

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
SEPTEMBER 11, 2019
AGENDA**

LUNCH – 12:00 P.M.

Western Nebraska Community College
Scottsbluff Campus
The Twin City Café, SWBC Building
2617 College Park, Scottsbluff, Nebraska

REGULAR MEETING – 1:45 P.M.

Western Nebraska Community College
Scottsbluff Campus
The Twin City Café, SWBC Building
2617 College Park, Scottsbluff, Nebraska

MISSION STATEMENT

**“WNCC assures learning opportunities for all – enriching lives, invigorating communities,
creating futures”**

PROPOSED AGENDA

A. Call to Order, Ms. F. Lynne Klemke

B. Roll Call

C. Community Comments

D. Board Chairperson Comments

1. Copy of Nebraska Open Meetings Act Available at the Back of the Room

E. Consent Calendar

1. Review Contents of Consent Calendar

- a) Agenda

- b) Excuse Absent Board Member(s)

- c) Minutes

- I. Regular Meeting, August 21, 2019

- d) Claims:

- I. WCCA Unrestricted Fund - \$ 2,527,744.36Page 34-35

- II. WCCA Restricted Fund - \$ 11,442.75.....Page 35

- III. WCCA Federal Fund - \$ 10,899.27Page 35

- IV. WCCA Agency Fund - \$ 5,863.22Page 35

- V. WCCA Loan Fund - \$-0-N/A

- VI. WCCA Plant Fund - \$ 12,612.98Page 35

- VII. WCCA Auxiliary Fund - \$ 424,799.06Page 40

- e) City Planning Commission Report(s)

- I. N/A

- d) Reports and Proposals

- I. From the StudentsN/A

- II. From the Faculty.....N/A

- III. From the AdministrationN/A

- IV. From the Board.....N/A

2. Approval of Consent Calendar
3. Consideration of Items Extracted from Consent Calendar

F. Board Member Mileage and/or Expense Reimbursement

1. Ms. F. Lynne Klemke – \$ 93.26Page 41
Mr. Allan Kreman – \$ 22.62.....Page 41
Ms. Kimberly A. Marcy - \$ 220.40Page 41
2. Mr. R. J. Savely, Jr. – \$ 104.98Page 41
Mr. Richard G. Stickney - \$ 62.06Page 41

G. Bid Consent Calendar

1. Review of Bid Consent Calendar
 - a) Bid No. 20-SE-10 - ITV Support AgreementPage(s) 42-43
 - b) Bid No. 20-VEH-13 – 44 Passenger Activity Bus.....Page(s) 44-45
 - c) Bid No. 20-FAC-14 – Freight Elevator Repairs.....Page 46
 - d) Bid No. 20-SE-15 - Blackbaud Financial SoftwarePage 47
 - e) Bid No. 19-SE-01 – Enrollment Management ConsultantHandout
2. Approval of Bid Consent Calendar
3. Consideration of Items Extracted From Bid Consent Calendar

H. Personnel Consent Calendar

1. Review Contents of Personnel Consent Calendar
 - a) Resignation(s):
 - I. Mr. Joseph W. Deer, Information Technology DirectorPage 48
 - II. Ms. Lilanie J. Helgerson, Student Support Services Advising Specialist.....Page 49
 - III. Ms. Carolyn Lee Ostmo Holcomb, Senior Project ManagerPage 50
 - b) Appointment(s):
 - I. N/A
2. Approval of Personnel Consent Calendar
3. Consideration of Items Extracted from Personnel Consent Calendar

I. Western Community College Area Board of Governors

- a) Change of Location for the October 23, 2019 Meeting

J. Reports and Recommendations from the Human Resources Committee – Ms. Richards

- a) First Read: Whistleblower Protection Board Policy.....Page(s) 51-56

K. Reports and Recommendations from Student Success Committee – Dr. Gramberg

- a) Single Read: Absence from Class Board PolicyPage 57
- b) Information Only: Absence from Class Institutional GuidelinePage(s) 58-66

B. Institutional Reports

1. Fall Enrollment – Mr. Hovey

- a) Final 2018-2019
- b) Ten-Day Report – Fall Semester 2019Handout

- 2. Presidential Search Update – Ms. Klemke
- 3. Nebraska Community College Association – Dr. Perkins
- 4. Association of Community College Trustees – Dr. Perkins
- 5. Western Nebraska Community College Foundation – Ms. Anderson
- 6. HLC Steering Committee Update – Dr. Perkins

C. Western Nebraska Community College / Scottsbluff Campus Main Building Addition and Renovation Update – Mr. Knapper

D. Board Member Comments

E. President's Comments

F. Executive Vice President Comments

G. Upcoming Meetings and Events (date order)

- 1. Budget Work Sessions
September 11, 2019, 10:30 a.m. – Final Review of All Budgets
Twin City Café, SWBC Building
Western Nebraska Community College, Scottsbluff Campus
- 2. Public Hearings on Proposed 2019-2020 WCCA Budgets
September 11, 2019, 1:00 p.m.
Twin City Café, SWBC Building
Western Nebraska Community College, Scottsbluff Campus
- 3. Informal Meeting
Dr. Tom Bordenkircher, HLC Vice President for Accreditation Relations
September 12, 2019, 9:00 a.m. – 1:00 p.m.
Twin City Café, SWBC Building
Western Nebraska Community College, Scottsbluff Campus
- 4. Association of Community College Trustees
2019 ACCT Leadership Congress
October 16-19, 2019
San Francisco, CA
- 5. WNCC Home Sweet Homecoming
October 18-25, 2019
Schedule of Events will be Forthcoming

6. Nebraska Community College Association
Fourth Quarter Meeting (Annual Meeting)
November 3-4, 2019
Southeast Community College, Lincoln, NE
7. **Next Regular Meeting:** Wednesday, October 23, 2019, 1:00 p.m., Coral E. Richards Boardroom, Scottsbluff Campus, Western Nebraska Community College, 1601 East 27th Street, Scottsbluff, Nebraska
8. **Adjournment**