

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
JUNE 20, 2018
AGENDA**

LUNCH – 12:00 P.M.

Western Nebraska Community College,
Scottsbluff Campus
Pioneer Activity Center, John C. Bishop Dining Hall
1409 East 27th Street, Scottsbluff, Nebraska

REGULAR MEETING – 1:00 P.M.

Western Nebraska Community College,
Scottsbluff Campus
Pioneer Activity Center, Conference Room
1409 East 27th Street, Scottsbluff, Nebraska

PROPOSED AGENDA

A. Call to Order, Ms. Walworth

B. Roll Call

C. Community Comments

D. Board Chairperson Comments

1. Copy of Nebraska Open Meetings Act Available at the Back of the Room

E. Consent Calendar

1. Review Contents of Consent Calendar
 - a) Agenda
 - b) Excuse Absent Board Member(s)
 - c) Minutes
 1. Regular Meeting, May 16, 2018 1-29
 - d) Claims:
 1. WCCA Unrestricted Fund - \$2,333,319.23 31-47
 2. WCCA Restricted Fund - \$67,922.77 47-48
 3. WCCA Federal Fund - \$4,169.57 48
 4. WCCA Agency Fund - \$19,519.64..... 48-49
 5. WCCA Loan Fund - \$-0- NA
 6. WCCA Plant Fund - \$764,990.86..... 49
 7. WCCA Auxiliary Fund - \$91,002.90..... 49-53
 - e) City Planning Commission Report(s)
 1. City of Bayard..... 55
 - f) Reports and Proposals
 1. From the Students
 2. From the Faculty 57
 3. From the Administration
 4. From the Board
2. Approval of Consent Calendar
3. Consideration of Items Extracted from Consent Calendar

F. Board Member Mileage and/or Expense Reimbursement

1. Dr. Merlyn L. Gramberg – \$775.61	59
2. Ms. Linda Guzman-Gonzales – \$83.60	59
3. Ms. Lynn Klemke – \$150.75	59
4. Ms. Kimberly A Marcy – \$212.22	59
5. Dr. William Packard – \$83.49	59
6. Dr. Thomas M. Perkins – \$895.40	59
7. Mr. Thomas L. Perlinski – \$89.38	59
8. Mr. R.J. Savely, Jr. – \$118.92	59
9. Mr. Richard G. Stickney – \$144.53	59
10. Ms. Julienne K. Walworth – \$95.05	59

G. Bid Consent Calendar

1. Review of Bid Consent Calendar	
a) Bid No. 18-VEH-21 – Powerline Bucket Truck	61-62
b) Bid No. 18-VEH-23 – Powerline Digger Derrick	63-64
c) Bid No. 18-EQ-24 – Welding Equipment	65
d) Bid No. 18-FAC-31 – 20-Ton Roof Top Unit – HVAC for D-Pod	67-68
e) Bid No. 19-SE-05 – Hobson Intersect Recruiting Tool – Sole Source	69-70
f) Bid No. 18-EQ-33 – 15 Apple iPads – Sole Source	Handout
g) Bid No. 19-EQ-08 – Anatomage Classroom-Electrical & Audio Visual	Handout
h) Bid No. 19-EQ-09 – Testing Center-Electrical & Audio Visual	Handout
2. Approval of Bid Consent Calendar	
3. Consideration of Items Extracted From Bid Consent Calendar	

H. Personnel Consent Calendar

1. Review Contents of Personnel Consent Calendar	
a) Resignation(s):	
1. Ms. Courtney Roberts, Digital Communication Specialist	71
b) Appointment(s):	
1. Ms. Gina Ackerman Courtade, Nursing Instructor	73-76
2. Mr. Christopher Armstrong, Instructional Technology Systems Specialist	77-80
3. Ms. Jessica Brumbaugh, Nursing Instructor	81-84
4. Ms. Karalea Fisher, Health Information Management Systems Instructor	85-90
5. Ms. Amber Jacoby, Nursing Instructor	91-95
6. Mr. Frank Riley, Automotive Technology Instructor	97-99
7. Ms. Robynn Whittier, English Composition / Achieving College Success Instructor	101-104
8. Ms. Sherri Yorges, Nursing Instructor	105-109
2. Approval of Personnel Consent Calendar	
3. Consideration of Items Extracted from Personnel Consent Calendar	

I. Western Community College Area Board of Governors – Ms. Julie Walworth

1. Informal Meetings
 - a) Budget Work Session(s)
 1. July 18, 2018, 10:30 a.m. - Designated Fund, Restricted Fund
Pioneer Activity Center, Conference Room
2. Regular Board of Governors Meeting(s)
 - a) Wednesday, November 14, 2018
 - b) Wednesday, December 19, 2018

J. Old Business

1. **Reports and Recommendations from Board Policy Committee** – Ms. Linda Guzman Gonzales, Dr. Kim Kuster Dale
 - a) Second and Final Reading: Conflict of Interest and Code of Ethics Policy for Western Community College Area Board of Governors..... 111-124
 - b) Second and Final Reading: Conflict of Interest and Code of Ethics Policy All Employees of Western Nebraska Community College..... 125-140
 - c) Policies Being Repealed
 1. Policy No. 410.0250.17 – Employment of Family Members (Nepotism)..... 141
 2. Policy No. 415.0800.79 – Code of Ethics..... 142
 3. Policy No. 415.1000.79 – Ongoing Outside Employment 142
 4. Policy No. 415.1100.79 – Political Activities/Controversial Issues 142
 5. Policy No. 415.1900.79 – Acceptance of Gifts..... 142
 6. Policy No. 835.0000.79 – Code of Ethics..... 142-143
 7. Policy No. 835.0100.00 – Employment by the College..... 143
 8. Policy No. 835.0200.79 – Acceptance of Gifts..... 143
 9. Policy No. 835.0300.96 – Board Travel 143

K. New Business

1. **Reports and Recommendations from Board Policy Committee** – Ms. Linda Guzman Gonzales, Dr. Kim Kuster Dale
 - a) First Reading: Graham-Leach-Bliley Student Financial Information Security Program Board Policy..... 145-146
 - b) First Reading: Standards of Student Academic Progress Board Policy 147-148
2. Information Only
 - a) Graham-Leach-Bliley President’s Procedure 149-153
 - b) Standards of Student Academic Progress President’s Procedure 155-160
3. Board Policy Notebook Information

L. Monitoring Reports

1. Report from Executive Director, Mr. Greg Adams
2. Cougar Leadership Presentation – Ms. Megan Wescoat
3. Nebraska Community College Association – Dr. Merlyn L. Gramberg, Dr. M. Thomas Perkins
4. Association of Community College Trustees – Dr. M. Thomas Perkins
5. Western Nebraska Community College Foundation – Ms. Karen Anderson

M. Western Nebraska Community College / Scottsbluff Campus Main Building Addition and Renovation Update – Dr. Todd R. Holcomb

N. Board Member Comments

O. President’s Comments

P. Notice of Political Subdivision Tort Claim

Q. Executive Session

1. Strategy Session Concerning Pending or Threatened Litigation

R. Upcoming Meetings and Events

1. Western Community College Area Board of Governors
 - a) Informal Meetings
 1. Budget Work Sessions
 - a. July 18, 2018, 10:30 a.m. – General Fund
 - b. August 15, 2018, 10:30 a.m. – Capital Construction Fund
 - c. September 12, 2018, 10:30 a.m. – Final Review of All Budgets
 - b) Public Hearings on Proposed 2018-2019 WCCA Budgets
 1. September 12, 2018, 1:00 p.m.
Pioneer Activity Center, Conference Room, Western Nebraska Community College, Scottsbluff Campus
 - c) Regular Board of Governors Meetings
 1. September 12, 2018, immediately following the Public Hearings on the Proposed 2018-2019 WCCA Budgets
 2. October 17, 2018, 1:00 p.m. Western Nebraska Community College, Alliance Campus
 2. Nebraska Community College Association
 - a) 2018 Regular Meetings
 1. Third Quarter Meeting
August 6, 2018
Lincoln, NE
 2. Fourth Quarter Meeting (Annual Meeting)
November 5 and 6, 2018
Norfolk, NE

R. Upcoming Meetings and Events (Cont.)

3. Association of Community College Trustees
 - a) 2018 ACCT Leadership Congress
October 24-27, 2018
Marriott Marquis, Times Square
New York City, New York

4. Western Nebraska Community College Foundation
 - a) Monument Marathon
September 29, 2018

S. Next Regular Meeting: Wednesday, July 18, 2018, 1:00 p.m., Conference Room, Pioneer Activity Center, Western Nebraska Community College, Scottsbluff Campus, 1409 East 27th Street, Scottsbluff, Nebraska.

T. Adjournment

MISSION STATEMENT

WNCC assures learning opportunities for all - enriching lives, invigorating communities, creating futures.

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