

**WESTERN NEBRASKA COMMUNITY COLLEGE
POLICIES AND PROCEDURES**

SECTION: College Organization 200.0000.12
SUBSECTION: College Facilities 235.0000.16

Approved Driver of College Vehicles
Policy Number: 240.0300.11

POLICY

College-owned vehicles are resources of the College and should strictly be used for lawful and safe College business purposes which would reflect positively on the College. Only College approved drivers are authorized to drive a College owned, leased, or loaned vehicle or a private vehicle while on College business.

The College President or his/her designee shall determine and approve drivers for all College vehicles. All approved drivers shall hold a valid operator's license of the type required for the vehicle used. Only approved drivers shall be authorized to operate College vehicles.

DEFINITIONS

N/A

APPLICABILITY

N/A

Adoption Date: 2011

Revision Date (and Board of Governors' Minutes Item Number):

Prior Policy/Procedure Number:

Schedule for Review:

Divisions/Department Responsible for Review and Update:

Sponsoring Division/Department:

Rescinded Date:

Cross Reference:

Procedure(s) for Policy:

Related Policies/References: