

**WESTERN NEBRASKA COMMUNITY COLLEGE  
POLICIES AND PROCEDURES**

SECTION: Human Resources           400.0000.14  
SUBSECTION: Administrative/Professional Staff   450.0000.14

*Sabbatical Leave (Full-Time Employees Only)*  
**Policy Number: 450.1700.81**

**POLICY**

An administrative/professional employee with six (6) years of full-time continuous service may apply for sabbatical leave to attend an institution of higher learning to further his/her education. The employee on sabbatical leave will receive one-half his/her previous year's salary. The Board will determine the number of sabbatical leaves each year. The employee is required to return to the College for at least one year immediately following his/her sabbatical leave. (See Appendix C-2-81 Sabbatical Leave Procedures.)

**DEFINITIONS**

N/A

**APPLICABILITY**

N/A

**Adoption Date:** 1981

**Revision Date (and Board of Governors' Minutes Item Number):**

**Prior Policy/Procedure Number:**

**Schedule for Review:**

**Divisions/Department Responsible for Review and Update:**

**Sponsoring Division/Department:**

**Rescinded Date:**

**Cross Reference:**

**Procedure(s) for Policy:** Appendix C-2-81 Sabbatical Leave Procedures

**Related Policies/References:**