WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS

PROPOSED AGENDA

A. Call to Order, Ms. Wisniewski

B. Roll Call

C. Introduction of Visitors
   1) Community Comments

D. Board Chairperson Comments
   1) Copy of Nebraska Open Meetings Act is available at back of room

E. Consent Calendar
   1) Review Contents of Consent Calendar
      a) Agenda
      b) Excuse Absent Board Member(s)
      c) Minutes
         1) Regular Meeting, April 21, 2010
      d) Claims
         1) WCCA Unrestricted Fund - $1,780,288.49
         2) WCCA Restricted Fund - $314,011.30
         3) WCCA Federal Fund - $8,911.53
         4) WCCA Agency Fund - $32,530.43
         5) WCCA Loan Fund - $0
         6) WCCA Plant Fund - $176,698.60
         7) WCCA Auxiliary Fund - $68,458.64
      e) City Planning Commission Reports
      f) Reports and Proposals
         1) From the Students
         2) From the Faculty
         3) From the Administration
         4) From the Board

REGULAR MEETING

May 19, 2010

12:00 NOON – LUNCH
John C. Bishop Dining Hall
Pioneer Activity Center
Western Nebraska Community College
Scottsbluff Campus
1409 East 27th Street
Scottsbluff Nebraska

1:00 P.M. – REGULAR MEETING
Boardroom
Western Nebraska Community College
Scottsbluff Campus
1601 East 27th Street
Scottsbluff, Nebraska
E. Consent Calendar – Cont

2) Approval of Consent Calendar

3) Consideration of Items Extracted from Consent Calendar

F. Bid Consent Calendar

1) Review Contents of Bid Consent Calendar
   a) #10-PC-11 – Desktop Computers
   b) #10-PC-12 – Laptop Computers
   (Pages 5 – 5d)
   (Pages 5e – 5j)

2) Approval of Bid Consent Calendar

3) Consideration of Items Extracted From Bid Consent Calendar

G. Personnel Consent Calendar

1) Review Contents of Personnel Consent Calendar
   a) Resignation(s):
      1) Ms. Joan Green, Accounting Services Director
      2) Mr. Aldo R. Hall, Electronics Instructor
      3) Ms. Rebecca K. Jorgenson, Student Services Coordinator
      (Pages 6 – 6a)
      (Pages 6b – 6c)
      (Pages 6d – 6e)
   b) Appointment(s):
      1) Mr. Jeffrey “Scott” Wallace, Powerline Technology Fellow
      2) Ms. Michelle A. Moore, Admissions Counselor
      3) Ms. Bambi J. Sell, Admissions Counselor
      (Page 6f)
      (Handout)
      (Handout)

2) Approval of Personnel Consent Calendar

3) Consideration of Items Extracted from Personnel Consent Calendar

H. Western Community College Area Board of Governors – Ms. Wisniewski

1) Authorize Secretary to Execute Bank Account Resolution
   (Pages 7 – 7b)
H. Western Community College Area Board of Governors – Ms. Wisniewski – Cont

2) Informal Meetings
   a) Budget Work Sessions
      1) June 16, 2010, 10:00 a.m. – General Fund
      2) July 21, 2010, 10:00 a.m. – Designated Fund, Restricted Fund
      3) August 18, 2010, 11:00 a.m. – Capital Construction Fund
      4) September 15, 2010, 10:30 a.m. – Final Review of All Budgets

3) Public Hearings on Proposed 2010 – 2011 WCCA Budgets
   a) September 15, 2010, 1:00 p.m.

4) Regular September 2010 Board Meeting
   a) September 15, 2010, immediately following the Public Hearings on the Proposed 2010 – 2011 WCCA Budgets

I. Monitoring Reports

   1) Nebraska Coordinating Commission for Postsecondary Education –
      Mr. Daniels, Mr. Gaalswyk, Ms. Barkeloo

      a) Program Review
         1) Information Technology Program – Mr. Gaalswyk, Ms. Barkeloo

         (Pages 8 – 8d)

   2) Update, Development of Funding Formula – Dr. Ely, Mr. Groshans

   3) Strategic Planning Update – Ms. Wisniewski

   4) Nebraska Educational Telecommunications Commission – Mr. Miller

   5) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins, Mr. Daniels

   6) Association of Community College Trustees – Dr. Perkins

J. Executive Session

   1) Collective Bargaining

   2) Personnel Matters – Re: Early Retirement Applications for Ms. Alice E. Hemingway

K. Approve 2010-2011 Collective Bargaining Agreement
L. Consider Early Retirement Agreement
   1) Ms. Alice E. Hemingway

M. Board Member Comments

N. President’s Comments

O. Upcoming Meetings
   1) Association of Community College Trustees
      a) 2010 Annual Leadership Congress
         1) October 20 – 23, 2010
         2) Toronto, Canada

   2) Nebraska Community College Association
      a) Regular Meetings
         1) Second Quarter Meeting
            A) May 24, 2010
            B) Northeast Community College
         2) Third Quarter Meeting
            A) August 9, 2010
            B) Southeast Community College – Beatrice Campus
         3) Annual Meeting/Legislative Seminar
            A) October 5 and 6, 2010
            B) Host: Western Community College Area

P. Next Regular Meeting: Wednesday, June 16, 2010, 1:00 p.m., Boardroom, Western
   Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

Q. Adjournment
MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE
A regular meeting of the Western Community College Area Board of Governors was held at 1:00 p.m., on Wednesday, May 19, 2010, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald on Saturday, May 15, 2010, with the following members present: Jacqueline M. Cervantes-Guzman, Timothy H. Daniels, Merlyn L. Gramberg, Dennis W. Miller, Jr., Jack L. Nelson, M. Thomas Perkins, Darrell E. Roberts, Richard G. Stickney, Jane Wisniewski, Chairperson. Absent: L. Paul Leseberg, Jecca R. Ostrander. Student Representatives present: None. Faculty Representatives present: Guy Wylie, Scottsbluff Campus; Mike Hausmann, Sidney Campus. College staff present: Eileen E. Ely, William D. Knapper, Coral E. Richards, David E. Groshans, Terry B. Gaalowsyk, Todd R. Holcomb, Kathryn J. Shirley, Paul G. Jacobsen, Dayle L. Wallien, Garry R. Alkire, Judith L. Amoo, John D. Corum, Andrew Lenzen, Mary Barkeloo. College Attorney present: Richard A. Douglas. A current agenda was available in the College President’s office and the Board Secretary’s office on the Scottsbluff Campus at the time of the publicized notice.

QUORUM
Ms. Wisniewski declared a quorum was present for the transaction of business.

VISITORS
Visitors were: Maunette Loeks, Scottsbluff.

COMMUNITY COMMENTS
Ms. Wisniewski asked for comments from the community. There were none.

BOARD CHAIRPERSON COMMENTS
Ms. Wisniewski announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Ms. Wisniewski asked Dr. Corum to stand. On behalf of the Board, she extended congratulations to him for the successful completion of his doctoral program.

Ms. Wisniewski commended Coach Mello for establishing the Scholar Baller program for the Volleyball team. This program recognizes the athlete’s work in the classroom and reinforces the connection between academics and sports.
Ms. Wisniewski reported to be eligible to receive the Scholar Baller award an athlete must have a 3.6 grade point average.

Ms. Wisniewski congratulated the four volleyball players that received the Scholar Baller Award. Ms. Wisniewski also extended congratulations to all members of the volleyball team. The team had a combined grade point average of 3.28, which is the highest grade point average among any of the College’s athletic teams. Ms. Wisniewski also congratulated the volleyball team for completing the season ranking Number Three in the nations. Ms. Wisniewski commented the Volleyball Team has raised the bar for excellence in both academics and athletics.

Mr. Daniels remarked there was a very nice article in the Star-Herald about the Scholar Baller program.

Ms. Wisniewski reported Mr. Leseberg notified the Secretary that he would be unable to attend the meeting today because of Personal Business. Ms. Wisniewski reported Ms. Ostrander notified the Secretary that she would be unable to attend the meeting today because of a Family Concern.

Ms. Wisniewski reviewed the contents of the Consent Calendar which include the following items:

1) Agenda, May 19, 2010
2) Excuse Absent Board Member(s) – Leseberg, Ostrander
3) Minutes
   a) Regular Meeting, April 21, 2010
4) Claims
   a) WCCA Unrestricted Fund - $1,780,288.49
   b) WCCA Restricted Fund - $314,011.30
   c) WCCA Federal Fund - $8,911.53
   d) WCCA Agency fund - $32,530.43
   e) WCCA Loan Fund - $0-
   f) WCCA Plant Fund - $176,698.60
   g) WCCA Auxiliary Fund - $68,458.64
5) City Planning Commission Reports – Attachment A
6) Reports and proposals
   a) From the Students – Attachment B
   b) From the Faculty – Attachment C
   c) From the Administration – Attachment D – D-4
   d) From the Board

Ms. Wisniewski inquired if there were any item(s) on the
CONSENT CALENDAR
Review Contents Cont

Consent Calendar which any Board member wished to
have removed for separate consideration. There were
none.

CONSENT CALENDAR
Approval

Mr. Stickney moved the Consent Calendar be approved as
submitted. Seconded by Mr. Miller. The vote was, Yes:
Cervantes-Guzman, Daniels, Gramberg, Miller, Nelson,
Perkins, Roberts, Stickney, Wisniewski. No: None. Absent:
Leseberg, Ostrander. Motion carried.

CONSENT CALENDAR
Consider Items Extracted

There were no items extracted from the Consent Calendar.

BID CONSENT CALENDAR
Review Contents

Ms. Wisniewski reviewed the contents of the Bid Consent
Calendar which include the following bid(s):

1) #10-PC-11 – Desktop Computers – Attachment E
2) #10-PC-12 – Laptop Computers – Attachment F

Ms. Wisniewski inquired if there were any item(s) on the Bid
Consent Calendar which any Board member wished to
have removed for separate consideration. There were
none.

BID CONSENT CALENDAR
Approval

Mr. Miller moved the Bid Consent Calendar be approved
as presented. Seconded by Mr. Nelson. The vote was, Yes:
Daniels, Gramberg, Miller, Nelson, Perkins, Roberts, Stickney,
Cervantes-Guzman, Wisniewski. No: None. Absent:
Leseberg, Ostrander. Motion carried.

BID CONSENT CALENDAR
Consider Items Extracted

There were no items extracted from the Bid Consent Cal-
endar.

PERSONNEL CONSENT
CALENDAR
Review Contents

Ms. Wisniewski reviewed the contents of the Personnel Con-
sent Calendar which contain the following resignation(s)
and appointment(s):

1) Resignation(s):
   a) Ms. Joan Green, Accounting Services Director,
      effective May 28, 2010.
   b) Mr. Aldo r. Hall, Electronics Instructor, effective
      May 18, 2010.
   c) Ms. Rebecca K. Jorgenson, Student Services
      Coordinator, effective June 4, 2010.

2) Appointment(s):
   a) Mr. Jeffrey "Scott" Wallace, Powerline Technology
      Fellow, effective June 1, 2010, through May 19, 2011.
PERSONNEL CONSENT CALENDAR
Review Contents Cont

Ms. Wisniewski inquired if there were any items on the Personnel Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

PERSONNEL CONSENT CALENDAR Approval

Mr. Daniels moved the Personnel Consent Calendar be approved as presented. Seconded by Mr. Gramberg. The vote was, Yes: Gramberg, Miller, Nelson, Perkins, Roberts, Stickney, Cervantes-Guzman, Daniels, Wisniewski. No: None. Absent: Leseberg, Ostrander. Motion carried.

PERSONNEL CONSENT CALENDAR Consider Items Extracted

There were no items extracted from the Personnel Consent Calendar.

WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS
Authorize Secretary to Execute Bank Account Resolution

Mr. Knapper reported the Student Aid and Fiscal Responsibility Act of 2009, which includes a change to a 100 percent Direct Student Loan Program, was enacted by Congress as a part of health-care reform legislation. Effective July 1, 2010, funds for this program will come directly from the U.S. Department of Education via the U.S. Treasury. As was reported by Ms. Johns, Financial Aid Director, at the March meeting of the Board of Governors, the College is in the process of transitioning to the Direct Student Loan Program effective with the Fall Semester 2010. Mr. Knapper reported funds for the Direct Student Loan Program must be maintained separately from all other funds. Mr. Knapper reported a new account has been established at Platte Valley Bank for the Direct Student Loan program funds. He recommended that Ms. Patricia Siegfried, Assistant Accounting Services Director and himself, as Treasurer, be named as authorized signatories for this account.

Dr. Perkins moved the Board authorize the Secretary to execute the appropriate resolution for the WNCC Federal Direct Loan account as follows:

Platte Valley Bank, Scottsbluff, NE, WNCC Federal Direct Loan, Account #0130389: William D. Knapper, Patricia Siegfried.

Seconded by Mr. Nelson. The vote was, Yes: Miller, Nelson, Perkins, Roberts, Stickney, Cervantes-Guzman, Daniels, Gramberg, Wisniewski. No: None. Absent: Leseberg, Ostrander. Motion carried.

Informal Meetings

Ms. Wisniewski remarked that preparation of the 2010-2011 WCCA Budgets is underway. She commented that it is
WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS
Informal Meetings
Cont

customary for the Board to hold work sessions on the budgets prior to the Regular meetings during the summer months. She suggested that the Board hold informal meetings for the purpose of work sessions on the budgets as follows: June 16, 2010, 10:00 a.m. – General Fund; July 21, 2010, 10:00 a.m. – Designated Fund, restricted Fund; August 18, 2010, 11:00 a.m. – Capital Construction Fund; September 15, 2010, 10:30 a.m. – Final Review of All Budgets.

Mr. Miller moved the Board hold informal meetings for the purpose of work sessions on the proposed 2010 – 2011 WCCA Budgets on the following dates and times: June 16, 2010, 10:00 a.m. – General Fund; July 21, 2010, 10:00 a.m. – Designated Fund, restricted Fund; August 18, 2010, 11:00 a.m. – Capital Construction Fund; September 15, 2010, 10:30 a.m. – Final Review of All Budgets. He further moved the informal meetings be held in the Boardroom on the Scottsbluff Campus. Seconded by Dr. Gramberg. The vote was: Yes: Nelson, Perkins, Roberts, Stickney, Cervantes-Guzman, Daniels, Gramberg, Miller, Wisniewski. No: None. Absent: Leseberg, Ostrandar. Motion carried.

Public Hearing on Proposed 2010 – 2011 WCCA Budgets

Ms. Wisniewski reported the approved 2010 – 2011 Budgets must be filed with the State Auditor and the County Clerk of each county within the Western Area by September 20, 2010. She suggested the Public Hearings on the Proposed 2010 – 2011 WCCA Budgets be held at 1:00 p.m., on Wednesday, September 15, 2010, in the Boardroom on the Scottsbluff Campus. She commented, pursuant to Board Policy, this is the established date and time for the Regular Board of Governors meetings.

Mr. Daniels moved the Board hold the Public Hearings on the Proposed 2010 – 2011 WCCA Budgets at 1:00 p.m., on Wednesday, September 15, 2010, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus. Seconded by Ms. Cervantes-Guzman. The vote was: Yes: Perkins, Roberts, Stickney, Cervantes-Guzman, Daniels, Gramberg, Miller, Nelson, Wisniewski. No: None. Absent: Leseberg, Ostrander. Motion carried.

Regular Meeting September 2010

Ms. Wisniewski reported since pursuant to Board Policy the established time for the Regular meetings of the Board is 1:00 p.m., she suggested the Regular September 2010 Board meeting be held immediately following the Public Hearings on the Proposed 2010 – 2011 Budgets.

Mr. Nelson moved the Board hold the Regular September
2010 Board meeting immediately following the Public Hearings on the Proposed 2010 – 2011 Budgets on Wednesday, September 15, 2010, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus. Seconded by Mr. Daniels. The vote was, Yes: Roberts, Stickney, Cervantes-Guzman, Daniels, Gramberg, Miller, Nelson, Perkins, Wisniewski. No: None. Absent: Leseberg, Ostrander. Motion carried.

Mr. Daniels reported the Educational and Student Services Committee met earlier today to consider the Program Review for the Information Technology Program. Mr. Daniels referred Board members to the handout material which contains a revision to page one of the Information Technology Program Review report. Mr. Daniels asked Mr. Gaalswyk and Ms. Barkeloo to present the program review report.

Ms. Barkeloo reported page one of the report was initially revised to correct a mathematical error. At the time the error was discovered information for the 2009-2010 year was available and could be included in the report. She remarked the corrections are highlighted. Ms. Barkeloo reported the Five-Year average of Student Credit Hours is 2,470.6 and the Student Credit Hour per Faculty Full Time Equivalency is 292.90, which is above the established threshold of 275. Ms. Barkeloo remarked the student credit hours considered for the report were the Information Technology INFO alpha courses.

Ms. Barkeloo reported the established threshold for the number of graduates is ten. The number of graduates is below the threshold. She reported based on several employment resources, there is a need for training in the information technology program. Ms. Barkeloo reported the information technology program prepares students for a number of employment options. Awards offered in the field of Information Technology include an Associate of Arts program, an Associate of Science program, an Associate of Applied Science program and the Associate of Occupational Studies. Additionally, with the Associate of Occupational Studies program is an option for a diploma and a certificate.

Ms. Barkeloo reported the Information Technology Program was reviewed in the “Final Recommendation of the WCCA President for Amendment of Contracts and Reduction of Staff Members for the 2010 – 2011 Academic Year.” She
reported the internal review committee recommendations to enhance and develop the program will be submitted to the Commission. She reported that, although the program has not met the established threshold for graduates, it is recommended that the College continue to offer this program and have the opportunity to increase the number of graduates through the implementation of the internal review committee’s recommendations.

Mr. Gaalswyk reported a strong internal team of College staff members is working to implement recommendations made by the internal review committee. He reported two program Advisory Committees have been established which are independent of business advisory committees. He reported the internal team has considered the efficiency and access of the Information Technology Program and have implemented a four-year rotation of Information Technology Offerings. Changes to the delivery format will allow students to complete and Associate of Arts, Associate of Applied Science or an Associate of Occupational Studies program through online courses. Ms. Amoo has been working with the Business, Office, Information Technology Division to identify and eliminate duplication of course offering and combine class offerings with those offered through Business and Individual training at the Harms Advanced Technology Center. He reported further the College staff is working to enhance the marketing and recruitment plan.

Mr. Daniels reported the Educational and Student Services Committee is recommending the Board accept the Information Technology Program Review report as presented and approve submission of the report to the Nebraska Coordinating Commission for Postsecondary Education.

Mr. Daniels moved the Board accept the recommendation of the Educational and Student Services Committee to approve the Information Technology Program Review as presented. He further moved the report be submitted to the Nebraska Coordinating Commission for Postsecondary Education. Seconded by Dr. Perkins. The vote was, Yes: Stickney, Cervantes-Guzman, Daniels, Gramberg, Miller, Nelson, Perkins, Roberts, Wisniewski. No: None. Absent: Leseberg, Ostrander. Motion carried.
Dr. Ely reported that Mr. Groshans attended the Council of Chief Executive Officers meeting that was held last Monday, May 17, in Kearney. This meeting was called to begin discussions for a new funding formula. Dr. Ely asked Mr. Groshans to present the report.

Mr. Groshans reported as the College Presidents began the initial work on a new funding formula, they recognized the need to discuss and review the basic principles that were established in 2006. Mr. Groshans reported there were seven basic principles agreed to at that time: 1) Statewide System with Local Control; 2) Funding Sources (Property Taxes, State aid, and Tuition); 3) Equity in Property Tax Levy Range; 4) Factor for Growth; 5) Inflation Adjustment Factor; 6) Differential Course or Program Weighting; and 7) Relationship between State Funds and Property Tax Relief.

Mr. Groshans reported the College Presidents discussed and agreed to the importance of a state-wide system with local control. They discussed the funding sources and agreed the sources were appropriate, and then they further discussed at what level each of those sources should contribute and the relationship between those sources. There was discussion about going back to the formula used in 2003 of a 40-40-20 system (40 percent from state aid, 40 percent from local property tax and 20 percent from tuition). The discussion revealed that system did not work well for all six colleges. During the discussion, it was pointed out that formula was set for the college system level and individual colleges could make adjustments. It was agreed to look at the 2003 formula and put current numbers to that formula for discussion purposes. Mr. Groshans reported everyone in attendance was open to listening and to trying new approaches. There was concern expressed about the possible reductions in state revenue. He commented the President’s also discussed the need for equalization and continuation funding. Mr. Groshans reported the Presidents’ discussion only got through the first three principles. Dr. Ely will have more information to present after she attends the next College Presidents meeting scheduled for May 24, 2010.

Mr. Groshans reported the discussion was very challenging, yet everyone was optimistic that an agreement can be reached.
Ms. Wisniewski reported that last month the Board agreed to proceed with working with Dr. Dlugosh to facilitate a strategic planning process. Dr. Dlugosh has suggested that the initial session for the strategic planning process could be accomplished by means of a video-conference in which he would make a presentation to the Board. Mr. Knapper has been working with Dr. Dlugosh to get a meeting arranged. Ms. Wisniewski reported the initial meeting will be an in depth meeting to review the strategic planning process, establish timelines discuss potential team members and set dates for meeting and reporting of progress. Both Ms. Wisniewski and Dr. Ely feel that the initial meeting should be a face to face meeting to give Dr. Dlugosh an opportunity to get sense of the College and the Board.

Mr. Knapper commented that Dr. Dlugosh is locked into a three week class session. Ms. Wisniewski asked Mr. Knapper to contact Dr. Dlugosh to obtain some dates that he would be available for the first meeting. When those dates have been received from Dr. Dlugosh, Ms. Richards will contact Board members to establish a date for the initial strategic planning meeting.

Mr. Miller reported the Nebraska Educational Telecommunications Commission met via a videoconference on May 6, 2010.

Mr. Miller reported Senate Bill #3333, known as “Stella” was passed by both the House and the Senate and is it expected President Obama will sign the bill. This legislation opens the way for satellite coverage of Nebraska Educational Television in the Nebraska Panhandle.

Mr. Miller reported the Public Broadcasting Act of 1967 reinforces the need to prevent interference with program content. The Act reinforces the values of freedom of speech and freedom of press by requiring that the Corporation for Public Broadcasting protect public broadcasting entities from “interference with, or control of, program content or other activities” and prohibits Federal government “...direction, supervision, or control over the content or distribution of public telecommunications programs...” He reported the Commission approved a “Resolution to Affirm Editorial Independence of Public Broadcasting.” The resolution is an affirmation of the principles of editorial independence of public broadcasters and affirms the necessity of protecting public broadcasters from improper government interference in content so that public
broadcasters are assured editorial independence. Mr. Miller remarked a copy of the adopted resolution is available from Ms. Richards. Mr. Miller reported public broadcasting makes every effort to be factual and to present both sides of an issue both in program contact and other activities.

Mr. Miller reported there is a new documentary entitled "Mind over Murder" which aired recently. The program examines how behavioral research can team with old school detective work to get inside the criminal mind to prevent crime.

Dr. Gramberg reported the Second Quarter Meeting of the Nebraska Community College Association Board of Directors will be held next Monday, May 24, 2010, at Northeast Community College, in Norfolk.

Dr. Gramberg reported Team 2 met earlier today via a Conference telephone call. The Team considered the evaluation of the Executive Director. The Team also reviewed the audit report. Dr. Gramberg reported the Team 2 members had anticipated a long meeting; however, everything went smoothly and quickly. Dr. Gramberg reported representatives from Metro Community College did not participate in the Team 2 meeting.

Dr. Gramberg reported he has asked the Executive Director to get more information on the Annual meeting. Dr. Gramberg expressed concern that arrangements for a keynote speaker are still pending.

There was no report from the Association of Community College Trustees.

Ms. Wisniewski commented that during her Board Chairperson Comments earlier in the meeting, she overlooked recognition of Ms. Judy Amoo, Dean of Business and Individual Training, who was named 2010 Nebraska BPW Woman of the Year. The award was presented at a Nebraska Business and Professional Women conference last weekend. Ms. Amoo received the statewide award for her superior leadership, career accomplishments, civic and community involvement, and assistance with other women. In January 2010, Ms. Amoo was selected by Panhandle Business and Professional Women as the 2010 Woman of the Year.
EXECUTIVE SESSION  
Collective Bargaining  
Personnel Matters  
Re: Early Retirement  
Application  
Ms. Alice E. Hemingway

Mr. Miller moved, pursuant to Section 84-1410 of the Reissue of the Revised Statutes of 2006, known as the Nebraska Public Meetings Law that the Board hold a closed session with Dr. Eileen E. Ely, Mr. William D. Knapper, Mr. David E. Groshans, Ms. Coral E. Richards, and Mr. Richard A. Douglas, College Attorney, for the purpose of discussion of the following item(s): a) Collective Bargaining; b) Personnel Matters – Re: Early Retirement Application for Ms. Alice E. Hemingway. He further moved that strategy sessions with respect to collective bargaining are specifically authorized by the Nebraska Public Meetings Law. He moved further that this closed session is clearly necessary for the protection of the public interest and for the prevention of needless injury to the reputation of an individual(s), and Ms. Hemingway has not requested a public meeting and has consented to discussion in closed session. Seconded by Ms. Cervantes-Guzman. The vote was, Yes: Cervantes-Guzman, Daniels, Gramberg, Miller, Nelson, Perkins, Roberts, Stickney, Wisniewski. No: None. Absent: Leseberg, Ostrander. Motion carried.

RECESS

Ms. Wisniewski declared a five minute recess at 1:34 p.m.

OPEN MEETING

Ms. Wisniewski declared the Open meeting in session at 1:37 p.m.

EXECUTIVE SESSION  
Collective Bargaining  
Personnel Matters  
Re: Early Retirement  
Application  
Ms. Alice E. Hemingway

Ms. Wisniewski stated the purpose of the Executive Session is the discussion of Collective Bargaining and Personnel Matters – Re: Early Retirement Application for Ms. Alice E. Hemingway.

The Board of Governors and those so named in the motion adjourned to an Executive Session at 1:37 p.m.

The Executive Session ended at 1:48 p.m.

OPEN MEETING

Ms. Wisniewski declared the Open meeting in session at 1:48 p.m.

APPROVE 2010 – 2011  
COLLECTIVE BARGAINING  
AGREEMENT

Mr. Douglas reported at the April meeting of the Board of Governors, he was directed to send notification to the faculty association that the Board was exercising its right to reopen negotiations.

Mr. Douglas reported he met with the faculty twice. During the first meeting the faculty agreed to modify the deadline for Voluntary Early Retirement applications, and requested some additional budgetary information. Mr. Douglas
reported Mr. Knapper provided the requested information and the faculty was very understanding of the College’s financial situation. Mr. Douglas reported he appreciated very much the faculty’s approach to help the institution.

Mr. Douglas reported under the terms of the 2010 – 2011 Negotiated Agreement, prior to reopening negotiations, the faculty would have received a 4.5 percent increase in total compensation. As a result of reopening negotiations the faculty has agreed to no salary increase, but the payment of the increase in insurance premium would effective.

Dr. Perkins moved the Board approve the 2010 – 2011 WCCA Negotiated Agreement between the Western Community College Area Board of Governors and the Western Education Association as follows:

2009 – 2010 Contract Year

The parties agree that the current year, 2009 – 2010, application deadlines for Voluntary Early Retirement for said year is hereby modified to read, “Applications will commence to be received 8:00 a.m., on January 10th through May 18th, at 5:30 p.m.” This amendment will lapse at the end of the 2009 – 2010 contract year.

2010 – 2011 Contract Year

1. Health Insurance. The Board shall pay Blue Preferred $350.00 costs (family with single dental, PPO/80% A&B with 50 percent C coverage).

2. Salary. The parties jointly agree that there will be no salary increase for the 2010-2011 Contract year.

ALL OTHER TIMES PREVIOUSLY NEGOTIATED SHALL REMAIN IN FULL FORCE AND EFFECT UNLESS MODIFIED HEREIN.

Seconded by Mr. Roberts. The vote was, Yes: Daniels, Gramberg, Miller, Nelson, Perkins, Roberts, Stickney, Cervantes-Guzman, Wisniewski. No: None. Absent: Leseberg, Ostrander. Motion carried.

Dr. Perkins moved the Board thank the faculty for their support and cooperation during this difficult financial time. Seconded by Mr. Miller. The vote was, Yes: Gramberg, Miller, Nelson, Perkins, Roberts, Stickney, Cervantes-Guzman, Daniels, Wisniewski. No: None.
Absent: Leseberg, Ostrander. Motion carried.

Ms. Wisniewski remarked that the actions of the faculty, the administration, the staff and the Board show that everyone is committed to providing quality educational opportunities for students while at the same time being good stewards of limited financial resources. Ms. Wisniewski commended Mr. Knapper and Mr. Douglas for their work with the faculty to reach an agreement.

Mr. Stickney moved the Board approve the Voluntary Early Retirement Incentive Request of Ms. Alice E. Hemingway effective August 31, 2010. He further moved the Board award early retirement incentive to Ms. Hemingway in the amount of $31,784.00 in accordance with the provision of the WCCA Negotiated Agreement. Seconded by Mr. Daniels. The vote was, Yes: Miller, Nelson, Perkins, Roberts, Stickney, Cervantes-Guzman, Daniels, Wisniewski. No: None. Absent: Leseberg, Ostrander. Motion carried.

Ms. Wisniewski asked for Board Member Comments.

Dr. Gramberg thanked everyone who came to the aid of the residents of Pioneer Hall when their rooms were flooded as a result of a broken fire sprinkler valve.

Dr. Perkins recognized Ms. Cervantes-Guzman who received a regional award for Soroptimist. As a regional award recipient, she is eligible for consideration to receive a National Award.

Mr. Roberts reported that he attended the All-College meeting that was held on April 26, 2010, to explain the financial situation of the College. Mr. Roberts commended Mr. Knapper for his excellent explanation of the situation. Mr. Roberts commented the staff asked good questions. He remarked it was a very positive meeting.

Ms. Cervantes-Guzman remarked that she appreciates Mr. Knapper’s explanation of budgets in terms that are easy to understand.

Ms. Wisniewski reiterated the Board’s appreciation and thanks to the faculty for agreeing to renegotiate the 2010–2011 Negotiated Agreement.

On behalf of the Board, Mr. Nelson extended congratulations to the Automotive Program for ASE Master
recertification by the National Automotive Technicians Education Foundation, Inc.

Dr. Wylie thanked Mr. Knapper for the one and one-half hours he spent with him so that Dr. Wylie would have a clear understanding of the budget numbers as he explained to the faculty why they needed to step up to the Board’s request to re-open negotiations. Dr. Wylie commented it was not an easy sell to convince the faculty they should accept no increase in salary for the 2010-2011 contract year. He commented it was possible only because of the good information and facts which Mr. Knapper provided. Dr. Wylie also thanked Mr. Douglas and Mr. Cauble for their efforts to reach an agreement.

Ms. Wisniewski asked for President’s Comments.

Dr. Ely reported the past week was very busy with graduation ceremonies. The GED Graduation Ceremony was held on May 14, 2010. The ceremony for thirty-five individuals to receive their Certificate of Achievement was held in The Plex. There was a near capacity audience in attendance to celebrate the graduates’ achievement.

The Nurses Pinning Ceremony was held in the Little Theatre prior to the Graduation Exercises on May 15, 2010. There were sixty-eight nursing students pinned. Twenty of the nursing students have completed their Associate Degree in Nursing.

Graduation Exercises were held on Saturday, May 15, 2010, in the Cougar Palace. The speaker was Dr. Rod A. Risley, Executive Director, Phi Theta Kappa, was the Commencement Speaker. Approximately 261 students received their diploma or certificate.

Dr. Ely reported further the Awards Luncheon for all college staff members was held yesterday, Tuesday, May 18, 2010. Mr. Robert Vooge was named Faculty Member of the Year. Ms. Jennifer Araujo received the Support Employee of the Year award. Mr. Mario Chavez was selected as the Administrative/Professional Employee of the Year. Staff members were also recognized for longevity awards.

Dr. Ely remarked that she is very proud of all of the College employees. The luncheon is an opportunity to celebrate the great things happening at the College and to recognize the efforts of the staff. Dr. Ely remarked further she is
especially proud of the faculty. The faculty understood the College’s need and stepped to the plate to help. She extended a thank you to the faculty.

Ms. Wisniewski called the Board members attention to the following upcoming meetings:

1) The Association of Community College Trustees 2010 Annual Leadership Congress to be held on October 20 – 23, 2010, Toronto, Canada.

2) Nebraska Community College Association
   a) Regular Meetings
      1) Second Quarter Meeting
         A) May 24, 2010
         B) Northeast Community College
      2) Third Quarter Meeting
         A) August 9, 2010
         B) Southeast Community College – Beatrice Campus
      3) Annual Meeting/Legislative Seminar
         A) October 5 and 6, 2010
         B) Host: Western Community College Area

The next Regular meeting of the Western Community College Area Board of Governors will be held on Wednesday, June 16, 2010, at 1:00 p.m., in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, NE.

The meeting was adjourned by unanimous consent at 2:03 p.m.

Jane Wisniewski, Chairperson

Coral E. Richards, Secretary
1) Consider the following application(s) pending before the City of Gering Planning Commission:

a) The application of Ken Kurtz for rezoning of Lot 12, Block 15, Original Town from Central Business District (BCB) to Residential Medium Density District (RM).

b) The application of Silverstone Countryside Care, LLC for preliminary/final plat of Lots 1, 2, and 3, Block 1, Silverstone Addition located in Government Lot 6, Section 6, Township 21 North, Range 54 West of the 6th P.M., Scotts Bluff County, Nebraska.
Earth Day!
In honor of the 40th anniversary of Earth Day on April 22nd, WNCC Sidney campus held a variety of events. The Student Senate advertised battery recycling fliers around town and collected batteries of all sizes. This was the third recycling bucket that was sent this year! 22 trees are scheduled to be planted in May (time and date TBA due to rainy weather on Earth Day). Finally, PTK will participate in the Great Trash Race on May 1st.

Awards Ceremony
Sidney WNCC campus held an Awards Ceremony on Wednesday, April 28th at 2:00 at the WNCC Aviation hangar. Congratulations to the graduates and scholarship recipients! And a BIG Congrats to Student Senate for being awarded club of the year!

Phi Theta Kappa
Chris Nielsen, PTK Vice President Elect, was the Sidney Officer Representative to attend Phi Theta Kappa Regionals/Nationals with sponsoring Merrillene Wood on April 7th-10th in Orlando, Florida. PTK member and former officer, Jeremy Stevens, was honored nationally (20 people out of 1,500 nominees) for the USA Today 2010 All USA Community College Academic Team Award in Seattle, Washington in April. Congrats to Jeremy and Chris! The club took nominations for the Teacher of the Year Award and presented VON SCHLAMANN as the recipient at the Awards Ceremony on Wednesday, April 21st. Congrats Von! Next, the club is planning on participating in the “Great Trash Race” in Sidney on May 1st. PTK will host a faculty/staff appreciation the week of May 3rd, and they will provide treats for finals week from May 11th through the 14th.

Voc Air Flying Club
The aviation students went on their annual trip to aviation destinations in eastern Nebraska, on Thursday and Friday, April 29th and 30th. They visited Duncan Aviation in Lincoln, an engine shop at Eply Airfield, SAC museum in Omaha, and Grand Island’s National Guard facility. (See pictures to the left.) Look for advertising coming soon for the clubs’ “Fly in Breakfast” next fall!

Cosmetology Club
Cosmetology Club is continuing spring fundraisers and recently sold butter braids. The club is selling sunglasses for a summer fundraiser for $15 a pair! Look for more fundraisers and activities coming soon! The Cosmetology Club raises money to fund the cost of tickets and hotel for their bi-annual trip to hair shows.

Student Senate
Student Senate hosted a Casino game night on Thursday, April 8th. Students enjoyed themselves with a variety of games, food, door prizes and winner prizes! Congratulations to door prize winners Nate Slagle, Virgil Staab, and Tae Hyun Park! Winners with the most chips at the end of the night was 3rd place Daewoong Han, 2nd place Mariah Flick, and first place Nikita Kimmrugh! To celebrate Earth Day, the club will assist with planting 22 trees in the Outdoor Learning Area and promote the battery recycling project. Finally, the End of the Year Party plans are continuing with the event to take place at Cedar Lanes in Sidney on Friday, May 7th.
SCOTTSBLUFF CAMPUS FACULTY REPRESENTATIVE REPORT TO THE WCCA BOARD OF GOVERNORS FOR MAY 2010

Melaney Thomas, WNCC Nursing Instructor, completed her Masters in Nursing Education through Clarkson College on May 1. All Health Occupations nursing faculty have now completed their Masters. Her Masters project was related to the utilization of written orientation materials to increase the satisfaction and retention of adjunct clinical faculty. For the project she developed an adjunct faculty orientation manual that is now being considered for implementation by the division.

William Loring, WNCC Information Technology Instructor, recently completed both Microsoft Certified Trainer and Microsoft Certified IT Professional, Server Administrator certifications. He has now completed all of the certifications for the Microsoft classes which WNCC offers. He recently participated in the KSID Spring Expo to promote WNCC and our IT program. He is offering a Web Graphic (Photoshop) course for Cabela’s. He recently coordinated the second Sidney Center IT Advisory Council meeting. He is preparing to develop a series of online classes within the next year and took Intro to Computer Science online and will take Intro to Online Learning to better understand that teaching modality.

Linda Mattern-Ritts, WNCC Early Childhood Instructor, reports that all five students enrolled in a special topics course at the Sidney campus successfully completed their national Child development Associate credential. Linda served on an early childhood state grant review committee for RFP’s involving school districts and Head Start centers throughout Nebraska. As part of the celebration of the Week of the Young Child, Linda’s students hosted a storytime in the college library for the CDC 4 classroom preschoolers. She and her students also arranged a reading to children event at the Monument Mall that Saturday. Linda is also organizing and conducting training for the staffs of four child care centers this summer.
Pioneer Fire Sprinkler Flooding

A fire sprinkler valve broke and released water in Pioneer Hall at approximately 7:15 p.m. on Thursday, April 29, 2010. Water released into the building was estimated at 300 - 400 gallons. The break was located in a student room on the third floor. The break is not considered to be the fault of the occupant.

Water flowed from the third floor into the hallway and down the stairwell to the first floor. There was also drainage through the floors via conduit passageways.

The hall was evacuated due to the fire alarm sounding and the subsequent shut off of power. Students were housed Thursday through Saturday nights at a local motel and Conestoga Hall. Six students were relocated to other rooms in Pioneer and Conestoga through the end of the school year.

Working on the situation the night of the break were Gary’s Cleaning and Restoration, Dr Eileen and John Ely, Carla Stein, Todd Holcomb, Carolyn Nading, David Groshans, Bob Hessler, Jen Pedersen, Ryan Burgner and William Knapper. The Scottsbluff Fire Department responded due to the fire alarm and stayed on site to assist students in and out of the darkened building to retrieve essential personal and school related items.

Expenses associated with the incident are approximately $30,000 to date, mainly for lodging and restoration services. A local adjuster has been assigned to the claim by the insurance carrier. The insurer is reviewing contracts between the college and the general contractor and engineering firm associated with the original installation which was completed in 2008.
May 4, 2010

Dr. Eileen Ely  
President  
Western Nebraska Community College  
1601 E. 27th St.  
Scottsbluff, NE 69361

Dear Dr. Ely:

We have received the team evaluation results for recertification of your Automobile technician-training program. The results indicate that the program meets the criteria for recertification in all eight areas.

We commend you and your staff for maintaining your program's standards, and continuing to meet the industry's requirements. The explosion in automotive technology makes your high quality automotive training program more valuable than ever.

To acknowledge your accomplishment for ASE Master recertification, we are creating a plaque for you that will recognize your school and the specialty areas your program has obtained recertification in. You will receive this plaque within 6-8 weeks.

Sincerely,

[Signature]

William A. Kersten  
President, NATEF

WAK/bm  
cc: Mr. Willie Quinn, Instructor  
Mr. Layton Peterman, ETL  
Dr. Darrell Parks, NATEF Consultant
Coral Richards

From: "Dr. Eileen E. Ely" <elye@wncc.net>
To: "Coral E. Richards" <richards@wncc.net>
Sent: Wednesday, May 12, 2010 5:57 PM
Subject: Fw:

----- Original Message -----
From: Addington, Gary
To: Jennifer Pedersen
Cc: elye@wncc.edu
Sent: Tuesday, May 11, 2010 2:57 PM

Coach Pedersen;
On behalf of Region IX Division I Softball, I would like to congratulate you and your softball team on advancing to the NJCAA National Tournament. You and your staff did a fantastic job this past weekend. The tournament was a first class event and I want to express my appreciation of the extra effort you, your staff, and all the help you provided in making the Region IX Softball Tournament a big success. Best of luck at Nationals!

Sincerely,

Gary Addington

Athletic Director
Otero Junior College
719.384.6859 (O)
719.384.6933 (F)
Mr. Andrew Lenzen  
Western Nebraska Community College, Sidney Campus  
371 College Drive  
Sidney, NE  69162-2574  

Dear Andrew:  

Thank you for your support of the Nebraska Statehood Day Celebration at your facility this year by assisting with all the many arrangements. All the staff at your facility did an excellent job of assisting with the large number of guests attending.  

During the five days we held ten Statehood Birthday Parties and entertained over 3,500 students and approximately 500 adults. I have read some of the thank you letters we received from students attending the parties and it appears the ceremony and songs were a huge success. The other things they mentioned frequently were the limberjacks, the saw song and the quiz. The students apparently were delighted to receive a higher grade than their teachers! We tried to focus on rewarding the students for their studies of Nebraska history and entertaining them with some good interactive fun.  

Thank you again for your work and dedication to this event!  

With warm regards,  

[Signature]  

John A. Gale  
Secretary of State  

cc: Mindy Burbach, Scottsbluff Campus
Eileen E. Ely, Ph.D.
President
Western Nebraska Community College
1601 East 27th Street
Scottsbluff, NE 69361

Dear Dr. Ely:

Many thanks for your support of the Nebraska Statehood Birthday Celebration! We appreciate your warm hospitality by allowing us to hold one of our ten parties in your excellent facility. Your staff did a great job of preparing for the party and everything went well. Your willingness to host a party helps us to reach hundreds of young students with our message of state pride, school pride and good citizenship as well as to create an interest in your college institution.

During the five days we held ten Statehood Birthday Parties and entertained over 3,500 students and approximately 500 adults. I have read some of the thank you letters we received from students attending the parties and it appears the ceremony and songs were a huge success. The other things they mentioned frequently were the limberjacks, the saw song and the quiz. The students apparently were delighted to receive a higher grade than their teachers!

Thank you again for your support!

With warm regards,

John A. Gale
Secretary of State
MEMORANDUM

TO: Board of Governors
FROM: William D. Knapper
DATE: May 19, 2010
RE: Board Approval, Bid Number 10-PC-11

On May 11, 2010 bids were received for PC Desktops (229)

SPECIFICATIONS: Attached

ACCOUNT NUMBER: 10.1.42000.5611.64

TOTAL BUDGET: $194,000.00

TABULATION:

<table>
<thead>
<tr>
<th>Company</th>
<th>City/State</th>
<th>Schedule A: Unit Price</th>
<th>See Specifications attached</th>
<th>Option 1: Extended Warranty</th>
<th>Total</th>
<th>Delivery Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hewlett-Packard by Works Computing, Inc.</td>
<td>Waverly, NE</td>
<td>$915.00</td>
<td></td>
<td>$ 79.00</td>
<td>$227,626.00</td>
<td>1-3 weeks free shipping</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$209,535.00</td>
<td>(Total Price $18,091.00)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>GovConnection, Inc.</td>
<td>Merrimack, NH</td>
<td>$1,105.00</td>
<td></td>
<td>Included in total price</td>
<td>$253,045.00</td>
<td>14-21 business days</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$253,045.00</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

DO NOT MEET SPECIFICATIONS:

<table>
<thead>
<tr>
<th>Company</th>
<th>City/State</th>
<th>Unit Price</th>
<th>See Specifications attached</th>
<th>Option 1</th>
<th>Total</th>
<th>Delivery Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dell Marketing, L.P.</td>
<td>Round Rock, TX</td>
<td>$652.38</td>
<td></td>
<td>See submitted bid</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$149,395.02.20</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Recommendation to come from the Finance Committee.
MEMORANDUM

TO:       Board of Governors
FROM:     William D. Knapper
DATE:     May 19, 2010
RE:       Board Approval, Bid Number 10-PC-12

On May 11, 2010 bids were received for Laptops (38)

SPECIFICATIONS: Attached

ACCOUNT NUMBER: 10.1.42000.5611.64

TOTAL BUDGET: $49,400.00

TABULATION:

<table>
<thead>
<tr>
<th>Company</th>
<th>City/State</th>
<th>Schedule A: See Specifications attached</th>
<th>Delivery Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>GovConnection, Inc.</td>
<td>Merrimack, NH</td>
<td>Unit Price $915.00</td>
<td>Total Price $34,770.00</td>
</tr>
<tr>
<td>Toshiba</td>
<td>Tempe, AZ</td>
<td>Unit Price $1,320.94</td>
<td>Total Price $50,195.72</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>14-21 business days</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>2 weeks from date Purchase Order is received</td>
</tr>
</tbody>
</table>

**DOES NOT MEET SPECIFICATIONS**

<table>
<thead>
<tr>
<th>Company</th>
<th>City/State</th>
<th>Schedule A: See Specifications attached</th>
<th>Delivery Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dell Marketing, L.P.</td>
<td>Round Rock, TX</td>
<td>Unit Price $908.00 $959.00</td>
<td>Total Price $35,598.02 $37,536.02</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>(14'' screen) (15'' screen)</td>
</tr>
</tbody>
</table>

Recommendation to come from the Finance Committee.