WNCC Library Computer Guidelines

The WNCC Library provides computer and internet access in support of information and research needs for our students, faculty, and staff. In addition to supporting academic excellence, this access is provided to area residents.

Priorities for computer Use

All computer users are asked to be sensitive to the needs of others and limit non-academic computer use during times of heavy demand. In the event that all computers are being used, the following rule applies:

- Students who need to access a computer for academic use will be given first priority. If you are using a computer for something other than academic work, you may be asked to relinquish your computer to someone who needs it for academic purposes.
- In-house use only laptops are available for two hours checkout periods for students to utilize in case computers are all being used.

In addition, the library reserves the right to further modify or restrict non-academic use when it conflicts with the academic needs of WNCC students, faculty, and staff.

Guidelines for Computer Users

- Users must comply with the WNCC Academic Suppport Services Computer Lab policy - http://www.wncc.edu/academics/academic-support-services/computer-lab

- Library computers are not to be used to view objectionable material. Anyone in violation of these policies will be banned from using campus computers and asked to leave the library.

- All downloaded and saved files are deleted from computers at restart; users must plan accordingly.

- Students should save documents to a memory device rather than a library computer to ensure that documents will not be deleted or accessed by others.

- Beverages brought into the WNCC Library should be in covered containers.

- When listening to audio materials, headphones must be used, and the volume must not be distracting to others.

- Use of a microphone is not allowed.

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