

**WESTERN NEBRASKA COMMUNITY COLLEGE  
POLICIES AND PROCEDURES**

SECTION: Educational Services           600.0000.86  
SUBSECTION: Curriculum and Instruction   610.0000.86

*Preparation of Instructional and Other Materials*  
**Policy Number: 610.1300.86**

**POLICY**

The College shall retain all copyright privileges, claims or other property interests, including the right to assign same to a publisher or others, of instructional or other materials prepared by a faculty employee in whole or in part within the scope of his/her employment, that is, during the time of employment by, at the expense of, or with personal equipment, supplies, or facilities of the College, or prepared pursuant to special order or commission by the College. Unless otherwise specifically agreed to in writing by the College, in advance, all such copyright privileges, claims or other property interests shall remain the exclusive property of the College.

**DEFINITIONS**

N/A

**APPLICABILITY**

N/A

**Adoption Date:** 1986

**Revision Date (and Board of Governors' Minutes Item Number):**

**Prior Policy/Procedure Number:**

**Schedule for Review:**

**Divisions/Department Responsible for Review and Update:**

**Sponsoring Division/Department:**

**Rescinded Date:**

**Cross Reference:**

**Procedure(s) for Policy:**

**Related Policies/References:**