Western Nebraska Community College engages in educational efforts to enhance security. We are committed to an integrated philosophy of awareness, education, prevention and service. We seek internal and external partnerships to promote and maintain a safe, secure environment conducive to learning, living and working at WNCC.

Programs WNCC coordinates include:
• Campus-wide e-mails, text messages and voice mails sent in extreme threat circumstances
• Daily crime logs available for public review
• Distribution of information to campus publications such as the student newspaper, staff newsletters and other sources; printed material, such as brochures and fliers, displayed in public places and distributed at meetings and other events
• Outreach services and informational programs for residence halls, and other student organizations that provide crime awareness and prevention education, information and guidance on personal safety, as well as an opportunity to promote an open dialogue about various safety and security issues
• Tallying of pertinent statistical data gathered as the result of confidential crime reports
• Crime alerts and crime notices posted in conspicuous locations to provide timely warnings to the community about criminal incidents considered a potential threat to students and employees

**Reporting Crime**

In case of a life-threatening emergency, make the following calls:
1. 911
2. Or 9-911 from a campus phone (except for Conestoga Hall, use 911)

The 911 operator will assist in directing the necessary response from emergency services, i.e., police, fire and paramedics. Be prepared to give the operator information about the emergency, including:
• Your name, address, and phone number for verification
• Description of suspicious person(s) or vehicle(s) involved (if applicable)
• On a first aid call, determine if the victim is conscious and breathing

College community members are strongly encouraged to report all criminal incidents, suspicious activities and emergency situations immediately to their local police department by calling 911 or 9-911. Crimes of a non-emergent nature may be reported by calling 308-632-7176 in Scottsbluff, 308-762-4955 in Alliance, 308-254-5515 in Sidney, or by telling any campus official.

WNCC security personnel routinely patrol the campus area in vehicles and on foot. On the Scottsbluff campus, security can be reached after business-hours at 308-641-0351. In certain situations, a campus-wide alert is sent. Additionally, the Vice President of Student Services maintains a daily crime log that is available for review.

Campus security authorities are directed to formally report to Vice President of Student Services specified criminal incidents that are reported to them or that have occurred at, or in association with, officially sanctioned events and/or activities. A “campus security authority” is defined as “an official of the institution who has significant responsibility for student and campus activities.”
Members of the WNCC community are strongly encouraged to report all criminal activity immediately to their local police department. Formal reports of this nature are documented, investigated and referred for disposition. However, we recognize that in certain situations, individuals who are victims of crime may not wish to disclose certain details of crimes or their identities. The person with whom you may discuss all of this with complete confidentiality is the licensed counselor at the Counseling Center. If you wish only for support and counseling services, please contact the counselor at 308-635-6050.

Keep in mind that victims of offenses committed by WNCC students have several reporting options. These include: 1) reporting to the police for criminal action, 2) filing a civil lawsuit against the suspect and 3) reporting to campus officials. For college sanctions to be considered, you may pursue these options simultaneously, or any one of them separately.

For example, reporting a crime and cooperating with a law enforcement investigation are necessary for criminal prosecution of a sexual assault case, but are not required for college sanctions to be brought against a student found responsible. Please see the Judicial Code in the student handbook or on the WNCC web site for details.

**Additional Reporting Options**

WNCC does not tolerate any form of sexual assault. Non-stranger rapes account for over 85 percent of sexual assaults committed on college campuses. These include situations in which a person is without the physical or mental capacity to consent, often due to being under the influence of alcohol or other drugs. Students are encouraged to report sexual misconduct to college officials.

Anyone who reports an incident of sexual misconduct retains the right to notify proper law enforcement, and college officials will assist in notifying local police if the student so chooses. Students may also request changes in their academic and/or living situations. Such changes will be granted provided appropriate arrangements are reasonably available. The Counseling Center Director can assist you with these requests.

Regardless of whether formal criminal charges are filed, WNCC reserves the right to pursue disciplinary action as deemed appropriate. The college will consider the concerns and rights of both the person making the charge and the accused student. These rights include, among others, the right to have an adviser present during any disciplinary proceeding, and the right to notification of the outcome of any disciplinary action taken.

**Emergency Notification System**

WNCC has implemented a First Response through which we can communicate urgent messages to students/faculty/staff via text messages, automated voice communication and e-mail. To enable this system, you must inform us of your notification preferences. You may identify a wireless device such as a cell phone on which you can receive up to 1 text message. If you have a wired ‘land-line’ on which you wish to receive voice notifications, tell us that and identify it as land-line. To update your notification information, log-on to your WNCC portal and click on the Emergency Notification Update link.

All members of the WNCC community are required to notify the appropriate police department of any situation or incident on campus that involves a significant emergency or danger that may pose an immediate or on-going threat to the health and safety of students and/or employees on campus. On all campuses, after calling 911, dial 0 to alert the college Emergency Notification Center of the situation. The primary Emergency Coordinator is: the Incident Commander for that situation at all three campuses.
Relationship with Local Agencies
WNCC enjoys an excellent working relationship with all local law enforcement agencies including the Scottsbluff, Gering, Alliance and Sidney Police Departments, County Sheriff offices throughout the service area and the Nebraska State Patrol. We do not however, have a formal written memorandum of understanding for the investigation of alleged criminal offenses with any external agency. The Scottsbluff Campus has a contracted Security force who patrol buildings and residence halls at night but have no powers of arrest.

Fire Safety

<table>
<thead>
<tr>
<th>WNCC Residence Halls</th>
<th>Total Fires</th>
<th>Date</th>
<th>Time</th>
<th>Cause of Fire</th>
<th># of injuries requiring treatment at a medical facility</th>
<th>Number of Deaths</th>
<th>Value of Property Damage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conestoga</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Pioneer</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>WNCC Residence Halls</th>
<th>Fire Alarm Monitoring Done on Site</th>
<th>Full Sprinkler System*</th>
<th>Smoke Detection</th>
<th>Fire Extinguisher Devices</th>
<th>Evac Plans and/or Placards</th>
<th># of Fire Drills each calendar year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Conestoga</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>2</td>
</tr>
<tr>
<td>Pioneer</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>2</td>
</tr>
</tbody>
</table>

*Sprinklers on both common areas and individual rooms

Residence Hall Policies:
CANDLES/ INCENSE/PLUG-INS
Because of the potential fire hazard, candles and incense and plug in type air fresheners may not be used in the residence halls.

ELECTRICAL EQUIPMENT AND APPLIANCES
Students may use small electrical appliances and equipment in their rooms. All appliances must be UL (Underwriters Laboratory) approved. Because of the fire hazard involved, hot plates, toasters, indoor grills, space heaters and all other electrical equipment with open coils are not permissible. Permission to have any electrical appliance, other than TV, radio, stereo, computer, printer, microwave, small refrigerator, hair equipment, etc. must be obtained from the Coordinator.
A fire safety training program is provided annually for both halls. The training is 1 hour and covers severe weather safety and fire safety.

Fire Evacuation Procedures for Residence Hall Students:
PLEASE see appendix
**The College views UNAUTHORIZED USE AND TAMPERING WITH FIRE EQUIPMENT (EXTINGUISHERS AND ALARMS) AS A SERIOUS OFFENSE. Offenders are jeopardizing the lives of other persons. Under state law, violators are subject to a penalty of $25 to $100 fine, five to thirty days in jail, or
both. All violators will be reported to the proper authorities.

**Missing Student Compliance Statement**
If a member of the WNCC community has reason to believe that a student who resides in on-campus housing is missing, he or she should IMMEDIATELY notify an Assistant/Residence Hall Coordinator (308-641-6608 or 308-641-6520), Director of Residence Life (308-635-6186), or Interim Dean of Student Services (308-635-6050). He or she will notify the Vice President of Student Services, the Safety Coordinator and the Scottsbluff Police Department.

After investigating the missing person report, should the Scottsbluff Police Department determine that the student is missing and has been missing for more than 24 hours, WNCC will notify the student’s emergency contact(s). If the missing student is under the age of 18 and is not an emancipated individual, WNCC will notify the student’s parent or legal guardian immediately after Scottsbluff Police has determined that the student has been missing for more than 24 hours.

In addition to registering an emergency contact, students residing in on-campus housing have the option to identify confidentially an individual to be contacted by WNCC in the event the student is determined to be missing for more than 24 hours. If a student has identified such an individual, WNCC will notify that individual no later than 24 hours after the student is determined to be missing. Students who wish to identify a confidential contact may do so by contacting the Director of Residence Life at 308-935-6186.

**Sexual Assault: Facts, Prevention and Reporting**

**Prevention:**
Remember, sexual assault is not just a woman’s issue. Men and women are both responsible for preventing sexual assault and rape.

Suggestions for men working to end sexual violence include:
- Understand your partner wants. No means No—never assume what your partner wants sexually. Always ask.
- Don’t engage in sexual relations with someone who is too drunk to make responsible decisions, has passed out, or is asleep or unconscious. Legally, this is sexual assault.
- Realize that what you say can have an impact. Casual conversation is the best way to influence peers to prevent an incident that could hurt others. Silence can be mistaken by your friends as approval to sexist or violent behaviors.
- Report any incident as soon as possible. If you see someone in trouble at a party, don’t be afraid to intervene. It’s easy to use your cell phone to notify campus authorities, the police or someone who you know could stop it.

**Remember:**
- You have the right to set limits. Be aware of gender stereotypes such as “being assertive is not feminine” or “it’s macho to score.” These attitudes get in the way of honest relationships.
- Communicate your limits clearly and verbally.
- Trust your instincts. If a situation doesn’t feel right, get away from it.
- Listen to what your partner is saying. Don’t make assumptions.
- Speak up when others joke or talk about their sexual conquests. Let others know where you stand.
- Remember, drugs and alcohol decrease your ability to take care of yourself and make decisions.

**Plan ahead:**
- First date or blind date? Check your date out with friends. Go to a public place and go with friends.
- Don’t leave a party, concert, or bar with someone you just met or don’t know well.
- Be wary of behavior that makes you feel uncomfortable. If it persists, leave.
• Stand up for yourself. If someone is pressuring you, make it clear that you don’t like it. If you are sexually assaulted, contact the local police department, or a campus official.

Whether committed by a stranger or someone you know, sexual assault is a violation of your body and your trust. Remember, it is never your fault. And, there are people at WNCC who can help.

**If you are assaulted:**
- Don’t shower, wash, douche or change your clothes, even though that may be your immediate reaction. If you choose to press charges, evidence may still exist if you don’t wash.
- Seek medical attention. You may have internal injuries, and you shouldn’t live with the fear of STDs, AIDS or an unwanted pregnancy.
- Trained medical staff may also assist you in contacting experienced sexual assault response team members who can help you file a police report, collect and preserve evidence, and provide victim assistance and rape crisis advocacy services.
- Get counseling to help you deal with your feelings.

**If someone you know is raped:**
- **Believe**—tell them you believe what they are saying and you are there to support them.
- **Empower**—support your friend, don’t tell them what to do. Next steps have to be their decision.
- **Connect**—talk about the WNCC and community resources that can help.

**WNCC Policy - Offense Against Persons**
Any student who commits one or more of the following acts shall be held responsible for an offense against a person:
- **Clause 1 Assault** - An attempt, through threat or violence, to do bodily harm to another person, whether or not the attempt is consummated. This would include, but is not limited to, assaults of a sexual nature.
- **Clause 2 Abuse** - Threats, physical harm or abuse, verbal abuse, intimidation, harassment, coercion and/or other conduct which threatens or endangers the health or safety of any person on College property or at College sponsored events.
- **Clause 3 Detention** - The detainment or confinement of another person against her/his will.
- **Clause 4 Harassment** - Any action or conduct which creates or in part creates a hostile, abusive, or intimidating environment.

**Sexual Offender Information**
Western Nebraska Community College is committed to creating a community free from violence and fear. To assist in this effort, the following information is being made available to the campus community.

Nebraska State Statute.§29-4002 declares that sex offenders present a high risk to commit repeat offenses and that efforts of law enforcement agencies to protect the communities, conduct investigations, and quickly apprehend sex offenders are impaired by the lack of available information about individuals who have pleaded guilty to or have been found guilty of sex offenses, and who live in their jurisdiction. Because of that, the Legislature determined that state policy should assist efforts of local law enforcement agencies to protect their communities by requiring sex offenders to register with local law enforcement agencies. As provided by the Sex Offender Registration Act. This information may be accessed at the web site of the Nebraska State Patrol: [www.nsp.state.ne.us](http://www.nsp.state.ne.us).

At this web site you will be given the opportunity to search by last name, first name, city, county, or zip code.
This information is to be used to provide public notice and information about a registrant so a community can develop and construct a plan to prepare themselves and their families. Sex offenders have “always” been in our communities. The notification process will remove their ability to act secretly. Sex offender registry information will not be used to retaliate against the registrants, their families, or their employers in any way. Vandalism, verbal or written threats of harm are illegal and may result in arrest and prosecution.

Campus Facilities—Security and Access – Scottsbluff Campus
Normal operating hours for all campuses of Western Nebraska Community College are 8 a.m. – 5 p.m., Monday – Thursday and 8 a.m. – 4 p.m. on Friday. Depending on the building and its requirements, physical security mechanisms include locks and keys and/or card entry systems, electronic alarms on doors are in place as well as closed-circuit security camera systems.

WNCC contracts with an outside company for security guards on the Scottsbluff campus. The guards work Monday – Sunday. Two guards are on duty each night and sit at each front desk at the two residence halls from midnight – 6 a.m. – except while making required rounds. They can be called at 308-641-0351 during they times they are on duty.

The living areas of the residence halls are secured 24 hours a day – accessed by a proximity device. Visitation hours are from 10 a.m. – midnight Sunday – Thursday and 10a.m. – 2a.m. Friday and Sat. All visitors must sign in after 9 p.m. and are asked to leave when visitation hours are over.

WNCC Alcohol and Illegal Drug Policies
WNCC promotes learning by engaging students, advancing scholarly inquiry, cultivating critical thought and creating knowledge. To foster an environment in which this mission can be realized, certain expectations must be placed upon each member of the college community. These expectations are non-negotiable and are monitored diligently. Individuals have the right to their own beliefs and values, but they share a responsibility to accept the consequences for failing to live up to the standards of the institution.

All students bear a responsibility to understand the policies governing their behavior as set out in the Judicial Code. The college’s policies on alcohol and illegal drugs are defined below; however, all students should be familiar with the entire code.

More information, including the complete text of the code, can be found in the student handbook, and on the web at www.wncc.edu.

Offenses Against the Peace
Any student who commits one or more of the following prohibited acts shall be held responsible for an offense against the peace:
Clause 1 Alcoholic Beverages Use, possession, or sale of alcoholic beverages on campus or at any College sponsored function.
Clause 2 Drunkenness Acting in a disorderly manner as a result of drinking a beverage with alcoholic content.
Clause 3 Drugs - The unauthorized possession, use, sale, transportation of drug paraphernalia, or substances of hallucinogenic or psychedelic or controlled substance on the College campus or at College sponsored events.
Clause 4 Disturbance Participating in any disturbance which is in any way unruly, disorderly, or unlawful on campus or any College sponsored function.
Clause 5 Obstruction or Disruption Obstruction or disruption of any College activity, either academic, social or administrative.
Clause 6 Disorderly, Lewd, Indecent, or Obscene Conduct Disorderly conduct or lewd, indecent, or obscene conduct or expression on College property or at College sponsored functions.

Clause 9 - Violation of Laws - Violation of federal, state, or local laws on College property or at College-sponsored or supervised activities.

(View the entire code on the website – www.wncc.edu.)

**Employee Drug/Alcohol Policy**

The College affirms its responsibility and commitment to maintain a drug-free workplace strictly according to the terms and conditions of the Drug-Free Workplace Act of 1988. The College is obligated to provide a drug-free, safe, healthy, and secure workplace for employees.

The College prohibits the unlawful manufacture, distribution, dispensation, possession, or use of controlled substances on College property or while conducting College business off-premises. Any employee convicted of a criminal drug offense under the above conditions is subject to appropriate personnel action up to and including termination or satisfactory participation in a drug rehabilitation program.

The College does hereby establish drug-free awareness programs to be implemented through the President which shall inform all employees about:

1) The dangers of drug abuse in the workplace;
2) the College's policy of maintaining a drug-free workplace;
3) drug counseling, rehabilitation, and employee assistance programs; and
4) appropriate personnel actions and penalties which may be imposed for drug abuse violations.

This policy applies to all faculty, staff, or student employees; and all employees, as a condition of employment, must abide by the terms of this policy and must also report any criminal drug conviction within five days after the conviction to their immediate supervisor. This includes any drug violation occurring on or off College premises while conducting College business.

**Alcohol and Other Drug Information**

**Standard of Conduct/ Disciplinary Sanctions**

Western Nebraska Community College’s standards of conduct clearly prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees on its property or as part of any of its officially recognized activities. The laws of local, state, and federal authorities pertaining to the possession and use of illicit drugs and alcoholic beverages on public property shall be followed. Specifically, this means that it is a violation of the drug and alcohol policy for students or employees to purchase, manufacture, possess, consume, or sell such items on campus. Students or employee violations of the standards as stated in the above paragraph shall result in any one or a combination of the following disciplinary sanctions:

* Warning
* Disciplinary probation
* Suspension
* Referral to an appropriate drug/alcohol treatment program
* Any other action considered necessary by college officials

Definitions and accompanying procedures of these sanctions pertaining to students can be found in the Student Handbook. Policies and procedures of these sanctions pertaining to employees are included in the Board of Governors Policy Manual. Students’ rights shall be protected in accordance with due process.
Students’ accused of violating the drug/alcohol policy as established shall have the right to: 1) a hearing before the appropriate campus judicial board, and 2) access to an appeal as defined within the college policies and procedures.

**Drug and Alcohol Centers**  
(Counseling, treatment, and rehabilitation)  
There are numerous drug and alcohol counseling, treatment, and rehabilitation centers located within the 12-½ county area served by Western Nebraska Community College. The following listing groups these centers in four categories: information and referral offices, outpatient services, inpatient treatment facilities, and halfway house re-entry programs.

**Information and Referral Offices**  
Panhandle Substance Abuse Council  
Scottsbluff: 308.632.3044  
[www.psacl1.com](http://www.psacl1.com)

**Outpatient Services**  
Human Services Incorporated  
Alliance: 308.762.7177

**Addiction Center**  
Sidney: 308.254.2649  
[www.pmhc.net](http://www.pmhc.net)

**Region 1 Substance Abuse Services**  
Scottsbluff: 308.635.3171

**Lutheran Family Services**  
411 Black Hills  
Alliance, NE 69301  
308.762.5436

**Panhandle Mental Health Center**  
723 Flack  
Alliance, NE 69301  
308.762.2545

**Panhandle Mental Health Center**  
4110 Ave. D  
Scottsbluff, NE 69361  
308.635.3171

**Inpatient Treatment Facilities**  
Memorial Hospital & Home Health  
Sidney: 308.254.5825

**Veterans' Hospital & Treatment Center**  
Hot Springs, SD: 605.745.4101

**Half-way House Re-entry Programs**  
Homestead Detox/ Halfway house
Any of the resources can also provide information and assessment relating to drug and alcohol abuse. In addition, they can furnish schedules for local and area meetings of Alcoholics Anonymous, Narcotics Anonymous, Al anon, Adult children of Alcoholics, Alateen, and Alatot. Both impatient and outpatient centers offer help for the entire family of alcoholic or drug user.

Health Risks
Numerous health risks have been identified with substance abuse (use of illicit drugs and excessive use of alcohol). Abusers can lose resistance to disease, develop physical and psychological dependence, become depressed, develop heart problems, contract infections, or become malnourished, physically exhausted, and even die.

Reality is often distorted, reactions may be slower, and the risk of accidents increases. Extended substance abuse can cause coma, respiratory arrest, and convulsions. Injected drugs increase the risk for infectious diseases such as hepatitis and AIDS. Body systems are affected. The liver, lungs, and heart are damaged.

For women, there is an increase in birth defects associated with use during pregnancy. The counseling offices on each campus have more in-depth information on the inherent health risks related to substance abuse.

Legal Sanctions
Scottsbluff City Ordinance- Controlled
Substance Protective Act (13-603 et seq.)
It shall be unlawful for any person to posses an opium pipe or any device or paraphernalia designed for use or principal use for smoking a controlled substance.
It shall also be unlawful for any person to posses a hypodermic needle or sponge or any other device or paraphernalia designed for use for injecting a controlled substance.

Any person who shall violate any of said provisions shall upon conviction be fined in any amount not exceeding $100.00 and shall pay the cost of prosecution.
Alcoholic Liquor; Consumption; Open containers; Place unlawful 13-601 et seq. It shall be unlawful for any person:
1. To consume or have in possession any open container of alcoholic liquor within the city and public streets, alleys, roads, highways, or parking areas, or upon other property owned or under control of the State or any governmental subdivision thereof; or,
2. To consume or have in possession any open container of alcohol within the City inside a vehicle while upon said streets, alleys, roadways, and highways, parking areas or other property.

Any person who shall violate any of said provisions shall upon conviction be fined in any amount not exceeding $100.00 and shall pay the cost of prosecution.

Legal Sanctions
Sidney City Ordinance- Controlled

Legal Sanctions
Alliance City Ordinance- Controlled
Nebraska State Law
Controlling Drugs and Alcohol
The Uniformed Controlled Substances Act makes it unlawful for any person knowingly or intentionally to manufacture, distribute or possess with the intent to distribute or possess with the intent to distribute a counterfeit controlled substance. Any person who violates the provisions of the Uniformed Controlled Substances Act shall be guilty, depending on the type of substance and quantity of the substance, of a Class II to Class IV felony. Any person knowingly or intentionally possessing marijuana shall be guilty of a Class IV felony to a Class V misdemeanor depending upon the quantity and number of offenses.

It is further unlawful for any person to use or to possess with the intent to use or with intent to deliver drug paraphernalia. A person who violates this section shall be guilty of Class II misdemeanor unless the delivery of drug paraphernalia is to a person under 18 years of age, which shall be a Class I, misdemeanor.

Offenses Relating to Alcohol
Section 53-180 R.R.S. 1943 prohibits any person from selling, giving away, disposing of, exchange or deliver or permit the sale, gift, or procuring of any alcoholic liquor to or for any minor which is defined as any person under 21 years of age. Such offense shall be guilty of a Class IV misdemeanor and a second and subsequent offense shall be guilty of a Class II misdemeanor.

Section 28-709 states that any person who encourages, causes, or contributes to the delinquency of a child under 18 years of age shall be guilty of a Class I misdemeanor.

Federal Law: Drug Abuse Prevention and Control Act
21 USC 801 et seq., and more specifically 21 USC 841, states that it shall be unlawful for any person knowingly or intentionally:
1. To manufacture, distribute or dispense or possess with intent to manufacture, distribute or dispense a controlled substance; or to create, distribute or dispense or possess with the intent to distribute or dispense a counterfeit substance. The penalty for violating this federal law in case of controlled substances in Schedules I or II, shall be a term of imprisonment of not more than 15 years, a fine of not more than $25,000.00 or both.
2. In the case of any controlled substance in Schedule III, he shall be sentenced to a term of imprisonment of not more than three years, a fine of not more than $10,000.00 or both.
3. In the case of any controlled substance in Schedule IV, such person shall be sentenced to a term of imprisonment of not more than three years, a fine of not more than $10,000.00 or both.
4. In case of a controlled substance in Schedule V, such person shall be sentenced to a term of imprisonment of not more than one year, a fine of not more than $5,000.00 or both.

Information contained in this publication was correct and complete when submitted to the printer. This publication should not be considered a contract between Western Nebraska Community College and any student or employee. The college reserves the right to make changes in policies and procedures without notice or obligation.
<table>
<thead>
<tr>
<th>Drug type</th>
<th>Name</th>
<th>Immediate effects</th>
<th>Most common complications/long-term effects</th>
<th>Risk of dependence</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Stimulants</strong></td>
<td>(Uppers) Benzedrine, Dexedrine, methedrine, diet pills, MDMA (ecstasy), methylphenidate (Ritalin), Crystal Methamphetamine</td>
<td>euphoria, increased alertness, excitement, decreased appetite, insomnia, restlessness</td>
<td>nervousness, paranoia, hallucinations, dizziness, tremors, decreased mental ability, impotence, insomnia, skin disorders, malnutrition, delusions, psychosis, seizures, death in addition to above, crystal meth causes severe acne with scarring, severe damage to teeth and gums</td>
<td>psychological—high, physical—high</td>
</tr>
</tbody>
</table>
| Cocaine* | cocaine powder, crack, freebasing coke | brief euphoria, increased energy, intense exhilaration | tremors, nasal bleeding and inflammation, toxic psychosis, seizures, damage to nasal septum and blood vessels, death from overdose (heart or respiratory failure) | psychological—high, physical—moderate (esp. crack)—
| Nicotine | cigarettes, cigars, pipes, snuff, chewing tobacco | relaxation, increased confidence, increased metabolism | high blood pressure, emphysema, bronchitis, heart and lung disease, cancer, death | psychological—high, physical—high |
| Caffeine | coffee, cola, NoDoz*, tea | increased mental alertness, increased blood pressure and respiration | nervousness, insomnia, dehydration, stomach irritation, fatigue | psychological—high, physical—moderate |
| **Depressants** | (Downers) beer, wine, liquor, some medications | muscle relaxation, intoxication, depression, impaired motor control, impaired memory and judgment | dehydration, hangover, obesity, impotence, psychosis, ulcers, malnutrition, liver and brain damage, delirium tremens, overdose or mixing with other depressants can cause respiratory failure, death | psychological—high, physical—moderate |
| Tranquilizers* | Valium, Librium, Equanil, Miltown, Thorazine, etc. | relief of tension and anxiety, drowsiness | hangover, menstrual irregularities, increases or decreases effect of other drugs, especially dangerous with alcohol, destroys blood cells, jaundice, coma, death | psychological—moderate, physical—moderate |
| Barbiturates* | Nembutal, Amytal, Seconal, phenobarbital | euphoria, relief of anxiety, loss of inhibition, muscle relaxation, loss of motor control, drowsiness, especially dangerous with alcohol | lethargy, hangover, blurred vision, nausea, depression, seizures, excessive sleepiness, confusion, irritability, severe withdrawal sickness, can be fatal if mixed with alcohol or other depressants | psychological—high, physical—high |
| Narcotics* | heroin, morphine, opium, codeine, methadone, Demerol, etc. | euphoria, drowsiness (pain killer) | respiratory and circulatory depression, dizziness, vomiting, sweating, dry mouth, lowered libido, lethargy, constipation, weight loss, temporary sterility and impotence, withdrawal sickness, stupor, death | psychological—high, physical—high |
| Inhalants* | amyl nitrate, butyl nitrate, nitrous oxide, glue, paint | lowered blood pressure, relaxation of sphincter muscles, feeling of heightened sexual arousal | headaches; dizziness; accelerated heart rate; nausea; nasal irritation; cough; impotence; hallucination; liver, kidney, bone marrow and brain damage; death | psychological—high |
| **Psilocybin** | (Hallucinogens) marijuana, hashish, THC | relaxation; altered sense of hearing, time, vision; euphoria; increased heart rate and appetite; dilated pupils; memory impairment | impaired driving ability, possible lung damage, reduced sperm count and sperm motility, damage from impure dose; possible brain damage | psychological—moderate |
| | LSD, psilocybin, MDA, peyote, DMT, STP | hallucinations; altered sense of time, space and visual perception; nausea; disorientation | depression, paranoia, physical exhaustion after use, psychosis ("freaking out")—temporary or permanent, death | psychological—low |

* impairs driving ability
Federal Penalties and Sanctions for Illegal Possession of a Controlled Substance

21 USC 844(a)
First conviction: Up to one year imprisonment and fined at least $1,000.
After one prior drug conviction: At least 15 days in prison, not to exceed two years, and fined at least $2,500.
After two or more prior drug convictions: At least 90 days in prison, not to exceed three years, and fined at least $5,000.
Special sentencing provisions for possession of crack cocaine: Mandatory at least five years in prison, not to exceed 20 years and fined at least $1,000.
(a) First conviction and the amount of crack possessed exceeds five grams;
(b) Second crack conviction and the amount of crack possessed exceeds three grams.
(c) Third or subsequent crack conviction and the amount of crack possessed exceeds one gram.

21 USC 853(a)(2) and 881(a)(7) Forfeiture of personal and real property used to possess or to facilitate possession of a controlled substance if that offense is punishable by more than one year imprisonment. (See special sentencing provisions re: crack.)

21 USC 881(a)(4) Forfeiture of vehicles, boats, aircraft or any other conveyance used to transport or conceal a controlled substance.

21 USC 844a Civil fine of up to $10,000 (pending adoption of final regulations).

21 USC 853a Denial of Federal benefits, such as student loans, grants, contracts, and professional and commercial licenses, up to one year for first offense, up to five years for second and subsequent offenses.

18 USC 922(g) Ineligible to receive or purchase a firearm.

Miscellaneous
Revocation of certain Federal licenses and benefits, e.g., pilot licenses, public housing tenancy, etc., are vested with the authorities of individual Federal agencies.

Note: There are only Federal penalties and sanctions. Additional State penalties and sanctions may apply.

### FEDERAL TRAFFICKING PENALTIES

<table>
<thead>
<tr>
<th>CSA*</th>
<th>1st Offense</th>
<th>2nd Offense</th>
<th>Quantity</th>
<th>Drug</th>
<th>1st Offense</th>
<th>2nd Offense</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>1st and 2nd</td>
<td>3rd and 4th</td>
<td>10-49 gms per 100-499 gms</td>
<td>Methamphetamine</td>
<td>10 gms more or 1 kg more</td>
<td>20 gms more or 2 kg more</td>
</tr>
<tr>
<td>II</td>
<td>1st and 2nd</td>
<td>3rd and 4th</td>
<td>10-49 gms per 100-499 gms</td>
<td>Methamphetamine</td>
<td>10 gms more or 1 kg more</td>
<td>20 gms more or 2 kg more</td>
</tr>
<tr>
<td>III</td>
<td>1st and 2nd</td>
<td>3rd and 4th</td>
<td>10-49 gms per 100-499 gms</td>
<td>Methamphetamine</td>
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</tr>
<tr>
<td>IV</td>
<td>1st and 2nd</td>
<td>3rd and 4th</td>
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<td>Methamphetamine</td>
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<td>20 gms more or 2 kg more</td>
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<td>V</td>
<td>1st and 2nd</td>
<td>3rd and 4th</td>
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<td>Methamphetamine</td>
<td>10 gms more or 1 kg more</td>
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</tr>
</tbody>
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* The Controlled Substances Act (1970) places all substances regulated under Federal law into one of five schedules based on the substance's medical use, potential for abuse, and safety or dependence liability.

### CSA

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>First Offense</th>
<th>Second Offense</th>
</tr>
</thead>
<tbody>
<tr>
<td>Marijuana</td>
<td>1,000 gms or more</td>
<td>10 years, $250,000, 10 years</td>
<td>20 years, $500,000, 20 years</td>
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<tr>
<td>Marijuana</td>
<td>250-999 gms or 100,000 gms</td>
<td>10 years, $125,000, 10 years</td>
<td>20 years, $250,000, 20 years</td>
</tr>
<tr>
<td>Marijuana</td>
<td>50-499 gms or 50,000 gms</td>
<td>5 years, $50,000, 5 years</td>
<td>10 years, $100,000, 10 years</td>
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<tr>
<td>Marijuana</td>
<td>less than 50 gms</td>
<td>3 years, $25,000, 3 years</td>
<td>5 years, $50,000, 5 years</td>
</tr>
<tr>
<td>Hashish</td>
<td>100 gms or more</td>
<td>10 years, $250,000, 10 years</td>
<td>20 years, $500,000, 20 years</td>
</tr>
<tr>
<td>Hashish</td>
<td>50-99 gms or 50,000 gms</td>
<td>5 years, $125,000, 5 years</td>
<td>10 years, $250,000, 10 years</td>
</tr>
<tr>
<td>Hashish</td>
<td>less than 50 gms</td>
<td>3 years, $50,000, 3 years</td>
<td>5 years, $100,000, 5 years</td>
</tr>
</tbody>
</table>

**Note:** The image provided is a page from a document discussing federal trafficking penalties and sanctions for illegal possession of a controlled substance. The text includes tables and detailed descriptions of penalties for various quantities and types of controlled substances. The penalties range from fines to imprisonment, with escalating consequences for repeat offenses and higher quantities of drugs.
Family Educational Rights and Privacy Act - FERPA
The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights are:
1. The right to inspect and review the student’s education records within 45 days of the day the college receives a request for access. Students should submit a request form to the registrar that identifies the record(s) they wish to inspect. The registrar will arrange access and notify the student of the time and place where the records may be inspected. If the registrar does not maintain the records, the registrar will advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of education records that the student believes are inaccurate or misleading. Students may ask the college to amend a record that they believe is inaccurate or misleading. They should write the college official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the college decides not to amend the record as requested by the student, the college will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing. The student may place a statement in the record commenting on the contested information or stating why he or she disagrees with the information. Whenever the college subsequently discloses the record to which the statement relates, the statement will be included with the record.
3. The right to consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that FERPA authorizes disclosure without consent. See “Disclosure.”
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the college to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:
   Family Policy Compliance Office
   U.S. Department of Education
   400 Maryland Avenue, S.W.
   Washington, DC 20202-4605

Directory Information
The law provides that “Directory Information” may be released without the consent of the student. WNCC designates the following student information as Directory Information: The student’s full name, addresses, telephone numbers, e-mail addresses, photographic images, date and place of birth, major field of study, full- or part-time status, class (e.g., graduate, sophomore, freshman), participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, anticipated date of graduation, degrees and awards received, and the most recent previous educational agency or institution attended by the student.

Students may block disclosure of Directory Information by submitting a “Request to Prevent Disclosure of Directory Information” form (available from the Office of the Registrar) to the Office of the Registrar.

Disclosure
Education records and personally identifiable information obtained from those records may be disclosed without the student’s consent to school officials with legitimate educational interests. A school official is a person employed by WNCC in an administrative, supervisory, academic, research or staff position (including law enforcement unit personnel and health staff); a person or company with whom the college has contracted (such as an attorney, auditor or collection agent); a person serving on the board of trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in
performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her institutional duties.

Parents of dependent students (as defined by the Internal Revenue Code) may have access to student records. Parents need to complete a Parental Statement form during the autumn quarter in each year of the student’s attendance, available from and to be submitted to the Office of the Registrar. Parents may be notified if a dependent student under 21 years of age is found responsible for a violation involving use or possession of alcohol or controlled substances or is placed on judicial probation or suspended or dismissed.

A student’s record may be released in compliance with a court order or subpoena. The Registrar or another official will make a reasonable effort to notify the student in advance of compliance. Student information may be released for health and emergency reasons.

Requests
Questions about these policies and procedures may be directed to the Office of the Registrar at 308-635-3606.
Scottsbluff Campus 2010 Statistical Summary of Crimes/Offenses (Including Attempts)*

<table>
<thead>
<tr>
<th>Crimes/Offenses</th>
<th>On-Campus</th>
<th>Non-Campus Buildings &amp; Property</th>
<th>Public Property</th>
<th>Totals</th>
<th>On-Campus Residential Only</th>
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<tbody>
<tr>
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### Alliance Campus 2010 Statistical Summary of Crimes/Offenses (Including Attempts)*

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<th>Crimes/Offenses</th>
<th>On-Campus</th>
<th>Non-Campus Buildings &amp; Property</th>
<th>Public Property</th>
<th>Totals</th>
<th>On-Campus Residential Only</th>
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Sidney Campus 2010 Statistical Summary of Crimes/Offenses (Including Attempts)*

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<th>Public Property</th>
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<th>On-Campus Residential Only</th>
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## 2009 Statistical Summary of Crimes/Offenses
(Including Attempts)*

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<th>Public Property</th>
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<tbody>
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### 2008 Statistical Summary of Crimes/Offenses
(Including Attempts)*

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This manual is for the safety of students on campus at Western Nebraska Community College staying in Conestoga Hall, and students are required to comply with the guidelines and follow the instructions of Western Nebraska Community College staff depending with what the emergency is.

When the alarm sounds all students shall take it serious and shall meet at the designated point and shall not get in their vehicles and leave campus during the alarm.

The following are things that can help prevent fires:

- NO SMOKING
- NO CANDLES
- If using extension cords make sure you don’t overload the cord.
- Don’t run cords under rugs or in pinch points.
- No heaters in rooms
- No halogen lamps in rooms.
- Keep your room clean and trash cans emptied.
- When using the microwave make sure you are by the microwave the entire time there is food in the microwave, so that you don’t set off the fire alarm.

**FIRE/EXPLOSION**

When the alarm sounds for fire, the student shall immediately exit the building through the nearest EXIT if there is no fire, and go to the meeting point located West of Conestoga Hall, and stay there until you have been accounted for. In case of inclement weather arrangements will be made for you to be sent to a location to get of the weather.

If there is smoke or fire and you can’t get to the EXIT then you will need to find another EXIT. Before you open the door feel the door knob to see if it is hot, if it is hot don’t open the door. If you can’t get out of your room shut the door and lay wet towels at the bottom of the door to help keep smoke out of the room and go to the window for help.

The following are key points for your safety.

- YOUR SAFETY IS FIRST PRIORITY.
- If you found the fire sound the alarm immediately.
- Call 911 from your cell phone outside the building.
- Feel the door knob for heat before opening door.
  1. If knob is hot DO NOT open door.
2. If knob is not hot, brace yourself against door before opening.
3. As you leave knock on the doors.
4. Yell “FIRE” as you leave.
5. Crawl on floor because thick smoke can make it impossible to see if you walk, so CRAWL LOW TO THE FLOOR.
6. There are toxic smoke and hot gases so stay low.
7. If heat or smoke is heavy in hallway, close door and stay in room.
8. Seal bottom of door with wet towels or clothing to keep smoke out of room.
9. Go to window for help hang a sheet or something out window. Stay low to the ground if room fills up with smoke.

- Shut doors and windows in the room before leaving room.
- If EXITING building take some type of fabric with you to cover nose and mouth incase of smoke. But don’t stay in building thinking this will protect you.
- Once outside of building you need to meet at the designated meeting point.
- No one shall leave campus during an emergency or go back into the building until an ALL CLEAR has been giving by proper authority.

**SEVERE WEATHER**

If there is a risk of severe weather you will need to pay attention to the TV or radio. College staff will inform you also of the weather conditions.

**TORNADO WATCH:** conditions are favorable for a tornado.
**TORNADO WARNING:** Tornado has been spotted, when this happens you shall move to the designated areas.
**SEVER THUNDERSTORM WARNING:** Winds in excess of 60 mph and hail a penny size or larger.
**LIGHTNING:** Need to stop any outdoor activity and move into a safe building.

**TORNADO PLAN:**

If on the 2nd floor you will need to leave your floor and move to the main floor, interior hallway.
- Bring a blanket and pillow with you for protection.
- Stay away from any windows or glass doors.
- Sit down and put your head between your knees and cover your head with your hands.
- Stay calm and don’t PANIC.

If on 1st floor you will need to shut the windows and close the curtains.
- Go to the bathroom with a blanket and pillow.
• Move to the area between the hallway and your room with blanket and pillow. Put your head between your knees.
• You may have additional students in your corridor from the 2nd floor.

After the storm:

• Make sure your SAFETY IS TOP PRIORITY.
• Assist anyone that may need help.
• If the building is on fire or smell gas you need to EXIT building immediately.
• If going outside watch for downed power lines.

Whatever the storm is listening to the radio or TV and college staff will give you instructions for what to do.

**BOMB THREAT**

If a bomb threat is made to Conestoga Hall everyone is to evacuate the building immediately and move to the main parking lot away from the buildings.

Once evacuated DO NOT re-enter the building until an ALL CLEAR has been announced.

**SHELTER – IN – PLACE**

If there is a chemical emergency, you may need to Shelter-In-Place.

• Move to an interior room with few windows and doors as possible.
• Close all windows and seal them with plastic and tape or whatever you can use.
• Listen to the radio or instructions.
• Be prepared to be in the room for a long period of time.
• If you don’t have to SHELTER-IN-PLACE, then move upwind from the spill.

**LOCK-DOWN PROCEDURES**

If you hear “LOCK-DOWN” - do the following:

• Immediately go to a room that can be locked.
• Close curtains and shut off the lights.
• Turn phone to vibrate so the phone won’t ring and be heard.
• Stay in room until law enforcement opens the door.

**POWER FAILURE**

• Stay in room. If there is not any risk to life or property.
• If you smell smoke get out of building, call 911 when outside.
• Do not use candles or lighters for lighting.

**COMBATIVE PERSON**

If there is a combative person or people or you have been assaulted you need to do the following:

• **Call 911 immediately.**
• Don’t try to break up the fight
• Move away from the area and into a safe zone and lock door.

**ASSAULT**

If you have been assaulted either physically or sexually you will need to do the following:

• **Call 911 immediately.**
• Don’t change clothes if sexually assaulted.
• If physically assaulted report it immediately, if being followed by assailant in a vehicle, call 911 and stay driving around until law enforcement finds your vehicle.

**THINGS TO DO DURING AN INCIDENT**

• **KEEP YOURSELF SAFE**
• **SECURE SCENE**
• **DOCUMENT WHAT YOU ARE SEEING OR HEARING.**
• **CALL BOB 308-631-0076.**
This manual is for the safety of students on campus at Western Nebraska Community College staying in Pioneer Hall, and students are required to comply with the guidelines and follow the instructions of Western Nebraska Community College staff depending with what the emergency is.

When the alarm sounds all students shall take it serious and shall meet at the designated point and **shall not get in their vehicles and leave campus** during the alarm.

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  • Stay away from any windows or glass doors.
  • Sit down and put your head between your knees and cover your head with your hands.
  • Stay calm and don’t PANIC.

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