

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
SEPTEMBER 8, 2021
AGENDA**

**PUBLIC HEARINGS/ADOPTION OF
2021/2022 WCCA BUDGETS MEETING 1:00 P.M.**

Western Nebraska Community College
Coral E. Richards Boardroom
Scottsbluff Campus
1601 East 27th Street, Scottsbluff, Nebraska

MISSION STATEMENT

“WNCC assures learning opportunities for all – enriching lives, invigorating communities, creating futures”

PROPOSED AGENDA

A. Call to Order, Chair Klemke

B. Roll Call

C. Board Chairperson Comments

D. Approval of the Agenda

E. Excuse Absent Board Member(s)

F. Public Hearings / Adoption of 2021 – 2022 WCCA Budgets

1. Public Hearing on Proposed 2021 - 2022 Budgets, Pursuant to Sections 13-501 to 13-513, R.R.S., and Section 85-1517, R.R.S. for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following budgets and consider amendments relative thereto.

a) Open Public Hearing

b) Presentation of Proposed 2021-2022 Budgets

1. General Fund - \$28,333,702
2. Capital Improvement and Bond Fund - \$8,802,139
3. Designated Fund - \$6,278,453
4. Restricted Fund (includes loan fund) - \$6,427,730
5. Agency Fund - \$196,902

c) Public Comments

d) Close Public Hearing for Adoption of 2021-2022 WCCA Budgets

G. Adoption of 2021-2022 Budgets

1. General Fund – \$28,333,702
2. Capital Improvement and Bond Fund – \$8,802,139
3. Designated Fund – \$6,278,453
4. Restricted Fund – \$6,427,730 (includes loan fund)
5. Agency Fund – \$196,902

Total Operating Budget \$50,038,926

H. Special Hearing to Set Final Tax Request

Public Hearing Pursuant to Section 77-1601.02, for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the tax request at a different amount than the prior year tax request.

1. Open Special Hearing to Set Final Tax Request
2. Presentation of 2020-2021 Property Tax Request - \$13,225,279
3. Presentation of 2020 Tax Rate – .101768
4. Presentation of 2020 Valuation – \$12,995,565,885
5. Presentation of 2021 Valuation - \$13,271,652,901
6. Presentation of Change in Valuation – 2.12%
7. Presentation of 2021 - 2022 Property Tax Request - \$13,490,987.13
8. Presentation of 2021 Tax Rate – 0.101653
9. Public Comments
10. Close Special Hearing to Set Final Tax Request

I. Adoption of RESOLUTION SETTING THE PROPERTY TAX REQUEST

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the Governing Body of Western Nebraska Community College passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held September 8, 2021 as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of Western Nebraska Community College resolves that:

The 2021-2022 property tax request be set at:

General Fund:	\$10,658,464.35
Capital Improvement/Bond Fund:	\$ 2,832,522.78
Total tax request	\$13,490,987.13

Western Nebraska Community College proposes to adopt a property tax request that will cause its tax rate to be 0.101653 per \$100 of assessed value.

General Fund:	\$ 0.080310
Capital Improvement/Bond Fund:	\$ 0.021343

Total tax rate	\$ 0.101653
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The total assessed value of property differs from last year's total assessed value by 2.12 percent.

The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property would be 0.099651 per \$100 of assessed value.

Based on the proposed property tax request and changes in other revenue, the total operating budget of Western Nebraska Community College will ~~increase or decrease~~ last year's budget by -3.42 percent.

A copy of this resolution be certified and forwarded to the County Clerk on or before October 13, 2021.

- J. Next Regular Meeting:** Wednesday, September 8, 2021, (at the conclusion of the Budget Hearing and no earlier than 1:30 p.m.), Coral E. Richards Boardroom, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

- K. Adjournment**

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
SEPTEMBER 8, 2021
AGENDA**

LUNCH – 12:00 P.M.

Western Nebraska Community College
Scottsbluff Campus
John C. Bishop Dining Hall, Pioneer Activity Center
1409 East 27th Street, Scottsbluff, Nebraska

REGULAR MEETING

(at the conclusion of the Budget Hearing and
no earlier than 1:30 p.m.)
Western Nebraska Community College
Scottsbluff Campus
Coral E. Richards Boardroom
1601 East 27th Street, Scottsbluff, Nebraska

Meeting Information: <http://go.wncc.edu/BoardofGovernors>
Join Zoom Meeting: <https://wncc.zoom.us/j/97303832449>

MISSION STATEMENT

***“WNCC assures learning opportunities for all – enriching lives,
invigorating communities, creating futures”***

PROPOSED AGENDA

A. Call to Order

B. Roll Call

C. Community Comments

D. Board Chairperson Comments

E. Chadron State College President, Dr. Randy Rhine

F. Consent Calendar

1. Review Contents of Consent Calendar
 - a. Agenda
 - b. Excuse Absent Board Member(s)
 - c. Minutes
Regular Meeting, August 18, 2021
2. Claims:
 - a. WCCA Unrestricted Fund - \$2,036,331.38
 - b. WCCA Restricted Fund - \$8,625.96
 - c. WCCA Federal Fund - \$87.32
 - d. WCCA Agency Fund - \$2,532.93
 - e. WCCA Loan Fund - 0 -
 - f. WCCA Plant Fund - \$193,475.76
 - g. WCCA Auxiliary Fund - \$787,614.04
 - h. City Planning Commission Reports (no reports)
 - i. **Approval** of Consent Calendar
3. Consideration of Items Extracted from Consent Calendar
 - a. Scottsbluff Gering United Chamber (newsletter insert)

G. Board Member Mileage and/or Expense Reimbursement

Approval of Board Member Mileage and/or Expense Reimbursement

1. Dr. M. Thomas Perkins (August NCCA Meeting) \$632.03
2. Mr. Richard Stickney \$59.92

H. Bid Consent Calendar

1. Review of Bid Consent Calendar
 - a. No Bids
2. Approval of Bid Consent Calendar
3. Consideration of Items Extracted from Bid Consent Calendar

I. Personnel Consent Calendar

1. Review Contents of Personnel Consent Calendar
 - a. Resignation(s):
 - i. Mr. Nicholas J. Gilbert, Residence Life Area Specialist, Residence Life Department, Scottsbluff Campus
Effective September 3, 2021
 - b. Appointment(s):
 - i. Ms. Gail Bower, Career Pathways Advisor, Scottsbluff Campus
Effective, September 20, 2021 (Handout)
2. **Approval** of Personnel Consent Calendar
3. Consideration of Items Extracted from Personnel Consent Calendar

J. WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS

K. INSTITUTIONAL REPORTS

1. CDL Program Report – Mr. Doug Mader
2. 10-Day Enrollment Report – Dr. Dustin Eicke (Handout)
3. 2021 CCSSE Results Summary – Dr. Dustin Eicke
4. Student Report – N/A
5. Faculty Report – Mr. Croft, Ms. Winters
6. Nebraska Community College Association – Dr. Perkins, Dr. Crouse
7. Association of Community College Trustees – Dr. Perkins
8. Western Nebraska Community College Foundation – Ms. Anderson

L. Board Member Comments

M. President Comments

N. 2022-2023 Collective Bargaining

- a. Nebraska Western College Education Association (NWCEA) Correspondence

O. Executive Session

- a. 2022 – 2023 Collective Bargaining

P. Open Meeting

Q. 2022 – 2023 Collective Bargaining

- a. **Approval** of Appointments
 - i. WCCA Board Negotiators
 - ii. WCCA Board Member Observers

R. Upcoming Meetings and Events

1. 10th Annual Monument Marathon
September 25, 2021, Scottsbluff, NE
2. NCCA Fourth Quarter Meeting
October 3 and 4, 2021, Scottsbluff, NE
3. ACCT Leadership Congress
October 13-16, 2021
San Diego, CA
4. WNCC Homecoming
“A Dream is a Wish Your Heart Makes”
October 18-23, 2021, Scottsbluff Campus
5. Board of Governors Informal Meeting
October 19, 2021, 9:00 a.m. – 4:00 p.m., Hampton Inn
October 20, 2021, 9:00 a.m. – noon, Coral E. Richards Board Room
6. WNCC Fall Play
October 24, 2021, 2:00 p.m., Scottsbluff Campus
7. WNCC Fall Ball
October 29, 2021, 6:00 p.m., Gering Civic Center

S. Next Regular Meeting: Wednesday, October 20, 2021, Coral E. Richards Boardroom, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, NE

T. Adjournment

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS**

MINUTES

Wednesday, August 18, 2021
1:03 p.m.

The Western Community College Area Board of Governors held a Regular Board meeting at 1:03 p.m. on Wednesday, August 18, 2021, in the Coral E. Richards Boardroom, at Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Wednesday, August 11, 2021.

A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

AREA BOARD

Karen S. Anderson, Vice Chair	Absent
Margaret R. Crouse	Present
Linda A. Guzman-Gonzales.....	Absent
F. Lynne Klemke, Chair	Present
Allan D. Kreman	Absent
Kimberly A. Marcy.....	Present
William M. Packard	Present
M. Thomas Perkins.....	Present
Coral E. Richards	Present
R. J. Savely, Jr	Present
Richard G. Stickney	Present

QUORUM

Chair Klemke declared a quorum was present for the transaction of business.

COMMUNITY COMMENTS

Chair Klemke asked for comments from the community. Pursuant to Board Policy BP-101, Chair Klemke reminded community members who wish to make comments that each speaker will be limited to a five-minute presentation. There were no public comments.

BOARD CHAIRPERSON COMMENTS

Chair Klemke announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Chair Klemke reported Ms. Anderson and Ms. Guzman-Gonzales notified her that they would be unable to attend the meeting today because of Personal Business.

CONSENT CALENDAR

Chair Klemke reviewed the contents of the Consent Calendar, which includes the following items:

1. Review Contents of Consent Calendar
 - a. Agenda
 - b. Excuse Absent Board Members, Ms. Karen Anderson and Ms. Linda Guzman-Gonzales
 - c. Minutes
 - i. Regular Meeting, July 21, 2021

2. Claims:

- a. WCCA Unrestricted Fund - \$3,941,388.61
- b. WCCA Restricted Fund - \$35,218.61
- c. WCCA Federal Fund - \$7,711.60
- d. WCCA Agency Fund - \$2,885.50
- e. WCCA Loan Fund - 0 -
- f. WCCA Plant Fund - \$194,560.39

3. WCCA Auxiliary Fund - \$840,375.95

4. City Planning Commission Reports (City of Sidney – zoning change from agriculture to industrial)

CONSENT CALENDAR

Approval

Chair Klemke inquired if there were any items on the Consent Calendar which any Board member wished to have extracted for separate consideration. There were no extractions. Dr. Crouse MOVED to approve the Consent Calendar as presented. SECONDED by Mr. Savely.

The vote was, Yes: Crouse, Kreman, Marcy, Packard, Perkins, Richards, Savely, Stickney, Klemke. No: None. Absent: Anderson, Guzman-Gonzales. Motion carried.

BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT

Ms. Richards MOVED to approve the following travel expenses: Dr. Margaret Crouse for \$111.10, Ms. Lynne Klemke for \$174.72. SECONDED by Mr. Kreman.

The vote was, Yes: Kreman, Marcy, Packard, Perkins, Richards, Savely, Stickney. No: None. Abstain: Crouse, Klemke. Absent: Anderson, Guzman-Gonzales. Motion carried.

BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT (cont.)

Dr. Packard MOVED to approve the following travel expenses: Mr. R. J. Savely for \$100.80 and Dr. Tom Perkins for \$698.57 (NCCA Meeting). SECONDED by Ms. Richards.

The vote was, Yes: Marcy, Packard, Richards, Stickney, Crouse, Kreman, Klemke. No: None. Abstain: Perkins, Savely. Absent: Anderson, Guzman-Gonzales. Motion carried.

BID CONSENT CALENDAR

Review of Bid Consent Calendar

There were no bids.

Personnel Consent Calendar

Review Contents of Personnel Consent Calendar

- a. Resignation(s):
 - i. Ms. Deborah Wagner, Admissions Counselor,
Admissions Department, Scottsbluff Campus
Effective August 6, 2021
- b. Appointment(s):
 - i. There were no appointments.

Approval of Personnel Consent Calendar

Dr. Perkins MOVED to approve the Personnel Consent Calendar as presented. SECONDED by Ms. Richards.

The vote was, Yes: Packard, Perkins, Richards, Savely, Stickney, Crouse, Kreman, Marcy, Klemke. No: None. Abstain: None. Absent: Anderson, Guzman-Gonzales. Motion carried.

Consideration of Items Extracted from Personnel Consent Calendar

No Items were extracted from the Personnel Consent Calendar.

WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS

Approval of Request for Sale and Use of Alcohol Beverages at a College Sponsored Event

Fall Ball Instrumental Music Concert, October 29, 2021, Gering Civic Center

The College contracts with outside venues for the sale of alcohol beverages. People have the option to have a drink, but this is a cash bar so none of the cost is included in the price of the tickets, the revenue goes to the venue.

Dr. Crouse MOVED to approve the Request for Sale and Use of Alcohol Beverages at the October 29, 2021 Fall Ball Instrumental Music Concert located at the Gering Civic Center. SECONDED by Ms. Richards.

The vote was, Yes: Perkins, Richards, Stickney, Crouse, Kreman, Marcy, Klemke. No: Savely, Abstain: Packard. Absent: Anderson, Guzman-Gonzales. Motion carried.

Approval of Board Member Conference Registration/Travel

ACCT Leadership Congress, October 13-16, 2021, San Diego, CA

Dr. Margaret Crouse and Mr. R. J. Savely, Jr.

Dr. Perkins MOVED to approve the Registration/Travel for the ACCT Leadership Congress, October 13-16, 2021, located in San Diego, CA for Board members, Dr. Margaret Crouse and Mr. R. J. Savely, Jr. SECONDED by Mr. Kreman.

The vote was, Yes: Richards, Stickney, Kreman, Marcy, Packard, Perkins, Klemke. No: None, Abstain: Crouse, Savely. Absent: Anderson, Guzman-Gonzales. Motion carried.

Approval of Board Retreat/Informal Meeting Dates and Times (Shared Governance)

October 19, 2021, 9:00 a.m. – 4:00 p.m., Hampton Inn, Scottsbluff, NE

October 20, 2021, 9:00 a.m. – noon, Coral E. Richards Boardroom, Scottsbluff Campus

Chair Klemke asked Mr. Marrin to share information about the meetings. Dr. Geri Anderson, a product of the University of Nebraska Lincoln will be the presenter for the Informal meetings. Shared Governance information will be shared and discussed at the meetings. As a previous vice president of students and instruction to the community college system, Dr. Anderson has a wealth of knowledge in both arenas, but shines in shared governance. At the conclusion of the meetings, participants should have a clear understanding of shared governance and how a committee structure is designed.

Dr. Perkins MOVED to approve the Informal meeting dates and times: October 19, 2021, 9:00 a.m. – 4:00 p.m., located at the Hampton Inn, Scottsbluff, NE. October 20, 2021, 9:00 a.m. – noon located at the Coral E. Richards Boardroom, Scottsbluff Campus. SECONDED by Ms. Marcy.

The vote was, Yes: Savely, Stickney, Crouse, Kreman, Marcy, Packard, Perkins, Richards, Klemke.
No: None. Abstain: None. Absent: Anderson, Guzman-Gonzales. Motion carried.

Reports and Recommendations from the Finance and Facilities Committee

2021-2022 Budget Update: Capital Improvement Fund Budget

Ms. Koski shared a preliminary review of the budget information that will be proposed at the September budget hearing. Ms. Koski referenced funds carried over from the previous year and stated that this balance is estimated. At this point, year-end entries are being finalized in preparation for the audit. Tax receipts are based on the two cent levy. Net receipts would be \$2.6 million which includes the levy for debt service on the Harm's Center addition. That plus some miscellaneous revenue receipts, the \$95,000 pledge from the Foundation and the transfer of debt service from student housing into this fund in order to pay the debt on the residence halls, leaves total resources of about \$5.5 million. That would be intended to be used for improvements at all campuses.

The main building pod renovations are part of phase one, which includes the B Pod. The Board previously approved the bid for the renovations to B Pod, but they have been delayed due to supply chain issues. Supplies are being ordered and stored so they will be available to begin the renovation after graduation.

Ms. Koski referenced the debt service expenses to include Student Housing, Scottsbluff Conestoga Hall (thru 2027-28) and Scottsbluff Pioneer Hall (thru 2034-35), \$224,075, Harms Center addition financing (thru 2026-2027), \$176,428, Main Building Addition and Renovation/Lease Purchase, \$637,432.

Ms. Koski addressed the 2021-22 facility fees which are fees generated through student registrations. The balance carried forward is just over \$2,000,000. Anticipated annual fees revenue is approximately \$262,000. The total budget plus the capital is \$7,756,030.

Reports and Recommendations from the Finance and Facilities Committee (cont.)

Approval for Use of Cash on Hand to Continue the Operation of the College

Pending Final Approval of the 2021-2022 Budgets in September 2021

Ms. Koski reported that this is a request to use cash reserves to continue operations of the College pending final approval of the budget. The current budget expired June 30, 2021 and since the new budget is not officially adopted until September, the budget authority enables us to continue operations until the new budget is approved.

Mr. Savely MOVED to approve the use of cash on hand to continue operations of the College pending final approval of the 2021-2022 budgets in September 2021. SECONDED by Dr. Crouse.

The vote was, Yes: Stickney, Crouse, Kreman, Marcy, Packard, Perkins, Richards, Savely, Klemke.
No: None. Abstain: None. Absent: Anderson, Guzman-Gonzales. Motion carried.

Reports and Recommendations from the Finance and Facilities Committee (cont.)

Approval of Authority to Exceed Budget Limit for 2021-2022 Fiscal Year by an Additional 1% and Carry Forward all Unused Budget Authority

Ms. Koski reported that the budget limit is on restricted revenues and restricted revenues are defined as state aid property taxes, motor vehicle prorated and some local option sales tax, etc. This lid limits the amount of restricted funds that can be generated during the year. This is specific to revenue and not disbursements. The 1% increase in restricted funds authority is not a tax request. With approval, the Board is only increasing the authority to generate additional restricted funds. We do not know what some of the optional sales tax might be as they come in, so by increasing our authority, it gives us the ability to receive those funds. The 1% increase would give us about an additional \$327,000 in authority.

In response to an inquiry, Ms. Koski explained access of funds is dependent on possible revenues that come in. If we had increased state aid or other specific taxes, accessing funds would be through our budget, but at this point the lid is specific to the revenue. Chair Klemke added that we are not levying more taxes, this action just allows us to accept funds should we have a windfall.

Mr. Savely MOVED pursuant to Nebraska Revised Statute Section 13-519.02, the Board vote to exceed the budgeted restricted funds limit for the 2021-2022 Fiscal Year by an additional one percent, and carry all unused authority to 2021-2022. He further moved, pursuant to Section 13-521, the Board carry forward to future budget years the amount of unused restricted funds authority. SECONDED by Dr. Perkins.

The vote was, Yes: Crouse, Kreman, Marcy, Packard, Perkins, Richards, Savely, Stickney, Klemke. No: None. Abstain: None. Absent: Anderson, Guzman-Gonzales. Motion carried.

Reports and Recommendations from the Risk Management Committee

Ms. Richards referenced the written update included in the meeting information and stated that there are no additions. Chair Klemke inquired about the continuing COVID issues. Mr. Marrin reported that protocols are in place with the same mask mandate at all three campuses. Social distancing is not required, but masks are required in the classrooms and meeting rooms. Vaccination clinics are scheduled for students and employees and Josh Vesper has been working with PPHD to monitor case numbers. If there is an increase in the number of cases, we may need to adjust accordingly.

Reports and Recommendations from the Higher Learning Commission Committee Update (Dr. Perkins and Ms. Reichert)

Dr. Perkins reported the Board Higher Learning Commission Committee met August 10, 2021. The purpose of the meeting was to determine where the college stands in relation to the assessment by the HLC accreditation team. We need to make sure that we meet the accreditation team's recommendations and what needs to be done to stay on track. Dr. Perkins asked Ms. Reichert, HLC liaison, to share additional information.

Ms. Reichert explained that WNCC is on the open pathway, which is a ten year cycle of accreditation. The next step for the college is the four year mid cycle evaluation. The mid cycle evaluation is to ensure we are continuing on the pathways that we indicated to HLC that we are on and that we are in compliance with our accreditation standards. This is less of a task than the ten year review. The mid cycle evaluation is not a site visit, it will be conducted virtually.

The assurance argument will be updated and with the 35,000 word limit, some narrative will be removed so that updated information can be added. Information that needs to be included in the assurance argument is clear. When the HLC team was here, they gave us two areas that we need to have embedded in our four year mid cycle report. Those have to deal with the use of data in decision making processes and whether we are meeting our persistence and completion goals. Some rewriting will be related to administrative changes as well as policy changes.

With the Department of Education administrative changes, new directives will be forthcoming. A recent requirement that came from the Department of Education is that if a program realizes 25% or more changes, it has to be submitted for re-approval. So the question everyone across the nation is struggling with is how you define 25%. The chief instructional officers in Nebraska have been working on that and will be looking at it in terms of credit hour change as well as student learning outcome changes. This becomes a matter of tracking and how those changes are tracked. The other piece is the move to online education during COVID. In the past, if 50% of a program was taught online, the institution required approval for online distance education. That has changed and now, even if one course is taught online, distance education approval is required.

There will be general updates as well as additional items that require a closer look, but overall we are not too far behind.

INSTITUTIONAL REPORTS

E Sports Presentation – Bill Knapper

Mr. Knapper reported that E Sports is video gaming. One person or a team of players can interact with people across the country and this interaction can involve tournaments and spectators. This unique gaming environment has developed into quite an industry involving sponsorships, tournament fees and prize winnings.

E Sports is very unique in that it draws from a very broad cross section of the student population. Recently, Cy McKim was hired to coach E Sports. Mr. McKim is a WNCC alum and has over a decade of competitive gaming experience, as well as tournament experience. The College will follow the guidelines from the NJCAE, the new entity formed by the NJCAA. NJCAE has codes of conduct, bylaws and eligibility rules, so it is very structured.

Mr. McKim reported that a room in the WNCC Williams Building has been outfitted with the necessary electrical and networking required to support the machines that were purchased. To meet the NJCAE standards, a lot of research was conducted before the purchase of the necessary computer peripherals such as mice and keyboards. Computer stations have been set up, so the room is close to being ready for students.

In addition to social media campaigns, the PR/Marketing staff will assist with promoting the new program locally and regionally, and tryouts will be hosted for recruiting current students. This fall and spring, E Sports will be promoted as a club sport for transition to a varsity sport fall of next year. Tournaments will be hosted for local high school students and the plan is to contact all members of the Nebraska High School E Sports league to share information about the new program. Currently thirty-eight schools in Nebraska have E Sports programs.

In response to an inquiry from the Board, Mr. McKim explained that Title IX continues to be considered. Currently, E Sports is male dominated, but female participation is approaching 30%.

so there is the opportunity to recruit females. One of the reasons for remaining a club through this year is to have time to get a better handle on Title IX regulations.

In response to an inquiry, Mr. McKim explained that the number of participants depends on the game titles. Different games, such as Rocket League, which is one of the game titles chosen this year, only three people are required to complete a team.

ReVision Action Grant – Ms. Becky Kautz and Ms. Amber Jacoby

Ms. Kautz, Nursing Program Director thanked Dr. Charlie Gregory for informing them about the ReVision grant. This summer, the Nursing program was selected to receive the grant funds. The funds were used to purchase high fidelity simulators for the Alliance and Sidney campuses. Simulation is a pedagogy of teaching clinical instruction to the students and the reason for the use of simulation. Simulation is important due to clinical capacity issues when they are unable to access a clinical unit. Sometimes, students do not always have the same clinical experience, so this provides the opportunity for all students to have continuity of experience.

Ms. Jacoby is the Nursing program simulation facilitator. Ms. Jacoby has been working to implement simulation teaching. This was important during the pandemic as students were unable to attend offsite clinicals. Additionally, with simulation, what the students learn hands on at the bedside can be tailored. Ms. Jacoby shared a slideshow of what the simulator looks like and how it functions. The simulator can be used as a tool for recruitment as well. When students visit campus, exhibiting the simulator is helpful and can be used on all three campuses. This particular simulator represents about \$80,000, so receiving the grant was extremely helpful.

Student Report – N/A

Faculty Report – Brian Croft, Amy Winters

Mr. Croft reported that the topic of discussion continues to be COVID and the protocol when classes start. Faculty welcome John Marrin and Grant Wilson and look forward to open discussions. Enrollment numbers continue to be a concern for staff and faculty as well as administration.

Mr. Croft shared faculty kudos. Doug Jones was recently awarded the athletic trainer of the week from Mueller Sports Medicine. Patrick Newell, Music Director wrote a nice article on the relationship between Theatre West and WNCC and the productions offered over the summer. The performances provide a great opportunity for participation by community members, as well as current and past students. Mr. Croft was asked to share information about his recent appointment as one of the directors of the Nebraska State Historical Society Foundation. 2012 to 2018, Mr. Croft served on the Nebraska State Historical Society Board who has since changed their name to History Nebraska. History Nebraska has a fund raising arm which is the Nebraska State Historical Society Foundation. They do a lot of work for the county historical society's legacy and they like to get out in the community.

Nebraska Community College Association

Dr. Perkins reported that the NCCA Board met in Lincoln on August 2, 2021. Board member, Dr. Margaret Crouse is the new treasurer for the Association. This means that she will be on track to becoming the NCCA president.

Nebraska Community College Association (cont.)

The meeting agenda included a presentation from Dr. Matthew Hastings, CEO of the Nebraska Statewide Workforce and Educational Reporting System (NSWERS). NSWERS has been a work in progress since 2010 and finally became a reality in December 2020.

This is a comprehensive system to acquire data from the general workforce and K12 through higher education. The data will be analyzed to determine the education and training needs of Nebraska's workforce. If it is determined that workforce needs are not being met, the Nebraska educational system will need to make adjustments to meet those needs.

Following a recent conversation regarding the issue of privacy and possible identification of individuals, Dr. Hastings assured Dr. Perkins that students would not be identified.

Dr. Margaret Crouse reported that the budget for 2022 was approved and they had a clean audit. Greg Adams shared a legislative report and LB83 was referenced. LB83 allows fifty percent of the public meetings to be offered via videoconference, which is a good thing in the event of bad weather. Mr. Adams also spoke to LB380, which is the budget bill. He thought the community colleges did well. Currently, lottery funds were supposed to sunset and that is on hold for now. Work continues regarding legal issues related to COVID-19. The October NCCA Annual meeting scheduled at WNCC was discussed and Dr. Crouse encouraged attendance.

Dr. Perkins mentioned that interviews for the NCCA Director position are scheduled the end of August. Four candidates will be interviewed.

Association of Community College Trustees

Dr. Perkins stated that he had no report at this time.

Western Nebraska Community College Foundation – Dr. Packard

Dr. Packard asked Foundation Executive Director, Ms. Jennifer Reisig, to share information. Ms. Reisig reported that the Foundation Board met July 29th. At that meeting, two faculty and staff grant requests were approved. The first request was submitted for assistance to veterans in the Rapid City area Veterans Upward Bound program that is a part of TRIO. The VUB numbers count in the minimum number of students that we are required to assist through our TRIO program. Currently, that number is important when applying for the grant in the future. The Foundation was proud to be able to help in a way that really fits the goal of helping our community and reaching out to our area.

The second submission came from Student Life for assistance with the first time Welcome Back Concert for students and the community. The event will take place at the 18th Street Plaza in Scottsbluff. The Foundation welcomes those endeavors to try something new.

The Monument Marathon is quickly approaching. So far, \$87,500 has been raised in sponsorships, 325 runners have committed thus far and 500 runners are expected.

Ms. Reisig shared the Performing Arts pass. The pass includes a list of all Performing Arts events that are scheduled this year and provides an opportunity for donors from the community to commit to help with this program.

Board Member Comments

Chair Klemke inquired about enrollment numbers for this semester. Mr. Knapper reported that the numbers are down a little, but we are in the process of bringing on a number of dual credit students. With schools just starting, those registrations are still being gathered.

Chair Klemke welcomed returning staff and faculty and expressed appreciation for their commitment to the students.

President Comments

Mr. Marrin reported that at a recent orientation, he welcomed 90 Gering High School students. Mr. Wilson welcomed 130 students at the Scottsbluff High School orientation. Senator Stinner recently shared that he is looking at requesting additional funding for dual credit.

Recently, Mr. Marrin and several Nebraska presidents met with AACC during their listening tour. A point of discussion involved math readiness. As it turns out, WNCC shines in the state of Nebraska in regard to math readiness. This is a phenomenal program that makes so much common sense in terms of helping students with math deficiencies.

Regarding the question related to enrollment numbers, we are at about 94% of our headcount and we are within 5% or so of FTE. According to a ten day report, it looks as if we will at least be flat.

The CDL program had 15 graduates and the Diesel program has 15 students registered, which at this time is the maximum number. We have programs that are over capacity and with the assistance of faculty and staff we will figure a way to grow them. WNCC will continue to work on growing the welding program as well.

The meeting with Dr. Geri Anderson will be beneficial as internally, we work to implement a shared governance structure. Faculty will be included in some of these discussions as well.

Future priorities include COVID, a more traditional organizational structure, strategic planning, focus on persistence and completion, enrollment management, academic master plan, strengthen the use of data, shared governance, HLC assurance review for the year 2024 and area partnerships.

Upcoming Meetings and Events

1. Welcome Reception for Interim President
August 18, 2021, 3:00-5:00 p.m.
Welcome Center
Scottsbluff Campus
2. Welcome Concert
August 26, 2021, 6:00-9:00 p.m.
Scottsbluff Downtown Plaza
Open to all WNCC Students and Scottsbluff Community
3. Public Hearings on Proposed 2021-2022 WCCA Budgets
September 8, 2019, 1:00 p.m.
Western Nebraska Community College, Scottsbluff Campus

4. 10th Annual Monument Marathon
September 25, 2021
Scottsbluff, NE
5. NCCA Fourth Quarter Meeting
October 3 and 4, 2021
Scottsbluff, NE
6. ACCT Leadership Congress
October 13-16, 2021
San Diego, CA
7. WNCC Homecoming
"A Dream is a Wish Your Heart Makes"
October 18-23, 2021
Scottsbluff Campus
8. WNCC Fall Play
October 22 and 23, 2021, 7:30 p.m.
Scottsbluff Campus
9. WNCC Fall Play
October 24, 2021, 2:00 p.m.
Scottsbluff Campus
10. WNCC Fall Ball
October 29, 2021, 6:00 p.m.
Gering Civic Center

Next Regular Meeting: Wednesday, September 8, 2021 (at the conclusion of the Budget Hearing and no earlier than 1:30 p.m.), Coral E. Richards Boardroom, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, NE

Adjournment

The meeting was adjourned by unanimous consent at 2:48 p.m.

F. Lynne Klemke, Chairperson

Susan L. Verbeck, Secretary

WESTERN NEBRASKA COMMUNITY COLLEGE
MONTHLY DOCKET
August 2021

Cost Center Description	Vendor	Amount	Description
Institutional Expense	CASH-PLATTE VALLEY BANK	135,783.73	Aug 13th sm/hr payrolls
Institutional Expense	CASH-PLATTE VALLEY BANK	544,008.93	Aug 20th mo payroll
Institutional Expense	CASH-PLATTE VALLEY BANK	7,238.85	Aug 23rd mini-cycle payroll
Institutional Expense	CASH-PLATTE VALLEY BANK	118,714.64	Aug 30th sm/hr payrolls
	Net Payroll Total	805,746.15	
Institutional Expense	FICA/FEDERAL TAX PAYABLE	41,838.21	Aug 13th sm/hr payrolls
Institutional Expense	FICA/FEDERAL TAX PAYABLE	226,156.87	Aug 20th mo payroll
Institutional Expense	FICA/FEDERAL TAX PAYABLE	2,610.51	Aug 23rd mini-cycle payroll
Institutional Expense	FICA/FEDERAL TAX PAYABLE	36,458.91	Aug 30th sm/hr payrolls
	FICA/Federal Tax Payable Total	307,064.50	
Institutional Expense	TIAA/CREF SRA & 457B	20,906.92	Aug 13th sm/hr payrolls
Institutional Expense	TIAA/CREF SRA & 457B	170,012.69	Aug 20th mo payroll
Institutional Expense	TIAA/CREF SRA & 457B	1,463.00	Aug 23rd mini-cycle payroll
Institutional Expense	TIAA/CREF SRA & 457B	20,747.58	Aug 30th sm/hr payrolls
	TIAA/CREF SRA & 457B Total	213,130.19	
Institutional Expense	REGIONAL CARE	14,674.37	August FSA Claims
	Regional Care Payable Total	14,674.37	
Institutional Liability	NE DEPT OF REVENUE	49,811.74	July state income tax w/h
	State Withholding Payable Total	49,811.74	
	Student Refunds Total	13,762.65	
	Student Emergency Relief Funds Total	950.00	
Institutional Expense	VISA	25,259.70	Card Ending 7002
Institutional Expense	CAPITAL ONE NA, WALMART	1,180.14	Supplies
Institutional Expense	BANK OF MONTREAL	453.23	Purchase cards
	Clearing - CC / P-Card Total	26,893.07	
	Family Support Payable Total	923.00	
Institutional Liability	WNCC - LOAN FUND	709.35	08-13-2021 Payrolls
Institutional Liability	WNCC - LOAN FUND	466.37	08/20/2021 Loans
	Employee Loans Payable Total	1,175.72	
Institutional Liability	AMERICAN FAMILY LIFE ASSURANCE	4,707.99	#AZW31 July Cat Premium
	Supplemental Health Payable Total	4,707.99	
	Misc Payroll Deductions Total	1,236.48	
Institutional	CHEYENNE COUNTY TREASURER	4,010.78	Tax Corrections
	County Taxes Total	4,010.78	
Institutional Expense		60.00	Reimburse/Background Ck/Nursing Student
	Material Fees - Nursing Total	60.00	
	Miscellaneous Refunds Total	629.02	
Accounting Services	PLATTE VALLEY BANK	25.00	Wire transfer fees/internatl student refunds
Accounting Services	PAYPAL MANAGER	1,377.76	Credit card fees
Accounting Services	NELNET	165.73	Nelnet fees
	Administrative Costs Total	1,568.49	

Cost Center Description	Vendor	Amount	Description
Institutional Expense	FEDERAL EXPRESS	18.66	#6200-9241-0
Institutional Expense	QUADIENT FINANCE USA, NEOFUNDS, TOTALFUNDS	2,000.00	#7900044080258322
Postage Total		2,018.66	
Marketing & Public Relations	ADVERTAINMENT PRODUCTIONS, LLC	152.00	Digital Theater Ads
Marketing & Public Relations	RURAL RADIO	1,200.00	KOZY/Advertising
Marketing & Public Relations	RURAL RADIO	250.00	KHYY/Advertising
Marketing & Public Relations	FLOOD COMMUNICATIONS WEST, KSID	512.00	#98837/Advertising
Marketing & Public Relations	SIDNEY SUN-TELEGRAPH	247.50	Advertising
Marketing & Public Relations	SIDNEY SUN-TELEGRAPH	247.50	Advertising
Marketing & Public Relations	SIDNEY SUN-TELEGRAPH	247.50	Advertising
Marketing & Public Relations	SIDNEY SUN-TELEGRAPH	247.50	Advertising
Marketing & Public Relations	CAPSTONE	500.00	Sponsorship/Light of Hope
Sidney Campus	CHEYENNE COUNTY CHAMBER COMMERCE	100.00	Hole Sponsor
Sidney Campus	CHEYENNE COUNTY CHAMBER COMMERCE	700.00	Remaining 7 Hole Sponsor
Sidney Campus	NEBRASKA ECONOMIC DEVELOPERS ASSOCIATION, N	1,000.00	Gold Sponsor
Sidney Campus	DALTON FALL FESTIVAL	100.00	Platinum Sponsor
Sidney Campus	GARDEN COUNTY NEWS	160.00	Advertising
Institutional Expense	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HE	37.82	#1048313/Advertising
Advertising Total		5,701.82	
Bus & Comm Education- Alliance	TYREE ALICIA B	100.97	Reimburse/Apparel/Giveaways
VP of Human Resources	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HE	2,472.00	#1045613/Advertising
Marketing & Public Relations	MINGO	1,939.26	Brochure Mailers
Institutional Expense	PRINT BROKER	65.00	Business Cards
Institutional Expense	CAPITAL BUSINESS SYSTEMS, INC.	2,275.34	Papercut Software Program
Institutional Expense	CAPITAL BUSINESS SYSTEMS, INC.	4,942.94	Agrmnt #1071204725000
Area	LEE BHM, SCOTTSBLUFF ADV, SCOTTSBLUFF STAR HE	11.92	#1048209/Advertising
Alumni Office	MIDWEST CONNECT, LLC	27.44	Alumni Newsletter Mail
Publishing & Printing Total		11,834.87	
Institutional Expense	ALLO COMMUNICATIONS LLC	1,143.40	#12376
Institutional Expense	CENTURYLINK	675.54	#313451899
Institutional Expense	CENTURYLINK	63.39	#313682185
Institutional Expense	CENTURYLINK	36.39	#314222875
Institutional Expense	CENTURYLINK	765.58	#320007592
Institutional Expense	CENTURYLINK	54.89	#3082540298022
Institutional Expense	CENTURYLINK	126.50	#3082541018019
Institutional Expense	CENTURYLINK	241.31	#3082541028211
Institutional Expense	CENTURYLINK	127.76	#3082542132039
Institutional Expense	VERIZON WIRELESS	667.11	#483208547-00001
Telephone Total		3,901.87	
Institutional Expense	CHARTER COMMUNICATIONS HOLDINGS LLC	127.83	#8356151000178073
Institutional Expense	CENTURYLINK	855.60	#308F360140143
Institutional Expense	CHARTER COMMUNICATIONS HOLDINGS LLC	117.98	#8356151000182935
Institutional Expense	CHARTER COMMUNICATIONS HOLDINGS LLC	444.56	#8356150710040722
Institutional Expense	CHARTER COMMUNICATIONS HOLDINGS LLC	127.83	#8356151000178073
Institutional Expense	NEBRASKALINK HOLDINGS LLC, OPTK NETWORKS	514.72	Network Connection
Data Connectivity T1 Total		2,188.52	
VP of Human Resources	KJELDGAARD VIOLETTE	1,868.03	Moving Expenses
Non-employee Expense Total		1,868.03	
Information Services	OMAHA WORLD HERALD	602.99	#000001559646/Library Sub
Information Services	SENSOURCE	660.00	Data Hosting Fees
Information Services	NEBRASKA LIBRARY COMMISSION	3,182.70	Credo Literacy
Information Services	NEBRASKA LIBRARY COMMISSION	(51.00)	Credit Memo
Information Services	OCLC	2,609.71	Subscription
Dues & Subscriptions Total		7,004.40	
College Now	FEIL HALLIE L	55.00	Reimburse/NDE Certificate
Area	ASSOCIATION COMMUNITY COLLEGE TRUSTEES	1,245.00	Registration/Margaret Crouse
Area	ASSOCIATION COMMUNITY COLLEGE TRUSTEES	1,245.00	Regisration/R.J. Savely, Jr.

Cost Center Description	Vendor	Amount	Description
	Conference Registrations Total	2,545.00	
Men's Baseball	TWIN CITY LEGION BOOSTER CLUB,	1,500.00	Field of Dreams Rental
Women's Softball	TWIN CITY LEGION BOOSTER CLUB,	1,500.00	Field of Dreams Rental
	Greens/Field Rental Total	3,000.00	
Athletic Director	NJCAA COACHES ASSOCIATION	698.00	NJCAA Coaches Dues
Athletic Director	NJCAA REGION IX	740.00	Region IX Dues/Men's
Athletic Director	NJCAA REGION IX,	430.00	Region IX Dues/Women's
Institutional Expense	CHEYENNE COUNTY COMMUNITY CENTER FOUNDATIC	985.00	Student Memberships
Institutional Expense	SOCIETY FOR HUMAN RESOURCE MANAGEMENT, SHR	219.00	Kathy Ault
	Memberships, Dues & Subs Total	3,072.00	
Residence Life Coordinator	BONUCHI MOLLY A	160.00	RA Meals-Dining Hall Clsd
	Student Meals Total	160.00	
VP of Human Resources	ABBOTT PAULA J	25.00	Wellness Committee
	Faculty / Staff Development Total	25.00	
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	34.52	#6865022221
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	962.97	#6878423453
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	74.40	#9472444914
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	74.40	#9165854942
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	206.74	#7476882734
Scottsbluff Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	250.49	#9995945095
Sidney Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	5.46	#5697650202
Sidney Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	918.68	#8832512625
Alliance Building & Grounds	BLACK HILLS GAS DISTRIBUTION, LLC	59.39	#7118708844
	Natural Gas Total	2,587.05	
Scottsbluff Building & Grounds	NEBRASKA PUBLIC POWER DISTRICT	30,996.30	#311010016502
Scottsbluff Building & Grounds	NEBRASKA PUBLIC POWER DISTRICT	10,309.07	#211010059113
Sidney Building & Grounds	SIDNEY, CITY	64.03	#39009001
Sidney Building & Grounds	SIDNEY, CITY	87.87	#39010001
Sidney Building & Grounds	SIDNEY, CITY	3,452.70	#38220001
Sidney Building & Grounds	WHEAT BELT PUBLIC POWER DISTRICT	314.07	#9652
	Electricity Total	45,224.04	
Scottsbluff Building & Grounds	B H INVESTMENTS,	1,712.25	#130815
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	1,729.34	#070040301
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	6,160.16	#0700401701
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	961.19	#070041801
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	582.22	#070041901
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	896.87	#070042001
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	759.36	#070378801
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	1,197.66	#070627401
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	318.07	#070678901
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	261.43	#070683201
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	619.77	#070719400
Scottsbluff Building & Grounds	SCOTTSBLUFF, CITY	692.09	#070459401
Sidney Building & Grounds	SIDNEY SOFT WATER, CULLIGAN	29.95	#1034251
Sidney Building & Grounds	SIDNEY, CITY	448.25	#39009001
Sidney Building & Grounds	SIDNEY, CITY	261.70	#39010001
Sidney Building & Grounds	SIDNEY, CITY	653.00	#39011001
Sidney Building & Grounds	SIDNEY, CITY	224.25	#36402001
Sidney Building & Grounds	SIDNEY, CITY	3,794.40	#38220001
Sidney Building & Grounds	SIDNEY SOFT WATER, CULLIGAN	89.85	#1008411
Alliance Building & Grounds	PLOOSTER WATER, CULLIGAN WATER CONDITIONING	9.50	#961587
	Water & Sewer Total	21,401.31	
Outreach Coordinator	OUR LADY GUADALUPE CATHOLIC CHURCH	1,100.00	September 2021 Rent
	Rent - Buildings Total	1,100.00	
Online Learning & Services	READSPEAKER LLC	2,945.00	SaaS webReader/Set Up Fee

Cost Center Description	Vendor	Amount	Description
Online Learning & Services	HONORLOCK	2,795.00	Postpay July 2021
	Licenses Total	5,740.00	
Scottsbluff Building & Grounds	SNELL SERVICES	3,541.00	Install Power Poles
Scottsbluff Building & Grounds	SNELL SERVICES	704.00	Install Power Pole
Scottsbluff Building & Grounds	SNELL SERVICES	590.60	Replaced Contactor
Scottsbluff Building & Grounds	SNELL SERVICES	185.70	Replace Exit Light
	Bldg Maintenance - Electrical Total	5,021.30	
Scottsbluff Building & Grounds	SNELL SERVICES	18,485.00	Repair Cooling Tower Leak
Scottsbluff Building & Grounds	JOHNSON CONTROLS	5,683.20	Chiller Repairs
Scottsbluff Building & Grounds	FORCE EQUIPMENT	875.04	Moisture Indicators x2
Scottsbluff Building & Grounds	JOHNSON CONTROLS	443.20	HVAC Repairs
Alliance Building & Grounds	BENZEL'S PEST CONTROL	95.00	Pest Control
	Bldg Maintenance - HVAC Total	25,581.44	
Scottsbluff Building & Grounds	MENARD'S	75.63	Supplies
Scottsbluff Building & Grounds	SNELL SERVICES	5,355.00	Repair Water Main Leak
Scottsbluff Building & Grounds	CARR TRUMBULL LUMBER	14.36	Faucet Connector
Scottsbluff Building & Grounds	MENARD'S	8.54	Supplies
Scottsbluff Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	520.00	Sprinkler/Backflow Inspec
Sidney Building & Grounds	FINNEYS	39.75	Plumbing Supplies
Sidney Building & Grounds	TRIPLE O'S BUILDING SUPPLY	20.98	Ball Valve/Clip
	Bldg Maintenance - Plumbing Total	6,034.26	
Scottsbluff Building & Grounds	FASTENAL	(0.10)	Tax Exempt
Scottsbluff Building & Grounds	MENARD'S	6.77	Supplies
Scottsbluff Building & Grounds	GRUBB MICHAEL	1,260.00	Locksmith Service
Scottsbluff Building & Grounds	MELCHIOR CONTRACTING LLC	3,700.00	Refinish Gym Floor
Scottsbluff Building & Grounds	PROTEX CENTRAL	2,558.02	Fire Alarm Service
Scottsbluff Building & Grounds	PROTEX CENTRAL	2,258.55	Fire Alarm Service
Scottsbluff Building & Grounds	BRATHWAITE ANTHONY S	1,789.00	Window Frosted Vinyl
Scottsbluff Building & Grounds	CARR TRUMBULL LUMBER	19.99	Magic Slider
Scottsbluff Building & Grounds	CARR TRUMBULL LUMBER	52.98	Screws/Anchors
Scottsbluff Building & Grounds	DON SCHMIDT CARPET	1,939.00	Tile/Cove Base
Scottsbluff Building & Grounds	MENARD'S	13.56	Supplies
Scottsbluff Building & Grounds	MENARD'S	35.92	Supplies
Scottsbluff Building & Grounds	MENARD'S	18.01	Supplies
Scottsbluff Building & Grounds	MENARD'S	12.88	Supplies
Scottsbluff Building & Grounds	MENARD'S	2.47	Supplies
Scottsbluff Building & Grounds	MENARD'S	13.96	Supplies
Scottsbluff Building & Grounds	MENARD'S	44.71	Supplies
Scottsbluff Building & Grounds	MENARD'S	9.49	Supplies
Scottsbluff Building & Grounds	MENARD'S	26.28	Supplies
Scottsbluff Building & Grounds	MENARD'S	31.75	Supplies
Scottsbluff Building & Grounds	MENARD'S	198.99	Supplies
Scottsbluff Building & Grounds	NEBRASKA SAFETY FIRE EQUIPMENT	42.00	1/2" Escutcheons
Scottsbluff Building & Grounds	THOMPSON GLASS	60.00	Astragal Mohair
Scottsbluff Building & Grounds	FASTENAL	1.58	Part
Sidney Building & Grounds	GRUBB MICHAEL	90.00	Locksmith Service
Sidney Building & Grounds	TRIPLE O'S BUILDING SUPPLY	34.99	PVC Cutter
Alliance Building & Grounds	GRUBB MICHAEL	416.00	Locksmith Service
	Bldg Maintenance - General Total	14,636.80	
Scottsbluff Building & Grounds	SCOTTSBLUFF LANDSCAPING,	3,565.43	Irrigation Renovation
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.14	#10031
Scottsbluff Building & Grounds	MENARD'S	22.58	Supplies
Scottsbluff Building & Grounds	MENARD'S	32.17	Supplies
Scottsbluff Building & Grounds	MENARD'S	68.55	Supplies
Scottsbluff Building & Grounds	NORTHWEST PIPE FITTINGS	381.97	Controllers
Scottsbluff Building & Grounds	TRT CONSTRUCTION	8,867.00	Sidewalks/Parking Lot Rep
Scottsbluff Building & Grounds	KNOW HOW LLC	15.28	Supplies
Scottsbluff Building & Grounds	KNOW HOW LLC	10.48	Supplies
Scottsbluff Building & Grounds	SCOTTSBLUFF WINNELSON	53.54	4 Station Module
Sidney Building & Grounds	21ST CENTURY EQUIPMENT	47.19	Mower Blades
Sidney Building & Grounds	FINNEYS	32.56	Sprinkler Parts
Alliance Building & Grounds	J C LAWN SERVICE	537.50	Lawn Service

Cost Center Description	Vendor	Amount	Description
Land Maintenance Total		13,667.39	
VP of Educational Services	SCHMIDT CALEB A.	300.00	Piano Tuning on 08-17-21
Powerline	TEREX GLOBAL GMBH	236.76	Wear Pads
Colleague	ELLUCIAN LP	1,445.29	Paypal Transaction Fees
Colleague	FIRE ENGINE RED,	15,600.00	Renewal/CRM System
Colleague	AUTOMATION DYNAMICS, TRIMDATA	4,000.00	FA-Link License Fee
Colleague	AP TECHNOLOGY LLC	880.00	Secure Check Maintenance
Colleague	ROC SOFTWARE SYSTEMS	1,659.00	EasySpooler Renewal
R & M - Office Equipment Total		24,121.05	
CDL	INLAND TRUCK PARTS SERVICE	631.71	DOT Inspection/Repairs
CDL	INLAND TRUCK PARTS SERVICE	1,138.71	DOT Inspection/Repairs
CDL	INLAND TRUCK PARTS SERVICE	141.90	Truck Repair
CDL	KNOW HOW LLC	55.07	CDL Supplies
CDL	FLOYDS TRUCK CENTER	165.39	DOT Inspection
CDL	KNOW HOW LLC	24.56	Supplies
School Transportation	KNOW HOW LLC	102.94	Battery
School Transportation	FLOYDS TRUCK CENTER	50.83	Fuel Filter
School Transportation	MIDWEST ELECTRONICS	45.00	Repair Inverter
School Transportation	FREMONT MOTOR SCOTTSBLUFF, LLC	52.99	Service
School Transportation	FREMONT MOTOR SCOTTSBLUFF, LLC	52.99	Service
School Transportation	TREVTANN LLC	10.00	Fleet Wash
School Transportation	FLOYDS TRUCK CENTER	2,650.70	Bodywork
R & M - Vehicles Total		5,122.79	
VP of Educational Services	AMAZON CAPITAL SERVICES	49.98	Logitech Mouse x2
VP of Educational Services	AMAZON CAPITAL SERVICES	259.99	Storage Cabinet
Allied Health	AMAZON CAPITAL SERVICES	87.45	Mobile File Boxes
Information Services	AMAZON CAPITAL SERVICES	118.15	Plant Stand/Supplies
Information Services	AMAZON CAPITAL SERVICES	42.69	Sign Holders x2 qty
Information Services	AMAZON CAPITAL SERVICES	185.70	Container/Supplies
VP of Enrollment & Marketing	AMAZON CAPITAL SERVICES	17.88	Dishwasher Pods
Residence Life Coordinator	MARKETING CONSULTANTS	162.00	Parking Clings
Residence Life Coordinator	PRINT BROKER	821.00	Lanyards
VP of Administrative Services	AMAZON CAPITAL SERVICES	60.32	Sheet Protectors/Planner
VP of Administrative Services	AMAZON CAPITAL SERVICES	15.99	Academic Planner
VP of Administrative Services	AMAZON CAPITAL SERVICES	16.49	Journal Notebook
VP of Administrative Services	AMAZON CAPITAL SERVICES	232.19	SentrySafe Gun Metal Gray
Accounting Services	AMAZON CAPITAL SERVICES	35.48	Password Notebooks
Accounting Services	AMAZON CAPITAL SERVICES	(10.00)	Credit Return
Emergency Response	SYSCO DENVER, SUPPLIES ON FLY	19.79	Food for Resale
Emergency Response	SYSCO DENVER, SUPPLIES ON FLY	258.77	Food for Resale
College President	CONNECTING POINT	587.50	Laserjet Toner
VP of Human Resources	STUART R. TRITT	10.60	Name Badges
Sidney Campus	EAKES	97.31	Binder/Paper/Pens
Sidney Campus	EAKES	162.00	Supplies
Sidney Campus	EAKES	21.79	Supplies
Sidney Campus	EAKES	167.80	Supplies
Sidney Campus	EAKES	10.88	Supplies
Institutional Expense	AMAZON CAPITAL SERVICES	42.69	Sign Holders x2 qty
Area	CONNECTING POINT	587.50	Laserjet Toner
Area	PLATTE VALLEY BANK	70.00	Safe deposit box rental
Foundation Office Operations	AMAZON CAPITAL SERVICES	237.86	Fundraising Guides x14
Office Materials Total		4,369.80	
Institutional Expense	AMAZON CAPITAL SERVICES	96.89	Ink Cartridges
Copy & Image Expense Total		96.89	
VP of Human Resources	PRINT BROKER	1,421.86	Mouse Paper Calendars
Wellness Materials Total		1,421.86	
Autobody Technology	STURDEVANTS - ALLIANCE	55.00	July Yada Support
Autobody Technology	STURDEVANTS - ALLIANCE	42.72	Spray Gun Paint
Welding	MATHESON TRI-GAS	117.39	#A6116
Welding	B C STEEL	7,190.60	Welding Supplies

Cost Center Description	Vendor	Amount	Description
Aviation	MATHESON TRI-GAS	39.22	#A6118
Nursing	COLWELL FLOYD JORDAN	1,968.00	Reimburse/Tuition
Nursing	SEILER JENNIFER THERESA	3,326.25	Reimburse/NP Course
Health Information Technology	ARCHETYPE INNOVATIONS LLC	1,300.00	EHR Go Health Record Sys
Health Information Technology	HAUGEN CONSULTING GROUP	825.00	#10146/Student Subscrip
Surgical Technology	ELWELL MARCENE L	44.10	Reimburse/Blood Work
Vocal Music	JW PEPPER SON, INC.	296.59	Sheet Music
Vocal Music	JW PEPPER SON, INC.	20.00	Sheet Music
Vocal Music	JW PEPPER SON, INC.	161.99	Sheet Music
Vocal Music	JW PEPPER SON, INC.	10.00	Sheet Music
Vocal Music	JW PEPPER SON, INC.	17.00	Sheet Music
Vocal Music	JW PEPPER SON, INC.	80.00	Sheet Music
Athletic Director	PERFORMANCE HEALTH SUPPLY	30.72	Supplies
Athletic Director	PERFORMANCE HEALTH SUPPLY	3,285.34	Supplies
Men's Baseball	TRAVIS LINDHORST	2,500.00	Strength & Speed Program
Men's Soccer	SCOTTSSLUFF SCREENPRINTING EMBROIDERY,	2,090.00	Jackets/Pants
Men's Soccer	SCOTTSSLUFF SCREENPRINTING EMBROIDERY,	1,210.00	Jackets/Pants
Men's Soccer	HURST TIMOTHY D.	150.00	Insoles
Men's Soccer	LOGOZ, LLC	100.00	Soccer Polos
Men's Soccer	HURST TIMOTHY D.	1,980.00	Speedflow Shoes x18 qty
Women's Softball	AMAZON CAPITAL SERVICES	169.50	Back-Rollers/Supplies
Women's Softball	LOGOZ, LLC	3,148.00	Softball Apparel
Women's Softball	LOGOZ, LLC	2,800.00	Softball Apparel
Women's Soccer	HURST TIMOTHY D.	150.00	Insoles
Women's Soccer	LOGOZ, LLC	100.00	Soccer Polos
Women's Soccer	HURST TIMOTHY D.	1,100.00	Speedflow Cleats x10 Pair
ESports	AMAZON CAPITAL SERVICES	979.90	Deep Gaming Tables x10
ESports	AMAZON CAPITAL SERVICES	223.86	LED Strips/Computer Clean
Educational Materials Total		35,511.18	
Student Services Administraton	COMMEMORATIVE BRANDS,	13.42	Degrees
Student Services Administraton	SIGNATURE STYLE JEWELRY INC.	4,309.29	Caps & Gowns
Graduation Materials Total		4,322.71	
Information Services	AMAZON CAPITAL SERVICES	75.96	DVD's Library
Information Services	AMAZON CAPITAL SERVICES	63.97	DVD's
Information Services	AMAZON CAPITAL SERVICES	35.98	DVD's
Audio Visual Materials Total		175.91	
Information Services	AMAZON CAPITAL SERVICES	89.10	Book
Information Services	YBP LIBRARY SERVICES	138.24	#11184-10/Books
Information Services	AMAZON CAPITAL SERVICES	336.78	Books
Information Services	AMAZON CAPITAL SERVICES	31.51	Library Books
Information Services	AMAZON CAPITAL SERVICES	158.57	Books
Books Total		754.20	
Computer Services	GOVCONNECTION, INC.	85.74	Cat5e Patch Cable
Computer Services	D H ELECTRONICS SUPPLY	2.84	Plug 1/8" 2 Pk
Computer Services	D H ELECTRONICS SUPPLY	50.00	CAT8 Connectors
Computer Services	D H ELECTRONICS SUPPLY	1.12	Faceplate
Computer Services	D H ELECTRONICS SUPPLY	7.38	Module/Faceplate
Computer Services	MENARD'S	39.98	Supplies
Computer Services	D H ELECTRONICS SUPPLY	635.10	CAT 6E Cable
Computer Supplies Total		822.16	
Computer Services	RAVE MOBILE SAFETY	6,000.00	Rave Guardian License
Computer Services	HEARTLAND BUSINESS SYSTEMS LLC	3,365.45	Cisco FirePOWER Licenses
Computer Services	LOGMEIN USA	2,880.00	#6021679585/LastPass
Software Total		12,245.45	
Sidney Building & Grounds	AMAZON CAPITAL SERVICES	56.64	Batteries
Maintenance Supplies Total		56.64	
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	24.98	#269951
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	268.00	#0000532

Cost Center Description	Vendor	Amount	Description
Scottsbluff Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	1,167.30	#0000532
Sidney Building & Grounds	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	26.28	#325484
Sidney Building & Grounds	EAKES	511.21	Paper Towels/Liners
Sidney Building & Grounds	FIELDS ROBERT M	498.45	Degreaser/Cleaner
	Custodial Supplies Total	2,496.22	
Athletic Director	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	30.15	#695930
	Laundry Supplies Total	30.15	
Safety Director	AMAZON CAPITAL SERVICES	324.75	Disposable Face Masks
	Safety Supplies Total	324.75	
CDL	WEX BANK, WRIGHT EXPRESS	630.90	#0464-00-753323-5
School Transportation	WEX BANK, WRIGHT EXPRESS	1,116.26	#0464-00-753323-5
	Vehicle Fuel Total	1,747.16	
Area	NCHERM, TNG	650.00	Consultation
Area	CLINE, WILLIAMS, WRIGHT, JOHNSON OLDFATHER, LLI	402.00	Employee Benefits
Area	DOUGLAS, KELLY, OSTDIEK, A PROFESSIONAL	3,373.50	Legal Fees
	Legal Total	4,425.50	
Athletic Director	NORTH PLATTE NEBRASKA HOSPITAL, GREAT PLAINS	93.22	Student Medical Care
Athletic Director	NORTH PLATTE NEBRASKA HOSPITAL, GREAT PLAINS	1,553.50	Student Medical Care
Athletic Director	RADIOLOGY SERVICES	123.00	Student Medical Care
Athletic Director	SMART SPORTS MEDICINE LLC	65.00	Student Medical Care
Athletic Director	SMART SPORTS MEDICINE LLC	195.00	Student Medical Care
Athletic Director	WESTERN PLAINS FOOT CENTER, PC	115.00	Student Medical Care
Athletic Director	ADVANTAGE CHIROPRACTIC ACUPUNCTURE, LLC	145.00	Student Medical Care
Athletic Director	CHEYENNE RADIOLOGY GROUP PC	5.71	Student Medical Care
Athletic Director	COMMUNITY HOSPITAL	1,084.75	Student Medical Care
Athletic Director	ELITE PHYSICAL THERAPY WELLNESS, LLC	90.00	Student Medical Care
Athletic Director	ELITE PHYSICAL THERAPY WELLNESS, LLC	85.00	Student Medical Care
Athletic Director	RWPC ORTHOPEDICS NORTH	270.10	Student Medical Care
Athletic Director	RWPC ORTHOPEDICS NORTH	148.90	Student Medical Care
Athletic Director	RWPC ORTHOPEDICS NORTH	508.45	Student Medical Care
	Medical Total	4,482.63	
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	38.89	#228530
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	37.74	#248360
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	37.74	#248360
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	38.89	#228530
Automotive Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	37.74	#248360
Autobody Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	20.78	#248361
Autobody Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	20.78	#248361
Autobody Technology	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	20.78	#248361
Welding	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	7.30	#248362
Welding	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	7.30	#248362
Welding	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	7.30	#248362
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	42.94	#325480
Aviation	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	118.69	#360890
Paramedic Training	KEY WEST CONSULTING LLC	1,000.00	July EMS Directorship Fee
Instrumental Music	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	33.60	#269952
Workforce Development - NC		59.50	Reimburse Student/CDL License
Student Engagement Director	HOBBY LOBBY STORES	47.92	#9309997
Financial Aid	NEBRASKA STUDENT LOAN PROGRAM	275.00	Verifications
Counseling	ANDERSON MARK S	216.00	On Call Services
Scottsbluff Building & Grounds	BAKER ASSOCIATES,	877.00	Fire Protecion Imprvmnts
Scottsbluff Building & Grounds	GOMPERT HENRY	1,800.00	Abatement Pioneer Hall
Scottsbluff Building & Grounds	HVS LLC, STOR-AUL SCOTTSBLUFF	700.00	Unit Rentals
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	638.00	#102086
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	1,104.90	#102086
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	487.20	#102086
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	638.00	#102086
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	730.80	#102086
Scottsbluff Building & Grounds	A L	446.20	Chimney Sweep/Service
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	550.28	#102086

Cost Center Description	Vendor	Amount	Description
Scottsbluff Building & Grounds	ADVANCE SERVICES, INC.	1,096.20	#102086
Scottsbluff Building & Grounds	KLAAS STRUCTURAL ENGINEERING LLC	550.00	Theatre Building Roof
Scottsbluff Building & Grounds	FBG SERVICE FBG SERVICE	23,735.00	July Monthly Cleaning
Scottsbluff Building & Grounds	FBG SERVICE FBG SERVICE	7,432.00	July Monthly Cleaning
Sidney Building & Grounds	FBG SERVICE FBG SERVICE	3,975.00	July Monthly Cleaning
Sidney Building & Grounds	FBG SERVICE FBG SERVICE	254.00	July EDS Treatment
Alliance Building & Grounds	FBG SERVICE FBG SERVICE	2,240.00	July Monthly Cleaning
Safety Director	STERICYCLE	559.96	#6036823/Sharps Disposal
VP of Human Resources	ASSOCIATION FOR TITLE IX ADMINISTRATORS, ATIXA	7,995.00	Investigator Registration
Marketing & Public Relations	ALLIANCE PUBLISHING COMPANY, INC.	1,266.33	June/July Advertising
Marketing & Public Relations	EAGLE COMMUNICATIONS, KCOW, KAAQ, KQSK, KCNB	1,120.00	#311510876/Advertising
Marketing & Public Relations	LAMAR COMPANIES	1,160.00	Advertising
Marketing & Public Relations	CHARTER COMMUNICATIONS HOLDING, SPECTRUM RI	508.75	#MT39009/Advertising
Marketing & Public Relations	CHARTER COMMUNICATIONS HOLDING, SPECTRUM RI	184.75	#MT39009/Advertising
Marketing & Public Relations	CHARTER COMMUNICATIONS HOLDING, SPECTRUM RI	1,337.75	#MT39009/Advertising
Marketing & Public Relations	CHARTER COMMUNICATIONS HOLDING, SPECTRUM RI	535.50	#MT39009/Advertising
Marketing & Public Relations	CHARTER COMMUNICATIONS HOLDING, SPECTRUM RI	1,363.35	#MT39009/Advertising
Sidney Campus	WAMSLEY CONSTRUCTION LLC	90.00	Storage Container
Colleague	HASHLEY JAMES A	1,875.00	Technical Support
Colleague	ELLUCIAN LP	500.00	Consultant Fees
Colleague	ELLUCIAN LP	5,625.00	Consultant Fees
Colleague	HASHLEY JAMES A	825.00	Technical Support
Foundation Office Operations	AMAZON CAPITAL SERVICES	11.98	Swivel Snap Hooks
Alumni Office	AMAZON CAPITAL SERVICES	12.98	Picture Frames
Outside Services Total		74,294.82	
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	2,597.51	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	2,529.60	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	2,549.30	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	2,546.72	Security per Contract
Safety Director	SOS INTERMEDIATE HOLDING, ALLIED UNIVERSAL	2,538.16	Security per Contract
Security Services Total		12,761.29	
Area	TRUE NORTH CONSULTING GROUP	2,542.50	Security Consulting
Consultants Total		2,542.50	
Student Life & Engagement	MOUNTAIN VISION PIZZA	90.94	Student Meal 08-13-2021
Program Development Total		90.94	
Student Life & Engagement	MOUNTAIN VISION PIZZA	82.92	Res Life 08-01-2021
Residence Life Coordinator	HOME DEPOT CREDIT SERVICES	6.98	#6035322532517905
Residence Life Coordinator	LOGOZ, LLC	180.00	T Shirts
Residence Life Coordinator	LOGOZ, LLC	820.00	Polos/Hoodies
Student Training Costs Total		1,089.90	
Men's Basketball	BEVANS MITCHELL	400.00	Assignor Fees/Men's
Officiating & Referees Total		400.00	
Sidney Campus	ABBOTT PAULA J	43.97	Reimburse/Mileage/Meal
Area Travel Total		43.97	
Men's Basketball	MOUNTAIN VISION PIZZA	26.45	Men's Basketball 07-28-21
Men's Basketball	MOUNTAIN VISION PIZZA	(1.73)	Tax Exempt
Women's Basketball	E-470 PUBLIC HWY AUTHORITY	9.30	#84NAGS57073NE/Toll Fees
Commercial Transport - Recruit Total		34.02	
Women's Basketball		99.50	Reimburse Student/Atlanta Trip
Women's Volleyball	IOWA WESTERN COMMUNITY COLLEGE	400.00	Volleyball Tournament
Women's Volleyball	NORTHEASTERN JUNIOR COLLEGE	250.00	Region IX Scrimmage
Women's Volleyball	CENTRAL WYOMING COLLEGE	425.00	Midway Tournament 2021
Women's Soccer	EATING ESTABLISHMENT-SCOTTSBLUFF	157.39	Soccer Dinner 08-06-2021
Student Travel Total		1,331.89	

Cost Center Description	Vendor	Amount	Description
Information Tech Instruction	AMAZON CAPITAL SERVICES	189.99	Netgear Ethernet Switch
ESports	AMAZON CAPITAL SERVICES	2,379.70	Gaming Chairs x10 Qty
ESports	AMAZON CAPITAL SERVICES	4,485.01	Gaming Equipment
Minor Equipment Total		7,054.70	
Computer Services	INSIGHT PUBLIC SECTOR	742.78	Cisco Catalyst Switch
Computer Services	CDW GOVERNMENT	3,478.90	Hovercams x10
Computer Services	STERLING COMPUTERS	51,225.00	Dell 22 Monitors x250, Dell 24 Monitors x25
Computer Services	CDW GOVERNMENT	1,054.53	Segate 10TB EXOS x1qty
Scottsbluff Building & Grounds	ELECTRONIC CONTRACTING	18,051.20	PLEX Audiovisual/July PB
VP of Human Resources	INA ALERT	55,819.50	Security Cameras
VP of Human Resources	INA ALERT	73,130.48	Surveillance Cameras
Equipment Total		203,502.39	
Unrestricted Fund Total		2,036,331.38	
Housing Deposits Total		2,995.00	
Nebraska Workforce Retraining	NEBRASKA DEPT ECONOMIC DEVELOPEMENT	2,348.86	Refund unused WRI grant funds
Nebraska Workforce Retraining	NEBRASKA DEPT ECONOMIC DEVELOPMENT	117.14	Refund unused WRI grant funds
State Revenue Total		2,466.00	
Foundation Operations	MINGO	1,605.14	Season Passes/Mailing
Publishing & Printing Total		1,605.14	
Foundation Marathon	AMAZON CAPITAL SERVICES	27.98	Picture Frames
Foundation Marathon	HOBBY LOBBY STORES	80.36	#9309997
Foundation Marathon	AMAZON CAPITAL SERVICES	55.98	Picture Frames
Other Expense Total		164.32	
Foundation Operations	OREGON TRAIL COMMUNITY FOUNDATION	750.00	Return scholarship
Foundation Operations		145.50	Reimb student/Background Check
Scholarship Expense Total		895.50	
Nebraska State Ed Grant	NEB COORD COMM FOR POSTSECOND EDU, NCCPE	500.00	Return unused NOG funds
NSG - State Total		500.00	
Restricted Fund Total		8,625.96	
Veterans Upward Bound 2020-21	AMAZON CAPITAL SERVICES	87.32	QGee Docking Station
Educational Materials Total		87.32	
Federal Fund Total		87.32	
Student Special Activities-Scb	WESCOAT MEGAN S	25.00	Reimburse/Supplies
Student Special Activities-Scb	CROSSROADS MUSIC LLC	900.00	DJ for Week of Welcome
Cougar Booster Club	LOGOZ, LLC	800.00	Sponsor Shirts
Volleyball Booster Club		250.00	Partial Airfare Refund to student
Volleyball Booster Club		250.00	Partial Airfare Refund to student
Volleyball Booster Club		250.00	Partial Airfare Refund to student
Men's Soccer Booster Club	CASH WA DISTRIBUTING	28.97	#806092/Concessions
Women's Soccer Booster Club	CASH WA DISTRIBUTING	28.96	#806092/Concessions
Expense - Agency Total		2,532.93	
Agency Fund Total		2,532.93	
Unexpended Plant Funds	CHEYENNE COUNTY TREASURER	1,104.80	Tax Corrections
County Taxes Total		1,104.80	
Unexpended Plant Funds	SNELL SERVICES	25,000.00	Mitsubishi AC System
Contingency Total		25,000.00	

Cost Center Description	Vendor	Amount	Description
A-Pod/B-Pod Renovation	BAKER ASSOCIATES,	2,116.50	Pods A & B Remodel
A-Pod/B-Pod Renovation	ANDERSON SHAW CONSTRUCTION	86,140.78	B Pod Renovation
	Engineering Total	88,257.28	
Hazmat	HORSLEY SPECIALTIES	79,113.68	Roof Abatement
	Outside Services Total	79,113.68	
Plant Fund Total		193,475.76	
Institutional Liability	NEBRASKA DEPT OF REVENUE	1,766.66	July sales tax payable
	Sales Tax Payable Total	1,766.66	
Food Service	BIMBO BAKERIES USA, EARTHGRAINS	32.10	Food for Resale
Food Service	HILAND DAIRY FOODS COMPANY, LLC	101.71	Food for Resale
Food Service	MOUNTAIN VISION PIZZA	36.29	Dining Hall on 07-26-2021
Food Service	MOUNTAIN VISION PIZZA	(2.11)	Tax Exempt
Food Service	SHAMROCK FOODS	991.68	Food for Resale
Food Service	SHAMROCK FOODS	627.13	Food for Resale
Food Service	SHAMROCK FOODS	63.34	Food for Resale
Food Service	SHAMROCK FOODS	56.07	Food for Resale
Food Service	SHAMROCK FOODS	58.92	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	434.13	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	1,509.65	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	3,635.99	Food for Resale
Food Service	AHLERS BAKING	32.97	Food for Resale
Food Service	MOUNTAIN VISION PIZZA	176.89	Dining Hall 08-06-2021
Food Service	PEPSI COLA WESTERN NEBRASKA	118.80	#51939
Food Service	SHAMROCK FOODS	773.71	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	2,446.80	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	2,452.69	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	1,151.92	Food for Resale
Food Service	AHLERS BAKING	32.97	Food for Resale
Food Service	BIMBO BAKERIES USA, EARTHGRAINS	85.64	Food for Resale
Food Service	SHAMROCK FOODS	1,124.10	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	1,252.06	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	2,393.64	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	4,308.43	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	1,678.54	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	1,330.77	Food for Resale
Food Service	PEPSI COLA WESTERN NEBRASKA	361.55	#51939
Food Service	PEPSI COLA WESTERN NEBRASKA	271.30	#51939
Food Service	PEPSI COLA WESTERN NEBRASKA	140.33	#51939
Food Service	PEPSI COLA WESTERN NEBRASKA	551.22	#51939
	Food for Resale Total	28,229.23	
Food Service	TAKKT AMERICA HOLDING, HUBERT	244.27	Thermometers/Pancake Kit
Food Service	SYSCO DENVER, SUPPLIES ON FLY	216.33	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	407.91	Food for Resale
Food Service	ECOLAB FOOD SAFETY SPECIALTIES	1,027.00	Vinyl Gloves
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	96.94	#251930
Food Service	SYSCO DENVER, SUPPLIES ON FLY	55.65	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	154.88	Food for Resale
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	45.17	#271500
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	59.26	#251930
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	45.17	#271500
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	96.94	#251930
Food Service	SYSCO DENVER, SUPPLIES ON FLY	258.77	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	416.62	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	342.58	Food for Resale
Food Service	SYSCO DENVER, SUPPLIES ON FLY	666.00	Food for Resale
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	45.17	#11082284
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	59.26	#251930
Food Service	IDEAL LINEN, BLUFFS FACILITY IDEAL LINEN	15.06	#251930
	Non-consumable Supplies Total	4,252.98	
Bookstore	AIRCRAFT TECHNICAL BOOK	3,485.46	Text Books

Cost Center Description	Vendor	Amount	Description
Bookstore	AIRCRAFT TECHNICAL BOOK	2,121.90	Text Books
Bookstore	ELSEVIER	1,423.20	#35014956/Text Books
Bookstore	MATTHEWS BOOK	472.11	#489100/Text Books
Bookstore	MCGRAW HILL GLOBAL EDUCATION HOLDINGS LLC	1,197.00	#333819/Text Books
Bookstore	MCGRAW HILL GLOBAL EDUCATION HOLDINGS LLC	1,720.10	#333819/Text Books
Bookstore	MCGRAW HILL GLOBAL EDUCATION HOLDINGS LLC	3,123.00	#333819/Text Books
Bookstore	MACMILLIAN HOLDINGS, MPS	1,775.70	#111718/Text Books
Bookstore	NEBRASKA BOOK	2,876.30	#442610/Text Books
Bookstore	NEBRASKA BOOK	19,809.80	#442610/Text Books
Bookstore	NEBRASKA BOOK	2,205.97	#442610/Text Books
Bookstore	NEBRASKA BOOK	(7,964.35)	#442610/Credit Memo
Bookstore	OXFORD UNIVERSITY PRESS	5,879.44	#1009718/Text Books
Bookstore	AMERICAN TECHNICAL PUBLISHERS, ATP GROUP	539.81	#56006672/Text Books
Bookstore	ELSEVIER	1,019.40	#35014956/Text Books
Bookstore	AMAZON CAPITAL SERVICES	301.26	Books
Bookstore	MERCHANT JOB TRAINING SAFETY, INC.	12,100.00	24 Student Books/Tuition
Bookstore	PEARSON EDUCATION	34,581.50	#557458/Text Books
Bookstore	PEARSON EDUCATION	6,657.69	#557458/Text Books
Bookstore	PEARSON EDUCATION	(2,384.74)	#557458/Credit Memo
Bookstore	PEARSON EDUCATION	(12,896.35)	#557458/Credit Memo
Bookstore	PEARSON EDUCATION	275.43	#557458/Text Books
Bookstore	PEARSON EDUCATION	13,693.37	#557458/Text Books
Bookstore	REDSHELF, INC. , VIRDOCS	411.32	June 2021 Billing
Bookstore	REDSHELF, INC. , VIRDOCS	610.97	July 2021 Billing
Bookstore	HAYDEN-MCNEIL LLC	785.28	Text Books
Bookstore	BRANDED CUSTOM SPORTSWEAR, INC.	782.55	#C00304/Apparel
Bookstore	ELSEVIER	151.98	#35014957/Textbooks
Bookstore	MBS TEXTBOOK EXCHANGE	492.50	#735016/Textbooks

Text Books Total 95,247.60

Bookstore	BRANDED CUSTOM SPORTSWEAR, INC.	751.20	Apparel
Bookstore	BRANDED CUSTOM SPORTSWEAR, INC.	871.20	Apparel
Bookstore	BRANDED CUSTOM SPORTSWEAR, INC.	871.20	Apparel
Bookstore	CI SPORT	524.76	Men's Squad Jackets
Bookstore	CONSUMER PRIORITY SERVICE, CPS	936.00	Laptops x12 Qty
Bookstore	AMAZON CAPITAL SERVICES	405.83	Antivirus Software x12 qt
Bookstore	BRANDED CUSTOM SPORTSWEAR, INC.	1,183.20	#C00304/Apparel
Bookstore	BRANDED CUSTOM SPORTSWEAR, INC.	1,591.20	#C00304/Apparel
Bookstore	BRANDED CUSTOM SPORTSWEAR, INC.	1,179.90	#C00304/Apparel
Bookstore	BRANDED CUSTOM SPORTSWEAR, INC.	2,071.20	#C00304/Apparel

Central Store Supplies Total 10,385.69

Bookstore	CARMEN'S BURRITOS SONS	30.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	30.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	30.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	30.00	Food for Resale
Bookstore	PEPSI COLA WESTERN NEBRASKA	571.60	#51943
Bookstore	CARMEN'S BURRITOS SONS	30.00	Food for Resale
Bookstore	AMAZON CAPITAL SERVICES	26.45	Seaweed Snacks
Bookstore	PEPSI COLA WESTERN NEBRASKA	264.75	#51943
Bookstore	CARMEN'S BURRITOS SONS	30.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	30.00	Food for Resale.
Bookstore	CARMEN'S BURRITOS SONS	33.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	33.50	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	35.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	35.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	35.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	35.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	35.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	35.00	Food for Resale
Bookstore	PEPSI COLA WESTERN NEBRASKA	230.30	#51943
Bookstore	BRANDED CUSTOM SPORTSWEAR, INC.	763.20	Apparel
Bookstore	CARMEN'S BURRITOS SONS	35.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	35.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	35.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	35.00	Food for Resale
Bookstore	CARMEN'S BURRITOS SONS	35.00	Food for Resale
Bookstore	CASH WA DISTRIBUTING	526.45	#806099/Supplies
Bookstore	CASH WA DISTRIBUTING	29.80	#806099/Supplies
Bookstore	PEPSI COLA WESTERN NEBRASKA	414.34	#51943

Cost Center Description	Vendor	Amount	Description
	Candy Total	3,488.89	
Food Service	SHIFT4 PAYMENTS	85.24	Shift4 credit card fees
Bookstore	SHIFT4 PAYMENTS	313.81	Shift4 credit card fees
	Administrative Costs Total	399.05	
Bookstore	UNITED PARCEL SERVICE	302.83	Shipper #A365Y9
Bookstore	UNITED PARCEL SERVICE	360.37	Shipper #A365Y9
Bookstore	AIRCRAFT TECHNICAL BOOK	130.77	Text Books
Bookstore	AIRCRAFT TECHNICAL BOOK	81.48	Text Books
Bookstore	PARTNERSHIP, LLC	288.78	#112850/Shipping
Bookstore	UNITED PARCEL SERVICE	984.48	Shipper #A365Y9
Bookstore	PARTNERSHIP, LLC	262.54	#112850/Shipping
Bookstore	PARTNERSHIP, LLC	262.54	#112850/Shipping
	Postage Total	2,673.79	
Athletic Enterprises	WORLDWIDE TICKETS LABELS	767.85	Volleyball Tickets
Athletic Enterprises	PRINT BROKER	168.00	Cougars Season Passes
	Publishing & Printing Total	935.85	
Residence Hall	ALLO COMMUNICATIONS LLC	6,941.72	#4598
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	105.12	#8356150710015138
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	127.39	#8356150710068988
Sidney Housing	CHARTER COMMUNICATIONS HOLDINGS LLC	127.39	#8356150710068996
	Cable TV Total	7,301.62	
Residence Hall	DENNIS SUPPLY	241.44	Small Tools
Residence Hall	GRUBB MICHAEL	150.00	Locksmith Service
Residence Hall	SHERWIN WILLIAMS	153.66	Paint Supplies
Residence Hall	RUSCH'S GENERAL CONTRACTING LLC	4,166.25	Wall Repairs
Residence Hall	LORE BRIAN C	480.00	Shower Repair
Residence Hall	NEBRASKA SAFETY FIRE EQUIPMENT	861.00	Alarm/Backflow Inspection
Sidney Housing	SIDNEY SOFT WATER, CULLIGAN	149.80	#1035631
Food Service	BENZEL'S PEST CONTROL	84.09	Pest Control
CDC Building Rental	NEBRASKA SAFETY FIRE EQUIPMENT	210.00	Sprinkler/Backflow Inspec
Insurance Claims	BAKER ASSOCIATES,	4,716.75	Roof Replacement Project
Insurance Claims	TWIN CITY ROOFING SHEET METAL	395,305.42	Re-Roofing Project
	Bldg Maintenance - General Total	406,518.41	
Summer Volleyball Camp	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	1,170.00	T Shirts
Summer Volleyball Camp		50.00	Volleyball Camp Refund
Soccer Camp	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	673.50	T Shirts
	Educational Materials Total	1,893.50	
Food Service	JSA TECHNOLOGY CARD SYSTEMS, ATRIUM	28,548.00	Atrium Core/StudentLinks
	Software Total	28,548.00	
Food Service	SCOTTSBLUFF SCREENPRINTING EMBROIDERY,	801.00	Polos
	Cafeteria Materials Total	801.00	
Community Ed - Scottsbluff	ICE ENRICHMENT ACADEMY	1,400.00	Innovate,Create,Explore
Community Ed - Scottsbluff	ICE ENRICHMENT ACADEMY	90.00	CSI Investigation
Community Ed - Scottsbluff	ICE ENRICHMENT ACADEMY	180.00	Gooley,Gross,Green
Community Ed - Scottsbluff	ICE ENRICHMENT ACADEMY	60.00	Jammin in the Jungle
Community Ed - Scottsbluff	ICE ENRICHMENT ACADEMY	90.00	Dream Builders
Community Ed - Scottsbluff	ICE ENRICHMENT ACADEMY	600.00	Exploring K-NEX
Community Ed - Scottsbluff	ICE ENRICHMENT ACADEMY	30.00	K-NEX
Community Ed - Scottsbluff	EVERSOLE RACHELLE	315.00	Painting with Acrylics
Residence Hall	FBG SERVICE FBG SERVICE	2,989.00	July Monthly Cleaning
Residence Hall	FBG SERVICE FBG SERVICE	3,837.00	July Monthly Cleaning
Insurance Claims	DKJR ROOFING, LLC	185,580.77	Harms HVAC/Roof Replace
	Outside Services Total	195,171.77	

Cost Center Description	Vendor	Amount	Description
Auxiliary Fund Total		787,614.04	
August Expenses		3,028,667.39	

**WESTERN NEBRASKA COMMUNITY COLLEGE
BOARD MEMBER MILEAGE AND/OR EXPENSE REIMBURSEMENT
August 2021**

Cost Center Description	Vendor	Amount	Description
Area	STICKNEY RICHARD GRANT	59.92	Mileage BOG 07-21-2021
	STICKNEY RICHARD GRANT Total	59.92	
Area	PERKINS M. THOMAS	632.03	Reimburse/NCCA Mtg 08-02
	PERKINS M. THOMAS Total	632.03	
Bus & Comm Education - Sch	SCOTTSBLUFF GERING UNITED CHAMBER COMM	225.00	Insert in Newsletter
	SCOTTSBLUFF GERING UNITED CHAMBER COMM	225.00	
	Total Board Expenses	916.95	



**Western Nebraska
Community College**

Scottsbluff Campus

1601 E. 27th Street
Scottsbluff, NE 69361

p 308.635.3606

p 800.348.4435

f 308.635.6100

Sidney Campus

371 College Drive
Sidney, NE 69162

p 308.254.5450

p 800.222.9682

f 308.254.7444

Alliance Campus

1750 Sweetwater Avenue
Alliance, NE 69301

p 308.763.2000

p 888.559.9622

f 308.763.2012

wncc.edu

August 23, 2021

Mr. Nicholas J. Gilbert
Residence Life

Dear Mr. Gilbert:

I have accepted your resignation of employment as Residence Life Area Specialist in the Residence Life Department effective September 3, 2021. I will recommend its approval at the September 2021 meeting of the Board of Governors for the Western Community College Area.

I wish you the best of luck in all your future endeavors.

Sincerely,

John Marfin
Interim President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus



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f 308.763.2012

wncc.edu

September 2, 2021

Dear Ms. Bower:

I am pleased to inform you that you have been selected to fill the full-time position of Career Pathways Advisor for Western Nebraska Community College. This position is based out of the Scottsbluff Campus.

Your employment will be ratified at the September 2021 meeting of the Western Community College Area Board of Governors. The salary for this full-time position for the twelve-month fiscal year, i.e., July 1, 2021 through June 30, 2022 is \$39,196. Your employment, beginning September 20, 2021, will include the following fringe benefits (prorated down from a fiscal year):

1. Family plan health insurance (Blue Cross/Blue Shield);
2. Sick leave (12 days per fiscal year -- accumulative to 90 working days);
3. Personal leave (3 days per fiscal year);
4. Vacation (15 days per fiscal year);
5. Life insurance (\$50,000 in coverage provided, supplemental coverage available);
6. Long-term disability insurance;
7. Retirement plan (TIAA/CREF -- employee shall contribute 7%, 8%, or 9% of monthly income, and this contribution will be matched by the Board); and
8. Tuition remission (per Board policy specifications).

Gail, I am pleased with your selection as Career Pathways Advisor for Western Nebraska Community College, and I am sure you will prove to be an asset to the Western Community College Area in this position. If I can be of any assistance to you, please do not hesitate to contact me.

Sincerely,

John Marrin, MBA
Interim College President

c: WCCA Board Secretary, Scottsbluff Campus
WNCC Human Resources Office, Scottsbluff Campus

Gail Lynn Bower

*

*

CAREER OBJECTIVE

Reliable employee seeking to continue my career as a workforce development professional.

TRAINING CERTIFICATES

- Career Development Principles
- Business and Economic Development
- Customer Service Methodology
- Diversity in Workforce Development
- Motivational Interviewing
- Case Note Management
- Labor Market Information and Intelligence

PROFESSIONAL EXPERIENCE

BLACK HILLS PARKS AND FOREST ASSOCIATION, SCOTTSBLUFF, NE

Location Manager, March 2020-present (seasonal)

- Responsible for daily operations at Scotts Bluff NM and Agate Fossil Beds NM park stores.
- Review sales data for program improvements.
- Prepare staff work schedules and assign tasks.

SMART WORKFORCE CENTER, REDDING, CA

Career Advisor, Feb 2020 – Feb 2021

- Provided case management of client career search and workplace readiness.
- Acted as a liaison between businesses, job seekers, and partner agencies.
- Maintained accurate client files within multiple state tracking systems.
- Developed employment plans and coordinated job preparation workshops.
- Evaluated and certified eligibility of clients for job training and educational programs.
- Utilized an understanding of business needs to effectively assist them with hiring.
- Developed Work Experience and On the Job Training for clients and businesses.

PETRIFIED FOREST MUSEUM ASSOCIATION, HOLBROOK, AZ

Visitor Assistant, May 2018-June 2019

- Provided visitor services to ensure a positive experience at the park.
- Oversaw inventory, money handling and store merchandise presentation.
- Trained and assisted park volunteers in store operations.

MESA COUNTY PARTNERS, GRAND JUNCTION, CO

H.R. Manager/Education Coordinator, May 2014-January 2017

- Advised young adults in their educational goals and opportunities.
- Prepared youth for future career endeavors.
- Coordinated recruitment, hiring, orientation and training.
- Composed program reports for local, state and federal grants.

Restitution Case Manager, July 2008-May 2014

- Coordinated with juveniles and their families to complete court ordered community service.
- Taught Life Skills and Victim Empathy courses.
- Volunteer coordinator for several large fundraisers per year.

EDUCATION

B.A. in Art History and concentration in Spanish, 2007 **COLORADO STATE UNIVERSITY, Fort Collins, CO.**



WNCC Commercial Motor Vehicle Training Program

August 2021

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Program Facts

Training Duration	Up to 5 weeks
Class Schedule	8:00 am to 5:00 pm, Monday - Friday
Cohort Size	3 students
Tuition	\$3,500
Graduates	15 Students – 15 Class A CDL Holders
Graduates Employed (new jobs)	10
Graduates Employed (incumbents)	3
Gap Funded Students	12
Revenue Generated	\$52,500
Estimated FTE:	3.33
Instructors	1 fulltime; 1 part-time
FY 2021 Non-Payroll Expenses	\$69, 347
FY 2022 Non Payroll Budget	\$66,000



Program Inception and Planning

The current commercial motor vehicle training program has roots dating back to 2009. At that time, Fed-Ex developed a transfer station in Sidney and interest in a Class A CDL program emerged. In 2010, WNCC acquired three tractor-trailer combinations and started offering Class A CDL training for credit at the Sidney campus. The course was 6 credits and was offered at various times through 2016.

In 2017, WNCC partnered with Sage Technical Services in Cheyenne to offer a non-credit, 5 week program in Scottsbluff and Sidney. This short-lived agreement led to one course offered in Scottsbluff. Additional courses in both Scottsbluff and Sidney were attempted but failed to reach enough students to meet Sage's minimums. The relationship terminated in 2018.

Due to continued need for drivers in our area, the college put forth a plan to hire a full-time Class A CDL instructor in 2020. In the fall of 2020, WNCC hired Carl Rowland as our full-time instructor for the program. Additionally, in the fall of 2020, the college purchased two 2014 Freightliners as well as two additional trailers.

The first class for the program started in November of 2020 and completed in December of the same year. We have completed four additional sections in 2021 and have a fifth underway as of September 1.

Instructors

The CDL program has one full-time instructor and one part-time instructor.

Carl Rowland serves as the trainer and coordinator for the program. Carl has 25 plus years in driving Class A trucks, along with experience in construction engineering and substitute teaching at Scottsbluff High School.

Steve Sinks is the program's part-time assistant trainer. Steve was responsible for starting the CDL training program at EWC in 2020. He works 10-15 hours per week once our students start driving on public roads.

Training Description

The program offered today is 5 weeks in duration. Class is held from 8:00 am to 5:00 pm, Monday through Friday. We conduct the course with a cohort of three students. This allows us to maintain a student-to-instructor ratio on the driving range of 3:1.

Students spend the first week in classroom and non-driving activities. The remaining four weeks of the course are dedicated to behind-the-wheel (BTW) skills development. Each student is evaluated individually for the time they require in BTW skills. A student with prior experience with driving manual transmissions and with backing trailers may only need two or three weeks of driving time. Students with little experience backing up a trailer can require four weeks of skills training.

Topics covered during the first week include safety, pre-trip, in-trip and post-trip inspections, planning a trip, basics of driving, the driver's log and professionalism. Additionally, the first week of training



includes spending time on a shifting simulator. The simulator gives students a chance to adjust to a manual 10 speed transmission without the stress of being in the cab of a truck.

The course shifts to in-cab instruction starting in week two. This continues until the student successfully passes the DMV's Driving Skills Test. Students begin their driving experience on the old track just northwest of the Applied Tech Building with simple start-stop exercise and bringing the tractor-trailer up to 10 MPH. By the end of week one students have been introduced and have practiced the six range skills required for the driving skills test. (1. Straight backing; 2. Offset back left; 3. Offset back right; 4. parallel park driver's side; 5. Parallel park passenger side; and 6. 90 degree alley-back)

Once a student has achieved a certain level of skill on the range, the instructor will introduce the student to public road driving. This includes driving in town as well as highway driving. Our students average 1,000 miles of driving on public roads in the panhandle.

During weeks three and four students begin to schedule their Driving Skills Test. The program instructor works with each student to evaluate their readiness for the test. The least amount of time required by a student was 13 days of driving in the program. We have had several students take all four weeks. A minimum number of hours is not required, but students must pass the instructor's assessment before they can drive on public roads.

Fleet Information

The program has the following vehicles and trailers:

- Three 1999 International trucks with 10-speed manual transmissions
- Two 2014 Freightliner trucks with 10-speed manual transmissions
- Three 53' dry box vans
- Two 48' flatbed trailers

Admissions Standards, Student Enrollments, and Completers

Admissions Standards

Student's enrolling the program must complete the following:

1. Compete the WNCC program application
2. Meet the driving background check requirements for WNCC
3. Supply a source of funding. This may include Gap funding if they qualify
4. Pass a DOT Physical
5. Pass a DOT Drug Test
6. Attain the Commercial Learner's Permit (CLP)

Student Enrollments and Completers

We offer a course every six weeks. That gives us a one week break between sections. The first class was offered in November of 2020. We have successfully offered courses in January, March, April and July of



2021. The June course was canceled as there were no students enrolled that met the admissions standards. We will run a class that only has one student.

A total of 15 student have successfully enrolled in the program. All 15 students have passed the Driving Skills Test and have their Class A CDL.

Employment Status:

- Over-the-Road Companies: 4
- BNSF (incumbent workers) – 3
- Simon Contractors – 2
- Kelley Bean – 1
- NDOT – 1
- Pepsi (Alliance) – 1
- Employed but not using CDL: 1
- Unemployed: 2
 - 1 April class student
 - 1 July class student

Student Funding Sources

At this time there are three sources for students to fund tuition:

1. Gap Funds – 12 students
2. WIOA Funds – 0 students
3. Private Sources – 3 students

Note: WIOA funds are provided through the Nebraska Department of Labor. Eligibility and recruitment for WIOA funds is conducted by the NDOL. We do not promote these funds. However, we communicate regularly with the NDOL about the schedule and requirements for this program. If WIOA Funds are eligible, they must be used first with Gap covering any costs not covered by WIOA.

Financial Impact to WNCC

Revenue:

- Since Inception: \$52,500
- Additional Projected for Remainder of 2021: \$31,500
- FTE since inception: 3.33

Entry-Level Driver Training (ELDT) Standards and the Federal Motor Carrier Safety Administration

On February 7th, 2022, the Entry-Level Driver Training standards from the Federal Motor Carrier Safety Administration (FMCSA) will go into effect. This new standard requires the following:



1. All individuals seeking a Class A, Class B, upgrade from Class B to A, and upgrade from C to B license must successfully complete an approved driver training program.
2. A training provider must self-certify that they meet the ELDT regulations and standards in order to be on the Training Provider Registry (TPR).
3. The ELDT standards mandate minimum content and skills that must be included in a training program, but do not mandate minimum training time.
4. A student must pass a written exam with the training provider and meet driver training skills in order to be approved to take the Driving Skills test.
5. Sample Pathway to a CDL:
 - a. WNCC's program will be approved in September.
 - b. A student successfully enrolls at WNCC for the ELDT program and is entered in the TPR's home page for WNCC.
 - c. Upon passing our exam at a minimum score of 80% and meeting our driving standards, the student is approved for testing in the TPR site and can schedule and take the Driving Skills test.
 - d. Only students that are approved in the TPR can take a Driving Skills test.

Challenges

Over the past 10 months, we have had tremendous success in aiding 15 students in attaining their CDL. Additionally, the program has helped 12 of the 15 find new employment or maintain their current employment.

We have also found some challenges. The two major challenges are getting candidates to complete the required paperwork to enroll in the program, and finding an efficient way to increase the number of students we can train.

The June class was postponed for one week before being canceled. While interest in the class was extremely high, there were no individuals that completed all of the requisite steps to be eligible for enrollment. The July class had two of the three available seats filled. At \$3,500 per seat, that's \$14,000 in lost revenue (3 June students and 1 July student = 4 X \$3,500 = \$14,000). The good news is that the August class, though postponed one week, is at capacity. Additionally, the October class is already full, and the November class has one student working towards achieving enrollment.

We get ample interest in the program. When the students start driving on public roads, the phone starts ringing as our trailers are rolling billboards for the program. However, converting interest to enrollments has been problematic.

Currently, we are setup to train a maximum of 30 students per year. Assuming we can get more students to complete the paperwork, how do we train more than 30? Can we add another full-time trainer? Can we find space enough to increase the cohort size to 4 or 5 students per section?



Plans for the Future

Starting in September, we will offer a 15-hour CLP Exam Prep Course. The class will be held at night at a low cost to make it accessible while creating “buy-in” from the student. We feel that the CLP exam is part of the problem with enrollments. The manual is not conducive to learning new and unfamiliar material. We have let 75% of our students in the program on day one without their CLP. They get the CLP during week one at the expense of time in class. The ELDT regulations will make it difficult for us to spend any time preparing a student for the CLP.

(NOTE: we provide a printed copy of the manual as it is no longer available at the DMV.)

In January of 2022 we are planning to offer two sections of the program at the same time. The course will be extended to 9 weeks; one section will meet from 8:00 am to 12 noon. The second section will meet from 1:00 pm to 5:00 pm. The goal is to reach potential students that are working and can’t take a full day off for five weeks.

Currently we don’t have a specific plan in place for a section that offers night and weekend training. Our discussion has been finding a way to offer this type of training that starts in the spring and continues through the summer months. An offering in this time and day slot will enable us to keep retrain workers that are currently working but want to get a CDL to get a better job.



**Western Nebraska
Community College**

CCSSE 2021 Results Western Nebraska Community College

*Institutional Research Office – WNCC
Dr. Dustin Eicke, IR Director*

Benchmark Scores Versus 2021 Cohort Group

Benchmark	Full/Part-time	WNCC	2021 Cohort	WNCC Variance
Active and Collaborative Learning	P	50.9	46.4	+4.5
	F	60.4	54.9	+5.5
Student Effort	P	47.4	47.1	+0.3
	F	57.8	54.6	+3.1
Academic Challenge	P	48.6	47.1	+1.6
	F	60.1	54.6	+5.4
Student-Faculty Interaction	P	49.0	48.1	+0.9
	F	64.0	55.6	+8.3
Support for Learners	P	51.0	48.7	+2.2
	F	54.3	53.3	+1.0

Race, Ethnicity, & Gender Pilot Survey Summary

- 33.1% of student respondents to this section identified as being non-White or Hispanic White ($N = 148$ – total student respondents)
 - This includes...
 - 24.4% Hispanic or Latinx
 - 8.2% American Indian or Alaska Native
 - 4.8% Asian
 - 4.0% African American, African, or Black
 - 0.7% Pacific Islander (not Hawaiian)
 - 7.4% Declined to answer
- Additionally, 6.8% of respondents were international students

Race, Ethnicity, & Gender Pilot Survey Summary

Racism

- 14.2% of respondents experienced racism in the community “often”
- While 4.2% of respondents witnessed racism at WNCC “often” and 12.5% witnessed racism “sometimes” at WNCC
- Similarly, 4.2% of respondents indicated that racism was directed toward them “often” while 13.8% indicated this happens “sometimes”
- < 1% of respondents indicated they “often” have racism directed toward them at WNCC, while 9% indicated this happens “sometimes”
- 31.4% of respondents indicated that instructors or staff “often” took a stance against racism, while 38.6% said they “never” witnessed instructors or staff taking a stance against racism on campus

Race, Ethnicity, & Gender Pilot Survey Summary

Racism

- 9.2% of student respondents indicated that staff or an instructor came to their “defense” against racism at WNCC
- 50.7% of respondents indicated that they agree that they have had an opportunity to provide feedback to WNCC concerning racism
- While 73.1% of respondents felt that WNCC responded appropriately to incidents of racism
- 35.7% of student respondents indicated that they have not had the ability to engage in discussions in class that encouraged them to examine their understanding of issues relating to race / ethnicity

Race, Ethnicity, & Gender Pilot Survey Summary

Sense of Belonging

- 76.9% of student respondents indicated that they agree that they “felt like I belong” at WNCC
- 87% of respondents indicated that WNCC has “a culture of caring”
- 61.1% of respondents indicated that all instructors “care about my success”, while 35.7% indicated some instructors do, and 3.2% that no instructors do
- 48.8% of respondents indicated that all staff “care about me”, while 45.5% indicated some staff does, and 5.7% that no staff does

N.W.C.E.A.

1601 East 27th Street
Scottsbluff, NE 69361

August 31, 2021

Lynne Klemke
Chair
WCCA Board of Governors

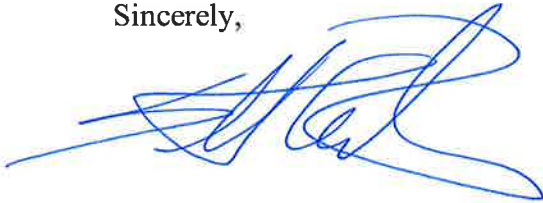
Chair Klemke:

The members of N.W.C.E.A. request the initiation of bargaining on behalf of the certified staff of the Western Community College Area, including faculty members, division chairs, degreed library staff, and counselors.

As the certified collective bargaining agent for the personnel staff defined in the order issued by the Commission of Industrial Relations, the negotiations team of the Nebraska Western College Education Association stands ready to bargain terms and conditions of employment for the 2022-2023 contract period. The team is prepared to begin the bargaining process at the board's earliest convenience in compliance with the statutory requirements.

The Association is looking forward to good faith collective bargaining with the Western Community College Area Board of Governors pursuant to statutory guidelines.

Sincerely,



Scott Winters
Chief Negotiator NWCEA

cc:

Mr. Phil Kelley
NWCEA Negotiation Committee members:
Marcene Wiegand
Carrie Howton
Andrew Lenzen
Jennifer Pederson