

**WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
PUBLIC HEARINGS / ADOPTION
PROPOSED BUDGETS**

MINUTES

Wednesday, September 9, 2020
1:03 p.m.

The Western Community College Area Board of Governors held a meeting for the purpose of Public Hearings and Adoption of the Proposed 2020-2021 Western Community College Area Budgets at 1:03 p.m. on Wednesday, September 9, 2020, in the Coral E. Richards Boardroom, at Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the Notice of Budget Hearing and Budget Summary and Notice of Special Hearing to Set Final Tax Request published in the Star-Herald, on Friday, September 4, 2020.

A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

AREA BOARD

Karen S. Anderson	Present
Margaret R. Crouse	Present
Linda A. Guzman-Gonzales	Present
F. Lynne Klemke, Chairperson.....	Present
Allan D. Kreman	Present
Kimberly A. Marcy	Present
William M. Packard.....	Present
M. Thomas Perkins.....	Present
Coral E. Richards.....	Present
R. J. Savely, Jr	Present
Richard G. Stickney, Vice-Chairperson	Present

QUORUM

Chair Klemke declared a quorum was present for the transaction of business.

BOARD CHAIRPERSON COMMENTS

Chair Klemke announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

APPROVAL OF AGENDA

Ms. Guzman-Gonzales MOVED the agenda be approved as presented. SECONDED by Mr. Savely.

Voting Yes: Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Savely, Stickney, Anderson, Klemke

Voting No: None

Abstain: None

Absent: None

MOTION CARRIED

EXCUSE ABSENT BOARD MEMBER(S)

No absent Members

PUBLIC HEARINGS / ADOPTION OF 2020-2021 WCCA BUDGETS

Pursuant to Section 13-501 to 13-513, R.R.S. and Section 85-1517, R.R.S., Chair Klemke declared the Public Hearing for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to the following budgets and consider amendments relative thereto open at 1:05 p.m.

Presentation of Proposed 2020-2021 Budgets

Chair Klemke asked Ms. Lynne Koski, Vice President of Administrative Services, to present the proposed 2020-2021 Budgets.

Ms. Koski explained that the proposed 2020-2021 WCCA Budget is in support of our mission statement by assuring learning opportunities for all.

There are two tax-supported budgets at the college; the first is the General Operating Budget. In preparing the budget, we must consider levy and budget lids. The levy must not exceed the difference between 11.25 cents and the rate levied for the capital improvement funds per \$100 of taxable property valuation for operating expenditures. The budget lid limits restricted funds, which are State Aid and Property Taxes. This sets a base limitation to 2.5% plus growth in full time equivalent (FTE) enrollment exceeding 2.5%. It also allows for 1% additional increase with 75% Board approval.

The following factors affect our Operational Funding, or how we establish our revenue:

- Increase in resident tuition rates and nonresident tuition of \$2.50 per credit hour
- Dual credit tuition increased \$1.25 per credit hour
- Board approved 1% budget lid override on July 15, 2020
- Credit and contact hour projections reduced from 2019-20 budgeted credit hours (-12.6% FTE)
- Our 13 County valuation decreased by 1.33%

- The funding formula, based on State Statute 85-2234, specifies the following state aid distribution:
 - The increase in certified community college system aid for FY2020-2021 is \$3,010,948.00 (3% increase)
 - The WNCC certified state aid allocation for FY2021 is \$140,335.00
 - LB1008 established dual credit state aid allocation for FY2021 is \$66,649.00

The Operating Revenue Budget is summarized by the source of revenue based on the prior year budget and the percent of total. The General Operating 2020-2021 budget has decreased by \$2,852,098 over the previous year. The reason for the decrease is a completion of prior year special projects.

The factors affecting our operational expenditures include our strategic goals; the Presidential goals; the Information Technology Strategic Plan for 2020-2025; our Strategic Enrollment Plan; the Safety and Security Plan; NCHEMS staffing and production level report; and our negotiated total compensation agreement.

The total Operating Expenditure Budget is \$28,533,038.00, which balances with our Operating Revenue. This represents a decrease of 9.09% over last year's budget.

We demonstrate the Operating Expenditure Summary in two ways - by program and by object. The Summary by Program shows that Instruction and Academic Support categories represent approximately 47% of the budget, which is expected in an educational institution.

The Summary by Object Expenditures include personnel, operating expenses, travel expenses, capital outlay and contingency. As a service orientated entity, the highest percentage of expenses is personnel, which is 63.23%.

Ms. Koski continued with the Building Improvement/Bond Sinking Budget. The building improvement levy lid is 2 cents per \$100 valuation. The proposed Building Improvement budget is \$7,603,653.00 which will be used to provide final payment on the WNCC/ESU 13 Garage and the Theater-Welcome Center-Learning Commons.

The proposed 2020-2021 Building and Renovation projects include Debt Service/Lease Purchase \$1,183,756.00; Facility Fee Expenditures \$2,054,659.00; and External/Internal Improvements \$4,152,702.00. The Building Improvement budget is funded by the carry forward balance of \$4,120,203.00; Property Tax Revenue \$2,748,682.00; other revenue \$459,268.00; and student facility fees \$275,500.00 for a total revenue of \$7,603,653.00.

To summarize the tax supported budgets, the 2019-2020 budget was \$39,450,382.00, compared to the 2020-2021 proposed budget of \$36,136,691.00 which is a decrease of 8.4%.

The Self-Supporting Budget of \$15,672,192.00 includes the self-funded operations; federal student aid/grants/contracts; federal loan pass-through fund; self-funded student clubs and organizations. This is funded by a projected revenue of \$11,000,286.00 and a carry forward balance of \$6,749,020.00.

Chair Klemke asked if there were any Public Comments. There were no Public Comments.

Chair Klemke declared the Public Hearing for the Adoption of 2020-2021 WCCA Budgets closed at 1:17 p.m.

Adoption of 2020-2021 Budgets

Chair Klemke entertained motions for the adoption of the individual budget funds, starting with the General Fund.

Ms. Anderson MOVED the Board adopt the 2020-2021 Western Community College Area General Fund Budget in the amount of \$28,533,038.00 which will require funding from ad valorem property tax in the amount of \$10,449,110.36 generating net ad valorem property tax receipts of \$10,345,654.00. She further moved, pursuant to Section 85-1517(2)(a), the Board set the property tax levy for the 2020-2021 General Fund Budget at \$0.080405 on each one hundred dollars on the taxable valuation of property subject to the levy within the Western Community College Area. SECONDED by Ms. Guzman-Gonzales.

Voting Yes: Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Savely, Stickney, Anderson, Crouse, Klemke

Voting No: None

Abstain: None

Absent: None

MOTION CARRIED

Chair Klemke entertained a motion for the adoption of the Capital Improvement and Bond Fund Budget.

Dr. Crouse MOVED the Board adopt the 2020-2021 Western Community College Area Capital Improvement and Bond Fund Budget in the amount of \$7,603,653.00 which will require funding from ad valorem property tax in the amount of \$2,776,169.00 generating net ad valorem property tax receipts of \$2,748,682.00. She further moved, pursuant to Section 85-1517(2)(b) and Section 13-520, the Board set the property tax levy for the 2020-2021 Capital Improvement and Bond Fund at \$0.021362 on each one hundred dollars on the taxable valuation of property subject to the levy within the Western Community College Area. SECONDED by Ms. Anderson.

Voting Yes: Kreman, Marcy, Packard, Perkins, Richards, Savely, Stickney,
Anderson, Crouse, Guzman-Gonzales, Klemke

Voting No: None

Abstain: None

Absent: None

MOTION CARRIED

Chair Klemke entertained a motion for the adoption of the Designated Fund Budget.

Mr. Kreman MOVED the Board adopt the 2020-2021 Western Community College Area Designated Fund Budget in the amount of \$8,260,740.00. SECONDED by Mr. Savely.

Voting Yes: Marcy, Packard, Perkins, Richards, Savely, Stickney, Anderson,
Crouse, Guzman-Gonzales, Kreman, Klemke

Voting No: None

Abstain: None

Absent: None

MOTION CARRIED

Chair Klemke entertained a motion for the adoption of the Restricted Fund Budget.

Ms. Marcy MOVED the Board adopt the 2020-2021 Western Community College Area Restricted Fund Budget in the amount of \$6,128,452.00. SECONDED by Ms. Guzman-Gonzales.

Voting Yes: Packard, Perkins, Richards, Savely, Stickney, Anderson, Crouse,
Guzman-Gonzales, Kreman, Marcy, Klemke

Voting No: None

Abstain: None

Absent: None

MOTION CARRIED

Chair Klemke entertained a motion for the adoption of the WCCA Agency Fund Budget.

Dr. Packard MOVED the Board adopt the 2020-2021 Western Community College Area Agency Fund Budget in the amount of \$138,000.00. SECONDED by Dr. Crouse.

Voting Yes: Perkins, Richards, Savely, Stickney, Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Klemke

Voting No: None

Abstain: None

Absent: None

MOTION CARRIED

Chair Klemke entertained a motion for the adoption of the WCCA Loan Fund Budget.

Dr. Perkins MOVED the Board adopt the 2020-2021 Western Community College Area Loan Fund Budget in the amount of \$1,145,000.00. SECONDED by Ms. Marcy.

Voting Yes: Richards, Savely, Stickney, Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Klemke

Voting No: None

Abstain: None

Absent: None

MOTION CARRIED

Special Hearing to Set Final Tax Request

Chair Klemke reported that this is a Public Hearing Pursuant to Section 77-1601.02, for the purpose of hearing support, opposition, criticism, suggestions or observations of taxpayers relating to setting the tax request at a different amount than the prior year tax request.

Chair Klemke declared the Special Hearing to Set the Final Tax Request Open at 1:24 p.m.

Chair Klemke asked Ms. Koski to share information concerning this item.

Ms. Koski explained that the Special Hearing Notice reflects the final tax request which includes the Operating Budget; Property Tax Request; Valuation and Tax Rate. The property tax request for 2020 is \$13,225,279.36, reflecting a tax rate of 0.101768.

To summarize, Ms. Koski explained that our tax supported budget advances our Strategic Master Plan. The budget contributes to engaged teaching and active learning; student recruitment, retention and completion; diversity, equity and inclusion; seamless academic and career pathways; community and employer responsiveness; and operational efficiency and effectiveness. These are focus areas within our Strategic Plan.

Our self-supporting budgets are financed by sales and fee revenues. There are no tax dollars associated with the self-supporting funds. This includes state and financial aid as well.

Chair Klemke asked if there were any Public Comments. There were no Public Comments.

Chair Klemke declared the Special Hearing to Set the Final Tax Request closed at 1:28 p.m.

Adoption of Final 2020-2021 Property Tax Request and Rate

Chair Klemke stated the next action is to adopt the Final 2020-2021 Property Tax Request and Rate. Chair Klemke entertained a motion to adopt the General Fund.

Ms. Richards MOVED pursuant to Section 77-1601.02, the Board set the Western Community College Area General Fund 2020-2021 tax request at \$10,449,110.36. She further moved, pursuant to Section 85-1517 (2)(a), the Board set the final property tax levy for the 2020-2021 Western Community College Area General Fund at \$0.080405 on each one hundred dollars on the taxable valuation of all property subject to the levy within the Western Community College Area. She further moved the Secretary be instructed to certify the final tax request and final tax levy to each county Board of Equalization with the Western Community College Area. SECONDED by Dr. Perkins

Voting Yes: Savely, Stickney, Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Klemke

Voting No: None

Abstain: None

Absent: None

MOTION CARRIED

Chair Klemke entertained a motion to adopt the Capital Improvement and Bond Fund.

Mr. Savely MOVED pursuant to Section 77-1601.02, the Board set the Western Community College Area Capital Improvement and Bond Fund 2020-2021 tax request at \$2,776,169.00. He further moved, pursuant to Section 85-1517 (2)(b), the Board set the final property tax levy for the 2020-2021 Western Community College Area Capital Improvement and Bond Fund at \$0.021362 on each one hundred dollars on the taxable valuation of all property subject to the levy within the Western Community College Area. He further moved the Secretary be instructed to certify the final tax request and final tax levy to each county Board of Equalization with the Western Community College Area. SECONDED by Ms. Guzman-Gonzales.

Voting Yes: Stickney, Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Savely, Klemke

Voting No: None

Abstain: None

Absent: None

MOTION CARRIED

Resolution Setting the Property Tax Request per LB103, First Session of One Hundred Sixth Legislature

Chair Klemke stated the next item on the agenda is a resolution setting the property tax request.

Chair Klemke entertained a motion to adopt the Resolution Setting the Property Tax Request per LB103, First Session of One Hundred Sixth Legislature.

Mr. Stickney MOVED the Board adopt the Resolution Setting the Property Tax Request per LB103, First Session of One Hundred Sixth Legislature. SECONDED by Ms. Guzman-Gonzales.

Voting Yes: Anderson, Crouse, Guzman-Gonzales, Kreman, Marcy, Packard, Perkins, Richards, Savely, Stickney, Klemke

Voting No: None

Abstain: None

Absent: None

MOTION CARRIED

RESOLUTION SETTING THE PROPERTY TAX REQUEST

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the Governing Body of the Western Nebraska Community College passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request.

WHEREAS, Nebraska Revised Statute 77-1601.02 provides that the Governing Body of the Western Nebraska Community College passes by a majority vote a resolution or ordinance setting the tax request; and

WHEREAS, a special public hearing was held as required by law to hear and consider comments concerning the property tax request;

NOW, THEREFORE, the Governing Body of the Western Nebraska Community College resolves that:

The 2020-2021 property tax request be set at \$13,225,279.36.

The total assessed value of property differs from last year's total assessed value by - 0.33%. The tax rate, which would levy the same amount of property taxes as last year, when divided by the new total assessed value of property, would be \$.102115 per \$100 of assessed value.

The Western Nebraska Community College proposes to adopt a property tax request that will cause its tax rate to be \$.101768 per \$100 of assessed value.

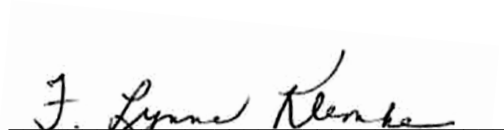
Based on the proposed property tax request and changes in other revenue, the total operating budget of Western Nebraska Community College will decrease last year's by 2.78%.

NEXT REGULAR MEETING

Chair Klemke reported the next Regular Meeting of the Board is Wednesday, September 9, 2020, immediately following the Public Hearings/Adoption of the Proposed 2020-2021 WCCA Budgets, (at approximately 1:35 p.m.), Coral E. Richards Boardroom, at Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, Scottsbluff, NE.

ADJOURNMENT

Ms. Klemke declared the meeting for the purpose of the Public Hearings and Adoption of the Proposed 2020-2021 Western Community College Area Budgets adjourned at 1:33 p.m.



F. Lynne Klemke, Chairperson

Susan L. Verbeck, Secretary