

**WESTERN COMMUNITY COLLEGE AREA  
BOARD OF GOVERNORS  
AUGUST 18, 2021  
AGENDA**

**LUNCH – 12:00 P.M.**

Western Nebraska Community College  
Scottsbluff Campus  
John C. Bishop Dining Hall, Pioneer Activity Center  
1409 East 27th Street, Scottsbluff, Nebraska

**REGULAR MEETING – 1:00 P.M.**

Western Nebraska Community College  
Scottsbluff Campus  
Coral E. Richards Boardroom  
1601 East 27th Street, Scottsbluff, Nebraska

**Meeting Information:** <http://go.wncc.edu/BoardofGovernors>

**Livestream Link:** <https://livestream.com/wncc/regular>

**MISSION STATEMENT**

***“WNCC assures learning opportunities for all – enriching lives,  
invigorating communities, creating futures”***

**PROPOSED AGENDA**

**A. Call to Order**

**B. Roll Call**

**C. Community Comments**

**D. Board Chairperson Comments**

**E. Consent Calendar**

1. Review Contents of Consent Calendar
  - a. Agenda
  - b. Excuse Absent Board Member(s)
  - c. Minutes  
Regular Meeting, July 21, 2021
2. Claims:
  - a. WCCA Unrestricted Fund - \$3,941,388.61
  - b. WCCA Restricted Fund - \$35,218.61
  - c. WCCA Federal Fund - \$7,711.60
  - d. WCCA Agency Fund - \$2,885.50
  - e. WCCA Loan Fund - 0 -
  - f. WCCA Plant Fund - \$194,560.39
  - g. WCCA Auxiliary Fund - \$840,375.95
  - h. City Planning Commission Reports  
City of Sidney
  - i. **Approval** of Consent Calendar
3. Consideration of Items Extracted from Consent Calendar

**F. Board Member Mileage and/or Expense Reimbursement**

**Approval** of Board Member Mileage and/or Expense Reimbursement (July 2021)

1. Dr. Margaret Crouse \$111.10  
Ms. Lynne Klemke \$174.72
2. Mr. R. J. Savely \$100.80  
Dr. Tom Perkins \$698.57 (NCCA Meeting)

**G. Bid Consent Calendar**

1. Review of Bid Consent Calendar
  - a. No bids
2. Approval of Bid Consent Calendar
3. Consideration of Items Extracted from Bid Consent Calendar

**H. Personnel Consent Calendar**

1. Review Contents of Personnel Consent Calendar
  - a. Resignation(s):
    - i. Ms. Deborah Wagner, Admissions Counselor, Admissions Department  
Effective August 6, 2021
  - b. Appointment(s):
    - i. No appointments
2. **Approval** of Personnel Consent Calendar
3. Consideration of Items Extracted from Personnel Consent Calendar

**I. WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS**

1. **Approval** of Request for Sale and Use of Alcohol Beverages at a College Sponsored Event
  - a. Fall Ball Instrumental Music Concert  
October 29, 2021, Gering Civic Center
2. **Approval** of Board Member Conference Registration/Travel
  - a. ACCT Leadership Congress, October 13-16, 2021, San Diego, CA
    - i. Margaret Crouse
    - ii. R. J. Savely, Jr.
3. **Approval** of Board Retreat/Informal Meeting Dates and Times
  - a. October 19, 2021, 9:00 a.m. – 4:00 p.m., Hampton Inn, Scottsbluff, NE
  - b. October 20, 2021, 9:00 a.m. – noon, Coral E. Richards Boardroom, Scottsbluff Campus
4. **Reports and Recommendations from the Finance and Facilities Committee**
  - a. 2021-2022 Budget Update: Capital Improvement Fund Budget
  - b. **Approval** for Use of Cash on Hand to Continue the Operation of the College  
Pending Final Approval of the 2021-2022 Budgets in September 2021
  - c. **Approval** of Authority to Exceed Budget Limit for 2021-2022 Fiscal Year  
by an Additional 1% and Carry Forward all Unused Budget Authority

**5. Reports and Recommendations from the Risk Management Committee**

- a. Update

**6. Reports and Recommendations from the Higher Learning Commission Committee**

- a. Update (Dr. Perkins and Ms. Reichert)

**J. INSTITUTIONAL REPORTS**

- 1. E Sports Presentation – Bill Knapper
- 2. ReVision Action Grant – Becky Kautz, Amber Jacoby
- 3. Student Report – N/A
- 4. Faculty Report – Brian Croft, Amy Winters
- 5. Nebraska Community College Association – Dr. Perkins, Dr. Crouse
- 6. Association of Community College Trustees – Dr. Perkins
- 7. Western Nebraska Community College Foundation – Dr. Packard

**K. Board Member Comments**

**L. President Comments**

**M. Upcoming Meetings and Events**

- 1. Welcome Reception for Interim President  
August 18, 2021  
3:00-5:00 p.m.  
Welcome Center  
Scottsbluff Campus
- 2. Public Hearings on Proposed 2021-2022 WCCA Budgets  
September 8, 2019, 1:00 p.m.  
Western Nebraska Community College, Scottsbluff Campus
- 3. 10<sup>th</sup> Annual Monument Marathon  
September 25, 2021  
Scottsbluff, NE
- 4. NCCA Fourth Quarter Meeting  
October 3 and 4, 2021  
Scottsbluff, NE
- 5. ACCT Leadership Congress  
October 13-16, 2021  
San Diego, CA

6. WNCC Homecoming  
“A Dream is a Wish Your Heart Makes”  
October 18-23, 2021  
Scottsbluff Campus
7. WNCC Fall Play  
October 24, 2021, 2:00 p.m.  
Scottsbluff Campus
8. WNCC Fall Ball  
October 29, 2021, 6:00 p.m.  
Gering Civic Center

**N. Next Regular Meeting:** Wednesday, September 8, 2021 (at the conclusion of the Budget Hearing and no earlier than 1:30 p.m.), Coral E. Richards Boardroom, Scottsbluff Campus, 1601 East 27<sup>th</sup> Street, Scottsbluff, NE

**O. Adjournment**

**WESTERN COMMUNITY COLLEGE AREA  
BOARD OF GOVERNORS**

**MINUTES**

Wednesday, July 21, 2021  
1:03 p.m.

The Western Community College Area Board of Governors held a Regular Board meeting at 1:03 p.m. on Wednesday, July 21, 2021, in the Coral E. Richards Boardroom, at Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27<sup>th</sup> Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Wednesday, July 14, 2021.

A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

**AREA BOARD**

Karen S. Anderson, Vice Chair .....	Present
Margaret R. Crouse .....	Present
Linda A. Guzman-Gonzales.....	Present
F. Lynne Klemke, Chair .....	Present
Allan D. Kreman .....	Absent
Kimberly A. Marcy.....	Present
William M. Packard .....	Present
M. Thomas Perkins.....	Present
Coral E. Richards .....	Present
R. J. Savely, Jr .....	Present
Richard G. Stickney .....	Present

**QUORUM**

Chair Klemke declared a quorum was present for the transaction of business.

**COMMUNITY COMMENTS**

Chair Klemke asked for comments from the community. Pursuant to Board Policy BP-101, Chair Klemke reminded community members who wish to make comments that each speaker will be limited to a five-minute presentation. There were no public comments.

**BOARD CHAIRPERSON COMMENTS**

Chair Klemke announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Chair Klemke reported Mr. Kreman notified her that he would be unable to attend the meeting today because of Personal Business.

**CONSENT CALENDAR**

Chair Klemke reviewed the contents of the Consent Calendar, which includes the following items:

1. Review Contents of Consent Calendar
  - a. Agenda
  - b. Excuse Absent Board Member, Allan Kreman
  - c. Minutes
    - i. Regular Meeting, June 16, 2021

2. Claims:
  - a. WCCA Unrestricted Fund - \$1,019,690.56
  - b. WCCA Restricted Fund - \$11,616.97
  - c. WCCA Federal Fund - \$8,299.57
  - d. WCCA Agency Fund - \$7,330.75
  - e. WCCA Loan Fund - 0 -
  - f. WCCA Plant Fund - \$748,200.60
3. WCCA Auxiliary Fund - \$937,683.90
4. City Planning Commission Reports (City of Alliance – Tax Increment Financing)

## **CONSENT CALENDAR**

### **Approval**

Chair Klemke inquired if there were any items on the Consent Calendar which any Board member wished to have extracted for separate consideration. Ms. Anderson requested extraction of the items payable to the Scottsbluff/Gering United Chamber of Commerce.

Ms. Richards MOVED to approve the Amended Consent Calendar as presented. SECONDED by Ms. Guzman-Gonzales.

**Voting Yes:** Anderson, Crouse, Guzman-Gonzales, Marcy, Packard, Perkins,  
Richards, Savely, Stickney, Klemke  
**Voting No:** None  
**Abstain:** None  
**Absent:** Kreman

**MOTION CARRIED**

## **CONSENT CALENDAR**

### **Consider Item(s) Extracted**

Ms. Anderson reported that expenses payable to the Scottsbluff/Gering United Chamber of Commerce include Business and Community Education, January – March Newsletter Insert for \$225.00 and the Alumni Office Business, After Hours for \$100.00. Ms. Anderson explained that she is the Executive Director of the Scottsbluff/Gering United Chamber of Commerce.

Ms. Guzman-Gonzales MOVED to approve the extracted items payable to the Scottsbluff/Gering United Chamber of Commerce for Marketing and Public Relations advertising for \$750.00 and Business and Community Education advertising for \$225.00. SECONDED by Ms. Richards.

**Voting Yes:** Crouse, Guzman-Gonzales, Marcy, Packard, Perkins, Richards,  
Savely, Stickney, Klemke  
**Voting No:** None  
**Abstain:** Anderson  
**Absent:** Kreman

**MOTION CARRIED**

#### **BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT**

Ms. Anderson MOVED to approve the following travel expenses: Dr. Margaret Crouse for \$110.88, Ms. Lynne Klemke for \$349.44, and Mr. Allan Kreman for \$21.84. SECONDED by Mr. Savely.

**Voting Yes:** Guzman-Gonzales, Marcy, Packard, Perkins, Richards, Savely, Stickney, Anderson  
**Voting No:** None  
**Abstain:** Crouse, Klemke  
**Absent:** Kreman  
**MOTION CARRIED**

#### **BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT (cont.)**

Mr. Savely MOVED to approve the following travel expenses: Ms. Kimberly Marcy for \$109.76 and Mr. Richard Stickney for \$59.92. SECONDED by Ms. Anderson.

**Voting Yes:** Packard, Perkins, Richards, Savely, Anderson, Crouse, Guzman-Gonzales, Klemke  
**Voting No:** None  
**Abstain:** Marcy, Stickney  
**Absent:** Kreman  
**MOTION CARRIED**

#### **BID CONSENT CALENDAR**

##### **Review of Bid Consent Calendar**

##### ***Bid Number 21-SE-01 Exclusive Beverage Services Contract***

Ms. Koski reported that two bids were received for the Beverage Services Contract. One from Pepsi Cola of Western Nebraska and one from Swire Coca-Cola. Swire Coca-Cola did not meet the requirements, so the recommendation is that Pepsi Cola be awarded the bid in the amount of \$76,230.00. Ms. Koski explained that some of the profits go back to the College. They support our athletic program and student activities by providing beverages. In response to a question from the Board, Ms. Koski stated that even though Pepsi is the higher bid, it would provide the most return.

<b>Company</b>	<b>City/State</b>	<b>Total Amount</b>
Pepsi-Cola of Western NE	Lincoln, NE	<b>\$76,230</b>
Swire Coca-Cola	Draper, UT	<b>\$68,740 (does not meet requirements)</b>

#### **BID CONSENT CALENDAR**

##### **Approval of Bid Consent Calendar**

Dr. Perkins MOVED to approve awarding the Exclusive Beverage Services contract to Pepsi-Cola of Western Nebraska in the amount of \$76,230.00. SECONDED by Mr. Savely.

**Voting Yes:** Perkins, Richards, Savely, Stickney, Anderson, Crouse, Guzman-Gonzales, Marcy, Packard, Klemke

**Voting No:** None

**Abstain:** None

**Absent:** Kreman

**MOTION CARRIED**

### **Consideration of Items Extracted from Bid Consent Calendar**

No items were extracted from the Bid Consent Calendar.

### **Personnel Consent Calendar**

Review Contents of Personnel Consent Calendar

a. Resignation(s):

- i. Ms. Ellen M. Dickey-Dillon, Associate Dean/Interim TRIO Director, Student Services Department  
Effective August 31, 2021

b. Appointment(s):

- i. Ms. Violette Kjeldgaard, Theatre Instructor, Scottsbluff Campus  
Effective August 16, 2021

Chair Klemke stated that the Board wishes Ms. Dillon the very best as she leaves many years of dedicated service to WNCC.

### **Approval of Personnel Consent Calendar**

Mr. Stickney MOVED to approve the Personnel Consent Calendar as presented. SECONDED by Ms. Richards.

**Voting Yes:** Richards, Stickney, Anderson, Crouse, Guzman-Gonzales, Marcy, Packard, Perkins, Savely, Klemke

**Voting No:** None

**Abstain:** None

**Absent:** Kreman

**MOTION CARRIED**

### **Consideration of Items Extracted from Personnel Consent Calendar**

No Items were extracted from the Personnel Consent Calendar.

## **WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS**

### **WCCA Board of Governors Conference Report**

#### **Governing for Equity: 2021 ACCT Virtual Diversity Institute**

**Tuesday, June 22, 2021 and Tuesday, June 29, 2021**

Ms. Guzman-Gonzales reported that due to a conflict, she was unable to participate in the conference.



## **WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS (cont.)**

### **Reports and Recommendations from the Executive Committee**

#### **Approval of Interim President Contract**

Chair Klemke welcomed Interim President, John Marrin. College attorney, Mr. Phil Kelly reported that he recently met with Mr. Marrin to review the contract drafted by his office. Mr. Marrin approved the contract, so the final step is Board approval.

Ms. Anderson MOVED for approval of the Interim President contract. SECONDED by Dr. Perkins.

**Voting Yes:** Savely, Stickney, Anderson, Crouse, Guzman-Gonzales, Marcy,  
Packard, Perkins, Richards, Klemke

**Voting No:** None

**Abstain:** None

**Absent:** Kreman

**MOTION CARRIED**

#### **Chadron State College Updates**

##### **President, Dr. Randy Rhine, Dr. James Powell, VP of Academic Affairs, Dr. Tami Selby, VP of Enrollment Management**

Chadron State College President, Dr. Randy Rhine, reported that the morning meeting with Mr. Marrin was spent discussing the Panhandle Advantage program and the potential to continue to serve the needs of rural Nebraska. Emphasis for CSC has been on reformatting or developing programs to meet the needs of rural Nebraska and the Panhandle Advantage program is a great opportunity to work with WNCC in that vein.

There are a number of points where it makes sense for CSC and WNCC to collaborate. The two year programs at WNCC can articulate into the four year programs at CSC, and one example is the WNCC Powerline program located at Alliance. Some of those folks may find down the road that they need a four year degree because they want to move into management or a supervisory role and CSC can provide that opportunity. It would be helpful to be able to demonstrate that progression and that educational trajectory to students as they enter the program at WNCC. The plan is to continue to look at those programs offered at both institutions and how they connect and can serve constituents needs by providing lifelong learning opportunities. Meetings will be scheduled at the Chadron campus and the WNCC campus to continue discussions.

Dr. Powell will be a participant in a biannual meeting scheduled at WNCC that will include faculty and deans from both institutions. Dr. Rhine introduced Dr. James Powell and asked him to share information about the faculty and dean meetings. Dr. Powell explained that the reason they meet once in the fall and once in the spring is so everybody can gather together and discuss course changes related to the two year or four year degrees. The meetings are advantageous to both CSC and WNCC and ensures shared information is accurate. CSC can do back transfers and they can work together to get people into a program who may not be thinking about college. It is all about keeping people in the Panhandle and preparing them for jobs and careers and life experiences. Currently, their priority for fall is Agribusiness. In the smaller rural communities, accounting firms tend to be a one or two person shop. For some of those folks, retirement is looming and there is no one coming along that is interested in buying into their firm. Agribanking faces the same issue. CSC is setting up a cohort program to scholarship fifteen people per year to come into that program. The plan is to have an internship where students go out into a rural community to not only learn the business side, but also participate in meetings such as city council and school

boards. This experience provides an understanding of how important it is for them to be a leader in those rural communities. As part of the internship, they are required to report back to their faculty member. This is a meaningful experience for the student.

Dr. Rhine introduced Dr. Tami Selby, Vice President of Enrollment Management. Dr. Selby has a strong background in the recruiting environment and institutional research. Dr. Selby stated that she understands the impact of the community colleges and their importance to the four year colleges. Recruiting can be a combined effort so that the colleges are not competing, but supporting one another. Collaboration is vital when working with limited resources. Even though we are in the same places, at the same tables, we know it benefits both institutions when we help students get scholarships to help them succeed. Dr. Selby added that she is glad we are able to have these relationships and conversations and plan to collaborate to streamline processes and efforts.

### **Reports and Recommendations from the Board Executive Committee** **WCCA Board of Governors Meetings Scheduled Via Zoom**

Chair Klemke reported that at the recent Executive Committee meeting, the group discussed changes in the open meetings act that allows the opportunity for a specific number of Board meetings via videoconference. Currently, four meetings remain that can be offered via Zoom. With the approval of the budget, September is a significant meeting and out of the regular rotation. The recommendation of the Executive Committee is to schedule the September meeting via Zoom so that any Board members unable to travel to Scottsbluff that day can participate in the meeting. November and December was suggested because it gets dark earlier and the weather can be unpredictable for those who travel a long distance. This plan also allows the Board secretary advance notice for preparation of the legal ad. One meeting remains in the event we unexpectedly have the need to schedule a meeting via Zoom. This plan does not require action. In response to an inquiry, Ms. Klemke stated that members are encouraged to attend meetings in person.

Chair Klemke mentioned that in the past, she has made personal calls to individual Board members to share information from the Executive Committee meetings. Following a conversation with Phil Kelly and John Marrin, it was decided that in the future, John will share updates when he meets with the individual Board standing committees. Board members are welcome to contact Chair Klemke with questions or concerns, but Mr. Marrin will be that conduit of information from this point forward.

### **Reports and Recommendations from the Board Finance and Facilities Committee** **2021-2022 Tentative Other (Non-Tax Supported) Funds Budget Update**

Ms. Lynne Koski, Vice President of Administrative Services, referenced the budget information included in the meeting packet. This month, information is provided regarding the designated and restricted funds. These are the funds not supported by tax dollars. The designated fund is often referred to as auxiliary enterprises. These are accounts where fees are charged for services that are being provided. The restricted fund includes grants and contracts. This year, the loan fund was included. This is usually an in and out of funds as the majority of the funds come from federal loan funds that are provided to students through the financial aid process. Agency funds are where the college is the custodian of funds for college clubs and organizations. The beginning fund balance reflected on the information sheet at this point is just an estimate. Work continues on closing out the year end and the financial audit, those balances will change before the September meeting. The line that shows 2020-2021 expenditures is actually the amount that at this point is projected as the budget amount that would be included in the budget hearing. This is an estimate of where we

think we will be with these funds. As of this meeting, the total request for non-tax supported funds would be \$14,189,969. In response to an inquiry regarding the timeline for funding notification from the state, Ms. Koski stated that the FTE audit is currently happening on campus. That audit information is due to the state and the Coordinating Commission for Post-Secondary Education by August 15. CCPE has until September 1 to get their information to us and county assessments are due August 20.

## **INSTITUTIONAL REPORTS**

### **FTE and Enrollment Trend by Academic Department AY 2018-2020**

Dr. Eicke addressed enrollment trends, including both FTE and REU headcount by department and academic year. Dr. Eicke explained that if you take all of our credits, and divided as if every student was fulltime during an academic year, that is equivalent to thirty credit hours across the academic year. Three years of data has been provided specifically for pre-pandemic, during the pandemic, and hopefully transitioning out of the pandemic. One highlight is that Career Tech and Health Occupations did quite well considering all the difficulties everyone went through. Looking at the distribution of students across the sections and within the department gives an idea of how weighted the departments are in terms of student by section. These are duplicated student counts, so there may be some differences between FTE and the enrollment pages. In order to have the complete contacts, including non-credit courses, it is important to have both of those pieces of information.

In response to an inquiry regarding the enrollment by department and the decline in Allied Health, Dr. Eicke responded that he cannot make assumptions because doing so would be speculating. But we do need to know why there was a decline and this is definitely something in which we are on the path to moving in that direction. We will be able to answer these types of questions and providing this type of overview is a step in that direction.

### **WNCC Athletic Department Overview (2020-2021)**

Mr. Ryan Burgner, Athletic Director, thanked the Board for the opportunity to share information about the Athletic Department. He added that he appreciates the support from the faculty and staff, as well as the coaches and student-athletes who are all committed to their success.

Mr. Burgner stated that the Athletic Department at WNCC believes they provide a valuable supplement to the college curriculum. Participating in intercollegiate athletics promotes not only physical fitness, but also characteristics of leadership, community awareness, and personal growth. The College is supportive of intercollegiate athletics and complies with the regulations set forth by the National Junior College Athletic Association.

The intercollegiate athletic program at WNCC is designed to develop a value system, which views academics and athletics in the proper perspective. The different sport programs will assist each student-athlete in preparing themselves academically, physically, and socially to fulfill a meaningful place in society beyond college.

Every year we strive to be successful in the classroom, in the community and on the court. Due to COVID, this year the athletes struggled. They dealt with quarantines and alternate methods of instruction, so the student athlete GPA was lower than in past years.

Mr. Burgner reported that WNCC had three NJCAA All-American athletes, twenty-three Region IX All Academic athletes, which is a 3.25 GPA or higher, thirteen NJCAA All-Academic awards, which is a 3.6 GPA or higher and two NJCAA All-Academic Team awards which is a 3.0 GPA or higher, so we still had students who were able to succeed during the COVID environment. We continue to have a number of students who transfer onto four year schools.

The coaches encourage the student-athletes to help with various community projects, but due to COVID, fewer service opportunities were available. The student athletes provided assistance at the Monument Marathon and volunteered at a few of the area school activities, but again, due to COVID, no summer camps were scheduled.

On the court, the athletes were successful. We had two Region IX champions (volleyball and baseball), two teams participated in NJCAA national championships (volleyball and women's basketball) and we had two Region IX coaches of the year (Mike Jones and Albino Canales). The stands were a little sparse, but we are grateful that we were able to have at least some spectators at the games.

In conclusion, Mr. Burgner thanked the administration and the coaching staff for their support and guidance. He expressed appreciation for everything the institution does to assist the coaches and the student athletes.

In response to an inquiry, Mr. Burgner confirmed that with COVID, travel was an issue and that did impact the athletic program. Normally, we have 150 athletes and the final count was 137. That difference meant we could not get a lot of the students out of South America. That did affect us, especially when you put eleven people on the field and you only have fourteen players, because the seven or eight you expected could not get here. So far this year, students have been able to obtain visa appointments and we hope they are able to get here.

### **Student Report**

There was no report.

### **Faculty Report**

Ms. Amy Winters reported that faculty are winding down summer classes. This is week eight and finals are scheduled Monday and Tuesday. Some faculty attended the Blackboard conference that was offered at no charge again this summer because of COVID. Faculty often take the opportunity for professional development during the summer. Conversations have begun regarding plans for fall and whether we will back to normal. Dr. Grant Wilson and the division chairs have started meeting regularly and hopefully will be good to go when August 23rd arrives.

### **Nebraska Community College Association**

Dr. Perkins reported that the NCCA Executive Committee met on July 12. The primary purpose of the meeting was to discuss and review the applications of those who have applied for the executive director position. Sixty people applied for the position and the committee narrowed the pool of applicants down to four, all of whom are very qualified. The person chosen will spend time with Greg Adams from October to December. That allows time for Mr. Adams to provide introductions around the state. The new director will be introduced at the October NCCA meeting.

### **Association of Community College Trustees**

There was no report.

### **Western Nebraska Community College Foundation**

Ms. Anderson asked Ms. Jennifer Reisig, Foundation Executive Director, to provide Foundation updates. Ms. Reisig reported that regarding the 2021 Monument Marathon, to date, sponsorships are at \$86,500 and runner net revenue is \$13,507. Four elite runners are planning to run the race – one from New York and three originally from Kenya, including the 2021 male winner of the Lincoln Marathon and 2019 female winner of the Detroit Marathon. A huge influx of runners is not expected this year due to many races from last fall and this spring rescheduling to around the time of our race, but it is exciting that we are drawing more attention from the elite running community. Volunteers are needed, so please sign up at [www.monumentmarathon.com/get-involved](http://www.monumentmarathon.com/get-involved).

A \$20,000 cash donation was received from Nebraska Machinery to support the Diesel, Truck and Heavy Equipment program. Ms. Reisig reported that she applied for a match gift through Caterpillar's Dealer Excellence Fund and received notice this morning that we were awarded the full \$20,000 match. WNCC will be listed on Caterpillar's website as a Dealer Excellence Education Partner and our students now have access to apply for sponsorships through Caterpillar. These sponsorships include tuition, tools, and internships to support them while they are students in our Diesel Tech program. The quarterly Foundation Board meeting is scheduled July 29.

### **President Comments**

Interim president, John Marrin reported that he has been working with the vice presidents, Grant Wilson, Lynne Koski, Bill Knapper, and Human Resources Executive Director, Kathy Ault as well as many others. He is striving to get a sense of the current operations and where we are with enrollments and really looking at efficiencies of operation and doing what is best for our students.

Mr. Marrin reported that he has visited the Alliance and Sidney campuses as well. While he was in Alliance, Chelsie Herian, with the Box Butte Development Corporation arranged a meet and greet with business leaders. This provided an opportunity to discuss the needs of the community and gather input about what we need to be doing in the area. Mr. Marrin mentioned that he attended the Chief Academic Officers meeting at the Sidney campus and welcomed participants to the campus.

The first assignment given to Bill Knapper was to start working on data reports. Bill will be working directly with Dr. Eicke who will assist with providing data points. This information will be presented on a regular basis internally and to the Board. We are truly grateful that Dr. Eicke joined our team.

Kimberly Reichert has been asked to return to the role of Higher Learning Commission accreditation liaison officer. She has done a phenomenal job for the college and we are glad she will be returning to that role.

We are also looking at our strategic planning process and know that we will need to be working on that in the near future.

Jennifer Reisig has done amazing work with the Foundation and we are excited to hear about the grant funds for the diesel program and the scholarship opportunities for our students.

We look forward to working with Chadron State College and will be meeting to discuss collaboration opportunities.

Mr. Marrin mentioned that we now have a community garden at the college. If you are interested in visiting the garden, it is located behind the Williams building. The zucchini is ready and Darin Grasmick from our food services department will be providing recipes.

Seven staff members will be participating in Title IX training. Another six staff members will be participating in the November training. Title IX takes a tremendous amount of understanding and training and Kathy Ault and her staff continually participate in training opportunities.

Mr. Marrin thanked the Board for approving his contract and stated that there is a lot of work ahead of us, but he is confident that we are up to the challenge.

#### **Board Member Comments**

Dr. Tom Perkins asked Chair Klemke to stand. He stated that on behalf of the Board, he would like to thank her for all the work and time she gave over the past months. Ms. Klemke thanked the Board and stated that she cannot do this job by herself, all Board members are involved and she is thankful for their support. Chair Klemke added that the College is in a good place and moving on and she is grateful.

#### **Recess**

At 2:30 p.m., Chair Klemke declared the Regular July 21, 2021 meeting of the Western Community College Area Board of Governors in recess until the adjournment of the Western Nebraska Community College Facilities Corporation Special Meeting.

#### **Western Nebraska Community College Facilities Corporation Special Meeting**

Mr. Stickney called the Special meeting of the Western Nebraska Community College Facilities Corporation to order at 2:30 p.m.

The following Directors were present or absent at the meeting: PRESENT: Anderson, Crouse, Guzman-Gonzales, Marcy, Klemke, Packard, Perkins, Richards, Savely, Stickney, ABSENT: Kreman.

All of the individuals elected as Directors waived notice of the time, place and purpose of the meeting and consent to the transaction of any and all business that might come before it as evidenced by their signatures appended to the Waiver of Notice inserted in the minute book.

### **Western Nebraska Community College Facilities Corporation Special Meeting (cont.)**

Mr. Stickney stated that the next order of business was the election of officers.

President – Richard Stickney

Vice President – Linda Guzman-Gonzales

Secretary/Treasurer – WNCC Interim President, John Marrin

The next order of business was the dissolution of the Western Nebraska Community College Facilities Corporation. Documents distributed for review included the Summary of Assets and Liabilities of the Corporation, Articles of Dissolution, and Plan of Dissolution for review.

After discussion by the Directors, a motion was made by Linda Guzman-Gonzales and seconded by Tom Perkins, and the following resolutions were adopted by the Directors.

**BE IT RESOLVED** that the Western Nebraska Community College Facilities Corporation, a Nebraska Public Benefit Nonprofit Corporation, should be dissolved and that the officers of the corporation shall take all steps necessary to complete the dissolution of the corporation, pursuant to the Nebraska Nonprofit Corporation Act.

**BE IT FURTHER RESOLVED** that the Plan of Dissolution of Western Nebraska Community College Facilities Corporation, a Nebraska public benefit nonprofit corporation, as presented at this meeting be and is hereby adopted and approved in all respects, and a copy thereof be attached to the minutes of this meeting.

**BE IT FURTHER RESOLVED** that the corporation shall give appropriate notice to the Nebraska Attorney General for approval of the Plan of Dissolution and transfer of all assets/liabilities.

**BE IT FURTHER RESOLVED** that the corporation shall, upon consent by the Nebraska Attorney General, and payment to all creditors, if any, transfer all assets pursuant to the Articles of Incorporation filed on August 25, 2003, to Western Community College Area, as listed on the Summary of Assets and Liabilities of Western Nebraska Community College Facilities Corporation.

The vote was taken and the resolutions approved. Voting YES: Anderson, Crouse, Guzman-Gonzales, Klemke, Marcy, Packard, Perkins, Richards, Savely, Stickney. ABSENT: Kreman

There being no further business, the Special meeting of the Western Nebraska Community College Facilities Corporation was adjourned at 2:35 p.m.

### **OPEN MEETING**

Chair Klemke reconvened the Regular July 21, 2021 meeting of the Western Community College Area Board of Governors at 2:35 p.m.

### **UPCOMING MEETINGS AND EVENTS**

1. NCCA Third Quarter Meeting  
August 2, 2021  
Lincoln, NE
2. 10<sup>th</sup> Annual Monument Marathon  
September 25, 2021

3. NCCA Fourth Quarter Meeting  
October 3 and 4, 2021  
Scottsbluff, NE
4. ACCT Leadership Congress  
October 13-16, 2021
5. WNCC Homecoming  
"A Dream is a Wish Your Heart Makes"  
October 18-23, 2021

**NEXT REGULAR MEETING:** Wednesday, August 18, 2021, 1:00 p.m., Coral E. Richards Boardroom, Scottsbluff Campus, 1601 East 27<sup>th</sup> Street, Scottsbluff, NE

**ADJOURNMENT**

The meeting was adjourned by unanimous consent at 2:45 p.m.

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F. Lynne Klemke, Chairperson

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Susan L. Verbeck, Secretary



**WESTERN NEBRASKA COMMUNITY COLLEGE**  
**MONTHLY DOCKET**  
**July 2021**

<b>Cost Center Description</b>	<b>Vendor</b>	<b>Amount</b>	<b>Description</b>
Institutional Expense	CASH-PLATTE VALLEY BANK	175,310.70	Jul 15th sm/hr payrolls
Institutional Expense	CASH-PLATTE VALLEY BANK	512,125.74	Jul 21st mo payroll
Institutional Expense	CASH-PLATTE VALLEY BANK	114,654.82	Jul 30th sm/hr payrolls
Net Payroll Total		802,091.26	
Institutional Expense	FICA/FEDERAL TAX PAYABLE	60,022.35	Jul 15th sm/hr payrolls
Institutional Expense	FICA/FEDERAL TAX PAYABLE	201,748.68	Jul 21st mo payroll
Institutional Expense	FICA/FEDERAL TAX PAYABLE	36,825.84	Jul 30th sm/hr payrolls
FICA/Federal Tax Payable Total		298,596.87	
Institutional Expense	TIAA/CREF SRA & 457B	32,453.54	Jul 15th sm/hr payrolls
Institutional Expense	TIAA/CREF SRA & 457B	150,200.66	Jul 21st mo payroll
Institutional Expense	TIAA/CREF SRA & 457B	21,479.21	Jul 30th sm/hr payrolls
TIAA/CREF SRA & 457B Total		204,133.41	
Institutional Expense	REGIONAL CARE	8,599.58	July FSA Claims
Regional Care Payable Total		8,599.58	
Institutional Liability	NE DEPT OF REVENUE	44,526.42	June state income tax w/h
Institutional Liability	PA DEPT OF REVENUE	131.81	Apr-Jun state income tax w/h
Institutional Liability	CO DEPT OF REVENUE	119.12	Apr-Jun state income tax w/h
Institutional Liability	CA DEPT OF REVENUE	53.78	Apr-Jun state income tax w/h
Institutional Liability	WI DEPT OF REVENUE	132.96	Apr-Jun state income tax w/h
State Withholding Payable Total		44,964.09	
Institutional	WNCC - PETTY CASH	3,500.00	Summer Book Buy Back
Cash on Hand - Scb Business Of Total		3,500.00	
Institutional	WNCC - ALLIANCE PETTY CASH	200.00	Summer Book Buy Back
Cash on Hand - Alliance Center Total		200.00	
Student Refunds Total		14,632.59	
Institutional Expense	CAPITAL ONE NA, WALMART	1,135.51	Supplies
Institutional Expense	VISA	26,140.99	Card Ending 7002
Institutional Expense	BANK OF MONTREAL	1,258.00	Purchase cards
Clearing - CC / P-Card Total		28,534.50	
Institutional Expense	BLUE CROSS BLUE SHIELD NEBRASKA	173,746.36	Group 202310&202311 June
Institutional Expense	BLUE CROSS BLUE SHIELD NEBRASKA	175,954.69	Group 202310,202311 July
Health Insurance Payable Total		349,701.05	
Institutional Expense	DEARBORN NATIONAL LIFE INSURANCE	6,217.97	Group M000900014
Institutional Expense	DEARBORN NATIONAL LIFE INSURANCE	6,403.66	Group M000900014 July Prm
Life Insurance Payable Total		12,621.63	
Institutional Expense	UNUM LIFE INSURANCE AMERICA	5,446.56	June 21 Premium
Institutional Expense	UNUM LIFE INSURANCE AMERICA	5,304.28	July 2021 Premium
Long Term Disability Payable Total		10,750.84	
Institutional Liability	LIFESECURE INSURANCE	1,886.68	Group #00932V 06-21 PRM
Institutional Liability	LIFESECURE INSURANCE	1,886.68	Group 00832V July Premium
Long Term Care Insurance Pay Total		3,773.36	
Institutional Liability	WNCC - FOUNDATION	1,232.00	June 21 Contributions
Institutional Liability	WNCC - FOUNDATION	1,207.00	July 2021 Contributions
Foundation / Endowment Payable Total		2,439.00	

Cost Center Description	Vendor	Amount	Description
	Family Support Payable Total	923.00	
Institutional Liability	WNCC - LOAN FUND	780.25	June 30 Loans
Institutional Liability	WNCC - LOAN FUND	823.23	July 15 Payroll
Institutional Liability	WNCC - LOAN FUND	437.65	July 21 Loans
Institutional Liability	WNCC - LOAN FUND	822.90	July 30, 2021 Loans
	Employee Loans Payable Total	2,864.03	
Institutional Expense	AMERICAN FAMILY LIFE ASSURANCE	4,839.64	Acct #AZW31 June 21 Prm
	Supplemental Health Payable Total	4,839.64	
Institutional Expense	VISION SERVICE PLAN	3,303.75	Acct 300093250001 June 21
Institutional Expense	VISION SERVICE PLAN	3,107.53	#300093250001 July Ins
	Vision Care Payable Total	6,411.28	
Institutional Liability	UNITED WAY SCOTTSBLUFF GERING	451.50	June 21 Contributions
Institutional Liability	UNITED WAY SCOTTSBLUFF GERING	441.50	July 2021 Contributions
	United Way Deductions Total	893.00	
Institutional Liability	YMCA SCOTTSBLUFF, NE	445.00	June 21 Contributions
Institutional Liability	YMCA SCOTTSBLUFF, NE	445.00	July 2021 Contributions
	YMCA Deductions Total	890.00	
	Misc Payroll Deductions Total	2,091.19	
Institutional Liability	DEPT VETERANS AFFAIRS	392.85	VA Debt Letter
Institutional Liability	DEPT VETERANS AFFAIRS	317.01	VA Debt Letter
Institutional Liability	DEPT VETERANS AFFAIRS	1,439.65	VA Debt Letter
	Miscellaneous Refunds Total	2,149.51	
Area	AIRMEDCARE	10,980.00	AMCN Membership
	Health Insurance Total	10,980.00	
Institutional Expense	MI UI FUND	60.00	Jan-Mar state unemployment insurance
	Unemployment Insurance Total	60.00	
Accounting Services	PLATTE VALLEY BANK	50.00	Wire transfer fees/international student refund:
Accounting Services	PAYPAL MANAGER	999.07	Credit card fees
Accounting Services	NELNET	83.44	Nelnet fees
	Administrative Costs Total	1,132.51	
Institutional Expense	FEDERAL EXPRESS	31.96	Shipping
Institutional Expense	FEDERAL EXPRESS	113.21	Shipping
Institutional Expense	FEDERAL EXPRESS	288.54	Shipping
Institutional Expense	FEDERAL EXPRESS	173.37	Shipping
Institutional Expense	FEDERAL EXPRESS	165.71	Shipping
Institutional Expense	QUADIENT FINANCE USA, NEOFUNDS, TOTALFUNDS	1,000.00	Postage meter
Institutional Expense	FEDERAL EXPRESS	30.64	Shipping
Institutional Expense	UNITED PARCEL SERVICE	16.29	Shipping
Institutional Expense	QUADIENT FINANCE USA, NEOFUNDS, TOTALFUNDS	2,850.00	Postage meter
	Postage Total	4,669.72	
Admissions	PRINT BROKER	1,859.25	Stainless Steel Mugs
Admissions	PRINT BROKER	950.00	Decals
Marketing & Public Relations	LAMAR COMPANIES	1,160.00	Advertising
Marketing & Public Relations	ALLIANCE PUBLISHING COMPANY, INC.	1,018.14	Advertising 05-31-2021
Marketing & Public Relations	KCNB FM	75.00	Advertising
Marketing & Public Relations	LAMAR COMPANIES	1,160.00	Acct #171375
Marketing & Public Relations	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HERALD	1,407.77	Acct #1040149
Marketing & Public Relations	RURAL RADIO	1,200.00	Advertising
Marketing & Public Relations	RURAL RADIO	750.00	Advertising
Marketing & Public Relations	FLOOD COMMUNICATIONS WEST, KSID	160.00	Advertising
Marketing & Public Relations	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HERALD	531.00	Acct #1042893
Marketing & Public Relations	WESTERN NEBRASKA OBSERVER	68.00	Advertising
Marketing & Public Relations	GARDEN COUNTY NEWS	80.00	Diesel Tech

Cost Center Description	Vendor	Amount	Description
Marketing & Public Relations	GRAY TELEVISION GROUP	1,160.00	Fall 2021 Enrollment
Marketing & Public Relations	GRAY TELEVISION GROUP	1,365.00	Fall 2021 Enrollment
Marketing & Public Relations	SIDNEY SUN-TELEGRAPH	127.60	Advertising
Marketing & Public Relations	SIDNEY SUN-TELEGRAPH	247.50	Advertising
Marketing & Public Relations	SCHERER PUBLISHING, SHERIDAN COUNTY JOURNAL STAR	56.00	Diesel Tech
Marketing & Public Relations	SCHERER PUBLISHING, SHERIDAN COUNTY JOURNAL STAR	56.00	Diesel Tech
Marketing & Public Relations	EAGLE COMMUNICATIONS, KCOW, KAAQ, KQSK, KCNB	350.00	Fall Enrollment
Marketing & Public Relations	RURAL RADIO	1,200.00	Advertising KOZY-FM
Marketing & Public Relations	RURAL RADIO	250.00	Advertising KHYY-FM
Marketing & Public Relations	RURAL RADIO	861.30	Advertising KNEB-FM
Marketing & Public Relations	RURAL RADIO	375.00	Advertising KHYY-FM
Marketing & Public Relations	25TH HOUR COMMUNICATIONS	22,000.00	Fall 2021 Enrollment
Marketing & Public Relations	SCOTTS BLUFF COUNTY FAIR	185.00	Vendor Fee
Marketing & Public Relations	WYOMING NEWSPAPERS,	225.00	#180804 Advertising
Marketing & Public Relations	GRAY TELEVISION GROUP	1,840.00	NGWN Advertising
Marketing & Public Relations	GRAY TELEVISION GROUP	1,635.00	KSTF Advertising
Marketing & Public Relations	LAMAR COMPANIES	1,160.00	#171375 Advertising
Marketing & Public Relations	PANHANDLE PREP SPORTS MAGAZINE	585.00	Advertising
Marketing & Public Relations	OLD WEST BALLOON FEST	2,500.00	Sponsorship 2021
Sidney Campus	VOLUNTEERS AMERICA LEWELLEN NE, VOA	100.00	Donation
Sidney Campus	CHEYENNE COUNTY HOSPITAL HEALTH CENTER FOUNDATIOI	500.00	Golf Tournament Hole Sponsor
Sidney Campus	PRINT BROKER	520.78	Stadium Mugs
Institutional Expense	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HERALD	21.76	Acct #1048313
Advertising Total		47,740.10	
Bus & Comm Education - Scb	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HERALD	675.00	Acct #1042893
VP of Human Resources	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HERALD	1,977.60	Acct #1045613
Marketing & Public Relations	PRINT BROKER	308.00	Carbonless Forms
Institutional Expense	CAPITAL BUSINESS SYSTEMS, INC.	4,942.94	# 107-1204725-000
Area	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HERALD	13.47	Acct #1048209
Foundation Office Operations	SYNCHRONY BANK/AMAZON	117.63	#6045781700168866
Publishing & Printing Total		8,034.64	
Institutional Expense	CENTURYLINK	774.68	Acct #320007592
Institutional Expense	ALLO COMMUNICATIONS LLC	1,125.60	Acct #12376
Institutional Expense	CENTURYLINK	855.60	Acct #308F360140143
Institutional Expense	CENTURYLINK	126.50	#308-254-1018 019
Institutional Expense	CENTURYLINK	241.31	#308-254-1028 211
Institutional Expense	CENTURYLINK	54.89	#308-254-0298 022
Institutional Expense	CENTURYLINK	127.76	#308-254-2132 039
Institutional Expense	CENTURYLINK	5.85	#320276265
Institutional Expense	VERIZON WIRELESS	632.59	#483208547-00001
Telephone Total		3,944.78	
Institutional Expense	CHARTER COMMUNICATIONS HOLDINGS LLC	127.83	Acct #8356151000178073
Institutional Expense	CHARTER COMMUNICATIONS HOLDINGS LLC	118.08	#8356151000182935
Institutional Expense	DAS STATE ACCOUNTING - CENTRAL FINANCE	379.15	June 2021 Internet
Institutional Expense	CHARTER COMMUNICATIONS HOLDINGS LLC	444.56	#8356150710040722
Data Connectivity T1 Total		1,069.62	
Information Services	INFOBASE	5,241.67	Subscription
Information Services	FLAGSHIP PUBLISHING, NEBRASKALIFE, COLORADOLIFE UTAI	24.00	Acct #24908 Library
Information Services	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HERALD	358.59	Acct #000003188847
Information Services	NEBRASKA LIBRARY COMMISSION	556.00	Britannica Online
Information Services	NEWSBANK, INC.	7,182.50	Annual Subscription
Information Services	PROQUEST INFORMATION LEARNING	14,277.95	Academic Videos
Information Services	NEBRASKA LIBRARY COMMISSION	468.18	Oxford Dictionary Online
Information Services	KWIKBOOST	299.00	Annual Refresh/Shipping
Information Services	NEBRASKA LIBRARY COMMISSION	31,553.00	EBSCO Library 2021-2022
Marketing & Public Relations	NATIONAL COUNCIL FOR MARKETING PR	700.00	Annual Dues
Dues & Subscriptions Total		60,660.89	
College Now	PEDERSEN JENNIFER L	55.00	Reimburse/NDE Renewal
Conferences Total		55.00	
Men's Baseball	SCOTTSBLUFF, CITY	2,000.00	#01-0186/Ballfield Cntrct
Men's Soccer	SCOTTSBLUFF, CITY	4,500.00	#01-0186/Ballfield Cntrct
Women's Softball	SCOTTSBLUFF, CITY	1,500.00	#01-0186/Ballfield Cntrct

Cost Center Description	Vendor	Amount	Description
	Greens/Field Rental Total	8,000.00	
Athletic Director	NATIONAL JUNIOR COLLEGE ATHLETIC ASSOCIATION	3,200.00	2021-2022 Membership Dues
Institutional Expense	REGIONAL CARE	463.50	Bill #44776 06-21 Premium
Institutional Expense	NEASFAA, NE ASSOC STUDENT FA ADMINISTRATORS	150.00	2021-22 Membership
Institutional Expense	CUPA_HR	910.00	Membership Dues
Institutional Expense	REGIONAL CARE	450.00	Bill #45809 July Caf Plan
Accreditation	HIGHER LEARNING COMMISSION, HLC	5,510.00	Annual Dues FY 21-22
Foundation Office Operations	ROTARY CLUB SCOTTSBLUFF GERING	360.00	Membership Dues
Foundation Office Operations	STELTER	750.00	#A0003261/Membership
	Memberships, Dues & Subs Total	11,793.50	
VP of Human Resources	ASSOCIATION FOR TITLE IX ADMINISTRATORS, ATIXA	799.00	Registration/Ryan Burgner
	Faculty / Staff Development Total	799.00	
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	43.30	Acct #6865022221
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	1,567.58	Acct #6878423453
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	337.19	Acct #7476882734
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	374.91	Acct #9995945095
Sidney Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	995.31	#8832512625
Alliance Building & Grounds	ALLIANCE, CITY	925.45	Acct #417 Library Center
HATC Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	243.27	Acct #9472444914
HATC Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	138.64	Acct #9166854942
	Natural Gas Total	4,625.65	
Scottsbluff Building & Grounds	NEBRASKA PUBLIC POWER DISTRICT	30,023.80	Acct #311010016502
Scottsbluff Building & Grounds	NEBRASKA PUBLIC POWER DISTRICT	10,057.46	#211010059113
Sidney Building & Grounds	WHEAT BELT PUBLIC POWER DISTRICT	435.25	Acct #9652
Sidney Building & Grounds	SIDNEY, CITY	5,247.68	#38.2200.01
Sidney Building & Grounds	SIDNEY, CITY	62.85	#39.0090.01
Sidney Building & Grounds	SIDNEY, CITY	82.65	#39.0100.01
Alliance Building & Grounds	ALLIANCE, CITY	5,391.28	Acct #417 Library Center
Alliance Building & Grounds	ALLIANCE, CITY	199.17	#3204025101
Alliance Building & Grounds	ALLIANCE, CITY	55.61	#3204025200
	Electricity Total	51,555.75	
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	293.47	#025-6962-01
Sidney Building & Grounds	SIDNEY, CITY	1,538.50	#38.2200.01
Sidney Building & Grounds	SIDNEY, CITY	448.25	#39.0090.01
Sidney Building & Grounds	SIDNEY, CITY	255.50	#39.0100.01
Sidney Building & Grounds	SIDNEY, CITY	570.50	#39.0110.01
Sidney Building & Grounds	SIDNEY, CITY	230.25	#36.4020.01
Sidney Building & Grounds	SIDNEY SOFT WATER, CULLIGAN	89.85	#1008411
Sidney Building & Grounds	SIDNEY SOFT WATER, CULLIGAN	29.95	#1034251
Sidney Building & Grounds	SIDNEY SOFT WATER, CULLIGAN	149.80	#1035631
Alliance Building & Grounds	ALLIANCE, CITY	223.68	Acct #417 Library Center
Alliance Building & Grounds	ALLIANCE, CITY	116.39	#3204025101
Alliance Building & Grounds	ALLIANCE, CITY	14.77	#3204025200
	Water & Sewer Total	3,960.91	
Outreach Coordinator	OUR LADY GUADALUPE CATHOLIC CHURCH	1,100.00	July 2021 Rent
Outreach Coordinator	OUR LADY GUADALUPE CATHOLIC CHURCH	1,100.00	August 2021 Rent
	Rent - Buildings Total	2,200.00	
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	49.77	Bulbs
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	124.80	Supplies
Scottsbluff Building & Grounds	D H ELECTRONICS SUPPLY	5.14	Parts
Scottsbluff Building & Grounds	CRESCENT ELECTRIC SUPPLY	32.93	GE Lamps Plug In
Scottsbluff Building & Grounds	SNELL SERVICES	232.73	Relocate Switch
	Bldg Maintenance - Electrical Total	445.37	

Cost Center Description	Vendor	Amount	Description
Scottsbluff Building & Grounds	JOHNSON CONTROLS	1,057.08	Check Pod C-Temp Controls
Scottsbluff Building & Grounds	JOHNSON CONTROLS	507.58	Repair Discharge Sensor
Scottsbluff Building & Grounds	JOHNSON CONTROLS	1,841.86	Chiller Repairs
Scottsbluff Building & Grounds	VADA	4,500.00	Chemicals
Scottsbluff Building & Grounds	DENNIS SUPPLY	62.52	Pleated Air Filter
Scottsbluff Building & Grounds	DENNIS SUPPLY	164.13	Refrigerant Cylinder
Scottsbluff Building & Grounds	JOHNSON CONTROLS	14,693.00	Boiler Service/Year 1
Scottsbluff Building & Grounds	DENNIS SUPPLY	102.90	Blower Motor/Capacitor
Scottsbluff Building & Grounds	JOHNSON CONTROLS	1,215.20	VFD Repairs
Scottsbluff Building & Grounds	JOHNSON CONTROLS	9,852.00	Service Agreement 21-22
Alliance Building & Grounds	KL WOOD COMPANY, LLC	1,575.32	Powerline HVAC Repairs
Bldg Maintenance - HVAC Total		35,571.59	
Scottsbluff Building & Grounds	INDEPENDENT PLUMBING HEATING	321.76	Zurn Battery Module
Scottsbluff Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	295.00	Sprinkler/Backflow Inspect
Scottsbluff Building & Grounds	SNELL SERVICES	2,520.00	June Drain Cleaning
Scottsbluff Building & Grounds	SNELL SERVICES	635.00	Repair Ice Machine
Scottsbluff Building & Grounds	HONEYWAGON EXPRESS LLC	280.00	Trap Cleaning
Scottsbluff Building & Grounds	MENARD'S	46.56	Supplies
Scottsbluff Building & Grounds	HOME DEPOT CREDIT SERVICES	200.10	Acct #6035322532517905
Scottsbluff Building & Grounds	CARR TRUMBULL LUMBER	17.99	Supplies
Scottsbluff Building & Grounds	INDEPENDENT PLUMBING HEATING	26.95	Supplies
Scottsbluff Building & Grounds	NMC GROUP, RAKA	672.02	Equipment Rental
Scottsbluff Building & Grounds	NMC GROUP, RAKA	(41.02)	TAX EXEMPT
Scottsbluff Building & Grounds	HONEYWAGON EXPRESS LLC	90.00	Grease Trap Cleaning
Scottsbluff Building & Grounds	NEBRASKA STATE FIRE MARSHALL AGENCY	648.00	Annual Boiler Certificate
HATC Building & Grounds	HONEYWAGON EXPRESS LLC	90.00	Trap Cleaning
HATC Building & Grounds	HONEYWAGON EXPRESS LLC	90.00	Trap Cleaning
HATC Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	458.00	Repair RP Backflow
HATC Building & Grounds	MENARD'S	39.00	Supplies
Bldg Maintenance - Plumbing Total		6,389.36	
Scottsbluff Building & Grounds	DENNIS SUPPLY	13.72	Supplies
Scottsbluff Building & Grounds	DOOR CLOSER SERVICE LLC	190.00	Core Cylinders/Keys/Lock
Scottsbluff Building & Grounds	MENARD'S	13.96	Supplies
Scottsbluff Building & Grounds	NEBRASKA STATE FIRE MARSHALL AGENCY	31.00	NE29151 Boiler Inspection
Scottsbluff Building & Grounds	NMC EXCHANGE, LLC	453.75	Acct #7065900
Scottsbluff Building & Grounds	GERING, CITY	21.89	Waste
Scottsbluff Building & Grounds	HOME DEPOT CREDIT SERVICES	74.87	Acct #6035322532517905
Scottsbluff Building & Grounds	PROTEX CENTRAL	139.65	Fire Alarm Service
Scottsbluff Building & Grounds	CARR TRUMBULL LUMBER	3.69	Supplies
Scottsbluff Building & Grounds	CARR TRUMBULL LUMBER	129.20	Supplies
Scottsbluff Building & Grounds	MENARD'S	13.19	Supplies
Scottsbluff Building & Grounds	CARR TRUMBULL LUMBER	8.59	Supplies
Scottsbluff Building & Grounds	CARR TRUMBULL LUMBER	19.99	Supplies
Scottsbluff Building & Grounds	CARR TRUMBULL LUMBER	268.98	Supplies
Scottsbluff Building & Grounds	SEIFERT LANE	150.00	Blinds
Scottsbluff Building & Grounds	BENZEL'S PEST CONTROL	110.00	#20511
Scottsbluff Building & Grounds	CONTRACTORS MATERIALS	118.20	Hacksall & Sawzall Blade
Scottsbluff Building & Grounds	MENARD'S	58.93	Tube Cutter/Supplies
Scottsbluff Building & Grounds	MENARD'S	122.29	Antifreeze/Supplies
Scottsbluff Building & Grounds	MENARD'S	54.91	Cleaning Supplies
Scottsbluff Building & Grounds	METAL DOORS HARDWARE	3,396.00	100 Cores/288 Key Blanks
Scottsbluff Building & Grounds	PROTEX CENTRAL	212.80	Remote Test Detector
Scottsbluff Building & Grounds	TK ELEVATOR	401.46	Elevator Service
Sidney Building & Grounds	BOMGAARS SUPPLY	130.82	Acct #053-012-2
Sidney Building & Grounds	PROTEX CENTRAL	490.00	Battery Replacements
Sidney Building & Grounds	BOMGAARS SUPPLY	34.32	#053-012-2
Alliance Building & Grounds	DOOR CLOSER SERVICE LLC	450.00	LCN Closer/Alliance
Bldg Maintenance - General Total		7,112.21	
Scottsbluff Building & Grounds	HOME DEPOT CREDIT SERVICES	5.82	Acct #6035322532517905
Scottsbluff Building & Grounds	MIDWEST FARM SERVICE	1,212.25	Clutch Kit
Scottsbluff Building & Grounds	NORTHWEST PIPE FITTINGS	8.40	Supplies
Scottsbluff Building & Grounds	MENARD'S	86.93	Supplies
Scottsbluff Building & Grounds	SANDBERG IMPLEMENT	194.61	Kubota Repair
Scottsbluff Building & Grounds	WESTERN COOPERATIVE	156.74	Acct #3884005
Scottsbluff Building & Grounds	MASEK DISTRIBUTION	97.86	Repair
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	92.21	Acct #10031
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	42.93	Acct #10031
Scottsbluff Building & Grounds	NORTHWEST PIPE FITTINGS	37.50	Supplies

Cost Center Description	Vendor	Amount	Description
Scottsbluff Building & Grounds	KNOW HOW LLC	27.96	Supplies
Scottsbluff Building & Grounds	DECKER STEVE	2,910.00	Fertilizer
Scottsbluff Building & Grounds	SCOTTSBLUFF WINNELSON	182.51	Supplies
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	39.86	#10031
Scottsbluff Building & Grounds	MENARD'S	12.49	Tilt & Drain Downspout
Scottsbluff Building & Grounds	MENARD'S	179.00	8" Pole Saw
Scottsbluff Building & Grounds	SCOTTSBLUFF LANDSCAPING,	2,400.00	March Tree Trimming
Scottsbluff Building & Grounds	SNELL SERVICES	80.00	Repair Rain Bird Control
Sidney Building & Grounds	BOMGAARS SUPPLY	101.88	Acct #053-012-2
Sidney Building & Grounds	HAUPT JEROLD W.	290.00	Snow Removal on 04-17-21
Sidney Building & Grounds	FINNEYS	15.99	Sprinkler Heads
Sidney Building & Grounds	FINNEYS	21.94	Sprinkler Heads
Sidney Building & Grounds	BOMGAARS SUPPLY	14.06	#053-012-2
Land Maintenance Total		8,210.94	
VP of Educational Services	SCHMIDT CALEB A.	145.00	Piano Tuning 06-18-2021
Powerline	21ST CENTURY EQUIPMENT	521.84	Service Tractor
Powerline	RED BEARD GARAGE	633.37	Repair Digger Truck
Powerline	NMC GROUP, RAKA	14,779.28	Repairs-Powerline Truck
Computer Services	INSIGHT PUBLIC SECTOR	214.75	Tripp Lite Cabinet
Computer Services	D H ELECTRONICS SUPPLY	159.08	Parts
Computer Services	SYNCHRONY BANK/AMAZON	706.97	#6045781700168866
Computer Services	APPLE INC.	590.00	iPad 32GB x10, iPad Minis
Interactive Television	SYNCHRONY BANK/AMAZON	172.60	Acct #6045781700168866
Colleague	PARSEC GROUP	717.75	HP Phone Support/Hardware
Colleague	ELLUCIAN LP	266,543.00	Maintenance Renewal 21-22
R & M - Office Equipment Total		285,183.64	
CDL	INLAND TRUCK PARTS SERVICE	1,322.97	2014 Freightliner AC
CDL	FLOYDS TRUCK CENTER	3,648.73	Freightliner Repair CDL
CDL	KNOW HOW LLC	25.77	Antifreeze
School Transportation	TWIN CITY AUTO	172.29	2006 Ford F250
School Transportation	SAFELITE FULLFILLMENT,	374.69	#968955
School Transportation	FLOYDS TRUCK CENTER	2,500.00	Freightliner Body Work
School Transportation	TREVTANN LLC	20.00	Fleet Wash
R & M - Vehicles Total		8,064.45	
Institutional Expense	J G ELLIOTT	450.00	#WESTNEB-14/Marrin Bond
Insurance Total		450.00	
VP of Educational Services	SYNCHRONY BANK/AMAZON	7.40	Acct #6045781700168866
Dean of Instruction	STAPLES CREDIT PLAN	74.58	#6035517820663895
Nursing	CONNECTING POINT	297.00	Toner
Student Life & Engagement	QUILL	625.18	#3010541
Guided Pathways - Kiewit Match	MENARD'S	34.48	Supplies
VP of Enrollment & Marketing	SYNCHRONY BANK/AMAZON	159.80	Acct #6045781700168866
VP of Enrollment & Marketing	AMAZON CAPITAL SERVICES	26.90	Kitchen Supplies
VP of Enrollment & Marketing	STAPLES CREDIT PLAN	5.79	#6035517820663895
Residence Life Coordinator	MENARD'S	329.97	Supplies
VP of Administrative Services	SYNCHRONY BANK/AMAZON	24.80	Acct #6045781700168866
VP of Administrative Services	AMAZON CAPITAL SERVICES	7.99	Mouse Pad
Accounting Services	AMAZON CAPITAL SERVICES	59.10	Oscillating Tower Fan
Accounting Services	STAPLES CREDIT PLAN	29.63	#6035517820663895
VP of Human Resources	STUART R. TRITT	5.30	Name Badge
VP of Human Resources	STUART R. TRITT	8.80	Name Badge/Plate
VP of Human Resources	STAPLES CREDIT PLAN	71.94	#6035517820663895
Sidney Campus	EAKES	499.48	Supplies
Sidney Campus	EAKES	74.97	Supplies
Sidney Campus	EAKES	194.99	Supplies
Sidney Campus	EAKES	158.32	Supplies
Sidney Campus	EAKES	48.00	Keys
Sidney Campus	EAKES	22.00	Planner
Sidney Campus	EAKES	27.64	Deskpads/Planner
Sidney Campus	EAKES	140.74	File Folders
Athletic Director	CONNECTING POINT	64.75	Toner
Athletic Director	STAPLES CREDIT PLAN	35.26	#6035517820663895
Institutional Expense	DOCU-SHRED LLC	56.00	Acct #35/Shredding Serv
Institutional Expense	SYNCHRONY BANK/AMAZON	336.85	Acct #6045781700168866
Institutional Expense	MIDWEST CONNECT, LLC	352.00	Ink
Institutional Expense	AMAZON CAPITAL SERVICES	13.20	Slant Back Sign Holder
Institutional Expense	AMAZON CAPITAL SERVICES	56.94	Artificial Plant

Cost Center Description	Vendor	Amount	Description
Institutional Expense	DOCU-SHRED LLC	84.00	Shredding Service
Foundation Office Operations	STAPLES CREDIT PLAN	193.84	#6035517820663895
Office Materials Total		4,127.64	
VP of Human Resources	EBSCO INFORMATION SERVICES	75.65	#CG-F-60821-00
Wellness Materials Total		75.65	
College Now	LOGOZ, LLC	308.00	Apparel
College Now	LOGOZ, LLC	1,200.00	Navy Blankets
College Now	LOGOZ, LLC	104.00	Apparel
College Now	HOBBY LOBBY STORES	203.68	Acct # 9309997
ABE Regular	SYNCHRONY BANK/AMAZON	95.98	Acct #6045781700168866
Autobody Technology	WHOLESALE MOTIVE SERVICE	168.60	Supplies
Autobody Technology	WHOLESALE MOTIVE SERVICE	28.17	Supplies
Autobody Technology	WHOLESALE MOTIVE SERVICE	34.16	Supplies
Autobody Technology	WHOLESALE MOTIVE SERVICE	44.32	Supplies
Autobody Technology	WHOLESALE MOTIVE SERVICE	45.82	Supplies
Autobody Technology	WHOLESALE MOTIVE SERVICE	34.16	Supplies
Autobody Technology	WHOLESALE MOTIVE SERVICE	197.33	Supplies
Autobody Technology	WHOLESALE MOTIVE SERVICE	113.37	Supplies
Autobody Technology	WHOLESALE MOTIVE SERVICE	(71.46)	Duplicate Pmt/Inv 52410
Autobody Technology	STURDEVANTS - ALLIANCE	55.00	June Yada Billing
Welding	MATHESON TRI-GAS	117.39	Acct #A6116
Welding	KNOW HOW LLC	145.31	Parts
Welding	AIRGAS	97.21	Masks/Safety Supplies
Welding	MATHESON TRI-GAS	15.07	#A6116 MS Flat Holder
Welding	MATHESON TRI-GAS	22.19	#A6116 Soapstone
Aviation	KOKE'S AUTO FARM TRUCK	10.58	Supplies
Aviation	MATHESON TRI-GAS	38.49	Acct #A6118
Powerline	BOMGAARS SUPPLY	68.98	Acct #053-012-2
Powerline	BOMGAARS SUPPLY	(1.20)	Credit from 05-16-21 Stmt
Powerline	BLOEDORN LUMBER COMPANIES	149.80	Repair Impact Drill
Powerline	BLOEDORN LUMBER COMPANIES	(9.80)	Tax Exempt
Powerline	DAKOTA RIGGERS TOOL SUPPLY	624.85	Handline & Sling
Powerline	BOMGAARS SUPPLY	36.58	#053-012-2
Business	SYNCHRONY BANK/AMAZON	31.23	#6045781700168866
Information Tech Instruction	SYNCHRONY BANK/AMAZON	11.99	Acct #6045781700168866
Nursing	AMAZON CAPITAL SERVICES	166.57	Pocket Folders/Ink Cartrg
Paramedic Training	KNOW HOW LLC	143.99	Battery for Ambulance
Speech/Theatre	SYNCHRONY BANK/AMAZON	347.79	Acct #6045781700168866
Speech/Theatre	HOME DEPOT CREDIT SERVICES	224.10	Acct #6035322532517905
Speech/Theatre	HOBBY LOBBY STORES	43.11	Acct # 9309997
Speech/Theatre	BERKES NOELIA	100.00	Play Reading/Disscussion
Speech/Theatre	HANNAH SJ	100.00	Play Reading/Disscussion
Speech/Theatre	SPINKS ALEIGHA	100.00	Play Reading/Disscussion
Speech/Theatre	WARREN GREGORY KENNETH	100.00	Play Reading/Disscussion
Speech/Theatre	MENARD'S	61.44	Supplies
Instrumental Music	CROSSROADS MUSIC LLC	368.28	Accessories
Instrumental Music	SYNCHRONY BANK/AMAZON	341.82	Acct #6045781700168866
Instrumental Music	STAPLES CREDIT PLAN	15.58	#6035517820663895
Art	HOBBY LOBBY STORES	15.27	Acct # 9309997
Bus & Comm Education- Alliance	ALLIANCE GROCERY KART	40.00	Water/Heritage Days
CDL	SYNCHRONY BANK/AMAZON	64.95	Acct #6045781700168866
Medical Lab Tech / Phlebotomy	FISHER SCIENTIFIC	178.90	Acct #296343-001
Hospital Academy	CROSS CULTURAL HEALTH CARE PROGRAM	3,500.00	Interpreter Training
Information Services	AMAZON CAPITAL SERVICES	99.80	iPad Carrying Cases x10
Student Services Administraton	RESLIFE. NET, LTD	2,450.00	Subscription 07/20-07/21
Student Life & Engagement	QUILL	1,702.74	#3010541
Student Life & Engagement	STAPLES CREDIT PLAN	66.56	#6035517820663895
Athletic Director	SYNCHRONY BANK/AMAZON	152.16	Acct #6045781700168866
Athletic Director	STAPLES CREDIT PLAN	25.98	#6035517820663895
Men's Baseball	DONNY RUYBAL, SEE OH MEDIA	1,575.00	Streaming & Production
Men's Baseball	VERIZON WIRELESS	80.02	#483208547-00001
Women's Volleyball	BOMGAARS SUPPLY	41.97	#053-012-2
Educational Materials Total		16,025.83	
Student Services Administraton	RURAL RADIO	1,750.00	Advertising
Student Services Administraton	COMMEMORATIVE BRANDS,	23.42	Degrees/Diplomas
Student Services Administraton	PRAIRIE FLORAL GIFTS	500.00	Stage Pieces Graduation
Student Services Administraton	COMMEMORATIVE BRANDS,	12.11	Degrees/Diplomas
Student Services Administraton	COMMEMORATIVE BRANDS,	485.68	Degrees/Diplomas
Student Services Administraton	CLARK PRINTING LLC	218.10	Napkins

Cost Center Description	Vendor	Amount	Description
Student Services Administraton	COMMEMORATIVE BRANDS,	104.38	Degrees/Diplomas
Graduation Materials Total		3,093.69	
Information Services	SYNCHRONY BANK/AMAZON	336.41	Acct #6045781700168866
Information Services	SYNCHRONY BANK/AMAZON	(0.04)	Credit Memo
Information Services	AMAZON CAPITAL SERVICES	107.75	DVD's
Information Services	AMAZON CAPITAL SERVICES	62.91	DVD's
Information Services	SYNCHRONY BANK/AMAZON	131.74	#6045781700168866
Information Services	SYNCHRONY BANK/AMAZON	(1.03)	Credit Memo
Audio Visual Materials Total		637.74	
Information Services	YBP LIBRARY SERVICES	140.23	Acct #11184-10
Information Services	YBP LIBRARY SERVICES	251.17	Acct #11184-10
Information Services	AMAZON CAPITAL SERVICES	216.04	Library Books
Information Services	YBP LIBRARY SERVICES	208.14	#11184-10/Library Books
Information Services	YBP LIBRARY SERVICES	31.10	#11184-10/Library Books
Information Services	YBP LIBRARY SERVICES	57.75	#11184-10/Library Books
Information Services	SYNCHRONY BANK/AMAZON	924.33	#6045781700168866
Information Services	YBP LIBRARY SERVICES	98.14	#11184-10/Books
Books Total		1,926.90	
Computer Services	CDW GOVERNMENT	163.51	Dell Warranty 1yr to 3yr
Computer Services	STERLING COMPUTERS	1,236.36	Tape Media
Computer Services	SYNCHRONY BANK/AMAZON	184.19	Acct #6045781700168866
Computer Services	ZOGO TECHNOLOGIES LLC, ZOGOTECH	142,500.00	Analytics
Computer Services	AMAZON CAPITAL SERVICES	181.50	Surge Protector/Eqp Rack
Computer Services	AMAZON CAPITAL SERVICES	83.94	Privacy Screens
Computer Services	SYNCHRONY BANK/AMAZON	11.19	#6045781700168866
Computer Services	STAPLES CREDIT PLAN	59.46	#6035517820663895
Computer Supplies Total		144,420.15	
Computer Services	SCANTRON	6,589.00	Acct #320034400
Computer Services	BIZCO, BIZCO TECHNOLOGIES	10,138.30	Visix Subscriptions
Computer Services	LOGMEIN USA, JIVE COMMUNICATIONS	2,880.00	LastPass Business Seats
Software Total		19,607.30	
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	199.00	Acct #532 Bluffs Facility
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	84.99	Bluffs Facility-Supplies
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	1,073.70	Bluffs Facility/Tissue
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	358.00	Bluffs Facility/Liners
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	88.41	#0000532-Bluffs Facility
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	54.58	Acct #325484
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	223.54	Bluffs Facility-Supplies
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	26.28	Acct #325484
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	54.58	#325484
Custodial Supplies Total		2,163.08	
CDL	WEX BANK, WRIGHT EXPRESS	130.58	Acct #0464-00-753323-5
CDL	ROLAND CARL D	119.16	Reimburse/Fuel
School Transportation	FRENCHMAN VALLEY FARMERS COOPERATIVE	29.82	Acct #119606
School Transportation	WEX BANK, WRIGHT EXPRESS	1,333.17	Acct #0464-00-753323-5
School Transportation	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	161.92	Acct #83256
School Transportation	FRENCHMAN VALLEY FARMERS COOPERATIVE	88.39	#119606/Vehicle Fuel
Vehicle Fuel Total		1,863.04	
School Transportation	WNCC - PETTY CASH	10.00	Replenish Petty Cash
Auto Title & License Total		10.00	
Men's Soccer	HEHIR KENNETH	404.80	Matches on 04-23, 04-24
Men's Soccer	KNAUSE WILLIAM	312.94	Matches on 04-30, 05-01
Men's Soccer	KNAUSE WILLIAM	312.94	Matches on 05-07
Men's Soccer	MAES CHARLES	150.00	Matches on 05-07
Men's Soccer	TAYLOR BOWEN	375.00	Matches on 04-30, 05-02
Women's Soccer	HEHIR KENNETH	404.80	Matches on 04-23, 04-24
Women's Soccer	KNAUSE WILLIAM	312.94	Matches on 04-30, 05-01
Women's Soccer	KNAUSE WILLIAM	312.94	Matches on 05-07
Women's Soccer	MAES CHARLES	150.00	Matches on 05-07



Cost Center Description	Vendor	Amount	Description
Women's Soccer	TAYLOR BOWEN	375.00	Matches on 04-30, 05-02
	Officiating & Referees Total	3,111.36	
Student Engagement Director	STAPLES CREDIT PLAN	58.61	#6035517820663895
Career Pathways and Advising	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	134.00	T-Shirts
	Other Expense Total	192.61	
Area	DOUGLAS, KELLY, OSTDIEK, A PROFESSIONAL	4,231.50	Acct #20160445.001
Area	DOUGLAS, KELLY, OSTDIEK, A PROFESSIONAL	9,167.50	Acct #20210099.001
	Legal Total	13,399.00	
Athletic Director	REGIONAL WEST MEDICAL CENTER	395.20	Student medical care
Athletic Director	RWPC ORTHOPEDICS NORTH	223.90	Student medical care
Athletic Director	REGIONAL WEST MEDICAL CENTER	1,484.80	Student medical care
	Medical Total	2,103.90	
Academic Testing & Tutoring	INNOVATIVE EDUCATORS	995.00	TutorLingo Package
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	118.69	Acct #360890
Powerline	SCHAFER DALLAS A	1,560.00	CPR/First Aid Course
Paramedic Training	KEY WEST CONSULTING LLC	1,600.00	June EMS Dirctorship Fees
Instrumental Music	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	218.88	Acct #1009440
CDL	NEBRASKA DEPT MOTOR VEHICLES	60.00	Training & CDL Fees
CDL	PAUL REED CONSTRUCTION SUPPLY	350.00	CDL Testing
Health Academy	PANHANDLE PARTNERSHIP FOR HHS	2,856.00	2021 Qtr 2 Training
Hospital Academy	REGIONAL WEST MEDICAL CENTER	2,201.00	Qtr 2 End of Year Billing
Dean of Workforce Development	COMMON SENSE SAFETY, LLC	1,000.00	May, June OSHA Classes
Dean of Workforce Development	COMMON SENSE SAFETY, LLC	1,000.00	March, April OSHA Classes
Online Learning & Services	VIDGRID	5,250.00	Enterprise Legacy
Information Services	ADVANCE SERVICES, INC.	202.29	Acct #102086
Student Life & Engagement	ADVANCE SERVICES, INC.	712.64	Acct #102086
Student Life & Engagement	ADVANCE SERVICES, INC.	874.10	#102086 I Garcia
Student Life & Engagement	STAPLES CREDIT PLAN	170.84	#6035517820663895
Guided Pathways - Kiewit Match	STAPLES CREDIT PLAN	2,726.74	#6035517820663895
Financial Aid	NEBRASKA STUDENT LOAN PROGRAM	550.00	Verifications
Scottsbluff Building & Grounds	BAKER ASSOCIATES,	734.50	Fire Protection Imprv
Scottsbluff Building & Grounds	GOMPERT HENRY	137.40	Professional Services
Scottsbluff Building & Grounds	PANHANDLE GEOTECHNICAL ENVIRONMENTAL	143.00	Professional Services
Scottsbluff Building & Grounds	HVS LLC, STOR-AUL SCOTTSBLUFF	1,300.00	#891000, 891135 Rent
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	87.00	Acct #102086
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	638.00	Acct #102086
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	87.00	Acct #102086
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	614.08	Acct #102086
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	365.40	Acct #102086
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	606.10	#102086 J McKenzie
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	452.40	#102086 J Brown
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	510.40	#102086
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	638.00	#102086
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	365.40	#102086
Scottsbluff Building & Grounds	FBG SERVICE FBG SERVICE	6,770.00	EDS Treatments April
Scottsbluff Building & Grounds	FBG SERVICE FBG SERVICE	2,989.00	June Monthly Cleaning
Scottsbluff Building & Grounds	FBG SERVICE FBG SERVICE	23,735.00	June Monthly Cleaning
Sidney Building & Grounds	FBG SERVICE FBG SERVICE	1,428.00	EDS Treatments April
Sidney Building & Grounds	FBG SERVICE FBG SERVICE	3,975.00	June Monthly Cleaning
Sidney Building & Grounds	FBG SERVICE FBG SERVICE	125.00	Covid Protocol
Alliance Building & Grounds	FBG SERVICE FBG SERVICE	1,428.00	EDS Treatments April
Alliance Building & Grounds	FBG SERVICE FBG SERVICE	2,240.00	June Monthly Cleaning
HATC Building & Grounds	FBG SERVICE FBG SERVICE	7,432.00	June Monthly Cleaning
Emergency Response	HONORLOCK	1,820.00	Postpay June 2021
VP of Human Resources	ONESOURCE BACKGROUND CHECK	137.83	Acct #6812 Reports
VP of Human Resources	BUSINESS TRAINING LIBRARY	17,135.70	BizLibrary Collection
VP of Human Resources	ONESOURCE BACKGROUND CHECK	379.20	Acct #6812EDU Reports
Marketing & Public Relations	HOWARD CURTIS	295.00	Fall 2021 Video Updates
Sidney Campus	ADVANCE SERVICES, INC.	51.87	Acct #101592
Sidney Campus	CLAUSEN BROTHERS DEVELOPMENT, FORT SIDNEY STORAG	70.00	July Rent Unit #42
Sidney Campus	ADVANCE SERVICES, INC.	63.84	Acct #101592
Sidney Campus	CLAUSEN BROTHERS DEVELOPMENT, FORT SIDNEY STORAG	70.00	August Rent Unit #42
Sidney Campus	WAMSLEY CONSTRUCTION LLC	90.00	Storage Container
Athletic Director	WPCI	1,317.00	Drug Testing
School Transportation	SCOTTSBLUFF PUBLIC SCHOOLS	8,000.00	2nd Semester Shuttle
Colleague	HASHLEY JAMES A	450.00	June Software Consulting
Colleague	ELLUCIAN LP	250.00	Consulting

Cost Center Description	Vendor	Amount	Description
Colleague	ELLUCIAN LP	5,175.00	Consulting
Colleague	ELLUCIAN LP	750.00	Consulting
Colleague	ELLUCIAN LP	56,650.00	Advisory Services 21-22
Colleague	APTRON	2,000.00	WebWizard Support
Foundation Office Operations	BLACKBAUD	956.25	FE NXT Service Bureau
	Outside Services Total	174,908.55	
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	2,529.60	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	2,514.81	Security Services
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	2,619.24	Security Services
	Security Services Total	7,663.65	
Area	TRUE NORTH CONSULTING GROUP	2,545.00	Security Consulting
	Consultants Total	2,545.00	
VP of Educational Services	ECONOMIC MODELING SPECIALIST LLC	8,000.00	Analyst Subscription:
	Program Development Total	8,000.00	
Student Life & Engagement	MOUNTAIN VISION PIZZA	25.47	Meal on 07-19-2021
	Student Training Costs Total	25.47	
Admissions	PEPSI COLA WESTERN NEBRASKA	289.50	#53081
	Recruitment Total	289.50	
Institutional Expense	NEBRASKA COMMUNITY COLLEGE INS TRUST	816,346.00	2021-2022 Insurance Prm
Institutional Expense	NEBRASKA COMMUNITY COLLEGE INS TRUST	(29,938.00)	Dividend
Institutional Expense	ARTHUR J GALLAGHER RISK MANAGEMENT SERVICE	73,401.25	Acct #WESTNEB-01
Institutional Expense	DISSINGER REED, LLC	112,641.00	ICS Plan/NJCCA CAT
	Insurance Total	972,450.25	
VP of Educational Services	WILSON GRANT	33.79	Mileage/Campus Visits
College Now	EXECUTIVE TRAVEL	570.29	MUSW03/Mai Lee Olsen
College Now	EXECUTIVE TRAVEL	570.29	MLBN35/Emily Santero
College President	MARRIN JOHN T	55.08	Reimburse/Working Lunch
	Commercial Transportation Total	1,229.45	
Men's Basketball	FAIRFIELD INN SUITES SCOTTSBLUFF	198.00	Lodging/Recruit
Men's Basketball	ENGEL WILLIAM	372.34	Reimburse Flight
Men's Basketball	ENGEL WILLIAM	77.52	Reimburse/Recruit Meals
Women's Basketball	E-470 PUBLIC HWY AUTHORITY	13.95	Toll Fees
Women's Softball	E-470 PUBLIC HWY AUTHORITY	4.22	Toll Fees
	Commercial Transport - Recruit Total	666.03	
Counseling	STEPHENSON NORMAN J	255.00	Reimburse/DHHS Licensure
	Professional Development Total	255.00	
VP of Human Resources	FAIRFIELD INN SUITES SCOTTSBLUFF	198.00	Lodging/Interviewee
VP of Human Resources	FAIRFIELD INN SUITES SCOTTSBLUFF	297.00	Lodging/Interviewee
VP of Human Resources	FAIRFIELD INN SUITES SCOTTSBLUFF	198.00	Lodging/Interviewee
	Interview Travel Total	693.00	
Safety Director	VESPER JOSHUA K	168.28	Reimburse/Texas Trip
	Personal Vehicle Mileage Total	168.28	
Powerline	BELL LUMBER & POLE	12,420.00	Treated Utility Poles
	Minor Equipment Total	12,420.00	
Powerline	BELL LUMBER & POLE	2,272.00	Treated Utility Poles
Paramedic Training	FERNO WASHINGTON	13,735.86	Ambulance Cot/Accessories
Information Technology Admin	HEARTLAND BUSINESS SYSTEMS LLC	1,312.31	Cisco Router
Information Technology Admin	HEARTLAND BUSINESS SYSTEMS LLC	3,556.94	Router,Catalyst, P Supply
Computer Services	APPLE INC.	2,990.00	iPad 32GB x10, iPad Minis

Cost Center Description	Vendor	Amount	Description
Information Services	DEMCO	1,030.58	Booktrucks 1 Teal, 1 Blue
Sidney Building & Grounds	SANDBERG IMPLEMENT	21,849.00	Kabota RTB-X1100CWL-1H
VP of Human Resources	INA ALERT	104,334.10	Surveillance Cameras
IT Special Projects	STERLING COMPUTERS	17,610.30	ASUS Ryzen Laptops x10
Foundation Office Operations	SYNCHRONY BANK/AMAZON	315.99	Acct #6045781700168866
Equipment Total		169,007.08	
<b>Unrestricted Fund Total</b>		<b>3,941,388.61</b>	
Housing Deposits Total		350.00	
Foundation Marathon	MILES PARTNERSHIP LLLP	1,000.00	ID #0064U00000mWVPCQA4
Advertising Total		1,000.00	
Foundation Operations	SNELL SERVICES	160.00	Remove Shorted Wire
Bldg Maintenance - General Total		160.00	
ABE Regular	SYNCHRONY BANK/AMAZON	145.36	#6045781700168866
Office Materials Total		145.36	
ABE Regular	BURLINGTON ENGLISH	2,400.00	Burlington English Seat
National Science Foundation Gr	SYNCHRONY BANK/AMAZON	45.00	Acct #6045781700168866
Foundation Operations	SYNCHRONY BANK/AMAZON	66.06	Acct #6045781700168866
Foundation Operations	SYNCHRONY BANK/AMAZON	29.99	#6045781700168866
Educational Materials Total		2,541.05	
Foundation Marathon	HOBBY LOBBY STORES	9.99	Acct # 9309997
Miscellaneous Expense Total		9.99	
Foundation Marathon	SHEFFIELD MARY	119.88	Reimburse/Picture Frames
Other Expense Total		119.88	
Nebraska Readiness Math Proj	ALLIANCE HIGH SCHOOL	7,500.00	2020-21 Sub-Award Distrib
Nebraska Readiness Math Proj	GERING HIGH SCHOOL GERING HIGH	9,375.00	2020-21 Sub-Award Distrib
Nebraska Readiness Math Proj	SCOTTSBLUFF HIGH SCHOOL	7,500.00	2020-21 Sub-Award Distrib
National Science Foundation Gr	UNIVERSITY NEBRASKA - LINCOLN	219.01	STEM Connect T Shirts
Foundation Marathon	ALWAYS ADVANCING MANUFACTURING PROMOTIONS	835.00	30% Deposit on Medals
Outside Services Total		25,429.01	
Foundation Operations	DAN D BOOTH TRUST	2,555.47	Refund scholarship funds
Foundation Operations	DAN D BOOTH TRUST	2,907.85	Refund scholarship funds
Scholarship Expense Total		5,463.32	
<b>Restricted Fund Total</b>		<b>35,218.61</b>	
Veterans Upward Bound 2020-21	SD UI FUND	2.08	Jan-Mar state unemployment insurance
Unemployment Insurance Total		2.08	
Student Support Svcs 2020-21	NEERAJ SETH	1,500.00	PO 4505 Live Web Training
Veterans Upward Bound 2020-21	NEERAJ SETH	1,500.00	PO 4505 Live Web Training
Conferences Total		3,000.00	
Student Support Svcs 2020-21	SYNCHRONY BANK/AMAZON	41.85	Acct #6045781700168866
Office Materials Total		41.85	
Student Support Svcs 2020-21	PROFORMA	1,678.73	Backpacks/Stylus Pens
Student Support Svcs 2020-21	PROFORMA	1,363.11	10' Tent Kit/Supplies
Veterans Upward Bound 2020-21	SYNCHRONY BANK/AMAZON	584.98	#6045781700168866
Educational Materials Total		3,626.82	
Student Support Svcs 2020-21	PROFORMA	984.82	10' Tent Kit/Supplies
Student Support Svcs 2020-21	MOUNTAIN VISION PIZZA	56.03	Meal on 07-19-2021

Cost Center Description	Vendor	Amount	Description
	Other Expense Total	1,040.85	
<b>Federal Fund Total</b>		<b>7,711.60</b>	
Aviation Club	VOLUNTEERS AMERICA	319.91	PTK Project/Food Pantry
Residence Hall Council	PRINT BROKER	1,375.68	Mesh Laundry Bags x250
Phi Theta Kappa	UNITED WAY WESTERN NEBRASKA	870.00	Litter Pickup Donation
Phi Theta Kappa - Sidney	VOLUNTEERS AMERICA	319.91	PTK Project/Food Pantry
	Expense - Agency Total	2,885.50	
<b>Agency Fund Total</b>		<b>2,885.50</b>	
A-Pod/B-Pod Renovation	BAKER ASSOCIATES,	7,347.00	Pods A & B Remodel
A-Pod/B-Pod Renovation	ANDERSON SHAW CONSTRUCTION	49,157.07	B Pod Remodel
	Engineering Total	56,504.07	
Hazmat	HORSLEY SPECIALTIES	138,056.32	Roof Abatement Project
	Outside Services Total	138,056.32	
<b>Plant Fund Total</b>		<b>194,560.39</b>	
Institutional Expense	WNCC - SIDNEY PETTY CASH	300.00	Summer Book Buy Back
	Cash on Hand - Sidney Center Total	300.00	
Institutional Liability	NEBRASKA DEPT OF REVENUE	996.72	June sales tax payable
	Sales Tax Payable Total	996.72	
Soccer Camp		65.00	Soccer Camp Refund
Soccer Camp		80.00	Camp Refund
	Material Fees Total	145.00	
Food Service	AHLERS BAKING	47.97	Food for Resale
Food Service	HILAND DAIRY FOODS COMPANY, LLC	20.69	Food for Resale
Food Service	PEPSI COLA WESTERN NEBRASKA	141.48	Acct #51939
Food Service	PEPSI COLA WESTERN NEBRASKA	(180.39)	Acct #51939
Food Service	SYSCO DENVER, SUPPLIES ON FLY	199.26	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	373.24	Food for Resale
Food Service	PANHANDLE COOPERATIVE ASSOCIATION ATTN: KIM	480.62	Acct #83256
Food Service	SYSCO DENVER, SUPPLIES ON FLY	(96.14)	Credit Memo
Food Service	SYSCO DENVER, SUPPLIES ON FLY	(17.51)	Credit Memo
Food Service	SAFEWAY	74.93	#50562/Food for Resale
Food Service	AHLERS BAKING	65.96	Food for Resale
Food Service	HILAND DAIRY FOODS COMPANY, LLC	15.47	Food for Resale
Food Service	HOBART INSTITUTE WELDING TECHNOLOGY	534.20	# 5692/Text Books
Food Service	PEPSI COLA WESTERN NEBRASKA	178.80	#51939
Food Service	SYSCO DENVER, SUPPLIES ON FLY	159.34	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	385.83	Food for Resale
Food Service	MOUNTAIN VISION PIZZA	42.79	Food for Resale 7-16-2021
Food Service	HILAND DAIRY FOODS COMPANY, LLC	20.46	Food for Resale
Food Service	PEPSI COLA WESTERN NEBRASKA	142.74	# 51939
Food Service	SYSCO DENVER, SUPPLIES ON FLY	533.14	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	635.36	Food for Resale
Food Service	AHLERS BAKING	32.97	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	1,123.37	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	400.54	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	604.93	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	(29.92)	Credit Memo
	Food for Resale Total	5,890.13	
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	59.26	Acct #251930
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	96.94	Acct #251930
Food Service	SYSCO DENVER, SUPPLIES ON FLY	41.10	Food for Resale
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	59.26	Acct #251930
Food Service	SYSCO DENVER, SUPPLIES ON FLY	51.34	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	94.05	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	77.35	Food for Resale
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	96.94	#251930

Cost Center Description	Vendor	Amount	Description
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	59.26	#251930
Food Service	SYSCO DENVER, SUPPLIES ON FLY	305.23	Food for Resale
Non-consumable Supplies Total		940.73	
Bookstore	SYNCHRONY BANK/AMAZON	169.46	Acct #6045781700168866
Bookstore	ELSEVIER	(994.80)	#35014956/Credit Memo
Bookstore	ELSEVIER	(1,851.01)	#35014956/Credit Memo
Bookstore	ELSEVIER	(225.55)	#35014956/Credit Memo
Bookstore	INGRAM INDUSTRIES, INGRAM BOOK	165.89	Text Books
Bookstore	GOODHEART WILLCOX PUBLISHER	1,359.18	#0006936101/Text Books
Bookstore	MCGRAW HILL GLOBAL EDUCATION HOLDINGS LLC	11,751.75	#333819 Text Books
Bookstore	MCGRAW HILL GLOBAL EDUCATION HOLDINGS LLC	128.00	#333819 Text Books
Bookstore	MCGRAW HILL GLOBAL EDUCATION HOLDINGS LLC	1,040.00	#333819 Text Books
Bookstore	MCGRAW HILL GLOBAL EDUCATION HOLDINGS LLC	12,801.25	#333819 Text Books
Bookstore	STIPES PUBLISHING LLC	90.95	#TX-005042/Work Books
Bookstore	TOWNSEND PRESS	5,713.50	Text Books
Bookstore	TOWNSEND PRESS	(497.60)	Text Books
Bookstore	NEBRASKA HEALTH CARE ASSOCIATION	3,567.86	Nursing Manuals/Workbooks
Bookstore	INGRAM INDUSTRIES, INGRAM BOOK	157.14	Text Books
Bookstore	INGRAM INDUSTRIES, INGRAM BOOK	658.40	Text Books
Bookstore	MATTHEWS BOOK	5,068.27	Medical Text Books
Bookstore	MATTHEWS BOOK	(690.77)	Credit Memo
Bookstore	MATTHEWS BOOK	(1,635.59)	Credit Memo
Bookstore	MATTHEWS BOOK	(142.42)	Credit Memo
Bookstore	CENGAGE LEARNING, ED2GO, EDUCATION TO GO	32,951.90	#4264395/Text Books
Bookstore	ELSEVIER	10,170.45	#35014956/Text Books
Text Books Total		79,756.26	
Bookstore	SYNCHRONY BANK/AMAZON	1,592.24	Acct #6045781700168866
Bookstore	BRANDED CUSTOM SPORTSWEAR, INC.	1,230.30	Apparel
Bookstore	D H DISTRIBUTING	602.80	Inkjet Printer
Bookstore	BRANDED CUSTOM SPORTSWEAR, INC.	1,591.20	Apparel
Bookstore	SCIENCE INTERACTIVE GROUP LLC	1,403.70	#C3001076
Bookstore	AMAZON CAPITAL SERVICES	54.95	Star/Planet Locator Guide
Bookstore	AMAZON CAPITAL SERVICES	2,063.33	Robot Kits/Batteries
Bookstore	MCCOY SURGICAL INSTRUMENTS COLLEGE SUPPLIES	491.76	Surgical Supplies
Bookstore	PENS ETC.	876.11	Pens/Store Supplies
Bookstore	AMAZON CAPITAL SERVICES	169.90	Wireless Headsets x10 qty
Bookstore	SYNCHRONY BANK/AMAZON	176.97	#6045781700168866
Bookstore	MCCOY SURGICAL INSTRUMENTS COLLEGE SUPPLIES	45.00	Nursing Supplies
Bookstore	POCKET NURSE	547.15	#020480/PN Program
Bookstore	POCKET NURSE	1,687.61	#020480/ADN Program
Central Store Supplies Total		12,533.02	
Bookstore	CARMEN'S BURRITOS SONS	44.25	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	44.25	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	44.25	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	44.25	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	44.25	Food for Resale
Bookstore	RIDDICK RICHARD	214.75	Reimburse/Burritos
Bookstore	PEPSI COLA WESTERN NEBRASKA	279.05	Acct #51943
Bookstore	PEPSI COLA WESTERN NEBRASKA	82.50	Acct #53553
Bookstore	CARMEN'S BURRITOS SONS	44.25	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	44.25	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	44.25	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	30.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	30.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	30.00	Food for Resale
Bookstore	SYNCHRONY BANK/AMAZON	13.09	#6045781700168866
Bookstore	CARMEN'S BURRITOS SONS	30.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	30.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	30.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	30.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	30.00	Food for Resale
Bookstore	CASH WA DISTRIBUTING	660.56	#806099?Food for Resale
Bookstore	CASH WA DISTRIBUTING	(47.63)	Credit Memo
Bookstore	CARMEN'S BURRITOS SONS	44.25	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	44.25	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	44.25	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	44.25	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	44.25	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	44.25	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	44.25	Food for Resale

Cost Center Description	Vendor	Amount	Description
Bookstore	PEPSI COLA WESTERN NEBRASKA	248.15	#51943
Bookstore	CASH WA DISTRIBUTING	575.41	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	44.25	Food for Resale
Athletic Enterprises	PEPSI COLA WESTERN NEBRASKA	(291.05)	Acct #51941
Candy Total		2,638.58	
Food Service	SHIFT4 PAYMENTS	89.70	Shift4 credit card fees
Bookstore	SHIFT4 PAYMENTS	439.22	Shift4 credit card fees
Administrative Costs Total		528.92	
Bookstore	UNITED PARCEL SERVICE	0.60	Shipper #A365Y9
Bookstore	UNITED PARCEL SERVICE	28.98	Shipper #A365Y9
Bookstore	UNITED PARCEL SERVICE	17.24	Shipper #A365Y9
Bookstore	UNITED PARCEL SERVICE	311.08	Shipper #A365Y9
Bookstore	UNITED PARCEL SERVICE	44.56	Shipper #A365Y9
Postage Total		402.46	
Residence Hall	ALLO COMMUNICATIONS LLC	7,003.50	Acct #4598
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	105.12	#8356150710015138
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	127.39	#8356150710068988
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	127.29	#8356150710068996
Cable TV Total		7,363.30	
Community Ed - Scottsbluff	PANHANDLE BPW	48.00	Membership Dues 21-22
Memberships, Dues & Subs Total		48.00	
Residence Hall	DENNIS SUPPLY	125.04	Filters
Residence Hall	NEBRASKA SAFETY FIRE EQUIPMENT	975.00	Inspections
Residence Hall	SHERWIN WILLIAMS	127.30	Paint Supplies
Residence Hall	HOME DEPOT CREDIT SERVICES	159.00	Acct #6035322532517905
Residence Hall	MENARD'S	68.49	Supplies
Residence Hall	CARR TRUMBULL LUMBER	7.99	Supplies
Residence Hall	SHERWIN WILLIAMS	131.80	Paint Supplies
Residence Hall	AC ELECTRIC MOTOR SERVICE, LLC	797.88	Rebuilt Motor
Residence Hall	SHERWIN WILLIAMS	38.18	Paint
Residence Hall	BORDER STATES INDUSTRIES	41.58	Parts
Residence Hall	SHERWIN WILLIAMS	127.30	Paint
Residence Hall	SNELL SERVICES	358.65	Repair Water Leak
Residence Hall	MENARD'S	91.84	Flappers
Residence Hall	MENARD'S	30.57	Putty Knives/Flex Paste
Residence Hall	SHERWIN WILLIAMS	180.02	Paint Supplies
Residence Hall	SHERWIN WILLIAMS	100.93	Paint Supplies
Food Service	HONEYWAGON EXPRESS LLC	260.00	Trap Cleaning
Food Service	DOOR CLOSER SERVICE LLC	152.00	Keys/Hinge
Food Service	ENCORE ONE, LLC	116.41	Combitabs
Food Service	HONEYWAGON EXPRESS LLC	260.00	Trap Cleaning
Food Service	NEBRASKA SAFETY FIRE EQUIPMENT	209.00	Inspections
Food Service	DENNIS SUPPLY	7.28	Capacitor
Food Service	BENZEL'S PEST CONTROL	84.09	Pest Control
Food Service	HONEYWAGON EXPRESS LLC	260.00	Grease Trap Cleaning
CDC Building Rental	DENNIS SUPPLY	15.30	Capacitors
CDC Building Rental	DENNIS SUPPLY	99.15	Fan Motor/Capacitor
Insurance Claims	BAKER ASSOCIATES,	9,864.81	Roof Replacement 2019
Insurance Claims	THOMPSON GLASS	5,000.00	Skylight Completion
Insurance Claims	THOMPSON GLASS	13,750.00	Skylight Installation Bal
Insurance Claims	DKJR ROOFING, LLC	161,372.09	Harms HVAC & Roof Replace
Insurance Claims	TWIN CITY ROOFING SHEET METAL	522,279.47	Reroof Project 2021
Bldg Maintenance - General Total		717,091.17	
Insurance Claims	FLOYDS TRUCK CENTER	1,148.73	Freightliner Body Work
R & M - Vehicles Total		1,148.73	
Adult Education - LB 366	SYNCHRONY BANK/AMAZON	130.76	Acct #6045781700168866
Bookstore	SYNCHRONY BANK/AMAZON	8.89	Acct #6045781700168866
Office Materials Total		139.65	
Community Ed - Scottsbluff	STROMBERG LORI SUE	12.00	Reimburse/Table Cloths

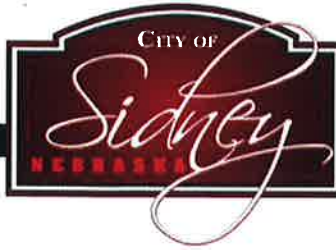
<b>Cost Center Description</b>	<b>Vendor</b>	<b>Amount</b>	<b>Description</b>
	Educational Materials Total	12.00	
Community Ed - Scottsbluff	WESTERN TRAVEL TERMINAL LLC	414.80	Acct #4175 Fuel
	Drivers Education Total	414.80	
Food Service	STAPLES CREDIT PLAN	59.48	#6035517820663895
	Cafeteria Materials Total	59.48	
Community Ed - Scottsbluff	ICE ENRICHMENT ACADEMY	330.00	Cupcake Boss
Community Ed - Scottsbluff	ICE ENRICHMENT ACADEMY	1,600.00	All About the Arts Week
Community Ed - Scottsbluff	ICE ENRICHMENT ACADEMY	2,200.00	Kids in the Kitchen Week
Community Ed - Scottsbluff	ICE ENRICHMENT ACADEMY	120.00	Marvelous Mosaics
Community Ed - Scottsbluff	ICE ENRICHMENT ACADEMY	60.00	Duct Tape Dynasty
Community Ed - Scottsbluff	ICE ENRICHMENT ACADEMY	30.00	Just Bead It
Community Ed - Scottsbluff	ICE ENRICHMENT ACADEMY	1,200.00	Astronomy Week
Community Ed - Scottsbluff	RUSTIC MILLING CRAFT LLC	50.00	Mileage
Community Ed - Scottsbluff	EVERSOLE RACHELLE	210.00	Painting with Acrylics
Community Ed - Scottsbluff	ICE ENRICHMENT ACADEMY	60.00	Caution Wet Paint
Community Ed - Scottsbluff	ICE ENRICHMENT ACADEMY	270.00	Cupcake Boss
Residence Hall	FBG SERVICE FBG SERVICE	3,837.00	June Monthly Cleaning
	Outside Services Total	9,967.00	
<b>Auxiliary Fund Total</b>		<b>840,375.95</b>	
<b>July Expenses</b>		<b>5,022,140.66</b>	

**WESTERN NEBRASKA COMMUNITY COLLEGE**  
**BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT**  
**July 2021**

<b>Cost Center Description</b>	<b>Vendor</b>	<b>Amount</b>	<b>Description</b>
Area	CROUSE MARGARET	111.10	Mileage BOG 07-21-2021
	CROUSE MARGARET Total	111.10	
Area	KLEMKE LYNNE	87.36	Mileage Exec Mtg 06-23-21
Area	KLEMKE LYNNE	87.36	Mileage BOG 07-21-2021
	KLEMKE LYNNE Total	174.72	
Area	SAVELY RAYMOND J	100.80	Mileage BOG 07-21-2021
	SAVELY RAYMOND J Total	100.80	
Area	PERKINS M. THOMAS	227.61	NCCA Meeting 07-11-2021
Area	PERKINS M. THOMAS	470.96	NCCA Meeting 07-11-2021
	PERKINS M. THOMAS Total	698.57	
	<b>Total Board Expenses</b>	<b>1,085.19</b>	



1115 13TH AVENUE PO Box 79  
SIDNEY, NEBRASKA 69162



PHONE (308) 254-5300 FAX (308) 254-3164  
[www.cityofsidney.org](http://www.cityofsidney.org)

August 3, 2021

Coral Richards  
Secretary of the Board of Education  
Western NE Community College  
1601 East 27<sup>th</sup> Street  
Scottsbluff NE 69361

In compliance with Section 79-4. 151, R.S.N., 1943, The City Council of the City of Sidney herewith submits the following for the consideration of the Board of Education before the adoption of the final report of same:

SEE ATTACHED NOTICE

Sincerely,

A handwritten signature in blue ink that reads "Lori Borchert". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Lori Borchert  
City Clerk | Treasurer

Attachment

## NOTICE OF PUBLIC HEARING

Notice is hereby given that on August 10, 2021 at 6:15 P.M. in the Council Room of the Municipal Building, 1115 13th Avenue, Sidney, NE, the Mayor & City Council in regular session will hold a public hearing for the purpose of:

Application of Wamsley Construction, to rezone 33 14 49 Part SW  $\frac{1}{4}$  NW (191' x 258') 1.131 Acres, Lands inside Sidney, commonly known as 1109 Greenwood Road; from A (Agricultural) to M-1 (Light Manufacturing and Industrial) Zone.

The Mayor and City Council at the aforementioned place and time shall receive competent evidence, either orally or by affidavit from any person, bearing upon the propriety of the issuance of the foregoing application.

Lori Borchert  
City Clerk-Treasurer

**WESTERN NEBRASKA COMMUNITY COLLEGE**  
**BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT**  
**July 2021**

<b>Cost Center Description</b>	<b>Vendor</b>	<b>Amount</b>	<b>Description</b>
Area	CROUSE MARGARET	111.10	Mileage BOG 07-21-2021
	CROUSE MARGARET Total	111.10	
Area	KLEMKE LYNNE	87.36	Mileage Exec Mtg 06-23-21
Area	KLEMKE LYNNE	87.36	Mileage BOG 07-21-2021
	KLEMKE LYNNE Total	174.72	
Area	SAVELY RAYMOND J	100.80	Mileage BOG 07-21-2021
	SAVELY RAYMOND J Total	100.80	
Area	PERKINS M. THOMAS	227.61	NCCA Meeting 07-11-2021
Area	PERKINS M. THOMAS	470.96	NCCA Meeting 07-11-2021
	PERKINS M. THOMAS Total	698.57	
	<b>Total Board Expenses</b>	<b>1,085.19</b>	



**Western Nebraska  
Community College**

**Scottsbluff Campus**

1601 E. 27th Street  
Scottsbluff, NE 69361

**p** 308.635.3606

**p** 800.348.4435

**f** 308.635.6100

**Sidney Campus**

371 College Drive  
Sidney, NE 69162

**p** 308.254.5450

**p** 800.222.9682

**f** 308.254.7444

**Alliance Campus**

1750 Sweetwater Avenue  
Alliance, NE 69301

**p** 308.763.2000

**p** 888.559.9622

**f** 308.763.2012

**wncc.edu**

July 27, 2021

Ms. Deborah Wagner  
Admissions Department

Dear Ms. Wagner:

I have accepted your resignation of employment as Admissions Counselor in our Admissions Department effective August 6, 2021. I will recommend its approval at the August 2021 meeting of the Board of Governors for the Western Community College Area.

I wish you the best of luck in all your future endeavors.

Sincerely,

John Marrin  
College President

c: WCCA Board Secretary, Scottsbluff Campus  
WNCC Human Resources Office, Scottsbluff Campus

**WESTERN NEBRASKA COMMUNITY COLLEGE  
ALCOHOL APPROVAL REQUEST**

Western Nebraska Community College policy prohibits the use, possession, or sale of alcoholic beverages in any form on campus or a WNCC sponsored event unless approved by the College's Board of Governors in advance and further conditioned upon the requirement that any use, possession or sale of alcoholic beverages be in complete conformity with the requirements of law.

At any approved function:

- Only persons 21 years of age or older may be served or sold alcohol.
- All other federal, state and local laws governing the sale and consumption of alcohol must be followed.
- Only a licensed and insured vendor who has obtained approval from the Nebraska Liquor Control Commission may sell and serve alcohol.

Event: Fall Ball

Date(s): 10/29/2021 Time(s): 5:45 Location: Gering Civic Center

Requestor (name of organization or individual): Hallie Feil, Ph.D., interim division chair LAAR

Campus Affiliation (name of WNCC Campus, Department, Division or Auxiliary Organization): SB campus

Anticipated Attendance (by number): Students 25 Faculty 50 Staff 50 Guests 200

List all activities of this event: Instrumental Music Concert

Will food be served: (Yes) X (No) \_\_\_\_\_

Will non-alcoholic beverages be served? (Yes) X (No) \_\_\_\_\_

Name of licensed vendor: The Meat Shoppe License # 025163

**This form must be submitted to the following: Secretary, WCCA Board of Governors, ATTN: Susan Verbeck, 1601 East 27<sup>th</sup> Street, Scottsbluff, Nebraska 69361. Phone: (308) 635-6101.**

**This Alcohol Approval Request must be submitted at least one (1) week prior to the monthly meeting of the Board of Governors. If not timely submitted, the request may be denied.**

**REQUESTOR CONTACT INFORMATION**

By: (please print name) Hallie L. Feil, Ph.D.

Position: Interim LAAR Division Chair

Address: WNCC

Phone: 635-6126

Signed: Hallie L. Feil, Ph.D. (electronic signature)

Date: 8/9/2021

**BOARD OF GOVERNORS REVIEW AND ACTION**

Approved

☐

Not Approved

☐

Signed (Board Chair):

Date:

Witnessed (Board Secretary):

Date:

**Please send a copy of the approved form to:**

**WESTERN NEBRASKA COMMUNITY COLLEGE  
2021-22 CAPITAL IMPROVEMENT FUND BUDGET**

**Budget Hearing September 8, 2021**

	Levy	2021-22 Plant	2021-22 Facility Fees	2021-22 Grand Total
Valuation for current year		13,243,941,490		
Gross tax dollars	0.020000	2,648,788		
Gross tax dollars - debt	0.001345	178,131		
Total Gross dollars		2,826,919		
Net tax dollars		2,798,930		

**Sources:**

Balance forward		2,341,044	2,026,473	4,367,517
Receipts:				
Tax receipts				
Property Tax - Capital Projects	0.020000	2,622,502		
Property Tax - Debt Service - HATC Addition	0.001345	176,428		
Property Tax - ADA / Hazmat	-	-		
	0.021345	2,798,930		
Other tax revenue				
State receipt: Motor Vehicle Pro-rate		6,751		
Local receipt: Nameplate Capacity tax		1,341		
Local receipt: In Lieu of Tax		616		
Total Tax Receipts		2,807,638		
Main Building Pledging Proceeds from WNCC Foundation		95,000		
Other				
Other - transfer from student housing for debt service		224,075		
Facility Fee Revenue			261,800	

**Total Sources:**

0.021345	5,467,757	2,288,273	7,756,030
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**Uses:**

Scottsbluff - Sidney - Alliance				
External/Internal Improvements		2,668,097		
Main Building - Pod Renovations Phase I (B Pod)				
Architect & Construction		1,760,224		
Trustee Fees		1,500		
Debt Service:				
Student Housing - Scottsbluff - Conestoga (thru 2027-28):		224,075		
Student Housing - Scottsbluff - Pioneer (thru 2034-35):		-		
Harms Addition Financing (thru 2026-2027):		176,428		
Main Building Addition & Renovation/Lease-Purchase		637,432		
Facility Fee Expenditures			2,288,273	

**Total Uses:**

5,467,757	2,288,273	7,756,030
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**Balance forward**

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**WESTERN NEBRASKA COMMUNITY COLLEGE**  
**2021-22 CAPITAL IMPROVEMENT FUND BUDGET**  
**UNEXPENDED PLANT EXTERNAL/INTERNAL IMPROVEMENTS**  
**DRAFT - FOR DISCUSSION ONLY**

	2020-2021 BUDGET	2021-2022 BUDGET	2022-23 BUDGET	2023-24 BUDGET	2024-25 BUDGET
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EXTERNAL/INTERNAL IMPROVEMENT EXPENDITURE BUDGET					
EXPENDITURES					
Fire sprinkler system - Main building	300,000	270,000	51,000		
Renovation of Main - B Pod & C Pod offices	219,776	1,490,224	-		
Renovation of Main - A Pod			1,800,000		
Harms HVAC corrections:					
Upgrade controls to Metasys system		28,100			
HVAC replacement	61,932				
Upgrade security camera data cabling	24,704				
Canopy cover for trailers	350,000				
Awning or other safety solution for Main - door 6 & 8	150,000				
Powerline HVAC system/replacement	200,000	250,000			
College security camera project	200,000	301,139			
Electronic building access (all buildings at all sites)	500,000	200,000			
Concrete replacement/repair	50,000	50,000	50,000	50,000	50,000
External/Internal Improvements/repair	304,824	-			
Boiler replacement - Main building (2)		160,000			
Williams building window replacement		86,000			
CDC window & door replacement		32,000			
Alliance Powerline concrete pad		30,000			
Volunteer Field safety project		70,000			
Diesel Tech code updates (leased facility)		10,000			
ATB floor refinish		5,000			
Asbestos abatement - Pioneer & Main building		250,000	250,000	-	
Exterior building signs		170,000			
Main building HVAC 4-pipe conversion					
Storage building					
Locker room & Adult Education renovation				1,500,000	
Applied Tech renovations & Diesel Tech addition		525,859		500,000	2,250,000
Contingency	500,000	500,000	500,000	500,000	500,000
	2,861,236	4,428,322	2,651,000	2,550,000	2,800,000

Report/Recommendations from Risk Management Committee  
August 18, 2021

Risk Management Committee meeting – May 2021

**WNCC Cyber Security Report –**

Mr. Loren Moench presented this report to the Committee and subsequently to the Board of Governors at the May 2021 Regular meeting.

**College-wide protocols and procedures for WNCC Programs**

The Committee requested College staff identify those programs which would require specific safety protocols and procedures and provide a summary report to the Committee. In response to this request, College administration, faculty and staff are working to develop such a report. Additionally, the Nebraska Safety Council, of which the College is a member, has been contacted to assist in the development of a Safety Management Plan. A consultant from the Council will visit the campus in early August.

This is a multi-faceted project that will require the time, effort, and dedication of many individuals and will be an ongoing project. This effort is in addition to the “regular” duties of the staff involved. While no firm deadline has been established, progress will be made during the Fall 2021 semester.

Risk Management Committee meeting – July 2021

**True North Consulting Group Security Assessment Report**

In 2019, the College retained True North Consulting Group to conduct a Security Risk Assessment. Representatives from True North Consulting Group presented the Security Assessment Report. The report included priority rankings for potential risks from very high to low, recommendations to enhance security/safety, and estimated budget requirements. The report contains Sensitive Security Information, which is controlled under 49CFR Part 1520; therefore, it is not possible to share details. College administration is reviewing the report and recommendations for possible and practical implementation.

The Risk Management Committee will continue to monitor the progress of these projects. Updated reports will be presented to the Board of Governors from both the Committee and College administration.

Respectfully submitted.



**84-1407. Act, how cited.**

Sections 84-1407 to 84-1414 shall be known and may be cited as the **Open Meetings Act**.

**84-1408. Declaration of intent; meetings open to public.**

It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret.

Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

**84-1409. Terms, defined.**

For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, and (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Virtual conferencing means conducting or participating in a meeting electronically or telephonically with interaction among the participants subject to subsection (2) of section 84-1412.

**84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.**

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or

for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

(a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;

(b) Discussion regarding deployment of security personnel or devices;

(c) Investigative proceedings regarding allegations of criminal misconduct;

(d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;

(e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or

(f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1)(a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury

to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

**84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; videoconferencing or telephone conferencing authorized; emergency meeting without notice; appearance before public body.**

(1)(a) Each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be published in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's web site.

(ii) In the case of the governing body of a city of the second class or village or such body's advisory committee, such notice shall be published by:

(A) Publication in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's web site; or

(B) Posting written notice in three conspicuous public places in such city or village. Such notice shall be posted in the same three places for each meeting.

(iii) In the case of a public body not described in subdivision (1)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(c) In addition to a method of notice required by subdivision (1)(b)(i) or (ii) of this section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee.

(d) Each public body shall record the methods and dates of such notice in its minutes.

(e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or (ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2)(a) The following entities may hold a meeting by means of virtual conferencing if the requirements of subdivision (2)(b) of this section are met:

(i) A state agency, state board, state commission, state council, or state committee, or an advisory committee of any such state entity;

(ii) An organization, including the governing body, created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act;

(iii) The governing body of a public power district having a chartered territory of more than one county in this state;

(iv) The governing body of a public power and irrigation district having a chartered territory of more than one county in this state;

(v) An educational service unit;

(vi) The Educational Service Unit Coordinating Council;

(vii) An organization, including the governing body, of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act;

(viii) A community college board of governors;

(ix) The Nebraska Brand Committee;

(x) A local public health department;

(xi) A metropolitan utilities district;

(xii) A regional metropolitan transit authority;

(xiii) A natural resources district; and

(xiv) The Judicial Resources Commission.

(b) The requirements for holding a meeting by means of virtual conferencing are as follows:

(i) Reasonable advance publicized notice is given as provided in subsection (1) of this section, including providing access to a dial-in number or link to the virtual conference;

(ii) In addition to the public's right to participate by virtual conferencing, reasonable arrangements are made to accommodate the public's right to attend at a physical site and participate as provided in section 84-1412, including reasonable seating, in at least one designated site in a building open to the public and identified in the notice, with: At least one member of the entity holding such meeting, or his or her designee, present at each site; a recording of the hearing by audio or visual recording devices; and a reasonable opportunity for input, such as public comment or questions, is provided to at least the same extent as would be provided if virtual conferencing was not used;

(iii) At least one copy of all documents being considered at the meeting is available at any physical site open to the public where individuals may attend the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act; and

(iv) Except as otherwise provided in this subdivision or subsection (4) of section 79-2204, no more than one-half of the meetings of the state entities, advisory committees, boards, councils, organizations, or governing bodies are held by virtual conferencing in a calendar year. In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, the organization may hold more than one-half of its meetings by virtual conferencing if such organization holds at least one meeting each calendar year that is not by virtual conferencing. The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by virtual conferencing if the governing body's quarterly meetings are not held by virtual conferencing.

(3) Virtual conferencing, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by virtual conferencing. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness to appear before the public body by means of virtual conferencing.

(7)(a) Notwithstanding subsections (2) and (5) of this section, if an emergency is declared by the Governor pursuant to the Emergency Management Act as defined in section 81-829.39, a public body the territorial jurisdiction of which is included in the emergency declaration, in whole or in part, may hold a meeting by virtual conferencing during such emergency if the public body gives reasonable advance publicized notice as described in subsection (1) of this section. The notice shall include information regarding access for the public and news media. In addition to any formal action taken pertaining to the emergency, the public body may hold such meeting for the purpose of briefing, discussion of public business, formation of tentative policy, or the taking of any action by the public body.

(b) The public body shall provide access by providing a dial-in number or a link to the virtual conference. The public body shall also provide links to an electronic copy of the agenda, all documents being considered at the meeting, and the current version of the Open Meetings Act. Reasonable arrangements shall be made to accommodate the public's right to hear and speak at the meeting and record the meeting. Subsection (4) of this section shall be complied with in conducting such meetings.

(c) The nature of the emergency shall be stated in the minutes. Complete minutes of such meeting specifying the nature of the emergency and any formal action taken at the meeting shall be made available for inspection as provided in subsections (5) and (6) of section 84-1413.

**84-1412. Meetings of public body; rights of public; public body; powers and duties.**

(1) Subject to the Open Meetings Act, the public has the right to attend and the right to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, a camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings, including meetings held by virtual conferencing. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body shall require any member of the public desiring to address the body to identify himself or herself, including an address and the name of any organization represented by such person unless the address requirement is waived to protect the security of the individual.



(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making virtual conferencing available at an in-state location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act; and

(f) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) Each public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at a meeting.

(8) Public bodies shall make available at the meeting or the in-state location for virtual conferencing as required by subdivision (6)(c) of this section, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting, either in paper or electronic form. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

**84-1413. Meetings; minutes; roll call vote; secret ballot; when.**

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if

the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written, except as provided in subsection (6) of this section, and available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing the minutes is absent due to a serious illness or emergency.

(6) Minutes of the meetings of the board of a school district or educational service unit may be kept as an electronic record.

(7) Beginning July 31, 2022, the governing body of a natural resources district, the city council of a city of the metropolitan class, the city council of a city of the primary class, the city council of a city of the first class, the county board of a county with a population greater than twenty-five thousand inhabitants, and the school board of a school district shall make available on such entity's public web site the agenda and minutes of any meeting of the governing body. The agenda shall be placed on the web site at least twenty-four hours before the meeting of the governing body. Minutes shall be placed on the web site at such time as the minutes are available for inspection as provided in subsection (5) of this section. This information shall be available on the public web site for at least six months.

**84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.**

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring



an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

Sec. 15, Legislative Bill 83, One Hundred Seventh Legislature, First Session, 2021. (*The Revisor of Statutes will assign a statute number after the Legislature adjourns sine die.*) No motion, resolution, rule, regulation, ordinance, or formal action made, adopted, passed, or taken at a meeting as defined in section 84-1409 of a public body as defined in such section shall be invalidated because such motion, resolution, rule, regulation, ordinance, or formal action was made, adopted, passed, or taken at a meeting or meetings on or after March 17, 2020, and on or before April 30, 2021, pursuant to a Governor's Executive Order which waived certain requirements of the Open Meetings Act.