

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
AUGUST 21, 2019
AGENDA**

LUNCH – 12:00 P.M.

Western Nebraska Community College
Scottsbluff Campus
The Twin City Café, SWBC Building
2617 College Park, Scottsbluff, Nebraska

REGULAR MEETING – 1:00 P.M.

Western Nebraska Community College
Scottsbluff Campus
The Twin City Café, SWBC Building
2617 College Park, Scottsbluff, Nebraska

MISSION STATEMENT

***“WNCC assures learning opportunities for all – enriching lives, invigorating communities,
creating futures”***

PROPOSED AGENDA

A. Call to Order, Ms. F. Lynne Klemke

B. Roll Call

C. Community Comments

D. Board Chairperson Comments

1. Copy of Nebraska Open Meetings Act Available at the Back of the Room

E. Consent Calendar

1. Review Contents of Consent Calendar

- a) Agenda

- b) Excuse Absent Board Member(s)

- c) Minutes

- i. Regular Meeting, July 17, 2019

- d) Claims:

- i. WCCA Unrestricted Fund - \$ 2,462,801.04.....Page 29
 - ii. WCCA Restricted Fund - \$ 1,916.57Page(s) 29-30
 - iii. WCCA Federal Fund - \$ 6,656.53.....Page 30
 - iv. WCCA Agency Fund - \$ 1,040.47Page 30
 - v. WCCA Loan Fund - \$-0-N/A
 - vi. WCCA Plant Fund - \$ 1,106,967.42Page(s) 30-33
 - vii. WCCA Auxiliary Fund - \$ 113,233.54Page 33

- e) City Planning Commission Report(s)

- i. City of Gering.....Page(s) 34-35

- f) Reports and Proposals

- i. From the Students.....N/A
 - ii. From the FacultyN/A
 - iii. From the Administration.....N/A
 - iv. From the BoardN/A

2. Approval of Consent Calendar
3. Consideration of Items Extracted from Consent Calendar

F. Board Member Mileage and/or Expense Reimbursement

1. Dr. Merlyn L. Gramberg – \$ 113.68Page 36
Ms. F. Lynne Klemke – \$ 93.96Page 36
2. Mr. Allan Kreman – \$ 22.62.....Page 36
Ms. Kimberly A. Marcy - \$110.20.....Page 36
3. Mr. R. J. Savely, Jr. – \$ 104.98Page 36
Mr. Richard G. Stickney - \$ 62.06.....Page 36

G. Bid Consent Calendar

1. Review of Bid Consent Calendar
 - a) Bid No. 20-EQ-08 Digital PianosPage 37
 - b) Bid No. 20-EQ-09 Weight Room Equipment.....Page 38
2. Approval of Bid Consent Calendar
3. Consideration of Items Extracted From Bid Consent Calendar

H. Personnel Consent Calendar

1. Review Contents of Personnel Consent Calendar
 - a) Resignation(s):
 - i. Mr. Stephen John, Theatre Instructor.....Page 39
 - ii. Mr. Lex Larsen, Applied Agriculture InstructorHandout
 - b) Appointment(s):
 - i. Ms. Jennifer Seiler, Nursing InstructorPage(s) 40-42
 - ii. Mr. Preston Goehring, Marketing Specialist.....Page(s) 43-44
 - iii. Dr. F. Jordan Colwell, Nursing InstructorPage(s) 45-49
 - iv. Ms. Francesca Mintowt-Czyz, Theatre Instructor.....Page(s) 50-56
 - v. Mr. Ken Boston, EMS Instructor/Program DirectorPage(s) 57-60
2. Approval of Personnel Consent Calendar
3. Consideration of Items Extracted from Personnel Consent Calendar

I. Dr. Sandy Veltri, HLC and Policy Consultant Presentation

1. Higher Learning Commission InformationPage(s) 61-86
2. Report of a Comprehensive Evaluation VisitPage(s) 87-124

J. Western Community College Area Board of Governors

- a) Rescind Action Taken at January 2019 Meeting
 - b) Regular Board of Governors' Meeting(s)
 - i. October 30, 2019, 1:00 p.m., Alliance Campus, Alliance, Nebraska
 - ii. December 4, 2019, 1:00 p.m., Scottsbluff Campus, Scottsbluff, Nebraska
(November and December combined into one meeting)
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1. Assignment of Dates for Board of Governors' Meetings

- a) Regular Board of Governors' Meeting(s)
 - i. October 23, 2019, 1:00 p.m., Alliance Campus, Alliance, Nebraska
 - ii. November 20, 2019, 1:00 p.m., Scottsbluff Campus, Scottsbluff, Nebraska
 - iii. December 18, 2019, 1:00 p.m., Scottsbluff Campus, Scottsbluff, Nebraska

2. Amendment to Standing Committees of the Board Policy

- a) Review BP-111 Standing Committees of the Board PolicyPage(s) 125-126
- b) Waive Requirement of Two Readings for BP-111 Standing Committees of the Board
- c) Approval of Amendment to BP-111 Standing Committees of the Board
- d) Appointment of Committee Members by Board Chair
- e) Approval of Appointment of Committee Members

2. **Reports and Recommendations from the Human Resources Committee – Ms. Richards**

- a) Second and Final Read: Employee Work Week Board PolicyPage(s) 127-128
- b) Second and Final Read: Employee Group Classification Board Policy.....Page(s) 129-132
- c) Information Only: Policies to Repeal (pending approval of the Board)Page 133

3. **Reports and Recommendations from the Student Success Committee – Dr. Gramberg**

- a) Second and Final Read: Student Complaints and Grievances Board Policy
.....Page(s) 134-135
- b) Information Only: Student Complaints and Grievances President's Procedure
.....Page(s) 136-149
- c) Second and Final Read: Student Code of Conduct Board PolicyPage(s) 150-151
- d) Information Only: Student Discipline for Non-Academic
Misconduct President's ProcedurePage(s) 152-157
- e) Information Only: Academic Integrity President's ProcedurePage(s) 158-170

K. Program Review – Dr. Harms

- 1. Authorization to Review Western Nebraska Community College Programs and Appoint an Advisory Committee

L. Nebraska P20W NSWERS Agreement – Dr. Harms

- 1. WNCC Participation AuthorizationPage(s) 171-197

M. Institutional Reports

- 1. Presidential Search Update – Ms. Klemke
- 2. Monument Marathon Report – Ms. Reisig
- 3. Nebraska Community College Association – Dr. Gramberg, Dr. Perkins
- 4. Association of Community College Trustees – Dr. Perkins
- 5. Western Nebraska Community College Foundation – Ms. Anderson

N. Western Nebraska Community College / Scottsbluff Campus Main Building Addition and Renovation Update – Mr. Knapper

O. Board Member Comments

P. President's Comments

Q. Executive Vice President Comments

R. Executive Session

1. Strategy Session Concerning Pending or Threatened Litigation

S. Upcoming Meetings and Events

1. Informal Meeting
Mr. Dennis Jones, President Emeritus of NCHEMS
August 26, 2019, 10:00 a.m. – 2:00 p.m.
Conference Room Pioneer Activity Center
Western Nebraska Community College, Scottsbluff Campus
2. Budget Work Sessions
September 11, 2019, 10:30 a.m. – Final Review of All Budgets
Coral E. Richards Boardroom
Western Nebraska Community College, Scottsbluff Campus
3. Public Hearings on Proposed 2019-2020 WCCA Budgets
September 11, 2019, 1:00 p.m.
Coral E. Richards Board Room
Western Nebraska Community College, Scottsbluff Campus
4. Informal Meeting
Dr. Tom Bordenkircher, HLC Vice President for Accreditation Relations
September 12, 2019, 9:00 a.m. – 1:00 p.m.
Coral E. Richards Boardroom
Western Nebraska Community College, Scottsbluff Campus
5. Association of Community College Trustees
2019 ACCT Leadership Congress
October 16-19, 2019
San Francisco, CA
6. WNCC Home Sweet Homecoming
October 18-25, 2019
Schedule of Events will be Forthcoming

7. Nebraska Community College Association
Fourth Quarter Meeting (Annual Meeting)
November 3 and 4, 2019
Southeast Community College, Lincoln, NE

T. Next Regular Meeting: Wednesday, September 11, 2019, 1:00 p.m., Twin City Cafe, SWBC Building, 2617 College Park, Scottsbluff, Nebraska.

U. Adjournment

The Board of Governors is invited to attend the Welcome Back Celebration scheduled today, 5:00 - 8:00 p.m. in the Twin City Café, SWBC building Western Nebraska Community College, Scottsbluff Campus