

**WESTERN NEBRASKA COMMUNITY COLLEGE
POLICIES AND PROCEDURES**

SECTION: Fiscal Affairs 300.0000.14
SUBSECTION: Fiscal Accountability 340.0000.79

Inventory System
Policy Number: 340.0300.00

POLICY

The College shall establish and maintain an inventory of all depreciable equipment with an initial cost of \$2,500 or more. The inventory system shall contain such provisions as necessary for reporting on equipment acquired as surplus through state and federal agencies.

DEFINITIONS

N/A

APPLICABILITY

N/A

Adoption Date: 2000

Revision Date (and Board of Governors' Minutes Item Number):

Prior Policy/Procedure Number:

Schedule for Review:

Divisions/Department Responsible for Review and Update:

Sponsoring Division/Department:

Rescinded Date:

Cross Reference:

Procedure(s) for Policy:

Related Policies/References: