

2020-2021 FINANCIAL AID SCHOLARSHIP APPEAL

Students who experienced extenuating circumstances (usually defined as something beyond the student's control) may petition for reinstatement of eligibility by completing the appeal procedure outlined below.

In order to continue receiving an institutional scholarship or remission, the student must be fulfilling the criteria of the scholarship detailed in the original acceptance letter or athletic contract. Submission of an appeal does not guarantee approval of scholarship re-instatement.

Advisor's statement for performance remissions such as athletics, vocal, music, theater, journalism, etc. must include a statement of support from the appropriate coach or instructor.

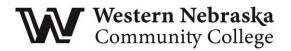
Appeals should be submitted as soon as possible following notification of suspension, but **no later than mid-term of the semester** for which the student is requesting aid.

APPEAL PROCEDURE:

- ✓ Complete ALL required information on the appeal form.
- ✓ Attach a typed (or neatly hand-written), signed statement that explains your circumstances.
- ✓ Attach documentation to support your circumstances (i.e. a letter from your physician to document medical circumstances). This documentation must be retained in your financial aid file, so please do not submit originals.
- ✓ Students must meet with the appropriate coach, sponsor, or advisor to develop an educational plan. Be sure to have the appeal form filled out completely before your advising meeting. Have your coach, sponsor, or advisor complete the appropriate section on the bottom of the appeal form or submit a separate typed statement on your behalf.
- ✓ Once your appeal is complete and all documentation collected, submit it to the Financial Aid Office. The Appeal Committee will review your appeal along with your academic and financial aid records to make a decision. <u>Allow 30 days for review.</u>
- ✓ You will be notified by WNCC email once a decision is made.

Submit form and required documentation to:

WNCC Financial Aid Office • 1601 E. 27th Street • Scottsbluff, NE 69361 (308) 635-6011 • fax (308) 635-6732 Secure filedrop https://docsafe.wncc.edu/filedrop/FINAID



2020-2021 FINANCIAL AID SCHOLARSHIP APPEAL FORM

	Name
Fall 2020 Academic Goals:	ou are requesting reinstatement: 0 Spring 2021 Summer 2021 ram of Study:
Scholarship(s) for which you are appealing:	
 All scholarships in MyWNCC portal Attach a signed signed signed explanation your scholarship. classes. Explain what changes education. Meet with coach, attach a separate possibility. Attach outside do submit a letter from the student Signature. 	ocumentation of your circumstances. For example, if you were ill or hospitalized, you might om your physician or a copy of a hospital bill showing admit and discharge dates.
The appropriate coa with the student and	r Advisor's Certification & Comments: ach, activity sponsor or advisor must complete the following statement after meeting a discussing the student's past lack of progress and plans for improvement and future ach a separate sheet if needed or e-mail the Financial Aid Office directly.
Signature:	Date:
Printed Name:	