

**WESTERN NEBRASKA COMMUNITY COLLEGE  
POLICIES AND PROCEDURES**

SECTION: Board of Governors	800.0000.79
SUBSECTION: Duties, Powers, and Responsibilities	815.0000.96

**Policy Number: 815.0000.96**

**POLICY**

The Board shall be charged with the following duties, powers, and responsibilities:

- 1) Have general supervision, control, and operation of the College.
- 2) Subject to coordination by the Coordinating Commission for Postsecondary Education as prescribed in the Coordinating Commission for Postsecondary Education Act, develop and offer programs of applied technology education, academic transfer programs, academic support courses, and such other programs and courses as the needs of the College may require. The Board shall avoid unnecessary duplication of existing programs and courses in meeting the needs of the students and the College.
- 3) Employ, for a period to be fixed by the Board, executive officers, members of the faculty, and such other administrative officers and employees as may be necessary or appropriate and fix their salaries and duties.
- 4) Subject to coordination by the Coordinating Commission for Postsecondary Education as prescribed in the Coordinating Commission for Postsecondary Education Act, construct, lease, purchase, purchase on contract, operate, equip, and maintain facilities.
- 5) Contract for services connected with the operation of the College as needs and interest demand.
- 6) Cause an examination and comprehensive audit of the books, accounts, records, and affairs, including full-time equivalent student enrollment totals, reported aid equivalent totals, and reimbursable educational unit totals as defined by law, to be made annually covering the most recently completed fiscal year. The audit of each area shall include the full-time equivalent student enrollment totals, reported aid equivalent totals, and reimbursable educational unit totals for the three most recently completed fiscal years which shall be used for calculation of aid to the College as prescribed by Nebraska law. The audit shall also include the county-certified property valuations for the College for the three most recently completed fiscal years which shall be used for calculation of aid to the College. Such examination and audit of the books, accounts, records, and affairs shall be completed and filed with the Auditor of Public Accounts and the Department of Administrative Services on or before October 15 of each year. The examination and audit of the full-time equivalent student enrollment totals, reported aid equivalent totals, and reimbursable educational unit totals shall be completed and filed with the Auditor of Public Accounts and the Department of Administrative Services on or before August 15 of each year.
- 7) Establish fees and charges for the facilities authorized by law. The Board may enter into agreements with owners of facilities to be used for housing regarding the management, operation, and government of such facilities and may employ necessary employees to govern, manage, and operate such facilities.
- 8) Receive such gifts, grants, conveyances, and bequests of real and personal property from public or private sources as may be made from time to time, in trust or otherwise, whenever the terms and conditions thereof will aid in carrying out the College programs as specified by law. The Board may sell, lease, exchange, invest, or expend such gifts, grants, conveyances, and bequests or the proceeds, rents, profits, and income there from according to the terms and conditions thereof and adopt and promulgate rules and regulations governing the receipt and expenditure of such proceeds, rents, profits, and income, except that acceptance of such gifts,

grants, or conveyances shall not be conditioned on matching state or local funds.

- 9) Prescribe the courses of study for the College under its control and publish such catalogs and bulletins as may be necessary.
- 10) Grant to every student upon graduation or completion of a course of study a suitable diploma, associate degree, or certificate.
- 11) Adopt and promulgate such rules and regulations and perform all other acts as the Board may deem necessary or appropriate to the administration of the College. Such rules and regulations shall include, but not be limited to, rules and regulations relating to facilities, housing, scholarships, discipline, and pedestrian and vehicular traffic on property owned, operated, or maintained by the College.
- 12) Employ, for a period to be fixed by the Board, an executive officer for the College and, by written order filed in its office, delegate to such executive officer any of the powers and duties vested in or imposed upon it. Such delegated powers and duties may be exercised in the name of the Board.
- 13) Acquire real property by eminent domain pursuant to law.
- 14) Acquire real and personal property and sell, convey, or lease such property whenever the College will be benefited thereby. The sale, conveyance, or lease of any real estate owned by the College shall be effective only when authorized by an affirmative vote of at least two-thirds of all the members of the Board.
- 15) Enter into agreements for services, facilities, or equipment and for the presentation of courses for students when such agreements are deemed to be in the best interests of the education of the students involved.
- 16) Transfer tribally controlled community college state aid amounts to a tribally controlled community college located within its community college area.
- 17) Invest, after proper consideration of the requirements for the availability of money, funds of the College in securities the nature of which individuals of prudence, discretion, and intelligence acquire or retain in dealing with the property of another.
- 18) Establish tuition rates for courses of instruction offered by the College. Separate tuition rates shall be established for students who are nonresidents of the State of Nebraska.
- 19) Establish a fiscal year for the College which conforms to the fiscal year of the state.
- 20) Exercise any other powers, duties, and responsibilities necessary to carry out the College's role and mission.

## **DEFINITIONS**

N/A

## **APPLICABILITY**

N/A

**Adoption Date:** 1996

**Revision Date (and Board of Governors' Minutes Item Number):**

**Prior Policy/Procedure Number:**

**Schedule for Review:**

**Divisions/Department Responsible for Review and Update:**

**Sponsoring Division/Department:**

**Rescinded Date:**

**Cross Reference:**

**Procedure(s) for Policy:**

**Related Policies/References:** Coordinating Commission for Postsecondary Education Act  
Nebraska Law