

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
JULY 21, 2021
AGENDA**

LUNCH – 12:00 P.M.

Western Nebraska Community College
Scottsbluff Campus
John C. Bishop Dining Hall, Pioneer Activity Center
1409 East 27th Street, Scottsbluff, Nebraska

REGULAR MEETING – 1:00 P.M.

Western Nebraska Community College
Scottsbluff Campus
Coral E. Richards Boardroom
1601 East 27th Street, Scottsbluff, Nebraska

Meeting Information: <http://go.wncc.edu/BoardofGovernors>

Livestream Link: <https://livestream.com/wncc/regular>

MISSION STATEMENT

***“WNCC assures learning opportunities for all – enriching lives,
invigorating communities, creating futures”***

PROPOSED AGENDA

A. Call to Order

B. Roll Call

C. Community Comments

D. Board Chairperson Comments

E. Consent Calendar

1. Review Contents of Consent Calendar
 - a. Agenda
 - b. Excuse Absent Board Member(s)
 - c. Minutes
Regular Meeting, June 16, 2021
2. Claims:
 - a. WCCA Unrestricted Fund - \$1,019,690.56
 - b. WCCA Restricted Fund - \$11,616.97
 - c. WCCA Federal Fund - \$8,299.57
 - d. WCCA Agency Fund - \$7,330.75
 - e. WCCA Loan Fund - 0 -
 - f. WCCA Plant Fund - \$748,200.60
 - g. WCCA Auxiliary Fund - \$937,683.90
 - h. City Planning Commission Reports
City of Alliance (Tax Increment Financing) Approval of Consent Calendar
3. Consideration of Items Extracted from Consent Calendar
4. Scottsbluff Gering United Chamber of Commerce
 - Business and Community Education, Jan. – March Newsletter Insert \$225.00
 - Alumni Office Business, After Hours \$100.00

F. Board Member Mileage and/or Expense Reimbursement

Approval of Board Member Mileage and/or Expense Reimbursement (June 2021)

1. Dr. Margaret Crouse \$110.88
Ms. Lynne Klemke \$349.44
Mr. Allan Kreman \$21.84
2. Ms. Kimberly Marcy \$109.76
Mr. Richard Stickney \$59.92

G. Bid Consent Calendar

1. Review of Bid Consent Calendar
 - a. Bid Number 22-SE-01 Exclusive Beverage Services Contract
2. **Approval** of Bid Consent Calendar
3. Consideration of Items Extracted from Bid Consent Calendar

H. Personnel Consent Calendar

1. Review Contents of Personnel Consent Calendar
 - a. Resignation(s):
 - i. Ms. Ellen M. Dickey-Dillon, Associate Dean/Interim TRIO Director, Student Services Department
Effective August 31, 2021
 - b. Appointment(s):
 - i. Ms. Violette Kjeldgaard, Theatre Instructor, Scottsbluff Campus
Effective August 16, 2021
2. **Approval** of Personnel Consent Calendar
3. Consideration of Items Extracted from Personnel Consent Calendar

I. WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS

1. **Approval** of Interim President Contract
2. **Chadron State College Updates**, Dr. Randy Rhine, CSC President
3. **Reports and Recommendations from the Board Executive Committee**
WCCA Board of Governors Meetings Scheduled via Zoom
 - a. September 8, 2021
 - b. November 17, 2021
 - c. December 15, 2021
4. **Reports and Recommendations from the Board Finance and Facilities Committee**
 - a. 2021-2022 Budget Update
Tentative Other (Non-Tax Supported) Funds Budget – Ms. Koski

J. INSTITUTIONAL REPORTS

1. FTE and Enrollment Trend by Academic Department AY 2018-2020
Dr. Dustin Eicke, Institutional Research DirectorHandout
2. Athletic Program Overview – Mr. Ryan Burgner, Athletic DirectorHandout
3. Student Report – N/A
4. Faculty Report – Mr. Brian Croft, Ms. Amy Winters
5. Nebraska Community College Association – Dr. Tom Perkins, Dr. Margaret Crouse
6. Association of Community College Trustees – Dr. Tom Perkins
7. Western Nebraska Community College Foundation – Ms. Karen Anderson

K. President Comments

L. Board Member Comments

M. Western Nebraska Community College Facilities Corporation Annual Meeting

1. Call to Order
2. Roll Call
3. **Approve** Appointment of Mr. John Marrin as Secretary/Treasurer of Facilities Corporation
4. **Approve** Resolutions for Dissolution of Facilities Corporation
5. **Approve** Articles of Dissolution of Facilities Corporation
6. **Approve** Plan of Dissolution of Facilities Corporation
7. Adjourn

N. Upcoming Meetings and Events

1. NCCA Third Quarter Meeting
August 2, 2021
Lincoln, NE
2. Public Hearings on Proposed 2021-2022 WCCA Budgets
September 8, 2019, 1:00 p.m.
Western Nebraska Community College, Scottsbluff Campus
3. 10th Annual Monument Marathon
September 25, 2021
Scottsbluff, NE
4. NCCA Fourth Quarter Meeting
October 3 and 4, 2021
Scottsbluff, NE

5. ACCT Leadership Congress
October 13-16, 2021
San Diego, CA
6. WNCC Homecoming
"A Dream is a Wish Your Heart Makes"
October 18-23, 2021
Western Nebraska Community College, Scottsbluff Campus

O. Next Regular Meeting: Wednesday, August 18, 2021, 1:00 p.m., Coral E. Richards Boardroom, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, NE

P. Adjournment

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS**

MINUTES

Wednesday, June 16, 2021
1:00 p.m.

The Western Community College Area Board of Governors held a Regular Board meeting at 1:02 p.m. on Wednesday, June 16, 2021, in the Coral E. Richards Boardroom, at Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Wednesday, June 9, 2021.

A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

AREA BOARD

Karen S. Anderson, Vice Chair	Present
Margaret R. Crouse	Present
Linda A. Guzman-Gonzales.....	Present
F. Lynne Klemke, Chair	Present
Allan D. Kreman	Present
Kimberly A. Marcy.....	Present
William M. Packard	Present
M. Thomas Perkins.....	Present
Coral E. Richards	Present
R. J. Savely, Jr	Absent
Richard G. Stickney	Present

QUORUM

Chair Klemke declared a quorum was present for the transaction of business.

COMMUNITY COMMENTS

Chair Klemke asked for comments from the community. Pursuant to Board Policy BP-101, Chair Klemke reminded community members who wish to make comments that each speaker will be limited to a five-minute presentation. There were no public comments.

BOARD CHAIRPERSON COMMENTS

Chair Klemke announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

CONSENT CALENDAR

Chair Klemke reviewed the contents of the Consent Calendar, which includes the following items:

1. Review Contents of Consent Calendar
 - a. Agenda
 - b. Excuse Absent Board Member, R.J. Savely, Jr.
 - c. Minutes
 - i. Regular Meeting, June 16, 2021
2. Claims:
 - a. WCCA Unrestricted Fund - \$2,325,899.66
 - b. WCCA Restricted Fund - \$25,986.67

- c. WCCA Federal Fund - \$3,861.03
- d. WCCA Agency Fund - \$6,035.76
- e. WCCA Loan Fund - 0 -
- f. WCCA Plant Fund - \$22,300.00
- 3. WCCA Auxiliary Fund - \$565,226.00
- 4. City Planning Commission Reports (No Reports)

CONSENT CALENDAR

Approval

Chair Klemke inquired if there were any items on the Consent Calendar which any Board member wished to have extracted for separate consideration. Ms. Anderson requested extraction of the items payable to the Scottsbluff/Gering United Chamber of Commerce.

Dr. Perkins MOVED to approve the Amended Consent Calendar as presented. SECONDED by Ms. Richards.

Voting Yes: Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Stickney, Klemke

Voting No: None

Abstain: None

Absent: Savely

MOTION CARRIED

CONSENT CALENDAR

Consider Item(s) Extracted

Ms. Anderson reported that expenses payable to the Scottsbluff/Gering United Chamber of Commerce include Marketing and Public Relations advertising for \$750.00 and Business and Community Education advertising for \$225.00. Ms. Anderson explained that she is the Executive Director of the Scottsbluff/Gering United Chamber of Commerce.

Ms. Richards MOVED to approve the extracted items payable to the Scottsbluff/Gering United Chamber of Commerce for Marketing and Public Relations advertising for \$750.00 and Business and Community Education advertising for \$225.00. SECONDED by Mr. Kreman.

Voting Yes: Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Stickney, Klemke

Voting No: None

Abstain: Anderson

Absent: Savely

MOTION CARRIED

BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT

Ms. Anderson MOVED to approve the following travel expenses: Dr. Margaret Crouse for \$867.85, Ms. Lynne Klemke for \$262.08, and Mr. Allan Kreman for \$21.84. SECONDED by Ms. Guzman-Gonzales.

Voting Yes: Guzman-Gonzales, Marcy, Packard, Perkins, Richards, Stickney, Anderson
Voting No: None
Abstain: Crouse, Klemke, Kreman
Absent: Savely
MOTION CARRIED

BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT (cont.)

Ms. Guzman-Gonzales MOVED to approve the following travel expenses: Mr. R. J. Savely for \$201.38 and Mr. Richard Stickney for \$59.92. SECONDED by Ms. Anderson.

Voting Yes: Kreman, Marcy, Packard, Perkins, Richards, Anderson, Crouse, Guzman-Gonzales, Klemke
Voting No: None
Abstain: Stickney
Absent: Savely
MOTION CARRIED

BID CONSENT CALENDAR

Review of Bid Consent Calendar

There were no bids.

PERSONNEL CONSENT CALENDAR

Review Contents of Personnel Consent Calendar

- a. Resignation(s):
 - i. Mr. Jon Leever, Aviation Technology Instructor, Applied Tech Division, Effective, August 31, 2021
 - ii. Ms. Brooke Samuelson, Graphic Artist, Public Relations and Marketing Department Effective, August 2, 2021
- b. Appointment(s)
There were no appointments.

Approval of Personnel Consent Calendar

Ms. Richards MOVED to approve the Personnel Consent Calendar as presented. SECONDED by Dr. Crouse.

Voting Yes: Marcy, Packard, Perkins, Richards, Stickney, Anderson, Crouse, Guzman-Gonzales, Kreman, Klemke
Voting No: None
Abstain: None
Absent: Savely
MOTION CARRIED

Consideration of Items Extracted from Personnel Consent Calendar

No Items were extracted from the Personnel Consent Calendar.

WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS

WCCA Board of Governors Conference Registration Governing for Equity: 2021 ACCT Virtual Diversity Institute Tuesday, June 22, 2021 and Tuesday, June 29, 2021

- a. Ms. Linda Guzman-Gonzales

Dr. Perkins MOVED to approve the Governing for Equity: 2021 ACCT Virtual Diversity Institute event registration for Ms. Linda Guzman-Gonzales. SECONDED by Ms. Richards.

Voting Yes: Packard, Perkins, Richards, Stickney, Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Klemke
Voting No: None
Abstain: None
Absent: Savely
MOTION CARRIED

Reports and Recommendations from the Executive Committee Resignation of Dr. Carmen Simone and Approval of Severance Agreement

Chair Klemke reported that the Board Executive Committee met on June 9, 2021 and at that time, decided to make a recommendation to the full Board to accept the resignation of Dr. Carmen Simone and a severance agreement. Chair Klemke asked College attorney, Mr. Phil Kelly, to provide additional information.

Mr. Kelly reported that Dr. Simone resigned effective last week. The severance agreement provides for six months of pay with no benefits. The resignation and severance agreement is presented today for Board approval.

Ms. Richards MOVED for approval of the resignation of Dr. Carmen Simone. She further moved to approve the severance agreement as presented. SECONDED by Dr. Perkins.

Voting Yes: Perkins, Richards, Stickney, Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Perkins, Klemke
Voting No: None
Abstain: None
Absent: Savely
MOTION CARRIED

Reports and Recommendations from the Executive Committee

Appointment of Interim President

Chair Klemke reported that the Board Executive Committee recommends the appointment of Mr. John Marrin as interim president. College attorney, Mr. Phil Kelly, was asked to provide additional information.

Mr. Kelly reported that he will meet with Mr. Marrin to discuss a proposed written agreement. The agreement will include language that allows either party to terminate the contract for any reason upon thirty days' notice. Compensation and benefits will be negotiated and the contract will be presented to the full Board for approval at the July meeting. Mr. Marrin has agreed to a start date of Monday, June 21, 2021.

Dr. Crouse MOVED to approve the appointment of Mr. John Marrin as Interim President. SECONDED by Mr. Stickney.

Voting Yes: Richards, Stickney, Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Klemke
Voting No: None
Abstain: None
Absent: Savely
MOTION CARRIED

Reports and Recommendations from the Board Finance and Facilities Committee

Proposal for Redistricting Services

College attorney, Mr. Phil Kelly, was asked to provide information regarding redistricting services. Mr. Kelly reported that as a result of the 2020 census, the state requires all political subdivisions to revisit redistricting to ensure that the population within each district Board members are elected, is as equal as possible. Dramatic population changes are not expected, but the Secretary of State is requiring the political subdivisions to provide electronic data maps for those districts. Mr. Kelly recommends working with the University of Nebraska at Omaha Center for Public Affairs Research. The redistricting service fee is approximately \$4,000.00, which is below the amount that requires Board approval. This information is presented to provide Board members an update on the fact that there will be some changes in districts for representation purposes.

2021-2022 General Operating Budget Update

Ms. Lynne Koski, Vice President of Administrative Services, referenced the General Operating Budget information included with the meeting material. The first page of the report provided a projection of revenue at this point in time. The amount of state aid will not be known until around the first of September and the same is true with county assessments. Tuition revenue is based on a total enrollment projection and there have been some shifts between regular credit courses and dual credit courses, which impacts our tuition because dual credit is half the price of the regular courses. Currently, approved in the budget for the total community college system is a 2% increase. Until our enrollment audit is complete, we do not know what our final state aid number will be. Regarding property taxes, we have an estimate of valuation based on information from the Department of Revenue. Currently, that is an estimate of a 1.91% increase for the twelve and a half county area.

Ms. Koski reviewed the revenue information which included a comparison of the current year budget to the estimated budget for 2021-2022. She reported that there is not a significant change

between the property tax, state aid or tuition. The expenditure budget information contained a summary of expenditures and the percent of total expense that each category makes up.

Ms. Koski stated that currently, based on the revenue projection and the expenditure requests that have been identified, we have a deficit of just under \$800,000. That will be the focus as we finalize our revenue budget. We need to bring our expenses and or revenue in line so that we have a balanced budget.

Reports and Recommendations from the Board Policy Committee

Second and Final Read: BP-115 Board Policies and Administrative Procedures Board Policy

Ms. Richards reported that Board Policy BP-115 Board Policies and Administrative Procedures was reviewed by the Board Policy committee and there have been no changes since the first read.

Ms. Richards MOVED for approval of BP-115 Board Policies and Administrative Procedures. SECONDED by Ms. Anderson.

Voting Yes: Stickney, Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Klemke
Voting No: None
Abstain: None
Absent: Savely
MOTION CARRIED

Reports and Recommendations from the Board Policy Committee (cont.)

Second and Final Read: BP-118 Succession of Presidential Authority Board Policy

Ms. Richards reported that Board Policy BP-118 Succession of Presidential Authority Board Policy was reviewed by the Board Policy committee and there have been no changes since the first read.

Ms. Richards MOVED for approval of BP-118 Succession of Presidential Authority Board Policy. SECONDED by Mr. Stickney.

Voting Yes: Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Stickney, Klemke
Voting No: None
Abstain: None
Absent: Savely
MOTION CARRIED

Reports and Recommendations from the Board Policy Committee (cont.)

Second and Final Read: BP-808 Information Security Board Policy

Ms. Richards reported that Board Policy BP-808 Information Security Board Policy was reviewed by the Board Policy committee and there have been no changes since the first read.

Ms. Richards MOVED for approval of BP-808 Information Security Board Policy. SECONDED by Ms. Guzman-Gonzales.

Voting Yes: Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Stickney, Anderson, Klemke
Voting No: None
Abstain: None
Absent: Savely
MOTION CARRIED

Reports and Recommendations from the Board Policy Committee (cont.)

Second and Final Read: BP-809 Acceptable Use Board Policy

Information Only: PP-809 Acceptable Use President's Procedure

Ms. Richards reported that Board Policy BP-809 Acceptable Use Board Policy was reviewed by the Board Policy committee and there have been no changes since the first read.

Ms. Richards MOVED for approval of BP-809 Acceptable Use Board Policy. SECONDED by Ms. Guzman-Gonzales.

Voting Yes: Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Stickney, Anderson, Crouse, Klemke
Voting No: None
Abstain: None
Absent: Savely
MOTION CARRIED

Reports and Recommendations from the Student Success Committee

Second and Final Read: BP-501 Standards of Satisfactory Academic Progress Board Policy

Information Only: PP-501 Standards of Satisfactory Academic Progress President's Procedure

Dr. Crouse reported that she did not receive comments from the Student Success committee following the first read of Board Policy BP-501 Standards of Satisfactory Academic Progress so she is assuming there are no changes.

Dr. Crouse MOVED for approval of Board Policy BP-501 Standards of Satisfactory Academic Progress. SECONDED by Dr. Perkins.

Voting Yes: Kreman, Marcy, Packard, Perkins, Richards, Stickney, Anderson, Crouse, Guzman-Gonzales, Klemke
Voting No: None
Abstain: None
Absent: Savely
MOTION CARRIED

Reports and Recommendations from the Student Success Committee (cont.)

Second and Final Read: BP-502 Federal Title IV Funds Board Policy

Information Only: PP-502 Financial Aid – Return of Title IV President's Procedure

Dr. Crouse reported that she did not receive comments from the Student Success Committee following the first read of Board Policy BP-502 Federal Title IV Funds, so she is assuming there are no changes.

Dr. Crouse MOVED for approval of Board Policy BP-502 Federal Title IV Funds. SECONDED by Mr. Stickney.

Voting Yes: Marcy, Packard, Perkins, Richards, Stickney, Anderson, Crouse, Guzman-Gonzales, Kreman, Klemke
Voting No: None
Abstain: None
Absent: Savely
MOTION CARRIED

Reports and Recommendations from the Student Success Committee (cont.)

***Second and Final Read: BP-520 Admission, Continued Enrollment & Re-Enrollment of Students Board Policy
Information Only: PP-520 General Admission Requirements for Students President's Procedure***

Dr. Crouse reported that she did not receive comments from the Student Success Committee following the first read of Board Policy BP-520 Admission, Continued Enrollment & Re-Enrollment of Students, so she is assuming there are no changes.

Dr. Crouse MOVED for approval of BP-520 General Admission Requirements for Students. SECONDED by Ms. Guzman-Gonzales.

Voting Yes: Packard, Perkins, Richards, Stickney, Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Klemke
Voting No: None
Abstain: None
Absent: Savely
MOTION CARRIED

INSTITUTIONAL REPORTS

Summer School Enrollment Trend

Dr. Dustin Eicke, Institutional Research Director, reviewed the summer headcount and demographics for the years 2017-2021. The report included headcount comparisons by gender and race. Since 2017, we have seen approximately a 23% reduction in enrollment. Those are not good numbers, but nationwide there has been about a 20% reduction in community college enrollment. In response to an inquiry, Dr. Eicke stated that of course this is speculation, but with the impact of the pandemic and shifting responsibilities for people, particularly low income families, attending college probably drops to the bottom of the priority list. Some people have multiple family members living in the same household and in order to care for those family members, they are in search of employment rather than attending school.

Dr. Eicke mentioned that he would forward information for the Summer Free program via the Board secretary.

Student Report

There was no report.

Faculty Report

Mr. Brian Croft stated that currently, we are here in expected and unexpected circumstances, but we can grow from a negative situation. From a personal standpoint, Mr. Marrin is a good choice for the interim president role. Mr. Croft added that faculty look forward to working with Dr. Wilson as well. Due to Dr. Wilson's involvement in virtual meetings since early March, most faculty feel that

they are not meeting him for the first time. We are all here for the students and faculty look forward to positive changes academically.

Ms. Amy Winters congratulated Ms. Mai Lee Olsen, WNCC CollegeNow Director, on her Business and Professional Women (BPW) young careerist award. Ms. Winters reported that faculty have been meeting with Dr. Grant and look forward to their first in person meeting since he came on board the first of June. She reiterated that everyone is excited to move forward.

Chair Klemke shared that as a Board, they want to assure faculty and staff that the plan is to take some time to get a clear picture of how we are going to move forward right now. We will not begin a presidential search until we have had time to understand where we are with issues and we look forward to some significant collaboration.

Nebraska Community College Association

Dr. Perkins reported that NCCA Executive Director, Mr. Greg Adams, will be retiring in December. A group will meet early July to review applications for the director position. Dr. Margaret Crouse shared that Dr. Perkins is a participant in the application review, and that is good for us.

Association of Community College Trustees

There was no report.

Western Nebraska Community College Foundation

Ms. Anderson asked Ms. Jennifer Reisig, Foundation Executive Director, to provide Foundation updates. Ms. Reisig shared that the Aviation memorial fund was created to assist students with unexpected needs. Approximately \$19,000 has been contributed to the fund and once we are certain that we have met student needs, the remaining funds will go toward a scholarship. The scholarship will be in memory of the deceased Aviation Program students and the endowment threshold is \$20,000. Scholarship details will be finalized at the July 29, 2021 Foundation Board meeting.

Currently, \$79,000 has been raised in sponsorships for the Monument Marathon scheduled September 25, 2021. Thanks to the generosity of our title sponsor, Platte Valley Companies, we have an additional \$10,000 to double our prize purse. We are trying to reach out to runners from all over and to a more elite runner so that we can be known across the country. We are a small race, but the more well-known we are means we can bring in additional funds for our students as well as tourism to the area. This year, a half marathon relay was added. Currently, eight teams have registered and the plan is to cap the relay at thirty teams.

Ms. Reisig shared that she and Ms. Alena Haun, Foundation Program and Giving Coordinator, recently attended trainings related to alumni engagement and stewardship.

Board Member Comments

Chair Klemke asked Ms. Allison Judy, Public Relations and Marketing Director, to share materials developed at the Board's request. Ms. Judy presented a two sided card that contains pertinent facts about the College. This card provides an opportunity for Board members to share facts about WNCC when they attend meetings or visit with area residents.

Chair Klemke asked the Board secretary to provide information in regard to handouts shared with Board members. Ms. Verbeck explained that she has compiled a list of trainings, by year, in which Board members have participated. Board members were asked to review the information for

accuracy. Additional information included the ACCT Trustee Weekly Newsletter and Board Buzzwords found on the ACCT web page. Chair Klemke encouraged Board members to review the documents as they contain a great deal of interesting information.

Chair Klemke was thanked for her leadership and the Board Executive committee members were thanked for time spent at numerous meetings over the past month.

UPCOMING MEETINGS AND EVENTS

1. NCCA Third Quarter Meeting
August 2, 2021
Lincoln, NE
2. 10th Annual Monument Marathon
September 25, 2021
3. NCCA Fourth Quarter Meeting
October 3 and 4, 2021
Scottsbluff, NE
4. ACCT Leadership Congress
October 13-16, 2021
5. WNCC Homecoming
"A Dream is a Wish Your Heart Makes"
October 18-23, 2021

NEXT REGULAR MEETING: Wednesday, July 21, 2021, 1:00 p.m., Coral E. Richards Boardroom, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, NE

ADJOURNMENT

The meeting was adjourned by unanimous consent at 2:01 p.m.

F. Lynne Klemke, Chairperson

Susan L. Verbeck, Secretary

WESTERN NEBRASKA COMMUNITY COLLEGE
MONTHLY DOCKET
June 2021

Cost Center Description	Vendor	Amount	Description
Institutional Expense	CASH-PLATTE VALLEY BANK	126,851.16	Jun 15th sm/hr payrolls
Institutional Expense	CASH-PLATTE VALLEY BANK	499,748.79	Jun 21st mo payroll
Institutional Expense	CASH-PLATTE VALLEY BANK	116,769.43	Jun 30th sm/hr payrolls
Net Payroll Total		743,369.38	
Institutional Expense	FICA/FEDERAL TAX PAYABLE	39,038.53	Jun 15th sm/hr payrolls
Institutional Expense	FICA/FEDERAL TAX PAYABLE	201,713.80	Jun 21st mo payroll
Institutional Expense	FICA/FEDERAL TAX PAYABLE	35,568.85	Jun 30th sm/hr payrolls
FICA/Federal Tax Payable Total		276,321.18	
Institutional Expense	TIAA/CREF SRA & 457B	20,573.13	Jun 15th sm/hr payrolls
Institutional Expense	TIAA/CREF SRA & 457B	274,513.51	Jun 21st mo payroll
Institutional Expense	TIAA/CREF SRA & 457B	20,460.92	Jun 30th sm/hr payrolls
TIAA/CREF SRA & 457B Total		315,547.56	
Institutional Expense	REGIONAL CARE	19,630.39	June FSA Claims
Regional Care Payable Total		19,630.39	
Institutional Liability	NE DEPT OF REVENUE	52,508.18	May state income tax w/h
Institutional Liability	AL DEPT OF REVENUE	31.66	May state income tax w/h
State Withholding Payable Total		52,539.84	
Institutional		71.11	Payroll/Closed Acct 05-28
Cash - Platte Valley 0110795 Total		71.11	
Student Refunds Total		141,898.56	
Student Sponsor Refunds Total		3,136.09	
Student Emergency Relief Funds Total		22,249.00	
Institutional Expense	VISA	41,007.86	Card Ending 7002
Institutional Expense	BANK OF MONTREAL	508.58	Purchase cards
Clearing - CC / P-Card Total		41,516.44	
Institutional Liability	DEARBORN NATIONAL LIFE INSURANCE	6,216.70	Group M000900014 05-21Prm
Life Insurance Payable Total		6,216.70	
Family Support Payable Total		1,247.00	
Institutional Liability	WNCC - LOAN FUND	887.04	June 15 Payrolls
Institutional Liability	WNCC - LOAN FUND	380.32	June 21st Loans
Employee Loans Payable Total		1,267.36	
Institutional Expense	VISION SERVICE PLAN	3,277.41	Acct #300093250001 05-21
Vision Care Payable Total		3,277.41	

Cost Center Description	Vendor	Amount	Description
	Misc Payroll Deductions Total	429.20	
Institutional Expense	WNCC - SIDNEY PETTY CASH	0.30	Replenish Petty Cash
	Cash Short/Long Total	0.30	
Area	AIRMEDCARE	3,400.00	Annual Membership
	Health Insurance Total	3,400.00	
Institutional Expense	VERBECK SUSAN	27.20	Reimburse/Postage BOG
Institutional Expense	FEDERAL EXPRESS	160.24	Acct #6200-9241-0
Institutional Expense	FEDERAL EXPRESS	515.33	Acct #6200-9241-0
Institutional Expense	WNCC - SIDNEY PETTY CASH	1.10	Replenish Petty Cash
	Postage Total	703.87	
Admissions	SCOTTSBLUFF SCREENPRINTING EMBROID	5,750.00	T Shirts
Admissions	PRINT BROKER	1,067.24	Phone Holders
Admissions	PRINT BROKER	1,400.00	Lanyards
Admissions	PRINT BROKER	940.00	Sunglasses
Admissions	PRINT BROKER	783.07	Lip Balms with Hooks
Admissions	PRINT BROKER	650.00	Felt Pennants
Marketing & Public Relations	GARDEN COUNTY NEWS	120.00	Advertising
Marketing & Public Relations	FLOOD COMMUNICATIONS WEST, KSID	200.00	Advertising
Marketing & Public Relations	NSPIRE TODAY!	250.00	May Edition
Marketing & Public Relations	SCHERER PUBLISHING, SHERIDAN COUNTY J	150.00	Advertising
Marketing & Public Relations	WESTERN NEBRASKA OBSERVER	205.00	Advertising
Marketing & Public Relations	25TH HOUR COMMUNICATIONS	3,750.00	Media Buying Services
Marketing & Public Relations	SIDNEY SUN-TELEGRAPH	127.40	Advertising
Marketing & Public Relations	SIDNEY SUN-TELEGRAPH	247.50	Advertising
Marketing & Public Relations	SIDNEY SUN-TELEGRAPH	247.50	Advertising
Marketing & Public Relations	SIDNEY SUN-TELEGRAPH	247.50	Advertising
Marketing & Public Relations	SIDNEY SUN-TELEGRAPH	59.40	Advertising
Marketing & Public Relations	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF	1,229.50	Acct #1040149
Marketing & Public Relations	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF	512.00	Acct #1045613
Marketing & Public Relations	LIFE CHANGE CONNECTION OTCF	700.00	Fund-Raiser/Life Change
Marketing & Public Relations	REGIONAL WEST FOUNDATION	1,058.00	Team & Hole Sponsorship
Sidney Campus	PRINT BROKER	431.26	Tire Gauges
Alliance Campus	UNITED WAY WESTERN NEB	1,000.00	Sponsor/Golf Tournament
Institutional Expense	OMAHA WORLD HERALD	899.06	Acct #1014897
	Advertising Total	22,024.43	
Bus & Comm Education - Scb	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF	675.00	Acct #1042893
VP of Human Resources	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF	1,967.40	Acct #1045613
Marketing & Public Relations	PRINT BROKER	156.00	Diesel Tech Rack/Cards
Marketing & Public Relations	PRINT BROKER	156.00	Fast Fact Rack/Cards
Institutional Expense	CAPITAL BUSINESS SYSTEMS, INC.	4,942.94	Copier lease
Area	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF	13.47	Acct #1048209
Foundation Office Operations	PRINT BROKER	3,638.00	Marathon Bottles
Foundation Office Operations	LOGOZ, LLC	725.00	Outdoor Decals Marathon
Alumni Office	PRINTCO GRAPHICS	1,427.83	Alumni Postcards
Alumni Office	MIDWEST CONNECT, LLC	5,305.00	Alumni Newsletter Mailing
	Publishing & Printing Total	19,006.64	
Institutional Expense	ALLO COMMUNICATIONS LLC	1,169.98	Acct #12376
Institutional Expense	CENTURYLINK	783.50	Acct #320007592
Institutional Expense	CENTURYLINK	147.65	Acct #3082540298022
Institutional Expense	CENTURYLINK	249.56	Acct #3082541018019
Institutional Expense	CENTURYLINK	475.02	Acct #3082541028211

Cost Center Description	Vendor	Amount	Description
Institutional Expense	CENTURYLINK	421.87	Acct #3082542132039
Institutional Expense	VERIZON WIRELESS	633.75	Acct#483208547-00001
Institutional Expense	CENTURYLINK	666.77	Acct #313451899
Institutional Expense	CENTURYLINK	60.19	Acct #313682185
Institutional Expense	CENTURYLINK	36.53	Acct #314222875
Institutional Expense	CENTURYLINK	5.92	Acct #320276265
Telephone Total		4,650.74	
Institutional Expense	CENTURYLINK	855.60	Acct #308F36-0140143
Institutional Expense	CHARTER COMMUNICATIONS HOLDINGS LLC	117.98	Acct #835615071000182935
Institutional Expense	DAS STATE ACCOUNTING - CENTRAL FINANCE	679.15	Acct #5882832 May Intrnt
Institutional Expense	NEBRASKALINK HOLDINGS LLC, OPTK NETWORK	514.72	Ethernet EVPL
Institutional Expense	NEBRASKALINK HOLDINGS LLC, OPTK NETWORK	669.14	Ethernet EVPL
Institutional Expense	CHARTER COMMUNICATIONS HOLDINGS LLC	444.56	Acct #8356150710040722
Data Connectivity T1 Total		3,281.15	
Information Services	EBSCO INFORMATION SERVICES	3,184.00	Acct #CG60821-75
Information Services	INFOBASE	972.36	Acct #109523
Information Services	NEBRASKA LIBRARY COMMISSION	550.00	CountryWatch Online
Information Services	NEBRASKA LIBRARY COMMISSION	(68.00)	Credit Memo
Dues & Subscriptions Total		4,638.36	
VP of Educational Services	NEB COORD COMM FOR POSTSECOND EDU, INC	300.00	State Fee Renewal 21-22
VP of Educational Services	NC-SARA	2,000.00	NC-SARA Participation Fee
Automotive Technology	ALLDATA LLC	1,470.00	Acct #349726
Paramedic Training	BISHOP JOHN	95.00	Reimburse/EMS Fees
Institutional Expense	SOCIETY FOR HUMAN RESOURCE MANAGEMENT	219.00	Membership
Memberships, Dues & Subs Total		4,084.00	
Residence Life Coordinator	MOUNTAIN VISION PIZZA	57.45	Student Meal 04-15-2021
Student Meals Total		57.45	
VP of Human Resources	SAFEWAY	31.99	Acct #50562
VP of Human Resources	FLOWERS ON BROADWAY	37.00	Flower Arrangement
VP of Human Resources	FLOWERS ON BROADWAY	44.00	Flower Arrangement
Faculty / Staff Development Total		112.99	
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	780.93	Acct #6865022221
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	3,096.81	Acct #6878423453
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	652.27	Acct #7476882734
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	886.92	Acct #9995945095
Sidney Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	1,556.47	Acct #8832512625
Sidney Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	95.34	Acct #5697650202
Sidney Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	1,020.87	Acct #8832512625
Alliance Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	265.36	Acct #7118708844
HATC Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	708.55	Acct #9472444914
Natural Gas Total		9,063.52	
Scottsbluff Building & Grounds	NEBRASKA PUBLIC POWER DISTRICT	22,635.47	Acct #311010016502
Sidney Building & Grounds	SIDNEY, CITY	195.47	Acct #39009001
Sidney Building & Grounds	SIDNEY, CITY	2,603.64	Acct #38220001
Sidney Building & Grounds	SIDNEY, CITY	173.15	Acct #39010001
Sidney Building & Grounds	WHEAT BELT PUBLIC POWER DISTRICT	759.57	Acct #9652
Alliance Building & Grounds	ALLIANCE, CITY	170.74	Acct #3204025101
Alliance Building & Grounds	ALLIANCE, CITY	62.39	Acct #3204025200

Cost Center Description	Vendor	Amount	Description
HATC Building & Grounds	NEBRASKA PUBLIC POWER DISTRICT	6,529.03	Acct #211010059113
Electricity Total		33,129.46	
Scottsbluff Building & Grounds	B H INVESTMENTS,	1,643.70	Acct #130815
Scottsbluff Building & Grounds	B H INVESTMENTS,	1,352.38	Acct #130815
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	3,642.13	Acct #070040301
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	4,610.35	Acct #070041701
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	1,140.64	Acct #070041801
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	582.22	Acct #070041901
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	896.87	Acct #070042001
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	759.36	Acct #070378801
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	631.07	Acct #070459401
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	318.07	Acct #070678901
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	629.94	Acct #070719400
Scottsbluff Building & Grounds	B H INVESTMENTS,	1,204.25	Acct #130815
Sidney Building & Grounds	SIDNEY SOFT WATER, CULLIGAN	89.85	Acct #1008411
Sidney Building & Grounds	SIDNEY SOFT WATER, CULLIGAN	29.95	Acct #1034251
Sidney Building & Grounds	SIDNEY, CITY	288.70	Acct #39009001
Sidney Building & Grounds	SIDNEY, CITY	214.25	Acct #36402001
Sidney Building & Grounds	SIDNEY, CITY	1,664.50	Acct #38220001
Sidney Building & Grounds	SIDNEY, CITY	367.00	Acct #39011001
Sidney Building & Grounds	SIDNEY, CITY	345.40	Acct #39010001
Alliance Building & Grounds	PLOOSTER WATER, CULLIGAN WATER CONDI	9.50	Acct #961587
Alliance Building & Grounds	ALLIANCE, CITY	113.98	Acct #3204025101
Alliance Building & Grounds	ALLIANCE, CITY	14.77	Acct #3204025200
HATC Building & Grounds	SCOTTSBLUFF, CITY	1,207.83	Acct #070627401
HATC Building & Grounds	SCOTTSBLUFF, CITY	268.21	Acct #070683201
Water & Sewer Total		22,024.92	
Alliance Campus	ALLIANCE, CITY	40,072.00	Acct #417/Library Lease
Rent - Buildings Total		40,072.00	
Online Learning & Services	HONORLOCK	1,521.00	Postpay May 2021
Online Learning & Services	HONORLOCK	507.00	Postpay April 2021
Licenses Total		2,028.00	
Scottsbluff Building & Grounds	MENARD'S	33.98	Supplies
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	20.32	Bulbs
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	525.00	Bulbs
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	303.12	LED Bypass Lines
Scottsbluff Building & Grounds	DENNIS SUPPLY	24.36	Capacitors
Bldg Maintenance - Electrical Total		906.78	
Scottsbluff Building & Grounds	DENNIS SUPPLY	112.19	Blower Motor
Scottsbluff Building & Grounds	DENNIS SUPPLY	338.98	Refrigerant Cylinder
Scottsbluff Building & Grounds	DENNIS SUPPLY	972.74	Refrigerant Cylinders
HATC Building & Grounds	MENARD'S	9.17	Supplies
Bldg Maintenance - HVAC Total		1,433.08	
Scottsbluff Building & Grounds	PAUL REED CONSTRUCTION SUPPLY	1,095.00	Water Line Repair
Scottsbluff Building & Grounds	SNELL SERVICES	335.00	Cleaned Ice Machine
Scottsbluff Building & Grounds	SCOTTSBLUFF WINNELSON	133.07	Supplies
Scottsbluff Building & Grounds	SCOTTSBLUFF WINNELSON	82.23	Supplies
Scottsbluff Building & Grounds	DENNIS SUPPLY	63.77	Supplies
Scottsbluff Building & Grounds	NORTHWEST PIPE FITTINGS	32.36	Supplies
Scottsbluff Building & Grounds	SNELL SERVICES	445.55	Support Gas Line-Heater

Cost Center Description	Vendor	Amount	Description
HATC Building & Grounds	HONEYWAGON EXPRESS LLC	90.00	Grease Trap Cleaning Serv
HATC Building & Grounds	SCOTTSBLUFF WINNELSON	59.53	Supplies
HATC Building & Grounds	MENARD'S	8.29	Supplies
Bldg Maintenance - Plumbing Total		2,344.80	
Scottsbluff Building & Grounds	MENARD'S	6.19	Supplies
Scottsbluff Building & Grounds	MENARD'S	48.54	Supplies
Scottsbluff Building & Grounds	STAPLES CREDIT PLAN	124.95	Acct #6035517820663895
Scottsbluff Building & Grounds	MENARD'S	33.85	Supplies
Scottsbluff Building & Grounds	MENARD'S	151.63	Supplies
Scottsbluff Building & Grounds	BENZEL'S PEST CONTROL	110.00	Pest Control
Scottsbluff Building & Grounds	MENARD'S	6.44	Supplies
Scottsbluff Building & Grounds	MENARD'S	53.95	Supplies
Scottsbluff Building & Grounds	MENARD'S	17.92	Supplies
Scottsbluff Building & Grounds	DOOR CLOSER SERVICE LLC	460.00	Closer Repair/New Closer
Scottsbluff Building & Grounds	WEATHERCRAFT COMPANIES	926.19	Roof Repair
Scottsbluff Building & Grounds	WEATHERCRAFT COMPANIES	206.00	Overhead Door Repair
Scottsbluff Building & Grounds	WEATHERCRAFT COMPANIES	1,440.00	Overhead Door Repair
Scottsbluff Building & Grounds	KNOW HOW LLC	61.06	Supplies
Scottsbluff Building & Grounds	GRUBB MICHAEL	825.00	Locksmith Services
Scottsbluff Building & Grounds	CAPITAL ONE NA, WALMART	31.68	Acct #626120
Scottsbluff Building & Grounds	KNOW HOW LLC	8.54	Supplies
Scottsbluff Building & Grounds	DOOR CLOSER SERVICE LLC	203.35	Mortise Cylinders
Scottsbluff Building & Grounds	BARBIZON LIGHT ROCKIES	88.35	Bates Connectors
Scottsbluff Building & Grounds	MENARD'S	6.38	Supplies
Scottsbluff Building & Grounds	MENARD'S	14.63	Supplies
Scottsbluff Building & Grounds	MENARD'S	2.98	Supplies
Scottsbluff Building & Grounds	MENARD'S	17.97	Supplies
Scottsbluff Building & Grounds	MENARD'S	10.92	Supplies
Scottsbluff Building & Grounds	MENARD'S	38.95	Supplies
Scottsbluff Building & Grounds	MENARD'S	65.97	Supplies
Scottsbluff Building & Grounds	MENARD'S	46.06	Supplies
Scottsbluff Building & Grounds	MENARD'S	24.98	Supplies
Scottsbluff Building & Grounds	MENARD'S	25.94	Supplies
Scottsbluff Building & Grounds	AEL, ACCESS ELEVATOR	386.16	Keys for Elevator Lift
Sidney Building & Grounds	FINNEYS	10.58	Supplies
Sidney Building & Grounds	GRUBB MICHAEL	204.50	Locksmith Services
Alliance Building & Grounds	ALARM SECURITY TECHNICIANS	397.00	HDMI Install
HATC Building & Grounds	SYNCHRONY BANK/AMAZON	48.99	Acct #6045781700168866
HATC Building & Grounds	DON SCHMIDT CARPET	50.00	Base Repairs
HATC Building & Grounds	GRUBB MICHAEL	315.00	Locksmith Services
HATC Building & Grounds	THOMPSON GLASS	200.00	Repair Key Pad
Bldg Maintenance - General Total		6,670.65	
Scottsbluff Building & Grounds	MASEK DISTRIBUTION	750.00	June Lease - 3 Units
Scottsbluff Building & Grounds	MASEK DISTRIBUTION	750.00	July Lease - 3 Units
Scottsbluff Building & Grounds	MASEK DISTRIBUTION	750.00	August Lease - 3 Units
Scottsbluff Building & Grounds	MASEK DISTRIBUTION	750.00	Sept Lease - 3 Units
Scottsbluff Building & Grounds	MIDWEST FARM SERVICE	1,210.56	Mower Blades
Scottsbluff Building & Grounds	NORTHWEST PIPE FITTINGS	190.55	Supplies
Scottsbluff Building & Grounds	SANDBERG IMPLEMENT	775.72	Parts
Scottsbluff Building & Grounds	SANDBERG IMPLEMENT	217.84	Parts
Scottsbluff Building & Grounds	SANDBERG IMPLEMENT	474.18	Parts
Scottsbluff Building & Grounds	NORTHWEST PIPE FITTINGS	4.18	Couplings
Scottsbluff Building & Grounds	NORTHWEST PIPE FITTINGS	8.40	Parts
Scottsbluff Building & Grounds	MENARD'S	25.92	Supplies
Scottsbluff Building & Grounds	MENARD'S	49.99	Supplies
Sidney Building & Grounds	BOMGAARS SUPPLY	47.98	Acct #0530122
Sidney Building & Grounds	FINNEYS	10.58	Supplies
Alliance Building & Grounds	J C LAWN SERVICE	525.00	Mow & Trim Lot

Cost Center Description	Vendor	Amount	Description
Alliance Building & Grounds	KL WOOD COMPANY, LLC	800.00	Scrap Metal Hual Away
Land Maintenance Total		7,340.90	
Powerline	21ST CENTURY EQUIPMENT - ALLIANCE	479.13	Service/Repairs
Powerline	RED BEARD GARAGE	735.37	Replace Hydraulic Motor
Powerline	RED BEARD GARAGE	(7.52)	Tax Exempt
Computer Services	SCOTTSBLUFF, CITY	275.00	Disposal Charges
Interactive Television	SYNCHRONY BANK/AMAZON	220.87	Acct #6045781700168866
Interactive Television	CDW GOVERNMENT	8,846.24	Optima ZJ403 x8 Qty
Colleague	COLLEGENET	3,858.75	ID #WES018/25Live
Colleague	FLAGSHIP TECHNOLOGIES	1,853.00	Supplies/PO 2211
Colleague	SOFTDOCS	19,710.00	Managed Services 12 Month
R & M - Office Equipment Total		35,970.84	
CDL	FLOYDS TRUCK CENTER	6,629.22	Repair Failed One Box
CDL	INLAND TRUCK PARTS SERVICE	3,141.73	A/C Repairs
CDL	INLAND TRUCK PARTS SERVICE	1,042.75	A/C Repairs
School Transportation	SCOTTSBLUFF MOTOR CO. ,	164.71	Service
School Transportation	DALE'S TIRE RETREADING	574.85	Tires
School Transportation	COVER JONES MOTOR	134.95	Battery
School Transportation	COVER JONES MOTOR	134.95	Battery
School Transportation	MONUMENT CAR WASH	223.27	Fleet Wash
School Transportation	FREMONT MOTOR SCOTTSBLUFF, LLC	235.59	Door Repair/Battery
School Transportation	TREVTANN LLC	40.00	Fleet Wash
School Transportation	SCOTTSBLUFF MOTOR CO. ,	1,043.52	Replaced ECM
School Transportation	FLOYDS TRUCK CENTER	1,404.43	Repairs
School Transportation	NEBRASKALAND TIRE, NKC TIRE	68.28	Service
School Transportation	NEBRASKALAND TIRE, NKC TIRE	34.49	Service
School Transportation	PANHANDLE COOPERATIVE ASSOCIATION AT	41.12	Acct #83256
School Transportation	FREMONT MOTOR SCOTTSBLUFF, LLC	50.99	Service
School Transportation	SAFELITE FULLFILLMENT,	374.69	Windshield/2003 Ford Van
School Transportation	GREASE-N-GO	56.15	Service
R & M - Vehicles Total		15,395.69	
Nursing	QUILL	37.58	Acct #2044099
Nursing	QUILL	131.61	Supplies
Student Services Administraton	STAPLES CREDIT PLAN	32.97	Acct #6035517820663895
Student Life & Engagement	STAPLES CREDIT PLAN	79.11	Acct #6035517820663895
Guided Pathways - Kiewit Match	SYNCHRONY BANK/AMAZON	(149.99)	Credit Returns
VP of Administrative Services	STAPLES CREDIT PLAN	30.97	Acct #6035517820663895
VP of Administrative Services	SYNCHRONY BANK/AMAZON	14.98	Acct #6045781700168866
VP of Administrative Services	DOCU-SHRED LLC	168.00	Shredding Service
Accounting Services	STAPLES CREDIT PLAN	8.29	Acct #6035517820663895
Accounting Services	STAPLES CREDIT PLAN	0.35	Acct #6035517820663895
VP of Human Resources	STAPLES CREDIT PLAN	51.57	Acct #6035517820663895
VP of Human Resources	STUART R. TRITT	63.30	Plates/Holders/Magnets
Marketing & Public Relations	STAPLES CREDIT PLAN	84.69	Acct #6035517820663895
Alliance Campus	ALLIANCE PUBLISHING COMPANY, INC.	38.00	Alliance Campus Subscript
Alliance Campus	NEBRASKA TOTAL OFFICE	64.07	Supplies
Institutional Expense	POCKET NURSE	202.74	DynaRide Wheelchair
Institutional Expense	CAPITAL ONE NA, WALMART	11.96	Acct #626120
Institutional Expense	NELNET	60.28	Nelnet fees
Institutional Expense	PAYPAL MANAGER	1,377.66	Credit card usage fees
Institutional Expense	SHIFT 4	1,527.02	Credit card usage fees
Area	PLATTE VALLEY BANK	70.00	Safe Dep Box 1053158
Foundation Office Operations	SYNCHRONY BANK/AMAZON	31.99	Acct #6045781700168866
Foundation Office Operations	CAPITAL ONE NA, WALMART	58.91	Acct #626120
Office Materials Total		3,996.06	

Cost Center Description	Vendor	Amount	Description
VP of Human Resources	HOME DEPOT CREDIT SERVICES	1,075.82	Acct #6035322532517905
VP of Human Resources	HOBBY LOBBY STORES	103.78	Acct #9309997
VP of Human Resources	EBSCO INFORMATION SERVICES	63.00	Cust ID wnebcc
Wellness Materials Total		1,242.60	
College Now	SCOTTSBLUFF HIGH SCHOOL	93.00	
Institutional Research	STAPLES CREDIT PLAN	38.77	Acct #6035517820663895
GED Services	CAPITAL ONE NA, WALMART	19.52	Acct #626120
ABE Regular	CAPITAL ONE NA, WALMART	16.58	Acct #626120
Automotive Technology	KNOW HOW LLC	19.98	Supplies
Automotive Technology	KNOW HOW LLC	47.69	Supplies
Automotive Technology	KNOW HOW LLC	4.76	Supplies
Automotive Technology	KNOW HOW LLC	6.28	Supplies
Autobody Technology	KNOW HOW LLC	34.50	Supplies
Autobody Technology	KNOW HOW LLC	7.06	Supplies
Autobody Technology	KNOW HOW LLC	117.98	Supplies
Autobody Technology	STURDEVANTS - ALLIANCE	55.00	May YADA Billing
Welding	B C STEEL	613.62	Supplies
Welding	B C STEEL	821.96	Supplies
Welding	MATHESON TRI-GAS	117.39	Acct #A6116
Aviation	BOMGAARS SUPPLY	86.68	Acct #0530122
Aviation	MATHESON TRI-GAS	39.22	Acct #A6118
Powerline	BOMGAARS SUPPLY	9.21	Acct #0530122
Powerline	REGIONAL WEST MEDICAL CENTER	408.00	CPR/FA Cards
Business	SYNCHRONY BANK/AMAZON	73.91	Acct #6045781700168866
Nursing	REGIONAL WEST MEDICAL CENTER	52.78	Misc Supplies
Nursing	POCKET NURSE	146.92	Hand Sanitizers
Paramedic Training	POCKET NURSE	140.11	Supplies
Vocal Music	HOME DEPOT CREDIT SERVICES	37.36	Acct #6035322532517905
Vocal Music	JW PEPPER SON, INC.	4.99	Sheet Music
Vocal Music	SWEETWATER SOUND	104.99	Roland Piano/Gator Piano
Instrumental Music	STAPLES CREDIT PLAN	18.99	Acct #6035517820663895
CDL	SYNCHRONY BANK/AMAZON	64.95	Acct #6045781700168866
Medical Lab Tech / Phlebotomy	QUILL	64.15	Supplies
Student Life & Engagement	STAPLES CREDIT PLAN	67.46	Acct #6035517820663895
Student Life & Engagement	QUILL	49.14	Acct #3010541
Sidney Campus	ALEX YVONNE SCHMUNK	20.38	Food/Aviation Students
Sidney Campus	CAPITAL ONE NA, WALMART	131.94	Acct #626120
Sidney Campus	ALEX YVONNE SCHMUNK	67.53	Meet & Greet Meal
Athletic Director	SCOTTSBLUFF SCREENPRINTING EMBROIDER	105.00	Custom Banner
Men's Baseball	VERIZON WIRELESS	80.02	Acct#483208547-00001
Women's Softball	LOGOZ, LLC	720.00	Hoodies
Women's Softball	BUSINESS IMPACT GROUP LLC, B. I. G.	2,862.00	Acct #2067127/Apparel
Women's Soccer	LARAMIE COUNTY COMMUNITY COLLEGE	300.00	Region IX Women's Soccer
Educational Materials Total		7,669.82	
Student Services Administraton	MENARD'S	(16.00)	Credit Return
Student Services Administraton	COMMEMORATIVE BRANDS,	48.03	Degrees/Diplomas
Student Services Administraton	CAPITAL ONE NA, WALMART	85.57	Acct #626120
Student Services Administraton	COMMEMORATIVE BRANDS,	42.28	Degrees/Diplomas
Student Services Administraton	COMMEMORATIVE BRANDS,	23.29	Acct #450461
Student Services Administraton	COMMEMORATIVE BRANDS,	12.11	Acct #450461
Student Services Administraton	SCOTTSBLUFF, CITY	200.00	Police Dept Security
Student Services Administraton	MENARD'S	79.99	Supplies
Graduation Materials Total		475.27	
Information Services	SYNCHRONY BANK/AMAZON	373.93	Acct #6045781700168866
Information Services	SYNCHRONY BANK/AMAZON	(1.40)	Credit Returns

Cost Center Description	Vendor	Amount	Description
Audio Visual Materials Total		372.53	
Information Services	YBP LIBRARY SERVICES	22.50	Acct #745008
Information Services	SYNCHRONY BANK/AMAZON	13.60	Acct #6045781700168866
Information Services	YBP LIBRARY SERVICES	523.23	Acct #11184-10
Information Services	YBP LIBRARY SERVICES	800.80	Acct #11184-10
Information Services	YBP LIBRARY SERVICES	462.21	Acct #11184-10
Information Services	YBP LIBRARY SERVICES	108.50	Acct #11184-10
Books Total		1,930.84	
Computer Services	MENARD'S	53.96	Supplies
Computer Services	SYNCHRONY BANK/AMAZON	16.99	Acct #6045781700168866
Computer Services	CONNECTING POINT	80.25	Toner
Computer Services	CONNECTING POINT	83.00	Toner
Computer Services	D H ELECTRONICS SUPPLY	88.54	Cat6 Combo Jar
Computer Services	CDW GOVERNMENT	138.88	Tripp PDU Metered
Computer Services	CDW GOVERNMENT	55.11	Panduit Netmanager
Computer Supplies Total		516.73	
Computer Services	CERBERUS LLC	1,450.00	Cerberus FTP Server
Computer Services	CLOVERIT LLC	1,690.00	Centrify Server Suite
Computer Services	INTERNATIONAL BUSINESS MACHINES	5,160.00	Acct #717347200/IBM SPSS
Computer Services	PRISMRBS LLC	3,902.00	Prismweb Maintenance Fee
Computer Services	PRISMRBS LLC	6,227.00	Software Licensing
Software Total		18,429.00	
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	168.90	Acct #532/Bluffs Facility
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	26.28	Acct #325484
Custodial Supplies Total		195.18	
Safety Director	GRAINGER	356.21	Acct #830187050
Safety Director	ACTION COMMUNICATIONS	1,934.00	Radios/Chargers/Speakers
Safety Supplies Total		2,290.21	
CDL	WEX BANK, WRIGHT EXPRESS	1,180.71	Acct #0464-00-753323-5
School Transportation	ENGEL WILLIAM	35.00	Reimburse/Fuel
School Transportation	PANHANDLE COOPERATIVE ASSOCIATION AT	1,718.39	Acct #83256
School Transportation	PANHANDLE COOPERATIVE ASSOCIATION AT	(50.01)	Credit APP #377283
School Transportation	PANHANDLE COOPERATIVE ASSOCIATION AT	(44.57)	Statement Credits
School Transportation	PEDERSEN JENNIFER L	34.57	Reimburse/Vehicle Fuel
School Transportation	WESTERN TRAVEL TERMINAL LLC	371.00	Acct #4175/Fuel
School Transportation	WEX BANK, WRIGHT EXPRESS	3,405.04	Acct #0464-00-753323-5
School Transportation	WESTERN COOPERATIVE	16.51	Acct #3884005
School Transportation	WESTERN COOPERATIVE	(1.06)	Fed Gas Tax
Vehicle Fuel Total		6,665.58	
Men's Baseball	FAIRFIELD INN SUITES SCOTTSBLUFF	198.00	Finkelstein/Jones
Men's Soccer	BISSELL JOHN E	250.00	Soccer Assigner/Spring 21
Men's Soccer	BISSELL JOHN E	301.20	Soccer Official 04-23, 24
Men's Soccer	HAMPTON JASON BRADLEY	290.00	Soccer Official 04-23, 24
Men's Soccer	HAMPTON JASON BRADLEY	187.50	Soccer Official 05-07
Men's Soccer	RENO ELLIOT K	225.26	Official on 04-30, 05-02
Men's Soccer	RUIZ FEDERICO	150.00	Official on 04-30, 05-02
Men's Soccer	FAIRFIELD INN SUITES SCOTTSBLUFF	148.50	Todd Rasnic/Officials
Men's Soccer	MORGAN JAMES L	191.44	Matches on 04-30 & 05-02

Cost Center Description	Vendor	Amount	Description
Women's Softball	FAIRFIELD INN SUITES SCOTTSBLUFF	99.00	Finkelstein/Jones
Women's Softball	FAIRFIELD INN SUITES SCOTTSBLUFF	99.00	Robert Carrera
Women's Soccer	BISSELL JOHN E	250.00	Soccer Assigner/Spring 21
Women's Soccer	BISSELL JOHN E	301.20	Soccer Official 04-23, 24
Women's Soccer	HAMPTON JASON BRADLEY	290.00	Soccer Official 04-23, 24
Women's Soccer	HAMPTON JASON BRADLEY	187.50	Soccer Official 05-07
Women's Soccer	RENO ELLIOT K	285.26	Official on 04-30, 05-02
Women's Soccer	RUIZ FEDERICO	150.00	Official on 04-30, 05-02
Women's Soccer	FAIRFIELD INN SUITES SCOTTSBLUFF	148.50	Todd Rasnic/Officials
Women's Soccer	MORGAN JAMES L	191.44	Matches on 04-30 & 05-02
Women's Soccer	BISSELL JOHN E	201.52	Official on 05-11-2021
Women's Soccer	KIRST ANDREW MICHAEL	225.00	Official on 05-11-2021
Women's Soccer	MORGAN JAMES L	386.32	Official on 05-11-2021
Officiating & Referees Total		4,756.64	
Student Engagement Director	WESCOAT MEGAN S	10.53	Reimburse/Photo
Student Engagement Director	CAPITAL ONE NA, WALMART	6.92	Acct #626120
Other Expense Total		17.45	
Area	DOUGLAS, KELLY, OSTDIEK, A PROFESSIONAL	6,727.50	Acct #20210099-001M
Area	DOUGLAS, KELLY, OSTDIEK, A PROFESSIONAL	741.00	Acct #20160445.001
Legal Total		7,468.50	
Athletic Director	ELITE PHYSICAL THERAPY WELLNESS, LLC	31.40	
Athletic Director	QUICK CARE MEDICAL SERVICES	150.15	
Athletic Director	ADVANTAGE CHIROPRACTIC ACUPUNCTURE,	25.70	
Athletic Director	ADVANTAGE CHIROPRACTIC ACUPUNCTURE,	17.64	
Athletic Director	ADVANTAGE CHIROPRACTIC ACUPUNCTURE,	120.00	
Athletic Director	ADVANTAGE CHIROPRACTIC ACUPUNCTURE,	62.01	
Athletic Director	ELITE PHYSICAL THERAPY WELLNESS, LLC	189.06	
Athletic Director	REGIONAL WEST MEDICAL CENTER	515.20	
Athletic Director	RWPC ORTHOPEDICS NORTH	572.30	
Athletic Director	RWPC ORTHOPEDICS NORTH	450.50	
Medical Total		2,133.96	
Automotive Technology	TRI STATE OIL RECLAIMERS	75.00	Used Oil Service
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	54.58	Acct #325484
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	42.94	Acct #325480
Paramedic Training	KEY WEST CONSULTING LLC	1,400.00	February Directorship Fee
Paramedic Training	KEY WEST CONSULTING LLC	1,000.00	May Directorship Fee
Paramedic Training	KEY WEST CONSULTING LLC	1,000.00	April Directorship Fee
Bus & Comm Education - Sidney	CENGAGE LEARNING, ED2GO, EDUCATION TC	75.00	Acct #29724975
CDL	PAUL REED CONSTRUCTION SUPPLY	420.00	CDL Testing
CDL	PAUL REED CONSTRUCTION SUPPLY	420.00	CDL Testing
CDL	PAUL REED CONSTRUCTION SUPPLY	280.00	CDL Testing
Dean of Workforce Development	ABRAHAMS KELLY S	300.00	Intro to Quickbooks
Dean of Workforce Development	ABRAHAMS KELLY S	300.00	Advanced Quickbooks
Dean of Workforce Development	ABRAHAMS KELLY S	300.00	Intro to QuickBooks
Dean of Workforce Development	ABRAHAMS KELLY S	300.00	Advanced QuickBooks
Computer Services	BLACKBAUD	12,584.80	Cust #1000012283
Computer Services	CLOVERIT LLC	1,267.61	Centrify Server Suite
Computer Services	HEARTLAND BUSINESS SYSTEMS LLC	9,168.75	Wireless Site Survey
Information Services	ADVANCE SERVICES, INC.	131.93	Acct #102086
Information Services	ADVANCE SERVICES, INC.	263.85	Acct #102086
Child Care	COMMUNITY ACTION PARTNERSHIP WESTERN	2,070.00	April Child Care
Child Care	COMMUNITY ACTION PARTNERSHIP WESTERN	450.00	May Child Care
Student Life & Engagement	ADVANCE SERVICES, INC.	871.87	Acct #102086
Student Life & Engagement	ADVANCE SERVICES, INC.	868.53	Acct #102086

Cost Center Description	Vendor	Amount	Description
Student Life & Engagement	CARLSON KRISTINA BINARD	900.00	Meetings with CCAC
Student Life & Engagement	ADVANCE SERVICES, INC.	885.23	Acct #102086
Student Life & Engagement	STAPLES CREDIT PLAN	199.99	Acct #6035517820663895
Guided Pathways - Kiewit Match	HOBBY LOBBY STORES	569.32	Acct #9309997
Financial Aid	NEBRASKA STUDENT LOAN PROGRAM	430.55	Grace Calling Fees
Financial Aid	NEBRASKA STUDENT LOAN PROGRAM	660.00	Verifications
Counseling	ANDERSON MARK S	144.00	Acct #ATW On Call Service
Scottsbluff Building & Grounds	PANHANDLE GEOTECHNICAL ENVIRONMENTA	365.00	Inspections
Scottsbluff Building & Grounds	PANHANDLE GEOTECHNICAL ENVIRONMENTA	143.00	TSI Roof Drains
Scottsbluff Building & Grounds	GOMPERT HENRY	1,560.23	Inspections
Scottsbluff Building & Grounds	HVS LLC, STOR-AUL SCOTTSBLUFF	300.00	506710,506712 June Rent
Scottsbluff Building & Grounds	BAKER ASSOCIATES,	1,809.00	Fire Protection Imprv
Scottsbluff Building & Grounds	HVS LLC, STOR-AUL SCOTTSBLUFF	300.00	Acct #1007887
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	590.15	Acct #102086
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	638.00	Acct #102086
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	510.40	Acct #102086
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	868.53	Acct #102086
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	510.40	Acct #102086
Scottsbluff Building & Grounds	FBG SERVICE FBG SERVICE	23,735.00	May Monthly Cleaning
Scottsbluff Building & Grounds	FBG SERVICE FBG SERVICE	2,240.00	May Monthly Cleaning
Scottsbluff Building & Grounds	FBG SERVICE FBG SERVICE	2,508.00	May EDS Treatments
Sidney Building & Grounds	FBG SERVICE FBG SERVICE	714.00	May EDS Treatments
Alliance Building & Grounds	FBG SERVICE FBG SERVICE	3,975.00	May Monthly Cleaning
Alliance Building & Grounds	FBG SERVICE FBG SERVICE	714.00	May EDS Treatments
HATC Building & Grounds	FBG SERVICE FBG SERVICE	7,432.00	May Monthly Cleaning
Safety Director	MSDSOnline	3,355.00	MSDSOnline Renewal
Safety Director	STERICYCLE	559.96	Acct #6036832
Safety Director	STERICYCLE	559.96	Acct #6036832
Safety Director	SCOTTSBLUFF, CITY	3,282.83	School Resource Officer
Emergency Response	GROTE JAY	800.00	Multi-Camera Streaming
VP of Human Resources	ONESOURCE BACKGROUND CHECK	175.20	Reports
VP of Human Resources	ONESOURCE BACKGROUND CHECK	201.00	Reports
Sidney Campus	WAMSLEY CONSTRUCTION LLC	90.00	Storage Container
Alliance Campus	ADVANCE SERVICES, INC.	111.72	Acct #133491
Athletic Director	WPCI	38.50	Drug Testing
Athletic Director	WPCI	38.50	Drug Testing
Colleague	ELLUCIAN LP	112.50	Consultant Fees
Colleague	HASHLEY JAMES A	262.50	Software Support
Colleague	ELLUCIAN LP	250.00	Consultant Fees
Colleague	ELLUCIAN LP	625.00	Consultant Fees
Colleague	SOFTDOCS	1,180.01	Professional Services
Area	EMPLOYERS COUNCIL SERVICES	47.50	HR Manager Support
Foundation Office Operations	CAPITAL ONE NA, WALMART	30.00	Acct #626120
Foundation Office Operations	BLACKBAUD	2,500.00	Cust #1000012283
Alumni Office	CAPITAL ONE NA, WALMART	25.58	Acct #626120
Alumni Office	DERBIN TESSA	250.00	Sculpture
Outside Services Total		100,842.42	
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVEF	2,693.05	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVEF	2,726.79	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVEF	3,327.50	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVEF	2,726.47	Security per Contract
Security Services Total		11,473.81	
Area	JAMES BLACK JR, SEM WORKS	2,000.00	Monthly Remote Consulting
Area	25TH HOUR COMMUNICATIONS	3,000.00	Marketing Services
Consultants Total		5,000.00	
Student Life & Engagement	BIG BATS LLC	1,050.00	Fuel Vouchers

Cost Center Description	Vendor	Amount	Description
Student Engagement Director	CAPITAL ONE NA, WALMART	347.39	Acct #626120
Student Engagement Director	LOGOZ, LLC	640.00	Mugs
Student Engagement Director	SYNCHRONY BANK/AMAZON	119.98	Acct #6045781700168866
Student Engagement Director	MENARD'S	151.57	Supplies
Accreditation	HIGHER LEARNING COMMISSION, HLC	975.00	Desk Review-Cert Approval
Program Development Total		3,283.94	
Student Life & Engagement	MOUNTAIN VISION PIZZA	19.57	TRIO Meal 06-09-2021
Residence Life Coordinator	BROOKE SAMUELSON	200.00	Yeti Cups
Student Training Costs Total		219.57	
Institutional Expense	HARTFORD	623.00	Acct #13241207
Insurance Total		623.00	
Safety Director	EMERALD X	548.00	CSC Conf/Joshua Vesper
Commercial Transportation Total		548.00	
Bus & Comm Education - Sch	STROMBERG LORI SUE	22.00	Reimburse/BPW Lunches
Sidney Campus	WNCC - SIDNEY PETTY CASH	8.00	Replenish Petty Cash
Area Travel Total		30.00	
College Now	NATIONAL ALLIANCE CONCURRENT ENROLLM	1,065.00	Confrence Regis #12415
Dean of Workforce Development	MADER DOUGLAS J	300.00	Reimburse/HRNE Conference
Dean of Workforce Development	SOCIETY FOR HUMAN RESOURCE MANAGEME	219.00	SO690690 Doug Mader
VP of Enrollment & Marketing	ELLUCIAN LP	480.00	Research Fundamentals
Sidney Campus	MOBILEBRIEFS, EXECUTIVE SUMMITS	208.95	Paula J. Abbott
Alumni Office	PANHANDLE BUSINESS PROFESSIONAL WOM	48.00	Mary Sheffield
Professional Development Total		2,320.95	
Welding	BUETTNER MEMORIALS, LLC	1,850.00	Cam/Cad Plasma Training
Faculty Development Total		1,850.00	
Women's Basketball	CAPITAL ONE NA, WALMART	43.74	Acct #626120
Student Travel Total		43.74	
VP of Human Resources	COHEN A. RYAN	872.35	Interview Expense
Interview Travel Total		872.35	
Diesel Technology	GRAY MANUFACTURING	25,218.90	Diesel Tools for Program
Welding	MATHESON TRI-GAS	89,617.08	Lincoln Power Wave+Equip
Powerline	PANHANDLE CONCRETE PRODUCTS	7,680.00	SpecCast Pole Supports
Vocal Music	SWEETWATER SOUND	1,599.99	Roland Piano/Gator Piano
Computer Services	STERLING COMPUTERS	83,937.50	OptiPlex Micos x125
Interactive Television	CDW GOVERNMENT	3,013.62	AVER Optical Pro Cameras
Interactive Television	CDW GOVERNMENT	2,320.89	DELL Latitude Laptops x3
HATC Building & Grounds	ELECTRONIC CONTRACTING	23,077.91	PLEX Audiovisual
Athletic Director	BAT TESTING SOLUTIONS	2,398.09	Baseball Bat Tester
Athletic Director	SCOTTSBLUFF SCREENPRINTING EMBROIDER	452.00	Bison Basketball Rim
School Transportation	SHEPPARD'S BUSINESS INTERIORS	2,290.31	Glassboard Floats x2
Foundation Office Operations	SYNCHRONY BANK/AMAZON	1,010.47	Acct #6045781700168866
Equipment Total		242,616.76	

Cost Center Description	Vendor	Amount	Description
Unrestricted Fund Total		1,019,690.56	
	Housing Deposits Total	8,674.00	
Foundation Marathon	DEREK GRIFFITHS	375.00	Email Blast 05-28-2021
Foundation Marathon	REISIG JENNIFER LYNN	16.30	Reimburse/South Dakota Tp
	Advertising Total	391.30	
Foundation Operations	HAMPTON INN	2,178.67	Jump, Jive & Swing
Foundation Operations	FAIRFIELD INN SUITES SCOTTSBLUFF	99.00	Norman Mendez
Foundation Operations		250.00	Drummer for Gala 03-26,27
Foundation Marathon	STAPLES CREDIT PLAN	24.00	Acct #6035517820663895
	Outside Services Total	2,551.67	
Restricted Fund Total		11,616.97	
Veterans Upward Bound 2020-21		1,590.00	BOT Extension Plan-VUB
Veterans Upward Bound 2020-21	CDW GOVERNMENT	1,866.42	Chromebooks/Headsets
	Educational Materials Total	3,456.42	
Student Support Svcs 2020-21	MOUNTAIN VISION PIZZA	55.43	TRIO Meal 06-09-2021
Veterans Upward Bound 2020-21	STERLING COMPUTERS	4,608.72	Dell Latitudes x6
Veterans Upward Bound 2020-21	FAIRFIELD INN SUITES SCOTTSBLUFF	99.00	Mike Nau
	Other Expense Total	4,763.15	
Veterans Upward Bound 2020-21	EDUCATIONAL OPPORTUNITY ASSOCIATION,	80.00	Associate Membership
	Commercial Transportation Total	80.00	
Federal Fund Total		8,299.57	
District Music Contest	STAPLES CREDIT PLAN	67.95	Acct #6035517820663895
Criminal Justice	PRINT BROKER	197.99	3-Sided Throw
Intramurals	SYNCHRONY BANK/AMAZON	129.85	Acct #6045781700168866
Intramurals	CAPITAL ONE NA, WALMART	49.97	Acct #626120
Student Government	STAPLES CREDIT PLAN	51.97	Acct #6035517820663895
Student Government	CAPITAL ONE NA, WALMART	426.74	Acct #626120
Student Senate	CAPITAL ONE NA, WALMART	143.52	Acct #626120
Student Council	CAPITAL ONE NA, WALMART	143.52	Acct #626120
Residence Hall Council	CAPITAL ONE NA, WALMART	64.92	Acct #626120
Housing Activity Fee	CAPITAL ONE NA, WALMART	100.83	Acct #626120
Student Special Activities-Scb	LOGOZ, LLC	815.00	Awards
Student Special Activities-Sid	CAPITAL ONE NA, WALMART	365.95	Acct #626120
Cougar Booster Club	MONUMENT SHADOWS	3,348.04	Cust ID A0000542
Cougar Booster Club	B S RASK GRILL	888.00	Golf Tournament Meal
Cougar Booster Club	SCOTTSBLUFF SCREENPRINTING EMBROIDER	536.50	Golf Tournament Shirts
	Expense - Agency Total	7,330.75	
Agency Fund Total		7,330.75	
Institutional	BOK FINANCIAL	162,801.56	ESU #13 Refunding Bonds
Institutional	PLATTE VALLEY BANK	16,719.53	Interest Facilities Bond
Institutional	WESTERN STATES BANK	166,456.27	Bond Payment 8379
Institutional	WESTERN STATES BANK	348,458.40	Bond Payment 8381
Institutional	PLATTE VALLEY BANK	4,293.38	Facilities Rev/Ref Bonds
	Cash with Agent - Bond Fund Total	698,729.14	

Cost Center Description	Vendor	Amount	Description
A-Pod/B-Pod Renovation	ANDERSON SHAW CONSTRUCTION	43,371.46	B Pod Renovation
A-Pod/B-Pod Renovation	BAKER ASSOCIATES,	6,100.00	Pods A & B Remodel
	Engineering Total	49,471.46	
Plant Fund Total		748,200.60	
Institutional Liability	NEBRASKA DEPT OF REVENUE	2,774.03	May sales tax payable
	Sales Tax Payable Total	2,774.03	
	Housing Deposits Total	150.00	
Food Service	MOUNTAIN VISION PIZZA	43.79	Harms Kitchen 05-24-2021
Food Service	PEPSI COLA WESTERN NEBRASKA	53.73	Acct #51939
Food Service	PEPSI COLA WESTERN NEBRASKA	455.51	Acct #51939
Food Service	SAFEWAY	17.12	Acct #50562
Food Service	SYSCO DENVER, SUPPLIES ON FLY	379.08	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	626.70	Food for Resale
Food Service	PEPSI COLA WESTERN NEBRASKA	105.60	Acct #51939
Food Service	SYSCO DENVER, SUPPLIES ON FLY	294.70	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	842.73	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	1,970.53	Food for Resale
Food Service	HILAND DAIRY FOODS COMPANY, LLC	10.34	Food for Resale
Food Service	HILAND DAIRY FOODS COMPANY, LLC	35.08	Food for Resale
Food Service	HILAND DAIRY FOODS COMPANY, LLC	46.67	Food for Resale
Food Service	PEPSI COLA WESTERN NEBRASKA	23.80	Acct #51939
Food Service	SYSCO DENVER, SUPPLIES ON FLY	1,341.77	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	759.96	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	513.43	Food for Resale
Food Service	PANHANDLE COOPERATIVE ASSOCIATION AT	293.43	Acct #83256
Food Service	CAPITAL ONE NA, WALMART	587.38	Acct #626120
Food Service	AHLERS BAKING	53.97	Food for Resale
Food Service	HILAND DAIRY FOODS COMPANY, LLC	10.59	Food for Resale
Food Service	MOUNTAIN VISION PIZZA	21.39	Dining Hall Meal 06-15-21
Food Service	SYSCO DENVER, SUPPLIES ON FLY	347.40	Food for Resale
	Food for Resale Total	8,834.70	
Food Service	SYSCO DENVER, SUPPLIES ON FLY	52.08	Food for Resale
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	59.26	Acct #251930
Food Service	SYNCHRONY BANK/AMAZON	29.98	Acct #6045781700168866
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	59.26	Acct #251930
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	59.26	Acct #251930
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	96.94	Acct #251930
Food Service	MOUNTAIN VISION PIZZA	25.39	Harms Kitchen 05-28-21
Food Service	SYSCO DENVER, SUPPLIES ON FLY	131.60	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	38.40	Food for Resale
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	59.26	Acct #251930
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	35.07	Acct #251930
Food Service	SYSCO DENVER, SUPPLIES ON FLY	87.72	Food for Resale
Food Service	CAPITAL ONE NA, WALMART	16.52	Acct #626120
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	96.94	Acct #251930
Food Service	SYSCO DENVER, SUPPLIES ON FLY	93.84	Food for Resale
	Non-consumable Supplies Total	941.52	
Bookstore	REDSHELF, INC. , VIRDOCS	469.33	May 2021 POS Billing
	Text Books Total	469.33	

Cost Center Description	Vendor	Amount	Description
Bookstore	SYNCHRONY BANK/AMAZON	39.78	Acct #6045781700168866
Bookstore	CI SPORT	578.18	Apparel
Bookstore	CONSUMER PRIORITY SERVICE, CPS	780.00	Laptops
Central Store Supplies Total		1,397.96	
Bookstore	SYNCHRONY BANK/AMAZON	291.35	Acct #6045781700168866
Bookstore	SYNCHRONY BANK/AMAZON	(111.68)	Credit Returns
Bookstore	CARMEN'S BURRITOS SONS	41.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	41.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	41.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	41.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	41.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	41.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	37.75	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	41.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	41.00	Food for Resale
Bookstore	PEPSI COLA WESTERN NEBRASKA	297.65	Acct #51943
Bookstore	CARMEN'S BURRITOS SONS	41.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	41.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	41.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	41.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	41.00	Food for Resale
Bookstore	PEPSI COLA WESTERN NEBRASKA	290.90	Acct #51943
Bookstore	CASH WA DISTRIBUTING	795.35	Acct #806099
Bookstore	CAPITAL ONE NA, WALMART	80.23	Acct #626120
Bookstore	RIDDICK RICHARD	69.67	Reimburse/Supplies
Candy Total		2,284.22	
Bookstore	UNITED PARCEL SERVICE	140.11	Shipper #A365Y9
Bookstore	UNITED PARCEL SERVICE	69.15	Shipper #A365Y9
Bookstore	UNITED PARCEL SERVICE	52.08	Shipper #A365Y9
Bookstore	UNITED PARCEL SERVICE	88.03	Shipper #A365Y9
Bookstore	UNITED PARCEL SERVICE	221.22	Shipper #A365Y9
Bookstore	UNITED PARCEL SERVICE	24.43	Shipper #A365Y9
Postage Total		595.02	
Residence Hall	ALLO COMMUNICATIONS LLC	6,743.50	Acct #4598
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	105.12	Acct #8356150710015138
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	127.39	Acct #8356150710068988
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	127.39	Acct #8356150710068996
Cable TV Total		7,103.40	
Residence Hall	CRESCENT ELECTRIC SUPPLY	54.19	Bulbs
Residence Hall	MENARD'S	13.38	Supplies
Residence Hall	MENARD'S	8.39	Supplies
Residence Hall	MENARD'S	16.19	Supplies
Residence Hall	CRESCENT ELECTRIC SUPPLY	286.19	Bulbs
Residence Hall	DON SCHMIDT CARPET	250.00	Base Repairs
Residence Hall	SCOTTSBLUFF WINNELSON	20.97	Supplies
Residence Hall	GRUBB MICHAEL	285.00	Locksmith Services
Residence Hall	JOHNSON CONTROLS	1,922.73	Chiller Repairs-HVAC
Residence Hall	GERING, CITY	318.83	Roll-Off Tonage & Rental
Residence Hall	GERING, CITY	294.51	Roll-Off Tonage & Rental
Residence Hall	STEVE'S CLEANING RESTORATION,	900.00	Clean Dryer Vents
Residence Hall	MENARD'S	21.96	Supplies
Residence Hall	MENARD'S	39.97	Supplies
Residence Hall	MENARD'S	64.24	Supplies
Sidney Housing	SIDNEY SOFT WATER, CULLIGAN	149.80	Acct #1035631

Cost Center Description	Vendor	Amount	Description
Food Service	HONEYWAGON EXPRESS LLC	260.00	Grease Trap Cleaning Serv
Food Service	BENZEL'S PEST CONTROL	84.09	Pest Control
Food Service	JEFF STEELE, MIGHTY DUCTS	795.00	Kitchen Exhaust Cleaning
Insurance Claims	DKJR ROOFING, LLC	122,902.40	Harms HVAC & Roof Replace
Insurance Claims	TWIN CITY ROOFING SHEET METAL	758,309.22	Reroof Project 2021
Insurance Claims	KL WOOD COMPANY, LLC	1,213.00	Repair Flush Panel
Insurance Claims	BAKER ASSOCIATES,	7,326.44	Roof Replacement
Bldg Maintenance - General Total		895,536.50	
Adult Education - LB 366	SYNCHRONY BANK/AMAZON	57.31	Acct #6045781700168866
Bookstore	STAPLES CREDIT PLAN	53.99	Acct #6035517820663895
Office Materials Total		111.30	
Adult Education - LB 366	IXL LEARNING	1,439.00	1 Yr Service Membership
Educational Materials Total		1,439.00	
Food Service	VANDERVEEN SUSAN L	22.99	Reimburse/Work Pants
Cafeteria Materials Total		22.99	
Community Ed - Scottsbluff	EVERSOLE RACHELLE	385.00	Painting With Acrylics
Community Ed - Scottsbluff	RUSTIC MILLING CRAFT LLC	120.00	Barn Quilts
Community Ed - Scottsbluff	RUSTIC MILLING CRAFT LLC	240.00	Barn Quilts
Residence Hall	FBG SERVICE FBG SERVICE	2,989.00	May Monthly Cleaning
Residence Hall	FBG SERVICE FBG SERVICE	3,837.00	May Monthly Cleaning
Residence Hall	FBG SERVICE FBG SERVICE	3,500.00	Resident Rooms Cleaning
Insurance Claims	COOLING HERBERS PC	1,360.00	Legal Fees
Insurance Claims	DUNCAN AVIATION	830.09	Expenses/Scott Stoki
Insurance Claims	DUNCAN AVIATION	741.76	Expenses/Sean Johnson
Insurance Claims	DUNCAN AVIATION	1,526.56	Richard Franks,Matt Stolz
Insurance Claims	DUNCAN AVIATION	412.92	Car Rental/Scott Stoki
Insurance Claims	SIDNEY, CITY	81.60	Acct #7.1.10/ZHAOXIN
Outside Services Total		16,023.93	
Auxiliary Fund Total		937,683.90	
June Expenses		4,008,074.49	

**WESTERN NEBRASKA COMMUNITY COLLEGE
BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT
June 2021**

Cost Center Description	Vendor	Amount	Description
Area	CROUSE MARGARET	110.88	Mileage BOG on 06-16-2021
	CROUSE MARGARET Total	110.88	
Area	KLEMKE LYNNE	87.36	Mileage/Meeting 06-11-21
Area	KLEMKE LYNNE	87.36	Mileage/Meeting 06-14-21
Area	KLEMKE LYNNE	87.36	Mileage Exec Mtg 06-09-21
Area	KLEMKE LYNNE	87.36	Mileage BOG 06-16-2021
	KLEMKE LYNNE Total	349.44	
Area	KREMAN ALLAN	21.84	Mileage BOG 06-16-2021
	KREMAN ALLAN Total	21.84	
Area	MARCY KIMBERLY A	109.76	Mileage BOG 06-16-2021
	MARCY KIMBERLY A Total	109.76	
Area	STICKNEY RICHARD GRANT	59.92	Mileage BOG 06-16-2021
	STICKNEY RICHARD GRANT Total	59.92	
Bus & Comm Education - Sch	SCOTTSBLUFF GERING UNITED CHAMBER COMM	225.00	Jan-Mar Insert Newsletter
Alumni Office	SCOTTSBLUFF GERING UNITED CHAMBER COMM	100.00	Business After Hours
	SCOTTSBLUFF GERING UNITED CHAMBER COMM	325.00	
	Total Board Expenses	976.84	



Building the Best Hometown in America®

Western Nebraska Community College
c/o Chairperson of Board of Governors
1601 E. 27th Street
Scottsbluff, NE 69361

Re: City of Alliance City Council; Notice of Public Hearing

Notice is given that the City Council of the City of Alliance, Nebraska will hold a public hearing at its regular meeting scheduled for Tuesday, July 20, 2021 at 7:00 p.m. in the Alliance Learning Center Community Meeting Room, 1750 Sweetwater Avenue, Alliance, Nebraska, for the purpose of reviewing and obtaining comment on a Redevelopment Plan submitted by Blumenkamp Investments, LLC for the Runza Restaurant Project. The area to be redeveloped under the Redevelopment Plan is described as Lot 1A, a Replat of Lots 1, 2, and 3, Holsten Addition, a Replat of Block 10 Syndicate Addition, to the City of Alliance, in the SW¼ of Section 35, Township 25 North, Range 48 West of the 6th P.M., Box Butte County, Nebraska. This Redevelopment Plan includes a request for tax increment financing. A copy of the Redevelopment Plan, kept continually current, a map to show the area to be redeveloped, and any cost-benefit analysis of the Redevelopment Plan can be found at the Alliance Community Development Department, City Hall, 324 Laramie Avenue, Alliance, Nebraska during regular business hours. At the public hearing, all interested parties shall be afforded a reasonable opportunity to express their views respecting the proposed redevelopment plan.

Sincerely,

Tarrah Johnson
City Clerk
City of Alliance



**WESTERN NEBRASKA COMMUNITY COLLEGE
BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT
June 2021**

Cost Center Description	Vendor	Amount	Description
Area	CROUSE MARGARET	110.88	Mileage BOG on 06-16-2021
	CROUSE MARGARET Total	110.88	
Area	KLEMKE LYNNE	87.36	Mileage/Meeting 06-11-21
Area	KLEMKE LYNNE	87.36	Mileage/Meeting 06-14-21
Area	KLEMKE LYNNE	87.36	Mileage Exec Mtg 06-09-21
Area	KLEMKE LYNNE	87.36	Mileage BOG 06-16-2021
	KLEMKE LYNNE Total	349.44	
Area	KREMAN ALLAN	21.84	Mileage BOG 06-16-2021
	KREMAN ALLAN Total	21.84	
Area	MARCY KIMBERLY A	109.76	Mileage BOG 06-16-2021
	MARCY KIMBERLY A Total	109.76	
Area	STICKNEY RICHARD GRANT	59.92	Mileage BOG 06-16-2021
	STICKNEY RICHARD GRANT Total	59.92	
Bus & Comm Education - Sch	SCOTTSLUFF GERING UNITED CHAMBER COMM	225.00	Jan-Mar Insert Newsletter
Alumni Office	SCOTTSLUFF GERING UNITED CHAMBER COMM	100.00	Business After Hours
	SCOTTSLUFF GERING UNITED CHAMBER COMM	325.00	
	Total Board Expenses	976.84	

MEMORANDUM

FROM: Lynne Koski

DATE: July 21, 2021

RE: Bid Number 22-SE-01

On July 12, 2021 bids were taken for Exclusive Beverage Services Contract with Western Nebraska Community College

ACCOUNT NUMBER: Bookstore 60.0.60300.5045.91
Food Service/Cafeteria 60.1.58000.5021.91
Concession Stand 60.1.61540.4617.0

TABULATION:

Company	City/State	Total Amount
Pepsi-Cola of Western NE	Lincoln, NE	\$76,230
Swire Coca--cola	Draper, UT	\$68,740 (does not meet requirements)

Bid tabulation is based on an initial two-year agreement. Based on the minimum requirements of the RFP, it is recommended that the Exclusive Beverage Services Contract be awarded to Pepsi-Cola of Western NE.



**Western Nebraska
Community College**

Scottsbluff Campus

1601 E. 27th Street
Scottsbluff, NE 69361
p 308.635.3606
p 800.348.4435
f 308.635.6100

Sidney Campus

371 College Drive
Sidney, NE 69162
p 308.254.5450
p 800.222.9682
f 308.254.7444

Alliance Campus

1750 Sweetwater Avenue
Alliance, NE 69301
p 308.763.2000
p 888.559.9622
f 308.763.2012

wncc.edu

June 29, 2021

Ms. Ellen M. Dickey-Dillon
Student Services Department

Dear Ms. Dillon:

I have accepted your resignation of employment as Associate Dean/Interim TRIO Director in the Student Services Department effective August 31, 2021. I will recommend its approval at the July 2021 meeting of the Board of Governors for the Western Community College Area.

I wish you the best of luck in all your future endeavors.

Sincerely,

John Marrin
Interim College President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus



**Western Nebraska
Community College**

Scottsbluff Campus

1601 E. 27th Street
Scottsbluff, NE 69361
p 308.635.3606
p 800.348.4435
f 308.635.6100

Sidney Campus

371 College Drive
Sidney, NE 69162
p 308.254.5450
p 800.222.9682
f 308.254.7444

Alliance Campus

1750 Sweetwater Avenue
Alliance, NE 69301
p 308.763.2000
p 888.559.9622
f 308.763.2012

wncc.edu

July 6, 2021

Dear Ms. Kjeldgaard:

I am pleased to inform you that you have been selected to fill the position of Theatre Instructor for Western Nebraska Community College for the College year August 16, 2021, through May 18, 2022. This position is based out of the Scottsbluff Campus.

A compensation and benefits statement will be forwarded to you at the beginning of the academic year, in August 2021. Your employment will be ratified at the July 2021 meeting of the Western Community College Area Board of Governors. The salary for this full-time appointment is \$55,900 per annum, based upon placement in the salary schedule of Track C. These duties are to be assigned over a period of 175 days. Your employment will include the following fringe benefits:

1. Family plan health insurance and employee-only dental insurance (Blue Cross/Blue Shield; family dental coverage can be purchased by the employee);
2. Sick leave (12 days per fiscal year -- accumulative to 90 working days);
3. Personal leave (4 days per fiscal year);
4. Life insurance (\$50,000 in coverage provided, supplemental coverage available);
5. Long-term disability insurance;
6. Retirement plan (TIAA/CREF -- employee shall contribute 7%, 8%, or 9% of monthly income, and this contribution will be matched by the Board); and
7. Tuition remission (per Board policy specifications).

Violette, I am pleased to welcome you as the Theatre Instructor, and I am sure you will prove to be an asset to Western Nebraska Community College in this position. If I can be of any assistance to you, please do not hesitate to contact me.

Sincerely,

John Marvin, MBA
Interim College President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus

Violette Kjeldgaard

Actor Trainer & Coach

Education

2013 Master of Arts with Distinction in Actor Training and Coaching

The Royal Central School of Speech and Drama

Thesis: Exploring the effects of the Autonomic Nervous System in relation to Emotions and Actor Training. Inspired by Francis Hodge's mention of the ANS in his construction of text analysis, with references to Alba Emoting (Dr. Susana Bloch) and Rasaboxes (Richard Schechner and East Coast Artists).

2009 Master of Arts, Cum Laude in English

La Sierra University

2007 Bachelor of Arts, Cum Laude in Theatre Arts

California State University, Fullerton

Professional Training

2021 Theatrical Intimacy Education (continuing summer 2021)

2018-2021 Teacher of Emotional Body

2013-2019 Certified Level 3, Associate Teacher of Alba Method

2013 & 2014 Linklater Voice Training; Kristin Linklater; Linklater Voice Center NYC

Conferences

Theatrical Intimacy Education (virtual, 2021); Knight-Thompson Speech (virtual, 2021); Making Virtual Theatre, San Francisco Shakespeare Festival (virtual, 2020); TCG National Conference (Virtual, 2020); ATHE (Virtual, 2020; Orlando, 2019); the S-Word (UC, Riverside, 2017); Healthy Approaches in the Training of Performing Artists (Chapman University, 2014)

Presentations

VASTA/PAVA "Voice and Emotion: The Alba Method and Interdisciplinary Training" (Seattle, 2018)

ATINER "Instructing the Male and Female Brain Type" (Greece, 2017)

VASTA "Spaghetti and Waffles: Applied Neurology for the Voice Teacher" (Chicago, 2016)

Publications

(2019). Gender, Neuroscience, and Voice Training: Teaching and Learning Tips, Voice and Speech Review, 13:3, 344-353, DOI: [10.1080/23268263.2019.1573869](https://doi.org/10.1080/23268263.2019.1573869)

This article explores the unique attributes of male and female brain types, how those differences contribute to learning, and how instructors in the voice classroom can incorporate this knowledge into their teaching methodology.

Teaching Experience

Freelance Acting Coach 2014-Present

Violette Kjeldgaard

Actor Trainer & Coach

College/University

Cloud County Community College Full Time Faculty 08/18-Present

Theatre Appreciation; Introduction to Acting for Majors & Non-Majors; Acting II; Play Production; American Cinema Appreciation; English Composition 1; English Composition Workshop; English Composition 2; Survey of World Literature; Survey of Technical Writing; Public Speaking; Social Media as Identity

San Bernardino Community College District Adjunct Faculty 01/15-07/18

Voice and Diction; Introduction to Theatre; Acting I and II

New York Film Academy Adjunct Faculty 07/16-07/18

Voice; Movement

Rose Bruford College Visiting Lecturer 01/13-04/13

Acting - Meisner Technique

Royal Central School of Speech and Drama 03/13

Acting Coach for MA Acting for Screen projects

Kingston College Visiting Lecturer 02/13-02/13

2 Workshops: Psychological Gesture & Practical Aesthetics Analysis

La Sierra University Instructor 2011-2012; 2007-2009

Freshmen Academic Advisor; Drama Technical Director and Resident Lighting Designer; College Writing Instructor

Riverside Community College Staff 2007-2009; Student Tour Director 2004

Box office staff (assistant manager); student tour director for dance touring ensemble in charge of contacting, booking, and coordinating with schools; managing dancers and equipment; and managing on-site event.

Workshops

Emotional Body (2019; 2020); Alba Method (2016, 2017; 2018); FUSD Festival (2016); CETA Theatre Festival (2015 & 2016); Women's Theatre Workshop (2014); Pacific Union College (2014); Kingston College, London UK (2013); The Royal Central School of Speech and Drama, London UK (2013); University of California, Riverside (2013)

Directing Credits

Night of the Chicken, Episode 2 (CCCC 2021); Our Spoken Words (CCCC 2020); The Secret Garden (CCCC 2020); Tartuffe (CCCC 2019); Duet for Bear and Dog (Brown Grand Theatre 2019); Taming of the Shrew (CCCC 2019); Reading Rocks (CCCC 2019); The Survivor (CCCC 2018); Stories in Action (CCCC 2018); No Sex Please, We're British (RCP 2015); On-Set Coach - Independent short "Prayer Requests" (2014); Mirror (La Sierra University, 2012); Wide Awake - short (LSUC, 2012); Christmas Program (First Baptist

Violette Kjeldgaard

Actor Trainer & Coach

Church & La Sierra University Church, 2010); Redlands Adventist Academy (2009-2010); La Sierra Academy (2007-2008); Journey Home (La Sierra University First Service, 2005)

Design Credits

Tartuffe (costumes, set; CCCC 2019); Summer Shorts (lighting; Brown Grand Theatre, 2019); Taming of the Shrew (set; CCCC 2019); Almost, Maine (lighting; Brown Grand Theatre 2019); The Survivor (set, costume, lights; CCCC 2018); Resident Lighting Designer (La Sierra University 2008-2009); The Crucible (costumes; La Sierra University; 2008); Antigone 2000 (costumes; La Sierra University,); Little Women (La Sierra University, 2002); Steel Magnolias (costumes, props; La Sierra University, 2001)

Choreography Credits

Terminal by Switchfoot (LSUC, 2016); Doxology, PageCXVI (LSUC, 2017); Tap (LSUC, 2010); Psalms 104:1-5 (La Sierra University, 2012); Christmas Program (LSUC, 2010); Easter Program (LSUC, 2009); God's Trombone: Listen Lord, A Prayer (La Sierra University, 2009); Another Day in Paradise by Phil Collins (LSUC 2009); No Regrets by Jennifer Knapp (La Sierra University, 2009); Peace by Jennifer Knapp (La Sierra University, 2009); Journey Home (La Sierra University, 2005)

Miscellaneous Credits

Box Office, 2015-present (CCCC; Garry Marshall Theatre; Pasadena Playhouse; La Sierra University; Performance Riverside; CSU, Fullerton, Segerstrom Center for the Arts); House Management, 2017-2018 (Garry Marshall Theatre); Stage Management, 2009-2011 (Lewis Family Playhouse; Redlands Shakespeare Festival)

Awards/Recognitions

Building a Program, KCACTF Region 5 Festival 52, 2019
College Writing Instructor of the Year, La Sierra University 2008

References

Jessica Beck info@jessicabeck.co.uk; jessicabeck.co.uk
Mark McConnell mmcconne@sbccd.cc.ca.us; 909-389-3293
Paige Polcene ppolcene@yahoo.com; 951-990-5708
Hugh O'Gorman hugh@hughogorman.com; 213-840-6729
Laura Bond LauraBond6410@gmail.com; 828-273-3424
David Shirkey dshirkey@cloud.edu; 785-243-2537
Jaina Alexander jaina.alexander7@gmail.com; 260-578-0370

**Western Nebraska Community College
Tentative Other (Non-tax supported) Funds Budget
2021-22**

July 21, 2021

	<u>Designated Fund</u>	<u>Restricted Fund</u>	<u>Loan Fund</u>	<u>Agency Fund</u>	<u>Total Funds</u>
Beginning Fund Balance	\$3,276,109	\$574,213	\$84,124	\$184,477	\$4,118,923
2021-22 Revenue	<u>\$3,879,649</u>	<u>\$5,682,033</u>	<u>\$1,683,035</u>	<u>\$42,000</u>	<u>\$11,286,717</u>
Total 2021-22 Funds Available	<u><u>\$7,155,758</u></u>	<u><u>\$6,256,246</u></u>	<u><u>\$1,767,159</u></u>	<u><u>\$226,477</u></u>	<u><u>\$15,405,640</u></u>
2021-22 Expenditures	\$6,152,836	\$6,110,647	\$1,746,128	\$180,358	\$14,189,969
Necessary Cash Reserves	<u>\$1,002,922</u>	<u>\$145,599</u>	<u>\$21,031</u>	<u>\$46,119</u>	<u>\$1,215,671</u>
Total 2021-22 Expend & Reserves	<u><u>\$7,155,758</u></u>	<u><u>\$6,256,246</u></u>	<u><u>\$1,767,159</u></u>	<u><u>\$226,477</u></u>	<u><u>\$15,405,640</u></u>
2020-21 Budget	8,260,740	6,128,452	1,145,000	138,000	15,672,192

84-1407. Act, how cited.

Sections 84-1407 to 84-1414 shall be known and may be cited as the **Open Meetings Act**.

84-1408. Declaration of intent; meetings open to public.

It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

84-1409. Terms, defined.

For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, and (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Virtual conferencing means conducting or participating in a meeting electronically or telephonically with interaction among the participants subject to subsection (2) of section 84-1412.

84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or

for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

(a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;

(b) Discussion regarding deployment of security personnel or devices;

(c) Investigative proceedings regarding allegations of criminal misconduct;

(d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;

(e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or

(f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury

to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; videoconferencing or telephone conferencing authorized; emergency meeting without notice; appearance before public body.

(1)(a) Each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be published in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's web site.

(ii) In the case of the governing body of a city of the second class or village or such body's advisory committee, such notice shall be published by:

(A) Publication in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's web site; or

(B) Posting written notice in three conspicuous public places in such city or village. Such notice shall be posted in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (1)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(c) In addition to a method of notice required by subdivision (1)(b)(i) or (ii) of this section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee.

(d) Each public body shall record the methods and dates of such notice in its minutes.

(e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or (ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2)(a) The following entities may hold a meeting by means of virtual conferencing if the requirements of subdivision (2)(b) of this section are met:

(i) A state agency, state board, state commission, state council, or state committee, or an advisory committee of any such state entity;

(ii) An organization, including the governing body, created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act;

(iii) The governing body of a public power district having a chartered territory of more than one county in this state;

(iv) The governing body of a public power and irrigation district having a chartered territory of more than one county in this state;

(v) An educational service unit;

(vi) The Educational Service Unit Coordinating Council;

(vii) An organization, including the governing body, of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act;

(viii) A community college board of governors;

(ix) The Nebraska Brand Committee;

(x) A local public health department;

(xi) A metropolitan utilities district;

(xii) A regional metropolitan transit authority;

(xiii) A natural resources district; and

(xiv) The Judicial Resources Commission.

(b) The requirements for holding a meeting by means of virtual conferencing are as follows:

(i) Reasonable advance publicized notice is given as provided in subsection (1) of this section, including providing access to a dial-in number or link to the virtual conference;

(ii) In addition to the public's right to participate by virtual conferencing, reasonable arrangements are made to accommodate the public's right to attend at a physical site and participate as provided in section 84-1412, including reasonable seating, in at least one designated site in a building open to the public and identified in the notice, with: At least one member of the entity holding such meeting, or his or her designee, present at each site; a recording of the hearing by audio or visual recording devices; and a reasonable opportunity for input, such as public comment or questions, is provided to at least the same extent as would be provided if virtual conferencing was not used;

(iii) At least one copy of all documents being considered at the meeting is available at any physical site open to the public where individuals may attend the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act; and

(iv) Except as otherwise provided in this subdivision or subsection (4) of section 79-2204, no more than one-half of the meetings of the state entities, advisory committees, boards, councils, organizations, or governing bodies are held by virtual conferencing in a calendar year. In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, the organization may hold more than one-half of its meetings by virtual conferencing if such organization holds at least one meeting each calendar year that is not by virtual conferencing. The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by virtual conferencing if the governing body's quarterly meetings are not held by virtual conferencing.

(3) Virtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by virtual conferencing. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness to appear before the public body by means of virtual conferencing.

(7)(a) Notwithstanding subsections (2) and (5) of this section, if an emergency is declared by the Governor pursuant to the Emergency Management Act as defined in section 81-829.39, a public body the territorial jurisdiction of which is included in the emergency declaration, in whole or in part, may hold a meeting by virtual conferencing during such emergency if the public body gives reasonable advance publicized notice as described in subsection (1) of this section. The notice shall include information regarding access for the public and news media. In addition to any formal action taken pertaining to the emergency, the public body may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body.

(b) The public body shall provide access by providing a dial-in number or a link to the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at the meeting and record the meeting. Subsection (4) of this section shall be complied with in conducting such meetings.

(c) The nature of the emergency shall be stated in the minutes. Complete minutes of such meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available for inspection as provided in subsections (5) and (6) of section 84-1413.

84-1412. Meetings of public body; rights of public; public body; powers and duties.

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, a camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings, including meetings held by virtual conferencing. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body shall require any member of the public desiring to address the body to identify himself or herself, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making virtual conferencing available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; and

(f) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) Each public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at a meeting.

(8) Public bodies shall make available at the meeting or the in-state location for virtual conferencing as required by subdivision (6)(c) of this section, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting, either in paper or electronic form. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

84-1413. Meetings; minutes; roll call vote; secret ballot; when.

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if

the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written, except as provided in subsection (6) of this section, and available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing the minutes is absent due to a serious illness or emergency.

(6) Minutes of the meetings of the board of a school district or educational service unit may be kept as an electronic record.

(7) Beginning July 31, 2022, the governing body of a natural resources district, the city council of a city of the metropolitan class, the city council of a city of the primary class, the city council of a city of the first class, the county board of a county with a population greater than twenty-five thousand inhabitants, and the school board of a school district shall make available on such entity's public web site the agenda and minutes of any meeting of the governing body. The agenda shall be placed on the web site at least twenty-four hours before the meeting of the governing body. Minutes shall be placed on the web site at such time as the minutes are available for inspection as provided in subsection (5) of this section. This information shall be available on the public web site for at least six months.

84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring

an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

Sec. 15, Legislative Bill 83, One Hundred Seventh Legislature, First Session, 2021. (*The Revisor of Statutes will assign a statute number after the Legislature adjourns sine die.*) No motion, resolution, rule, regulation, ordinance, or formal action made, adopted, passed, or taken at a meeting as defined in section 84-1409 of a public body as defined in such section shall be invalidated because such motion, resolution, rule, regulation, ordinance, or formal action was made, adopted, passed, or taken at a meeting or meetings on or after March 17, 2020, and on or before April 30, 2021, pursuant to a Governor's Executive Order which waived certain requirements of the Open Meetings Act.