

WESTERN COMMUNITY COLLEGE AREA

BOARD OF GOVERNORS

PROPOSED AGENDA

REGULAR MEETING

September 7, 2016

A. Call to Order, Mr. Daniels

12:00 P.M. – LUNCH

The Plex (Room A108)

John N. Harms Center

B. Roll Call

Western Nebraska Community College

Scottsbluff Campus

2620 College Park

Scottsbluff, Nebraska

C. Community Comments

(approx.) 1:45 P.M. – REGULAR MEETING

Boardroom

D. Board Chairperson Comments

Western Nebraska Community College

Scottsbluff Campus

1601 East 27th Street

Scottsbluff, Nebraska

- 1) Copy of Nebraska Open Meetings Act
Available at Back of Room

E. Consent Calendar

1) Review Contents of Consent Calendar

a) Agenda

b) Excuse Absent Board Member(s)

c) Minutes

1) Regular Meeting, August 17, 2016

(Pages 1 – 1r)

d) Claims: (Handout)

1) WCCA Unrestricted Fund - \$1,702,186.68

(Pages 1 -10)

2) WCCA Restricted Fund - \$25,664.75

(Page 10)

3) WCCA Federal Fund - \$17,151.36

(Pages 10 – 11)

4) WCCA Agency Fund - \$15,115.70

(Page 11)

5) WCCA Loan Fund - \$ -0-

6) WCCA Plant Fund – \$76,904.92

(Page 11)

7) WCCA Auxiliary Fund - \$181,355.00

(Pages 12 – 15)

e) City Planning Commission Reports - None

f) Reports and Proposals

1) From the Students

2) From the Faculty

3) From the Administration

4) From the Board

E. Consent Calendar – Cont.

- 2) Approval of Consent Calendar
- 3) Consideration of Items Extracted from Consent Calendar

F. Bid Consent Calendar

- 1) Review Contents of Bid Consent Calendar
 - a) #17- EQ-03 – Ten Remanufactured Block Engines (Handout)
- 2) Approval of Bid Consent Calendar
- 3) Consideration of Items Extracted From Bid Consent Calendar

G. Personnel Consent Calendar

- 1) Review Contents of Personnel Consent Calendar
 - a) Resignation(s): - None
 - b) Appointment(s):- None
- 2) Approval of Personnel Consent Calendar
- 3) Consideration of Items Extracted from Personnel Consent Calendar

H. Western Community College Area Board of Governors

- 1) Appointment of ad hoc Sub-Committee to Name Facilities (Page 2)
- 2) Consider Request for Sale and Use of Alcohol Beverages at College Sponsored Event(s)
 - a) Standardized Field Sobriety Test Class – September 12, 13, and 14, 2016 (Page 3)

I. Western Nebraska Community College Facilities – Dr. Holcomb, Mr. Knapper (Page 4, Enclosure)

- 1) Approval of Program Statement of WNCC Main Building Addition and Renovation and Authorization to Submit Program Statement to Nebraska Coordinating Commission for Postsecondary Education

J. Resolution – Re: Adoption of Multi-Jurisdictional Hazard Mitigation Plan - Mr. Knapper (Page 5)

K. Monitoring Reports

- 1) Enrollment Report – Mr. Hovey (Handout)
 - a) Ten-Day Report – Fall Semester 2016
- 2) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins
- 3) Association of Community College Trustees -- Dr. Perkins

L. Board Member Comments

M. President's Comments

N. Executive Session

- 1) Personnel Matters – Re: Evaluation of College President

O. Upcoming Meetings and Events

- 1) Western Nebraska Community College
 - a) Regular Board of Governors Meetings
 - 1) October 19, 2016, 1:00 p.m., Alliance Campus
 - b) WNCC Homecoming
 - 1) October 17 - 22, 2016
- 2) Western Nebraska Community College Foundation
 - a) Monument Marathon
 - 1) September 24, 2016
- 3) Association of Community College Trustees
 - a) 2016 Annual Leadership Congress
 - 1) October 5 – 8, 2016
 - 2) Hilton New Orleans Riverside
 - 3) New Orleans, Louisiana

O. Upcoming Meetings and Events - Cont.

4) Nebraska Community College Association

a) 2016 Regular Meetings

1) Fourth Quarter Meeting (Annual Meeting)

A) November 7 - 8, 2016

B) Kearney, Nebraska

P. Next Regular Meeting: Wednesday, October 19, 2016, 1:00 p.m., Rooms 015 and 017 (Panhandle Room and Sandhills Room), Western Nebraska Community College, Alliance Campus, 1750 Sweetwater Avenue, Alliance, Nebraska.

Q. Adjournment

MISSION STATEMENT:

"WNCC assures learning opportunities for all - enriching lives, invigorating communities, creating futures"

MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE
ROLL CALL
NOTICE OF MEETING

A regular meeting of the Western Community College Area Board of Governors was held at 2:23 p.m. (immediately following the Public Hearings on the Proposed 2016 – 2017 WCCA Budgets), on Wednesday, September 7, 2016, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Friday, September 2, 2016, with the following members present: Merlyn L. Gramberg, F. Lynne Klemke, William M. Packard, Thomas L. Perlinski, R. J. Savely, Jr., Julienne K. Walworth, Timothy H. Daniels, Chairperson. Absent: Kimberly A. Marcy, M. Thomas Perkins, Mary K. Shaver, Richard G. Stickney. Student Representatives present: Ashley Burr, Sidney Campus; Faculty Representatives present: None. College staff present: Todd R. Holcomb, William D. Knapper, Coral E. Richards, Evangeline K. Grant, David E. Groshans, Paula J. Abbott, Michelle R. Coolidge, Roger S. Hovey, Robyn R. Iossi. College Attorney present: Philip M. Kelly. A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

QUORUM

Mr. Daniels declared a quorum was present for the transaction of business.

COMMUNITY COMMENTS

Mr. Daniels asked for Community Comments.

Mr. Daniels reminded community members who wish to make comments that, pursuant to Board Policy #830.100.79, each speaker will be limited a to a five minute presentation. There were no community comments.

BOARD CHAIRPERSON
COMMENTS

Mr. Daniels announced that for public information, there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Mr. Daniels reported Ms. Marcy advised Ms. Richards she would be unable to attend the meeting today because of Personal Health. Dr. Perkins notified the Secretary he would be unable to attend the meeting today because of Personal Business. Ms. Shaver notified the Secretary she would

BOARD CHAIRPERSON
COMMENTS
Cont.

be unable to attend the meeting today because of Personal Business. Mr. Stickney will be a few minutes late arriving at the meeting.

CONSENT CALENDAR
Review Contents

Mr. Daniels reviewed the contents of the Consent Calendar which include the following items:

- 1) Agenda, September 7, 2016
- 2) Excuse Absent Board Members – Marcy, Shaver, Perkins, Stickney.
- 3) Minutes
 - a) Regular Meeting, August 17, 2016
- 4) Claims:
 - a) WCCA Unrestricted Fund - \$1,702,186.68
 - b) WCCA Restricted Fund - \$25,664.75
 - c) WCCA Federal Fund - \$17,151.36
 - d) WCCA Agency Fund - \$15,115.70
 - e) WCCA Loan Fund - \$-0-
 - f) WCCA Plant Fund - \$76,904.92
 - g) WCCA Auxiliary Fund - \$181,355.00
- 5) City Planning Commission Reports – None
- 6) Reports and Proposals
 - a) From the Students
 - b) From the Faculty
 - c) From the Administration
 - d) From the Board

Mr. Daniels inquired if there were any item(s) on the Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

CONSENT CALENDAR
Approval

Dr. Gramberg moved the Consent Calendar be approved as submitted. Seconded by Mr. Savely. The vote was, Yes: Gramberg, Klemke, Packard, Perlinski, Savely, Walworth, Daniels. No: None. Absent: Marcy, Perkins Shaver, Stickney. Motion carried.

CONSENT CALENDAR
Consider Items Extracted

There were no items extracted from the Consent Calendar.

BID CONSENT CALENDAR
Review Contents

Mr. Daniels reviewed the contents of the Bid Consent Calendar which include the following bid(s):

- 1) #17-EQ-03 Ten (10) Remanufactured Block Engines – Attachment A

BID CONSENT CALENDAR Review Contents Cont.	Mr. Daniels inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have removed for separate consideration. There were none.
BID CONSENT CALENDAR Approval	Mr. Perlinski moved the Bid Consent Calendar be approved as presented. Seconded by Dr. Packard. The vote was, Yes: Klemke, Packard, Perlinski, Savely, Stickney, Walworth, Gramberg, Daniels. No: None. Absent: Marcy, Perkins, Shaver, Stickney. Motion carried.
BID CONSENT CALENDAR Consider Items Extracted	There were no items extracted from the Bid Consent Calendar.
PERSONNEL CONSENT CALENDAR Review Contents	There were no items on the Personnel Consent Calendar.
WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS Appointment of ad hoc Sub-Committee to Name Facilities	Mr. Daniels referred Board members to the mailed packet which includes a copy of Board Policy #235.0100.89. This policy stipulates that potential names of College structures shall be reviewed by the Board, or a subcommittee thereof, for recommendations to the full Board. Mr. Daniels commented there are some potential naming opportunities that are forthcoming which the Board may wish to consider. Mr. Daniels appointed Dr. Gramberg, Dr. Packard, and himself to an ad hoc Sub-Committee to Name Facilities.
BOARD MEMBERS ENTERS MEETING	Mr. Stickney entered the meeting at 2:28 p.m.
WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS Consider Request for Sale And Use of Alcohol Beverages at College Sponsored Event(s)	Mr. Daniels reported the College has received a request from the Garden County Sheriff's office to host a Standardized Field Sobriety Test class on the Scottsbluff Campus. The class dates are September 12, 13, and 14, 2016. The alcohol lab portion of the class will be on September 14, 2016. It is anticipated there will be six students in the class. The Sheriff's department will purchase and manage all alcohol and intoxicants. Mr. Savely moved the Board approve the Request for Sale and Use of Alcohol Beverages for a Standardized Field

WESTERN COMMUNITY
COLLEGE AREA BOARD
OF GOVERNORS
Consider Request for Sale
And Use of Alcohol
Beverages at College
Sponsored Event(s) Cont.

Sobriety Test class on the Scottsbluff Campus to be held September 12, 13, and 14, 2016. Seconded by Ms. Klemke. The vote was, Yes: Packard, Perlinski, Savely, Stickney, Walworth, Gramberg, Klemke, Daniels. No: None. Absent: Marcy, Perkins, Shaver. Motion carried.

WESTERN NEBRASKA
COMMUNITY COLLEGE
FACILITIES
Approval of Program
Statement of
WNCC\Main Building
Addition and Renovation

Mr. Knapper referred Board members to the handout materials which includes a copy of the "Main Building Addition and Renovation Program Statement" dated September 2016.

Mr. Knapper reported that in 2012 a Facility Condition Assessment was conducted which identified deficiencies in the physical environment including infrastructure, building systems and accessibility issues. The study established an opinion of probable cost to address those items. In 2013, RDG Planning and Design, led the College through the development of a Facilities Master Plan for all three campuses.

Mr. Knapper reported the College has pursued some of the projects identified in the Master Facilities Plan including renovation of the Pioneer Residence Hall, the construction of a shelter for the College's vehicle fleet, and Sidney Campus Student Housing.

Mr. Knapper reported that a portion of the Facilities Master Plan includes a larger project that will include the Learning Resource Center, a Welcome Center, and Theatre and Music Renovation. The total cost of this project is projected to be \$18,500,000.00, with funding sources from the Peter Kiewit Foundation, the WNCC Foundation, Lease-Purchase/Certificates of Participation \$5,300,000, and plant fund tax revenue totaling \$10,000,000.

Mr. Knapper reported the Nebraska Coordinating Commission is charged with reviewing and approving capital construction projects which utilize \$2,000,000 or more of tax funds. Mr. Knapper reviewed the Program Statement that, subject to Board approval, will be submitted to the Commission for consideration. He recognized Mr. Joe Lang, of RDG Planning and Design, and Ms. Michelle Coolidge, Administrative Services Coordinator who assisted him in the development of the Program Statement for Main Building Addition and Renovation.

WESTERN NEBRASKA
COMMUNITY COLLEGE
FACILITIES
Approval of Program
Statement of
WNCC\Main Building
Addition and Renovation
Cont.

Dr. Holcomb remarked as the remodeling/renovation project for the theatre area was being developed the issues with accessibility, the aging heating, cooling and ventilation system, and other deferred maintenance became even more apparent. Also, a greater effort is needed to better serve the needs of students by having the offices for admissions, advising, registration, and financial aid, among others in one central location. Currently, those services are spread throughout the campus.

Board members discussed the public comments made during the Public Hearings on the Budgets. The Board discussed the need to be responsive to the concerns of the constituency while at the same time fulfilling the responsibility of the Board to operate the College.

Dr. Packard moved the Board approve the Program Statement of WNCC Main Building Addition and Renovation dated September 2016 as presented. He further moved the Board authorize the Secretary to submit the Program Statement to the Nebraska Coordinating Commission for Postsecondary Education for consideration. Seconded by Mr. Savely. The vote was, Yes: Perlinski, Savely, Stickney, Walworth, Gramberg, Klemke, Packard, Daniels. No: None. Absent: Marcy, Perkins, Shaver. Motion carried.

(A copy of the Main Building Addition and Renovation Program Statement is attached in the official minute book.)

RESOLUTION – Re:
Adoption of Multi-
Jurisdictional Hazard
Mitigation Plan

Mr. Knapper reported during the July 2015 Board of Governors meeting, the Board approved a resolution to participate in the proposed All-Hazards Mitigation Plan update. The North Platte Natural Resources District served as the coordination agency for the update of the multi-jurisdictional plan for their District as well as the four-county area of Scotts Bluff, Banner, Morrill and Garden and all associated local governmental entities. He commented the purpose of the mitigation plan was to lessen the effects of disasters. He reported the Federal Emergency Management Agency regulations require formal adoption of the plan by the Board and requesting approval of the plan at the Federal Level.

In response to a question from the Board, Mr. Knapper reported the plan is not specific to the College.

RESOLUTION – Re:
Adoption of Multi-
Jurisdictional Hazard
Mitigation Plan
Cont.

Mr. Knapper recommended adoption of the North Platte Natural Resources District Multi-Jurisdictional Hazard Mitigation Plan Update.

Ms. Klemke moved the Board adopt the following resolution:

WHEREAS, the Federal Disaster Mitigation Act of 2000 was signed in to law on October 30, 2000, placing new emphasis on state and local mitigation planning for natural hazards and requiring communities to adopt a hazard mitigation action plan to be eligible for pre-disaster and post-disaster federal funding for mitigation purposes; and

WHEREAS, a Multi-jurisdictional Hazard Mitigation Plan was prepared by the North Platte Natural Resources District, with assistance from JEO Consulting Group, Inc. of Lincoln, NE, which includes the Western Community College Area.

WHEREAS, the purpose of the mitigation plan was to lessen the effects of disasters by increasing the disaster resistance of the Natural Resources District and participating jurisdictions located within the planning boundary by identifying the hazards that affect the Western Community College Area and prioritize mitigation strategies to reduce potential loss of life and property damage from those hazards, and

WHEREAS, FEMA regulations require documentation that the plan has been formally adopted by the Board of Governors for the Western Community College Area in the form of a resolution and further requesting approval of the plan at the Federal Level; and

NOW, THEREFORE, the Board of Governors for the Western Community College does herewith adopt the North Platte Natural Resources District Multi-Jurisdictional Hazard Mitigation Plan Update in its entirety.

Seconded by Ms. Walworth. The vote was, Yes: Savely, Stickney, Walworth, Gramberg, Klemke, Packard, Perlinski, Daniels. No: None. Absent: Marcy, Perkins, Shaver. Motion carried.

(A copy of the signed Resolution is attached in the official minute book.)

MONITORING REPORTS
Enrollment Report
Ten-Day Report
Fall Semester 2016

Mr. Hovey referred Board members to the handout materials which include the Ten-Day Enrollment Report for the Fall Semester 2016.

Mr. Hovey commented it is his pleasure to report an enrollment increase. As of the tenth day, there are 775 full-time and 934 part-time students enrolled for 16,558 credit hours. This represents 11 fewer full-time students and 182 more part-time students. He remarked there are still a large number of part-time dual credit students that are still being entered. Also, the full-time students from the Pine Ridge Job Corps will register at a later date.

Mr. Hovey reported there are thirteen fewer full-time degree-seeking students as compared to last year. However, the College has benefitted significantly from a large increase in dual credit students. He remarked an important objective will be to retain and convert these high school students to become degree-seeking College students in future semesters.

Mr. Hovey reported the male/female distribution of full-time students has shifted closer to a balance - 45 to 55 this semester as compared to three years ago when it was 40 to 60. He remarked the average age of part-time students has decreased from 25.9 to 23.1 as a result of the increase in dual credit students.

Mr. Hovey reported the percentage of Hispanic students is up slightly at 21.9 percent. There are eighty-nine international students –the highest number ever. They represent 32 countries. Forty-two international students (37) are athletes.

Mr. Hovey reviewed the end-of-semester projections for total headcount and full-time equivalent students. He is projecting a headcount of 2,166, and full-time equivalent enrollment of 854. He remarked despite the increase in part-time students because of an expected decrease in full-time equivalent enrollment from Business and Community Education, the full-time equivalent enrollment projection is nearly the same as the previous year.

Mr. Hovey reported there are twenty-four high schools in the College service area. The College attracted 15.38 percent of the 2016 high school graduating class. This is a slight decrease from last year. He reviewed the Student Analysis

MONITORING REPORTS
Enrollment Report
Ten-Day Report
Fall Semester 2016
Cont.

by County Residence. He remarked the geographic distribution of enrollment in terms of credit hours has not changed significantly. Scotts Bluff is now at forty-eight percent as compared to forty-five percent last year. International and out-of-state students represent just over twenty-four percent of the enrollment. Mr. Hovey remarked there is one student enrolled from Cherry County who resides in the Mid-Plains Area.

Mr. Hovey reported among the degree-seeking students, seventy percent are in academic transfer programs, and thirty percent are in technical training programs. Mr.

Hovey commented the percentage of students declaring general studies as a major has decreased from thirty-eight percent two years ago to twenty-eight percent this fall. Mr. Hovey remarked as a result of an improved academic advising system, students are declaring a major emphasis sooner. He reviewed the Student Analysis by Academic and Vocational Areas of Emphasis.

Mr. Hovey concluded his report by remarking that it was overall much more positive. He is hopeful the trend will continue.

In response to a question from the Board, Mr. Hovey replied there is a fall to fall retention report available.

Mr. Hovey asked for further questions. There were none.

Mr. Daniels thanked Mr. Hovey for his report.

MONITORING REPORTS
Nebraska Community
College Association

Dr. Gramberg reported the Nebraska Community College Association Board of Directors will be in Lincoln, NE, on Monday, September 12, 2016, to interview the four selected candidates for the position of Executive Director. Those interviews will take place during the morning. In the afternoon, the College Presidents will interview the candidates, and Mr. Baack will be available following the interviews to answer any questions the candidates may have. Dr. Gramberg reported the Board of Directors desire to have the position filled by fall, which will help to make for a smooth transition.

MONITORING REPORTS
Association of
Community College
Trustees

There was no report from the Association of Community College Trustees.

BOARD MEMBER
COMMENTS

Mr. Daniels asked for Board Member Comments.

Dr. Gramberg inquired why there are not more degree seeking vocational students enrolled. He suggested that College representatives encourage those students to pursue a degree.

Mr. Stickney thanked Mr. Knapper, Dr. Holcomb and College staff members for their hard work to prepare the budgets.

PRESIDENT'S COMMENTS

Mr. Daniels asked for President's Comments.

Dr. Holcomb reported administrators from the University of Nebraska-Lincoln traveled across Nebraska as part of an initiative that was put in place by Chancellor Ronnie Green. The initiative, known as "Blanket Nebraska", is an effort by those at the university of learn more about Nebraska. Dr. Donde Plowman, Dean of the College of Business Administration, and a team of six members in her department visited Scottsbluff on August 8 and 9, 2016. They shared information about the university and strived to learn more about the College and the Scottsbluff community in general. This was an excellent opportunity to get to know each other better.

Dr. Holcomb reported the Military and Veterans Affairs office will host the third annual Service Women Attaining Power (SWAP) event on Saturday, September 10, 2016. Collaborators in this event include the Veterans Affairs Medical Centers of the Black Hills, Cheyenne, and Omaha. He reported female veterans in attendance will learn about changes in processing medical claims offered by the VA Health System as well as health services available to them. This event is also a time for female veterans of all ages, branches, and experiences to come together and build friendly connections.

Dr. Holcomb reported the Scottsbluff community is taking part in a movement that aims to decrease the suicide rate of those who served in the Armed Forces. A campaign called Buddy Check 22 is trying to change the outlook on life many veterans have and provide an outlet where they can talk to those who may have had similar experiences. Twenty-two is significant because it is the reported number of veterans who commit suicide every day. Dr. Nathaniel Johnson, College instrumental music director, is a member of the Buddy Check 22 group.

PRESIDENT'S COMMENTS
Cont.

Dr. Holcomb reported the College has received a \$250,000 donation from Platte Valley Companies which will support the upcoming renovation of the Scottsbluff Campus performing arts facility. The gift is part of the College's WNCC Works: Expanding The Possibilities fund raising campaign.

The College has also received a total of \$145,000 in grants and gifts from the Oregon Trail Community Foundation and several family funds held through the Foundation, including the Travis Hiner Family Fund. The focus is on promoting workforce development in the panhandle, and helping additional students succeed through scholarships and updated facilities.

Dr. Holcomb reported sixty-two Scottsbluff High School students are enrolled for dual credit classes at the College this semester. The students had more choices in what classes to take this year due to the rolling out of the career academy model. Freshmen and sophomore students take pre-academy courses, which are introductory classes that will let them experience the first step. During their junior year, students decide what classes they would like to try with foundational classes. These are more intermediate classes that go more in-depth. If a student ends up liking these courses they could specialize in the pathway. This is where the students will transition to a post-secondary level. This creates a template for them to follow.

Dr. Holcomb extended an invitation to the Legacy of the Plains Museum on Sunday September 11, 2016, from 11:00 a.m. to 1:00 p.m., as the College launches a visual display that celebrates the College's rich history of incredible students, faculty, and staff whose dedication built the foundation of our College and communities that provides amazing support for our students. There will be a welcome and short program that begins at noon.

On Thursday, September 22, 2016, at 7:00 p.m., in the Little Theatre, Phi Theta Kappa will present a Lip Sync Extravaganza. Prizes will be awarded to first, second and third place for the "Best Dressed," "Crowd Pleaser," "Funniest," and Best Choreography." The audience will have an opportunity to purchase their votes for various competitions. This Phi Theta Kappa fundraiser is open to College students, staff and faculty, as well as the community.

"A Moment in the Life of the President", was Dr. Holcomb's disappointment of the media coverage concerning the

PRESIDENT'S COMMENTS
Cont.

Preliminary Enrollment Report presented at the August Board meeting indicating enrollment was down for the Fall 2016 semester. This preliminary report is generally reflective of the enrollment. However, this year enrollment is up. He commented the Board should not expect to receive preliminary enrollment reports in the future. Only the official the Ten-Day Enrollment Report will be presented.

Dr. Holcomb asked for questions. There were none.

RECESS

Mr. Daniels declared a ten minute recess at 3:25 p.m.

OPEN MEETING

Mr. Daniels declared the Open meeting in session at 3:33 p.m.

EXECUTIVE SESSION
Personnel Matters –
Re: Evaluation of
College President

Mr. Perlinski moved, pursuant to Section 84-1410 of the Re-issue of the Revised Statutes, known as the Nebraska Public Meetings Law, that the Board hold a closed session with Dr. Todd R. Holcomb for the purpose of discussion of the following item: a) Personnel Matters – Re: Evaluation of College President. He further moved that this closed session is clearly necessary for the protection of the public interest and for the prevention of needless injury to the reputation of an individual, and that Dr. Holcomb has not requested a public meeting and has consented to discussion in closed session, and that evaluation of the job performance of a person is specifically authorized by the Nebraska Public Meetings Law. Seconded by Mr. Savely. The vote was, Yes: Stickney, Walworth, Gramberg, Klemke, Packard, Perlinski, Savely, Daniels. No: None. Absent: Marcy Perkins, Shaver. Motion carried.

Mr. Daniels stated the reason for the Executive Session is Personnel Matters regarding the Evaluation of the College President.

The Board of Governors and Dr. Holcomb adjourned to an Executive Session at 3:34 p.m.

The Executive Session ended at 4:23 p.m.

OPEN MEETING

Mr. Daniels declared the Open meeting in session at 4:23 p.m.

UPCOMING MEETINGS
AND EVENTS

Mr. Daniels reminded Board members of the following upcoming meetings and events:

UPCOMING MEETINGS
AND EVENTS
Cont.

1) The Western Nebraska Community College Homecoming activities October 17 – 22, 2016.

2) The Western Nebraska Community College Foundation Monument Marathon to be held September 24, 2016.

3) The Association of Community College Trustees 2016 Annual Leadership Congress to be held on October 5 through October 8, 2016, at the Hilton New Orleans Riverside, New Orleans, Louisiana.

4) The Nebraska Community College Association 2016 Regular Meetings to be held as follows: a) Fourth Quarter Meeting (Annual Meeting), November 7 and 8, 2016, in Kearney, Nebraska.

NEXT REGULAR MEETING

The next Regular meeting of the Western Community College Area Board of Governors will be held on Wednesday, October 19, 2016, at 1:00 p.m., in Rooms 015 and 017 (Panhandle Room and Sandhills Room), Western Nebraska Community College, Alliance Campus, 1750 Sweetwater Avenue, Alliance, Nebraska.

ADJOURNMENT

The meeting was adjourned by unanimous consent at 4:25 p.m.

Timothy H. Daniels, Chairperson

Coral E. Richards, Secretary

MEMORANDUM

TO: Board of Governors
FROM: William D. Knapper
DATE: September 7, 2016
RE: Board Approval, Bid Number 17-EQ-03

On September 5, 2016 bids were taken for 10 remanufactured block engines for Automechanics Educational Materials

ACCOUNT NUMBER: 10.1.11110.5611.12
10.4.17510.5421.12

TOTAL BUDGET: \$20,000.00

TABULATION:

Company	City/State	Total Amount
Heilbrun's Farm and Auto	Scottsbluff NE	\$16,986.70
Advance Auto Parts	Scottsbluff NE	\$17,000.00
Jegs	Columbus OH	\$20,220.30

Recommendation to come from the Finance Committee.