

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS**

**INFORMAL MEETING
MINUTES**

Wednesday, August 20, 2025

The Western Community College Area Board of Governors held an Informal Board meeting at 10:30 a.m. on Wednesday, August 20, 2025, at Western Nebraska Community College Alliance Campus, 1750 Sweetwater Avenue, in the City of Alliance, in the County of Box Butte, in the State of Nebraska, as per the publicized notice in the Star-Herald on Tuesday, August 12, 2025. A current agenda was available in the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

ROLL CALL

AREA BOARD

Linda A. Guzman-Gonzales	Present
Joshua R. Hanson.....	Present
Mark A. Kaufman	Present
Allan D. Kreman	Absent
Starr Lehl, Vice Chairperson	Present
Lori J. Liggett.....	Absent
William M. Packard	Present
Coral E. Richards	Present
R. J. Savely, Jr	Present
Marjorie A. Schmidt.....	Present
John P. Stinner, Chairperson.....	Present

Mr. Kreman informed the Board chair he would be unable to attend the meeting due to personal business commitments. Ms. Liggett informed the Board secretary she would be unable to attend the meeting due to personal health.

QUORUM

Chair Stinner declared a quorum was present for the transaction of business.

COMMUNITY COMMENTS

Chair Stinner asked for comments from the community. Pursuant to Board Policy BP-106, community members who wish to make comments will be limited to a five-minute presentation. There were no comments.

BOARD CHAIR COMMENTS

Chair Stinner announced for public information there was a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Budget Review - Capital Improvement Fund

Ms. Lynne Koski, Vice President of Administrative Services shared information about the 2025-2026 preliminary Capital Improvement Fund.

Capital Improvement Fund (Tax Supported)					
	Levy	2025-26 Capital Funding	2025-26 Facility Fees	2025-26 Grand Total	Restricted Fund 2025-26 Capital Funding
Valuation for current year		17,522,222,980			
Gross tax dollars	0.020000	3,504,445			
Gross tax dollars (debt)	0.001002	175,604			
Total tax dollars		3,680,048			
<u>Net tax dollars</u>		<u>3,643,612</u>			
Sources					
Balance forward		536,207	2,576,935	3,113,142	0
Receipts:					
Tax receipts					
Property Tax (Capital Projects)	0.020000	3,469,747			
Property Tax (Debt Service – Harms addition)	<u>0.001002</u>	<u>173,865</u>			
	0.021002	3,643,612			
Other tax revenue					
State receipt (Motor Vehicle Pro-rate)		17,245			
Local receipt (Nameplate Capacity Tax)		1,660			
Local receipt (In Lieu of Tax)		<u>450</u>			
Total Tax Receipts		<u>3,662,967</u>		3,662,967	
Main building pledging proceeds from WNCC Foundation		95,000		95,000	
Transfer from student housing for debt service		349,120		349,120	
Transfer from facility rental for Harms Health Science		805,117		805,117	
Facility fee revenue			<u>88,726</u>	<u>88,726</u>	
Total Sources:	<u>0.021002</u>	<u>5,448,411</u>	<u>2,665,661</u>	<u>8,114,072</u>	<u>691,925</u>
Uses:					
Projects in progress (carry forward)					
Master Facility Plan update		9,061		9,061	
Pioneer Hall Updates		222,920		222,920	
ARPA Health Science expansion		2,705,117		2,705,117	646,188
ARPA Powerline classrooms - Alliance		49,038		49,038	45,737
Engine start room (Sidney)		18,000		18,000	
2025-26 Building and Renovation Projects					
External/Internal bldg. & utility improvements		863,065		863,065	
Theaters stage repair & flooring replacement		11,274		11,274	
Metasys system upgrade			129,506	129,506	
Bishop building rock ballasted roof replacement		126,500		126,500	
Pioneer Hall ballasted roof replacement		112,360		112,360	
D-Pod roof vapor barrier (insurance project owner add)		25,000		25,000	
D-Pod Foundation & drainage project		100,000		100,000	
Pioneer foundation & drainage project		100,000		100,000	

Capital Improvement Fund Review (cont.)

Capital Improvement Fund (Tax Supported)					
	Levy	2025-26 Capital Funding	2025-26 Facility Fees	2025-26 Facility Fees	Restricted Fund 2025-26 Capital Funding
Trustee fees		1,500		1,500	
Debt Service:					
Student Housing – Scottsbluff – Conestoga (thru 2027-28)		349,120	1,105,000	1,454,120	
Harms Addition Financing (thru 2026-27)		173,865		173,865	
Main Building Addition & Reno/Lease-Purchase (2038)		581,591		581,591	
Facility Fee Expenditures			<u>1,431,155</u>	<u>1,431,155</u>	
Total Uses:		<u>5,448,411</u>	<u>2,665,661</u>	<u>8,114,072</u>	<u>691,925</u>
Balance Forward:		0	0	0	0

Review of Budget Timeline

Ms. Koski reviewed the 2025 Budget and Special Tax Hearing Timeline for FY26. The notice of the Budget Hearing will be published in the Scottsbluff Star Herald on September 11. On September 17, the WNCC Budget Hearing is required to be held separately from the regular Board meeting and cannot be time limited. In addition to the Budget Hearing, a Special Tax Hearing must also be held separately from both the Budget Hearing and the Regular Board meeting. During the Regular Board meeting on the same day, the Board will approve the budget and must also pass a resolution to set the property tax request if it differs from the prior year. The adopted budget must be filed with the County Clerks and the Auditor of Public Accounts by September 30. The approved property tax request resolution must be submitted to the County Clerks by October 15.

Board Training

Strategic Plan

President Dart reviewed information regarding the 2028-2032 Strategic Planning Process. The process consists of nine phases.

Phase I:

Organizing the Process Time Frame: Summer 2026

Activities:

- Establish process
- Establish timeline
- Identify the Players

Phase II:

Assessing the College's Strategic Position

Time Frame: Fall 2026

Activities:

- Mission, Vision, and Values Review
- Review and Assessment of KPIs
- Environmental Scan
 - Internal Environmental Scan
 - External Environmental Scan

Phase III:

Distillation of Data/Feedback and Establishing Strategic Goals and Measurable Outcomes

Time Frame: Spring 2027

Activities:

Phase IV:

Development of Objectives and Measurable Outcomes

Time Frame: Summer 2027

Activities:

Phase V:

Review, Feedback, and Revision

Time Frame: Fall 2027

Activities:

Formal adoption by Board of Governors

Time Frame: December 2027

Phase VI:

Distribution and Communication of Strategic Plan to the Public

Time Frame: January 2028

Phase VII:

Operational Plans to Achieve Strategic Plan

Time Frame: Spring 2028

Phase VIII:

Full Implementation

Time Frame: Summer 2028

Phase IX:

Ongoing

- Monitoring and Evaluation
- Course corrections
- Continuous Improvement

President Dart presented the Board with a Strategic Plan Report Card document. After reviewing and discussing the contents, Board members were asked to assign a grade to each strategic goal, reflecting their current assessment of the College's progress toward those goals.

Board Member Comments

Board members were reminded that the ribbon cutting for the Powerline Program facility addition is at the conclusion of the Board meeting.

Next Regular Meeting: Wednesday, August 20, 2025, 1:00 p.m., WNCC Alliance Campus, 1750 Sweetwater Avenue, Alliance, NE.

Adjournment

The meeting was adjourned by unanimous consent at 12:03 p.m.

John P. Stinner, Chairperson

Susan L. Verbeck, Secretary