour	Stipend for course modailty	Total Course Development
New Course Development Base Amount Per Credit Hour:		10	\$50	
Number of credits for new course	1	\$ 280.00	\$ 50.00	\$ 330.00
	2	\$ 560.00	\$ 50.00	\$ 610.00
	3	\$ 840.00	\$ 50.00	\$ 890.00
	4	\$ 1,120.00	\$ 50.00	\$ 1,170.00
	5	\$ 1,400.00	\$ 50.00	\$ 1,450.00

Course Redesign (significant): This includes any course being developed/revised where an instructor must significantly change, alter, or revise the content of the course. This includes (but is not limited to) the following situations:

- A. New textbook adoption (not new edition of current text) that is forced by an out-of-print edition, changes in NTI or some other articulation agreement, or some other event making the text no longer available/obsolete. A change in text made voluntarily by an instructor or division requires justification and is subject to the approval process herein or is not subject to payment under these provisions.

- B. Other situations where the instructor must create a significant amount of new content (50% or more as determined in the approval process), which may include, but not limited to these areas:
 - a. The course is new to the instructor where no previous content for the course exists or is significantly outdated or obsolete.
 - b. If the course was previously offered or, in the case of a course reactivation, the course had not been offered or been inactive for at least four (4) academic years.

C. By formal request from the institution under special circumstances.

Payment would consist of 5 development hours per course credit hour at the rate of \$28 per development hour. The additional \$50 stipend is an allowance for time involved in the adaptation of the content for the various modalities of course offerings.

Existing course redesign (Significant)		Base Hours Per Credit Hour	Stipend for course modailty	Total Course Development
		5	\$50.00	
Number of credits for existing course				
	1	\$ 140.00	50.00	\$ 190.00
	2	\$ 280.00	50.00	\$ 330.00
	3	\$ 420.00	50.00	\$ 470.00
	4	\$ 560.00	50.00	\$ 610.00
	5	\$ 700.00	50.00	\$ 750.00

ARTICLE X SAFETY PROGRAM

1. Safety Program. WCCA and Association hereby establish a Safety Committee pursuant to LB 757 (Laws, 1993) and Nebraska Administrative Code, Department of Labor Title 230, Chapter 6.
 - A. Membership shall be comprised of 4 members of the Faculty, 4 staff members, and 4 at-large employees appointed by the President.
 - B. The committee shall be comprised of a chair, who shall be the College Safety Officer, and a vice-chair and recording secretary, to be selected from the committee members.
 - C. The committee shall meet quarterly. Additional meetings may be held as necessary or as called by the chair or a majority of the committee.

ARTICLE XI RE-EMPLOYMENT

1. Re-Employment. There shall be no prohibition concerning re-employment of a faculty member who retires from a full-time teaching position. However, re-employment for any other position within the College shall not include the continuing contract rights that are uniquely associated with full-time teaching position as specified under Nebraska law. Removal of this prohibition concerning re-

employment does not provide any contract right or guaranty of re-employment after a faculty member retires.

ARTICLE XII GRIEVANCE POLICY

I. Overview:

It is the intent of the College to provide faculty with both informal and formal procedures for processing grievances. Faculty and administration are encouraged to first attempt to make every possible effort to resolve conflicts through the informal procedure. The primary purpose of the grievance procedure is to provide a mechanism for Faculty and College administrators to communicate issues with the goal of resolving issues at the lowest possible level of the grievance procedure. All persons involved in the grievance procedure shall proceed in good faith and fair dealing. All persons shall be free from any and all restraint, interference, coercion, retaliation, or reprisal on the part of their associates or supervisors in making a complaint or appeal or for participating in the grievance process in any manner. All persons involved in conflict resolution shall communicate in a reflective, transparent, and respectful manner. All persons involved will be encouraged to engage in active listening to ensure a complete understanding of the relevant facts and issues. The College and Grievant shall both utilize valid and reliable data and documentation in their actions in all grievable matters, provided that the College shall bear the burden of proof by a preponderance of the evidence.

II. Definition of Terms:

1) The term "**grievance**" means a claim made by one or more faculty members or the NWCEA, or as a formal body, that there has been a violation, misinterpretation, or inequitable application of the existing negotiated agreement, Board policies, procedures, rules, or regulations which adversely affect the welfare of the person or persons making the claim.

The following matters are not grievable under this policy:

- a. matters over which the college is without authority to act, e.g. federal, state, or civil rights laws, allegations of protected class discrimination or harassment.
- b. reappointments, promotions and reassignments, except that reassignment of a continuing contract faculty member which results in a reduction of pay or loss of due process rights shall be grievable; salary matters, except that decisions concerning salary schedule movement/horizontal movement, as described in Article VII of the negotiated agreement, may be grieved.
- c. evaluations, performance improvement plans, discipline and suspensions.
- d. dismissals, non-renewals, reduction in force as governed by Neb. Rev. Stat. § 85-1528 concerning termination; Neb. Rev. Stat. §§ 85-1530 through 85-1533 concerning reduction in force; and Neb. Rev. Stat. § 85-1534 concerning probationary period.

Generally, allowed grievances can be separated into three categories:

- a. violation of policy - this grievance alleges that an existing policy has been violated because an administrator overlooked it or failed to apply it.
- b. disagreement over the meaning or application of policy - in this kind of grievance the policy is not being challenged, but rather the definition of words and their application. The grievant is alleging that the policy has been misapplied.
- c. dispute over facts - in this category there is no dispute over the meaning of a policy, but rather what the facts are in dispute as applied to an individual.

2) The term “**Grievant**” shall be defined as the Faculty Member or the NWCEA, on behalf of a class or group of Faculty, who is affected by an alleged misapplication or violation of a College Policy/Procedure or a specific contract term.

3) The term “**Peer Grievance Committee**” or “**Grievance Committee**” is a committee that shall consist of seven members, comprised of the following:

- a. three (3) faculty members,
- b. three (3) Administrators (two at-large members of administration and the Vice President of Educational Services [or designee if a conflict of interest is present]),
- c. the Human Resources Executive Director, who shall be an "ex officio" member with no voting rights.

4) **Professional Relations, Responsibilities, and Rights (PRR&R) Committee** - NWCEA Committee charged with consulting or advising Faculty through the grievance process. PRR&R members are elected from the NWCEA membership pool and can (at the request of the faculty member/s) act as a representative or consultant for the Faculty member/s throughout the grievance process.

5) **NWCEA** shall mean the Nebraska Western College Education Association.

6) **Administrator(s)** shall, for the purposes of this grievance policy and inclusion in the Grievance Committee, shall mean any institutional non-faculty member who is considered by the current organizational structure to be mid-level managers or higher. Typical designations may include by are not limited to these titles: Director, Executive Director, Associate Dean, Dean, and Vice-President.

7) **Faculty Grievance Form (FGF):** Forms that will document the grievance process from STEP TWO through STEP FOUR. The Grievant shall fill out the form appropriate to the level of the grievance and include all pertinent information and documents relevant to the grievance level and any documentation from any previous levels the grievance has progressed through.

8) **Time Limit/Days:** All time limits or days, including business days, herein shall consist of any day the Administration offices are open for normal business. The numbers of days indicated at each level should be considered maximum, and every effort shall be made at all levels to expedite the process. Failure of any grievant to comply with the time limits contained herein shall constitute a waiver of right to appeal to the next step. Failure of the College representative to comply with the time limits at any level shall permit the grievant to appeal the grievance to the next level.

9) **Notice:** Notice may be provided by email, letter, or other generally accepted methods of office communications.


III. General Provisions and Terms:


1) A grievance shall be forfeited and waived by the grievant if not first presented in accordance with the terms of this article within fifteen (15) days following the occurrence, or when the grievant became aware of the occurrence, giving rise to the grievance. Any time periods or deadlines herein may be extended by mutual agreement of the parties with a specified number of days.

2) A grievance may be withdrawn by the grievant at any step or level in the process.

3) Nothing herein contained shall be construed as limiting the right of any Faculty member having a grievance to discuss the matter informally with any member of the administration (except those Administrators who are selected as a member of Grievance Committee).

4) Appropriate Level: It is understood that there may be situations where the grievance involves the person to whom the grievant would be submitting or appealing a grievance. In such cases, the person who would hear the grievance at the next higher level may agree to accept and review the grievance, provided, however, that the grievance must be submitted within the time frames set forth in the Grievance Procedures, and any relevant prior appeal timelines have been met.

5) Time Limits: Failure of the grievant to take any action within the time limits prescribed herein shall constitute a waiver of any further rights under this provision and shall constitute a final acceptance of the prior decision. Failure of an administrator to take action within the time limits prescribed herein shall permit the grievant to proceed to the next level. 

6) Grievance Records: No documents, which are part of any grievance process, shall be retained in the grievant's personnel file, but shall be retained by the Human Resources office for the sole purpose of memorializing the grievance process.  No documents, which are part of any grievance process, shall be retained in the grievant's personnel file. These documents shall be retained by the Human Resources office, in a separate file that represents the grievant's record, for the sole purpose of memorializing the grievance process.

7) Right of Representation: Any grievant may have the right to assistance from or may be represented by a representative of the Nebraska Western College Education Association (NWCEA) PRR&R Committee, their own private legal representation, or any combination of the above the grievant chooses through all stages of the grievance process. Only NWCEA Association Members may receive assistance from a representative of the Nebraska State Education Association (NSEA) in the grievance process.

The College shall also have the right to legal representation through all stages of the grievance process.

IV. Grievance Procedures:

1). Level I (Informal):

The grievant shall first request in writing an informal discussion with the grievant's immediate supervisor as described more fully below. If the NWCEA is initiating the grievance, the informal discussion will be conducted with the appropriate Dean or Administrative Vice-President.

- a. If a faculty member feels that he/she has a grievance, he/she must first discuss the matter with his/her Division Chairperson/Administrator to whom he/she is directly responsible (and a member of the PRR&R Committee if requested by the grievant) in an effort to resolve the problem and to determine the existence of a legitimate grievance, the basis for such grievance, and the possible remedies available.
- b. If the grievant's immediate supervisor is at the Dean level, then the informal discussion still takes place with the immediate supervisor. An informal discussion (and STEP II) would occur with a Dean from a different academic area if the grievant's supervisor is the subject of the grievance.
- c. To preserve the informal atmosphere, no recordings may be made during the informal grievance procedure. The immediate supervisor shall issue an informal decision in writing (via email, letter, or other generally accepted methods of office communications) on the grievance within three (3) days of the informal discussion to the Grievant summarizing their findings or recommendations.

2). LEVEL II (Formal): Dean Level

Step 1:

If the matter is not satisfactorily resolved at Level I, the grievant may present the grievance in writing via the Faculty Grievance Form (FGF)-Level II-STEP 1 to the Grievant's respective Dean (or aforementioned in Level I.b. above). The grievant must file the written grievance in the office of the Dean within five (5) days after the decision at Level I has been rendered and provide a copy to the Human Resource Director. If no decision is rendered in the allotted five (5) days at Level I, the grievant has five (5) additional days from the expiration of the initial 5-day response time to file the grievance in the Dean's office.

- a. The Dean will meet with the grievant to review supporting evidence or documentation.
- b. The Dean will attempt to resolve or remedy the grievance to the extent the resolution or remedy is within the scope of his/her responsibilities and authority. The findings of fact and recommendations shall be presented to the Grievant by the Dean within five (5) days of the final meeting with the Dean via the FGF-Level II-STEP 1.
- c. With notice to all present, recording(s) of meetings may be made during the formal grievance procedure. A copy of the recording(s) shall be made available to the grievant, or his/her representative, and the Human Resources Director. If a transcript is requested, the cost of preparation of the transcript shall be shared equally by the Grievant and the Administration.

Step 2: (Formal): Peer Grievance Committee

If the grievant is not satisfied with the disposition of his/her grievance at Step 2, or if no decision has been rendered within five (5) days after he/she had first met with the respective Dean the grievant may present the grievance in writing using the FGF-level II-STEP 2 to the Human Resources Executive Director. The grievant must file the written grievance in the office of Director of Human Resources within five (5) days after the decision at Step 1 or, if there was no timely decision at Step 1, within five (5) days after the expiration of the time allowed for decision at Step 1.

- a. Upon receipt of a grievance, the Human Resources Executive Director or his/her designee shall assign deliberation of the grievance to the Peer Grievance Committee.
- b. The three (3) faculty members are to be drawn at-large by the Human Resources Executive Director from a WNCC faculty committee pool (All Full Time, Continuing Contract Faculty chosen by the Faculty Assembly at the start of the academic year are eligible). If the grievant is represented by a member of the PRR&R Committee, no other PRR&R committee members may be a part of the Grievance Committee. Faculty committee members may not be drawn from the academic division from which the grievant is posted; nor may they be drawn from the division against which the grievance is claimed. The At-Large administration members must be drawn from outside of the academic or functional area against which the grievance is claimed.
- c. The Human Resources Executive Director shall assign the deliberation of the grievance within five (5) days after receipt of the Step 2 grievance. The Committee shall set a hearing date for the grievance. This shall take place within ten (10) days after the Grievance Committee has been appointed.
- d. The Grievance Committee shall consider written documents and oral testimony as the parties may present. An exhibit list shall be prepared by the grievant and the college representative consisting of all the documents both parties want to be considered by the Grievance Committee. The Grievance Committee can request additional documents and additional witnesses before closing the record and beginning deliberations of the grievance. The Grievance Committee may continue the hearing in order to obtain additional documents or witnesses, if necessary. Once a record is closed, no additional documents or witnesses may be considered by the Grievance Committee.
- e. Once the record is closed, the Grievance Committee shall deliberate in closed session and issue a written decision within five (5) days after the hearing has been closed. The findings of the Grievance Committee shall be presented to the grievant within two (2) days by the Human Resources Director in compliance with the notice provisions of this policy.

An audio recording shall be made of the Grievance Committee proceedings. A copy shall be provided to the grievant, or his/her representative, and to the administration's representative. If the Grievant requests Presidential review of the Grievance Committee decision, a transcript shall be prepared. The cost of preparing the transcript shall be shared equally by the Grievant and the Administration.

- e. All proceedings before the Grievance Committee shall be confidential and no member of the Grievance Committee shall disclose to any third-party any information concerning the deliberations of the Grievance Committee. The Grievance Committee hearing may be conducted in close session, if appropriate and allowed by Nebraska law.
- ➔ In the event of a Grievance Committee tie, the grievance shall proceed to STEP 3 of the process.

Step 3 (Formal): Presidential Review

If the grievant is not satisfied with the disposition of his/her grievance at Step 2, or if no decision has been rendered within five (5) days after the close of the hearing with the Grievance Committee, the grievant may present the grievance in writing to the President using the FGF-Level II-Step 3. The grievant must file the written grievance in the office of the President within five (5) days after the decision at Step 2 or, if there was no timely decision at Step 2, within five (5) days after the expiration of the time allowed for decision at Step 2.

- a. The President, or his/her authorized representative, shall act for the administration at Step 3 of the grievance procedure. Within five (5) days after receipt of the written appeal for a hearing by the President, the President shall meet with the grievant for the purpose of considering the grievance. Each party shall have the right to include in his/her representation such witnesses deemed necessary to develop the facts pertinent to the grievance. A recording of the hearing shall be made and a copy shall be provided to the grievant, or his/her representative, and to the college representative. If the Grievant requests review by the Board of Governors subcommittee, a transcript of the proceedings shall be prepared. The cost of the preparation of the transcript shall be shared equally by the Grievant and the Administration.
- b. The President shall assign the deliberation of the grievance to Step 4 if a conflict of interest is present in the President's Office.
- c. The written decision in Step 3 shall be issued within five (5) days after the close of the hearing. A copy of the written decision on the FGF-Level 2-Step 3 form, will be presented to the Grievant by the Human Resources Executive Director (or their designee) within two (2) days of receipt of the decision.

Step 4 (Formal) Board of Governors Sub-Committee

- a.** If the grievant is not satisfied with the disposition of his/her grievance at Step 3, or if no decision has been rendered within five (5) days after he/she had first met with the President, or within five (5) days after the expiration of the time allowed for a decision at Step 3, he/she may file the grievance with the Board Chairperson. The grievance form and appeal documents must be received by the Board Secretary in care of the office of the President within five (5) days after receipt of the written response at Step 3.
- b.** Upon receipt of the appeal, the Board Chairperson shall appoint three members of the Board of Governors to hear the grievance appeal on the morning of the next regularly scheduled monthly Board meeting, provided, however, that no such hearing shall occur sooner than twenty (20) calendar days after the Step 3 grievance appeal is received by the Board Secretary. In addition, the Board Committee may hear the grievance appeal at such other time as the grievant and the Board Committee may mutually agree.
- c.** The grievance hearing before the Board Committee shall be conducted based upon the record of exhibits and witness statements presented at Steps 2 and 3 of the grievance process. The grievant shall present his/her claims to the Board and have an opportunity to make comments and arguments in support of the grievance. Administration representatives shall then present comments and arguments to the Board in support of the administration's response to the grievance. The grievant shall have an opportunity to respond to the administration's presentation and the administration shall have a final opportunity to respond to any new information presented by the grievant. The committee members may ask questions of either party.

After the evidence and arguments have been presented, the Board Committee shall close the hearing portion of the appeals process and deliberate in executive session.
- d.** The hearing may be conducted in a closed session if appropriate and allowed by Nebraska law. If applicable Nebraska statute does not permit a closed session, the Board Committee may discuss the grievance in open session. The Board Committee may also schedule another meeting of the Board Committee to consider the grievance. In any event, the Board Committee shall render a written opinion signed by the Chair of the Board Committee, within thirty (30) calendar days after the close of the grievance hearing and shall immediately provide a copy of the written opinion to the grievant and to the College President.
- e.** Each party in interest shall have the right to include in the presentation such witnesses deemed necessary to develop the facts pertinent to the grievance. A full record (video/audio) of such hearing shall be kept by the Secretary of the Board and made available to the parties involved upon written request.

- f. The decision of the Board Committee shall represent the final decision regarding the grievance within the institution's formal grievance process.

Miscellaneous Provisions

- a. Informal Discussion – Nothing contained herein shall be construed as limiting the right of the grievant at any time or at any level to discuss the matter informally with the appropriate supervisor/administrator of the College and have the grievance informally adjusted.
- b. Hearings and Conferences Closed – All conferences, meetings, and hearings under this procedure shall be conducted in closed sessions and shall include only the person conducting the conference, meeting or hearing, the grievant, the Grievant's designated representative(s), personnel of the College who are involved, witnesses, and the College's representative(s).
- c. Costs – The grievant/Association shall pay his/her/its own costs and attorneys' fees or other representation fees and the College shall have no liability in respect thereto. Similarly, the College shall pay its own costs and attorneys' fees or other representation fees and the grievant/Association shall have no liability in respect thereto.
- d. Conferences, Hearings, and/or Discussions – The management representative(s) responsible at any grievance level may hold such conferences, meetings or hearings, and/or discuss the matter with such persons or witnesses, as he/she believes may be helpful in understanding or resolving the grievance.
- e. Witnesses – Witnesses at any step in the proceedings may be sequestered upon the request of either party. Witnesses shall testify under oath.

Western Nebraska Community College

FACULTY GRIEVANCE REQUEST FORM LEVEL TWO Step 1 Dean

Fill Out the Gray Section and Deliver to the Appropriate Dean

Name and ID # (Grievant/Complainant): _____

INITIATION OF LEVEL 2 Step 1 (FORMAL) Dean

Please attach the signed/completed level 1 (informal) request form, your official statement of events, and any additional documents pertaining to the Level 1 (Informal) meeting with your Level 2 request.

_____ I am requesting a formal meeting with the appropriate Dean (or designee) to formally present a grievance for consideration.

Date of Request: _____ Date of Delivery to Dean _____

To Be Filled out by the appropriate Dean (or his/her designee)

Name: _____ Position/Title: _____

Date _____

Received _____ Date of Meeting: _____

Recommendation from Dean:

_____ Ruled Against

_____ Equitable Solution Found

_____ Other

Summarize Findings and Recommendations

Attach additional sheets if necessary

Faculty Member(s) signatures (s)

Date Presented to Grievant

Dean Signature

Western Nebraska Community College

FACULTY GRIEVANCE REQUEST FORM LEVEL Two, Step 2

Grievance Committee

Fill Out the Gray Section and Deliver to the Human Resources Executive Director

Name and ID # (Grievant/Complainant): _____

INITIATION OF LEVEL 2 Step 2 (FORMAL) Peer Grievance Committee

I am formally requesting the Human Resources Executive Director convene the Peer Grievance Committee to hear my grievance.

I have included the signed/completed Level 1 and Level 2 Forms and all attached documents pertaining to both Level 1 and 2 meetings/findings

Date of Request: _____ Date of Delivery to VP of Human Resources _____

To Be Filled out by the Human Resources Executive Director (or his/her designee)

Date Request Received _____

Peer Grievance Committee Members

Faculty 1 _____ Admin 1(at-large) _____

Faculty 2 _____ Admin 2 (at-large) _____

Faculty 3 _____ Vice President of Ed Serv. _____

Recommendations/Findings of the Committee.

_____ Tie: Proceed to Level 4 (Formal) for Table B Items only

_____ Matter Resolved

_____ Rules Against

Summarize Committee Findings:

Attach additional sheets if needed

Faculty Member(s) signatures (s)

Date Presented to Grievant

Human Resources Executive Director Signature (or designee)

Western Nebraska Community College

FACULTY GRIEVANCE REQUEST FORM LEVEL TWO, Step 3-

Presidential Review

Fill Out the Gray Section and Deliver to the Office of the President

Name and ID # (Grievant/Complainant) _____

INITIATION OF LEVEL 2 Step 3 (FORMAL) Presidential Review

_____ I am formally requesting a Presidential Review of my grievance

_____ I have included the signed/completed Level 1, Level 2 and Level 3 Forms and all attached documents pertaining to Level 1,2 & 3 meetings/findings

Date of Request: _____ Date of Delivery to Office of the President _____

To Be Filled out by the President (or his/her designee)

Date Grievance Request Received by the President (or his/her designee) _____

Summarize Recommendations/Findings by the President.

Attach additional sheets if needed

Faculty Member(s) signatures (s)

Date Presented to Grievant

Human Resources Executive Director Signature (or designee)

President Signature

Western Nebraska Community College

FACULTY GRIEVANCE FORM

LEVEL TWO-STEP 4 BOARD OF GOVERNORS SUB-COMMITTEE

Fill Out the Gray Section and deliver to (via the Office of the President) the Board Chair

Name and ID # (Grievant/Complainant): _____

INITIATION OF LEVEL TWO-STEP 4

_____ I am formally requesting the Board of Governors Chair convene the Board Grievance Sub-Committee to hear my grievance.

Date of Request: _____ Date of Delivery to President's Office _____

To Be Filled out by Board of Governors Chair

Name: _____ Position/Title: _____

Date Of Hearing: _____

Recommendation from Sub-Committee:

_____ Ruled Against

_____ Equitable Solution Found

_____ Other

Summarize Rationale for Recommendation

Faculty Member(s) signatures (s)

Date Presented to Grievant

Board Chair

ARTICLE XIII RIGHT TO RENEGOTIATE

1. Right to Renegotiate. In each year, it is understood by and between the parties that the Nebraska State Legislature may, as a result of fiscal concerns, modify state aid to Western Community College Area, which operates Western Nebraska Community College. In the event that the Legislature modifies the current level of state aid to education, WCCA reserves the right to reopen negotiation for any contract year covered by this agreement.

ARTICLE XIV MANAGEMENT PREROGATIVES

Section 1: It is understood and agreed by the parties that the College possesses the right to operate the College so as to carry out the statutory mandate and goals assigned to the College and that all management rights repose in management. Such rights will be exercised in a manner consistent with the College's mission, core values, and strategic goals and with the College's philosophy that faculty are professionals who will utilize their judgment to ensure students receive the best possible learning experience. It is also understood, however, that such rights will be exercised consistent with the other provisions of this Agreement, exercised within the established shared governance structure (where applicable), principles of academic freedom applicable to community and technical college faculty, the Constitutions of the State of Nebraska and the United States, and other applicable law.

Section 2: These management rights include, but are not limited to:

- A. To oversee and direct the day-to-day operations and management of the College.
- B. To utilize personnel methods and means in the most appropriate manner and to establish position classifications
- C. To evaluate, manage and direct the Faculty of the College;
- D. To hire, promote, transfer, schedule and/or assign Faculty in positions within the College;
- E. To establish reasonable work rules and rules of conduct;
- F. To suspend, demote, discharge or take other appropriate disciplinary action against Faculty consistent with established College policy and Nebraska law;
- G. To determine the size and composition of the work force and in accordance with Nebraska law reduce the number of Faculty in the event of lack of work or funds or under conditions where management believes that continuation of such work would be inefficient or non-productive;

- H. To determine the mission of the College and the methods and means necessary to efficiently fulfill that mission, including the contracting out for or the transfer, alteration, curtailment or discontinuance of any goods or service. The provisions of this section will not be used for the purpose of undermining the Association or discriminating against any Faculty;
- I. To establish the calendar of the College; and
- J. To determine the nature, type and kind of classes or courses to be taught including the delivery method, schedule and assignment of courses for each Faculty.

ARTICLE XV USE OF COLLEGE FACILITIES

Association Members Use of College Facilities, Services, and Bulletin Boards:

The Association Members may transact official Association business on College property at reasonable times which do not interfere with normal College operations under the following terms and conditions:

- A. To better aid in the facilitation of Association business, the Association Members may use College facilities in accordance with the same procedures that College facilities are available for public use.
- B. The Association Members may use College mailboxes, email, and other electronic media, where available, for the purpose of communicating with Association Members and exchange correspondence related to Association matters and collective bargaining. BP 809 and AP 809 shall apply to these communications. However, the college shall make no effort to review Association communications and shall take reasonable measures to avoid inadvertent viewing of such communications, unless the college has reasonable cause to believe a college policy or procedure has been violated. If the Administration has reasonable cause to believe there has been a violation of the college's internet or computer use policy, with reference to Association communications, the college Administration shall notify the Association within a reasonable period of time. If the college receives a public records request that could include communications concerning Association business, the Administration shall advise the Association of such request so the Association will have an opportunity to have input concerning the college response to the public records request as governed by the Nebraska Public Records statutes.
- C. The Association Member may use designated College limited open forum bulletin boards for the purpose of communicating Association business to Association Members. The following bulletins and notices are eligible:
 - a. Notices of Association Member meetings.
 - b. Notices of Association Member elections and results.
 - c. Notices of Association Member recreational and social activities.

- D. The Association Member agrees to use bulletin boards only for the posting of bulletins and notices which comply with the aforementioned guidelines.

ARTICLE XVI TOTALITY OF AGREEMENT

The parties acknowledge that during the negotiations leading to the settlement of this matter and which have ultimately resulted in the Agreement, the Association has had the unlimited right and opportunity to present the proposals with respect to any and all matters lawfully subject to collective bargaining; that all of the understandings and agreements arrived at thereby are set forth in this Agreement and that it is and shall for all purposes constitute the entire agreement between the parties for the specified contract years. Both WCCA and the Association during the term of the Agreement, voluntarily and unqualifiedly waive their right and agree that the other shall not be obligated to bargain collectively with respect to any subject or matter whether or not referred to or covered by this Agreement even though such subject or matter may not have been within the knowledge or contemplation of the parties at the time this Agreement was negotiated and signed. Nothing herein shall, however, preclude the parties from mutually agreeing to alter, amend, supplement, delete, enlarge or modify in writing the provisions of this Agreement.

ARTICLE XVII GENERAL PURPOSE

The Board and the Association recognize that the development of a quality education program for the students attending any of the campuses in the area is a joint responsibility which can best be achieved by agreement that all parties work toward common goals. The Board and the Association enter into this Agreement with mutual dedication, recognizing that the experience creativity and judgment of all parties are necessary to reach the educational needs of the community.

ARTICLE XVIII RELATED AGREEMENT PROVISIONS

This Agreement includes negotiated items and item included in the Board Policy Manual of the Board of Governors. WCCA agrees to carry out the commitments contained herein.

1. Separability. If any provision of this Agreement or any application of this Agreement to any employee or group of employees is held to be contrary to law, then such provision or application shall not be deemed valid and subsisting, except to the extent permitted by law, but all other provisions or applications shall continue in full force and effect.

2. Accessibility to Agreement. Document of this Agreement shall be made available electronically on the College's "portal" for all current Association members that are in the full-time employ of WCCA. The Agreement shall be presented to all teachers now employed and hereafter employed.

3. Notice – Whenever any notice is required to be given by either of the parties to this Agreement to the other, pursuant to the provision(s) of this Agreement, either party shall do so by registered letter at the following addresses:

If by Association to WCCA:

Board of Governors
Western Community College Area
1601 East 27th Street
Scottsbluff, Nebraska 69361

If by WCCA to Association:

Nebraska Western College Education Association
Western Nebraska Community College
1601 East 27th Street
Scottsbluff, Nebraska 69361

4. Items of Agreement – Each item has been approved by both WCCA and the Association. Individual items, unless specifically designated as agreed upon for one academic year, shall remain in force until superseded.

5. Omissions. This document represents a compilation of all provisions of the Negotiated Agreement, including revisions that have occurred in previous negotiations. It is the intent of both parties that this document constitutes a comprehensive version of the Negotiated Agreement. To the extent that any provision of a previous Negotiated Agreement, not inconsistent with the terms of this Agreement, have been omitted, the parties agree that upon the discovery of any omission they will consult with each other and make appropriate revisions to the Negotiated Agreement to include any inadvertently omitted provisions.

WESTERN COMMUNITY COLLEGE
AREA BOARD OF GOVERNORS

NEBRASKA WESTERN COLLEGE
EDUCATION ASSOCIATION

By: _____
Chairperson

By: _____
Scott Winters, Chief Negotiator

Dated: _____

Dated: _____

APPENDIX

Request for Course Development/Revision

This form needs to be completed by the faculty member who is seeking compensation under the Course Development provisions for the development of a new course or the significant revision of an existing course.

Faculty Name: (print) _____

Date: _____

Division: _____

Name of New/Revised Course: _____

Please explain the rationale for the development/revision of this course.

Signatures:

Division Chair: _____ Approved _____ Not Approved _____

Dean of T & L: _____ Approved _____ Not Approved _____

VP of Ed Ser: _____ Approved _____ Not Approved _____

Rationale for non-approval:

Fall 2021 End of Semester Data Summary

Target Fall 2021 Enrollment Number = 1,625

129.85% of the way there

Fall 2021

	12/31/2021	9/3/2021	Semester Delta %	Semester Delta
Total Enrollment	2,110.00	1,706.00	23.68%	404.00
Credits	14,651.00	15,776.00	-7.13%	-1,125.00
Credit FTE	488.37	532.41	-8.27%	-44.04
Credit REU	627.00	680.36	-7.84%	-53.36
Non-credit FTE	19.03	12.36	53.96%	6.67
Non-credit REU	23.80	15.40	54.55%	8.40
Total NC Contact Hours	17,129.00	14,576.00	17.52%	2,553.00

Fall 2021 - EOS	Total FTE = 507.40	Total REU = 650.80
Fall 2020 - EOS	Total FTE = 499.85	Total REU = 625.06
<i>Fall 20 to Fall 21 Difference</i>	7.55	25.74

Dustin Eicke - IR Director
eicked@wncc.edu

10-DAY ENROLLMENT REPORT SPRING 2022

Office of Institutional Research
1601 E. 27th Street
Scottsbluff, NE 69361

p 308.635.6026
p 800.348.4435
f 308.635.6732

wncc.edu



Western Nebraska
Community College

Executive Summary

AS OF THE TENTH DAY OF THE SEMESTER (JANUARY 29, 2022):

1. THERE WERE **650 FULL-TIME** AND **904 PART-TIME** STUDENTS. THE TOTAL ENROLLMENT OF **1,554** **REPRESENTS A 3.6% INCREASE** COMPARED TO SPRING 2021.
2. **FEMALE TO MALE RATIO WAS 60.36% FEMALE TO 39.64% MALE OVERALL** (FULL-TIME RATIO = 56.2% / 43.8% & PART-TIME RATIO = 63.4% / 36.6%). THE WNCC FEMALE TO MALE RATIO IS WITHIN 3% +/- OF MEAN NATIONAL RATIOS AT ALL COMMUNITY COLLEGES.
3. **HISPANIC ENROLLMENT WAS 377, REPRESENTING 24.3% OF ALL STUDENTS.**
4. THE END OF SPRING 2022 SEMESTER **TOTAL ENROLLMENT IS EXPECTED TO BE 1,636.**
5. **TOTAL FTE WAS 459.53 WHILE TOTAL REU WAS 612.69.** THE END OF SEMESTER TOTAL FTE IS EXPECTED TO INCREASE AS THE NON-CREDIT ENROLLMENT NUMBERS CONTINUE TO RECOVER FROM THE EFFECTS OF THE COVID-19 PANDEMIC.
6. THE WNCC STUDENT BODY HAS STUDENTS **REPRESENTING EACH OF THE COUNTIES WITHIN THE WCCA SERVICE AREA.**
7. **HIGH SCHOOL DUAL ENROLLMENT REPRESENTS 34.36% OF WNCC TOTAL ENROLLMENT** (534 TOTAL DUAL ENROLLMENT STUDENTS). THIS IS A 48.33% INCREASE OVER SPRING 2021.

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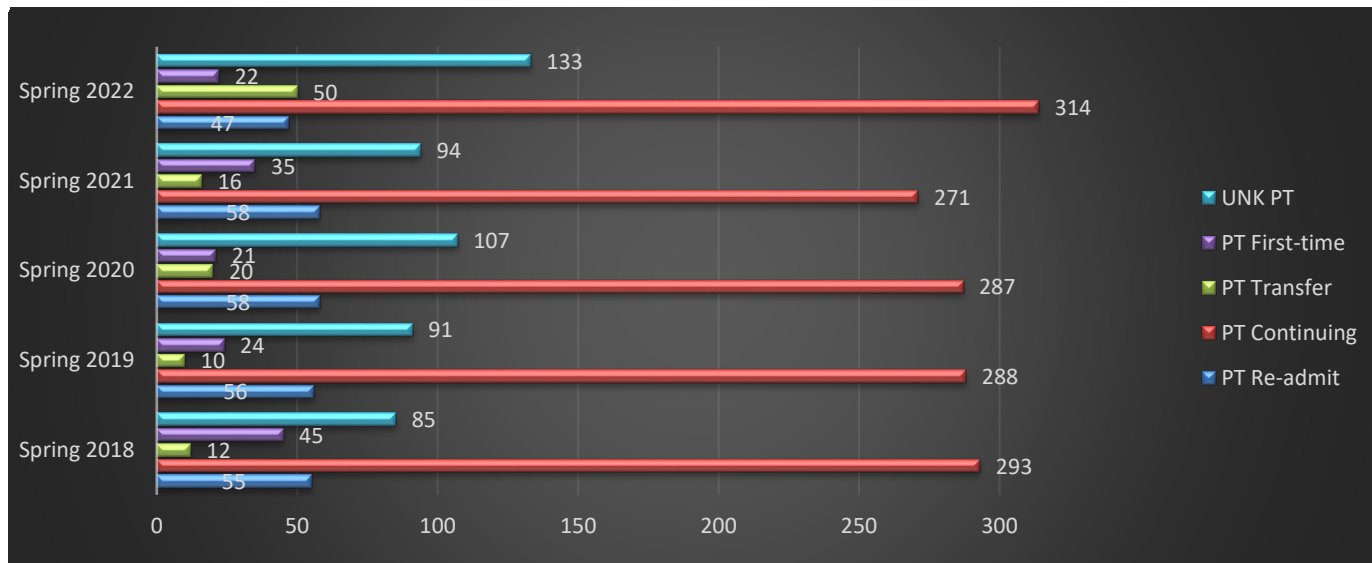
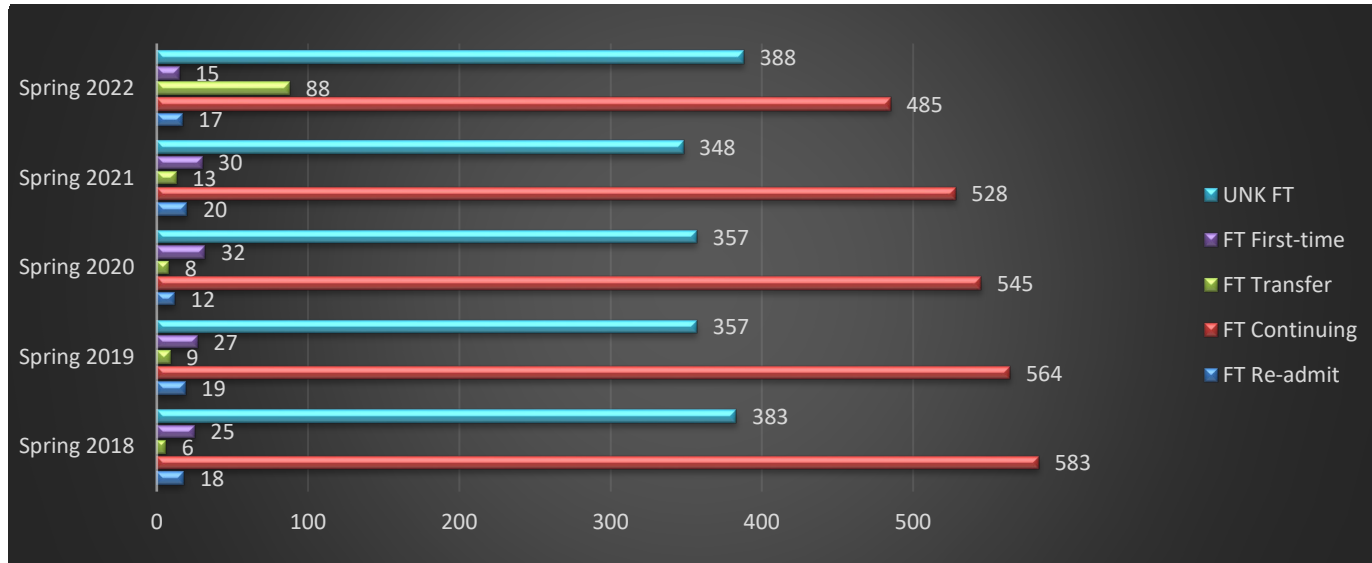
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WESTERN NEBRASKA COMMUNITY COLLEGE
SPRING 2022 ENROLLMENT BY LOCATION - 7 YEAR COMPARISON OF 10-DAY COUNTS
January 29, 2022

Enrollment Type & Location	Spring 2016	Spring 2017	Spring 2018	Spring 2019	Spring 2020	Spring 2021	Spring 2022
FT Scottsbluff	542	534	501	503	509	459	483
FT Alliance	62	66	57	57	53	48	32
FT Sidney	40	37	50	39	34	43	37
FT Online	27	46	46	41	30	73	98
FT Business & Comm Educ	0	0	0	0	0	0	0
Total Full-Time*	671	683	654	640	626	623	650
PT Scottsbluff	490	573	527	494	519	447	576
PT Alliance	75	70	72	87	90	84	55
PT Sidney	92	114	132	143	100	98	30
PT Online	154	175	215	182	167	248	243
PT Business & Comm Educ	61	31	6	0	0	0	0
Total Part-Time*	872	963	952	906	876	877	904
Total Scottsbluff	1,032	1,107	1,028	997	1,028	906	1,059
Total Alliance	137	136	129	144	143	132	87
Total Sidney	132	151	182	182	134	141	67
Total Online	181	221	261	223	197	321	341
Total Bus. & Comm Educ.	61	31	6	0	0	0	0
Total FT & PT*	1,543	1,646	1,606	1,546	1,502	1,500	1,554
Credit Hours Scottsbluff	9,317.00	9,239.00	8,625.50	8,979.00	8,675.00	7,566.00	8,057.50
Credit Hours Alliance	1,145.00	1,072.50	1,047.00	1,078.00	1,125.50	898.00	798.50
Credit Hours Sidney	997.00	992.50	1,490.00	1,338.00	1,155.00	1,067.00	671.00
Credit Hours Online	2,534.00	3,118.00	3,202.00	3,025.00	3,255.00	4,294.00	3,890.50
Credit Hours Bus. & Comm. Ed.	398.00	466.00	161.00	0.00	0.00	0.00	0.00
Total Credit Hours	14,391.00	14,888.00	14,525.50	14,420.00	14,210.50	13,825.00	13,417.50

Note: The credit hour distribution is based on where the classes are taught and not where students reside. For example, a student may be attending full-time in Scottsbluff but may have 6 credit hours in "live" classes and six credit hours online. This student will be counted as a full-time student in Scottsbluff, but in the credit hour distribution, six will be counted in Scottsbluff and six counted online.

Breakdown of Full-time and Part-time, Degree-Seeking Students Spring 2022
First-time, Transfer, and Continuing
(Six-Year Comparison)



WESTERN NEBRASKA COMMUNITY COLLEGE
Spring 2022 - Gender and Age Breakdown
Four-Year Comparison

	Spring 2019		Spring 2020		Spring 2021		Spring 2022	
	raw	%	raw	%	raw	%	raw	%
Male FT	286	44.7%	280	44.7%	258	41.4%	285	43.8%
Female FT	354	55.3%	346	55.3%	365	58.6%	365	56.2%
Total FT	640	100.0%	626	100.0%	623	100.0%	650	100.0%
Male PT	288	31.8%	280	32.0%	307	35.0%	331	36.6%
Female PT	618	68.2%	596	68.0%	570	65.0%	573	63.4%
Total PT	906	100.0%	876	100.0%	877	100.0%	904	100.0%
Average Age								
FT	22.50		22.50		23.00		22.65	
PT	24.00		23.80		23.50		24.38	
Age Group:								
< 18	312	20.2%	284	18.9%	322	21.5%	395	25.4%
18 - 24	811	52.5%	820	54.6%	763	50.9%	769	49.5%
25 - 30	168	10.9%	165	11.0%	162	10.8%	138	8.9%
31 - 40	141	9.1%	133	8.9%	151	10.1%	124	8.0%
41 - 50	76	4.9%	64	4.3%	66	4.4%	59	3.8%
51 - 60	27	1.7%	24	1.6%	23	1.5%	28	1.8%
> 60	11	0.7%	12	0.8%	13	0.9%	41	2.6%
Subtotal	1546	100.0%	1502	100.0%	1500	100.0%	1554	100.0%
No response	0		0		0		0	
Total	1546		1502		1500		1554	

WESTERN NEBRASKA COMMUNITY COLLEGE
Spring 2022 - Race/International Student Breakdown - Four-year Comparison

Full-time	Spring 2019	Pct	Spring 2020	Pct	Spring 2021	Pct	Spring 2022	Pct
Asian	10	1.6%	10	1.6%	17	2.7%	20	3.3%
Black	28	4.4%	28	4.5%	21	3.4%	31	5.1%
Hawaiian/Other PI	10	1.6%	3	0.5%	1	0.2%	1	0.2%
Hispanic	140	21.8%	158	25.2%	169	27.1%	*	*
International	72	11.2%	64	10.2%	42	6.7%	67	4.2%
Native American	8	1.2%	13	2.1%	13	2.1%	23	3.8%
White, Caucasian	355	55.3%	342	54.6%	349	56.0%	450	73.9%
No Response	19	3.0%	8	1.3%	11	1.8%	59	9.6%
TOTAL	642	100.0%	626	100.0%	623	100.0%	651	100.0%

Part-time	Spring 2019	Pct	Spring 2020	Pct	Spring 2021	Pct	Spring 2022	Pct
Asian	8	0.9%	14	1.6%	15	1.7%	7	0.8%
Black	14	1.5%	7	0.8%	20	2.3%	11	1.2%
Hawaiian/Other PI	7	0.8%	1	0.1%	0	0.0%	1	0.1%
Hispanic	183	20.2%	211	24.1%	197	22.5%	*	*
International	6	0.7%	3	0.3%	2	0.2%	2	0.2%
Native American	14	1.5%	15	1.7%	28	3.2%	24	2.7%
White, Caucasian	649	71.8%	590	67.4%	574	65.5%	802	88.8%
No Response	23	2.5%	35	4.0%	41	4.7%	56	6.2%
TOTAL	904	100.0%	876	100.0%	877	100.0%	903	100.0%

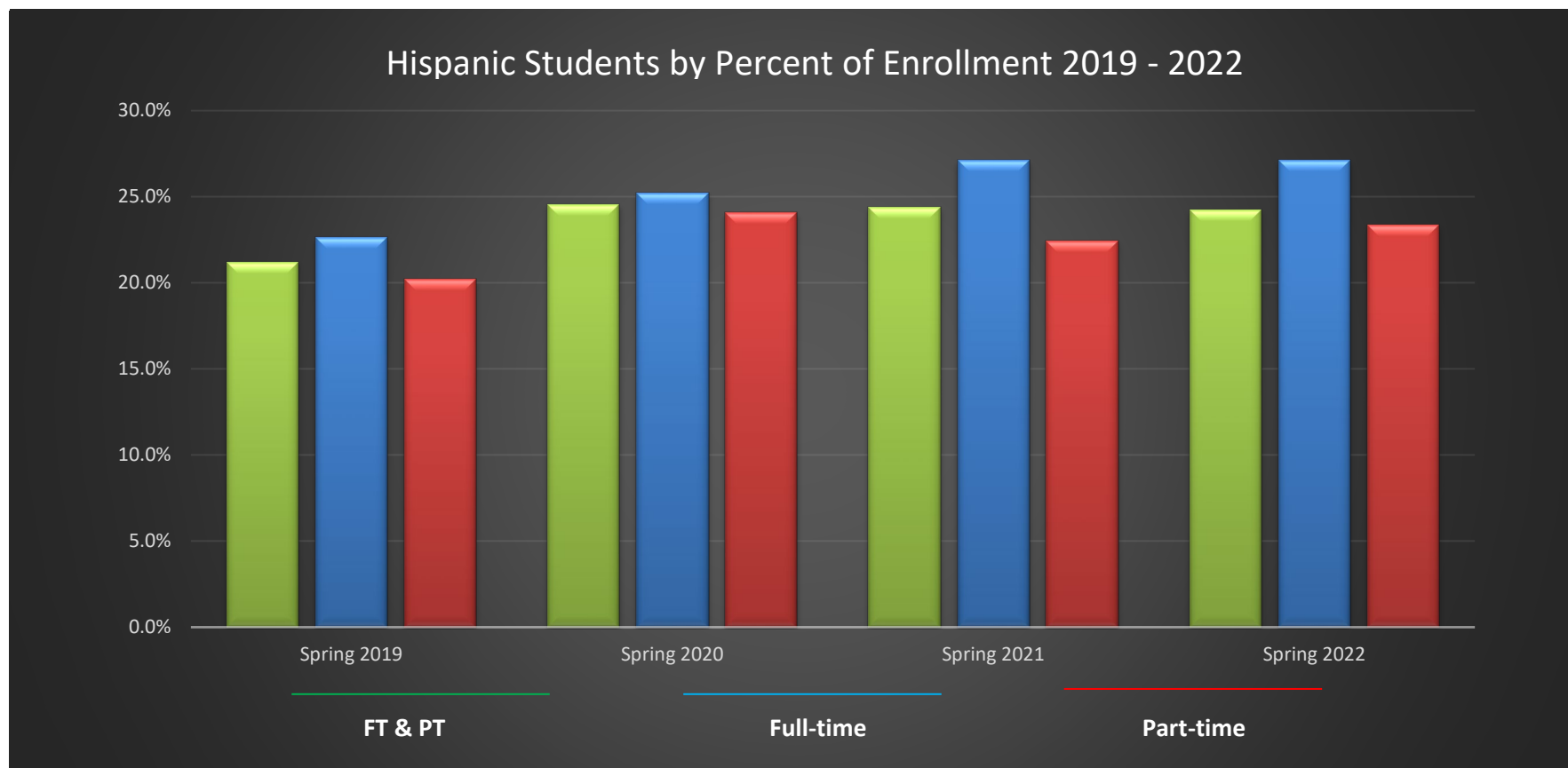
FT and PT	Spring 2019	Pct	Spring 2020	Pct	Spring 2021	Pct	Spring 2022	Pct
Asian	18	1.2%	24	1.6%	32	2.1%	27	1.8%
Black	42	2.7%	35	2.3%	41	2.7%	42	2.8%
Hawaiian/Other PI	17	1.1%	4	0.3%	1	0.1%	2	0.1%
Hispanic	323	20.9%	369	24.6%	366	24.4%	*	*
International	78	5.0%	67	4.5%	44	2.9%	69	1.8%
Native American	22	1.4%	28	1.9%	41	2.7%	47	3.1%
White, Caucasian	1,004	64.9%	932	62.1%	923	61.5%	1,252	82.8%
No Response	42	2.7%	43	2.9%	52	3.5%	115	7.6%
TOTAL	1,546	100.0%	1,502	100.0%	1,500	100.0%	1,554	100.0%

WESTERN NEBRASKA COMMUNITY COLLEGE

Spring 2022 - Enrollment Percent Hispanic - Four-year Comparison

Percent and Raw Hispanic Enrollment 2019 - 2022

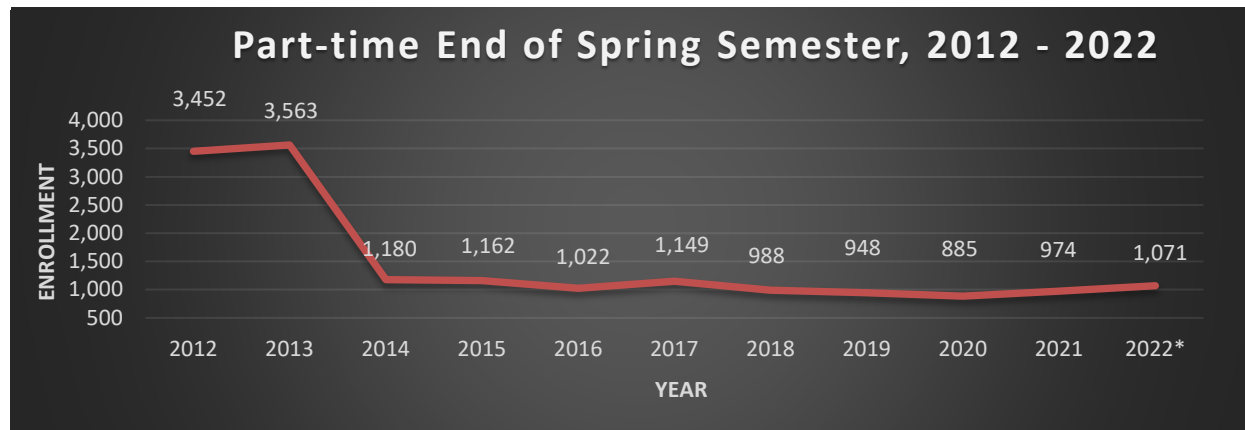
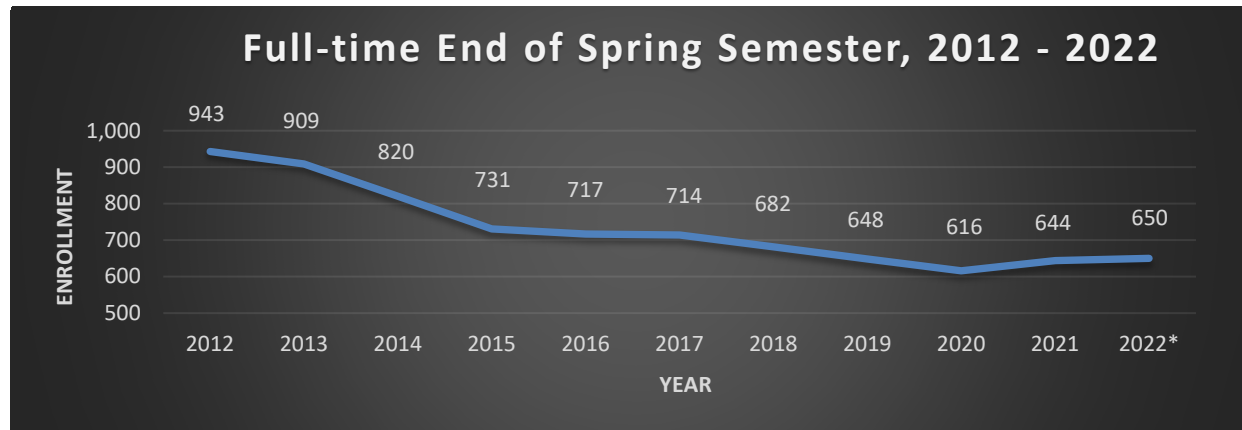
	Spring 2019		Spring 2020		Spring 2021		Spring 2022	
	% of Total	Raw Total	% of Total	Raw Total	% of Total	Raw Total	% of Total	Raw Total
Full-time	22.7%	145	25.2%	158	27.1%	169	27.1%	166
Part-time	20.2%	183	24.1%	211	22.5%	197	23.4%	211
FT and PT	21.2%	328	24.6%	369	24.4%	366	24.3%	377



WESTERN NEBRASKA COMMUNITY COLLEGE

End of Spring Semester Enrollment Perspective, 2012 -2022

	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022*
Full-time	943	909	820	731	717	714	682	648	616	644	650
Part-time	3,452	3,563	1,180	1,162	1,022	1,149	988	948	885	974	1,071
Total	4,395	4,472	2,000	1,893	1,739	1,863	1,670	1,596	1,501	1,618	1,721



*2022 enrollment figures are a projected end of the semester total.

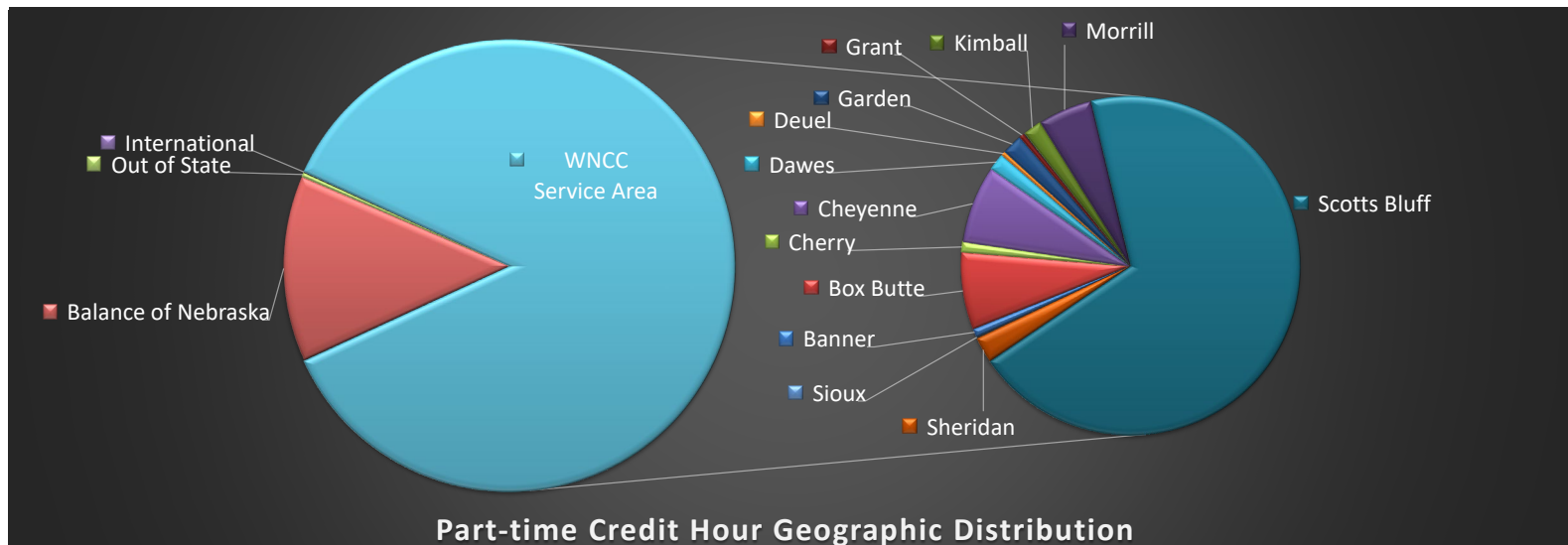
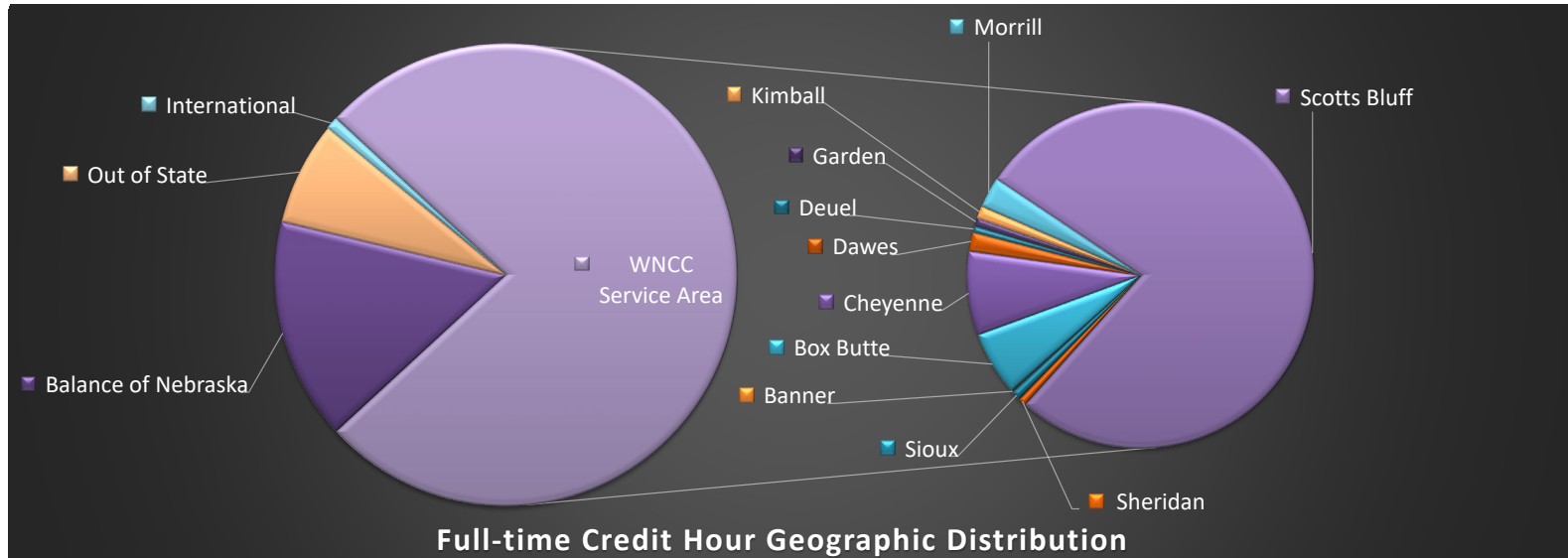
**Note, Cabela's HQ restructured in 2013 effecting non-credit enrollment.

WESTERN NEBRASKA COMMUNITY COLLEGE
Student Analysis by County Residence - Spring 2022

County	Full-Time Students	Full-Time Credit Hours	Part-Time Students	Part-Time Credit Hours	Total Head Count	Total Credit Hours	% Credit Hours
Banner	1	14.0	7	35.0	8	49.0	0.37%
Box Butte	32	392.5	46	307.5	78	700.0	5.22%
Cherry	0	0.0	10	43.0	10	43.0	0.32%
Cheyenne	34	508.0	56	312.0	90	820.0	6.11%
Dawes	8	114.0	20	70.0	28	184.0	1.37%
Deuel	3	39.0	4	18.0	7	57.0	0.42%
Garden	4	51.0	15	85.0	19	136.0	1.01%
Grant	0	0.0	5	21.0	5	21.0	0.16%
Kimball	7	75.0	17	77.5	24	152.5	1.14%
Morrill	17	185.0	41	218.0	58	403.0	3.00%
Scotts Bluff	396	5,024.0	553	2,928.5	949	7,952.5	59.27%
Sheridan	3	45.0	26	103.0	29	148.0	1.10%
Sioux	4	53.0	3	9.0	7	62.0	0.46%
Balance of Nebraska	83	1,328.0	67	651.5	150	1,979.5	14.75%
Out of State	32	616.0	32	16.0	64	632.0	4.71%
International	26	75.0	2	3.0	28	78.0	0.58%
Totals	650	8,519.5	904	4,898.0	1,554	13,417.5	100.0%

WESTERN NEBRASKA COMMUNITY COLLEGE

Spring 2022 - Credit Hour Geographical Distribution



WESTERN NEBRASKA COMMUNITY COLLEGE
Student Analysis by Academic Areas of Emphasis - Spring 2022 (AA and AFA)

Program #	Program Title	Hours	FT Students	PT Students	Total Students	Percentage
AA.1199A	Information Technology	126	6	6	12	3.9%
AA.1199C	Information Tehcnology - Cybersecurity	187	9	4	13	4.2%
AA.1312A	Education (Music)	386	20	9	29	9.4%
AA.1312C	Education Early Childhood	128	6	9	15	4.8%
AA.1312D	Education Secondary (Art)	7	0	1	1	0.3%
AA.1312E	Education Secondary (Biology)	14	1	0	1	0.3%
AA.1312H	Education Secondary (English)	43	3	0	3	1.0%
AA.1312I	Education Secondary (Math)	13	1	0	1	0.3%
AA.1312J	Education Secondary (Socail Science)	39	1	1	2	0.6%
AA.1312K	Education Secondary (Spanish)	9	0	1	1	0.3%
AA.1313A	Music Education	162	9	1	10	3.2%
AA.1609A	Foreign Language	24	2	0	2	0.6%
AA.2301	English	7	0	2	2	0.6%
AA.2401	General Studies (Language and Fine Arts)	383	18	29	47	15.2%
AA.2401A	General Studies (Art)	13	1	0	1	0.3%
AA.2401E	General Studies (English)	9	0	1	1	0.3%
AA.4201	Psychology	301.5	17	9	26	8.4%
AA.4301	Criminal Justice	346	19	9	28	9.0%
AA.4407	Social Work	27	2	0	2	0.6%
AA.4501	General Studies (Social Science)	133	7	5	12	3.9%
AA.5115	Human Services	288	15	5	20	6.5%
AA.A.5202E	Business Administration Accounting	118	6	3	9	2.9%
AA.B.5202E	Business Administration	726	39	10	49	15.8%
AA.C.5202E	Management Information Systems Option	12	1	0	1	0.3%
AFA.1399	Fine Arts (Theatre)	160	8	1	9	2.9%
AFA.2401	Fine Arts (Interdisciplinary)	1	0	1	1	0.3%
AFA.5007	Fine Arts (Visual Arts)	74	4	1	5	1.6%
AFA.5009B	Fine Arts (Music Performance)	100	4	0	4	1.3%
AFA.5009C	Fine Arts (Musical Theatre Performance)	36	2	1	3	1.0%
TOTALS		3872.5	201	109	310	100.0%

WESTERN NEBRASKA COMMUNITY COLLEGE

Student Analysis by Academic Areas of Emphasis - Spring 2022 (AAS, AS, and ADN)

Program #	Program Title	Hours	FT Students	PT Students	Total Students	Percentage
AAS.1312	Education (Early Childhood)	27	0	4	4	0.8%
AAS.4301A	Criminal Justice	26	2	0	2	0.4%
AAS.4603	Power Line Construction & Maintenance	238	11	2	13	2.7%
AAS.4703	Diesel, Truck, and Heavy Equipment Technology	25	2	0	2	0.4%
AAS.4706A	Auto Body Collision Repair	61	3	1	4	0.8%
AAS.4706D	Automotive Technology	132	6	2	8	1.7%
AAS.4805C	Welding Technology	141	5	2	7	1.4%
AAS.4901	Aviation Maintenance	302	15	1	16	3.3%
AAS.5107A	Health Information Technology	218	8	13	21	4.3%
AAS.5109A	Surgical Technology	220	12	5	17	3.5%
AAS.5109B	Emergency Medical Services	107	5	2	7	1.4%
AAS.5110	Medical Lab Technician	43	2	4	6	1.2%
AAS.5115A	Human Services	27	1	2	3	0.6%
AAS.5201	Business Technology	71.5	2	7	9	1.9%
AAS.5201C	Staff Accountant	12	1	0	1	0.2%
ADN.5116	Associate Degree Nursing	876	45	33	78	16.1%
AS.0100	Agriculture Science	6	0	1	1	0.2%
AS.0305	Forestry-Wildlife Management	76	3	1	4	0.8%
AS.1199A	Information Technology	355	17	11	28	5.8%
AS.1313E	Exercise Technology (Physical Education)	224	13	2	15	3.1%
AS.1313F	Exercise Technology (Health and Fitness)	346	18	1	19	3.9%
AS.1401	Engineering (Pre)	249	15	0	15	3.1%
AS.1905	Dietetics	25	1	2	3	0.6%
AS.2401	General Studies	560	29	13	42	8.7%
AS.2601	Biomedical Research (Pre)	32	2	0	2	0.4%
AS.2601A	Biology/Ecology	119	5	3	8	1.7%
AS.2701A	Mathematics	18	1	1	2	0.4%
AS.4005	Chemistry	78	4	0	4	0.8%
AS.5101	Chiropractic Medicine (Pre)	17	1	0	1	0.2%
AS.5106	Dental Hygiene (Pre)	218	10	6	16	3.3%
AS.5108A	Physical Therapy (Pre)	148.5	9	3	12	2.5%
AS.5111	Dentistry (Pre)	69	3	0	3	0.6%
AS.5111A	Medicine (Pre)	141	6	4	10	2.1%
AS.5111B	Pharmacy (Pre)	26	2	0	2	0.4%
AS.5111C	Veterinary Medicine (Pre)	27	1	2	3	0.6%
AS.5116B	Nursing Pre-professional	600	29	12	41	8.5%
AS.5122A	Radiological Technology (Pre)	192	7	15	22	4.6%
AS.5202F	Business Administration (Accounting)	0	0	1	1	0.2%
AS.A.5202F	Business Administration (Accounting)	105	4	6	10	2.1%
AS.B.5202F	Business Administration (General Business)	330	19	2	21	4.3%
TOTALS		6,488.00	319	164	483	100.0%

WESTERN NEBRASKA COMMUNITY COLLEGE

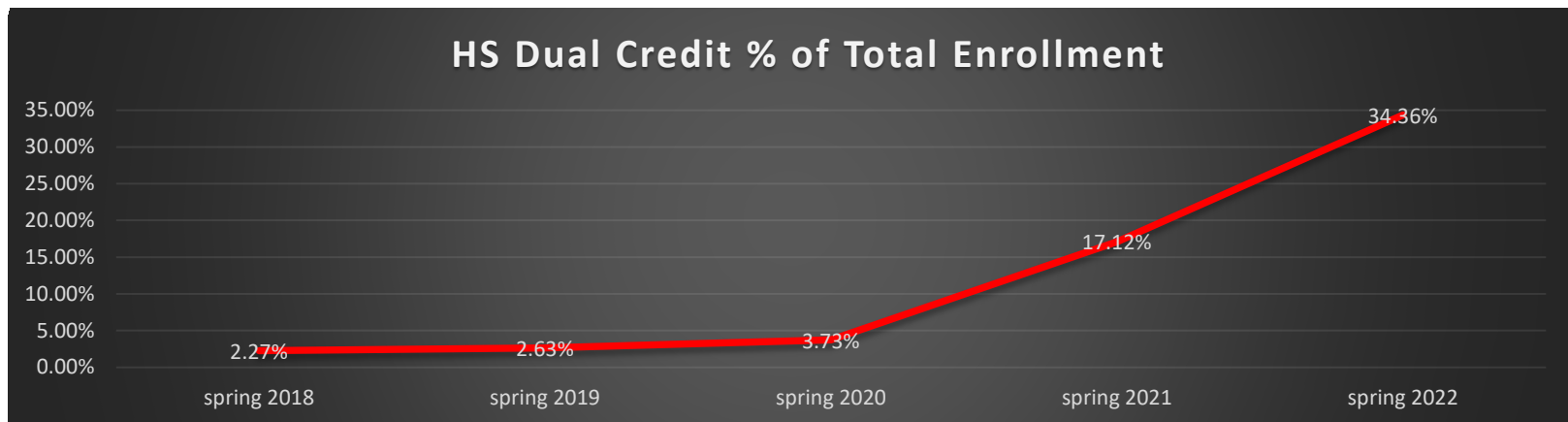
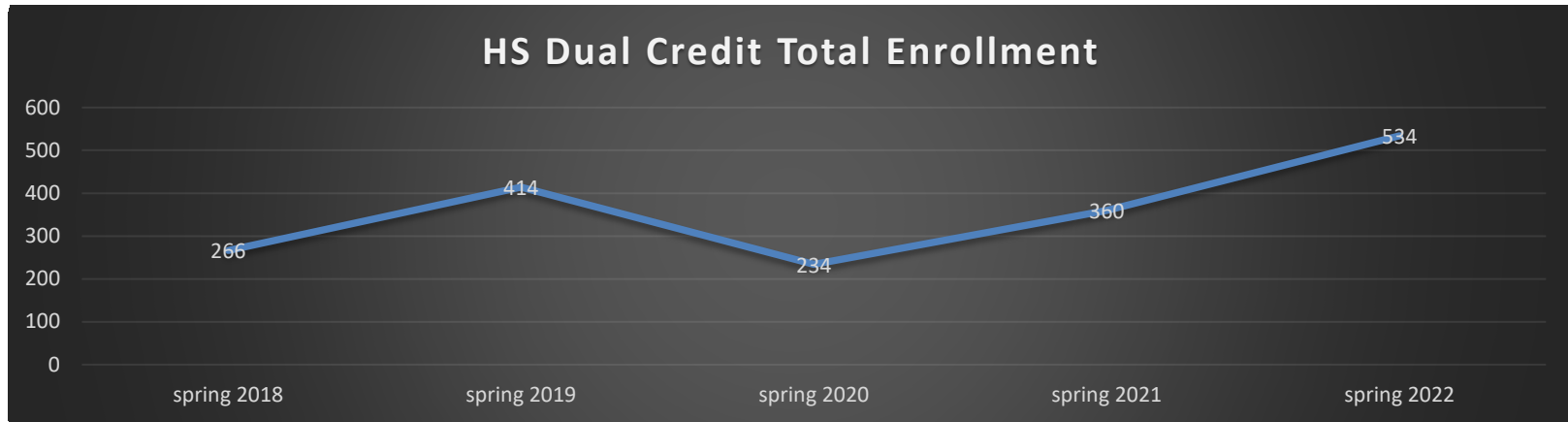
Student Analysis by Academic Areas of Emphasis - Spring 2022 (Certificate and Diploma)

Program #	Program Title	Hours	FT Students	PT Students	Total Students	Percentage
C2.4603	Power Line Construction and Maintenance	189	9	0	9	8.0%
C2.4703A	Engine and Powertrain Certificate	17	1	0	1	0.9%
C2.4706	Non-structural Collision Repair	9	0	1	1	0.9%
C2.4706E	Powertrain and Chassis Repair	68	4	0	4	3.6%
C2.4706F	Automotive Technology	38	2	0	2	1.8%
C2.4805A	Basic Welding Certificate	58	2	4	6	5.4%
C2.4805B	Advanced Welding Certificate	97	4	1	5	4.5%
C2.4901	Aviation Maintenance	148	8	0	8	7.1%
C2.5109B	Emergency Medical Services (Paramed)	59	2	2	4	3.6%
C2.5110	Phlebotomy	15	0	2	2	1.8%
C2.5115A	Human Services Drug and Alcohol Certificate	49	1	6	7	6.3%
C2.5201A	Business Technology	3	1	0	1	0.9%
C2.5201C	Executive Assistant I	12	1	0	1	0.9%
C2.NS.4706A	Non-structural Collision Repair	54	1	0	1	0.9%
D2.4805	Welding Technology	34	1	2	3	2.7%
DI.5107B	Health Information Management Services	30	2	1	3	2.7%
DI.5116A	Nursing (Practical)	631.5	30	23	53	47.3%
PSA.5202A	Business Administration	21	1	0	1	0.9%
TOTALS		1532.5	70	42	112	100.0%

WESTERN NEBRASKA COMMUNITY COLLEGE

Dual Credit Enrollment - 5 Year Comparison - Spring 2022

Dual Credit Enrollment Fall 2017 - 2021					
	spring 2018	spring 2019	spring 2020	spring 2021	spring 2022
HS Dual Credit (raw value)	266	414	234	360	534
% of Enrollment	2.27%	2.63%	3.73%	17.12%	34.36%



*Note, Cabela's HQ restructuring and the COVID-19 pandemic significantly impacted non-credit enrollment.

Non-Discrimination Statement

Western Nebraska Community College does not discriminate on the basis of race, color, religion, national origin, sex or gender, age, disability, marital status, military veteran status, sexual orientation, gender expression/identity, or political affiliation, in its policies, practices, and, activities related to employment, admissions, educational services/programming, student services/activities, or financial aid; as expressly prescribed by institutional policy, state and federal laws, regulations, and executive orders. Inquiries concerning the application of these policies, laws, and/or regulations to the College may be directed to the College's Compliance Officer for the Civil Rights Act(s), Title IX of the Education Amendments of 1972, Americans with Disabilities Act(s), and Section 504 of the Rehabilitation Act of 1973; Ms. Kathy Ault, Human Resources Executive Director, WNCC, 1601 East 27th Street, Scottsbluff, NE, 69361-1815, (308)635-6105, aultk@wncc.edu; or to the Director, Office of Civil Rights, U.S. Department of Education, One Petticoat Lane, 1010 Walnut Street, Suite 320, Kansas City, MO, 64106-2106.

84-1407. Act, how cited.

Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

84-1408. Declaration of intent; meetings open to public.

It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

84-1409. Terms, defined.

For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, and (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Virtual conferencing means conducting or participating in a meeting electronically or telephonically with interaction among the participants subject to subsection (2) of section 84-1412.

84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or

for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

(a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;

(b) Discussion regarding deployment of security personnel or devices;

(c) Investigative proceedings regarding allegations of criminal misconduct;

(d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;

(e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or

(f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury

to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; videoconferencing or telephone conferencing authorized; emergency meeting without notice; appearance before public body.

(1)(a) Each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be published in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's web site.

(ii) In the case of the governing body of a city of the second class or village or such body's advisory committee, such notice shall be published by:

(A) Publication in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's web site; or

(B) Posting written notice in three conspicuous public places in such city or village. Such notice shall be posted in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (1)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(c) In addition to a method of notice required by subdivision (1)(b)(i) or (ii) of this section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee.

(d) Each public body shall record the methods and dates of such notice in its minutes.

(e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or (ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2)(a) The following entities may hold a meeting by means of virtual conferencing if the requirements of subdivision (2)(b) of this section are met:

(i) A state agency, state board, state commission, state council, or state committee, or an advisory committee of any such state entity;

(ii) An organization, including the governing body, created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act;

(iii) The governing body of a public power district having a chartered territory of more than one county in this state;

(iv) The governing body of a public power and irrigation district having a chartered territory of more than one county in this state;

(v) An educational service unit;

(vi) The Educational Service Unit Coordinating Council;

(vii) An organization, including the governing body, of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act;

(viii) A community college board of governors;

(ix) The Nebraska Brand Committee;

(x) A local public health department;

(xi) A metropolitan utilities district;

(xii) A regional metropolitan transit authority;

(xiii) A natural resources district; and

(xiv) The Judicial Resources Commission.

(b) The requirements for holding a meeting by means of virtual conferencing are as follows:

(i) Reasonable advance publicized notice is given as provided in subsection (1) of this section, including providing access to a dial-in number or link to the virtual conference;

(ii) In addition to the public's right to participate by virtual conferencing, reasonable arrangements are made to accommodate the public's right to attend at a physical site and participate as provided in section 84-1412, including reasonable seating, in at least one designated site in a building open to the public and identified in the notice, with: At least one member of the entity holding such meeting, or his or her designee, present at each site; a recording of the hearing by audio or visual recording devices; and a reasonable opportunity for input, such as public comment or questions, is provided to at least the same extent as would be provided if virtual conferencing was not used;

(iii) At least one copy of all documents being considered at the meeting is available at any physical site open to the public where individuals may attend the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act; and

(iv) Except as otherwise provided in this subdivision or subsection (4) of section 79-2204, no more than one-half of the meetings of the state entities, advisory committees, boards, councils, organizations, or governing bodies are held by virtual conferencing in a calendar year. In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, the organization may hold more than one-half of its meetings by virtual conferencing if such organization holds at least one meeting each calendar year that is not by virtual conferencing. The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by virtual conferencing if the governing body's quarterly meetings are not held by virtual conferencing.

(3) Virtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by virtual conferencing. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness to appear before the public body by means of virtual conferencing.

(7)(a) Notwithstanding subsections (2) and (5) of this section, if an emergency is declared by the Governor pursuant to the Emergency Management Act as defined in section 81-829.39, a public body the territorial jurisdiction of which is included in the emergency declaration, in whole or in part, may hold a meeting by virtual conferencing during such emergency if the public body gives reasonable advance publicized notice as described in subsection (1) of this section. The notice shall include information regarding access for the public and news media. In addition to any formal action taken pertaining to the emergency, the public body may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body.

(b) The public body shall provide access by providing a dial-in number or a link to the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at the meeting and record the meeting. Subsection (4) of this section shall be complied with in conducting such meetings.

(c) The nature of the emergency shall be stated in the minutes. Complete minutes of such meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available for inspection as provided in subsections (5) and (6) of section 84-1413.

84-1412. Meetings of public body; rights of public; public body; powers and duties.

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, a camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings, including meetings held by virtual conferencing. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body shall require any member of the public desiring to address the body to identify himself or herself, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making virtual conferencing available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; and

(f) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) Each public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at a meeting.

(8) Public bodies shall make available at the meeting or the in-state location for virtual conferencing as required by subdivision (6)(c) of this section, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting, either in paper or electronic form. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

84-1413. Meetings; minutes; roll call vote; secret ballot; when.

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if

the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written, except as provided in subsection (6) of this section, and available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing the minutes is absent due to a serious illness or emergency.

(6) Minutes of the meetings of the board of a school district or educational service unit may be kept as an electronic record.

(7) Beginning July 31, 2022, the governing body of a natural resources district, the city council of a city of the metropolitan class, the city council of a city of the primary class, the city council of a city of the first class, the county board of a county with a population greater than twenty-five thousand inhabitants, and the school board of a school district shall make available on such entity's public web site the agenda and minutes of any meeting of the governing body. The agenda shall be placed on the web site at least twenty-four hours before the meeting of the governing body. Minutes shall be placed on the web site at such time as the minutes are available for inspection as provided in subsection (5) of this section. This information shall be available on the public web site for at least six months.

84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring

an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

Sec. 15, Legislative Bill 83, One Hundred Seventh Legislature, First Session, 2021. (*The Revisor of Statutes will assign a statute number after the Legislature adjourns sine die.*) No motion, resolution, rule, regulation, ordinance, or formal action made, adopted, passed, or taken at a meeting as defined in section 84-1409 of a public body as defined in such section shall be invalidated because such motion, resolution, rule, regulation, ordinance, or formal action was made, adopted, passed, or taken at a meeting or meetings on or after March 17, 2020, and on or before April 30, 2021, pursuant to a Governor's Executive Order which waived certain requirements of the Open Meetings Act.