

WESTERN COMMUNITY COLLEGE AREA

BOARD OF GOVERNORS

PROPOSED AGENDA

REGULAR MEETING

September 13, 2017

12:00 P.M. - LUNCH

Conference Room)
Pioneer Activity Center
Western Nebraska Community College
Scottsbluff Campus
1409 East 27th Street
Scottsbluff, Nebraska

(approx.) 1:45 P.M. - REGULAR MEETING

Boardroom
Western Nebraska Community College
Scottsbluff Campus
1601 East 27th Street
Scottsbluff, Nebraska

A. Call to Order, Ms. Walworth

B. Roll Call

C. Community Comments

D. Board Chairperson Comments

- 1) Copy of Nebraska Open Meetings Act
Available at Back of Room

E. Consent Calendar

1) Review Contents of Consent Calendar

a) Agenda

b) Excuse Absent Board Member(s)

c) Minutes

1) Regular Meeting, August 16, 2017

d) Claims:

1) WCCA Unrestricted Fund - \$1,770,893.76

2) WCCA Restricted Fund - \$5,977.25

3) WCCA Federal Fund - \$8,184.47

4) WCCA Agency Fund - \$2,548.51

5) WCCA Loan Fund - \$-0-

6) WCCA Plant Fund - \$-0-

7) WCCA Auxiliary Fund - \$285,663.53

e) City Planning Commission Reports

f) Reports and Proposals

1) From the Students

2) From the Faculty

3) From the Administration

4) From the Board

(Pages 1 - 1m)

(Enclosure)

(Pages 1 -12)

(Page 12)

(Page 12)

(Pages 12 - 13)

(Pages 13 - 16)

(Attachment)

(Handout)

E. Consent Calendar – Cont.

- 2) Approval of Consent Calendar
- 3) Consideration of Items Extracted from Consent Calendar
 - a) Board Member Mileage/Expense Reimbursement
 - 1) Merlyn L. Gramberg - \$703.74
 - 2) F. Lynne Klemke - \$96.30
 - 3) M. Thomas Perkins - \$866.99
 - 4) R. J. Savely, Jr. - \$103.79
 - 5) Richard G. Stickney - \$64.20

F. Bid Consent Calendar

- 1) Review Contents of Bid Consent Calendar
 - a) #18-FUR-02 – IT Workstations (Handout)
- 2) Approval of Bid Consent Calendar
- 3) Consideration of Items Extracted From Bid Consent Calendar

G. Personnel Consent Calendar

- 1) Review Contents of Personnel Consent Calendar
 - a) Resignation(s):
 - 1) Ms. Jennifer Rogers, Executive Director, Western Nebraska Community College Foundation (Page 2)
 - b) Appointment(s):
 - 1) Mr. Mark Davis, Instructional Technology Systems Specialist (Pages 2a – 2c)
- 2) Approval of Personnel Consent Calendar
- 3) Consideration of Items Extracted from Personnel Consent Calendar

H. Reports and Recommendations from Board Policy Committee – Ms. Klemke, Dr. Dale

- a) #805.0100.17 – Philosophy, Role and Mission (Page 3)
- b) #805.0101.17 – Mission Statement (Page 3a)
- c) #805.0102.17 – Vision Statement (Page 3a)
- d) #805.0200.17 – Institutional Statement of Values (Pages 3b – 3c)

I. Reports and Recommendations from Budget and Finance Committee – Mr. Perlinski, Mr. Knapper

- 1) Proposal for WNCC Athletic Broadcasting Rights (Pages 4 – 4a)

J. Monitoring Reports

- 1) Enrollment Report – Mr. Hovey

- a) Final 2016-2017 (Handout)
b) Ten-Day Report – Fall Semester 2017 (Enclosure)

- 2) WNCC Wellness Program – “Cougar Strides” Ms. Ault, Ms. Teri Allen, (Pages 5 – 5a)

- 3) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins

- a) NCCA Annual Meeting (Page 6)
1) November 6 and 7, 2017
2) McCook Community College

- 4) Association of Community College Trustees – Dr. Perkins

K. Western Nebraska Community College/Scottsbluff Campus Main Building Addition and Renovation – Dr. Holcomb

- 1) Update – Re: Addition/Renovation Project

L. Board Member Comments

M. President's Comments

N. Executive Session

- 1) Personnel Matters – Re: Evaluation of College President

O. Upcoming Meetings and Events

- 1) Western Community College Area Board of Governors

- a) Regular Meeting
1) October 18, 2017, 1:00 p.m. Western Nebraska Community College Alliance Campus

O. Upcoming Meetings and Events – Cont.

2) Nebraska Community College Association

- a) 2017 Regular Meetings
 - 1) Fourth Quarter (Annual Meeting)
 - A) November 6 and 7, 2017
 - B) McCook, Nebraska

3) Association of Community College Trustees

- a) 2017 Annual Leadership Congress
 - 1) September 25 – 28, 2017
 - 2) The Cosmopolitan Las Vegas

4) Western Nebraska Community College Foundation

- a) Monument Marathon
 - 1) September 30, 2017

P. Next Regular Meeting: Wednesday, October 18, 2017, 1:00 p.m., Rooms 015 and 017 (Panhandle Room and Sandhills Room), Western Nebraska Community College, Alliance Campus, 1750 Sweetwater Avenue, Alliance, Nebraska.

Q. Adjournment

MISSION STATEMENT:

“WNCC assures learning opportunities for all – enriching lives, invigorating communities, creating futures”

MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE ROLL CALL NOTICE OF MEETING	A regular meeting of the Western Community College Area Board of Governors was held at 2:26 p.m. (immediately following the Public Hearings on the Proposed 2017 – 2018 Budgets), on Wednesday, September 13, 2017, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27 th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the <u>Star-Herald</u> , on Wednesday, September 6, 2017, with the following members present: Karen S. Anderson, Merlyn L. Gramberg, F. Lynne Klemke, William M. Packard, Thomas L. Perlinski, R. J. Savely, Julienne K. Walworth, Chairperson. Absent: Linda A. Guzman-Gonzales, Kimberly A. Marcy, M. Thomas Perkins, Richard G. Stickney. Student Representatives present: Madison Reed, Sidney Campus. Faculty Representatives present: Lorin R. King, Scottsbluff Campus; Andrew Lenzen, Sidney Campus. College staff present: Todd R. Holcomb, William D. Knapper, Coral E. Richards, Kathy A. Ault, Kimberly J. Dale, Evangeline K. Grant, Paula A. Abbott, Judith L. Amoo, Michelle R. Coolidge, Ellen M. Dillon, Rosie Hernandez, Roger S. Hovey, Robin R. Iossi, Jennifer R. Sibal, Kristin R. Wiebe. College Attorney present: Philip M. Kelly. A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.
QUORUM	Ms. Walworth declared a quorum was present for the transaction of business.
COMMUNITY COMMENTS	Ms. Walworth asked for comments from the community. Pursuant to Board Policy #830.1000.79, Ms. Walworth reminded community members who wish to make comments that each speaker will be limited to a five minute presentation. There were no community comments.
BOARD CHAIRPERSON COMMENTS	Ms. Walworth announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room. Ms. Walworth thanked Mr. William A. Loring, Scottsbluff Campus Representative for his service during the 2016-2017 year. She welcomed Mr. Lorin R. King, Scottsbluff Campus Faculty Representative, and Ms. Madison Reed,

BOARD CHAIRPERSON
COMMENTS
Cont.

Sidney Campus Student Representative to the Board for the 2017-2018 year.

Ms. Walworth reported Ms. Guzman-Gonzales, Dr. Perkins and Mr. Stickney notified the Secretary that they would be unable to attend the meeting today because of Personal Business. Ms. Marcy notified the Secretary that she would be unable to attend the meeting today because of Personal Health.

CONSENT CALENDAR
Review Contents

Prior to reviewing the Consent Calendar, Ms. Walworth asked Mr. Kelly to explain some changes in the way certain claims will be presented in the future.

Mr. Kelly reported the Office of Accountability and Disclosure has issued an "Advisory Opinion" regarding how reimbursement to Board members is handled. The opinion requires that a separate vote be taken for each Board member receiving mileage and/or expense reimbursement to allow that Board member to abstain. It will be necessary to review the claims presented today, and extract for separate consideration any Board member expense/reimbursement items from the claims on the Consent Calendar.

Additionally, when expense items for the Nebraska Community College Association, such as approval of dues, is considered, it will be necessary for Dr. Gramberg and Dr. Perkins to abstain from voting. They are the College's representatives on the Association's Board of Directors and as such are involved in a business enterprise.

Mr. Kelly reported Mr. Greg Adams, Executive Director of the Nebraska Community College Association is hopeful that during the 2018 Legislative Session, new language can be introduced to amend the current statute to resolve the problem. Mr. Kelly remarked there are other agencies that are also working with the Commission to develop the new language.

Ms. Walworth reviewed the contents of the Consent Calendar which include the following item(s):

- 1) Agenda – September 13, 2017
- 2) Excuse Absent Board Members – Guzman-Gonzales, Marcy, Perkins, Stickney
- 3) Minutes
 - a) Regular Meeting, August 26, 2017

CONSENT CALENDAR
Review Contents
Cont.

- 4) Claims:
 - a) WCCA Unrestricted Fund - \$1,770,893.76
 - b) WCCA Restricted Fund - \$5,977.25
 - c) WCCA Federal Fund - \$8,184.47
 - d) WCCA Agency Fund - \$2,548.51
 - e) WCCA Loan Fund - \$-0-
 - f) WCCA Plant Fund - \$-0-
 - g) WCCA Auxiliary Fund - \$285,663.53
- 5) City Planning Commission Reports – Attachment A
- 6) Reports and Proposals
 - a) From the Students
 - b) From the Faculty – Attachment B – B-1
 - c) From the Administration
 - d) From the Board

Ms. Walworth inquired if there were any item(s) on the Consent Calendar which any Board member wished to have removed for separate consideration.

Mr. Perlinski requested mileage and/or reimbursement expense for the following Board members be extracted from the WCCA Unrestricted Fund Claims for separation: Merlyn L. Gramberg - \$703.74; F. Lynne Klemke - \$96.30; M. Thomas Perkins - \$866.99; R. J. Savely, Jr. - \$103.79, and Richard G. Stickney - \$64.20.

CONSENT CALENDAR
Approval

Ms. Klemke moved the Consent Calendar be approved as amended, by removal of Board member mileage and/or reimbursement. Seconded by Mr. Savely. The vote was, Yes: Anderson, Gramberg, Klemke, Packard, Perlinski, Savely, Walworth. No: None. Absent: Guzman-Gonzales, Marcy, Perkins, Stickney. Motion carried.

CONSENT CALENDAR
Consider Items Extracted

Dr. Packard moved the Board approve the mileage and reimbursement expense for Merlyn L. Gramberg in the amount of \$703.74. Seconded by Mr. Savely. The vote was, Yes: Klemke, Packard, Perlinski, Savely, Anderson, Walworth. No: None. Abstain: Gramberg. Absent: Guzman -Gonzales, Marcy, Perkins, Stickney. Motion carried.

Mr. Savely moved the Board approve the mileage expense for F. Lynne Klemke in the amount of \$96.30. Seconded by Ms. Anderson. The vote was, Yes: Packard, Perlinski, Savely, Anderson, Gramberg, Walworth. No: None. Abstain: Klemke. Absent: Guzman-Gonzales, Marcy, Perkins, Stickney. Motion carried.

CONSENT CALENDAR
Consider Items Extracted
Cont.

Dr. Gramberg moved the Board approve the reimbursement expense for M. Thomas Perkins in the amount of \$866.99. Seconded by Mr. Perlinski. The vote was, Yes: Perlinski, Savely, Anderson, Gramberg, Klemke, Packard, Walworth. No: None. Absent: Guzman-Gonzales, Marcy, Perkins, Stickney. Motion carried.

Ms. Anderson moved the Board approve the mileage expense for R. J. Savely, Jr. in the amount of \$103.79. Seconded by Dr. Packard. The vote was, Yes: Anderson, Gramberg, Klemke, Packard, Perlinski, Walworth. No: None. Abstain: Savely. Absent: Guzman-Gonzales, Marcy, Perkins, Stickney. Motion carried.

Ms. Klemke moved the Board approve the mileage expense for Richard G. Stickney in the amount of \$64.20. Seconded by Ms. Anderson. The vote was, Yes: Savely, Anderson, Gramberg, Klemke, Packard, Perlinski, Walworth. No: None. Absent: Guzman-Gonzales, Marcy, Perkins, Stickney. Motion carried.

Ms. Anderson inquired whether or not she should abstain when payments to the Scottsbluff/Gering Chamber of Commerce are included in the claims presented. Ms. Anderson is the Executive Director of the Chamber.

Mr. Kelly responded that she would need to abstain from voting on those claims.

Ms. Anderson remarked she reviewed the claims that were approved in the Consent Calendar, and she did not find any claims for the Scottsbluff/Gering Chamber of Commerce.

Mr. Savely moved claims for the Scottsbluff/Gering Chamber of Commerce, if any, be extracted from the Consent Calendar Claims and approved. Seconded by Mr. Perlinski. The vote was, Yes: Gramberg, Klemke, Packard, Perlinski, Savely, Walworth. No: None. Abstain: Anderson. Absent: Guzman-Gonzales, Marcy, Perkins, Stickney. Motion carried.

BID CONSENT CALENDAR
Review Contents

Ms. Walworth reviewed the contents of the Bid Consent Calendar which include the following bid(s):

- 1) #18-FUR-02 – IT Cubicle Workstations

BID CONSENT CALENDAR
Review Contents
Cont. Ms. Walworth inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

Mr. Perlinski reported the Budget and Finance Committee met earlier today to consider the bid. The Committee is recommending the Bid Consent Calendar be approved as submitted.

BID CONSENT CALENDAR
Approval Mr. Perlinski moved the Bid Consent Calendar be approved as submitted. Seconded by Ms. Klemke. The vote was, Yes: Gramberg, Klemke, Packard, Perlinski, Savely, Anderson, Walworth. No: None. Absent: Guzman-Gonzales, Marcy, Perkins, Stickney. Motion carried.

BID CONSENT CALENDAR
Consider Items Extracted There were no items extracted from the Bid Consent Calendar.

PERSONNEL CONSENT
CALENDAR
Review Contents Ms. Walworth reviewed the contents of the Personnel Consent Calendar which include the following resignation(s) and appointment(s):

- 1) Resignation(s):
 - a) Ms. Jennifer Rogers, Executive Director, Western Nebraska Community College Foundation, effective September 30, 2017.
- 2) Appointment(s):
 - a) Mr. Mark Davis, Instructional Technology Systems Specialist, effective August 28, 2017, through June 30, 2018, wage to be \$17.44 per hour.

Ms. Walworth inquired if there were any item(s) on the Personnel Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

PERSONNEL CONSENT
CALENDAR
Approval Mr. Savely moved the Personnel Consent Calendar be approved as submitted. Seconded by Ms. Anderson. The vote was, Yes: Klemke, Packard, Perlinski, Savely, Anderson, Gramberg, Walworth. No: None. Absent: Guzman-Gonzales, Marcy, Perkins, Stickney. Motion carried.

Ms. Walworth remarked Ms. Rogers did a wonderful job as the Executive Director of the College Foundation, and she will be missed by everyone at the College. Ms. Walworth

PERSONNEL CONSENT
CALENDAR
Approval
Cont.

commented the Board of Governors appreciates the work Ms. Rogers has done for the benefit of the College. Ms. Walworth thanked Ms. Rogers for her service and extended best wishes to her for the future.

PERSONNEL CONSENT
CALENDAR
Consider Items Extracted

There were no items extracted from the Personnel Consent Calendar.

REPORTS AND RECOM-
MENDATIONS FROM
BOARD POLICY
COMMITTEE

Ms. Klemke reported the Board Policy Committee met earlier today to consider two new policies: #805.0101.17 – Mission Statement and #805.0102.17 – Vision Statement. The Committee also considered revisions to Policy #805.0100.17 – Philosophy, Role and Mission and Policy #805.0200.17 Institutional Statement of Values. She asked Dr. Dale to present the Committee report.

Dr. Dale referred Board members to the mailed packet which includes the revised and the new policies. She reported Policy #805.0100.17, as presented removes the word "statement" from the title. Dr. Dale reported the Board Policy Committee is recommending an additional revision, which is the inclusion of the word "administration" following "staff" in the second sentence of the philosophy.

Dr. Dale reported Policy #805.0101.17 – Mission Statement and Policy #805.0102.17 – Vision Statement are proposed as new policies to capture them in Board Policy. These two statements are included in the recently approved 2017-2022 Strategic Master Plan.

Dr. Dale reported Policy #805.0200.17 – Institutional Statement of Values as presented is updated to reflect the values as presented in the 2017-2022 Strategic Master Plan. Dr. Dale reported the Board Policy Committee is recommending an additional revision, which is the inclusion of the word "administration" following "staff" in the first sentence of the policy.

Dr. Dale asked for questions. In response to a question from the Board, Dr. Dale reported the last two digits in the policy reflect the year in which the policy was adopted.

Ms. Klemke reported the proposed policies are presented today for Board member consideration. Board action will take place during the Regular October Board meeting. She remarked the Role and Mission should guide the Board in decision making.

REPORTS AND RECOM-
MENDATIONS FROM
BUDGET AND FINANCE
COMMITTEE

Mr. Perlinski reported the Budget and Finance Committee also considered a proposal from Bluffs Broadcasting for Broadcast Rights for College athletics. He asked Mr. Knapper to present the Committee report.

Mr. Knapper reported the College is at the end of the current contract for athletic events broadcast rights. He reported Bluffs Broadcasting has the current contract. Mr. Knapper reported it is the recommendation of the Athletic Department and the Public Relations and Marketing Department that the College renew the contract with Bluffs Broadcasting. He reported the proposal is for a two year period, 2017-2018 and 2018-2019, with an option for a third year, 2019-2020. He commented the current dynamics might make it difficult for other companies to match the broadcast coverage of seventy-five games.

Mr. Perlinski reported the Budget and Finance Committee is recommending the Board accept the proposal from Bluffs Broadcasting for College athletics, and authorize the administration to enter into a contract for athletic broadcast rights.

Mr. Perlinski moved the Board accept the proposal from Bluffs Broadcasting for College athletics, and authorize the administration to enter into a contract for athletic broadcast rights. Seconded by Dr. Packard. The vote was, Yes: Packard, Perlinski, Savely, Anderson, Gramberg, Klemke, Walworth. No: None: Absent: Guzman-Gonzales, Marcy, Perkins, Stickney. Motion carried.

MONITORING REPORTS
Enrollment Report
Final 2016 – 2017

Mr. Hovey referred Board members to the handout materials which include the Final 2016-2017 Enrollment report.

Mr. Hovey reviewed the end of semester enrollment totals by semester for the Fall, Spring, and Summer and the comparative enrollment for the prior year. The 2016 Fall semester headcount was 1,986 which is an increase of 1.4 percent. The 2017 Spring Semester headcount enrollment was 1,851, which is a 6.4 percent increase and the 2017 Summer Semester headcount was 542, which is a 5.4 percent increase.

Mr. Hovey reviewed the Full Time Equivalent Enrollment for the 2016-2017 year, which totals 1,630.39. This compares with a total of 1,635.83 for the previous year. Mr. Hovey commented this is the audited report for the 2016-2017 year.

MONITORING REPORTS
Ten-Day Report – Fall
2017 Semester

Mr. Hovey referred Board members to the Ten-Day Enrollment Report for the Fall 2017 Semester, which was enclosed with the mailed packet of information.

Mr. Hovey reported there were 793 full-time and 1,112 part time students enrolled as of the tenth day of the semester. He reported the enrollment represents a 10.8 percent increase in headcount and a six percent increase in full-time equivalent enrollment. Mr. Hovey remarked the full-time enrollment is expected to be 817 students when additional full-time students from the Pine Ridge Job Corps register later.

Mr. Hovey reported the number of students retained increased 6.2 percent. The number of part-time, first-time students increased by 23; but, the number of full-time students dropped by 39. Mr. Hovey remarked there is a remarkable increase in the dual credit (College NOW) enrollment from throughout the service area. The total is 608 dual credit students with 38 of them being full-time students.

Mr. Hovey reported the male/female distribution and the average age of the students are virtually unchanged from the previous year. However, the percent of students under the age of 18 years (primarily 17 years old) has increased from 16.5 percent four years ago to 30.6 percent. This increase is a result of the number of CollegeNow student enrollments. Mr. Hovey reported the percentage of students who are Hispanic is up slightly at 22.7 percent. There are 90 international students representing thirty-two countries.

Mr. Hovey reviewed the end-of-semester projections for total headcount and full-time equivalent students, which are 2,207 and 922 respectively. He remarked this is a 6.7 percent increase in full-time equivalent enrollment.

Mr. Hovey reported there are twenty-four high schools in the College service area. The College attracted 14.7 percent of the 2017 high school graduation classes from within the service area. Last year the College attracted 15.4 percent of the high school graduation classes.

Mr. Hovey reported every county within the service area is represented in enrollment for the Fall 2017 Semester. He remarked some counties are better represented than in the past because of the dual credit enrollment

MONITORING REPORTS
Ten-Day Report – Fall
2017 Semester
Cont.

opportunities. Mr. Hovey reported the number of out-of-state students has decreased over the last three years, from 181 full-time students in 2014 to 126 full-time students this year.

Mr. Hovey reported among the degree-seeking students, 64 percent are in academic transfer programs, and 36 percent are in technical training programs. Mr. Hovey remarked there are 239 students interested in nursing, which is twenty percent of the College's degree-seeking enrollment.

Ms. Walworth thanked Mr. Hovey for his report.

MONITORING REPORTS
WNCC Wellness Program

Ms. Ault who serves as Chairperson of the College's Wellness Program, introduced Ms. Teri Allen, WNCC Wellness Coordinator.

Ms. Ault reported the Wellness Program began in 2011 and has grown every year. With a strong emphasis on participation in physical activity, nutrition challenges, screening and wellness education, employees initiated and expanded a healthy lifestyle. Ms. Ault reported there is a very active Wellness Committee that meets once a month.

Ms. Ault reported the College wellness programs are open to all employees and are voluntary. She remarked students are encourage to participate as well.

Among the wellness programs offered during the 2016—2017 year were: worksite health screenings, seasonal flu immunizations, a weight loss challenge, healthy food options in the on-campus cafeterias during National Nutrition Month and Heart Health Month, Walk at Lunch Day and yearlong Educators Health Alliance (EHA) programs.

Ms. Ault reported the College agreed to purchase three sit-to-stand desks for the Scottsbluff Campus, and one each for the Alliance and Sidney Campuses for a Sit Less Initiative. She reported the first full-year of this program has concluded with great results. Forty-two employees tried and purchased a stand-up desk. Also included was a Sit Less program focusing on just getting up and moving throughout the day.

Ms. Ault reported the College has received two Governor's Wellness Awards – the Sower Award and a Grower Award.

MONITORING REPORTS
WNCC Wellness Program
Cont.

Ms. Ault and Ms. Allen remarked one of the purposes of the Wellness Programs is to get employees moving rather than sitting all day at their desks.

A new Educators Health Alliance program, ELEVATE, was debuted in 2016-2017. The program was offered to all employees and at no cost to the College. The program offers a \$150 incentive to all staff who complete the following goals: 1) Complete three of the ten online wellness programs offered; 2) Complete the online Health Assessment; and 3) Take the results from the Health Assessment to their doctor and have them sign off on it.

For the 2017-2018 year, the Wellness Committee plans to continue with all of the programs as last year with an emphasis on being mindful about health. The Committee is planning to offer a Mindful Year program, which will include how to be mindful of one's health. Promoting mindful eating, stress reduction with deep breathing exercises, as well as online and hard copy magazines focusing on mindfulness and prevention will be a part of this program.

The Fall General Assembly will be held on October 13, 2017. Concurrent sessions in the afternoon will be devoted to wellness topics.

Dr. Holcomb remarked the College Wellness Program, known as "Cougar Strides" has moved ahead in the last six years.

MONITORING REPORTS
Nebraska Community
College Association

Dr. Gramberg reported the Fourth Quarter (Annual Meeting) of the Nebraska Community College Association will be held on November 6 and 7, 2017, in McCook. He referred Board members to the mailed packet which includes a schedule of events. He encouraged Board members to attend the Annual meeting.

Ms. Walworth referred Board members to the handout material which includes a Registration Form for the meeting and also hotel reservation information. She asked Board members to complete the form and return it to Ms. Richards as quickly as possible; but, not later than October 13, 2017.

Ms. Richards called Board members' attention to the hotel reservation information included on the form. She asked Board members to indicate on their Registration form if they would like for her to make their room reservation.

MONITORING REPORTS
Association of
Community College
Trustees

There was no report from the Association of Community College Trustees.

WESTERN NEBRASKA
COMMUNITY COLLEGE/
SCOTTSBLUFF CAMPUS
MAIN BUILDING
Renovation Update

Dr. Holcomb reported Mr. Kelly, Mr. Knapper, and the Insurance Company have finalized the rental agreement with SWBC. Each area has a moving coordinator to help facilitate the relocation of the offices/services. He reported the first group is scheduled to move the second week in October.

Dr. Holcomb reported work on the schematic design for the renovation is continuing. The design for the Performing Arts is nearly complete.

BOARD MEMBER
COMMENTS

Ms. Walworth asked for Board Member Comments.

Ms. Anderson reported the Scottsbluff/Gering Chamber of Commerce Pre-2018 Legislative event will be held on December 6, 2017, at 7:30 a.m. She commented the Senators have been invited to attend.

Ms. Klemke inquired about how the Board functions when community members address the Board. She remarked that she understands the value of not engaging in a debate; however, the Board members appear as a mute group. She suggested the Board discuss how members can appropriately react with guests that are giving information to the Board. She commented she is uncomfortable with no repartee.

PRESIDENT'S COMMENTS

Ms. Walworth asked for President's Comments.

Dr. Holcomb reported the Veterans Upward Bound program has received notification from the United States Department of Education their grant application was been approved. The Veterans Upward Bound grants are funded in five-year award cycles. The Veterans Upward Bound program will continue to be funded until August 2022, which signals a sustained belief in the program's objective, outcomes, and stakeholders who work to grow the program to new levels.

Dr. Holcomb reported that thanks to the hard work of the College's Information Technology team, there are now 111 phones installed in classrooms across all three campuses. There are now fewer than ten phones left to be installed.

PRESIDENT'S COMMENTS
Cont.

With the installation of the phones, faculty, staff or students can dial 911 without leaving the classroom.

Dr. Holcomb reported the College library has acquired an upgrade. Academic Search Premier is now Academic Search Complete, which has doubled the amount of material available for student, faculty and staff use with over 8,900 journals and magazines accessible in full-text. Academic Search Complete is a multidisciplinary database, and is a popular choice for scholarly research. Dr. Holcomb reported anyone with a College Portal account can access the library's resources from off-campus.

Dr. Holcomb reported Ms. Wiebe is in need of volunteers to ensure another successful Monument Marathon. Over the last five years, this event has raised over \$200,000 for College student scholarships. Persons wishing to volunteer can do so by going to <http://www.monumentmarathon.com/volunteer>. Volunteer training sessions will take place on September 20 and 21, 2017.

Dr. Holcomb reported the College partnered with the Historic Midwest Theatre for a \$12,270 "Science on Screen" Grant. The grant was awarded by the Alfred P. Sloan Foundation and the Coolidge Corner Theater Foundation. The Midwest Theatre will be hosting three science and Ag related films beginning in November that College students and faculty are invited to attend. The science faculty will be assisting with community discussions after the films. At the end of the series next spring the College and the University of Nebraska-Lincoln will host a mini career fair. This partnership is an excellent opportunity for the College to promote the programs in Ag and Science.

On Wednesday, October 18, 2017, from 3:00 p.m. to 6:00 p.m., the Powerline Construction and Maintenance Program is hosting an Open House at the Pole Lab facility. Board members are cordially invited to stop by following the October Board of Governors meeting, which will be held on the Alliance Campus.

Dr. Holcomb reported Ms. Synthia Escamilla was the winner of the Yeti mug challenge in the Alliance Campus. Ms. Escamilla received a custom 20 oz. WNCC Yeti mug for being the first student to mention the YETI mug Facebook post.

Dr. Holcomb reported the Sidney Community Oktoberfest Parade will be held on October 7, 2017, at 10:00 a.m. He

PRESIDENT'S COMMENTS
Cont.

reported Aviation and Powerline program students and Sidney Campus students, staff and faculty will be participating in the parade. Anyone who would like to ride the float or walk alongside handing out candy should contact Ms. Erin Huddleston at the Sidney Campus.

Dr. Holcomb remarked the umbrellas included with the handout materials are from the Wellness Committee.

Dr. Holcomb asked for questions. There were none.

EXECUTIVE SESSION
Personnel Matters –
Re: Evaluation of
College President

Ms. Klemke moved, pursuant to Section 84-1410 of the Re-issue of the Revised Statutes, known as the Nebraska Public Meetings Law, that the Board hold a closed session with Dr. Todd R. Holcomb for the purpose of discussion of the following item: a) Personnel Matters – Re: Evaluation of College President. She further moved that this closed session is clearly necessary for the protection of the public interest and for the prevention of needless injury to the reputation of an individual, and that Dr. Holcomb has not requested a public meeting and has consented to discussion in closed session, and that evaluation of the job performance of a person is specifically authorized by the Nebraska Public Meeting Law. Seconded by Mr. Savely. The vote was, Yes: Perlinski, Savely, Anderson, Gramberg, Klemke, Packard, Walworth. No: None. Absent: Guzman-Gonzales, Marcy, Perkins, Stickney. Motion carried.

Ms. Walworth stated the reason of the Executive Session is Personnel Matters regarding the Evaluation of the College President.

The Board of Governors adjourned to an Executive Session at 3:36 p.m. Dr. Holcomb did not join the Executive Session.

The Executive Session ended at 4:09 p.m.

OPEN MEETING

Ms. Walworth declared the Open meeting in session at 4:09 p.m.

UPCOMING MEETINGS
AND EVENTS

Ms. Walworth reminded Board members of the following upcoming meetings and events:

- 1) The Western Community College Area Board of Governors Regular Meeting on Wednesday, October 18, 2017, 1:00 p.m. Western Nebraska Community College Alliance Campus.

UPCOMING MEETINGS
AND EVENTS
Cont.

2) The Nebraska Community College Association Fourth Quarter (Annual) meeting to be held on November 6 and 7, 2017, in McCook, Nebraska.

3) The Association of Community College Trustees 2017 Annual Leadership Congress to be held September 25 through 28, 2017, at The Cosmopolitan Las Vegas, Las Vega, Nevada.

4) The Western Nebraska Community College Foundation Monument Marathon on September 30, 2017.

NEXT REGULAR MEETING

The next Regular meeting of the Western Community College Area Board of Governors will be held on Wednesday, October 18, 2017, at 1:00 p.m., in Rooms 015 and 017 (Panhandle Room and Sandhills Room), Western Nebraska Community College, Alliance Campus, 1750 Sweetwater Avenue, Alliance, Nebraska.

ADJOURNMENT

The meeting was adjourned by unanimous consent at 4:11 p.m.

Julienne K. Walworth, Chairperson

Coral E. Richards, Secretary