WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS

PROPOSED AGENDA

A. Call to Order, Dr. Gramberg

B. Roll Call

C. Introduction of Visitors
   1) Community Comments

D. Board Chairperson Comments
   1) Copy of Nebraska Open Meetings Act
      available at Back of Room

E. Consent Calendar
   1) Review Contents of Consent Calendar
      a) Agenda
      b) Excuse Absent Board Member(s)
      c) Minutes
         1) Special Meeting, February 18, 2014
         2) Regular Meeting, February 19, 2014
      d) Claims
         1) WCCA Unrestricted Fund - $4,369,164.12
         2) WCCA Restricted Fund - $36,112.34
         3) WCCA Federal Fund - $4,001.30
         4) WCCA Agency Fund - $18,463.45
         5) WCCA Loan Fund - $0.00
         6) WCCA Plant Fund - $2,398.00
         7) WCCA Auxiliary Fund - $154,134.65
      e) City Planning Commission Reports
      f) Reports and Proposals
         1) From the Students
         2) From the Faculty
         3) From the Administration
         4) From the Board

REGULAR MEETING

March 19, 2014

1:00 P.M. - REGULAR MEETING
Boardroom
Western Nebraska Community College
Scottsbluff Campus
1601 East 27th Street
Scottsbluff, Nebraska

12:00 P.M. - LUNCH
The Plex (Room A108)
Harms Advanced Technology Center
Western Nebraska Community College
Scottsbluff Campus
2620 College Park
Scottsbluff, Nebraska
E. Consent Calendar – Cont

2) Approval of Consent Calendar

3) Consideration of Items Extracted from Consent Calendar

F. Bid Consent Calendar

1) Review Contents of Bid Consent Calendar

a) #14-VEH-13 – Compact Sedans
b) #14-EQ-14 – QualysGuard Express Suite
c) #14-FAC-16 – Modular Housing Units, Sidney Campus
d) #14-SE-19 – WNCC Business Package
e) #14-FAC-22 – Site Work and Foundations, Sidney Campus
f) #14-FAC-23 – Modular Transport and Set

(Handout) (Pages 3 – 3a) (Pages 3b – 3c) (Handout) (Handout)

2) Approval of Bid Consent Calendar

3) Consideration of Items Extracted From Bid Consent Calendar

G. Personnel Consent Calendar

1) Review Contents of Personnel Consent Calendar

a) Resignation(s):
   1) Ms. Giovana L. Melo, International Student-Foundation Education Advisor and Head Volleyball Coach
   2) Ms. Erin E. Stinner, Public Relations and Marketing Director
   3) Mr. Richard J. Cecil, Business Instructor
   4) Mr. Keith H. Miller, Aviation Instructor
b) Appointment(s):
   1) Mr. Bryan E. Lindenberger, Digital Communications Specialist

(Handout) (Pages 4 – 4a) (Pages 4b – 4c) (Pages 4d – 4e) (Pages 4f – 4h)

2) Approval of Personnel Consent Calendar

3) Consideration of Items Extracted from Personnel Consent Calendar

H. Reports and Recommendations from Budget and Finance Committee – Mr. Daniels

1) Action – Re: Board of Appraisers’ Report Eminent Domain Proceedings, 1.916 Acres of Reganis Property
WCCA Board of Governors
Page 3
Agenda – March 19, 2014

I. Monitoring Reports

1) Proposed 2014 – 2015 Student Charges – Mr. Knapper (Pages 5 – 5b)
   a) Tuition
   b) Fees
   c) Room and Board

2) Graduate Placement Report – Dr. Houdyshell (Enclosure)

3) 2014 Legislation – Dr. Holcomb
   a) LB 740 – Provide Residency Requirements for Postsecondary Education Purpose for Veterans and Their Family Members
   b) LB 781 – Change a Date Community College Area Comprehensive Audit
   c) LB 1103 – Provide for a Strategic Planning Process for Education

4) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins

5) Association of Community College Trustees – Dr. Perkins

J. Board Member Comments

K. President’s Comments

L. Upcoming Meetings and Events

1) Association of Community College Trustees
   a) 2014 Annual Leadership Congress
      1) October 22 – 25, 2014
      2) Chicago, Illinois

2) Nebraska Community College Association
   a) 2014 Regular Meetings
      1) Second Quarter Meeting
         A) May 19, 2014
         B) Norfolk, NE
L. Upcoming Meetings and Events - Cont

2) Nebraska Community College Association - Cont

   a) 2014 Regular Meetings - Cont

      2) Third Quarter Meeting
      A) August 4, 2014
      B) Videoconference

      3) Fourth Quarter Meeting (Annual Meeting)
      A) November 3 and 4, 2014
      B) Lincoln, NE

M. Next Regular Meeting: Wednesday, April 16, 2014, 1:00 p.m., Rooms 115 and 116,
Western Nebraska Community College, Sidney Campus, 371 College Drive, Sidney, Nebraska.

N. Adjournment

MISSION STATEMENT:

“WNCC assures learning opportunities for all – enriching lives, invigorating communities, creating futures”
MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE
A regular meeting of the Western Community College Area Board of Governors was held at 1:05 p.m. on Wednesday, March 19, 2014, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Saturday, March 15, 2014, with the following members present: F. Lynne Klemke, L. Paul Leseberg, Kimberly A. Marcy, Jack L. Nelson, Alexander D. Pavlista, M. Thomas Perkins, Mary K. Shaver, Richard G. Stickney, Julienne L. Walworth, Merlyn L. Gramberg, Chairperson. Absent: Timothy H. Daniels. Student Representatives present: None. Faculty Representatives present: Guy Wylie, Scottsbluff Campus; Rich Cecava, Sidney Campus. College staff present: Todd R. Holcomb, William D. Knapper, Coral E. Richards, Terry B. Gaalswyk, David E. Groshans, Susan K. Yowell, Paula J. Abbott, Garry R. Akire, Judith L Amoo, Ellen M. Dillon, Michael E. HoudysHELL, Jennifer Rogers, Jeffrey A. Summitt, Susan L. Verbeck. College Attorney present: Philip M. Kelly. A current agenda was available in the College President’s office and the Board Secretary’s office on the Scottsbluff Campus at the time of the publicized notice.

QUORUM
Dr. Gramberg declared a quorum was present for the transaction of business.

VISITORS
Visitors were: Bart Schaneman, Scottsbluff.

COMMUNITY COMMENTS
Dr. Gramberg asked for comments from the community.

BOARD CHAIRPERSON COMMENTS
Dr. Gramberg thanked Board members for their attendance at the February Board of Governors meetings. He commented it was a busy two days with a Special meeting on Tuesday, the Regular meeting on Wednesday morning, and the Informal meeting with the Foundation Board of Directors on Wednesday afternoon.

Pursuant to Board Policy #830.1000.79, Dr. Gramberg reminded community members who wish to make comments that each speaker will be limited to a five minute presentation. There were no community comments.
Dr. Gramberg announced that for public information, there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Dr. Gramberg reported Mr. Daniels notified the Secretary that he would be unable to attend the meeting today because of Personal Business.

Dr. Gramberg reviewed the contents of the Consent Calendar which include the following items:

1) Agenda, March 19, 2014
2) Excuse Absent Board Member(s) - Daniels
3) Minutes
   a) Special Meeting, February 18, 2014
   b) Regular Meeting, February 19, 2014
4) Claims
   a) WCCA Unrestricted Fund - $4,369,164.12
   b) WCCA Restricted Fund - $36,112.34
   c) WCCA Federal Fund - $4,001.30
   d) WCCA Agency Fund - $18,463.45
   e) WCCA Loan Fund - $0
   f) WCCA Plant Fund - $2,398.00
   g) WCCA Auxiliary Fund - $154,134.65
5) City Planning Commission Reports – Attachment A
6) Reports and Proposals
   a) From the Students
   b) From the Faculty – Attachment B
   c) From the Administration
   d) From the Board

Dr. Gramberg inquired if there were any item(s) on the Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

Dr. Perkins moved the Consent Calendar be approved as presented. Seconded by Ms. Klemke. The vote was, Yes: Klemke, Leseberg, Marcy, Nelson, Pavlista, Perkins, Shaver, Stickney Walworth, Gramberg. No: None. Absent: Daniels. Motion carried.

There were no items extracted from the Consent Calendar.

Dr. Gramberg reviewed the contents of the Bid Consent Calendar which include the following bid(s):
BID CONSENT CALENDAR

Review Contents

Cont.

1) #14-VEH-13 – Compact Sedans – Attachment C
2) #14-EQ-14 – QualysGuard Express
   Suite – Attachment D
3) #14-FAC-16 – Modular Housing Units, Sidney
   Campus – Attachment E
4) #14-SE19 – WNCC Business Package – Attachment F
5) #14-FAC-22 - Site Work and Foundations, Sidney
   Campus – Attachment G
6) #14-FAC-23 – Modular Transport and Set

Dr. Gramberg inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have removed for separate consideration.

Mr. Nelson requested Bid #14-FAC-23 – Modular Transport and Set be removed for separate consideration.

BID CONSENT CALENDAR

Approval

Dr. Perkins moved the amended Bid Consent Calendar be approved. Seconded by Mr. Stickney. The vote was, Yes: Leseberg, Marcy, Nelson, Pavlista, Perkins, Shaver, Stickney, Walworth, Klemke, Gramberg. No: None. Absent: Daniels. Motion carried.

BID CONSENT CALENDAR

Consider Items Extracted

Mr. Nelson reported he requested Bid #14-FAC-23 – Modular Transport and Set be removed from the Bid Consent Calendar to allow the Board to consider waiving irregularities in the bid requirements.

Mr. Nelson reported the bid opening deadline was 10:00 a.m., on March 13, 2014, for Bid #14-FAC-23 – Modular Transport and Set. He reported no bids were received at that time. On March 18, 2014, Fillbro Construction, of Mitchell, NE submitted a bid in the amount of $42,800.00.

Mr. Nelson reported the Budget and Finance Committee is recommending the Board waive the irregularities of bid requirements and accept the bid submitted by Fillbro Construction for the transport and setup of the modular housing units on the Sidney Campus.

Mr. Leseberg moved the Board accept the recommendation of the Budget and Finance Committee to waive the irregularities in the bid requirements. He further moved the Board accept the bid submitted by Fillbro Construction, of Mitchell, Ne, in the amount of $42,800.00 for the transport and setup of the modular housing units on the Sidney Campus. Seconded by Mr. Stickney. The
vote was, Yes: Marcy, Nelson, Pavlista, Perkins, Shaver, Stickney, Walworth, Klemke, Leseberg, Gramberg. No: None. Absent: Daniels. Motion carried.

Dr. Gramberg reviewed the contents of the Personnel Consent Calendar which include the following resignation(s) and appointment(s):

1) Resignation(s):
   a) Ms. Giovana Melo, International Student-Founda-
      tion Education Advisor and Head Volleyball
      Coach, effective March 21, 2014.
   b) Ms. Erin E. Stinner, Public Relations and Marketing
      Director, effective March 14, 2014.
   c) Mr. Richard J. Cecava, Business Instructor, effective
      August 31, 2014.
   d) Mr. Keith H. Miller, Aviation Instructor, effective
      August 31, 2014.

2) Appointment(s):
   a) Mr. Bryan E. Lindenberger, Digital Communications
      Specialist, effective March 24, 2014 through June 30,
      2014, salary to be prorated from an annual salary of
      $40,000.00.

Dr. Gramberg inquired if there were any item(s) on the Personnel Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

Mr. Nelson moved the Personnel Consent Calendar be approved as submitted. Seconded by Ms. Walworth. The vote was, Yes: Nelson, Pavlista, Perkins, Shaver, Stickney, Walworth, Klemke, Leseberg, Marcy, Gramberg. No: None. Absent: Daniels. Motion carried.

There were no items extracted from the Personnel Consent Calendar.

Mr. Nelson reported the Budget and Finance Committee met earlier today to consider the Board of Appraisers’ Report regarding eminent domain proceedings on the 1,916 acres of Reganis Property located adjacent to East 27th Street and south of the Conestoga Residence Hall.

Mr. Nelson reported the recommendation from the Committee is not to pursue any further the purchase of the
property through eminent domain proceedings; although, the recommendation did not have unanimous support from the Committee members. The recommendation not to proceed is because of the price.

Mr. Nelson asked Mr. Kelly to explain the procedure the College has followed to acquire the property.

Mr. Kelly reported over the last few months the College has taken steps to acquire the 1.916 acres, beginning with a Public Hearing on September 11, 2013. The College retained an appraiser to determine the market value of the property. The College then began negotiations with Mr. Reganis; however, he did not accept the offer. In December 2013, the Board authorized the College administration to proceed with the eminent domain proceeding. Mr. Kelly reported the County Court appointed a Board of Appraisers. The Board membership included an attorney, a real estate agent, and real estate appraiser.

On March 5, 2014, Mr. Kelly and Dr. Holcomb presented information to the Board of Appraisers, including the appraised value as determined by the College retained appraiser of $208,000 and the County Assessor's value of the property in the amount $109,000 per acre. Mr. Reganis also presented information to the Board, but did not discuss land values.

Mr. Kelly reported the Board of Appraisers has completed its review. The Board has determined the property value is $453,193, which is $5.43 per square foot. Mr. Kelly reported this is more than double what was expected. Mr. Kelly reported he did some additional research of property values in the community and learned the property near the Walmart intersection (Highway 26 and Avenue I) ranges from $8.00 to $11.00 per square foot. Mr. Kelly commented an appraisal is an opinion of value.

Mr. Kelly reported the Board now has three options to consider: 1) The College can stop the eminent domain proceedings at this point. If that option is chosen, there is a two-year period before any future eminent domain proceedings could begin. 2) The College can accept the Board of Appraisers’ value and pay the amount ($435,193). Mr. Reganis has the option to accept the value or appeal the decision. 3) The College can pay the amount and appeal the decision. If this option is chosen, there would be a trial in Scotts Bluff District Court. The
appeal would involve additional costs and if the Court determined a higher value, the College would be required to pay the difference in the value and the Court costs of Mr. Reganis.

Mr. Kelly commented the College has done due diligence to acquire the property. He commented that he was surprised by the findings of the Board of Appraisers.

Board members inquired what the thinking of the College administration is. Dr. Holcomb reported while he is disappointed by the Board of Appraisers' decision, it is his recommendation to acquire the property. The property is a key point in the Facilities Master Plan, it would allow for re-routing of traffic, a new entrance to the College property, and additional parking for the residence hall. Additionally, owning the property would allow the College to control what is placed on the property.

In response to a question from the Board, Mr. Kelly responded the property is designated as a C-2 Zone, Neighborhood and Retail Commercial, which would allow among others uses, a convenience store either with or without gasoline dispensing, office building(s), and a fast food restaurant. With an approved Special Use Permit, auto sales and service, and hardware stores selling lumber could be located there.

In response to a question from the Board, Mr. Kelly responded that pursuant to Nebraska State Statute, liquor sales within 300 feet of a college campus are prohibited. For example, a convenience store located on that property could not obtain a liquor license.

Board members discussed the advantages of acquiring the property which included the aesthetics of the campus, a new main entrance and better traffic flow on the campus, additional parking for the residence hall, and the advantage of controlling what was located on the property. Board members also discussed that they needed to think of the future not only the students attending now, but also those who will be attending in 2034 and beyond.

Board members expressed concern and opposition to the price and to the fact that, if appealed, the value could be even more than the Board of Appraisers' report. It was pointed out the Board is spending someone else's money,
and the Board is charged with the responsibility to spend it wisely.

In response to a question from the Board, Mr. Kelly reported there is no easement off of Highway 26, to the property where Mr. Reganis plans to locate a new car dealership. The entrance to the dealership will be from 27th Street.

The Board discussed the fact that Mr. Reganis has indicated that he would prefer to develop the property before selling it to the College.

Board members agreed that the opportunity to acquire the property may be lost if it is not purchased at this time. In response to a question from the Board, Mr. Knapper reported there are funds in the Plant Fund contingency which could be used for this purchase.

Board members discussed the demographics of the service area, the declining enrollment of recent years, and the financial environment of the region, state, and nation. It was also mentioned the Sidney Campus student housing project will be good for the students and would be revenue producing. The acquisition of this property may improve the aesthetics of the campus; but, it will be non-revenue producing.

Mr. Nelson moved the Board cease actions to continue the endeavor to acquire the 1.916 acres of Reganis property through eminent domain proceedings. Seconded by Mr. Leseberg. The vote was, Yes: Pavlista, Shaver, Stickney, Walworth, Klemke, Leseberg. No: Perkins, Walworth, Marcy, Gramberg. Motion carried.

Prior to the vote, there was clarification made that a "Yes" vote would stop the eminent domain proceedings, and a "No" vote would continue the eminent domain process.

Mr. Knapper referred Board members to the mailed packet which includes the proposed 2014–2015 student charges. Mr. Knapper reported the proposed charges reflect no change from what was presented at the February meeting for Board member review. Mr. Knapper reported he has received no comment regarding the proposed rates.
Mr. Knapper reported the tuition rate for Nebraska residents and Border State residents (Colorado, Wyoming, and South Dakota) is proposed to increase $4.50 to $87.50 per credit hour. This is a 5.42 percent increase. The tuition rate for non-residents is proposed to increase $3.50 to $100.50 per credit hour. This is a 3.61 percent increase. Mr. Knapper reported further, the High School Partnership tuition rate is proposed at $43.75 per credit hour, which is one-half of the resident rate. There is no change proposed for the per credit hour fees.

The proposed 2014-2015 total per credit hour cost is $104.00 for Nebraska and border states residents. This represents a 4.52 percent increase in the per credit hour rate. The cost per credit hour for non-residents is proposed to be $117.00, which is a 3.08 percent increase.

Mr. Knapper reported there is no change being proposed in the course fees to recover some of the cost for consumable supplies in such courses as chemistry, welding, automotive, etc. and other miscellaneous fees such as transcript costs, testing, and GED testing. He reported further no change is being proposed for the refund policy for tuition and fees.

Mr. Stickney moved the Board approve the 2014 – 2015 Tuition Rates as follows: Resident - $87.50 per credit hour; Border States (Colorado, Wyoming, and South Dakota) - $87.50 per credit hour; Non-Resident - $117.00 per credit hour; High School Partnership - $43.75 per credit hour. Mr. Stickney further moved tuition and fees for custom designed credit classes, workshops, and seminars will be determined by the College President or his/her designee.

Mr. Stickney moved further the Board approve the following 2014 – 2015 student fees: Activity/Student Services - $3.00 per credit hour; Facility - $5.50 per credit hour; Technology/Instruction - $3.50 per credit hour; Scholarship $4.50 per credit hour; High School Partnership Fee - $8.25 per credit hour; Experiential Learning $25.00 per credit hour; Applied Music $50.00 per credit hour; Photography $25.00 per credit hour; Vocational Fees: Assessment - $60.00 per day, Resume Development - $25.00; Compass Retest - $15.00; GED Testing - $120.00; GED or ESL Class Registration Fee - $20.00; ACCT 2800 Certified Bookkeeper Certification Prep. - $200.00; BNA or Medication Aide Retest Fee - $50.00; Transcripts – official copies - $5.00 each; International Application Fee - $150.00; the Specific Course Fees for consumable supplies be approved as
MONITORING REPORTS
Proposed 2014 – 2015
Student Charges
Tuition and Fees
Cont.
presented. (A complete listing is attached hereto and made a part hereof as Attachment One.) Mr. Stickney further moved the Board adopt the following tuition and fees refund policy: 1) 100 percent refund for 6.25 percent time elapsed; 2) 12.50 percent refund for 50 percent time elapsed; 3) 25 percent refund for 25 percent time elapsed; 4) No refund for more than 25 percent time elapsed. Seconded by Mr. Nelson. The vote was, Yes: Perkins, Shaver, Stickney, Walworth, Klemke, Leseberg, Marcy, Nelson, Pavlista, Gramberg. No: None. Absent: Daniels. Motion carried.

Room and Board

Mr. Knapper reported the 2014 – 2015 Room rates are proposed to increase from 3.99 percent to 4.44 percent depending on the number of occupants and the room location (Pioneer Hall or Conestoga Hall). He called attention to a new rate for the Sidney Hall semi-private rooms of $1,400.00. All room rates are per semester. Mr. Knapper reported the meal plans are proposed to increase 4.4 percent to 5.52 percent, with the exception of the ten meal plan. There is no increase proposed for the ten meal plan.

Ms. Klemke moved the Board approve the 2014 – 2015 room rates as follows: Pioneer Hall – Private $1,224.50 per semester; Pioneer Hall – Semi-private (2 occupants) - $933.50 per semester; Pioneer Hall Semi-private (3 occupants) - $624.00 per semester; Conestoga Hall – Super Single - $2,018.00 per semester; Conestoga Hall – Private - $1,794.00 per semester; Conestoga Hall – Semi-private (2 occupants) - $1,053.00 per semester; Conestoga Hall Super Single – weekly student rate - $119.00; Conestoga Hall Semi-private weekly student rate - $94.00; Sidney Hall Semi-private (2 occupants) $1,400.00 per semester. She further moved the Board approve the 2014 – 2015 Board plans as follow: 10 meal plan - $1,290.00 per semester; 14 meal plan - $1,765.00 per semester; 19 meal plan - $1,910.00 per semester; 14 meals – weekly student rate - $103.00; 3 meals – daily meal plan - $23.00. Ms. Klemke moved further the Board approve the following room and board refund policy: 1) 100 percent for one week time elapsed; 2) 75 percent refund for two to three weeks' time elapsed; 3) 50 percent refund for four to five weeks' time elapsed; 4) 25 percent refund for six to seven weeks' time elapsed; 5) No refund for more than seven weeks'
time elapsed. Seconded by Ms. Shaver. The vote was, Yes: Shaver, Stickney, Walworth, Klemke, Leseberg, Marcy, Nelson, Pavlista, Perkins, Gramberg. No: None.Absent: Daniels. Motion carried.

Dr. Houdyshell, Dean of Students, referred Board members to the 2012 – 2013 Graduate Placement Report which was enclosed with the mailed packet.

Dr. Houdyshell reported all graduating students must complete the Graduate Placement Survey. From the survey and extensive follow-up, the Graduate Placement Report is prepared annually. The 2012-2013 report reflects graduates from August 2012 through May 2013. He reported a total of 303 graduates returned completed surveys, the majority of which are from the May 2013 graduating students.

Dr. Houdyshell reported 43.6 percent (132) graduates are working, up from last year at 39.3 percent; 47.5 percent (144) are continuing their education, also up from last year at 45.6 percent; 2.3 percent (7) were looking for work at the time of the report, one-third of last year’s number; 7 graduates were unable to be located, down from 21 last year; and, 2 percent (6) were unavailable for employment.

Dr. Houdyshell reported 78.4 percent of the graduates who are working are employed in the College service area. This is up from 69.6 percent last year, which shows that the College strives to provide the service area with a well-trained work force. He reported of the remaining graduates 6.5 percent are employed outside of the College service area but within Nebraska, and 15.1 percent are employed out-of-state. The graduates who are working out-of-state are located primarily in the border states of Wyoming and Colorado. There are no graduating students working out of the country.

Dr. Houdyshell reported the Associate of Arts and Associate of Science degrees designed as transfer degrees are working well, as students are successfully transferring to other institutions of higher education. Of the 144 students who are continuing their education, 39.6 percent transferred to an institution in the College area, with 34 students transferring to Chadron State College (down from 43 last year). He reported other in-state colleges received
21.5 percent (up from last year at 14.6 percent) of the graduates and 38.9 percent chose to go out of state (up from 33.9 percent last year. He reported Colorado was the most popular state the graduating students chose.

Dr. Houdyshell referred Board members to the Graduate Placement Report which contains a partial listing of employers who have hired graduating students, and a summary of the awards by type and number given. The report also contains a five-year status summary of graduating students.

Dr. Houdyshell reported the questionnaire for 2014 graduating students has gone out. He commented that he and the Registrar are working on revisions to the questionnaire to make it more useful in the future.

Dr. Houdyshell asked for questions. There were none.

Dr. Gramberg thanked Dr. Houdyshell for the report.

Dr. Holcomb commented this year rather than report on all of the introduced legislative bills that the Nebraska Community College Association initially considered, he will report only on those that have moved forward through the legislative process. In January 2014, the Association considered eighteen bills, and of those there are three which are in the final stages of approval.

LB 740, which was introduced by Senator Crawford, would provide residency requirements for postsecondary education purposes for veterans and their family members. Dr. Holcomb reported the community colleges are supporting this legislation. The State Chamber of Commerce is also supporting this bill. It is a good recruiting tool for both the community colleges and the State of Nebraska.

LB 781 was introduced by Senator Harms. This legislation would change the date for submission of a community college area comprehensive audit from October 15 to November 15. Dr. Holcomb remarked the College is one of three community colleges that did not meet the October 15 deadline this past year. He commented that currently community colleges have the shortest deadline of all political subdivisions.
LB 1103 was introduced by the Education Committee and would provide for a Strategic Planning Process to create a statewide vision for education in Nebraska.

Dr. Perkins reported the next meeting of the Board of Directors of the Nebraska Community College Association will be held on May 19, 2014, in Norfolk, NE. In preparation for that meeting, the Executive Committee will be meeting in Lincoln on April 7, 2014.

Dr. Perkins remarked his comments from the Association of Community College Trustees are out of normal context. It was with sadness, he reported Ms. Lila Farmer who worked for more than thirty years for the Association passed away on February 15, 2014. Ms. Farmer was the “go to” person for the Leadership Congress and Legislative Summit conferences. She was a good friend of the College. Dr. Perkins reported he saw her at the 2014 National Legislative Summit in Washington, D.C. which ended on February 13th. Dr. Perkins suggested a note of condolence be sent to Ms. Farmer’s family and to her Association family.

Dr. Gramberg asked for Board Member Comments.

Mr. Stickney commented the discussion concerning the acquisition of the nearly two acres of Reganus property was very good. He remarked it was a difficult vote.

Dr. Gramberg asked for President’s Comments.

Dr. Holcomb reported the College Foundation kicked off the annual fundraising campaign on March 10, 2014. The campaign goal is to raise $135,000 for the annual fund, which supports Foundation operations as well as providing unrestricted funds to support College students, faculty, and facility needs at all three College campuses.

Dr. Holcomb reported Volleyball Coach, Giovana Melo, was selected by California State University Bakersfield as their next Director of Volleyball. California State University Bakersfield is a Division I school and has recruited three Cougar Volleyball players. The College is grateful for all that “Coach G” has done with the program. The College is sorry to lose her, but wish her the very best.
Prior to spring break, the College clubs and organizations scheduled an Alcohol Awareness Week. Information was available in the pit as well as various activities related to alcohol awareness.

Dr. Holcomb reported that in February, in honor of National Entrepreneur Week, the College highlighted several entrepreneurial endeavors: Bella Minds and Masterminds. Bella Minds is a project initiated by a College alum, Jennifer Shaw, who lives in New York and established a network of women in the technology field. Ms. Shaw brought trainers from the Big Apple to Alliance for a weeklong retreat on Women and Technology. The Masterminds group is comprised of young entrepreneurs from Scottsbluff and Gering who meet monthly and use this forum to propel their current and future business ventures. Both groups were featured in the Scottsbluff Star-Herald and Alliance Times Herald.

Dr. Holcomb reported that in Mitchell, eleven elementary and middle school students received their certificates for completing the first section of the Entrepreneurship Investigation After School Club. These students are in the process of defining their business for the semester and preparing their products for the marketplace to be held in May.

In Alliance, artist Kyren Conley was featured as the People's Choice Award winner from the Art Exhibit held last fall. Ms. Conley and her winning piece, which currently hangs in the Harms Center, were featured in the Alliance Times Herald.

Dr. Holcomb reported an All-School Reunion for the Scottsbluff Junior College will be held on March 20, 2014, from 2:00 to 4:00 p.m., at the Residency. All former students, faculty, and staff are welcome to attend. Special recognition will be given to the graduation class of 1939 on their 75th anniversary. The celebration will include light refreshments, a program by the College Alumni Committee and a musical selection by College students. There will also be a collection of Scottsbluff Junior College memorabilia and a social hour.

Dr. Holcomb reported the Instrumental Music Program will host the annual community dinner and dance, Jump, Jive and Swing, on Sunday, May 4, 2014, at 5:15 p.m., at the Gering Civic Center.
Dr. Holcomb reported the Cattleman’s Ball of Nebraska event will be held on June 6 and 7, 2014 at the Hoot Owl Ranch in Banner County. He was asked to round up some College volunteers and if the College comes out in full force a donation will be made back to the College. On Friday, there is a golf tournament, auction, and dance. On Saturday, there is a brunch, wine and beer tasting, style and art shows, wagon rides and the headlining event - a concert featuring Montgomery Gentry. Dr. Holcomb reported volunteering at the concert and prime rib dinner does not grant free access, a ticket must still be purchased. Volunteering through the College will ultimately mean more scholarship dollars for College students in need. The benefit for the ball this year is cancer research in Nebraska. Dr. Holcomb reported anyone who would like to assist should contact Susan Verbeck at 635-6101.

The Lady Cougar Basketball team won their first game at the National Junior College Athletic Association Tournament; but was defeated by Trinity Valley Community College in their second game.

The Southern Panhandle Sophomore Career Conference was held on March 10, 2014, with 43 presenters and 13 tours. There were 225 students pre-registered and 204 students attended. Staff from all three campuses volunteered for this event.

Dr. Holcomb reported the Sidney Campus Awards ceremony will be held on April 25, 2014 at 2:00 p.m., at the Aviation Hangar. Immediately following the ceremony, a retirement reception will be held for Rich Cecava and Al Combs. Dr. Holcomb thanked Mr. Cecava for his years of dedicated service to the College and extended best wishes to him for the future.

Mr. Cecava thanked the College for the opportunities he has had during his tenure. He remarked he especially appreciates the opportunity to serve as the Sidney Campus Faculty Representative on the Board of Governors.

Dr. Holcomb reported on June 17, 2011, the U.S. Department of Education, Office for Civil Rights, received a complaint alleging discrimination for failing to provide a student with extended time for testing and alleging retaliation when grading the complainant’s homework. The Office for Civil Rights offered, and the College accepted, a
Resolution Agreement to resolve the allegations raised in this complaint. The Agreement was not intended to constitute, and did not constitute, an admission by the College of any violation of a federal law or regulation. Dr. Holcomb reported to ensure that all applicable policies and procedures related to students with disabilities were updated, the College developed and submitted a Disability Service Plan to the Office for Civil Rights and then provided quarterly updates to the Office for Civil Rights on the implementation of the plan. In September 2013, the College submitted the final required materials under the Resolution Agreement and received a positive verbal report from the Office for Civil Rights on the materials. On March 3, 2014, the Office for Civil Rights confirmed in writing that the College has fully satisfied the terms and requirements of the Resolution Agreement and that the Office for Civil Rights was formally concluding its monitoring of the College regarding the Complaint. The Office for Civil Rights commended the College for its efforts in satisfying the terms of the Agreement.

Dr. Holcomb reported the Board of Governors has no vacancies on the ballot for the upcoming 2014 election. Since there is only one candidate for each district, their names will not appear on the Primary Ballot.

Dr. Holcomb asked for questions. There were none.

Dr. Gramberg reminded Board members of the following upcoming meetings and events.

1) The Association of Community College Trustees 2014 Annual Leadership Congress to be held on October 22 through 25, 2014, in Chicago, Illinois.

2) The Nebraska Community College Association 2014 Regular meetings to be held as follows: a) Second Quarter Meeting, May 19, 2014, at Norfolk, NE; b) Third Quarter Meeting, August 4, 2014, Videoconference; c) Fourth Quarter Meeting (Annual Meeting), November 3 and 4, 2014, Lincoln, NE.

The next Regular meeting of the Western Community College Area Board of Governors will be held on Wednesday, April 16, 2014, at 1:00 p.m., in Rooms 115 and 116,
NEXT REGULAR MEETING  Cont.  
Western Nebraska Community College, Sidney Campus,  
371 College Drive, Sidney, Nebraska.

ADJOURNMENT  
The meeting was adjourned by unanimous consent at  
2:31 p.m.

Merlyn L. Gramberg, Chairperson  
Coral E. Richards, Secretary
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Current 2015-2016</th>
<th>Proposed 2016-2017</th>
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<tr>
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<td>Non-Structural Analysis and Damage Repair I</td>
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<td>UTIL-2300</td>
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<td>Oxy-Acetylene Welding</td>
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</tbody>
</table>
1) Consider the following applications pending before the City of Sidney Planning Commission:

a) Notice of Public Hearing to be held on March 17, 2014, at 5:30 p.m., City Council Room, 1115 13th Avenue, to consider a Rezoning Application of K & W LLC to rezone a parcel of land situated in the Southwest Quarter of Section Nine, Township Thirteen North, Range Forty-Nine West of the 6th Principal Meridian, Cheyenne County, Nebraska, containing 14.63 acres, more commonly known as 675 Chase Blvd, from A (Agricultural) to C-3 (Heavy Commercial) Zone.
March 2014 WNCC Faculty Report to the WCCA Board of Governors

Doug Jones, WNCC Science Instructor and Athletic Trainer, recently completed his National Athletic Trainers Association Board of Certification (NATABOC) recertification for the 2014-2015 time period. To renew the certification, he was required to submit a minimum of 75 hours of approved continuing education (he actually had completed 79 hours), renewal in Emergency Cardiac Care (CPR) every year, and adhere to the NATABOC Standards of Practice.

Dr. Nathaniel Johnson, WNCC Instrumental Music Instructor, reports that the Monumental Rock Combo performed March 6 and 7th at high schools in Eastern Wyoming and Northern Colorado. They will also perform at Bridgeport High School on March 17th.

Stacy Wilson, WNCC Foreign Language Instructor, attended the Community Colleges for International Development conference with Tom Tylee and Ellen Dillon a couple of weeks ago in Las Vegas. She reports that it was an excellent conference. All 3 of them learned a lot, took in tons of helpful information and now are ready to get out and spread the word among their colleagues! Tom attended the meetings geared toward attracting international students to WNCC, and Stacy attended the meetings geared to getting our American students to study abroad. A third goal of CCID is to “internationalize your campus” by globalizing curriculum, by globalizing our mission statement, by making global education a priority. There are a myriad of ways to do this, one of the best ways to have students attend a certain number of “global events” each year (i.e. music concerts, plays, art exhibits, speakers, films, discussions, etc.) that could be sponsored by the college and also by taking advantage of events going on in your community (i.e. For us, using the Midwest foreign films, global music concerts, speakers, etc.) Stacy also noted that study abroad students average higher in retention rates, graduation rates and GPA overall. A triple boost for getting more of our students to consider study abroad. WNCC will be hearing more about all three sides of this in the near future.
ME M O R A N D U M

TO: Board of Governors
FROM: William D. Knapper
DATE: March 19, 2014
RE: Board Approval, Bid Number 14-VEH-13

On March 6, 2014 bids were received for two (2) New Compact Sedans

ACCOUNT NUMBER: 10.1.62010.5611.63
TOTAL BUDGET: $49,000.00

TABULATION:

<table>
<thead>
<tr>
<th>Company</th>
<th>City / State</th>
<th>Year / Model</th>
<th>Unit Price</th>
<th>Grand Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fremont Motors</td>
<td>Scottsbluff, NE</td>
<td>2014 Ford Fusion SE</td>
<td>$18,211.54</td>
<td>$36,423.08</td>
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<tr>
<td>Team Chevrolet</td>
<td>Scottsbluff, NE</td>
<td>2014 Chevy Malibu LS</td>
<td>$18,576.00</td>
<td>$37,152.00</td>
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<td>Chadron Chrysler Dodge, Jeep Ram</td>
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<td>2014 Dodge Avengers (color specifications)</td>
<td>$17,226.00</td>
<td>$34,452.00</td>
</tr>
</tbody>
</table>

*DOES NOT MEET SPECIFICATIONS

Recommendation to come from the Finance Committee.
MEMORANDUM

TO: Board of Governors
FROM: William D. Knapper
DATE: March 19, 2014
RE: Board Approval, Bid Number 14-EQ-14

On March 7, 2014 bids were received for Qualysguard Express Suite Purchase

ACCOUNT NUMBER: 10.1.42000.5416.64

BUDGET AMOUNT: $25,000.00

TABULATION:

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<thead>
<tr>
<th>Company</th>
<th>City/State</th>
<th>Option</th>
<th>Unit Price</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>Sirius Computer Solutions, Inc.</td>
<td>Omaha, NE</td>
<td>#1</td>
<td>$14.37</td>
<td>$7,357.40</td>
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<td></td>
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<td>#2</td>
<td>$143.60</td>
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<td></td>
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<td>$11,952.60</td>
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<td>Continuum Security Solutions</td>
<td>Omaha, NE</td>
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<td>$12.99</td>
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<tr>
<td></td>
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<td>#2</td>
<td>$132.81</td>
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<td></td>
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<td>Total</td>
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<td>$10,900.00</td>
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Recommendation to come from the Finance Committee.
MEMORANDUM

TO: Board of Governors
FROM: William D. Knapper
DATE: March 19, 2014
RE: Board Approval, Bid Number 14-FAC-16

On March 13, 2014 bids were received for Modular Housing Units for Sidney Campus

ACCOUNT NUMBER: 50.1.71320.5695.76
BUDGET AMOUNT: $300,000.00

TABULATION:

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<thead>
<tr>
<th>Company</th>
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<tbody>
<tr>
<td>Magnolia Homes</td>
<td>Gering, NE</td>
<td>$144,780.00 per unit</td>
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Recommendation to come from the Finance Committee.
MEMORANDUM

TO: Board of Governors
FROM: William D. Knapper
DATE: March 19, 2014
RE: Board Approval, RFP Number 14-SE-19

On March 13, 2014 proposals were received for WNCC Business Package

ACCOUNT NUMBER: 10.1.62000.5215.63
TOTAL BUDGET: $20,000.00

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<tr>
<th>Company</th>
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<th>Crest Stock Paper Package</th>
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<tbody>
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<td>Scottsbluff, NE</td>
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<td>Print Express</td>
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<td>Mennonite Press, Inc.</td>
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<td>Mingo Press</td>
<td>Tulsa, OK</td>
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Recommendation to come from the Budget and Finance Committee.
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<th>Unit</th>
<th>Total Quantity</th>
<th>Unit Price</th>
<th>Item Totals</th>
<th>Unit Price</th>
<th>Item Totals</th>
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<td>Manhole - 4” Diameter</td>
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<td>Sanitary Sewer Clean-out</td>
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<td>Clearing and Grubbing</td>
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<td>Foundation &amp; Footing</td>
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