

WESTERN COMMUNITY COLLEGE AREA

**INFORMAL MEETING
MINUTES**

June 21, 2023

The Western Community College Area Board of Governors held an Informal meeting at 10:04 a.m. on Wednesday, June 21, 2023 in the Coral E. Richards Boardroom at Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald on Tuesday, June 13, 2023.

A current agenda was available in the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

Roll Call

Ms. Marcy, Dr. Perkins, and Mr. Stickney notified the Board secretary that they would be unable to attend the meeting because of Personal Health.

Area Board

| | |
|-------------------------------------------|---------|
| Karen S. Anderson, Vice Chairperson | Present |
| Margaret R. Crouse (via Zoom) | Present |
| Linda A. Guzman-Gonzales | Present |
| F. Lynne Klemke, Chairperson..... | Present |
| Allan D. Kreman | Present |
| Kimberly A. Marcy..... | Absent |
| William M. Packard..... | Present |
| M. Thomas Perkins..... | Absent |
| Coral E. Richards..... | Present |
| R. J. Savely, Jr. (via Zoom)..... | Present |
| Richard G. Stickney | Absent |

Quorum

Chair Klemke declared a quorum was present for the transaction of business.

Board Chairperson Comments

Chair Klemke announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Chair Klemke announced that the Board reserves the right to enter into closed session if deemed necessary for any item on the agenda per §84-1410 of the Nebraska Revised Statutes.

Community Comments

Chair Klemke asked for comments from the community. Pursuant to Board Policy BP-101, Chair Klemke reminded community members who wish to make comments that each speaker will be limited to a five-minute presentation. There were no comments.

Board Member iPad Review

Mr. Chris Armstrong, Information Technology Senior Systems Administrator reviewed the basic steps for accessing WNCC email accounts. The preference is that Board members use their WNCC iPad for College business, including email. Ms. Reichert shared the steps for accessing

accreditation information on the website via the HUB. The strategic plan will also be posted and accessible by Board members.

Higher Learning Commission Update

Ms. Reichert shared information about the April 10, 2023 multi-location visit at the Alliance Campus and the Powerline Construction and Maintenance Technology Lab. The visit was conducted by HLC peer reviewer, Dr. Joyce Phillips Hardy. Dr. Hardy is a professor at Chadron State College, Chadron, Nebraska. The review included instructional oversight, academic services, student services, facilities, marketing and recruitment information and adequacy of assessment of student performance. Dr. Hardy's follow up report stated that the pattern of operations at the locations appears to be adequate and no further review or monitoring is necessary.

Recess

Chair Klemke declared a ten-minute recess at 11:25 a.m.

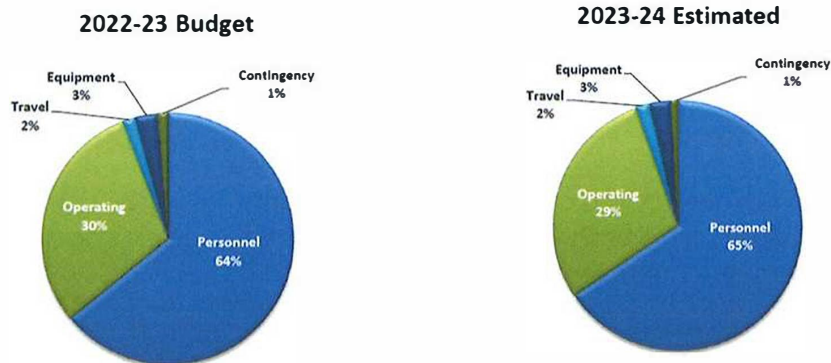
Open Meeting

Chair Klemke declared the Open meeting in session at 11:34 a.m.

Budget Review – General Funds

Ms. Lynne Koski, Vice President of Administrative Services reviewed the General Fund Budget and discussed the analysis for FY 2023-24.

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|------------------------------------------------------------------------------|-----------------------------|
| 2023-24 Projected Revenue | \$29,638,823 |
| 2023-24 Continuation Budget Requests | <u>\$30,221,902</u> |
| 2023-24 Revenue Budget in Excess of Expenditure Budget – CONTINUATION BUDGET | (\$583,079) |
| Funds Available for Budget Requests | (\$583,079) |
| Workload Increase and New/Expanded Budget Requests: | |
| 2023-24 Workload Increase/New/Expanded Requests | \$722,268 |
| 2023-24 Capital Outlay Requests (unfunded) | \$1,598,274 |
| Total Additional Requests | <u>\$2,320,542</u> |
| 2023-24 Expenditure Budget in Excess of Available Revenue Budget | <u><u>(\$2,903,621)</u></u> |



Board Member Comments

Board members expressed gratitude for the iPad review and Ms. Koski's General Fund Budget presentation.

Next Regular Meeting

Wednesday, June 21, 2023, Coral E. Richards Boardroom, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

Adjournment

The meeting was adjourned by unanimous consent at 12:12 p.m.

F. Lynne Klemke, Chairperson

Susan L. Verbeck, Secretary