

**WESTERN COMMUNITY COLLEGE AREA  
BOARD OF GOVERNORS  
APRIL 15, 2020  
AGENDA**

**LUNCH – 12:00 P.M.**

Western Nebraska Community College  
Scottsbluff Campus  
Coral E. Richards Boardroom  
1601 East 27th Street, Scottsbluff, Nebraska

**REGULAR MEETING – 1:00 P.M.**

Videoconference  
Western Nebraska Community College  
Scottsbluff Campus  
Coral E. Richards Boardroom  
1601 East 27<sup>th</sup> Street, Scottsbluff, Nebraska

**MISSION STATEMENT**

***“WNCC assures learning opportunities for all – enriching lives, invigorating communities,  
creating futures”***

**PROPOSED AGENDA**

**A. Call to Order** – Ms. Klemke, Chair

**B. Roll Call**

**C. Community Comments**

**D. Board Chairperson Comments**

**E. Consent Calendar**

1. Review Contents of Consent Calendar
  - a) Agenda
  - b) Excuse Absent Board Member(s)
  - c) Minutes
    - i. Regular Meeting, March 18, 2020
2. Claims:
  - i. WCCA Unrestricted Fund - \$1,965,407.37.....Page 11
  - ii. WCCA Restricted Fund - \$2,255.14. ....Page 11
  - iii. WCCA Federal Fund - \$465.99 .....Page 12
  - iv. WCCA Agency Fund - \$8,579.88.....Page 12
  - v. WCCA Loan Fund - \$-0-.....N/A
  - vi. WCCA Plant Fund - \$-0-.....N/A
  - vii. WCCA Auxiliary Fund - \$62,345.49 .....Page 15
3. City Planning Commission Report
  - i. City of Gering.....Page(s) 16-17
4. **Approval** of Consent Calendar
5. Consideration of Items Extracted from Consent Calendar

**F. Board Member Mileage and/or Expense Reimbursement**

**Approval** of Board Member Mileage and/or Expense Reimbursement

- 1. Dr. Margaret Crouse - \$119.60 .....Page 18  
Ms. Lynne Klemke - \$179.40 .....Page 18
- 2. Mr. Allan Kreman – \$44.86.....Page 18  
Ms. Kimberly Marcy - \$108.68 .....Page 18
- 3. Dr. Tom Perkins - \$646.56 .....Page 18  
Mr. R. J. Savely - \$103.50.....Page 18  
Mr. Richard Stickney - \$60.95.....Page 18

**G. Bid Consent Calendar**

- 1. Review of Bid Consent Calendar
  - a) Bid Number 20-SE-34 Gramm Leach Bliley.....Handout
  - b) Bid Number 20-EQ-33 Auto Body Compressor .....Page(s) 19-20
  - c) Bid Number 20-EQ-30 Dell Desktop PC's .....Page(s) 21-22
  - d) Bid Number 20-FAC-28 Theater Painting .....Page(s) 23-24
  - e) Bid Number 20-FAC-30 Conestoga Hall Drainage/Foundation.....Page(s) 25-27
  - f) Bid Number 20-FAC-31 Irrigation System .....Page(s) 28-29
- 2. **Approval** of Bid Consent Calendar
- 3. Consideration of Items Extracted from Bid Consent Calendar

**H. Personnel Consent Calendar**

- 1. Review Contents of Personnel Consent Calendar
  - a) Resignation(s):
    - i. Mr. Loren Moench, Information Technology Associate Director, Information Technology Department, Scottsbluff Campus, effective April 1, 2020 .....Page 30
    - ii. Mr. Roger Hovey, Registrar, Student Services Department, Scottsbluff Campus, effective September 30, 2020 .....Page 31
  - b) Appointment(s)
    - i. Mr. Loren Moench, Information Technology Director, Scottsbluff Campus.....Page(s) 32-34
- 2. **Approval** of Personnel Consent Calendar
- 3. Consideration of Items Extracted from Personnel Consent Calendar

**I. Western Community College Area Board of Governors**

- 1. **Approval** of Regular Meeting Locations
  - a) May - December, 2020

- 2. **Approval** of Informal Meetings
  - a) Budget Work Sessions
    - i. June 17, 2020, 10:30 a.m. – General Fund
    - ii. July 15, 2020, 10:30 a.m. – Designated Fund, Restricted Fund
    - iii. August 19, 2020, 10:30 a.m. – Capital Construction Fund
    - iv. September 9, 2020, 10:30 a.m. – Final Review of All Budgets
  
- 3. **Approval** of Public Hearings on Proposed WCCA Budgets 2020-2021
  - a) September 9, 2020, 1:00 p.m.

**J. Reports and Recommendations from the Board Policy Committee – Ms. Guzman-Gonzales**

- 1. **Approval** of Second and Final Read: Records Management and Retention Board Policy .....Page(s) 35-36

**K. Reports and Recommendations from the Finance and Facilities Committee**

- 1. **Approval** of Second and Final Read: Budget Planning Board Policy .....Page(s) 37-38
  
- 2. **Approval** of Policies to Repeal: Budget Planning
  - a) 310.0100.79 Budget Planning Request
  - b) 310.0200.79 Adoption
  
- 3. **Approval** of 2020-2021 Non-Faculty Employee Compensation

**L. Reports and Recommendations from the Human Resources Committee – Ms. Richards**

- 1. **Approval** of Second and Final Read: Recruitment and Selection of Employees Board Policy .....Page(s) 39-40
  
- 2. **Approval** of Policies to Repeal: Recruitment and Selection of Employees
  - a) 410.0100.86 Vacancies
  - b) 410.0200.86 Criteria for Selection
  - c) 410.0210.13 Background Check
  - d) 410.0300.79 Selection Procedures
  
- 3. **Approval** of Second and Final Read: Employee Voluntary Separation Board Policy .....Page(s) 41-42
  
- 4. **Approval** of Policies to Repeal: Employee Voluntary Separation Program
  - a) 420.0500.79 Resignation (Support Staff)
  - b) 420.0900.79 Separation Pay (Support Staff)
  - c) 450.0250.92 Early Release from Employment Contract (Administrative/Professional Staff)

**M. Reports and Recommendations from the Student Success Committee – Dr. Crouse**

1. **Approval** of Second and Final Read: Residency Board Policy .....Page(s) 43-44
2. **Approval** of Policies to Repeal: Residency
  - a) 500.1100.83 Residency Requirements
3. **Approval** of Second and Final Read: Housing and Food Service Board Policy .....Page(s) 45-46
4. **Approval** of Policies to Repeal: Housing and Food Service
  - a) 500.3000.79 Housing and Food Service
5. **Approval** of Second and Final Read: Curricular and Co-Curricular Program Review Board Policy .....Page(s) 47-49
6. **Approval** of Policies to Repeal: Curricular and Co-Curricular Program Review
  - a) 610.2300.86 Evaluation of Programs

**N. Institutional Reports**

1. Coordinating Commission for Postsecondary Education (CCPE) Program Review 2019-20 – Dr. Feil
  - a) Associate of Arts Degree.....Page(s) 50-53
  - b) Associate of Science Degree.....Page(s) 54-57
  - c) Aviation Maintenance Program .....Page(s) 58-69
2. Faculty Report – Mr. Croft and Ms. Dickinson.....Page(s) 70-78
3. Student Report – Mr. Carrillo
4. Nebraska Community College Association – Dr. Perkins
5. Association of Community College Trustees – Dr. Perkins
6. Western Nebraska Community College Foundation – Ms. Anderson

**O. Board Member Comments**

**P. President's Comments**

1. COVID-19 Report
  - a) Josh Vesper, Environmental Health & Safety Coordinator
  - b) Bill Knapper, Vice President of Administrative Services
  - c) Kathy Ault, Human Resources Executive Director
  - d) Lynne Koski, Vice President of Finance
  - e) John Marrin, Vice President of Educational Services
  - f) Nina Grant, Vice President of Student Services
2. HLC Update

**Q. Upcoming Meetings and Events**

1. HLC Meeting with Board of Governors  
April 27, 2020  
Time to be determined
  
2. NCCA Board of Directors Second Quarter Meeting  
May 4, 2020  
Lincoln, NE  
CANCELLED
  
3. GED Graduation  
May 9, 2020  
Scottsbluff Campus  
POSTPONED
  
4. Nursing Pinning Ceremony  
May 9, 2020  
Scottsbluff Campus  
POSTPONED
  
5. Commencement  
May 9, 2020  
Scottsbluff Campus  
ALTERNATE PLAN
  
6. NCCA Board of Directors Third Quarter Meeting  
August 3, 2020  
Lincoln, NE
  
7. ACCT Leadership Congress  
September 30 - October 3, 2020  
Chicago, IL
  
8. NCCA Board of Directors Fourth Quarter Meeting and Annual Conference  
October 11 - 12, 2020  
Scottsbluff, NE

**R. Next Regular Meeting:** Wednesday, May 20, 2020, 1:00 p.m., Scottsbluff Campus,  
Scottsbluff, Nebraska

**S. Adjournment**