

**WESTERN NEBRASKA COMMUNITY COLLEGE
POLICIES AND PROCEDURES**

SECTION: College Organization 200.0000.12
SUBSECTION: College Facilities 235.0000.16

College Vehicle Use and Safe Driving
Policy Number: 240.0100.11

POLICY

In an effort to assure that College vehicle drivers follow safe, responsible, and efficient vehicle driving practices, the Board does hereby delegate to the President the responsibility of developing, implementing, and maintaining appropriate vehicle usage and safe driving practices and procedures. It shall be the responsibility of the President or his/her designee to establish vehicle usage procedures and safe driving practices for all individuals using College owned or leased vehicles. All persons including, but not limited to, employees, volunteers, contract laborers, students, consultant, applicant, or community member shall follow all check-out and driving safety rules as promulgated and required by the President or his/her designee. A copy of such rules shall be issued to all drivers prior to check out of College vehicle(s).

DEFINITIONS

N/A

APPLICABILITY

N/A

Adoption Date: 2011

Revision Date (and Board of Governors' Minutes Item Number):

Prior Policy/Procedure Number:

Schedule for Review:

Divisions/Department Responsible for Review and Update:

Sponsoring Division/Department:

Rescinded Date:

Cross Reference:

Procedure(s) for Policy:

Related Policies/References: Western Nebraska Community College Check-out and Driving Safety Rules