



Western Nebraska
Community College

WCCA Board of Governors' Policy

Title:	Emergency Management Plan
Division:	Administrative Services
Category:	Safety
Reference:	Higher Education Opportunity Act of 2008 (P.L. 110-315) U.S. Department of Education <i>Guide for Developing High-Quality Emergency Operations Plans for Institutions of Higher Education</i> (2013) Nebraska Revised Statute §85-1511
Number:	Board Policy 705
Date of Approval:	July 16, 2025
Approval:	John P. Stinner, President, WCCA Board of Governors

Purpose

To direct the development and implementation of an *Emergency Management Plan* to provide guidance and direction to WNCC in the event of an emergency.

Scope

This policy applies to all WNCC locations and members of the WNCC community.

Definitions

Emergency – Any unplanned event that can result in significant harm, injuries, or fatalities to employees, students or the public, or an event that can shut down the institution or any of its locations, disrupt operations, cause physical or environmental damage, or threaten the college's financial standing or public image.

Emergency management – The process of preparing for, mitigating, responding to, and recovering from an emergency.

Policy

The Western Nebraska Community College Board of Governors is committed to protecting the safety and welfare of its community members and property by minimizing the impact of natural and humanmade emergencies and maximizing the effectiveness of the College's response to and recovery from their potential occurrence. Additionally, the College is committed to communicating and providing notification to its community members in a timely and appropriate manner through internal and external communication.

It is the expectation of the Board that the College President will provide the leadership necessary to ensure effective prevention, mitigation, and preparedness for, response to, and recovery from emergencies. The President or their designee shall be responsible for the development and implementation of an *Emergency Management Plan* for the College that creates an effective response to, and recovery from, emergencies, including a plan for communicating with internal and external audiences. The plan shall be developed and implemented in accordance with all appropriate federal and state laws, regulations, and guidance that govern crisis and emergency preparedness. The Board expects effective collaborations will be developed with emergency response and management agencies across the WNCC service area.

Further, the Board expects the College and its divisions, individual departments, and centers to be actively trained and engaged in the emergency plan. This plan will include a chain of command establishing the authority and responsibilities of campus officials and staff members and requires that the College and its divisions, individual departments, and centers designate emergency "zone" coordinators with the authority to enact the appropriate response as directed and designated in the *Emergency Management Plan*.

Procedures

The College President shall promulgate such procedures as may be necessary for the implementation of this policy.

Revising this Policy

This Board Policy supersedes any prior WNCC policy, procedure, guideline, or handbook on this subject matter.

If statutory provisions, regulatory guidance, or court interpretations change or conflict with this Board Policy, the Board retains the right to revise accordingly and for the changes to take effect immediately.

Original Adoption Date (and Board of Governor's Minutes Item Number): 1984

Revision Date (and Board of Governors' Minutes Item Number):

July 16, 2025 Item G, 1(g)

Prior Policy Number:

415.2205.08 (All Hazards Response Plan)

Schedule for Review:

Divisions/Department Responsible for Review and Update: Vice President's Office

Sponsoring Division/Department: Administrative Services

Repeal Date:

Cross Reference:

Procedure(s) for Policy:

Related Policies/References: