

WESTERN NEBRASKA COMMUNITY COLLEGE

Western Community College Area Board of Governors' Policy

TITLE:	Curricular and Co-Curricular Program Review
DIVISION:	Educational Services
CATEGORY:	Program Review
REFERENCE:	Federal 34 CFR 602.16(a)(1)(i); Council for Higher Education Accreditation (CHEA) Recognition Standard 12B.1; The Higher Learning Commission Requirements: Criterion 4, Core Components A-C; Assumed Practice C.7; and the Nebraska Coordinating Commission for Postsecondary Education, Commission Rule 4 (281 NAC 4:006)
NUMBER:	BP-617
APPROVAL/DATE:	F. Lynne Klemke, President, WCCA Board of Governor Date: April 15, 2020

Purpose

Western Nebraska Community College (WNCC) is required to conduct periodic program reviews of its curricular and co-curricular programs in order to reflect on its programs; review its internal methods for assessment and program improvement; review trends in enrollment, graduation, and resources; and outline plans for the upcoming years.

Scope

This applies to WNCC curricular, credit and non-credit, and co-curricular programs.

Definitions

Curricular Activities: All the courses of study offered by an educational institution and/or a group of related courses, often referred to as a program of study.

Co-Curricular Activities: Any activity that facilitates in the development of various domains of mind and personality such as intellectual development, emotional development, social development, moral development and aesthetic development. These activities supplement and complement the curricular or main syllabi activities, i.e., student government, student ambassador programs, athletic programs, clinicals, practicums, and several student support programs.

Nebraska Coordinating Commission for Postsecondary Education (CCPE): Responsible for comprehensive planning for postsecondary education in Nebraska.

Rubric: An evaluation tool or set of guidelines used to promote the consistent application of learning expectations, learning objectives, or learning standards in the classroom, program of study or departmental activities to measure their attainment against a consistent set of criteria.

Policy

Western Nebraska Community College affirms that periodic program review is a critical component of the college's commitment to continuous improvement and alignment of its mission and strategic plan with its curricular and co-curricular programs.

Each department is required to submit a periodic (five-year) review for degrees, diplomas, and certificates and co-curricular activities, which will be assessed using a college-approved rubric. The rubric is expected to include, at minimum, the following components:

1. Program's alignment with WNCC's mission, vision and institutional learning outcomes.
2. Program description and learning outcomes.
3. Methods for assessment of student learning and data collected, evaluated and utilized to inform program improvement.
4. Review of trends in enrollment, graduation, transfer rates or job placement and resources.
5. Cost and funding analysis.
6. An overview of plans to rectify any issues identified in the program or identification of resources necessary for continuous improvement for the upcoming years.

The resulting analysis will be provided to the college leadership team to assist them in strategic decision making and resource allocation. The results will also be made available to the college community and Board, as requested. In addition, information must be made available to the public via the institution's website.

The College President is responsible for ensuring compliance with this Board policy by establishing a Presidential Procedure, adhering to a timeline set forth by the CCPE and developing/adhering to a timeline for the College's co-curricular activities, i.e., athletics, student support services and other co-curricular activities.

Revising this Policy

This Board Policy supersedes any prior WNCC policy, procedure, guideline or handbook on this subject matter.

If statutory provisions, regulatory guidance, or court interpretations change or conflict with this Board Policy, the Board retains the right to revise accordingly and for the changes to take effect immediately.

Original Adoption Date and Board of Governors' Minutes Item Number: 1979 and 1986

Revision Date and Board of Governors' Minutes Item Number: April 15, 2020, Agenda Item M (5)

Prior Policy Number: 610.2200.79 Program Review and Approval
610.2300.86 Evaluation of Programs

Sponsoring Division/Department: Educational Services

Repeal Date: