

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
INFORMAL MEETING**

AGENDA

**Wednesday, June 19, 2024
10:30 a.m.**

Western Nebraska Community College
Alliance Campus
1750 Sweetwater Avenue
Alliance, NE

Zoom Link: <https://wncc.zoom.us/j/97733412355>

Meeting Information: <http://go.wncc.edu/BoardofGovernors>

MISSION STATEMENT

*“To provide learning opportunities – enriching lives, invigorating communities,
and changing futures”*

Proposed Agenda

A. Call to Order

B. Roll Call

C. Board Chairperson Comments

1. Copy of Nebraska Open Meetings Act Available on the table at the back of the room.
2. The Board reserves the right to enter into closed session if deemed necessary for any item on the agenda per Section 84-1410 of the Nebraska Revised Statutes.

D. Community Comments

E. Nebraska Community College Association (NCCA) Report

1. NCCA Executive Director – Ms. Courtney Wittstruck

F. Discussion of Proposed 2024–2025 WCCA Budgets

1. General Operations Fund – Ms. Koski

G. Board Training Session

1. Understanding Compliance: FERPA, HIPPA, GRAMA, NJCAA - President Dart

H. Board Member Comments

I. Next Regular Meeting: Wednesday, June 19, 2024, 1:00 p.m., Alliance Campus, 1750 Sweetwater Avenue, Alliance, NE

J. Adjournment

**Tour of Alliance Facility
(at the conclusion of the meeting)**

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
REGULAR MEETING**

AGENDA

Wednesday, June 19, 2024

1:00 p.m.

Western Nebraska Community College
Alliance Campus
1750 Sweetwater Avenue
Alliance, NE

Zoom Link: <https://wncc.zoom.us/j/91950048505>

Meeting Information: <http://go.wncc.edu/BoardofGovernors>

MISSION STATEMENT

“To provide learning opportunities – enriching lives, invigorating communities, and changing futures”

PROPOSED AGENDA

A. Call to Order

B. Roll Call

C. Community Comments

D. Board Chairperson Comments

1. Copy of Nebraska Open Meetings Act Available on the table at the back of the room.
2. The Board reserves the right to enter into closed session if deemed necessary for any item on the agenda per Section 84-1410 of the Nebraska Revised Statutes.

E. Consent Calendar

1. Review Contents of Consent Calendar
 - a. Agenda
 - b. Excuse Absent Board Member(s)
 - c. Minutes
 - I. May 15, 2024 Informal Meeting
 - II. May 15, 2024 Regular Meeting
2. **Claims:** May 2024
 - a. WCCA Unrestricted Fund - \$2,641,282.22
 - b. WCCA Restricted Fund - \$15,346.05
 - c. WCCA Federal Fund - \$6,023.01
 - d. WCCA Agency Fund - \$5,599.86
 - e. WCCA Loan Fund - 0 -
 - f. WCCA Plant Fund - \$1,178,897.89
 - g. WCCA Auxiliary Fund - \$166,188.52

3. City Planning Commission Reports
4. **Approval** of Consent Calendar
5. Consideration of Items Extracted from Consent Calendar

F. Board Member Mileage and/or Expense Reimbursement

1. **Approval** of Board Member Mileage and/or Expense Reimbursement
 - a. Ms. Lynne Klemke - \$105.59
Mr. Allan Kreman - \$52.26
 - b. Mr. R. J. Savely - \$120.60
Ms. Marjorie Schmidt - \$171.52

G. President's Personnel Report

1. **Resignation(s)**
 - a. Mr. William Engel, Head Men's Basketball Coach
Effective June 3, 2024
 - b. Ms. Baily Clear, CollegeNOW! Director
Effective June 7, 2024
 - c. Ms. Susan Stephenson, Enrollment Management Executive Director
Effective June 12, 2024
 - d. Mr. David Hessler, Technical Support Specialist
Effective June 14, 2025
 - e. Ms. Allie Tyree, Alliance Campus Director
Effective July 15, 2024
2. **Appointment(s)**
 - a. Ms. Molly Bonuchi, Student Life Director
Effective July 1, 2024
 - b. Ms. Audrey Murphy, Lifelong Learning Manager
Effective July 15, 2024
 - c. Ms. Lisa Blair, Dean of Instruction-Arts, Sciences and Online Education
Effective July 15, 2024
3. **Approval** of President's Personnel Report

H. WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS

1. **Approval** of New Program for Construction Trades AAS Degree
2. **Reports and Recommendations from the Board Finance and Facilities Committee**
Bids/Contracts
 - a. **Approval** of Bid #24-SE-14 Customer Relationship Management (CRM) Solution
 - b. **Approval** of Bid #24-EQ-17 CDL Stationary Simulator
 - c. **Approval** of Harms Health Science Renovation Guaranteed
Maximum Price (GMP)
 - d. **Approval** of Use of Cash on Hand to Continue the Operations of the College
Pending Final Approval of the 2024-2025 Budgets in September 2024

I. INSTITUTIONAL REPORTS

1. Student Report
2. Faculty Report (Howton/King)
3. Nebraska Community College Association (Anderson/Stinner)
4. WNCC Foundation (Reisig)

J. President Comments

K. Board Member Comments

L. Executive Session

1. Personnel Matters - Evaluation of College President

M. Upcoming Meetings and Events

1. NCCA Third Quarter Meeting
August 12, 2024
Lincoln, NE
2. NCCA Fourth Quarter Meeting and Annual Conference
November 3 and 4, 2024
Northeast Community College, Norfolk, NE
3. Theatre West Summer 2024
The Play That Goes Wrong -- June 27 thru July 7
Disney's Hunchback of Notre Dame -- July 18 thru July 26
Disney's 101 Dalmatians Kids! (TOFY) -- July 27 & July 28

N. Next Regular Meeting: Wednesday, July 17, 2024, 1:00 p.m., Scottsbluff Campus, Coral E. Richards Boardroom, 1601 East 27th Street, Scottsbluff, NE.

O. Adjournment

TOUR OF POWERLINE FACILITY

(at the conclusion of the Regular Board meeting)

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS**

**INFORMAL MEETING
MINUTES**

May 15, 2024

The Western Community College Area Board of Governors held an Informal Board meeting at 10:30 a.m. on Wednesday, May 15, 2024 in the Coral E. Richards Boardroom at Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald on Tuesday, May 7, 2024.

A current agenda was available in the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

AREA BOARD

Karen S. Anderson, Chairperson	Present
Misty L. Curtis	Absent
Linda A. Guzman-Gonzales	Present
F. Lynne Klemke	Absent
Allan D. Kreman	Present
William M. Packard	Absent
Coral E. Richards	Present
R. J. Savely, Jr	Absent
Marjorie A. Schmidt	Present
John P. Stinner, Vice Chairperson	Present

Quorum

Chair Anderson declared a quorum was present for the transaction of business.

Board Chairperson Comments

A copy of the Nebraska Open Meetings Act was available on the table at the back of the room.

The Board reserves the right to enter into closed session if deemed necessary for any item on the agenda per Section 84-1410 of the Nebraska Revised Statutes.

Community Comments

Chair Anderson asked for comments from the community. Pursuant to Board Policy BP-106, Chair Anderson reminded community members who wish to make comments will be limited to a five-minute presentation. There were no public comments.

Board Member Onboarding Session

Comprehensive Compensation and Benefits Study

Ms. Kathy Ault, Human Resources Executive Director and Ms. Lisa Gion, Human Resources Assistant Director, joined the meeting to discuss the comprehensive compensation and benefits study conducted by NFP compensation consultants. Ms. Abby Clegg and Ms. Natalie Spatola, with NFP, joined the meeting via Zoom and shared a PowerPoint presentation that addressed the study. Ms. Clegg mentioned a lot of preparatory work was conducted by WNCC Human Resources staff before engaging a study such as this. Ms. Gion and her team reviewed and updated job descriptions as part of the project, eighty-five positions were benchmarked for marketplace comparison. A comprehensive Fair Labor Standards Act (FLSA) audit was also conducted, which included a review against the job duties test the Department of Labor sets out for exempt and non-exempt status.

Ms. Clegg noted three primary sources owned and operated by salary.com were utilized for the study. The NFP team honed in on their colleges and universities module, which has a national perspective and can be narrowed down to state and metro areas as well.

Match Based on Job Duties, Not Title

- Always pull survey data based on actual duties
- Reference the years of experience and/or education needed for the job (if applicable)

Primary Focus

- Key responsibilities and skills
- Experience
- Education, certification, or licensure requirements, if applicable

WNCC Strengths

- Majority of employees fall between the recommended entry rate and midpoint threshold of the new structures.
- All jobs at WNCC now have market pay range recommendations to help ensure external competitiveness, giving WNCC the ability to retain and attract top talent going forward.
- Overall evaluation of other aspects of the total rewards package at WNCC, outside of compensation, were at or above market benchmarks.
- WNCC is set up for success when it comes to the FLSA analysis and classification considering the majority of the reviewed roles.

WNCC Opportunities

- Potential to capitalize on a richer approach to base compensation for employees by evaluating the perceived worth and anticipated organizational cost of other aspects of the total rewards program.
- WNCC could benefit from a more standardized approach when it comes to internal job architecture and job leveling, including the creation of a job title rubric and job family framework.
- Local, State, and Federal legislation continues to push the narrative of needing to update minimum wage standards to be more representative of living wage expectations. WNCC should ensure compliance with these expectations and look to review living wage assessments regularly and adjust accordingly.

President's Evaluation Timeline

Chair Anderson reminded Board members that the President's Performance Evaluation should be completed and submitted by May 30. The Human Resources Department will compile the results, which will be discussed in an executive session at the June Regular Board meeting.

Shared Governance

President Dart explained that shared governance refers to the joint responsibility of faculty, administration, and governing boards to govern colleges and universities. Differences in the weight of each group's voice on a particular issue should be determined by the extent of its responsibility for and expertise on that issue.

The governance structure at WNCC consists of the Board of Governors, the President, the Executive Planning Team, and councils, committees, teams, task forces in which the business of the College is conducted in which faculty, staff, and students serve.

Shared governance recognizes that decision making for the College ultimately rests with the Board of Governors. All policy decisions are made by the Board with input from administrators and stakeholders impacted by the outcomes. The Board entrusts day-to-day and operational decisions of the College to the President, who in turn, delegates authority to the individuals and select campus groups that possess the expertise necessary to make topic-specific decisions at the institution.

Board member Comments

Ms. Anderson thanked President Dart for his transparency when sharing information with Board members, which assists with their learning curve.

Next Regular Meeting: Wednesday, May 15, 2024, 1:00 p.m., Coral E. Richards Boardroom, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, NE.

Adjournment

The meeting was adjourned by unanimous consent at 12:05 p.m.

Karen S. Anderson, Chairperson

Susan L. Verbeck, Secretary

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS**

**REGULAR MEETING
MINUTES**

May 15, 2024

The Western Community College Area Board of Governors held a Regular Board meeting at 1:00 p.m. on Wednesday, May 15, 2024 in the Coral E. Richards Boardroom at Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald on Tuesday, May 7, 2024.

A current agenda was available in the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

AREA BOARD

Karen S. Anderson, Chairperson	Present
Misty L. Curtis.....	Present
Linda A. Guzman-Gonzales.....	Absent
F. Lynne Klemke	Present
Allan D. Kreman.....	Present
William M. Packard.....	Absent
Coral E. Richards	Present
R. J. Savely, Jr.....	Absent
Marjorie A. Schmidt	Present
John P. Stinner, Vice Chairperson	Present

ABSENT BOARD MEMBERS

Ms. Guzman-Gonzales, Dr. Packard, and Mr. Savely informed the Board secretary they were unable to attend the meeting due to personal business commitments.

QUORUM

Chair Anderson declared a quorum was present for the transaction of business.

COMMUNITY COMMENTS

Chair Anderson asked for comments from the community. Pursuant to Board Policy BP-106, Chair Anderson reminded community members who wish to make comments will be limited to a five-minute presentation. There were no public comments.

BOARD CHAIRPERSON COMMENTS

Chair Anderson announced for public information there was a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Chair Anderson announced the Board reserves the right to enter into closed session if deemed necessary for any item on the agenda per Section 84-1410 of the Nebraska Revised Statutes.

REPORT FROM BOARD VACANCY AD HOC COMMITTEE

Mr. Stinner, chair of the Board vacancy ad hoc committee, reported that he, Ms. Anderson, Ms. Curtis, and Ms. Schmidt, met in April to conduct an interview for the District One Board vacancy. The applicant had an impressive resume with past experience in education and continued advocacy of education made this individual an excellent candidate. The committee was grateful for the applicant's interest in serving on the Board of Governors.

Mr. Stinner MOVED for approval of the appointment of Ms. Lori Liggett as the District One representative on the WCCA Board of Governors. SECONDED by Ms. Klemke. The vote was, Yes: Curtis, Klemke, Kreman, Richards, Schmidt, Stinner, Anderson. No: None. Abstain: None. Absent: Guzman-Gonzales, Packard, Savely. Motion carried.

OATH OF OFFICE

Mr. Phil Kelly, College attorney, administered the Oath of Office to Ms. Lori Liggett, newly appointed Board member representing District One.

CONSENT CALENDAR

1. Review Contents of Consent Calendar
 - a. Agenda
 - b. Excuse Absent Board Member(s) (Guzman-Gonzales, Packard, Savely)
 - c. Minutes
 - i. April 17, 2024 Informal Meeting
 - ii. April 17, 2024 Regular Meeting
2. **Claims:** April 2024
 - a. WCCA Unrestricted Fund - \$2,469,927.19
 - b. WCCA Restricted Fund - \$3,429.50
 - c. WCCA Federal Fund - \$6,070.46
 - d. WCCA Agency Fund - \$4,931.31
 - e. WCCA Loan Fund - 0 -
 - f. WCCA Plant Fund - \$130,993.25
 - g. WCCA Auxiliary Fund - \$102,277.47
3. City Planning Commission Reports
 - a. City of Alliance
 - i. Tax Increment Financing Redevelopment Project Progress Report
 - b. City of Gering
 - i. Tax Increment Financing Redevelopment Project Progress Report
 - c. Village of Hemingford
 - i. Tax Increment Financing Redevelopment Project Progress Report
 - d. City of Scottsbluff
 - i. Tax Increment Financing Redevelopment Project Progress Report
 - ii. Notice of Public Hearing (3)
4. Approval of Consent Calendar
5. Consideration of Items Extracted from Consent Calendar

Chair Anderson inquired if there were any items on the Consent Calendar to be extracted for separate consideration. There were no items extracted from the Consent Calendar.

CONSENT CALENDAR (cont.)

Ms. Klemke MOVED to approve the Consent Calendar. SECONDED by Ms. Schmidt. The vote was, Yes: Klemke, Kreman, Liggett, Richards, Schmidt, Stinner, Curtis, Anderson. No: None. Abstain: None. Absent: Guzman-Gonzales, Packard, Savely. Motion carried.

BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT

Ms. Klemke MOVED to approve the following travel expenses: Ms. Misty Curtis for \$93.40 and Mr. Allan Kreman for \$26.13. SECONDED by Mr. Stinner. The vote was, Yes: Liggett, Richards, Schmidt, Stinner, Klemke, Anderson. No: None. Abstain: Curtis, Kreman. Absent: Guzman-Gonzales, Packard, Savely. Motion carried.

BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT

Ms. Richards MOVED to approve the following travel expenses: Mr. R. J. Savely for \$120.60 and Ms. Marjorie Schmidt for \$453.11. SECONDED by Ms. Klemke. The vote was, Yes: Richards, Stinner, Curtis, Klemke, Kreman, Liggett, Anderson. No: None. Abstain: Schmidt. Absent: Guzman-Gonzales, Packard, Savely. Motion carried.

PRESIDENT'S PERSONNEL REPORT

Resignation(s)

There were no resignations.

Appointment(s)

Chair Anderson entertained a motion for approval of the President's Personnel Report.

Ms. Schmidt MOVED to approve the President's Personnel Report as presented. SECONDED by Ms. Klemke. The vote was, Yes: Schmidt, Stinner, Curtis, Klemke, Kreman, Liggett, Richards, Anderson. No: None. Abstain: None. Absent: Guzman-Gonzales, Packard, Savely. Motion carried.

WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS

Reports and Recommendations from the Board Policy Committee

Second and Final Read: BP-430 Reduction-in-Force

This policy defines the purpose for employee reduction-in-force and charges the College President with establishing a reduction-in-force procedure in compliance with federal and state laws. The policy applies to all full-time employees of Western Nebraska Community College.

Ms. Klemke MOVED to approve the Second and Final Read of BP-430, Reduction in Force Board policy as presented. SECONDED by Ms. Liggett. The vote was, Yes: Stinner, Curtis, Klemke, Kreman, Liggett, Richards, Schmidt, Anderson. No: None. Abstain: None. Absent: Guzman-Gonzales, Packard, Savely. Motion carried.

Second and Final Read: BP-431 Involuntary Separation of Employees

This policy establishes the authority of the College to terminate the employment of employees. This policy applies to all employees of Western Nebraska Community College, except for the President, where the process for termination is established in Board Policy 845.0200.01 (Annual Review of the College President's Performance).

Reports and Recommendations from the Board Policy Committee (cont.)

Second and Final Read: BP-431 Involuntary Separation of Employees

Ms. Klemke MOVED to approve the Second and Final Read of BP-431 Involuntary Separation of Employees Board Policy as presented. SECONDED by Ms. Schmidt. The vote was, Yes: Schmidt, Stinner, Curtis, Klemke, Kreman, Liggett, Richards, Anderson. No: None. Abstain: None. Absent: Guzman-Gonzales, Packard, Savely. Motion carried.

Info Only: AP-331.01 Construction Management-at Risk

Nebraska Statutes §§ 13-2901 through 13-2914 were amended by the Nebraska Legislature on July 18, 2008, to allow community colleges to plan, design, and build capital improvements using the Construction Management-at-Risk (CMR) methodology. The Statute is entitled "Political Subdivision Construction Alternatives Act."

Nebraska Statute, § 13-2905 requires WNCC to adopt a procedure for entering into CMR contracts and sets forth basic requirements for the contents of the policies to be used by the Board of Governors in implementing a CMR construction project.

The purpose of this procedure is to effectively increase collaboration between the parties involved in the construction process, shorten project schedules, control construction costs, and avoid or reduce costly claims and delays on construction projects the Board of Governors deems suitable for use of the CMR construction methodology. No action was required.

Single Read: Format Update, BP-331 Construction Management-at-Risk

The only change to this policy was a format update.

Ms. Klemke MOVED to approve the format update to BP-331 Construction Management-at Risk. SECONDED by Ms. Liggett. The vote was, Yes: Klemke, Kreman, Liggett, Richards, Schmidt, Stinner, Curtis, Anderson. No: None. Abstain: None. Absent: Guzman-Gonzales, Packard, Savely. Motion carried.

Reports and Recommendations from the Board Finance and Facilities Committee

Bids/Contracts

Settlement Agreement - WNCC and Nebraska Community College Insurance Trust (NCCIT)

Ms. Koski, Vice President of Administrative Services explained this is a settlement agreement with the Nebraska Community College Insurance Trust. According to statute, settlement agreements that exceed 1% of the College's budget or \$50,000, whichever is less, require Board approval, which means this claim has been closed out and there will be no further action. In response to an inquiry, Ms. Koski confirmed this claim was related to the 2019 hailstorm and the settlement has been received.

Mr. Stinner MOVED to approve the settlement agreement with the Nebraska Community College Insurance Trust. SECONDED by Ms. Schmidt. The vote was, Yes: Kreman, Liggett, Richards, Schmidt, Stinner, Curtis, Klemke, Anderson. No: None. Abstain: None. Absent: Guzman-Gonzales, Packard, Savely. Motion carried.

Reports and Recommendations from the Board Finance and Facilities Committee (cont.) Bids/Contracts

Plans for Pioneer Hall Modification Project

Ms. Koski reminded Board members of the previously approved abatement of Pioneer Hall. The plan presented today is the second piece of the project. Once the abatement is completed, the walls will be repaired along with cosmetic updates such as new carpeting, paint and furniture. There will be no change in the floor plan, but due to the anticipated cost, Board approval is required so bidding for the second part of the project can move forward. In response to an inquiry, Ms. Koski confirmed that Pioneer Hall will be offline for approximately a year with an expected project completion date of fall 2025.

Ms. Schmidt MOVED to approve the plans for the second piece of the Pioneer Hall modification project. SECONDED by Mr. Stinner. The vote was, Yes: Liggett, Richards, Schmidt, Stinner, Curtis, Klemke, Kreman, Anderson. No: None. Abstain: None. Absent: Guzman-Gonzales, Packard, Savely. Motion carried.

INSTITUTIONAL REPORTS

Student Report

There was no student report.

Chair Anderson mentioned the Board has been inviting students to join them for lunch and to join the meeting. Ms. Howton introduced Ms. Reagan True, a recent graduate of WNCC who earned an AA in Psychology.

Ms. True shared she was a non-traditional student and sincerely appreciated the support she received during her time at WNCC. Thanks to many people at the College, she earned a degree, which is something she believed she could not accomplish. Attending WNCC has been a wonderful experience.

Faculty Report

Ms. Howton reported instructor Frank Riley shared the Auto Tech Program started using an entry level testing called Auto Service Excellence (ASE), which is a series of eight tests. They recently had their first student, Rand Golden, pass all eight tests. Passing this testing was a great accomplishment and looks good on a resume and can open doors for employment.

Instructor Russell Pontarolo reported 100% of the full-time students in the Welding Technology program are employed as welders, with most hired prior to graduation. Many are employed in Scottsbluff and Gering with a couple in Morrill and one in Alliance, which means most are staying local. Three of the welding program graduates are female. This summer, through the Workforce Development Office, they will be providing training and testing for Prime Metals of Gering. Last summer training was provided for Western Sugar Coop and Scotts Bluff County Road and Bridge.

Instructor Patsy Yeager shared the spring 2024 Children's Literature books are on display in the College library. The students put a lot of time into their book projects and the end products were very well done.

Faculty Report (cont.)

While on Sabbatical Leave, instructor Jacklyn Cawiezel finished her internship with Scottsbluff Public Schools and earned a Master's degree in Clinical Mental Health Counseling from Chadron State College. Ms. Cawiezel will return to WNCC in the fall to teach Psychology classes.

Math instructor, Nancy Resseguie reported the AMATYC Student Math League of two-year colleges hosted their competition this past fall and spring. The WNCC team had the five highest scores on the test; ranked third last fall; fourth this spring and third overall for 2023-2024 in our ten-state region. Winners for the AMATYC spring competition were: first place, Gurnoor Hayer, (\$300 scholarship), second place, Kaleb Borges (\$200 scholarship), and third place, Jaimason Kulovany (\$100 scholarship).

Math Instructor, Erandi Gunapala reported six of the twelve STEM Connect scholarship students graduated this spring and all six are transferring onto four-year institutions. Josiah Andrews who has been a part of the STEM Connect Scholarship Program will continue with the scholarship as he attends UNL. He was also selected to participate in the summer Research Experience for Undergraduates Program. For this ten-week experience, Josiah received a \$10,000 scholarship and a stipend of \$6,000 with travel expenses and room and board included. Maya Wilson, a graduate from last spring will also be participating in the Research Experience for Undergraduates Program through the STEM Connect Scholarship Program.

Nebraska Community College Association

Mr. Stinner reported he attended the NCCA quarterly meeting in person and Ms. Anderson and President Dart joined via Zoom.

Mr. Stinner reported there was discussion regarding the Governor's office plan to call for a special session. A few legislators will not be available, so there would not be a hundred percent participation, but there is a procedure at the front end of the session that allows the vote to be pulled from thirty-three down to thirty. Discussion would be regarding moving taxes to the sales tax side for property relief. Some legislators have commented they will not be in favor of that proposal.

Discussion also included the anticipated eight million dollars of State funding. If the State cannot fund the eight million, and the College does not receive the three percent (based on enrollment), the alternative will be to go to the taxpayer for that funding. This funding plus many other factors will need to be considered when putting together a budget.

Western Nebraska Community College Foundation

Ms. Reisig stated she would like to share additional information about an alumna that Ms. Haun and Ms. Sheffield shared information about during the last meeting. Joann was in the class of 1972 which was at that time, Nebraska Western College. She was raised in Nashville and flunked out of her first semester at a four-year school. Her parents had moved to Scottsbluff and told her they would continue to support her if she attended WNCC, so she reluctantly decided to attend the community college. Shy and introverted, she found instructors and an environment that helped her become involved and begin to believe in herself. After a stint in journalism, she graduated from medical school in 1985. She finished her career as a chief medical officer at a major hospital in the Pacific Northwest, focusing on palliative and hospice care. Recently diagnosed with terminal cancer, she concentrates on the quote, "living well,

Western Nebraska Community College Foundation (cont.)

rather than living long." Ms. Reisig shared that recently, she had the opportunity to meet Joanne who is leaving a large unrestricted gift to the Foundation. This story, fifty-two years later, shows that WNCC is still having an impact on people.

Currently, \$97,050 has been committed to the Monument Marathon in sponsorships with one hundred-twenty runners registered. Both of these items are trending above what is typical for these numbers. On Monday, May 20, the 2024 Monument Marathon kick off press conference is scheduled at 2:00 p.m. at Platte Valley Companies. It is an opportunity to thank PVC for their title sponsorship for the thirteenth year in a row. Panelists will be students who have benefited from funds raised through this event.

The WNCC Foundation Visionary Donor reception is scheduled June 11, 6:00 – 7:30 p.m. Visionary Donors are those who have given \$25,000 or more to the WNCC Foundation in their lifetime.

President Comments

President Dart shared the graduation ceremony was very nice. It was a great day with two hundred twenty-eight graduates, which was up from last year. The Nurse's pinning ceremony was also nice. A good number of nurses will soon enter the healthcare field. The day ended with the GED graduation, which was an emotionally touching ceremony. It was a great day and a culmination of all that has happened this past year.

This past Tuesday, faculty and staff from all three campuses gathered for an appreciation lunch and to recognize the excellence of our faculty and staff. A forty-year award was received by Frank Alfaro, thirty-year award was received by Cathy Bornschlegl, twenty-year award was received by Amy Winters, and ten-year awards were received by Allison Reisig, Dave Nelson, and Mike Mitchell. Faculty employee of the year was awarded to Patsy Yeager, Professional Employee of the year was awarded to Mark Rein, and Support Staff of the year was awarded to Micah Findley and Sue Gompert. Cougar Strides Wellness Team conducted drawings throughout the lunch and gave away several health-related items. As always, the food was excellent.

Preparation for another academic year includes enrollment for the upcoming semester. Many who attended the last semester have registered and high school students and incoming students have started registering. Dual Enrollment and changes in test score requirements for some courses will allow additional students to register.

Discussion has begun regarding Career and Technical Education programs and the number of spots that can be opened for dual enrollment students. It is a delicate balance when ensuring there are enough spots for traditional and non-traditional college students.

President Dart reported throughout the summer, construction is scheduled on all three campuses. Pioneer Hall refresh and Harms Center project, on the Scottsbluff campus, Powerline program room addition in Alliance, and Aviation program engine start room addition in Sidney.

Board Member Comments

In response to an inquiry regarding the residence hall laundry issue shared at the last meeting, Ms. Koski stated the matter has been discussed and over the summer will be reviewed to see what can be done.

Chair Anderson welcomed Ms. Liggett to the Board of Governors and thanked her for having interest to serve on the Board.

Chair Anderson reported it was great to see over two hundred people graduate from WNCC. The enthusiasm and pride displayed by friends, family, faculty and staff was touching.

Chair Anderson thanked President Dart, Dr. Wilson and all faculty and staff involved in the planning and preparation for the event. It was a wonderful ceremony as was the Nurses' pinning. WNCC makes a difference, and now, over two hundred people are ready to enter the workforce or transfer onto other institutions.

Ms. Richards shared she and Mr. Kreman presented the Board of Governors' award at the student awards ceremony. It was an honor to recognize such an impressive group of students.

Chair Anderson reminded Board members the June Board meeting will be located at the Alliance Campus. A tour of the Alliance campus and the Powerline facility will be scheduled.

Upcoming Meetings and Events

1. NCCA Third Quarter Meeting
August 12, 2024
Lincoln, NE
2. NCCA Fourth Quarter Meeting and Annual Conference
November 3 and 4, 2024
Northeast Community College, Norfolk, NE

Next Regular Meeting: Wednesday, June 19, 2024, 1:00 p.m., Western Nebraska Community College Alliance Campus, 1750 Sweetwater Avenue, Alliance, NE.

Adjournment

The meeting was adjourned by unanimous consent at 1:50 p.m.

Karen S. Anderson, Chairperson

Susan L. Verbeck, Secretary

**WESTERN NEBRASKA COMMUNITY COLLEGE
MONTHLY DOCKET
May 2024**

Cost Center Description	Vendor	Amount	Description
Institutional Expense	CASH-PLATTE VALLEY BANK	1,000.00	May 14th ms payroll
Institutional Expense	CASH-PLATTE VALLEY BANK	203,330.03	May 15th sm/hr payrolls
Institutional Expense	CASH-PLATTE VALLEY BANK	701,807.49	May 21st mo payroll
Institutional Expense	CASH-PLATTE VALLEY BANK	170,736.16	May 30th sm/hr payrolls
Net Payroll Total		1,076,873.68	
Institutional Expense	FICA/FEDERAL TAX PAYABLE	165.68	May 14th ms payroll
Institutional Expense	FICA/FEDERAL TAX PAYABLE	55,991.65	May 15th sm/hr payrolls
Institutional Expense	FICA/FEDERAL TAX PAYABLE	281,899.93	May 21st mo payroll
Institutional Expense	FICA/FEDERAL TAX PAYABLE	45,991.77	May 30th sm/hr payrolls
FICA/Federal Tax Payable Total		384,049.03	
Institutional Expense	TIAA/CREF SRA & 457B	21,957.12	May 15th sm/hr payrolls
Institutional Expense	TIAA/CREF SRA & 457B	201,150.07	May 21st mo payroll
Institutional Expense	TIAA/CREF SRA & 457B	22,203.70	May 30th sm/hr payrolls
TIAA/CREF SRA & 457B Total		245,310.89	
Institutional Liability	NE DEPT OF REVENUE	47,611.91	State withholding payment
Institutional Liability	NM DEPT OF REVENUE	253.53	State withholding payment
State Withholding Payable Total		47,865.44	
Institutional Expense	PLATTE VALLEY BANK	54,187.68	College VISA cards
Institutional Expense	BANK OF MONTREAL	1,180.57	Purchase cards
Institutional Expense	CAPITAL ONE/WALMART	5,449.08	Supplies
Clearing - CC/P-Card Total		60,817.33	
Institutional Liability	LIFE SECURE	573.59	Monthly premiums
Institutional Liability	LIFE SECURE	573.59	Monthly premiums
Long Term Care Insurance Payable Total		1,147.18	
Institutional Liability	AMERICAN FAMILY LIFE ASSURANCE	5,242.30	Monthly premiums
Institutional Liability	AMERICAN FAMILY LIFE ASSURANCE	5,242.30	Monthly premiums
Supplemental Health Payable Total		10,484.60	
Institutional Liability	VISION SERVICE PLAN	3,138.48	Monthly premiums
Institutional Liability	VISION SERVICE PLAN	3,125.31	Monthly premiums
Vision Care Payable Total		6,263.79	
Institutional Liability	EQUITABLE LIFE INSURANCE AMERICA	4,774.05	Monthly premiums
Institutional Liability	EQUITABLE LIFE INSURANCE AMERICA	4,713.23	Monthly premiums
Long Term Disability Payable Total		9,487.28	
Institutional Liability	REGIONAL CARE/BANCORP	10,881.96	FSA claims
Regional Care Payable Total		10,881.96	
Family Support Payable Total		1,817.00	
Student Refunds Total		14,968.57	
Institutional Expense	BLUE CROSS BLUE SHIELD NEBRASKA	201,467.85	Grp 100727 May '24 Prem
Health Insurance Payable Total		201,467.85	
Institutional Expense	DEARBORN NATIONAL LIFE INSURANCE	5,807.67	Grp M000900014 Apr Prm
Institutional Expense	DEARBORN NATIONAL LIFE INSURANCE	5,842.04	Grp M000900014 Prm-May
Life Insurance Payable Total		11,649.71	
Institutional Liability	WNCC - FOUNDATION	1,398.50	April 2024 Withholdings
Institutional Liability	WNCC - FOUNDATION	1,373.50	May 2024 Withholdings
Foundation / Endowment Payable Total		2,772.00	
Institutional Liability	UNITED WAY SCOTTSBUFF GERING	341.50	April 2024 Withholdings
Institutional Liability	UNITED WAY SCOTTSBUFF GERING	341.50	May 2024 Withholdings
United Way Deductions Total		683.00	

Cost Center Description	Vendor	Amount	Description
Institutional Liability	YMCA SCOTTSBLUFF, NE	572.00	April 2024 Withholdings
Institutional Liability	YMCA SCOTTSBLUFF, NE	572.00	May 2024 Withholdings
	YMCA Deductions Total	1,144.00	
	Payroll Deductions Total	443.11	
Accounting Services	ACI PAYMENTS	2,142.27	Client Absorbed-CC Pmts
Accounting Services	NELNET	1,168.13	Nelnet fees
Accounting Services	NM UI	50.00	UI Filing Fee
	Administrative Costs Total	3,360.40	
Institutional Expense	FEDERAL EXPRESS	40.44	#6200-9241-0/Postage
Institutional Expense	QUADIENT FINANCE USA, NEOFUNDS, TOTALFUNDS	1,950.00	#00843491/Meter Lease
Institutional Expense	FEDERAL EXPRESS	26.12	#6200-9241-0/Postage
Institutional Expense	FEDERAL EXPRESS	50.72	#6200-9241-0/Postage
Institutional Expense	QUADIENT FINANCE USA, NEOFUNDS, TOTALFUNDS	1,000.00	#7900044080259322
	Postage Total	3,067.28	
College President	PRINT BROKER	714.27	Stress Relievers
Marketing & Public Relations	O'BANNON JANEVA G	400.00	Reimb/Miss Neb Program
Marketing & Public Relations	CHARTER COMMUNICATIONS HOLDINGS LLC	3,075.00	#40036859/Applied Tech Ad
Marketing & Public Relations	CHARTER COMMUNICATIONS HOLDINGS LLC	250.00	#40036859/Applied Tech Ad
Marketing & Public Relations	CHARTER COMMUNICATIONS HOLDINGS LLC	40.00	#40036859/Applied Tech Ad
Marketing & Public Relations	ADVERTAINMENT PRODUCTIONS LLC	912.00	Digital Theatre Ads
Marketing & Public Relations	WYOMING NEWSPAPERS, BUSINESS FARMER	1,699.00	Enrollment Advertising
Marketing & Public Relations	RURAL RADIO	1,500.00	Athletics Contract Ads
Marketing & Public Relations	NSPIRE TODAY	250.00	Registration Days Ads
Marketing & Public Relations	NSPIRE TODAY	350.00	Registration Days Ads
Marketing & Public Relations	NSPIRE TODAY	250.00	Registration Days Ads
Marketing & Public Relations	25TH HOUR COMMUNICATIONS	14,500.00	Media Buying Services
Alliance Campus	ALLIANCE HIGH SCHOOL	75.00	Activities Calendar Ad
Institutional Expense	COLUMN SOFTWARE PBC	110.80	Health Sciences Bids
Institutional Expense	LEE ENTERPRISES, WESTERN NEBR PAPERS	150.33	#1014897/Bids-Admin
	Advertising & Promotion Total	24,276.40	
VP of Human Resources	GOVERNMENTJOBS. COM	2,101.00	Subscrip Fee 5/24 to 5/25
Marketing & Public Relations	CLARK PRINTING LLC	886.80	Blank Paper Stock
Marketing & Public Relations	CLARK PRINTING LLC	59.12	Blank Paper Stock
Institutional Expense	CAPITAL BUSINESS SYSTEMS, INC.	4,501.40	#019-1812043-001/Copiers
Institutional Expense	PAPER, PAPER 101	6,864.00	Bulk Paper Stock
Area	COLUMN SOFTWARE PBC	28.97	Board Secretary Ads
Area	COLUMN SOFTWARE PBC	27.71	Board Secretary Ads
Area	LEE ENTERPRISES, WESTERN NEBR PAPERS	700.00	#60092849/Board Vacancy
Area	SCHERER PUBLISHING, SHERIDAN COUNTY JOURNAL STAR	56.00	Board Vacancy Ads
	Publishing & Printing Total	15,225.00	
VP of Educational Services	VERIZON WIRELESS	80.02	#483208547-00001
Computer Services	ALLO COMMUNICATIONS LLC	1,129.78	#12376/Phone Services
Computer Services	CENTURYLINK	372.23	#313451899
Computer Services	CENTURYLINK	75.38	#313682185
Computer Services	CENTURYLINK	36.23	#314222875
Admissions	VERIZON WIRELESS	130.17	#483208547-00001
Women's Softball	VERIZON WIRELESS	80.02	#483208547-00001
Institutional Expense	CENTURYLINK	254.03	#334097757
Institutional Expense	CENTURYLINK	141.81	#333679031
Institutional Expense	CENTURYLINK	60.38	#333929812
Institutional Expense	VERIZON WIRELESS	659.19	#483208547-00001
	Telephone Total	3,019.24	
Computer Services	NEBRASKALINK HOLDINGS LLC, OPTK NETWORKS	514.72	#C-000461/Ethernet EVPL
Computer Services	DAS STATE ACCOUNTING - CENTRAL FINANCE	548.93	#5882832/Apr Internet
Institutional Expense	CENTURYLINK	800.00	#334032666
Institutional Expense	CHARTER COMMUNICATIONS HOLDINGS LLC	129.99	#176247601
Institutional Expense	CHARTER COMMUNICATIONS HOLDINGS LLC	142.43	#176247701
	Data Connectivity T1 Total	2,136.07	
Area	DOUGLAS KELLY OSTDIEK A PROFESSIONAL	925.00	#20240099-001M/Legal Fees
	Conference Registrations Total	925.00	
Area	STUART R. TRITT	300.50	Employee Awards
Area	STUART R. TRITT	41.50	Employee Service Plaque
	Gifts & Awards Total	342.00	

Cost Center Description	Vendor	Amount	Description
Automotive Technology	APH STORES, STURDEVANTS	55.00	Auto Body Subscription
Automotive Technology	APH STORES, STURDEVANTS	5.15	Finance Charges
Surgical Technology	SIMBIONIX USA, SURGICALSCIENCE	7,000.00	LapSim Simulator Service
Library Learning Commons	ITHAKA HARBORS, JSTOR, PORTICO, ARTSTOR, REVEAL DIGITAL	875.00	#B000104214/Lib Sub 24-25
Student Life & Engagement	BOARD REGENTS UNIVERSITY NEBRASKA	364.00	Web Maintenance Fee 24-25
Institutional Research	AMERICAN ASSOCIATION COMMUNITY COLLEGES, AACC	2,000.00	VFA Dues-Justin Kumbal
Memberships, Dues & Subs Total		10,299.15	
Nursing	THOMAS TERESA M	2,433.75	Reimb/Class Tuition
Nursing	WALKER NATHAN A	1,940.00	Reimb/Grad Class Tuition
Nursing	DILLON MICHELLE L	3,070.00	Reimb/Tuition-Walden Univ
Medical Lab Tech / Phlebotomy	MILLS JENNIFER	3,660.00	Reimb/Tuition-Bellevue
Tuition Total		11,103.75	
VP of Human Resources	AARON DAVIS PRESENTATIONS	4,000.00	Speaking Engagement 10/15
Faculty / Staff Development Total		4,000.00	
Library Learning Commons	AMAZON CAPITAL SERVICES	330.41	Library -Student Coffee
Military & Vet Affairs-NonTrio	AMAZON CAPITAL SERVICES	61.02	Veteran's Pantry Snacks
Sidney Campus	ALEX YVONNE SCHMUNK	736.11	Student Awards Luncheon
Alliance Campus	BEVERLY ACKERMAN, ACKERMAN CATERING	900.00	Student Recognition Lunch
Food Expense Total		2,027.54	
Construction Trades	LOGHRY DOUGLAS E	794.93	Const Trades-Utilities
Scottsbluff Building & Grounds	BLACK HILLS GAS HOLDINGS LLC, BLACK HILLS ENERGY	1,877.84	#6865022221
Scottsbluff Building & Grounds	BLACK HILLS GAS HOLDINGS LLC, BLACK HILLS ENERGY	7,330.02	#6878 4234 53
Scottsbluff Building & Grounds	BLACK HILLS GAS HOLDINGS LLC, BLACK HILLS ENERGY	883.03	#9472 4449 14
Scottsbluff Building & Grounds	BLACK HILLS GAS HOLDINGS LLC, BLACK HILLS ENERGY	1,089.23	#9166 8549 42
Scottsbluff Building & Grounds	BLACK HILLS GAS HOLDINGS LLC, BLACK HILLS ENERGY	950.32	#7476 8827 34
Scottsbluff Building & Grounds	BLACK HILLS GAS HOLDINGS LLC, BLACK HILLS ENERGY	1,255.10	#9995945095
Scottsbluff Building & Grounds	BLACK HILLS GAS HOLDINGS LLC, BLACK HILLS ENERGY	900.10	#6865022221
Scottsbluff Building & Grounds	BLACK HILLS GAS HOLDINGS LLC, BLACK HILLS ENERGY	2,981.95	#6878423453
Scottsbluff Building & Grounds	BLACK HILLS GAS HOLDINGS LLC, BLACK HILLS ENERGY	362.52	#9472444914
Scottsbluff Building & Grounds	BLACK HILLS GAS HOLDINGS LLC, BLACK HILLS ENERGY	546.24	#9166854942
Scottsbluff Building & Grounds	BLACK HILLS GAS HOLDINGS LLC, BLACK HILLS ENERGY	439.76	#7476882734
Scottsbluff Building & Grounds	BLACK HILLS GAS HOLDINGS LLC, BLACK HILLS ENERGY	561.89	#9995945095
Sidney Building & Grounds	BLACK HILLS GAS HOLDINGS LLC, BLACK HILLS ENERGY	434.26	#5697650202
Sidney Building & Grounds	BLACK HILLS GAS HOLDINGS LLC, BLACK HILLS ENERGY	882.87	#8832512625
Alliance Building & Grounds	BLACK HILLS GAS HOLDINGS LLC, BLACK HILLS ENERGY	238.85	#7118708844
Natural Gas Total		21,528.91	
Construction Trades	LOGHRY DOUGLAS E	384.12	Const Trades-Utilities
Scottsbluff Building & Grounds	NEBRASKA PUBLIC POWER DISTRICT	23,009.60	#311010016502
Scottsbluff Building & Grounds	NEBRASKA PUBLIC POWER DISTRICT	7,623.36	#211010059113
Sidney Building & Grounds	WHEAT BELT PUBLIC POWER DISTRICT	803.70	#9652/April Electric
Sidney Building & Grounds	SIDNEY, CITY	200.15	#39009001
Sidney Building & Grounds	SIDNEY, CITY	216.71	#39010001
Sidney Building & Grounds	SIDNEY, CITY	1,958.10	#38220001
Alliance Building & Grounds	ALLIANCE, CITY	180.93	#3204025101
Alliance Building & Grounds	ALLIANCE, CITY	171.34	#3204025200
Electricity Total		34,548.01	
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	1,489.30	#070-0403-01
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	2,326.79	#070-0417-01
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	854.05	#070-0418-01
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	394.83	#070-0419-01
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	491.65	#070-0420-01
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	416.02	#070-3788-01
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	344.51	#070-4594-01
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	664.09	#070-6274-01
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	167.22	#070-6789-01
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	245.51	#070-6832-01
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	108.51	#025-6962-01
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	395.80	#070-7194-00
Scottsbluff Building & Grounds	B H INVESTMENTS,	1,120.50	#130815/Wtr Coolers/Salt
Sidney Building & Grounds	SIDNEY, CITY	214.70	#39009001
Sidney Building & Grounds	SIDNEY, CITY	206.72	#39010001
Sidney Building & Grounds	SIDNEY, CITY	89.30	#39011001
Sidney Building & Grounds	SIDNEY, CITY	1,474.60	#38220001
Sidney Building & Grounds	SIDNEY, CITY	540.75	#36402001
Sidney Building & Grounds	SIDNEY SOFT WATER, CULLIGAN	209.35	#1008411/Cooler Rentals
Sidney Building & Grounds	SIDNEY SOFT WATER, CULLIGAN	29.95	#1034251/Cooler Rental
Sidney Building & Grounds	SIDNEY SOFT WATER, CULLIGAN	245.40	#1035631/Softner-Salt
Alliance Building & Grounds	PLOOSTER WATER, CULLIGAN WATER CONDITIONING	9.50	#961587/Water Delivery
Alliance Building & Grounds	ALLIANCE, CITY	142.05	#3204025101

Cost Center Description	Vendor	Amount	Description
Alliance Building & Grounds	ALLIANCE, CITY	17.30	#3204025200
	Water & Sewer Total	12,198.40	
Outreach Coordinator Sidney Campus	OUR LADY GUADALUPE CATHOLIC CHURCH CLAUSEN BROTHERS DEVELOPMENT, FORT SIDNEY STORAGE	2,200.00 70.00	May 2024 Rent Storage Rent-Unit #42
	Rent - Buildings Total	2,270.00	
CDL	STEVES TRUCK EQUIPMENT	4,000.00	March, April Truck Lease
	Rent/Lease - Other Property Total	4,000.00	
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	376.37	Bulbs
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	1,964.94	Bulbs/Lighting Assemblies
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	378.19	Electrical Wire
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	160.00	Wall Mount OCC Sensor
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	109.57	Locking Receptacles
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	1,003.80	Light Fixtures x12
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	194.40	Electrical Wire
Scottsbluff Building & Grounds	AMAZON CAPITAL SERVICES	9.99	9W Replacement Bulbs
Scottsbluff Building & Grounds	BORDER STATES INDUSTRIES	537.12	Light Fixtures x6
Alliance Building & Grounds	BERNIE'S ACE HARDWARE	59.96	LED Lights
Alliance Building & Grounds	GNL, INC. , CARTER'S HOME HARDWARE	71.93	Fluorscent Bulbs
	Bldg Maintenance - Electrical Total	4,866.27	
Scottsbluff Building & Grounds	AC ELECTRIC MOTOR SERVICE, LLC	200.37	Variable Pitch Pullies
Scottsbluff Building & Grounds	JOHNSON CONTROLS	740.40	Replacement Valves-HVAC
Scottsbluff Building & Grounds	JOHNSON CONTROLS	747.17	Bosch Heat Pump-HVAC
Scottsbluff Building & Grounds	JOHNSON CONTROLS	1,387.60	HVAC Repairs
Scottsbluff Building & Grounds	JOHNSON CONTROLS	1,533.97	Annual Maintenance Kits
Scottsbluff Building & Grounds	AC ELECTRIC MOTOR SERVICE, LLC	929.97	New Motor Install-HVAC
Sidney Building & Grounds	WYOMING MECHANICAL MAINTENANCE LLC	1,720.00	RTU #4 Repairs - HVAC
	Bldg Maintenance - HVAC Total	7,259.48	
Scottsbluff Building & Grounds	SCOTTSBLUFF WINNELSON	46.70	Copper Tube
Scottsbluff Building & Grounds	HONEYWAGON EXPRESS LLC	90.00	Grease Trap Services
Scottsbluff Building & Grounds	SNELL SERVICES	1,403.20	Plumbing Repairs
Scottsbluff Building & Grounds	NORTHWEST PIPE FITTINGS	70.83	Copper Plumbing Parts
Scottsbluff Building & Grounds	SCOTTSBLUFF WINNELSON	190.17	Drain Cleaner
Scottsbluff Building & Grounds	SCOTTSBLUFF WINNELSON	268.72	Gooseneck Faucet
Scottsbluff Building & Grounds	SCOTTSBLUFF WINNELSON	129.83	Vacuum Breaker
	Bldg Maintenance - Plumbing Total	2,199.45	
Scottsbluff Building & Grounds	MENARD'S	12.87	Spray Paint, Supplies
Scottsbluff Building & Grounds	MENARD'S	71.54	Trim Brush,Flashing,Paint
Scottsbluff Building & Grounds	MENARD'S	153.91	Pails,Sprayer,Mixer
Scottsbluff Building & Grounds	MENARD'S	99.99	Shop Vac
Scottsbluff Building & Grounds	SEIFERT LANE	2,155.00	1/2 Payment-Mini Blinds
Scottsbluff Building & Grounds	SEIFERT LANE	1,590.00	1/2 Payment-Mini Blinds
Scottsbluff Building & Grounds	BUGGY PULL ENTERPRISES LLC, PRECISION AIR	284.70	Service Call-Ice Machine
Scottsbluff Building & Grounds	SEIFERT LANE	285.00	1/2 Payment-Mini Blinds
Scottsbluff Building & Grounds	TK ELEVATOR	1,076.00	#8003842/Elevator Service
Scottsbluff Building & Grounds	TWIN CITY ROOFING SHEET METAL	3,964.00	Roof Repair-Wind Damage
Scottsbluff Building & Grounds	PRAISE WINDOWS	1,060.00	Window Cleaning Services
Scottsbluff Building & Grounds	MENARD'S	33.49	Tape,Cabinet Pulls,Screws
Scottsbluff Building & Grounds	MENARD'S	26.15	Drop Cloths,Gauge,Pail
Scottsbluff Building & Grounds	MENARD'S	14.05	Wood Screws, Hex Bolts
Scottsbluff Building & Grounds	AMAZON CAPITAL SERVICES	11.96	QWORK Battery Pliers
Scottsbluff Building & Grounds	SHERWIN WILLIAMS	63.19	Paint Supplies
Scottsbluff Building & Grounds	WASTE CONNECTIONS	44.45	Municipal Waste
Scottsbluff Building & Grounds	MENARD'S	8.98	Bungee Cord Set
Scottsbluff Building & Grounds	MENARD'S	53.86	Tape Measures, Tape
Scottsbluff Building & Grounds	MENARD'S	29.74	Gloves,Scoop,Stain,Pail
Scottsbluff Building & Grounds	MENARD'S	15.99	Impact Gloves
Scottsbluff Building & Grounds	MENARD'S	24.50	Switch/Outlet Spacers
Scottsbluff Building & Grounds	MENARD'S	26.36	Trim Spool
Scottsbluff Building & Grounds	MENARD'S	54.78	Water,Gatorade,Snacks
Scottsbluff Building & Grounds	BENZEL'S PEST CONTROL	121.00	Pest Control
Scottsbluff Building & Grounds	AMAZON CAPITAL SERVICES	73.62	Advion Ant Gel Bait
Scottsbluff Building & Grounds	AMAZON CAPITAL SERVICES	179.08	Gloves,AC Charger,Hats
Scottsbluff Building & Grounds	SHERWIN WILLIAMS	257.28	Paint Supplies
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	299.00	Self-Leveling Laser Level
Scottsbluff Building & Grounds	BENZEL'S PEST CONTROL	105.00	Pest Control
Scottsbluff Building & Grounds	MENARD'S	19.99	Leather Work Gloves
Scottsbluff Building & Grounds	MENARD'S	34.70	Stain,Sealant,Valves,Tape
Scottsbluff Building & Grounds	MENARD'S	3.69	4 Toggle Switch Plate
Scottsbluff Building & Grounds	MENARD'S	121.94	Tile Cutters, 4' Scaffold
Scottsbluff Building & Grounds	MENARD'S	35.92	27 Gallon Totes

Cost Center Description	Vendor	Amount	Description
Scottsbluff Building & Grounds	AMAZON CAPITAL SERVICES	710.71	Pole Saws x3, Pruner Kit
Scottsbluff Building & Grounds	AMAZON CAPITAL SERVICES	89.99	Curved Hand Saw
Scottsbluff Building & Grounds	AMAZON CAPITAL SERVICES	7.99	1/8" Hex Key Wrench Set
Scottsbluff Building & Grounds	AMAZON CAPITAL SERVICES	19.04	Spark Plug Tester
Scottsbluff Building & Grounds	SEIFERT LANE	285.00	D Pod Mini Blinds
Scottsbluff Building & Grounds	MENARD'S	120.20	Hooks, Trash Cans, Weeder
Scottsbluff Building & Grounds	MENARD'S	203.90	Facilities Supplies
Scottsbluff Building & Grounds	MENARD'S	89.80	Liquid Nails
Scottsbluff Building & Grounds	PROTEX CENTRAL	175.00	Fire Alarm Inspection
Scottsbluff Building & Grounds	SEIFERT LANE	2,155.00	Mini Blinds
Scottsbluff Building & Grounds	SEIFERT LANE	1,590.00	Weight Room Mini Blinds
Scottsbluff Building & Grounds	SEIFERT LANE	285.00	D Pod Mini Blinds
Scottsbluff Building & Grounds	SHERWIN WILLIAMS	137.70	Paint Supplies
Sidney Building & Grounds	BOMGAARS SUPPLY	6.58	#0530122/Supplies
Sidney Building & Grounds	SIDNEY, CITY	10.00	Construction Debris
Sidney Building & Grounds	FINNEYS	6.37	Couplings
Sidney Building & Grounds	TRIPLE O'S BUILDING SUPPLY	12.99	Groove Joint Pliers
Sidney Building & Grounds	BOMGAARS SUPPLY	21.96	#053-012-2
Alliance Building & Grounds	BENZEL'S PEST CONTROL	104.50	Pest Control
Bldg Maintenance - General Total		18,443.46	
Scottsbluff Building & Grounds	MASEK DISTRIBUTION	350.00	Seasonal Rental-April
Scottsbluff Building & Grounds	MASEK DISTRIBUTION	700.00	Seasonal Rental-May
Scottsbluff Building & Grounds	MENARD'S	4.63	PVC Parts
Scottsbluff Building & Grounds	MIDWEST FARM SERVICE	1,264.19	Hustler Mower Parts
Scottsbluff Building & Grounds	SCOTTSBLUFF WINNELSON	1,463.78	Sprinkler Heads/Parts
Scottsbluff Building & Grounds	AMAZON CAPITAL SERVICES	170.66	Grounds Tools/Supplies
Scottsbluff Building & Grounds	MENARD'S	50.56	Pails, Sharpies, Weeder
Scottsbluff Building & Grounds	AMAZON CAPITAL SERVICES	139.44	Carlisle Smooth Bias Tire
Scottsbluff Building & Grounds	BOMGAARS SUPPLY	164.99	#053-012-2
Scottsbluff Building & Grounds	PAUL REED CONSTRUCTION SUPPLY	5,940.00	Redwood Mulch
Sidney Building & Grounds	BOMGAARS SUPPLY	130.86	#0530122/Supplies
Sidney Building & Grounds	FINNEYS	43.95	Sprinkler Parts
Sidney Building & Grounds	BOMGAARS SUPPLY	72.96	#053-012-2
Sidney Building & Grounds	FINNEYS	102.41	Sprinkler Parts
Sidney Building & Grounds	TRIPLE O'S BUILDING SUPPLY	1.78	Sprinkler Parts
Sidney Building & Grounds	TRIPLE O'S BUILDING SUPPLY	28.07	Sprinkler Parts
Sidney Building & Grounds	TRIPLE O'S BUILDING SUPPLY	13.99	Sprinkler Head
Land Maintenance Total		10,642.27	
Computer Services	SCOTTSBLUFF, CITY	20.00	Electronics Disposal
Computer Services	SCOTTSBLUFF, CITY	425.00	Electronics Disposal
Computer Services	MENARD'S	5.09	Round Machine Screws
Computer Services	PROVANTAGE LLC	2,520.00	Seagate EXOS Hard Drives
Computer Services	INA ALERT	2,209.47	Access Control-IDF Door
Computer Services	AMAZON CAPITAL SERVICES	64.30	Power Extension Cords
R & M - Office Equipment Total		5,243.86	
Powerline	PLATTE RIVER GLASS LLC	269.00	Molding-GMC Digger Truck
Powerline	NMC EXCHANGE, LLC	1,583.91	New Starter
Powerline	NMC EXCHANGE, LLC	4,198.72	Transmission Repairs
Powerline	ALTEC INDUSTRIES, ALTEC NUECO	392.71	Throttle Repairs
Powerline	ALTEC INDUSTRIES, ALTEC NUECO	829.32	Upper Boom Leak Repair
CDL	INLAND TRUCK PARTS SERVICE	110.43	AC/Heater Parts-CDL
CDL	KNOW HOW LLC	48.56	LED Marker Lamps
CDL	KNOW HOW LLC	26.58	Deep Creep Lubricant
CDL	FLOYDS TRUCK CENTER	8.60	Cab Bulbs-CDL
CDL	KNOW HOW LLC	17.06	Brake Parts
CDL	INLAND TRUCK PARTS SERVICE	526.00	Brake Repair-CDL Truck
School Transportation	ESSENTIAL FUEL LLC	12.00	#4175/Bus Wash
School Transportation	FLOYDS TRUCK CENTER	1,476.88	Bus Repairs
School Transportation	INLAND TRUCK PARTS SERVICE	2,235.01	Bus Repairs
School Transportation	NEMNICH AUTOMOTIVE LLC	263.11	Dodge Caravan Repairs
School Transportation	NEBRASKALAND TIRE, NKC TIRE	80.78	Service
School Transportation	TREVTANN LLC	93.31	Fleet Wash-April
School Transportation	POMPS TIRE SERVICE	1,272.92	New Tires
School Transportation	NEBRASKALAND TIRE, NKC TIRE	76.76	Service/Tire Rotation
School Transportation	FLOYDS TRUCK CENTER	416.25	Bus Repairs
R & M - Vehicles Total		13,937.91	
Welding	BUETTNER MEMORIALS, LLC	44.20	Bellows - Welding Tables
R & M - Other Total		44.20	
Institutional Expense	HARTFORD	397.00	Workers Comp Policies
Insurance Total		397.00	

Cost Center Description	Vendor	Amount	Description
Nursing	HAMPTON INN	963.00	Accreditation Team
Paramedic Training	COAEMSP	1,700.00	Accreditation Fee 24-25
Paramedic Training	COMMISSION ON ACCREDITATION ALLIED HEALTH EDUCATION PROGRAMS	500.00	Accredited Program Fees
Surgical Technology	COMMISSION ON ACCREDITATION ALLIED HEALTH EDUCATION PROGRAMS	500.00	Accredited Program Fees
Accreditation Total		3,663.00	
Library Learning Commons	AMAZON CAPITAL SERVICES	50.63	Pens,Easel,Wireless Clckr
Career Pathways and Advising	AMAZON CAPITAL SERVICES	128.52	Storage Cabinet
Admissions	AMAZON CAPITAL SERVICES	19.99	Logitech Headset for PC
College President	AMAZON CAPITAL SERVICES	30.23	Rollerball Pens, Mints
VP of Human Resources	STUART R. TRITT	38.80	Name Badges/Plates
VP of Human Resources	AMAZON CAPITAL SERVICES	9.99	Spiral Steno Pads
VP of Human Resources	AMAZON CAPITAL SERVICES	27.99	Name Badge Holders
Sidney Campus	AMAZON CAPITAL SERVICES	7.99	Balloon Stand Kit
Alliance Campus	EAKES	14.99	Manila File Folders
Institutional Expense	DOCU-SHRED LLC	180.00	Shredding Services
Office Materials Total		509.13	
VP of Human Resources	PRINT BROKER	729.08	Sunscreen Lotion-HR
VP of Human Resources	MENARD'S	31.99	Moss Hanging Basket
VP of Human Resources	ALLEN TERESA L	35.88	Reimb/Wellness Team Spply
Wellness Materials Total		796.95	
Automotive Technology	KNOW HOW LLC	63.89	Oil Pressure Switch
Automotive Technology	KNOW HOW LLC	32.45	Motor Oil
Automotive Technology	KNOW HOW LLC	10.99	Liquid Tape
Automotive Technology	KNOW HOW LLC	6.82	Fuel Line Clips
Automotive Technology	KNOW HOW LLC	73.98	Wire Test Leads
Automotive Technology	KNOW HOW LLC	17.49	Spark Plug Gauge
Automotive Technology	KNOW HOW LLC	8.44	Engine Fuses
Automotive Technology	KNOW HOW LLC	42.40	5 Gal Gas Can/Spout
Automotive Technology	KNOW HOW LLC	9.99	Heat Shrink Tubing
Automotive Technology	KNOW HOW LLC	88.99	A/C Filter
Automotive Technology	KNOW HOW LLC	31.95	300PC E-Clip Kit
Automotive Technology	KNOW HOW LLC	25.98	Wiper Blades
Automotive Technology	KNOW HOW LLC	30.56	Mist-N-Shine Wipe
Automotive Technology	THORN ENTERPRISES LLC	58.00	Table-Top Power Supplies
Automotive Technology	THORN ENTERPRISES LLC	66.00	Carburetor Kit
Automotive Technology	KNOW HOW LLC	10.98	Silicone Spray
Autobody Technology	THORN ENTERPRISES LLC	107.00	Activator
Autobody Technology	THORN ENTERPRISES LLC	260.00	Soft Touch Preval Kit
Autobody Technology	WHOLESALE MOTIVE SERVICE	16.15	Vapor Cartridges
Autobody Technology	WHOLESALE MOTIVE SERVICE	25.72	Filters
Autobody Technology	WHOLESALE MOTIVE SERVICE	163.94	Auto Body Supplies
Autobody Technology	KNOW HOW LLC	9.20	Tape
Autobody Technology	THORN ENTERPRISES LLC	70.00	Auto Body Paint
Autobody Technology	THORN ENTERPRISES LLC	90.00	Auto Body Paint
Autobody Technology	APH STORES, STURDEVANTS	62.38	Prep Kleen Wax
Autobody Technology	WHOLESALE MOTIVE SERVICE	242.64	Auto Body Paint
Autobody Technology	THORN ENTERPRISES LLC	26.80	Auto Body Supplies
Autobody Technology	APH STORES, STURDEVANTS	1,057.65	Paint Stock-Auto Body
Autobody Technology	APH STORES, STURDEVANTS	1,289.55	Auto Body Paint Stock
Autobody Technology	SNAP ON INDUSTRIAL	1,130.00	1/4" Drive Socket Sets x2
Autobody Technology	THORN ENTERPRISES LLC	322.00	Aluminum Hood Art Panels
Autobody Technology	THORN ENTERPRISES LLC	48.00	LED Lights w/Visor
Autobody Technology	THORN ENTERPRISES LLC	258.00	Speed Shape Mini Hoods
Diesel Technology	FLOYDS TRUCK CENTER	99.33	Parts-Diesel Tech
Diesel Technology	FLOYDS TRUCK CENTER	217.02	Parts-Diesel Tech
Diesel Technology	KNOW HOW LLC	26.97	Engine Lubricant
Diesel Technology	KNOW HOW LLC	29.98	Disposable Gloves
Diesel Technology	KNOW HOW LLC	26.98	Concrete Cleaner
Diesel Technology	KNOW HOW LLC	5.38	Fittings
Welding	MATHESON TRI-GAS	466.38	#A6116/Welding Materials
Welding	QUALITY WHOLESALE BUILDING PRODUCTS, VALLEY STEEL	591.20	Welding Materials
Welding	B C STEEL	1,537.24	Welding Materials
Welding	B C STEEL	183.96	Welding Materials
Welding	B C STEEL	203.45	Welding Materials
Welding	KNOW HOW LLC	59.54	Auto Acrylic Tape
Welding	MATHESON TRI-GAS	590.90	#A6116/Welding Materials
Welding	MATHESON TRI-GAS	223.29	#A6116/Welding Materials
Welding	MATHESON TRI-GAS	309.55	#A6116/Welding Materials
Welding	MATHESON TRI-GAS	146.17	#A6116/Welding Materials
Welding	QUALITY WHOLESALE BUILDING PRODUCTS, VALLEY STEEL	912.39	Welding Materials
Welding	B C STEEL	601.60	Welding Materials
Welding	MATHESON TRI-GAS	1,545.57	#A6116/Welding Materials
Welding	AMAZON CAPITAL SERVICES	559.96	Drafting Lab Stools x4
Welding	AMAZON CAPITAL SERVICES	1,494.80	Welding Materials
Welding	AMAZON CAPITAL SERVICES	1,652.48	Welding Materials
Aviation	MATHESON TRI-GAS	42.66	#A6118/Aviation Materials

Cost Center Description	Vendor	Amount	Description
Aviation	IRWIN INTERNATIONAL, AERO PERFORMANCE	2,441.18	Aviation Aluminum Sheets
Aviation	NEBRASKALAND TIRE, NKC TIRE	64.45	Tire Rep-Aviation Trailer
Powerline	BOMGAARS SUPPLY	54.77	#0530122/Supplies
Information Tech Instruction	AMAZON CAPITAL SERVICES	48.75	Business Text Books
Paramedic Training	LIFE FIRST LEARNING LLC	1,925.00	Prehospital Life Support
Surgical Technology	MEDLINE INDUSTRIES,	845.78	#1554672/Nursing Supplies
Surgical Technology	AMAZON CAPITAL SERVICES	394.85	Office Supplies-Nursing
Surgical Technology	MCKESSON MEDICAL-SURGICAL	34.12	#61714963/Nursing Supply
Speech/Theatre	MENARD'S	74.18	Theater Set Materials
Speech/Theatre	MENARD'S	12.46	Theater Set Materials
Speech/Theatre	MENARD'S	23.65	Theater Set Materials
Speech/Theatre	BRIGGS VIOLETTE	12.50	Reimb/Class Props
Speech/Theatre	HOBBY LOBBY STORES	103.72	#9309997/Supplies
Speech/Theatre	AMAZON CAPITAL SERVICES	83.32	Video Camera Ultra 8K
Speech/Theatre	CONCORD THEATRICALS	206.25	Be More Chill-Royalties
Speech/Theatre	CONCORD THEATRICALS	1,657.04	Be More Chill Royalties
Speech/Theatre	AMAZON CAPITAL SERVICES	9.99	Costume Tights-Theater
Speech/Theatre	CROSSROADS MUSIC LLC	68.90	Audio Equipment Parts
Vocal Music	HOBBY LOBBY STORES	81.85	#9309997/Supplies
Vocal Music	AMAZON CAPITAL SERVICES	83.33	Video Camera Ultra 8K
Instrumental Music	JW PEPPER SON, INC.	7.50	Sheet Music
Instrumental Music	AMAZON CAPITAL SERVICES	83.32	Video Camera Ultra 8K
Instrumental Music	JOHNSON NATHANIEL F	184.79	Reimb/Subscriptions
Instrumental Music	CROSSROADS MUSIC LLC	249.32	Mic Cables, Parts
Instrumental Music	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	184.82	#1009440
Art	HOBBY LOBBY STORES	85.38	#9309997/Supplies
Construction Trades	NATIONAL CENTER CONSTRUCTION EDUCATION RESEARCH, NCCER	126.00	Electrical Tests
Construction Trades	CARR TRUMBULL LUMBER	28.18	Shop Angles
Construction Trades	DENNIS SUPPLY	251.34	Construction Supplies
Construction Trades	MENARD'S	18.30	Braces,Screws,Drill Bit
Construction Trades	MENARD'S	23.68	Mag Drivers, Gas Supply
Construction Trades	MENARD'S	24.90	Construction Supplies
Construction Trades	MENARD'S	16.13	Straps,Valve Tool,Bungees
Construction Trades	MENARD'S	4.99	Gas Leak Detectors
Construction Trades	DENNIS SUPPLY	507.79	Electrical Class Supplies
Construction Trades	DENNIS SUPPLY	211.45	Ritchie Hose Set
Construction Trades	BORDER STATES INDUSTRIES	50.40	Construction Supplies
Construction Trades	BORDER STATES INDUSTRIES	12.94	Construction Supplies
Construction Trades	CRESCENT ELECTRIC SUPPLY	91.21	Electrical Class Supplies
Construction Trades	AMAZON CAPITAL SERVICES	7.99	10A AMP Plug Fuse
CDL	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	768.00	Trucker Hats-CDL
CDL	KNOW HOW LLC	64.35	Motor Oil,Gaskets,Paint
Medical Lab Tech / Phlebotomy	AMAZON CAPITAL SERVICES	80.87	Nursing Supplies
Medical Lab Tech / Phlebotomy	MCKESSON MEDICAL-SURGICAL	53.56	#61714963/Medical Supply
Medical Lab Tech / Phlebotomy	MCKESSON MEDICAL-SURGICAL	5.99	#61714963/Medical Supply
Medical Lab Tech / Phlebotomy	MCKESSON MEDICAL-SURGICAL	136.00	#61714963/Medical Supply
Medical Lab Tech / Phlebotomy	MCKESSON MEDICAL-SURGICAL	219.82	#61714963/Medical Supply
Medical Lab Tech / Phlebotomy	MCKESSON MEDICAL-SURGICAL	53.83	#61714963/Medical Supply
Medical Lab Tech / Phlebotomy	MCKESSON MEDICAL-SURGICAL	345.36	#61714963/Nursing Supply
Medical Lab Tech / Phlebotomy	MCKESSON MEDICAL-SURGICAL	297.11	#61714963/Nursing Supply
Medical Lab Tech / Phlebotomy	MEDIALAB PARENT LLC, MEDIALAB SOLUTIONS	99.00	Exam Simulator Subscrip
Workforce Development - NC	ASCEND LEARNING, ATI, ASSESSMENT TECH, JONES, FISDAP, NHA	747.00	Med Aide Study Guides
Workforce Development - NC	CLEMENS SHEILA	3.00	CPR Cards-Adult, Infant
Library Learning Commons	AMAZON CAPITAL SERVICES	54.98	Fidget Toys, Squishy Toys
Sidney Campus	EAKES	29.53	Lamin Pouches,Clips Disprn
ESports	AMAZON CAPITAL SERVICES	257.90	Game Controllers,USB Cabl
ESports	AMAZON CAPITAL SERVICES	69.99	PlayStation Contoller
ESports	AMAZON CAPITAL SERVICES	219.98	Ergonomic Desk Chair
Educational Materials Total		31,187.53	
Student Services Administraton	CLARK PRINTING LLC	240.95	Graduation Napkins
Registrar	CALDERON CELESTE	600.00	Balloon Arches-Graduation
Registrar	SIGNATURE STYLE JEWELRY INC.	7,552.40	Graduation Caps/Gowns
Graduation Materials Total		8,393.35	
Library Learning Commons	AMAZON CAPITAL SERVICES	32.01	Library DVDs
Library Learning Commons	AMAZON CAPITAL SERVICES	89.72	Library DVDs
Library Learning Commons	AMAZON CAPITAL SERVICES	21.99	Library DVD
Library Learning Commons	AMAZON CAPITAL SERVICES	46.93	Library DVDs
Library Learning Commons	AMAZON CAPITAL SERVICES	19.99	Library DVD
Library Learning Commons	AMAZON CAPITAL SERVICES	(6.49)	Crdit Inv #1HL9-FYRM-7P94
Library Learning Commons	AMAZON CAPITAL SERVICES	116.35	Library DVDs
Library Learning Commons	AMAZON CAPITAL SERVICES	33.96	Library DVDs
Audio Visual Materials Total		354.46	
Library Learning Commons	AMAZON CAPITAL SERVICES	102.11	Library Books
Library Learning Commons	YBP LIBRARY SERVICES	88.31	#11184-10/Books Online
Library Learning Commons	YBP LIBRARY SERVICES	26.80	#11184-10/Books Online
Library Learning Commons	YBP LIBRARY SERVICES	83.91	#11184-10/Books Online

Cost Center Description	Vendor	Amount	Description
Library Learning Commons	YBP LIBRARY SERVICES	57.40	#11184-10/Books Online
Library Learning Commons	AMAZON CAPITAL SERVICES	15.99	Library Book
Library Learning Commons	AMAZON CAPITAL SERVICES	72.87	Library DVDs
Library Learning Commons	AMAZON CAPITAL SERVICES	85.15	Library Books
Books Total		532.54	
Men's Baseball	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	1,776.00	Men's Baseball Jackets
Uniforms & Apparel Total		1,776.00	
Computer Services	AMAZON CAPITAL SERVICES	28.99	Fujitsu Scanner x1
Computer Services	AMAZON CAPITAL SERVICES	158.99	Video Borescope, Webcam
Computer Services	AMAZON CAPITAL SERVICES	145.32	Computer Privacy Screens
Computer Services	AMAZON CAPITAL SERVICES	12.99	Whiteboard Cleaning Cloth
Computer Supplies Total		346.29	
Computer Services	INSIGHT PUBLIC SECTOR	1,410.00	Commvault Software
Computer Services	PRISMRBS LLC	13,162.72	WebPrism Maint Fee 24-25
Computer Services	PRISMRBS LLC	(543.85)	Tax Exempt - Credit
Computer Services	SCHOLARBUYS	8,100.00	Azure Directory Prm 24-25
Colleague	COLLEGENET	5,201.99	Service Fee: 25Live
Software Total		27,330.86	
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	632.27	Paper Towels,Trash Bags
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	28.85	#269951
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	2,888.55	Custodial Supplies
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	63.03	#325484
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	37.85	#325484
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	28.85	#269951
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	63.03	#325484
Custodial Supplies Total		3,742.43	
Athletic Director	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	37.66	#695930
Laundry Supplies Total		37.66	
Safety Director	AMAZON CAPITAL SERVICES	16.20	Lockout Tagout Elec Plug
Safety Supplies Total		16.20	
Diesel Technology	WEX BANK, WRIGHT EXPRESS	38.73	#0464-00-753323-5/Fuel
Welding	WEX BANK, WRIGHT EXPRESS	89.23	#0464-00-753323-5/Fuel
Aviation	L L AVIATION LLC	149.75	Aircraft Fuel
Aviation	L L AVIATION LLC	149.70	Aircraft Fuel
CDL	WEX BANK, WRIGHT EXPRESS	178.00	#0464-00-753323-5/Fuel
School Transportation	LEGACY COOPERATIVE	473.96	#83256/Fuel, Food
School Transportation	WESTERN COOPERATIVE	648.76	#3884005/Fuel
School Transportation	WEX BANK, WRIGHT EXPRESS	7,364.34	#0464-00-753323-5/Fuel
Vehicle Fuel Total		9,092.47	
Registrar	EXAMITY	325.00	Apr Proctoring Accuplacer
International Student Expenses Total		325.00	
SPiN-Single Parent In Network	BIG BATS LLC	2,500.00	250 Gas Cards
Other Expense Total		2,500.00	
Area	BROWN IMMIGRATION LAW PC, LLO	184.12	International Courier Fee
Area	DOUGLAS KELLY OSTDIEK A PROFESSIONAL	3,633.50	#20240099-001M/Legal Fees
Legal Total		3,817.62	
Athletic Director	BOX BUTTE GENERAL HOSPITAL, GNMSS	40.88	Student Medical
Athletic Director	ELITE PHYSICAL THERAPY WELLNESS LLC	105.00	Student Medical
Athletic Director	ELITE PHYSICAL THERAPY WELLNESS LLC	75.00	Student Medical
Athletic Director	ORTHOPAEDIC SPINE CENTER ROCKIES, PC	825.00	Student Medical
Athletic Director	ADVANTAGE CHIROPRACTIC ACUPUNCTURE LLC	70.00	Student Medical
Athletic Director	ADVANTAGE CHIROPRACTIC ACUPUNCTURE LLC	310.00	Student Medical
Athletic Director	QUICK CARE MEDICAL SERVICES	125.00	Student Medical
Athletic Director	ELITE PHYSICAL THERAPY WELLNESS LLC	84.82	Student Medical
Athletic Director	ORTHOPAEDIC SPINE CENTER ROCKIES, PC	20.00	Student Medical
Athletic Director	UNIVERSITY PHYSICIANS, CU MEDICINE	50.00	Student Medical
Athletic Director	QUICK CARE MEDICAL SERVICES	50.00	Student Medical
Athletic Director	QUICK CARE MEDICAL SERVICES	176.80	Student Medical
Athletic Director	FORT COLLINS RADIOLOGIC ASSOCIATES PC	60.00	Student Medical
Athletic Director	QUICK CARE MEDICAL SERVICES	223.60	Student Medical

Cost Center Description	Vendor	Amount	Description
Athletic Director	REGIONAL WEST MEDICAL CENTER	1,940.00	Student Medical
Athletic Director	REGIONAL WEST PHYSICIANS CLINIC, RWPC	270.41	Student Medical
Athletic Director	ELITE PHYSICAL THERAPY WELLNESS LLC	52.52	Student Medical
Student Medical Total		4,479.03	
VP of Educational Services	RAMIREZ ROBERT	960.00	Sound Design/Consultant
VP of Educational Services	MEISNER ADRIAN	960.00	Chair Massages-Finals Wk
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	3.81	#248360
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	48.62	#228530
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	3.81	#248360
Automotive Technology	SAFETY KLEEN SYSTEMS	323.38	#WE21567/Parts Cleaner
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	3.81	#248360
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	48.62	#228530
Automotive Technology	HI POINT INSPECTIONS LLC	390.00	Wheels-Free/Rolling Jack
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	3.81	#248360
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	3.81	#248360
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	48.62	#228530
Autobody Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	23.99	#248361
Autobody Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	23.99	#248361
Autobody Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	23.99	#248361
Autobody Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	23.99	#248361
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	142.57	#360890
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	51.59	#325480
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	142.57	#360890
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	51.59	#325480
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	142.57	#360890
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	142.57	#360890
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	51.59	#325480
Nursing	LIFE FIRST LEARNING LLC	350.00	Simulation Consulting
Speech/Theatre	OSBORN DONALD B	1,250.00	Sound System Inventory
Vocal Music	MARTIN REBECCA L	14.97	Reimb/Ice Bags for Gala
Instrumental Music	FAIRFIELD INN SUITES SCOTTSBLUFF	214.00	Lu, I/& Music Performers
Instrumental Music	WOJCIK JOHN	100.00	Performance-Graduation
Community Education - Scb	JNW CONSULTING, LLC	525.00	Create a Culture
Community Education - Scb	KIMBALL, CITY	1,000.00	Comm Coord Fees-Apr 30
Community Education - Scb	GARNER MARINA	1,000.00	Comm Coord Fees 5/15/24
CDL	PARADISE PUMPERS LLC	130.00	Portable Toilet Rent-CDL
Workforce Development - NC	PANHANDLE GEOTECHNICAL ENVIRONMENTAL	3,680.00	Asbestos O&M Training
Workforce Development - NC	CLEMENS SHEILA	34.00	CPR/First Aide Cards x2
Online Learning & Services	NEB COORD COMM FOR POSTSECOND EDU, NCCPE	350.00	SARA Renewal 2024-2025
Online Learning & Services	NC-SARA	2,200.00	Participation Fee 24-25
Computer Services	ELECTRONIC CONTRACTING	175.00	Service-IT Issues
Computer Services	ELECTRONIC CONTRACTING	5,166.82	Boardroom Table Mic Rpr
Student Life & Engagement	STUDENT PAYMENT	112.00	Light Board Technician
Career Pathways and Advising	MOUNTAIN VISION PIZZA	61.45	Registration Days 5/22
Student Success	SAFEWAY	179.80	#50562
Military & Vet Affairs-NonTrio	SCOTTS BLUFF COUNTY	500.00	Annual Golf Scramble
VP of Administrative Services	OSBORN DONALD B	550.00	Sound Tech Service
VP of Administrative Services	JOHNSON JEFF LEMUEL	630.00	Sound Technician
VP of Administrative Services	OSBORN DONALD B	420.00	Sound Technician
VP of Administrative Services	DELUNGER BRIAN J	560.00	Sound Technician
Scottsbluff Building & Grounds	HVS LLC, STOR-AUL SCOTTSBLUFF	600.00	Storage Rent 4/17-5/16
Scottsbluff Building & Grounds	HVS LLC, STOR-AUL SCOTTSBLUFF	600.00	Storage Rent 5/17-6/16
Scottsbluff Building & Grounds	PS CONTAINERS LLC, PRAIRIE STORAGE	450.16	Storage Rentals
Scottsbluff Building & Grounds	ADVANCE SERVICES	861.84	#102086/Facilities Temps
Scottsbluff Building & Grounds	ADVANCE SERVICES	1,300.32	#102086/Facilities Temps
Scottsbluff Building & Grounds	ADVANCE SERVICES	1,123.92	#102086/Facilities Temps
Scottsbluff Building & Grounds	ADVANCE SERVICES	2,308.32	#102086/Facilities Temps
Scottsbluff Building & Grounds	ADVANCE SERVICES	1,965.60	#102086/Facilities Temps
Scottsbluff Building & Grounds	FBG SERVICE FBG SERVICE	29,483.03	April Monthly Cleaning
Scottsbluff Building & Grounds	FBG SERVICE FBG SERVICE	9,637.91	April Monthly Cleaning
Sidney Building & Grounds	FBG SERVICE FBG SERVICE	4,637.00	April Monthly Cleaning
Alliance Building & Grounds	FBG SERVICE FBG SERVICE	2,612.00	April Monthly Cleaning
Safety Director	STERICYCLE	647.87	#1000821417/Sharps Pickup
VP of Human Resources	WPCI	62.00	DOT Drug Testing
VP of Human Resources	ONESOURCE BACKGROUND CHECK	236.00	Background Checks
Marketing & Public Relations	SCOTTSBLUFF HIGH SCHOOL	100.00	Yearbook Ad-PR Marketing
Marketing & Public Relations	25TH HOUR COMMUNICATIONS	3,000.00	Marketing Services
Marketing & Public Relations	25TH HOUR COMMUNICATIONS	3,000.00	Marketing Services
Sidney Campus	ADVANCE SERVICES	38.92	#101592/Sidney Temp
Sidney Campus	ADVANCE SERVICES	116.76	#101592/Sidney Temp
Sidney Campus	ADVANCE SERVICES	38.92	#101592/Sidney Temp
Sidney Campus	ADVANCE SERVICES	38.92	#101592/Sidney Temp
Alliance Campus	SUPERIOR SANITATION SERVICES, SCOTTIES POTTIES	250.00	Portable Toilet Delivery
Alliance Campus	ADVANCE SERVICES	77.84	#133491/Alliance Temp
Alliance Campus	ADVANCE SERVICES	116.76	#133491/Alliance Temp
Athletic Director	A A PORTA POTTIES	450.00	Rentals-Cleveland Field
Athletic Director	NASH ANTONIO	250.00	Region 9 Baseball Tour
Men's Baseball	TEXAS SPORTS BROADCASTING NETWORK LLC, TSNB	900.00	Region 9 Tour Live Stream
School Transportation	SCOTTSBLUFF BODY PAINT	598.43	Vehicle Damage Repair

Cost Center Description	Vendor	Amount	Description
Foundation Office Operations	ANDERSON GERI J	1,000.00	Strategic Plan Consultant
Outside Services Total		89,348.85	
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	3,617.22	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	3,590.62	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	3,595.74	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	4,090.86	Security per Contract
Security Services Total		14,894.44	
Financial Aid	HIGHER EDUCATION ASSISTANCE GROUP	2,011.94	Interim Staffing
Financial Aid	HIGHER EDUCATION ASSISTANCE GROUP	2,122.74	Interim Staffing 3/2-15
Financial Aid	HIGHER EDUCATION ASSISTANCE GROUP	1,932.56	Interim Staffing 4/13-26
Colleague	HASHLEY JAMES A	600.00	HR Informer Consultation
Consultants Total		6,667.24	
VP of Educational Services	EDCERT LLC, ACUE	1,100.00	NHETC Conf Regis-J. Mills
Student Life & Engagement	HOBBY LOBBY STORES	147.77	#9309997/Supplies
Student Life & Engagement	RANCH HOME SUPPLY LLC	53.91	Firewood-Welcome Week
Program Development Total		1,301.68	
Autobody Technology	LOGOZ LLC	500.00	Cotton Bags-Auto Body
Welding	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	408.00	Drawstring Bags-Welding
Social Science	HOBBY LOBBY STORES	209.77	#9309997/Supplies
Admissions	AMAZON CAPITAL SERVICES	9.49	Plastic Chess Pieces
Admissions	AMAZON CAPITAL SERVICES	8.99	Foam Dice Set
Admissions	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	2,400.00	300 T-shirts
Recruitment Total		3,536.25	
Men's Baseball	WILSON ROBERT	100.00	Umpire Arbiter Fee
Men's Baseball	WILSON ROBERT	1,136.67	Region IX Tour Umpire Fee
Women's Basketball	COLORADO COLLEGIATE OFFICIALS LLC	600.00	Region 9 Officials 3/8/24
Women's Softball	FAIRFIELD INN SUITES SCOTTSBLUFF	107.00	Lu, Isaac/Crabtree-Umpire
Officiating & Referees Total		1,943.67	
College Now	CLEAR BAILY	235.26	Reimb/Auto Rental - TX
Diesel Technology	EXECUTIVE TRAVEL	917.34	Lund, W-New Orleans LA
Vocal Music	NEWELL PATRICK H	1,000.00	Reimb/Airfare-Italy Trip
Online Learning & Services	KOSSE JEFFREY P	39.58	Reimb/Campus Work
Student Life & Engagement	MARCUS LINCOLN HOTEL LLC	33.25	#CP70/PTK Recognition-NE
College President	DART GREG D	32.63	Reimb/HLC-Plate Pass-IL
Sidney Campus	WNCC - SIDNEY PETTY CASH	40.00	Replenish Petty Cash
Accreditation	WINTERS AMY	141.20	Reimb/HLC Bags/Meal-IL
Accreditation	COSTE MICHAEL W	80.00	Reimb/HLC Bags,Meals-IL
Accreditation	EXECUTIVE TRAVEL	611.19	Winter, A/HLC Conf- IL
Commercial Transportation Total		3,130.45	
Women's Basketball	FAIRFIELD INN SUITES SCOTTSBLUFF	214.00	Lu, Isaac/Crabtree-Umpire
Women's Basketball	E-470 PUBLIC HWY AUTHORITY	18.40	Toll Fees
Women's Soccer	FAIRFIELD INN SUITES SCOTTSBLUFF	214.00	Soccer Recruit
Women's Soccer	FAIRFIELD INN SUITES SCOTTSBLUFF	214.00	Soccer Recruit
Commercial Transport - Recruit Total		660.40	
VP of Educational Services	NMN EXPRESS	107.00	Wilson, Grant
Medical Lab Tech / Phlebotomy	FAIRFIELD INN SUITES SCOTTSBLUFF	107.00	Kellogg, J/MLT Site Visit
Online Learning & Services	FAIRFIELD INN SUITES SCOTTSBLUFF	495.00	Kosse, Jeffrey-Site Visit
Online Learning & Services	FAIRFIELD INN SUITES SCOTTSBLUFF	535.00	Kosse, Jeffrey-Site Visit
Online Learning & Services	KOSSE JEFFREY P	194.31	Reimb/Campus Work
Student Life & Engagement	MARCUS LINCOLN HOTEL LLC	321.00	#CP70/PTK Recognition-NE
Student Life & Engagement	NEBRASKA COMMUNITY COLLEGE ASSOCIATION	623.99	PTK Conf Meals/Fees
VP of Administrative Services	KOSKI LYNNE	33.63	Reimb/NCCIT Mtg-Lincoln
College President	HOTEL LAND INVESTMENT LLC, HOLIDAY INN EXPRESS LINCOLN	107.00	Dart/PTK Ceremony
Women's Basketball	FAIRFIELD INN SUITES SCOTTSBLUFF	214.00	Lu, I/& Music Performers
Area	FAIRFIELD INN SUITES SCOTTSBLUFF	107.00	Schmidt, Marjorie-BOG
Accreditation	KNAUB ARICH R	136.82	Reimb/HLC Meals-IL
Accreditation	WINTERS AMY	13.40	Reimb/HLC Bags/Meal-IL
Accreditation	COSTE MICHAEL W	98.79	Reimb/HLC Bags,Meals-IL
Alumni Office	SHEFFIELD MARY	36.11	Reimb/Meal-HLC Conf IL
Lodging and Meals Total		3,130.05	
Speech/Theatre	OSBORN DONALD B	4.76	Reimb/Meals-Music Tour
Vocal Music	OSBORN DONALD B	23.44	Reimb/Meals-Music Tour
Instrumental Music	OSBORN DONALD B	8.42	Reimb/Meals-Music Tour

Cost Center Description	Vendor	Amount	Description
	Student Travel Total	36.62	
Computer Services	STERLING COMPUTERS	5,775.00	Dell Docking Stations x35
	Minor Equipment Total	5,775.00	
Diesel Technology	CONSULAB EDUCATECH, INC.	33,279.00	Eaton Transmission
Diesel Technology	CONSULAB EDUCATECH, INC.	46,341.70	Hydraulic Rebuild Station
Powerline	BORDER STATES INDUSTRIES	2,089.36	Tamper Assembly
Powerline	KC ELECTRIC ASSOCIATION	4,999.00	1996 International Truck
Health Occupations	POCKET NURSE	1,064.99	Patient Care Simulator
Health Occupations	POCKET NURSE	955.00	Patient Care Simulator
Computer Services	STERLING COMPUTERS	15,980.00	Dell Latitude Laptops x17
Computer Services	AMAZON CAPITAL SERVICES	622.00	Fujitsu Scanner x1
Computer Services	STERLING COMPUTERS	1,138.53	Dell 3550 16GB Laptop
	Equipment Total	106,469.58	
Unrestricted Fund Total		2,641,282.22	
	Student Refunds Total	300.00	
Foundation Marathon	MILES PARTNERSHIP LLLP	2,000.00	VisitNebraska Banners
	Advertising & Promotion Total	2,000.00	
Foundation Operations	AMAZON CAPITAL SERVICES	195.98	Acoustic Panels, Chair
Foundation Operations	MID-PLAINS COMMUNITY COLLEGE AREA, MCCOOK COMMUNITY COLLE	240.00	Student Emergency Fund
Foundation Operations	STUDENT PAYMENT	200.00	Student Emergency Fund
	Educational Materials Total	635.98	
Foundation Operations	DANA F COLE LLP	7,100.00	Acctg/Auditing Services
	Accounting & Auditing Total	7,100.00	
Foundation Operations	BAR 21 LLC	3,300.00	Performing Arts Meal
	Outside Services Total	3,300.00	
National Science Foundation Gr	LORING WILLIAM A	9.07	Reimb/Meal-Lamoni IA
	Lodging and Meals Total	9.07	
National Science Foundation Gr	HOTEL LAND INVESTMENT LLC, HOLIDAY INN EXPRESS LINCOLN	1,090.00	Resseguie/MATYC Conf
National Science Foundation Gr	LORING WILLIAM A	180.00	Reimb/Registrations-IL
	Student Travel Total	1,270.00	
Nebraska Gap Assistance Prog	WPCI	106.00	Drug Tests - GAP Students
Foundation Operations	STUDENT PAYMENT	450.00	Reimb/FAA Written Exams
Foundation Operations	STUDENT PAYMENT	175.00	Reimb/FAA Exm-Power Plant
	Scholarship Expense Total	731.00	
Restricted Fund Total		15,346.05	
Student Support Svcs 2023-24	HOBBY LOBBY STORES	224.39	#9309997/Supplies
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	44.83	LEGO World Map Set
Veterans Upward Bound 2023-24	AMAZON CAPITAL SERVICES	28.99	Sign-in Stand, Snacks
	Office Materials Total	298.21	
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	485.51	Quick Study Guides
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	492.96	Quick Study Guides
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	221.41	Quick Study Guides
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	97.30	Quick Study Guides
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	418.18	Quick Study Guides
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	264.10	Quick Study Guides
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	265.32	Quick Study Guides
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	79.50	Quick Study Guides
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	104.25	Quick Study Guides
	Educational Materials Total	2,428.53	
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	79.95	Camera Building Kit
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	249.99	Typewriter Building Set
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	345.74	Decorations,Plastic Ware
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	298.81	Quick Study Guides
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	39.13	Table Centerpieces
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	216.98	Quick Study Guides
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	384.45	Graduate's Handbooks

Cost Center Description	Vendor	Amount	Description
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	241.80	Quick Study Guides
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	111.84	Graduate's Handbooks
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	457.59	Decorations
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	221.22	LEGO Sets, Storage Boxes
Student Support Svcs 2023-24	HOBBY LOBBY STORES	156.90	#9309997/Supplies
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	402.72	LEGO World Map Set
Student Support Svcs 2023-24	AMAZON CAPITAL SERVICES	79.95	LEGO Camera Building Kit
Other Expense Total		3,287.07	
Student Support Svcs 2023-24	E-470 PUBLIC HWY AUTHORITY	9.20	Toll Fees
Commercial Transportation Total		9.20	
Federal Fund Total		6,023.01	
SSS Club	AMAZON CAPITAL SERVICES	200.89	LEGO Sets, Storage Boxes
SSS Club	AMAZON CAPITAL SERVICES	119.94	Stackable Shelves x6
District Music Contest	FAIRFIELD INN SUITES SCOTTSBLUFF	963.00	Dist Music Adjudicators
District Music Contest	MASEK DISTRIBUTION	200.00	District Music Cart Rent
District Music Contest	FIRST ASSEMBLY GOD CHURCH	150.00	Facility Rent-Dist Music
District Music Contest	SCHMIDT CALEB A.	875.00	Piano Tuning/Dist Music
Art Club	HOBBY LOBBY STORES	82.03	#9309997/Supplies
WNCC Student Nurses Assoc	STUDENT REFUND	100.00	Funds Toward NCLEX
Math & Science Club	MOUNTAIN VISION PIZZA	40.47	Math/Science Club 4/24
Math & Science Club	HOTEL LAND INVESTMENT LLC, HOLIDAY INN EXPRESS LINCOLN	428.00	Resseguie/MATYC Conf
Student Government	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	625.00	Cougar Council Apparel
Student Government	MOUNTAIN VISION PIZZA	138.47	Cougar Council 4/19
Residence Hall Council	MOUNTAIN VISION PIZZA	304.87	Student Life-Intramurals
Residence Hall Council	MOUNTAIN VISION PIZZA	304.87	Student Life Intramurals
Residence Hall Council	AMAZON CAPITAL SERVICES	303.72	Pickleball Set/Markers
Residence Hall Council	AHLERS BAKING	340.00	Bagel Bar-De-Stress Week
Phi Theta Kappa	BIG RED NEBRASKA POPCORN	170.00	Popcorn/De-Stress Week
Phi Theta Kappa	BLOOMIN PLACE,	72.00	Roses-PTK Ceremony
Phi Theta Kappa	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	69.00	Teacher of Year Engraving
Phi Theta Kappa	CRISPY BISCUIT PET DELI	103.40	PTK-Dog Treat Donations
Phi Theta Kappa	E-470 PUBLIC HWY AUTHORITY	9.20	Toll Fees
Expense - Agency Total		5,599.86	
Agency Fund Total		5,599.86	
Powerline HVAC	WILKINS ARCHITECTURE DESIGN PLANNING LLC	1,523.76	Powerline Lab Addition
Aviation Engine Start Room	JEO CONSULTING GROUP	2,586.25	Aviation Bldg Expansion
Health Sciences Renovation	WILKINS ARCHITECTURE DESIGN PLANNING LLC	54,902.25	Health Science Renovation
Engineering Total		59,012.26	
Powerline HVAC	WILKINS ARCHITECTURE DESIGN PLANNING LLC	1,190.68	Powerline Lab Addition
Health Sciences Renovation	WILKINS ARCHITECTURE DESIGN PLANNING LLC	827.67	Health Scien Renovation
Outside Services Total		2,018.35	
Institutional Liability	BOKF, NATIONAL ASSOCIATION, BOK FINANCIAL	169,586.25	Bond Payment 6/15/24
Institutional Liability	FIRST NATIONAL BANK	158,113.69	Bond Payment 888455-1
Institutional Liability	FIRST NATIONAL BANK	402,657.71	Bond Payment 888456-1
Institutional Liability	PLATTE VALLEY BANK	7,646.25	Bond Payment 6/15/24
Generator - Conestoga Hall	SNELL SERVICES	33,924.36	Scottsbluff Generators
Generator - Pioneer Hall	SNELL SERVICES	33,924.35	Scottsbluff Generators
A-Pod Renovation	ANDERSON SHAW CONSTRUCTION	137,127.83	A Pod/Commons Renovations
The Pit / Commons	ANDERSON SHAW CONSTRUCTION	174,886.84	A Pod/Commons Renovations
Capital Expense Total		1,117,867.28	
Plant Fund Total		1,178,897.89	
Institutional Liability	NEBRASKA DEPT OF REVENUE	606.97	Monthly Sales Tax
Sales Tax Payable Total		606.97	
Food Service	SAFEWAY	7.97	#50562/Dining Hall Produc
Food Service	AHLERS BAKING	47.97	Dining Hall Product
Food Service	SHAMROCK FOODS	1,479.63	Dining Hall Product
Food Service	SHAMROCK FOODS	756.55	Dining Hall Product
Food Service	SHAMROCK FOODS	890.90	Dining Hall Product
Food Service	SHAMROCK FOODS	750.24	Dining Hall Product
Food Service	SHAMROCK FOODS	1,380.98	Dining Hall Product
Food Service	SHAMROCK FOODS	(63.52)	Credit Memo
Food Service	SYSCO DENVER, SUPPLIES ON FLY	3,668.14	Dining Hall Product
Food Service	SYSCO DENVER, SUPPLIES ON FLY	3,420.30	Dining Hall Product
Food Service	SYSCO DENVER, SUPPLIES ON FLY	2,355.92	Dining Hall Product
Food Service	SYSCO DENVER, SUPPLIES ON FLY	2,794.16	Dining Hall Product

Cost Center Description	Vendor	Amount	Description
Food Service	SYSCO DENVER, SUPPLIES ON FLY	2,369.22	Dining Hall Product
Food Service	PEPSI COLA WESTERN NEBRASKA	65.50	#51939/Dining Hall
Food Service	PEPSI COLA WESTERN NEBRASKA	492.60	#51939/Dining Hall
Food Service	PEPSI COLA WESTERN NEBRASKA	442.97	#51939/Dining Hall
Food Service	PEPSI COLA WESTERN NEBRASKA	749.89	#51939/Dining Hall
Food Service	PEPSI COLA WESTERN NEBRASKA	104.80	#51939/Dining Hall
Food Service	MOUNTAIN VISION PIZZA	479.53	Dining Hall 4/23/24
Food Service	AHLERS BAKING	95.94	Dining Hall Product
Food Service	BIMBO BAKERIES USA, EARTHGRAINS	211.85	Dining Hall Product
Food Service	BIMBO BAKERIES USA, EARTHGRAINS	191.75	Dining Hall Product
Food Service	BIMBO BAKERIES USA, EARTHGRAINS	(27.04)	Credit Memo
Food Service	LEGACY COOPERATIVE	135.16	#83256/Fuel, Food
Food Service	BIMBO BAKERIES USA, EARTHGRAINS	184.45	Dining Hall Product
Food Service	PEPSI COLA WESTERN NEBRASKA	763.16	#51939/Dining Hall
Food Service	PEPSI COLA WESTERN NEBRASKA	100.30	#51939/Dining Hall
Food Service	SHAMROCK FOODS	1,334.53	Dining Hall Product
Food Service	SYSCO DENVER, SUPPLIES ON FLY	2,495.96	Dining Hall Product
Food Service	SYSCO DENVER, SUPPLIES ON FLY	1,194.87	Dining Hall Product
Food Service	SYSCO DENVER, SUPPLIES ON FLY	2,377.04	Dining Hall Product
Food Service	SYSCO DENVER, SUPPLIES ON FLY	(258.75)	Credit Memo
Food Service	SHAMROCK FOODS	519.38	Dining Hall Product
Food Service	SYSCO DENVER, SUPPLIES ON FLY	988.73	Dining Hall Product
Food Service	SYSCO DENVER, SUPPLIES ON FLY	(12.90)	Credit Memo
Food Service	SYSCO DENVER, SUPPLIES ON FLY	(37.92)	Credit Memo
Food Service	AHLERS BAKING	31.98	Dining Hall Product
Food Service	PEPSI COLA WESTERN NEBRASKA	144.93	#51939/Dining Hall
Food Service	SYSCO DENVER, SUPPLIES ON FLY	858.54	Dining Hall Product
Food Service	PEPSI COLA WESTERN NEBRASKA	415.50	#51939/Dining Hall
Food Service	PEPSI COLA WESTERN NEBRASKA	(239.74)	#51939/Credit Memo
Food Service	SYSCO DENVER, SUPPLIES ON FLY	843.69	Dining Hall Product
Food Service	SYSCO DENVER, SUPPLIES ON FLY	579.24	Dining Hall Product
Food for Resale Total		35,084.40	
Food Service	AMAZON CAPITAL SERVICES	58.99	Plastic Dinnerware
Food Service	SHAMROCK FOODS	429.45	Dining Hall Product
Food Service	SHAMROCK FOODS	237.74	Dining Hall Product
Food Service	SHAMROCK FOODS	201.83	Dining Hall Product
Food Service	SHAMROCK FOODS	42.45	Dining Hall Product
Food Service	SYSCO DENVER, SUPPLIES ON FLY	64.95	Dining Hall Product
Food Service	SYSCO DENVER, SUPPLIES ON FLY	487.63	Dining Hall Product
Food Service	SYSCO DENVER, SUPPLIES ON FLY	327.48	Dining Hall Product
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	100.75	#251930
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	56.41	#271500
Food Service	ECOLAB	241.62	Vinyl Gloves
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	146.02	#251930
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	56.41	#271500
Food Service	SHAMROCK FOODS	90.50	Dining Hall Product
Food Service	SYSCO DENVER, SUPPLIES ON FLY	70.58	Dining Hall Product
Food Service	SYSCO DENVER, SUPPLIES ON FLY	167.19	Dining Hall Product
Food Service	SYSCO DENVER, SUPPLIES ON FLY	77.25	Dining Hall Product
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	100.75	#251930
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	56.41	#271500
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	99.97	Cappuccino Cups
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	146.02	#251930
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	56.41	#271500
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	100.75	#251930
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	56.41	#271500
Non-consumable Supplies Total		3,473.97	
Bookstore	CENGAGE LEARNING, ED2GO, EDUCATION TO GO	705.00	#4264395/Text Books
Bookstore	CENGAGE LEARNING, ED2GO, EDUCATION TO GO	16,873.50	#4264395/Text Books
Bookstore	CENGAGE LEARNING, ED2GO, EDUCATION TO GO	4,274.75	#4264395/Text Books
Bookstore	CENGAGE LEARNING, ED2GO, EDUCATION TO GO	8,999.60	#4264395/Text Books
Bookstore	AHIMA	3,250.27	#1009832/Text Books
Bookstore	W W NORTON	1,827.50	#69361WES1/Text Books
Bookstore	MERCHANT JOB TRAINING SAFETY, INC.	14,850.00	Text Books x27
Bookstore	GDS ASSOCIATES	358.00	Text Books
Bookstore	MBS TEXTBOOK EXCHANGE	3,968.08	#735016/Text Books
Text Books Total		55,106.70	
Bookstore	MCSB	234.00	Skin Care Prod-Bookstore
Bookstore	PENS ETC.	121.23	#1489/Bookstore Pens
Bookstore	AMAZON CAPITAL SERVICES	129.43	Napkin & Tape Dispensers
Central Store Supplies Total		484.66	
Bookstore	CI SPORT	370.03	#18173/Bookstore Apparel
Bookstore	CI SPORT	370.03	#18173/Bookstore Apparel
Bookstore	CI SPORT	1,403.11	Bookstore Apparel

Cost Center Description	Vendor	Amount	Description
	Imprinted Items Total	2,143.17	
Bookstore	RICHARD DE LOS SANTOS, CARMENS BURRITOS	76.00	Bistro Product
Bookstore	RICHARD DE LOS SANTOS, CARMENS BURRITOS	76.00	Bistro Product
Bookstore	RICHARD DE LOS SANTOS, CARMENS BURRITOS	76.00	Bistro Product
Bookstore	RICHARD DE LOS SANTOS, CARMENS BURRITOS	66.00	Bistro Product
Bookstore	PEPSI COLA WESTERN NEBRASKA	172.20	#53553/Bookstore
Bookstore	PEPSI COLA WESTERN NEBRASKA	680.95	#51943/Bookstore
Bookstore	LEGACY COOPERATIVE	43.23	#83256/Fuel, Food
Bookstore	CASILLAS ADELA	138.00	Bistro Product
Bookstore	RICHARD DE LOS SANTOS, CARMENS BURRITOS	76.00	Bistro Product
Bookstore	RICHARD DE LOS SANTOS, CARMENS BURRITOS	76.00	Bistro Product
Bookstore	RICHARD DE LOS SANTOS, CARMENS BURRITOS	76.00	Bistro Product
Bookstore	RICHARD DE LOS SANTOS, CARMENS BURRITOS	66.00	Bistro Product
Bookstore	PEPSI COLA WESTERN NEBRASKA	124.85	#53553/Bookstore
Bookstore	RICHARD DE LOS SANTOS, CARMENS BURRITOS	76.00	Bistro Product
Bookstore	RICHARD DE LOS SANTOS, CARMENS BURRITOS	76.00	Bistro Product
Bookstore	RICHARD DE LOS SANTOS, CARMENS BURRITOS	76.00	Bistro Product
Bookstore	RICHARD DE LOS SANTOS, CARMENS BURRITOS	66.00	Bistro Product
Bookstore	AMAZON CAPITAL SERVICES	193.80	Unsweetened Coconut Milk
Bookstore	CASILLAS ADELA	30.00	Bistro Product
Bookstore	CASILLAS ADELA	36.00	Bistro Product
Bookstore	CASH WA DISTRIBUTING	428.63	#806099/Bookstore Product
Bookstore	RICHARD DE LOS SANTOS, CARMENS BURRITOS	48.75	Bistro Product
Bookstore	RICHARD DE LOS SANTOS, CARMENS BURRITOS	48.75	Bistro Product
Bookstore	RICHARD DE LOS SANTOS, CARMENS BURRITOS	48.75	Bistro Product
Bookstore	RICHARD DE LOS SANTOS, CARMENS BURRITOS	48.75	Bistro Product
Bookstore	PEPSI COLA WESTERN NEBRASKA	287.20	#51943/Bookstore Product
Bookstore	PEPSI COLA WESTERN NEBRASKA	340.45	#51943/Bookstore Product
Bookstore	CASH WA DISTRIBUTING	621.72	#806099/Bookstore Product
Athletic Enterprises	PEPSI COLA WESTERN NEBRASKA	498.90	#51941/Concessions
Athletic Enterprises	CASH WA DISTRIBUTING	413.45	#806092/Concessions
	Candy Total	5,086.38	
Food Service	SHIFT4 PAYMENTS	108.53	Shift4 credit card fees
Bookstore	SHIFT4 PAYMENTS	909.05	Shift4 credit card fees
	Administrative Costs Total	1,017.58	
Bookstore	FEDERAL EXPRESS	399.29	#6200-9241-0/Bookstore
	Postage Total	399.29	
Adult Education - LB 366	VERIZON WIRELESS	72.83	#483208547-00001
	Telephone Total	72.83	
Residence Hall	ALLO COMMUNICATIONS LLC	7,219.49	#4598/Phone,Internet,TV
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	141.86	#176244001
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	120.87	#176244101
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	141.86	#176244401
	Cable TV Total	7,624.08	
Food Service	HONEYWAGON EXPRESS LLC	260.00	Grease Trap Services
Food Service	BENZEL'S PEST CONTROL	92.50	Pest Control
CDC Building Rental	BUGGY PULL ENTERPRISES LLC, PRECISION AIR	100.00	Service Call-Thermostat
	Bldg Maintenance - General Total	452.50	
Food Service	VANDERVEEN SUSAN L	18.98	Reimb/Work Slacks
Food Service	CLAUSE TARA L	150.00	Reimb/Work Shoes
	Uniforms & Apparel Total	168.98	
Community Ed - Scottsbluff	TEN X PERSONAL TRAINING	80.00	Strength w/o Weights
Community Ed - Scottsbluff	TEN X PERSONAL TRAINING	240.00	Pop Pilates
Community Ed - Scottsbluff	TEN X PERSONAL TRAINING	440.00	Strength w/o Weights
Community Ed - Scottsbluff	SPAEDT ABIGAIL	1,200.00	Mortorcycle Safety Trng
Residence Hall	FBG SERVICE FBG SERVICE	3,876.17	April Monthly Cleaning
Residence Hall	FBG SERVICE FBG SERVICE	4,975.87	April Monthly Cleaning
CDC Building Rental	CHEYENNE COUNTY CHILD DEVELOPMENT CENTER, HERE WEE GROW	40.00	Child Care-Sid 4/22-5/3
	Outside Services Total	10,852.04	
Adult Education - LB 366	SIGNATURE STYLE JEWELRY INC.	212.99	Caps/Gowns/Tassels
	General Operating Expense Total	212.99	
Food Service	FAIRFIELD INN SUITES SCOTTSBLUFF	107.00	Pritchard, D-Food Service

Cost Center Description	Vendor	Amount	Description
	Lodging and Meals Total	107.00	
Adult Education - LB 366	MITCHELL RACHEL	101.97	Mileage-Awards Cere-Sid
	Personal Vehicle Mileage Total	101.97	
GED	INA ALERT	1,595.63	Camera/Accessories-GED
Adult Education - LB 366	EAKES	22,651.58	GED Tables x14/Chairs x10
Facility Rental	EAKES	18,945.80	Chairs x20 Sidney Campus
	Equipment Total	43,193.01	
Auxiliary Fund Total		166,188.52	
May Expenses		4,013,337.55	

**WESTERN NEBRASKA COMMUNITY COLLEGE
BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT
May 2024**

Cost Center Description	Vendor	Amount	Description
Area	KLEMKE LYNNE	105.59	Mileage-BOG 5/15/24
	KLEMKE LYNNE Total	105.59	
Area	KREMAN ALLAN	26.13	Mileage-Graduation 5/11/24
	KREMAN ALLAN	26.13	Mileage-BOG Mtg 5/15/24
	KREMAN ALLAN Total	52.26	
Area	SAVELY RAYMOND J	120.60	Mileage-Graduation 5/11/24
	SAVELY RAYMOND J Total	120.60	
Area	SCHMIDT MARJORIE	171.52	Mileage-BOG Mtg 5/15/24
	SCHMIDT MARJORIE Total	171.52	
	Board Expenses	449.97	



**Western Nebraska
Community College**

Scottsbluff Campus

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p 800.348.4435

f 308.635.6100

Sidney Campus

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Sidney, NE 69162

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p 800.222.9682

f 308.254.7444

Alliance Campus

1750 Sweetwater Avenue
Alliance, NE 69301

p 308.763.2000

p 888.559.9622

f 308.763.2012

wncc.edu

May 30, 2024

William Engel
Head Men's Basketball Coach

Dear Mr. Engel,

I have accepted your resignation of employment as Head Men's Basketball Coach effective June 3, 2024. I will recommend approval at the June 2024 meeting of the Board of Governors for the Western Community College Area.

I wish you the best of luck in all your future endeavors.

Sincerely,

Greg Dart
College President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus



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May 28, 2024

Baily Clear
CollegeNOW! Director

Dear Ms. Clear,

I have accepted your resignation of employment as CollegeNOW! Director effective June 7, 2024. I will recommend approval at the June 2024 meeting of the Board of Governors for the Western Community College Area.

I wish you the best of luck in all your future endeavors.

Sincerely,

Greg Dart
College President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus



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May 13, 2024

Susan Stephenson
Enrollment Management Executive Director

Dear Ms. Stephenson,

I have accepted your resignation of employment as Enrollment Management Executive Director effective June 12, 2024. I will recommend approval at the June 2024 meeting of the Board of Governors for the Western Community College Area.

I wish you the best of luck in all your future endeavors.

Sincerely,

Greg Dart
College President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus



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June 3, 2024

David Hessler
Technical Support Specialist

Dear Mr. Hessler,

I have accepted your resignation of employment as Technical Support Specialist effective June 14, 2024. I will recommend approval at the June 2024 meeting of the Board of Governors for the Western Community College Area.

I wish you the best of luck in all your future endeavors.

Sincerely,

Greg Dart
College President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus



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May 20, 2024

Alicia Tyree
Alliance Campus Director

Dear Ms. Tyree,

I have accepted your resignation of employment as Alliance Campus Director effective July 15, 2024. I will recommend approval at the June 2024 meeting of the Board of Governors for the Western Community College Area.

I wish you the best of luck in all your future endeavors.

Sincerely,

Greg Dart
College President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus



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wncc.edu

May 28, 2024

Molly Bonuchi

Dear Ms. Bonuchi:

I am pleased to inform you that you have been selected to fill the full-time position of Student Life Director for Western Nebraska Community College.

A Compensation and Benefits Statement will be forwarded to you at the beginning of each fiscal year. I will share the details of your employment with the Western Community College Area Board of Governors at the June Board meeting. The salary for this full-time position for the twelve-month fiscal year, i.e., July 1, 2024, through June 30, 2025, is \$68,000. Your employment, beginning July 1, 2024, will include the following fringe benefits (prorated down from a fiscal year):

1. Family plan health insurance (Blue Cross/Blue Shield);
2. Sick leave (12 days per fiscal year -- accumulative to 90 working days);
3. Personal leave (4 days per fiscal year);
4. Vacation (20 days per fiscal year);
5. Life insurance (\$50,000 in coverage provided, supplemental coverage available);
6. Long-term disability insurance;
7. Retirement plan (TIAA/CREF -- employee shall contribute 7%, 8%, or 9% of monthly income, and this contribution will be matched by the Board); and
8. Tuition remission (per Board policy specifications).

Molly, I am pleased with your selection as the Student Life Director for Western Nebraska Community College, and I am sure you will prove to be an asset to the Western Community College Area in this position. If I can be of any assistance to you, please do not hesitate to contact me.

Sincerely,

Greg Dart
WNCC President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus

Molly A. Bonuchi

Student Affairs Professional

EDUCATION

Master of Science, Organizational Management, Chadron State College
Multidisciplinary Studies, Central Methodist University

August 2012
May 2005

RELEVANT EXPERIENCE

Owner-Operator

May 2022- Current

The Crispy Biscuit Pet Deli

- Oversee day to day operations
- Manage and track finances and accounting
- Ensure the business complies with laws and licenses
- Manage and develop marketing strategies and sales
- Ensure high customer service and creating a welcoming environment
- Collaborate with other downtown business and participate in the Downtown Scottsbluff Association meetings
- Manage products and services

Residence Life Director

May 2017-May 2023

Western Nebraska Community College

- Oversee all residential operations of 336 beds on two campuses
- Manage, train, evaluate, and supervise professional staff and student staff
- Develop programs to educate students living in college housing
- Oversee budgets for all residence life operations
- Assist with retention of resident students
- Recruit and maintain summer conferencing for residence life
- Senior hearing officer for conduct in the residence halls

Student Life Assistant Director/First Year Initiatives

July 2013-June 2017

Western Nebraska Community College

- Serve as an academic advisor and career counselor
- Identify high risk students and use proactive advising models for student success
- Direct new student orientation for students on campus and online
- Develop and carry out service-learning projects

Residence Hall Coordinator/Student Activities/Intramurals

August 2009-June 2013

- Maintain day to day operations of the residence halls
- Develop, implement, and carry out intramural sports programs for three campuses
- Provide intentional activities for students to engage with for three campuses
- Advise and mentor various student organizations

Assistant Softball Coach

August 2006-June 2013

Western Nebraska Community College

- Prepare facilities daily for practice or game day operations
- Develop, implement, and carry out strength and conditioning programs
- Oversee academic progress of student athletes
- Recruit and communicate with prospective student athletes

MEMBERSHIPS AND ORGANIZATIONS

- ATIXIA Association of Title IX Administrators
- ACUHO-I Association of College & University Housing Officers-International
- NASPA (National Association Student Personal Administrators)
- ACPA (American College Personnel Association)
- UMR (Upper Midwest Region of ACUHO-I)
- NODA (National Orientation Director Association)

COMMITTEES/VOLUNTEER WORK

Volunteer for Alumni and Foundation events, *Western Nebraska Community College*

Volunteer, Panhandle Humane Society

Committee Member, *Downtown Scottsbluff Association*

Volunteer for GGSA & travel softball teams, *Gering and Scottsbluff*



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wncc.edu

June 10, 2024

Audrey Murphy

Dear Ms. Murphy:

I am pleased to inform you that you have been selected to fill the full-time position of Lifelong Learning Manager for Western Nebraska Community College.

A Compensation and Benefits Statement will be forwarded to you at the beginning of each fiscal year. I will share the details of your employment with the Western Community College Area Board of Governors at the June Board meeting. The salary for this full-time position for the twelve-month fiscal year, i.e., July 1, 2024, through June 30, 2025, is \$60,000. Your employment, beginning July 15, 2024, will include the following fringe benefits (prorated down from a fiscal year):

1. Family plan health insurance (Blue Cross/Blue Shield);
2. Sick leave (12 days per fiscal year -- accumulative to 90 working days);
3. Personal leave (4 days per fiscal year);
4. Vacation (20 days per fiscal year);
5. Life insurance (\$50,000 in coverage provided, supplemental coverage available);
6. Long-term disability insurance;
7. Retirement plan (TIAA/CREF -- employee shall contribute 7%, 8%, or 9% of monthly income, and this contribution will be matched by the Board); and
8. Tuition remission (per Board policy specifications).

Audrey, I am pleased with your selection as the Lifelong Learning Manager for Western Nebraska Community College, and I am sure you will prove to be an asset to the Western Community College Area in this position. If I can be of any assistance to you, please do not hesitate to contact me.

Sincerely,

Greg Dart
WNCC President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus

AUDREY N. MURPHY

EDUCATION

College
Degree
College

Bachelor of Science—Business Management
University of Wyoming in Laramie, WY
Associate of Arts—Business Administration
Western Nebraska Community College in Scottsbluff, NE

EXPERIENCE

Workplace
Dates
Responsibilities

Training Coordinator

Platte Valley Companies in Scottsbluff, NE
December 2015 – Present

- Designs and conducts new associate on-boarding and orientation. Creates and facilitates training for all levels of associates, including in-house Leadership Development program, Influence to Greatness and PVC Mentoring; Proposes prospective participants to Executive Team for future programs and maintains accurate records of graduates. Recommends and assists associates in finding and enrolling in appropriate external training and education. Continually develops, presents and maintains the Customer Experience Initiative. Manages, coordinates and recruits for all student employment and internships. Provides impactful employee engagement events, including maintaining service award list and preparing awards annually. Serves on merger/acquisition team, with specific assistance to teller/cash handling team. Daily usage and proficiency with Ceridian Dayforce HRIS.

Position
Workplace
Dates
Responsibilities

People Development (Human Resource) Coordinator

Heritage Estates (a member of Vetter Senior Living) in Gering, NE
July 2012 – December 2015

- Established and maintained rapport with all team members, recruited, interviewed, on-boarded new employees, tracked FMLA and leaves of absence, supported management staff in training and disciplinary issues of team members, OSHA recordkeeping, employee recognition, maintained employee medical and confidential files, assisted Administrator to maintain and establish department budgets and wages, communicated and supported team members with benefits and open enrollment, maintained legal compliance with federal and state regulations within human resources and long-term care facilities

Position ***Human Resource Assistant—Recruiting***
 Workplace Regional West Health Services in Scottsbluff, NE
 Dates April 2011 – June 2012
 Responsibilities

- Supported recruiting team, including preparing materials for orientation, processing background checks, completing new employee paperwork, scheduling pre-employment drug screenings, conducting reference checks, developing interview packets for hiring managers, creating offer letters, assisting new hires with on-boarding process and posting open positions on RWHS website

Position ***Operations Assistant***
 Workplace First State Bank in Torrington, WY
 Dates August 2010 – April 2011
 Responsibilities

- Assisted Operations Officer in daily procedures, including customer service, statement and check research, conducting bank vault and ATM transactions, supervising teller balancing, reconciling daily reports, composing customer correspondence, preparing loan presentations and performing as support staff to loan officers

Position ***Bank Teller***
 Workplace Pinnacle Bank Corporation in Torrington, WY
 Dates May 2003 – August 2007 (summers only)
 March 2010 – August 2010

COMMUNITY INVOLVEMENT

Scottsbluff/Gering Rotary International Club

- Past Board Member/Representative/Committee Chair

Rocky Mountain RYLA (Rotary Youth Leadership Award)

- Board Vice President/President Elect
- Diversity, Equity & Inclusion Committee Co-Chair
- Conference Senior Counselor, 2011 – Present
- Conference Chair, 2023
- Conference Assistant Chair, 2022
- Rotary District 5440 RYLA District Liaison

Western Nebraska Human Resource Management Association
Society of Human Resource Management (SHRM) Member
Western Nebraska Community College Alumni Committee
Nebraska School Activities Association Speech Judge

ACHIEVEMENTS

Leadership Scotts Bluff Graduate

- Class Representative 2019

Western Nebraska Community College Alumni Award

- Outstanding Young Alumnus 2022

"TOP 5" STRENGTHS FINDER RESULTS

Input, Communication, Positivity, WOO, Individualization



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wncc.edu

June 5, 2024

Lisa Blair

Dear Ms. Blair:

I am pleased to inform you that you have been selected to fill the full-time position of Dean of Instruction – Arts, Sciences & Online Education for Western Nebraska Community College.

A Compensation and Benefits Statement will be forwarded to you at the beginning of each fiscal year. I will share the details of your employment with the Western Community College Area Board of Governors at the June Board meeting. The salary for this full-time position for the twelve-month fiscal year, i.e., July 1, 2024, through June 30, 2025, is \$105,000. Your employment, beginning July 15, 2024, will include the following fringe benefits (prorated down from a fiscal year):

1. Family plan health insurance (Blue Cross/Blue Shield);
2. Sick leave (12 days per fiscal year -- accumulative to 90 working days);
3. Personal leave (4 days per fiscal year);
4. Vacation (20 days per fiscal year);
5. Life insurance (\$50,000 in coverage provided, supplemental coverage available);
6. Long-term disability insurance;
7. Retirement plan (TIAA/CREF -- employee shall contribute 7%, 8%, or 9% of monthly income, and this contribution will be matched by the Board); and
8. Tuition remission (per Board policy specifications).

Lisa, I am pleased with your selection as the Dean of Instruction – Arts, Sciences & Online Education for Western Nebraska Community College, and I am sure you will prove to be an asset to the Western Community College Area in this position. If I can be of any assistance to you, please do not hesitate to contact me.

Sincerely,

Greg Dart
WNCC President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus

I. PROFESSIONAL AFFILIATION AND CONTACT INFORMATION

Office Northwest Kansas Technical College
1209 Harrison
Goodland, KS 67735

II. EDUCATION

Doctor of Philosophy in Education (2016)

Emphasis: Learning Systems Design and Technology (Curriculum and Instruction)

Southern Illinois University (Carbondale, IL)

Dissertation: *Implementing Expertise-Based Training Methods to Accelerate the Development of Peer Academic Coaches*

Advisor: Dr. Peter J. Fadde

Master of Science in Counselor Education (1991)

Emphasis: Student Personnel Services

Emporia State University (Emporia, KS)

Bachelor of Arts in Biology and Secondary Education (1987)

William Jewell College (Liberty, MO)

III. EMPLOYMENT HISTORY

2021-current **Northwest Kansas Technical College** (Goodland, KS)
Vice President of Academic Advancement, Dean of Academic Advancement, adjunct instructor

2019-2021 **Washburn Institute of Technology** (Topeka, KS)
Interim Assistant Dean, Director of Distance Learning

2016-2019 **Grantham University** (Lenexa, KS)

Instructional Designer, Associate Professor, Dean of College of Arts, Sciences, Criminal Justice

- 2001-2016 **Southern Illinois University** (Carbondale, IL)
Director, Tutoring/Testing; Student Affairs Assessment Coordinator; Supplemental Instruction coordinator; instructor
- 1995-2000 **Southeast Missouri State University** (Cape Girardeau, MO)
Student Affairs assessment coordinator, Career Services assistant director, instructor
- 1991-1995 **Northeastern Junior College** (Sterling, CO)
Career Counselor, instructor, grant writer
- 1987-1991 **Emporia State University** (Emporia, KS)
Admissions Counselor, instructor

IV. **ADMINISTRATIVE EXPERIENCE**

Technical College administrative experience:

Perkins V funding; Title III funding; Congressionally Directed Funding; Career/Technical Education; Automotive programs; Carpentry and Construction programs; Welding; Electrical technology; Surgical Technology; Licensed Practical Nursing; Certified Nurse Aide/Certified Medication Aide; Respiratory Care; Medical Assistant; Cosmetology; Diesel technology; Cloud/crypto computing; plumbing/HVAC; Precision Agriculture; computer graphics technology; business technology; civil and mechanical engineering technology; CAD design; industrial machine maintenance; General Education

Compliance with Accrediting/Credentialing Agencies

- 2021-current (NWKTC) Higher Learning Commission, ALO (Accreditation Liaison Officer)
CoARC (Respiratory Care)
MAERB (Medical Assistant)
NATEF/ASE Education Foundation (Automotive Tech; Diesel)
Kansas Department of Aging and Disability Services (CNA/CMA)
Kansas Board of Cosmetology
- 2019-21 (Washburn) Kansas Board of Nursing (LPN)
Kansas Department of Aging and Disability Services (CNA/CMA)
Kansas Board of Emergency Medical Services
Kansas Board of Cosmetology
CAAHEP for Surgical Technology

2016-18 (Grantham)

DEAC – Distance Education Accrediting Commission

Assessment of Student Learning/Institutional Effectiveness

- Spearheaded assessment of general education program (NWKTC)
- Updated assessment plans/reports based on HLC site visit feedback (NWKTC)
- Revised program review process based on new state standards (NWKTC)
- Created Assessment Handbook and assessment/program review plans (Washburn Tech)
- Prepared annual assessment reports for DEAC (Grantham)
- Designed assessment plan for revised General Education program (Grantham)
- Participated in the Higher Learning Commission's Assessment Institute (SIU)
- Chair, Academic Advising Assessment committee (SIU)
- First Year Experience Assessment committee co-chair (SIU)
- Diversity Task Force chair (SIU)
- Quality of Student Life research committee chair (SIU)
- Assisted Dean of Students in developing assessment protocols for directors in the unit of Student Development (SEMO)

Curriculum Development and Revision

- Prepared proposals for new and revised programs of study for approval by the KBOR Technical Education Authority (NWKTC and Washburn Tech)
- Implemented KBOR revisions to NWKTC general education core
- Implemented CourseLeaf CIM platform (Washburn Tech)
- Created standards and guidelines for online and hybrid learning (Washburn Tech and NWKTC)
- Revised General Education program (Grantham and NWKTC)
- Created new program - Master of Science in Leadership (Grantham)
- First Year Seminars: developing/revising new student success courses (SIU; Grantham; NWKTC)
- Academic Probation Recovery: early warning and intervention program (SIU)

V. TEACHING EXPERIENCE

Northwest Kansas Technical College

SO100	Student Success Seminar (online)
HUM102	Workplace Ethics
BA130	Leadership
PSY177	Developmental Psychology (online)
PSY176	Introduction to Psychology (online)

Grantham University

CA408	Research Methods
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CA499	Arts and Sciences Capstone
GU101	Student Success
GU299	General Education Capstone

Southern Illinois University

EPSY 402	Basic Statistics
EAHE 402	Principles of Group Work
UCOL 251	Leadership in Peer Academic Support
UCOL 101	Foundations of Inquiry
UNIV 101	New Student Seminar

VI. GRANT ACTIVITY

2022-Current	PI ; Title III Strengthening Institutions (5 year grant totaling \$1.25 million) SEATS: Student Early Alert Tracking System
2013-14	Co-author ; Bill and Melinda Gates Foundation (1 year grant totaling \$100K) IPAS System, EAB/Student Success Collaborative
2012-13	Author ; Purdue University (1 year grant totaling \$27K) Building Analytic Capacity
2003-05	Co-Author, PI ; Title III Strengthening Institutions (2 year grant totaling \$28K) Planning Grant – Strategic Process for Developing a Teaching/Learning Center

VII. PUBLICATIONS and BOOK CHAPTERS

Blair, L. P. (2018). Academic Probation Recovery: A Systems Approach. In Laura Sanders, (Ed.) *Learning Centers of the 21st Century*. NCLCA.

Blair, L. P. (2018). Peer Academic Coaching: Think, Learn, Change. In Laura Sanders, (Ed.) *Learning Centers of the 21st Century*. NCLCA.

Fadde, P. J. & **Peden, L. B.** (2013). Like someone you know: Scenario-based simulation to improve academic and life skills. In Ritzhaupt, A. D., & Kuman, S., (Eds.) *Cases on Educational Technology Implementation for Facilitating Learning*. IGI Global. Hershey, PA.

Peden, L.B. (2013). Topic Management in Tutoring Conversations. *The Learning Assistance Review*, 18 (2), 18-31.

VIII. PRESENTATIONS

Accelerating Expertise through Mixed Methods Research

AECT International Convention, November 2015, Indianapolis, IN

Accelerating Expertise in Noticing in Classroom Teaching, Nursing, and Academic Coaching

AECT International Convention, November 2015, Indianapolis, IN

Redirecting Questions

Association for the Tutoring Profession conference, March 2014, Nashville, TN

Incorporating Multimedia Simulations for Academic Probation Intervention

AECT International Convention, October 2012, Louisville, KY

Sophomore Development: Addressing Chickering's Vectors Through a Student Organization

17th National Conference on Students in Transition, November 2010, Houston, TX

Increasing Student Participation in Study Sessions Using CPR (Content, Promotion, Relationships)

Sixth International Conference on Supplemental Instruction, May 2010, New Orleans, LA

Using Fink's Taxonomy to Structure Study Sessions

Sixth International Conference on Supplemental Instruction, May 2010, New Orleans, LA

Using Bloom's Taxonomy: A Technique for Enhancing Student Achievement

Association for the Tutoring Profession conference, April 2008, St. Louis, MO

IX. HONORS and AWARDS

2012	Alpha Lambda Delta – honorary member, Southern Illinois University
2005	Kappa Delta Pi – inducted member, Southern Illinois University
1999	Professional Staff Council Member of the Year, Southeast Missouri State University
1999	Student Organization Advisor of the Year, Southeast Missouri State University
1993	Young Careerist – Sterling, CO chapter of Business and Professional Women
1983	Spencer Scholar at William Jewell College

**STATE OF NEBRASKA
COORDINATING COMMISSION FOR
POSTSECONDARY EDUCATION**

PROPOSAL FOR NEW INSTRUCTIONAL PROGRAM

I. Descriptive Information

Institution: WESTERN NEBRASKA COMMUNITY COLLEGE

Name of the Program: CONSTRUCTION TECHNOLOGY

Degrees/Credentials to be Awarded:

- Associate of Applied Science (AAS) in Construction Technology
- Professional Skills Awards (PSA's) in:
 - Carpentry
 - Plumbing
 - Electrical
 - HVACR

CIP Codes:

- Associate of Applied Science in Construction Technology 46.0000
- Professional Skills Awards (PSA's) in:
 - Carpentry 46.0201
 - Plumbing 46.0302
 - Electrical 46.0503
 - HVACR 47.0201

Other Programs Offered by This Institution:

Non-credit construction courses in carpentry, plumbing, electrical, and HVACR, as approved by NCCER

Administrative Units for the Program:

Division of Applied Technology and Business

Proposed Delivery Sites and Type of Delivery:

Type of Delivery

Primary instruction in-person. The didactic portion of some courses can be taught hybrid or blended with online instruction with in-person labs

Delivery Sites

- Scottsbluff (main campus)
- Sidney (additional location)
- Alliance (additional location)
- Some partner high schools through dual credit

Proposed Date (Term/Year) the Program will be Initiated: Fall 2025

Program Description:

AAS – Construction Technology (61-63 credit hours)

The Construction Technology (CNST) program is designed to prepare students to enter residential and light commercial construction trades. Four professional skill awards (PSAs) – carpentry, plumbing, electrical, and heating, ventilation, air conditioning, and refrigeration (HVACR) – are available. Individual professional skills awards are comprised of courses that provide the student with basic knowledge, theory, and hands-on training in each of the sub-areas. PSA’s build toward the AAS. Upon successful completion of the individual PSA’s and/or program, students are prepared to begin careers working within the specialty PSA, and when combined, in the broader area of residential and light-commercial construction trades.

Program Outcomes

- Develop safe working habits and skills necessary for an understanding of safety guidelines and principles.
- Demonstrate functional working knowledge of carpentry, plumbing, electrical, and HVACR concepts as a baseline for efficient and safe work conditions.
- Select, and utilize, the appropriate hand and power tools, materials, and equipment for construction trades.
- Integrate information and instructions to work cooperatively with groups of individuals to accomplish actual workplace tasks.
- Integrate individual and clustered skill sets for carpentry, plumbing, electrical, and HVACR systems that are part of residential and light-commercial building industries.
- Perform basic diagnostics, service, and maintenance relative to carpentry, plumbing, electrical, and HVACR.
- Demonstrate a professional work ethic and cooperative attitude needed for successful employment.

Professional Skill Awards

Four (4) specialized certificates are offered as part of the Construction Technology program. Each certificate is designed as a stand-alone award and can be combined to fulfill the requirements of the AAS.

Note: PSA(s) will be awarded when required courses are successfully completed.

PSA Carpentry	15 credits
PSA Plumbing	15 credits
PSA Electrical	12 credits
PSA HVACR	13 credits

See Appendix A for proposed curriculum and Appendix B for proposed courses.

Date Approved by Governing Board:

II. Review Criteria

A. Centrality to the Role and Mission

The mission of WNCC is “To provide learning opportunities—enriching lives, invigorating communities, and changing futures.” Central to this mission is workforce development, and the proposed Construction Technology program is designed to support the needs of the service area and provide training for high-demand jobs in the panhandle. A skilled labor force with construction knowledge and skills will enhance all of the communities in our service area. The potential of higher wages and good jobs will change each student’s future.

In accordance with the *Comprehensive Statewide Plan for Postsecondary Education*, “Community colleges provide educational options for students seeking career training or transfer to a four-year institution. The education program may culminate in an applied technology associate degree, diploma, or certificate; or an associate of arts or associate of science degree from an academic transfer program.” Again, the Construction Technology program with the Associate of Applied Science and corresponding PSAs fulfills this mission.

B. Evidence of Need and Demand

1. Need for the Program

Construction related occupations consistently are ranked in the Panhandle Economic Region’s list of high-demand, high-wage, and/or high-skill (H3) positions (see Appendix C).

According to Lightcast data from the fourth quarter of 2023 (see Appendix D), there were 858 jobs in the construction trades in the Panhandle of Nebraska. While national averages might suggest that this is lower than expected for an area of this size, the numbers may be misleading. That same report indicates that there were 0 job postings for Plumbers, Pipefitters, and Steamfitters in the region. However, it also reports that 7 people were hired in those positions in 2023. It may well be that, post-pandemic, employers in this area are unable to find skilled workers in the construction trades and are “making do” with unskilled labor in these trades.

This conclusion is further supported by the Lightcast data that reports that the “risk of retirement” is slightly above average. It is also borne out by self-report data from members of WNCC’s service area. In the spring of 2022, members of the WNCC leadership team engaged in “listening tour” stops in all 12 ½ of the counties of the College’s service area. The number one concern expressed by 10 of the 13 communities was training in the skilled trades – plumbers, electricians, HVACR technicians, masons, and framers. Very often, they identified affordable housing; lack of jobs for younger people; the aging, retiring workforce, and the aging infrastructure as critical issues in their communities. All of these-issues are addressed, at least partially, by a well-trained workforce in electrical, plumbing, carpentry and HVACR skills.

2. Demand for the Program

For the past five years, WNCC has allowed Mid Plains Community College to offer dual credit courses in construction trades at Gering High School through CCPE’s out-

of-service-area request process. Those courses have been well subscribed. Several other high schools, including Scottsbluff and Potter-Dix, have requested the construction trades classes through dual credit, as well.

As a result of the listening tour in 2022, WNCC started several of the construction trades programs as non-credit bearing programs. While they started off small, the numbers of students enrolling have continued to increase since then.

Since the inception of the non-credit programs, nine (9) students in Scottsbluff have completed electrical training and there are 15 students on the current waitlist for training in fall 2024. Three students participated in the first carpentry course in Sidney and an additional student has completed the plumbing course. All of these programs were constructed following the National Center for Construction Education and Research (NCCER) guidelines. Students successfully completing training in each specialty are awarded NCCER certifications in the respective specialty.

With increasing demand on the non-credit side and requests for dual credit programs, WNCC is proposing to expand the program as credit bearing, with several professional skills awards (PSAs) leading to an Associate of Applied Science in Construction Technologies. PSA are defined as short-term programs between nine and 15 credit hours, with no general education requirements. In developing the credit-bearing programs, WNCC has been deliberate in ensuring that the non-credit classes can be counted towards the credit program through established credit-for-prior learning processes.

Consequently, whether a student begins the program in high school or comes back as a returning student simply looking to enhance their skill set in a particular trade, the pathway is clear to the AAS degree and potentially a Bachelor of Applied Science through Chadron State College or other four-year partners. In this way, WNCC has broadened the program impact to attract different types of students with different goals, thus increasing future demand for the program.

C. Adequacy of Resources

1. Faculty and Staff Resources

Initially, the courses will be taught by part-time trainers certified by NCCER. Either through adjunct faculty positions, including qualified high school teachers, or contract-based training, the costs of faculty and other personnel will be covered by the revenue generated through tuition, fees, and state support.

2. Physical Facilities

Having a location will be a challenge in the short-term. The applied technology building on-campus is at capacity and the flexible space utilized on campus for some non-credit training will be under construction for the 2024-25 and 2025-26 school years to expand health sciences.

Over the short term, several of the high schools have shop facilities that will be used for the dual credit offerings. Leased space through industry partners has been identified in Scottsbluff, Sidney, and Alliance.

Over the long-term, when the health sciences remodeling is under way, the next project in the long-term campus master planning is to expand the facilities for all of the skilled and technical sciences—not just construction, but welding, automotive, diesel technologies, and other programs needed in the service area. Architects have explored initial space needs with the skilled and technical science faculty, and the WNCC Foundation has determined the project will be the focus of its next capital campaign.

3. Instructional Equipment and Informational Resources

While developing the non-credit construction technologies programs, the college invested trailers outfitted with complete tool kits that can be used in a variety of locations as needed. For example, the electrical training trailer has all of the tools and a supply of materials that can be used for training in that trade wherever there is student demand for the program. As a result, much of the instructional equipment has already been purchased. The institutional budget for 2024-25 includes an operational budget line to assist with acquiring additional equipment and consumables as necessary. Combined with the partnerships with local high schools and their facilities and equipment, the equipment needs will be met as the program begins.

4. Budget Projections

TABLE 1: PROJECTED EXPENSES - NEW INSTRUCTIONAL PROGRAM

	(FY26) Year 1		(FY27) Year 2		(FY28) Year 3		(FY29) Year 4		(FY30) Year 5		Total	
	FTE	Cost	FTE	Cost	FTE	Cost	FTE	Cost	FTE	Cost	FTE	Cost
Personnel												
Faculty ¹	1.5	\$129,000	1.5	\$132,870	1.5	\$136,856	1.5	\$140,961	1.5	\$145,190	1.5	\$684,877
Professional ²											0	\$0
Graduate assistants											0	\$0
Support staff											0	\$0
Subtotal	1.5	\$129,000	1.5	\$132,870	1.5	\$136,856	1.5	\$140,961	1.5	\$145,190	1.5	\$684,877
Operating												
General Operating ³		\$28,600		\$39,910		\$39,910		\$39,910		\$39,910		\$188,240
Equipment ⁴		\$35,000		\$3,500		\$2,500		\$2,500		\$2,500		\$46,000
New or renovated space ⁵ ATB Renovation					ATB RENOVATION - COST ???		ATB RENOVATION - COST ???		ATB RENOVATION - COST ???			\$0
Library/Information Resources ⁶												\$0
Other ⁷												\$0
Subtotal		\$63,600		\$43,410		\$42,410		\$42,410		\$42,410		\$234,240
Total Expenses	1.5	\$192,600.00	1.5	\$176,280.00	1.5	\$179,266.00	1.5	\$183,371.00	1.5	\$187,600.00	1.5	\$919,117.00

TABLE 2: REVENUE SOURCES FOR PROJECTED EXPENSES - NEW INSTRUCTIONAL PROGRAM

	FY(25) Year 1	(FY26) Year 2	(FY27) Year 3	(FY28) Year 4	(FY29) Year 5	Total
Reallocation of Existing Funds ¹						\$0
Required New Public Funds ²						\$0
1. State Funds						\$0
2. Local Tax Funds (community colleges)						\$0
Tuition and Fees ³	\$75,360	\$132,352	\$132,352	\$132,352	\$132,352	\$604,768
Other Funding ⁴						\$0
1						\$0
2						\$0
3						\$0
Total Revenue ⁵	\$75,360	\$132,352	\$132,352	\$132,352	\$132,352	\$604,768

³ 15 first year students each FY taking 33 credits each at \$128 T&F PLUS 13 second year students in FY's 2 to 5 each taking 28 credits at \$128 T&F. ALSO includes per student course fees of \$800.00/year.

D. Avoidance of Unnecessary Duplication

The table below shows the individual stackable certificate programs towards the AAS Construction Trades and the community colleges in Nebraska that offer them for certificate/associates degree awards.

Program	Institution	Certificate offered	Associates Degree offered
Carpenter (46.0201)	Metropolitan Community College, Omaha	✓	
Electrician (46.0302)	Central Community College, Grand Island	✓	✓
	Metropolitan Community College Area, Omaha	✓	✓
	Mid-Plains Community College, North Platte	✓	✓
	Northeast Community College, Norfolk		✓
Plumber (46.0503)	Northeast Community College, Norfolk		
	Southeast Community College Area, Lincoln	✓	
HVAC (47.0201) (Heating, Air Conditioning, Ventilation and Refrigeration Maintenance Technology/Technician, HAC, HACR, HVAC, HVACR)	Central Community College, Grand Island	✓	✓
	Metropolitan Community College Area, Omaha	✓	✓
	Mid-Plains Community College, North Platte	✓	✓
	Northeast Community College Norfolk		✓
	Southeast Community College Area, Lincoln		✓

These are the programs in the states bordering the Panhandle (Colorado and Wyoming):

Carpenter (46.0201)

- Aims Community College, Greeley, Colorado
- Central Wyoming College, Riverton, Wyoming
- Northern Wyoming Community College District, Sheridan

Electrician (46.0302)

- Casper College, Casper, Wyoming
- Central Wyoming College, Riverton, Wyoming
- Laramie County Community College, Cheyenne, Wyoming
- Northern Wyoming Community College District, Sheridan, Wyoming
- Red Rocks Community College, Lakewood, Colorado

Plumber (46.0503)

Not offered in these states.

Refrigeration Maintenance Technology/Technician (47.0201, HAC, HACR, HVAC, HVACR)

- Front Range Community College, Westminster
- Laramie County Community College, Cheyenne
- Pikes Peak State College, Colorado Springs

E. Consistency with the *Comprehensive Statewide Plan for Postsecondary Education*

Offering construction technology programs through WNCC contributes to a number of the Major Statewide goals outlined by the CCPE (pp. 1-9 and 1-10).

Major Statewide Goals

- *“Nebraska’s institutions and policymakers will increase participation and success in postsecondary education, particularly for low-income and underrepresented populations, and ensure that all Nebraskans are able to access and successfully complete postsecondary education appropriate to their individual needs and abilities . . .”*

WNCC’s plan for the Construction Technology programs will expand the reach of these trades to students throughout the 17,000 square mile, 12.5 county service area, making the programs more accessible and affordable to Nebraskan students at this end of the state.

- *“Nebraska colleges and universities will foster critical thinking skills and provide their graduates with the knowledge and workplace skills needed to be successful employees, innovative entrepreneurs, and responsible citizens on a global stage.”*

As students nationwide are becoming more interested in workforce development opportunities through community colleges, the programs in Construction Technologies will provide the workplace skills to be successful employees and potential future entrepreneurs.

- *“Postsecondary education institutions will assess evolving needs and priorities of the students and people of Nebraska in a timely manner and will adopt new methods and technologies to address them.”*

The Construction Technology program grew in response to the needs expressed by members of the communities in the WNCC service area. In less than two years, WNCC is prepared to offer the programs via traditional formats and credit-bearing programs, through dual credit offerings, and non-credit/short-term trainings to any student who wants them.

- *“Postsecondary education will serve the state by preparing individuals for productive, fulfilling lives and by developing and nurturing the citizens and future leaders of Nebraska.”*

Regardless of the student’s background or career goals in these areas, the programs at WNCC will assist them in gaining well-paying jobs that will, consistent with the WNCC mission, enrich their lives, invigorate their communities, and change their futures.

- *“Postsecondary education institutions will work as partners with one another and with other entities, including those in the private sector, whenever appropriate to share resources and deliver programs cooperatively to enhance learning opportunities for students.”*

WNCC has partnered with local employers and service providers on identifying space, hiring qualified instructors, and gathering the equipment necessary to provide learning opportunities for students in the construction trades programs. These programs will not compete with similar programs at other colleges; rather, they will make training in the construction trades more accessible to students who would not otherwise have the opportunity to participate. Indeed, students who pursue the AAS to BAS route with a partner institution have a clear pathway from postsecondary education to career.

- *“Postsecondary education will work effectively with elementary and secondary schools to improve teaching and learning at all levels of education, provide opportunities for early college enrollment, and ensure the college and career readiness of all high school graduates.”*

WNCC has worked closely with the 25 school districts in its service area to develop dual credit opportunities in the construction trades. Over the next few years, the ability to serve more high schools and their students through these programs is expected to increase dramatically.

APPENDIX A

Construction Technology

Associate of Applied Science (AAS.46.0000)

Professional Skill Awards

- Carpentry (PSA.46.0201)
- Plumbing (PSA.46.0302)
- Electrical (PSA.46.0503)
- HVACR (PSA.47.0201)

Scottsbluff

The Construction Technology (CNST) program is designed to prepare students to enter residential and light commercial construction trades. Four certificates, Carpentry, Plumbing, Electrical, and Heating, Ventilation, Air Conditioning, and Refrigeration (HVACR) are available. Individual certificates are comprised of courses that provide the student with basic knowledge, theory, and hands-on training in each of the sub-areas. Certificates build toward the Diploma and AAS. Upon successful completion of the individual certificates and/or program, students are prepared to begin careers working within the specialty certificate, and when combined, in the broader area of residential and light-commercial construction trades.

PROGRAM OUTCOMES

- Develop safe working habits and skills necessary for an understanding of safety guidelines and principles.
- Demonstrate functional working knowledge of carpentry, plumbing, electrical, and HVACR concepts as a baseline for efficient and safe work conditions.
- Select, and utilize the appropriate hand and power tools, materials, and equipment for construction trades.
- Integrate information and instructions to work cooperatively with groups of individuals to accomplish actual workplace tasks.
- Integrate individual and clustered skill sets for carpentry, plumbing, electrical, and HVACR systems that are part of residential and light-commercial building industries.
- Perform basic diagnostics, service, and maintenance relative to carpentry, plumbing, electrical, and HVACR.
- Demonstrate a professional work ethic and cooperative attitude needed for successful employment.

Associate of Applied Science

AAS.46.0000 (61 - 63 credits)

For the Associate of Applied Science in construction technology, students will complete 61 - 63 credits that include a minimum of 15 general education requirements.

Program Requirements

AAS General Education Core 15-17 credits

Class	Credits
Written Communication*	3
Oral Communication	3
Quantitative Reasoning*	3-4
Social or Lab Science	3-4
Personal Development	3

**Written Communication and Quantitative Reasoning course selections are dependent on writing and math proficiency based on assessment. Students should consult with their academic advisor about specific general education courses required.*

Core Program Requirements 46 credits

Total AAS Requirements 61 – 63 Credits

Recommended Plan of Study

		<i>Instructor Contact</i>	
		Credits	<i>Hours</i>
1st Semester (fall)			
	Instructor contact hrs.		
1	CNST-1600 – Introduction to Construction Technology	3	75
2	CNST-1610 – Materials, Plans, Site, and Floors	3	75
3	CNST-1611 – Wall, Roof, and Stair Construction	3	90
4	CNST-2610 – Exterior Finishing, Roofing Application	3	75
5	CNST-2611 – Drywall, Trim, Cabinet, Door, Selection and Installation	3	75
	GEN ED #1	3	390
	Total Semester Credits	18	
2nd Semester (spring)		Credits	
6	CNST-1620 – Introduction to Plumbing, Tools, & Residential Drawings	3	75
7	CNST-1621 – Plumbing Distribution and Disposal	3	75
8	CNST-2620 – Plumbing Installation, Testing, and Commercial Drawings	3	75
9	CNST-2621 – Advanced Plumbing, Distribution & Testing, Fixtures	3	75
	GEN ED #2	3	300
	Total Semester Credits	15	

3rd Semester (fall)		Credits	
10	CNST-1630 – Electrical Theory, Safety, and Distribution	3	75
11	CNST-1631 – Basic Electrical Installation	3	75
12	CNST-2630 – Intermediate Electrical Installation	3	105 255
	GEN ED #3	3-4	
	GEN ED #4	3	
Total Semester Credits		15 - 16	

4th Semester (spring)		Credits	
13	CNST-1640 – Introduction to Heating and Cooling	4	120
14	CNST-2640 – HVACR Equipment Systems	3	105
15	CNST-2641 – HVACR Distribution Systems and Maintenance	3	75 300
	GEN ED #5	3 - 4	
Total Semester Credits		13 - 14	

Professional Skills Awards (PSA's)

PSA.46.0201 (15 credits) – Carpentry

PSA.46.0302 (15 credits) – Plumbing

PSA.46.0503 (12 credits) – Electrical

PSA.47.0201 (13 credits) – HVACR

Four (4) specialized certificates are offered as part of the Construction Technology program. Each certificate is designed as a stand-alone award and can be combined to fulfill the requirements of the diploma or AAS.

Recommended Plans of Study

Carpentry

Program Outcomes

- Develop safe working habits and skills necessary for an understanding of safety guidelines and principles.
- Demonstrate functional working knowledge of carpentry concepts as a baseline for efficient and safe work conditions.
- Select, and utilize the appropriate hand and power tools, materials, and equipment for construction trades.
- Integrate information and instructions to work cooperatively with groups of individuals to accomplish actual workplace tasks.
- Demonstrate a professional work ethic and cooperative attitude needed for successful employment.

Semester (fall)		Credits	
1	CNST-1600 - Introduction to Construction Technology	3	
2	CNST-1610 – Materials, Plans, Site, and Floors	3	
3	CNST-1611 – Wall, Roof, and Stair Construction	3	

4	CNST-2610 - Exterior Finishing, Roofing Application	3
5	CNST-2611 – Drywall, Trim, Cabinet, Door, Selection and Installation	3
	Total Semester Credits	15

Plumbing

Program Outcomes

- Develop safe working habits and skills necessary for an understanding of safety guidelines and principles.
- Demonstrate functional working knowledge of plumbing concepts as a baseline for efficient and safe work conditions.
- Select, and utilize the appropriate hand and power tools, materials, and equipment for construction trades.
- Integrate information and instructions to work cooperatively with groups of individuals to accomplish actual workplace tasks.
- Integrate individual and clustered skill sets for plumbing systems that are part of residential and light-commercial building industries.
- Perform basic diagnostics, service, and maintenance relative to plumbing.
- Demonstrate a professional work ethic and cooperative attitude needed for successful employment.

	Semester (spring)	Credits
1	CNST-1600 - Introduction to Construction Technology	3
6	CNST-1620 – Introduction to Plumbing, Tools, & Residential Drawings	3
7	CNST-1621 – Plumbing Distribution and Disposal	3
8	CNST-2620 – Plumbing Installation, Testing, and Commercial Drawings	3
9	CNST-26XX – Advanced Plumbing, Distribution & Testing, Fixtures	3
	Total Semester Credits	15

Electrical

Program Outcomes

- Develop safe working habits and skills necessary for an understanding of safety guidelines and principles.
- Demonstrate functional working knowledge of electrical concepts as a baseline for efficient and safe work conditions.
- Select, and utilize the appropriate hand and power tools, materials, and equipment for construction trades.
- Integrate information and instructions to work cooperatively with groups of individuals to accomplish actual workplace tasks.
- Integrate individual and clustered skill sets electrical systems that are part of residential and light-commercial building industries.
- Perform basic diagnostics, service, and maintenance relative to electrical systems.
- Demonstrate a professional work ethic and cooperative attitude needed for successful employment.

Semester (fall)	Credits
1 CNST-1600 - Introduction to Construction Technology	3
10 CNST-1630 – Electrical Theory, Safety, and Distribution	3
11 CNST-1631 – Basic Electrical Installation	3
12 CNST-2630 – Intermediate Electrical Installation	3
Total Semester Credits	12

HVACR

Program Outcomes

- Develop safe working habits and skills necessary for an understanding of safety guidelines and principles.
- Demonstrate functional working knowledge of HVACR concepts as a baseline for efficient and safe work conditions.
- Select, and utilize the appropriate hand and power tools, materials, and equipment for construction trades.
- Integrate information and instructions to work cooperatively with groups of individuals to accomplish actual workplace tasks.
- Integrate individual and clustered skill sets for HVACR systems that are part of residential and light-commercial building industries.
- Perform basic diagnostics, service, and maintenance relative to HVACR.
- Demonstrate a professional work ethic and cooperative attitude needed for successful employment.

Semester (spring)	Credits
1 CNST-1600 – Introduction to Construction Technology	3
13 CNST-1640 – Introduction to Heating and Cooling	4
14 CNST-2640 – HVACR Equipment Systems	3
15 CNST-2641 – HVACR Distribution Systems and Maintenance	3
Total Semester Credits	13

APPENDIX B

COURSE DESCRIPTIONS

1 CNST-1600 - Introduction to Construction Technology

Prerequisites/Co-requisites: None

This course prepares individuals with foundational knowledge and basic skills for construction technology. Includes introductory construction math, drawings, materials handling, overview of hand and power tools, and employability skills.

(3/30/0/45/0/0/0/0/0/0/0)

2 CNST-1610 – Materials, Plans, Site, and Floors

Prerequisite: 1 or permission of the instructor

Co-requisite: 3 or permission of the instructor

This introductory course includes carpentry fundamentals, building materials and fasteners. Residential construction plans & documents, principles of site & building layout, and floor systems are covered.

(3/30/0/45/0/0/0/0/0/0/0)

3 CNST-1611 – Wall, Roof, and Stair Construction

Prerequisite: 1 or permission of the instructor.

Co-requisite: 2 or permission of the instructor

This course introduces basic wall systems & steps of layout including both wood and steel framing. Common roof types and framing components, rafter layout and roof sheathing are covered. Stair types, components, essential construction techniques, and introduction to building envelope systems for moisture and insulation are included.

(3/22.5/0/67.5/0/0/0/0/0/0/0)

4 CNST-2610 - Exterior Finishing, Roofing Application

Prerequisite: 1, 2, 3 or permission of the instructor.

Co-requisite: 5 or permission of the instructor

This course encompasses steel framing, exterior finish materials and installation. Selection & installation of thermal and moisture barriers, roofing preparation and installation are covered.

(3/30/0/45/0/0/0/0/0/0/0)

5 CNST-2611 – Drywall, Trim, Cabinet, Door Selection & Installation

Prerequisite: 1, 2, 3 or permission of the instructor.

Co-requisite: 4 or permission of the instructor

This course includes multiple aspects of interior finish including door selection and installation, drywall selection, tools, fasteners, installation, and finishing. Interior trim selection and installation, and cabinet installation are covered.

(3/30/0/45/0/0/0/0/0/0/0)

6 CNST-1620 – Introduction to Plumbing, Tools, & Residential Drawings

Prerequisite: **1** or permission of the instructor.

Co-requisite: **7** or permission of the instructor

This introductory course will familiarize the student with plumbing fundamentals, safety and identification of hazards, specialty tools and plumbing drawings and interpretation. Introduction to major features and functions of water distribution components and basic plumbing math are covered.

(3/30/0/45/0/0/0/0/0/0/0)

7 CNST-1621 – Plumbing Distribution & Disposal

Prerequisite: **1** or permission of the instructor.

Co-requisite: **6** or permission of the instructor

This course builds upon introductory water distribution and introduces drainage components and venting. Piping types and selection, and introduction to plumbing fixtures are included.

(3/30/0/45/0/0/0/0/0/0/0)

8 CNST-2620 – Plumbing Installation, Testing, and Commercial Drawings

Prerequisite: **1, 6, 7** or permission of the instructor.

Co-requisite: **9** or permission of the instructor

This intermedia level course includes plumbing math, reading and interpreting commercial drawings. Interpretation of civil, architectural, structural, HVAC/mechanical, plumbing, and electrical drawings are included. Introduction to adjusting structural members, insulating pipe, fire-barriers, installation and testing of drain, waste, and vent system are incorporated.

(3/30/0/45/0/0/0/0/0/0/0)

9 CNST-2621 – Advanced Plumbing, Distribution and Testing, Fixtures

Prerequisite: **1, 6, 7** or permission of the instructor.

Co-requisite: **8** or permission of the instructor

This advanced course covers installation of roof, floor and area drains, installation of complete water service and distribution systems. Installation of valves and fixtures, water heaters, and techniques for safe handling of natural gas, liquefied petroleum gas, and fuel oil.

(3/30/0/45/0/0/0/0/0/0/0)

10 CNST-1630 – Electrical Theory, Safety, and Distribution

Prerequisite: **1** or permission of the instructor.

Co-requisite: **11** or permission of the instructor

This introductory course covers electrical safety and theory, introduction to circuits, and the National Electrical Code® (NEC). Basic electrical construction documents, and residential wiring including basic load calculations and NEC requirements, and testing are covered.

(3/30/0/45/0/0/0/0/0/0/0)

11 CNST-1631 – Basic Electrical Installation

Prerequisite: **1** or permission of the instructor.

Co-requisite: **10** or permission of the instructor

This course covers electrical installation including conduit and bending, wireways and raceways, fittings. Identification, selection of conductors, and installation are encompassed.

(3/30/0/45/0/0/0/0/0/0/0)

12 CNST-2630 – Intermediate Electrical Installation

Prerequisite: **1, 10, 11** or permission of the instructor.

Co-requisite: None

This course includes exposure to basic alternating current (AC) circuits and Ohm's law. Motor theory and application, principals of lighting, light sources and characteristics of light are covered. Instillation of junction boxes, conductor splices, termination, grounding, and bonding are incorporated. Fundamental concepts of control systems, circuit breakers and fuses are introduced.

(3/15/0/90/0/0/0/0/0/0/0)

13 CNST-1640 – Introduction to Heating and Cooling

Prerequisite: **1** or permission of the instructor.

Co-requisite: **14, 15** or permission of the instructor

This course covers basic principles of heating, ventilating, air conditioning, and refrigeration, including the fundamentals of heating systems and combustion, operating concepts of refrigeration, and distribution. Identification and selection of basic copper and plastic piping, and fittings, soldering and brazing, and identification of carbon steel piping and fittings are encompassed.

(4/30/0/90/0/0/0/0/0/0/0)

14 CNST-2640 – HVACR Equipment Systems

Prerequisite: **1** or permission of the instructor.

Co-requisite: **13, 15** or permission of the instructor

Covers theory and operation of transformers, single- and three-phase power distribution; Operation of compressors; Refrigerant types, leak detection, evacuation, recovery, and charging. Covers the principles and operation, installation, and servicing of heat pumps.

(3/15/0/90/0/0/0/0/0/0/0)

15 CNST-2641 – HVACR Distribution Systems and Maintenance

Prerequisite: **1** or permission of the instructor.

Co-requisite: **13, 14** or permission of the instructor

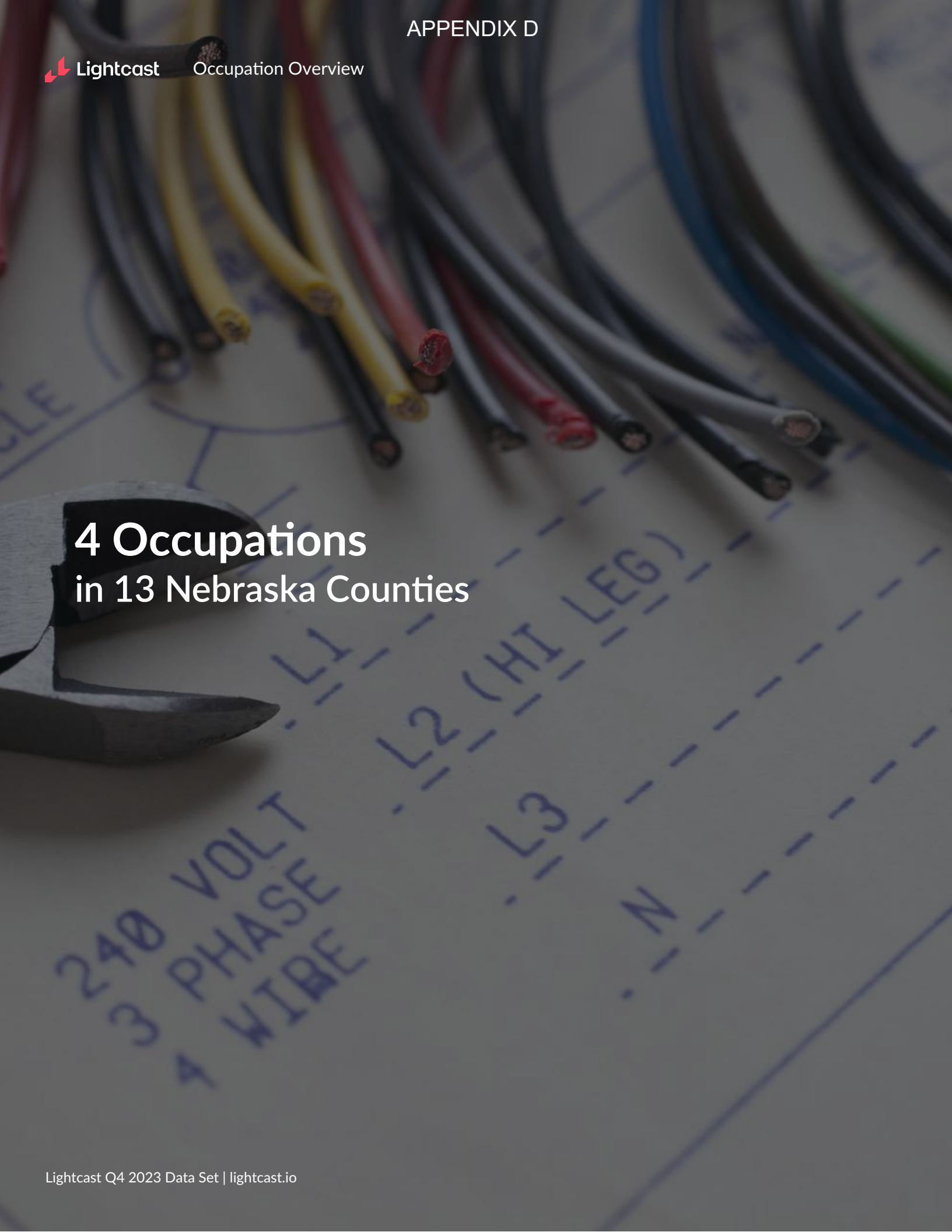
This course covers guidelines, inspection, and maintenance of HVACR systems. Basic installation of sheet metal and fiberglass duct systems are included. Introduction to commercial airside systems and air quality equipment are included. Includes introduction to hydronic systems.

(3/30/0/45/0/0/0/0/0/0/0)

APPENDIX C

Long-term Occupational Projections, 2020-2030 with High Wage, Skill, and Demand (H3) Indicators - Panhandle Economic Region

Demand RANK	H3 Rank	SOC	SOC Title	High Demand	High Skill	High Wage	H3	2020 Estimated Employ	2030 Projected Employ	Numeric Change = J-I	Percent Change = (J-I)/I	Labor Force Exits	Annual Labor Force Exits	Occupational Transfer	Annual Occupational Transfer	Growth Opening	Avg Annual Growth Opening	Total Opening =M+O+Q	Avg Annual Opening =N+P+R	Entry Annual Wage	Median Annual Wage	Experienced Annual Wage
41		47-2061	Construction Laborers	★				251	271	20	8.0%	77	8	176	18	20	2	273	28	\$30,474	\$38,761	\$44,380
222		47-2081	Drywall and Ceiling Tile Installers	★				29	30	1	3.5%	7	1	17	2	1	0	25	3	NA	NA	NA
64	14	47-2111	Electricians	★	★	★	✔	132	144	12	9.1%	40	4	101	10	12	1	153	15	\$35,171	\$48,968	\$59,364
69	18	47-2152	Plumbers, Pipefitters, and Steamfitters	★	★	★	✔	150	156	6	4.0%	45	4	110	11	6	1	161	16	\$31,825	\$49,059	\$62,117
142		47-2181	Roofers	★				56	59	3	5.4%	14	1	40	4	3	0	57	5	\$29,990	\$38,628	\$42,747
379.5		47-2211	Sheet Metal Workers		★	★		16	15	-1	-6.3%	4	0	10	1	-1	0	13	1	\$34,394	\$47,070	\$59,921
346		47-3013	Helpers--Electricians					15	15	0	0.0%	4	0	13	1	0	0	17	1	NA	NA	NA
241.5		47-3015	Helpers--Pipelayers, Plumbers, Pipefitters, and Steamfitters	★				20	20	0	0.0%	6	1	17	2	0	0	23	3	\$26,764	\$47,044	\$45,852



4 Occupations in 13 Nebraska Counties

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What is Lightcast Data?

Lightcast data is a hybrid dataset derived from official government sources such as the US Census Bureau, Bureau of Economic Analysis, and Bureau of Labor Statistics. Leveraging the unique strengths of each source, our data modeling team creates an authoritative dataset that captures more than 99% of all workers in the United States. This core offering is then enriched with data from online social profiles, resumé, and job postings to give you a complete view of the workforce.

Lightcast data is frequently cited in major publications such as *The Atlantic*, *Forbes*, *Harvard Business Review*, *The New York Times*, *The Wall Street Journal*, and *USA Today*.



Report Parameters

4 Occupations

47-2111 Electricians

47-2152 Plumbers, Pipefitters, and Steamfitters

47-2031 Carpenters

49-9021 Heating, Air Conditioning, and
Refrigeration Mechanics and Installers

13 Counties

31007 Banner County, NE

31013 Box Butte County, NE

31031 Cherry County, NE

31033 Cheyenne County, NE

31045 Dawes County, NE

31049 Deuel County, NE

31069 Garden County, NE

31075 Grant County, NE

31105 Kimball County, NE

See Appendix A for all 13 Counties

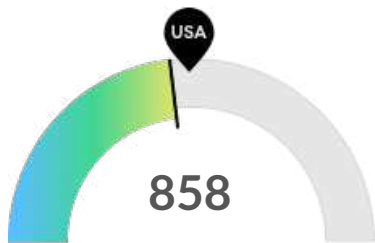
Class of Worker

QCEW Employees, Non-QCEW Employees, Self-Employed, and
Extended Proprietors

The information in this report pertains to the chosen occupations and geographical areas.

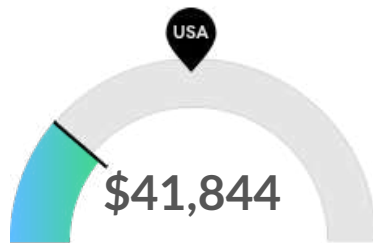
Executive Summary

Light Job Posting Demand Over a Thin Supply of Regional Jobs



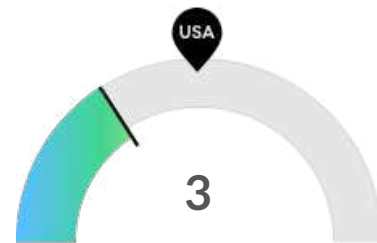
Jobs (2023)

Your area is not a hotspot for this kind of job. The national average for an area this size is 958* employees, while there are 858 here.



Compensation

Earnings are low in your area. The national median salary for your occupations is \$51,540, compared to \$41,844 here.



Job Posting Demand

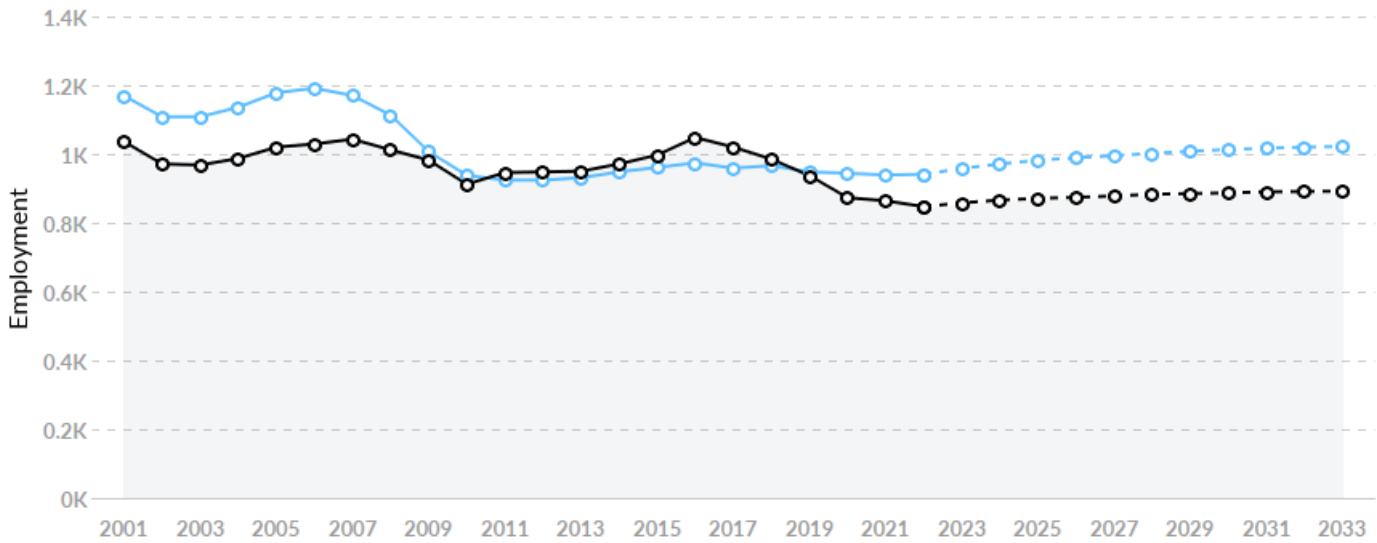
Job posting activity is low in your area. The national average for an area this size is 6* job postings/mo, while there are 3 here.

*National average values are derived by taking the national value for your occupations and scaling it down to account for the difference in overall workforce size between the nation and your area. In other words, the values represent the national average adjusted for region size.

Jobs

Regional Employment Is Lower Than the National Average

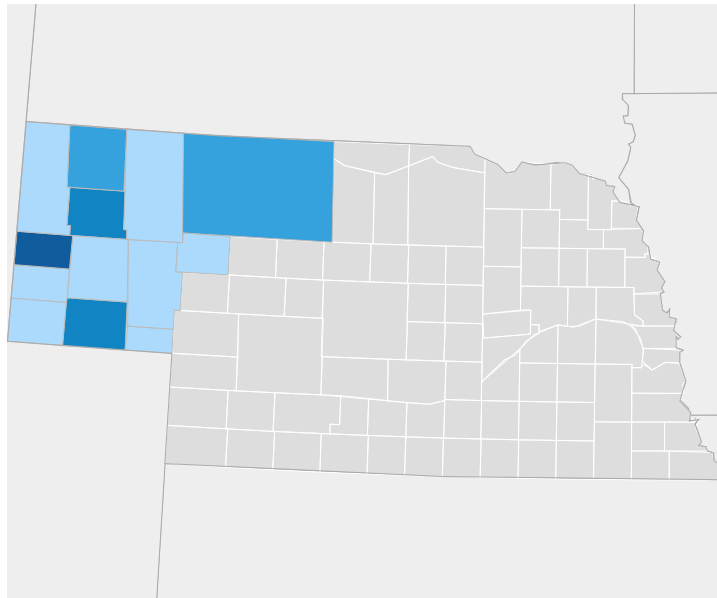
An average area of this size typically has 958* jobs, while there are 858 here. This lower than average supply of jobs may make it more difficult for workers in this field to find employment in your area.



Region	2023 Jobs	2033 Jobs	Change	% Change
● 13 Nebraska Counties	858	892	34	4.0%
● National Average	958	1,022	64	6.7%

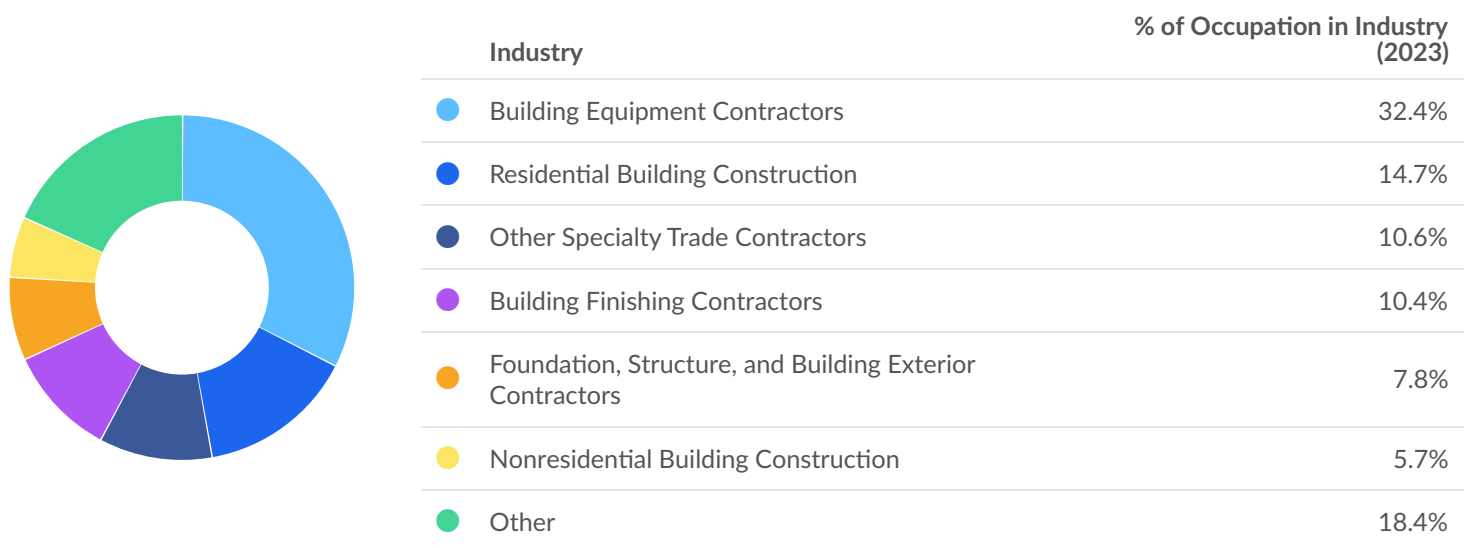
*National average values are derived by taking the national value for your occupations and scaling it down to account for the difference in overall workforce size between the nation and your area. In other words, the values represent the national average adjusted for region size.

Regional Breakdown



County	2023 Jobs
Scotts Bluff County, NE	377
Cheyenne County, NE	100
Box Butte County, NE	97
Dawes County, NE	74
Cherry County, NE	69

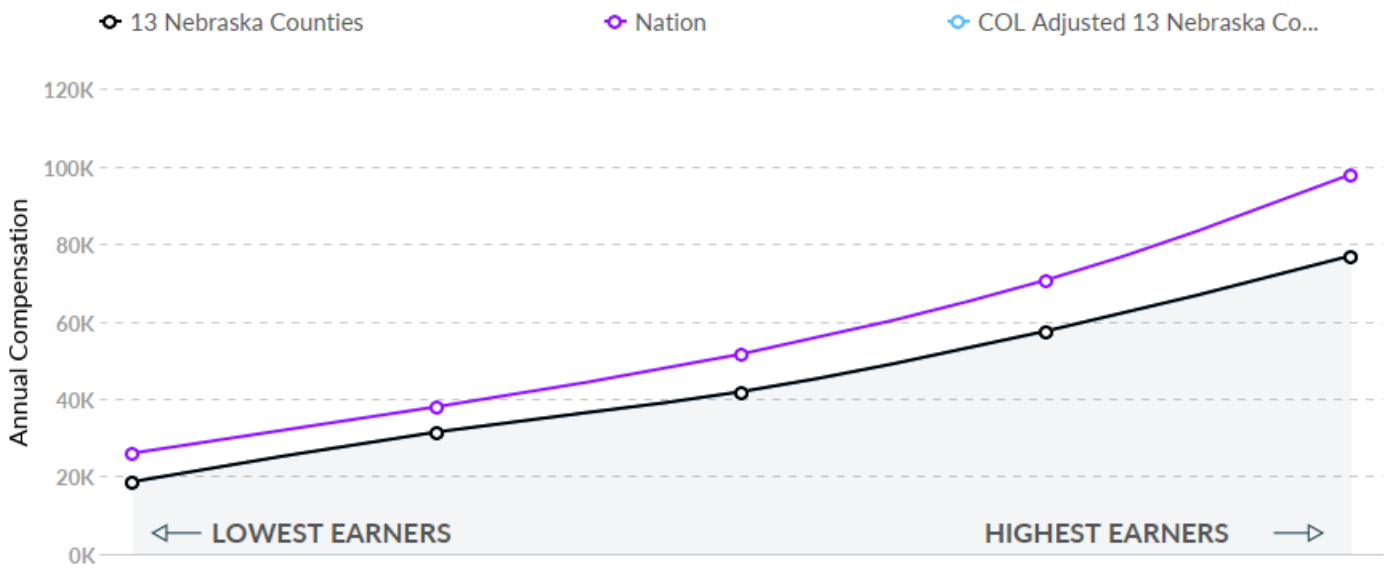
Most Jobs are Found in the Building Equipment Contractors Industry Sector



Compensation

Regional Compensation Is 19% Lower Than National Compensation

For your occupations, the 2022 median wage in your area is \$41,844, while the national median wage is \$51,540.



Job Posting Activity



37 Unique Job Postings

The number of unique postings for this job from Jan 2023 to Dec 2023.



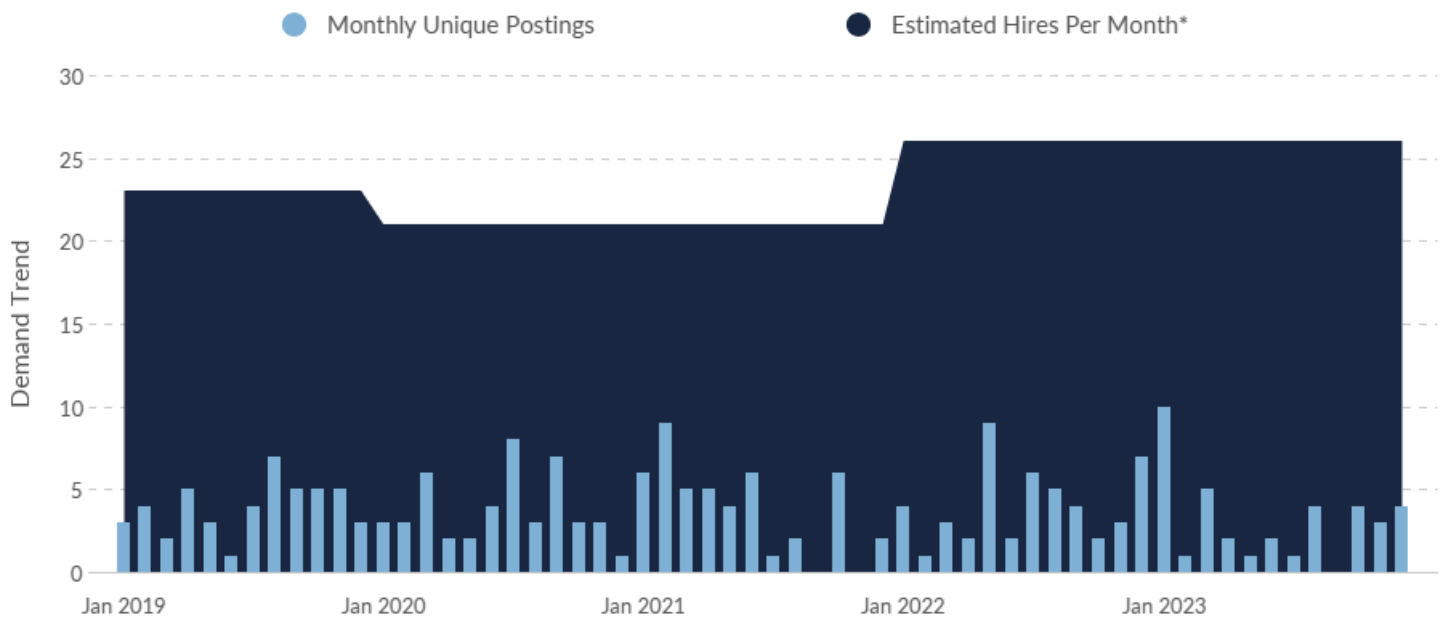
21 Employers Competing

All employers in the region who posted for this job from Jan 2023 to Dec 2023.























44 Day Median Duration

Posting duration is 17 days longer than what's typical in the region.



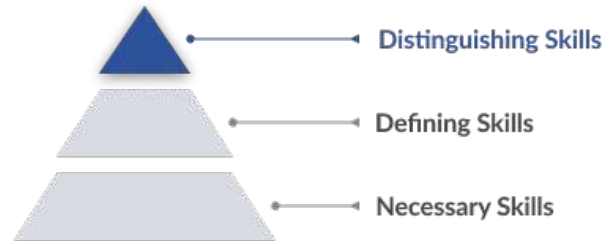
Occupation	Avg Monthly Postings (Jan 2023 - Dec 2023)	Avg Monthly Hires (Jan 2023 - Dec 2023)
Heating, Air Conditioning, and Refrigeration Mechanics and Installers	1	4
Electricians	1	6
Carpenters	0	9
Plumbers, Pipefitters, and Steamfitters	0	7

*A hire is reported by the Quarterly Workforce Indicators when an individual's Social Security Number appears on a company's payroll and was not there the quarter before. Lightcast hires are calculated using a combination of Lightcast jobs data, information on separation rates from the Bureau of Labor Statistics (BLS), and industry-based hires data from the Census Bureau.

Top Companies	Unique Postings	Top Job Titles	Unique Postings
Pearce Services	4 	HVAC Technicians	5 
Regional West Health Services	3 	Electricians	4 
BNSF Railway	2 	High Voltage Electricians	4 
Best Heating & Cooling	2 	Carpenters	3 
Parker Hannifin	2 	Diesel Engine Electricians	2 
Randstad	2 	HVAC Service Technicians	2 
Tri-State Generation And Transm...	2 	Maintenance Workers	2 
United States Department of En...	2 	Substation Electricians	2 
Western Area Power Administra...	2 	Building Mechanics	1 
Your Home Improvement Comp...	2 	Carpentry Instructors	1 

Top Distinguishing Skills by Demand

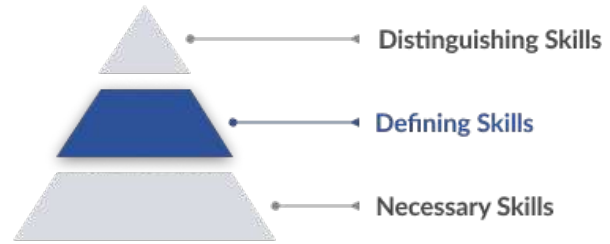
An occupation's Distinguishing Skills are the advanced skills that are called for occasionally. An employee with these skills is likely more specialized and able to differentiate themselves from others in the same role.



Skill	Salary Boosting	Job Postings Requesting
Switchgear	✓	6
Wiring Diagram	✓	6
Ice Machines	✗	3
Concrete Forming	✗	3
Journeyman Electrician	✗	3
Electric Motors	✓	3
Furnaces	✗	3
HVAC Repair And Maintenance	✗	2
Residential Plumbing	✗	2
HVAC Certification	✗	2

Top Defining Skills by Demand

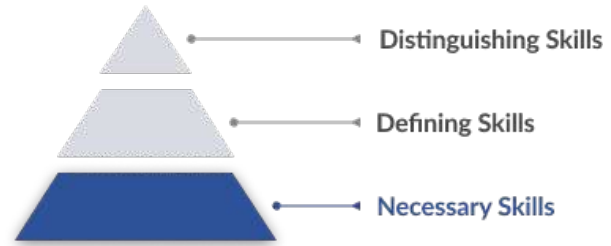
An occupation's Defining Skills represent the day-to-day tasks and responsibilities of the job. An employee needs these skills to qualify for and perform successfully in this occupation.



Skill	Salary Boosting	Job Postings Requesting
HVAC	✗	16
Valid Driver's License	✗	12
Electrical Wiring	✗	10
Circuit Breakers	✓	6
Electrical Equipment	✓	6
Power Tool Operation	✗	5
Hand Tools	✗	4
Construction	✓	4
Carpentry	✗	4
Relays	✓	4

Top Necessary Skills by Demand

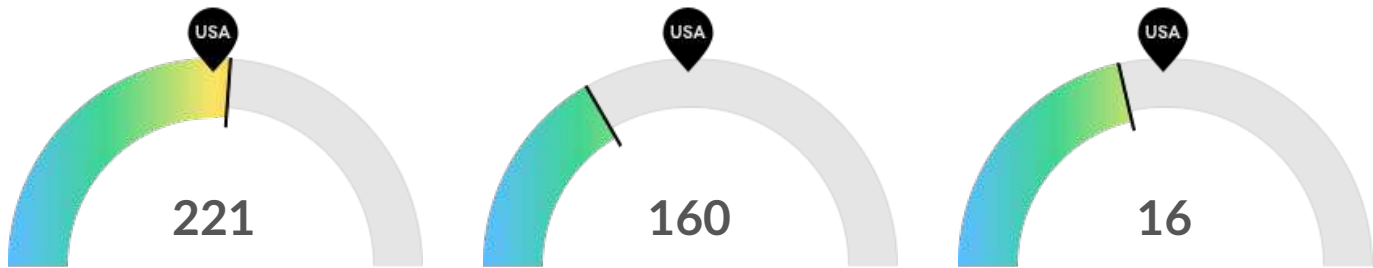
An occupation's Necessary Skills are the specialized skills required for that job and relevant across other similar jobs. An employee needs these skills as building blocks to perform the more complex Defining Skills.



Skill	Salary Boosting	Job Postings Requesting
HVAC	✗	16
Electrical Wiring	✗	10
Control Systems	✗	7
Wiring Diagram	✓	6
Power Tool Operation	✗	5
Electronic Components	✗	5
Preventive Maintenance	✗	5
Network Switches	✗	5
Hand Tools	✗	4
Construction	✓	4

Demographics

Retirement Risk Is About Average, While Overall Diversity Is Low



Retiring Soon

Retirement risk is about average in your area. The national average for an area this size is 207* employees 55 or older, while there are 221 here.

Racial Diversity

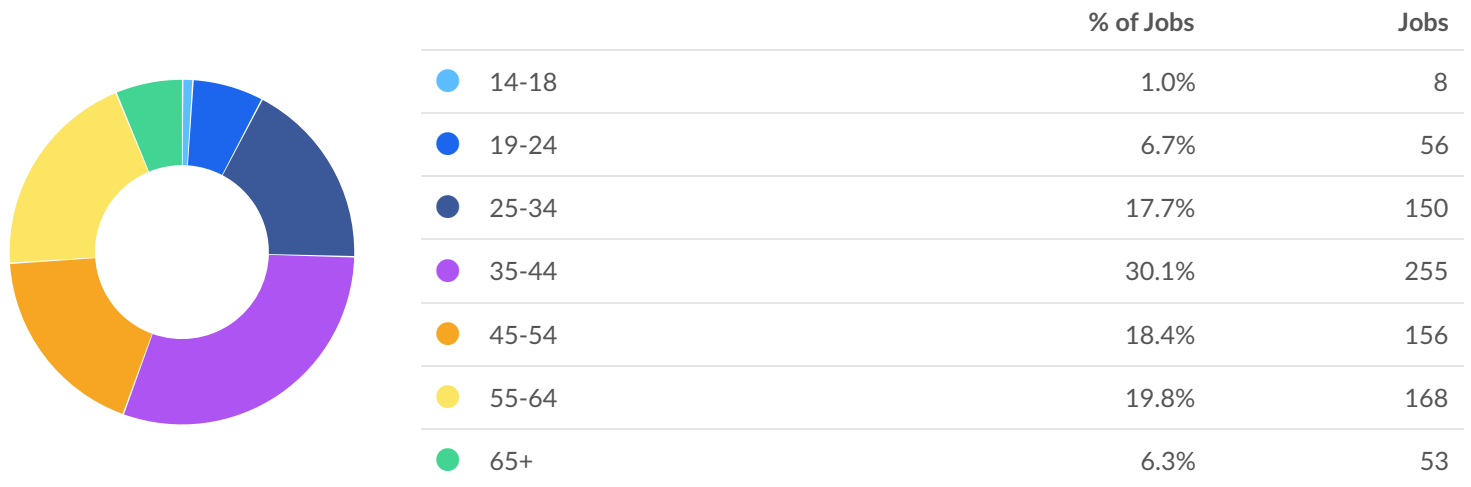
Racial diversity is low in your area. The national average for an area this size is 275* racially diverse employees, while there are 160 here.

Gender Diversity

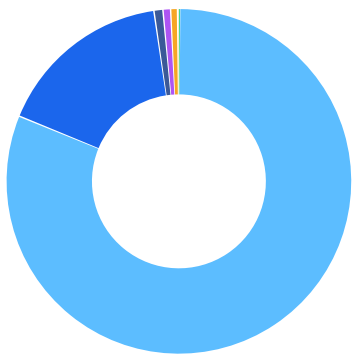
Gender diversity is low in your area. The national average for an area this size is 20* female employees, while there are 16 here.

*National average values are derived by taking the national value for your occupations and scaling it down to account for the difference in overall workforce size between the nation and your area. In other words, the values represent the national average adjusted for region size.

Occupation Age Breakdown

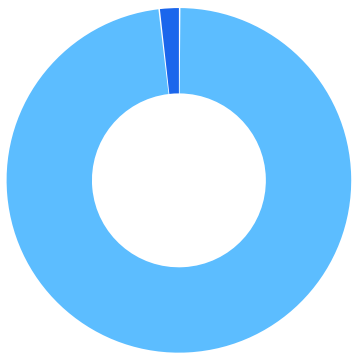


Occupation Race/Ethnicity Breakdown



	% of Jobs	Jobs
White	81.1%	687
Hispanic or Latino	16.5%	140
Two or More Races	0.8%	7
Black or African American	0.7%	6
American Indian or Alaska Native	0.6%	5
Asian	0.2%	1
Native Hawaiian or Other Pacific Islander	0.0%	0

Occupation Gender Breakdown



	% of Jobs	Jobs
Males	98.1%	831
Females	1.9%	16

Occupational Programs



1 Program

Of the programs that can train for this job, 1 has produced completions in the last 5 years.



33 Completions (2022)

The completions from all regional institutions for all degree types.



88 Openings (2022)

The average number of openings for an occupation in the region is 10.

CIP Code	Top Programs	Completions (2022)
48.0508	Welding Technology/Welder	33 <div style="width: 33%; background-color: #0070C0; height: 10px;"></div>
Top Schools		Completions (2022)
Western Nebraska Community College		33 <div style="width: 33%; background-color: #0070C0; height: 10px;"></div>

Appendix A (Geographies)

Code	Description
31007	Banner County, NE
31013	Box Butte County, NE
31031	Cherry County, NE
31033	Cheyenne County, NE
31045	Dawes County, NE
31049	Deuel County, NE
31069	Garden County, NE

Code	Description
31075	Grant County, NE
31105	Kimball County, NE
31123	Morrill County, NE
31157	Scotts Bluff County, NE
31161	Sheridan County, NE
31165	Sioux County, NE

MEMORANDUM

TO: WNCC Board of Governors

FROM: Lynne D. Koski (Vice President of Administrative Services)

DATE: May 19, 2024

RE: Bid 24-SE-14 Customer Relationship Management Solution

On May 9, 2024, bids were accepted bids for a Customer Relationship Management Solution.

TABULATION:

Company	City/State	Total Amount
EAB Global Inc	Washington, DC	\$210,060.00
Element451	Raleigh, NC	\$163,950.00
LeadSquared Inc	Edison, NE	\$97,464.00
Liaison International	Watertown, MA	\$89,250.00
Carnegie (Slate)	New Haven, CT	\$96,500.00

The CRM Selection Committee, with representation from Admissions, Student Success, Educational Services, PR & Marketing, Institutional Research, and Information Technology, has spent the last few months evaluating customer relationship management systems (CRM) to replace the current platform, FireEngine RED. Given an increasing lack of support in addressing increasing numbers of technical issues with the software, WNCC's exploration of a new CRM began in fall 2023, but in March 2024, FireEngine RED notified WNCC that it will no longer operate the software as of December 2024.

FireEngine RED was purchased by WNCC in 2016 as its electronic application platform and to assist with new student communications. Over time, the limitations of the software to communicate effectively with Colleague, provide WNCC with common analytics to support strategic enrollment management, and support communication with students throughout the student life-cycle – admissions through graduation - have become striking.

The CRM Selection Committee focused on three key areas that the CRM needed to address.

- 1) Must be implemented by December 2024 to replace the current CRM.
- 2) Improve the recruitment process by leveraging a state-of-the-art application process as well as along with AI (artificial intelligence) (e.g., chat bots) to help guide students through the admissions and registration processes.
- 3) Interface with Colleague in order to produce quality analytics supporting student enrollment, retention, and success.

Six vendors were interviewed and provided product demonstrations. During the evaluation process, the committee used a scoring method to rate the aforementioned features, as well as ease in usability, user experience, and effectiveness. Staff were involved in the demos, test scenarios, and reference checks to ensure a thorough evaluation was completed.

The committee spent multiple sessions working through the information to make the right strategic decision and the following recommendation.

The Committee recommends accepting the bid from Element451 as the CRM of choice for WNCC. Some of the primary factors in this decision include:

- Price
- Implementation timeline
- Leverage of the Ethos API for integration with Colleague
- Ability to support both recruitment and retention requirements
- The featured set and future of innovations
- Implementation support
- References

Element451 provided the most comprehensive solution. The advantage of Element451 over the others considered is in the complete student lifecycle. Element451 is one of two solutions that provide the "innovation" features to communicate with students in a today's technology-driven environment. In addition, Element451, includes student retention tools which eliminates the need to pursue other options, such as a Colleague program for \$13,000 per year. Meeting implementation times was one of the primary requirements of the RFP. Element451 regularly works with smaller schools and community colleges and is a known product used by other colleges and universities. Element451 rose to the top with AI innovations and functionality with Colleague.

MEMORANDUM

TO: WNCC Board of Governors

FROM: Lynne D. Koski (Vice President of Administrative Services)

DATE: May 19, 2024

RE: Bid 24-EQ-17 CDL Stationary Simulator

On June 6, 2024, bids were accepted bids for a CDL Stationary Simulator

TABULATION:

Company	City/State	Total Amount
Advanced Training Systems, LLC	St. Petersburg, FL	\$78,346.00
Doron Precision Systems, Inc.	Binghamton, NY	\$99,500.00

The CDL program received grant funding toward the purchase of this simulator. This simulator will replace a 10-year old simulator that is at end of life. It will provide a better tool for training on weather and emergency situations that cannot be safely replicated in real life. This tool will also be used for recruiting and increasing interest in CDL careers.

It is the recommendation of the Selection Committee to accept the bid from Advanced Training Systems, LLC.

84-1407. Act, how cited.

Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

84-1408. Declaration of intent; meetings open to public.

It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

84-1409. Terms, defined.

For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, and (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Virtual conferencing means conducting or participating in a meeting electronically or telephonically with interaction among the participants subject to subsection (2) of section 84-1412.

84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or

for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

(a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;

(b) Discussion regarding deployment of security personnel or devices;

(c) Investigative proceedings regarding allegations of criminal misconduct;

(d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;

(e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or

(f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury

to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; videoconferencing or telephone conferencing authorized; emergency meeting without notice; appearance before public body.

(1)(a) Each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be published in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's web site.

(ii) In the case of the governing body of a city of the second class or village or such body's advisory committee, such notice shall be published by:

(A) Publication in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's web site; or

(B) Posting written notice in three conspicuous public places in such city or village. Such notice shall be posted in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (1)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(c) In addition to a method of notice required by subdivision (1)(b)(i) or (ii) of this section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee.

(d) Each public body shall record the methods and dates of such notice in its minutes.

(e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or (ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2)(a) The following entities may hold a meeting by means of virtual conferencing if the requirements of subdivision (2)(b) of this section are met:

(i) A state agency, state board, state commission, state council, or state committee, or an advisory committee of any such state entity;

(ii) An organization, including the governing body, created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act;

(iii) The governing body of a public power district having a chartered territory of more than one county in this state;

(iv) The governing body of a public power and irrigation district having a chartered territory of more than one county in this state;

(v) An educational service unit;

(vi) The Educational Service Unit Coordinating Council;

(vii) An organization, including the governing body, of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act;

(viii) A community college board of governors;

(ix) The Nebraska Brand Committee;

(x) A local public health department;

(xi) A metropolitan utilities district;

(xii) A regional metropolitan transit authority;

(xiii) A natural resources district; and

(xiv) The Judicial Resources Commission.

(b) The requirements for holding a meeting by means of virtual conferencing are as follows:

(i) Reasonable advance publicized notice is given as provided in subsection (1) of this section, including providing access to a dial-in number or link to the virtual conference;

(ii) In addition to the public's right to participate by virtual conferencing, reasonable arrangements are made to accommodate the public's right to attend at a physical site and participate as provided in section 84-1412, including reasonable seating, in at least one designated site in a building open to the public and identified in the notice, with: At least one member of the entity holding such meeting, or his or her designee, present at each site; a recording of the hearing by audio or visual recording devices; and a reasonable opportunity for input, such as public comment or questions, is provided to at least the same extent as would be provided if virtual conferencing was not used;

(iii) At least one copy of all documents being considered at the meeting is available at any physical site open to the public where individuals may attend the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act; and

(iv) Except as otherwise provided in this subdivision or subsection (4) of section 79-2204, no more than one-half of the meetings of the state entities, advisory committees, boards, councils, organizations, or governing bodies are held by virtual conferencing in a calendar year. In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, the organization may hold more than one-half of its meetings by virtual conferencing if such organization holds at least one meeting each calendar year that is not by virtual conferencing. The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by virtual conferencing if the governing body's quarterly meetings are not held by virtual conferencing.

(3) Virtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by virtual conferencing. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness to appear before the public body by means of virtual conferencing.

(7)(a) Notwithstanding subsections (2) and (5) of this section, if an emergency is declared by the Governor pursuant to the Emergency Management Act as defined in section 81-829.39, a public body the territorial jurisdiction of which is included in the emergency declaration, in whole or in part, may hold a meeting by virtual conferencing during such emergency if the public body gives reasonable advance publicized notice as described in subsection (1) of this section. The notice shall include information regarding access for the public and news media. In addition to any formal action taken pertaining to the emergency, the public body may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body.

(b) The public body shall provide access by providing a dial-in number or a link to the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at the meeting and record the meeting. Subsection (4) of this section shall be complied with in conducting such meetings.

(c) The nature of the emergency shall be stated in the minutes. Complete minutes of such meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available for inspection as provided in subsections (5) and (6) of section 84-1413.

84-1412. Meetings of public body; rights of public; public body; powers and duties.

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, a camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings, including meetings held by virtual conferencing. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body shall require any member of the public desiring to address the body to identify himself or herself, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making virtual conferencing available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; and

(f) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) Each public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at a meeting.

(8) Public bodies shall make available at the meeting or the in-state location for virtual conferencing as required by subdivision (6)(c) of this section, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting, either in paper or electronic form. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

84-1413. Meetings; minutes; roll call vote; secret ballot; when.

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if

the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written, except as provided in subsection (6) of this section, and available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing the minutes is absent due to a serious illness or emergency.

(6) Minutes of the meetings of the board of a school district or educational service unit may be kept as an electronic record.

(7) Beginning July 31, 2022, the governing body of a natural resources district, the city council of a city of the metropolitan class, the city council of a city of the primary class, the city council of a city of the first class, the county board of a county with a population greater than twenty-five thousand inhabitants, and the school board of a school district shall make available on such entity's public web site the agenda and minutes of any meeting of the governing body. The agenda shall be placed on the web site at least twenty-four hours before the meeting of the governing body. Minutes shall be placed on the web site at such time as the minutes are available for inspection as provided in subsection (5) of this section. This information shall be available on the public web site for at least six months.

84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring

an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

Sec. 15, Legislative Bill 83, One Hundred Seventh Legislature, First Session, 2021. (*The Revisor of Statutes will assign a statute number after the Legislature adjourns sine die.*) No motion, resolution, rule, regulation, ordinance, or formal action made, adopted, passed, or taken at a meeting as defined in section 84-1409 of a public body as defined in such section shall be invalidated because such motion, resolution, rule, regulation, ordinance, or formal action was made, adopted, passed, or taken at a meeting or meetings on or after March 17, 2020, and on or before April 30, 2021, pursuant to a Governor's Executive Order which waived certain requirements of the Open Meetings Act.