WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS

PROPOSED AGENDA

A. Call to Order, Dr. Gramberg

B. Roll Call

C. Community Comments

D. Board Chairperson Comments
   1) Copy of Nebraska Open Meetings Act
      Available at Back of Room

E. Consent Calendar
   1) Review Contents of Consent Calendar
      a) Agenda
      b) Excuse Absent Board Member(s)
      c) Minutes
      1) Regular Meeting, October 15, 2014
      d) Claims: (Enclosure)
      1) WCCA Unrestricted Fund - $1,950,035.59
      2) WCCA Restricted Fund - $50,295.21
      3) WCCA Federal Fund - $28,393.38
      4) WCCA Agency Fund - $27,496.65
      5) WCCA Loan Fund - $0
      6) WCCA Plant Fund - $827,151.59
      7) WCCA Auxiliary Fund - $122,305.26
      e) City Planning Commission Reports
      f) Authorization for Board Member Travel
      1) ACCT 2015 Community College National Legislative Summit
         A) Dr. Perkins
      g) Reports and Proposals
         1) From the Students
         2) From the Faculty
         3) From the Administration
         4) From the Board (Pages 1 - 13)

REGULAR MEETING

November 19, 2014

12:00 P.M. - LUNCH
The Plex (Room A108)
Harms Advanced Technology Center
Western Nebraska Community College
Scottsbluff Campus
2620 College Park
Scottsbluff, Nebraska

1:00 P.M. – REGULAR MEETING
Boardroom
Western Nebraska Community College
Scottsbluff Campus
1601 East 27th Street
Scottsbluff, Nebraska (Pages 14 - 22)
WCCA Board of Governors
Page 2
Agenda - November 19, 2014

E. Consent Calendar – Cont.
   2) Approval of Consent Calendar
   3) Consideration of Items Extracted from Consent Calendar

F. Bid Consent Calendar
   1) Review Contents of Bid Consent Calendar
      a) #15-EQ-04 – Used Aircraft Tug Tractor
      b) #15-SE-06 – CISCO SmartNet Contract
   2) Approval of Bid Consent Calendar
   3) Consideration of Items Extracted From Bid Consent Calendar

G. Personnel Consent Calendar
   1) Review Contents of Personnel Consent Calendar
      a) Resignation(s): - None
      b) Appointment(s):
         1) Mr. Paul L. Craig, Surgical Technology Instructor
         2) Mr. Richard W. Riddick, Bookstore/Cougar Den Director
         3) Ms. Mary Kay Versen, Educational Outreach Programs Director
   2) Approval of Personnel Consent Calendar
   3) Consideration of Items Extracted from Personnel Consent Calendar

H. Reports and Recommendations from Board Policy Committee – Ms. Walworth, Mr. Groshans
   1) Policy #304.0100.14 – Operating Name of institution

I. Monitoring Reports
   1) Presentation: NPPD Scholarship – Ms. Terry Rajewich
   2) Resolution – Re: Standardized Field Sobriety Testing Refresher Course (Law Enforcement) – Mr. Groshans

(Pages 4 – 4a)
(Pages 4b – 4c)
(Handout)
(Handout)
(Pages 6 – 6a)
WCCA Board of Governors
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Agenda - November 19, 2014

I. Monitoring Reports - Cont.

3) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins, Mr. Daniels, Ms. Klemke, Ms. Marcy, Mr. Stickney, College Staff Members

   a) Fourth Quarter Meeting (Annual Meeting)
      1) November 3 and 4, 2014, Lincoln NE
   b) Board of Directors Meeting
      1) November 4, 2014

4) Association of Community College Trustees – Dr. Perkins, Dr. Gramberg, Dr. Holcomb

   a) 2014 Annual Leadership Congress
      1) October 22 – 25, 2014,
      2) Chicago, IL
   b) Letter of Nomination Supporting Dr. Perkins’ Appointment to the ACCT Advisory Committee

J. Board Member Comments

K. President’s Comments

L. Executive Session

   1) Possible Litigation – Re: Nebraska Equal Opportunity Commission Complaint

M. Upcoming Meetings and Events

   1) Association of Community College Trustees

      a) 2015 National Legislative Summit
         1) February 9 – 12, 2015
         2) Washington, DC
      b) 2015 Annual Leadership Congress
         1) October 14 – 17, 2015
         2) San Diego, CA
M. Upcoming Meetings and Events

2) Nebraska Community College Association

a) 2015 Regular Meetings
   1) First Quarter Meeting
      A) January 23, 2015
      B) Lincoln, NE
   2) Second Quarter Meeting
      A) May 4, 2015
      B) Lincoln, NE
   3) Third Quarter Meeting
      A) August 3, 2015
      B) Lincoln, NE
   4) Fourth Quarter Meeting (Annual Meeting)
      A) November 2 and 3, 2015
      B) Lincoln, NE

N. Next Regular Meeting: Wednesday, December 17, 2014, 1:00 p.m., Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska

O. Adjournment

MISSION STATEMENT:

"WNCC assures learning opportunities for all – enriching lives, invigorating communities, creating futures"
MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE
ROLL CALL
NOTICE OF MEETING

A regular meeting of the Western Community College Area Board of Governors was held at 1:04 p.m., on Wednesday, November 19, 2014, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Saturday, November 15, 2014, with the following members present:

QUORUM

Dr. Gramberg declared a quorum was present for the transaction of business.

COMMUNITY COMMENTS

Dr. Gramberg remarked that, beginning with this meeting, the agenda has been modified and it will no longer include the introduction of visitors. He asked Mr. Kelly to comment on the reason for this modification.

Mr. Kelly reported the Open Meetings Act, specifically Neb. Rev. Stat. § 84-1412(3), states "No public body shall require members of the public to identify themselves as a condition for admission to the meeting. The body may require any member of the public desiring to address the body to identify himself or herself."

Mr. Kelly reported that recently there was an opinion published in the Lincoln Journal Star regarding a claim which called into question the current practice of some public
COMMUNITY COMMENTS
Cont. schools requiring individuals to sign in or otherwise identify themselves.

Mr. Kelly remarked the WCCA Board has traditionally asked those in attendance to sign a guest register and be introduced. This practice was not done as a condition to attend the meeting; but, was done solely for the convenience of having a complete and accurate record of those in attendance. Mr. Kelly reported it is his recommendation that this practice be discontinued, so as to be in strict compliance with the Open Meetings Act.

Dr. Gramberg asked for comments from the community.

Pursuant to Board Policy, Dr. Gramberg reminded community members who wish to make comments that each speaker will be limited to a five minute presentation. There were no community comments.

BOARD CHAIRPERSON
COMMENTS

Dr. Gramberg announced that for public information, there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

CONSENT CALENDAR
Review Contents

Dr. Gramberg reviewed the contents of the Consent Calendar which include the following item(s):

1) Agenda, November 19, 2014
2) Excuse Absent Board Members – None
3) Minutes
   a) Regular Meeting, October 15, 2014
4) Claims
   a) WCCA Unrestricted Fund - $1,950,035.59
   b) WCCA Restricted Fund - $50,295.21
   c) WCCA Federal Fund - $28,393.38
   d) WCCA Agency Fund - $27,496.65
   e) WCCA Loan Fund - $-0-
   f) WCCA Plant Fund - $827,151.59
   g) WCCA Auxiliary Fund - $122,305.26
5) City Planning Commission Reports – Attachment A – A-1
6) Authorization for Board Member Travel
   a) ACCT 2015 Community College National Legislative Summit
      1) Dr. Perkins
7) Reports and Proposals
   a) From the Students
   b) From the Faculty – Attachment B
   c) From the Administration – Attachment C
   d) From the Board
CONSENT CALENDAR
Review Contents
Dr. Gramberg inquired if there were any item(s) on the Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

Ms. Walworth moved the Consent Calendar be approved as submitted. Seconded by Mr. Leseberg. The vote was, Yes: Daniels, Klemke, Leseberg, Marcy, Nelson, Pavlista, Perkins, Shaver, Stickney, Walworth, Gramberg. No: None. Absent: None. Motion carried.

There were no items extracted from the Consent Calendar.

BID CONSENT CALENDAR
Review Contents
Dr. Gramberg reviewed the contents of the Bid Consent Calendar which include the following bid(s):

1) #15-EQ-04 – Used Aircraft Tug Tractor
2) #15-SE-06 – CISCO SmartNet Contract – Attachment D

Dr. Gramberg inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have removed for separate consideration.

Mr. Daniels requested Bid #15-EQ-04 – Used Aircraft Tug Tractor be extracted for separate consideration.

Mr. Daniels moved the amended Bid Consent Calendar be approved. Seconded by Dr. Perkins. The vote was, Yes: Klemke, Leseberg, Marcy, Nelson, Pavlista, Perkins, Shaver, Stickney, Walworth, Daniels, Gramberg. No: None. Absent: None. Motion carried.

Mr. Daniels reported the Budget and Finance Committee met earlier today and reviewed bids received for all items on the Bid Consent Calendar. He reported he requested Bid #15-EQ-04 – Used Aircraft Tug Tractor be removed for separate consideration to allow the Board to consider the best value bid.

Mr. Daniels reported the Committee reviewed bids received from the following firms for the Used Aircraft Tug Tractor:

Aviation GSE, Mississauga, Ontario
Clark CT30G Gas or Diesel Engine

Operational $7,500.00
Refurbished* $9,500.00
Mr. Daniels reported the Budget and Finance Committee is recommending the Board accept the bid submitted by TAS, Houston, TX, in the amount of $9,775.00 as the best value bid.

Mr. Daniels moved the Board approve the recommendation of the Budget and Finance Committee to accept the best value bid submitted by TAS, Houston, TX, in the amount of $9,775.00 for a Used Aircraft Tug Tractor. Seconded by Mr. Leseberg. The vote was, Yes: Leseberg, Marcy, Nelson, Pavlista, Perkins, Shaver, Stickney, Walworth, Daniels, Klemke, Gramberg. No: None. Absent: None. Motion carried.

Dr. Gramberg reviewed the contents of the Personnel Consent Calendar which include the following resignation(s) and appointment(s):

1) Resignation(s): - None
2) Appointment(s):
   a) Mr. Paul L. Craig, Surgical Technology Instructor, effective December 1, 2014, through August 31, 2015, salary to be determined in accordance with the provisions of the WCCA Negotiated Agreement and prorated for the employment dates
   b) Mr. Richard W. Riddick, Bookstore/Cougar Den Director, effective December 1, 2014, through June 30, 2015, salary to be prorated from an annual salary of $44,614.00.
   c) Ms. Mary Kay Versen, Educational Outreach Programs Director, effective December 1, 2014, through June 30, 2015, salary to be prorated from an annual salary of $46,750.00.

Dr. Gramberg inquired if there were any item(s) on the Personnel Consent Calendar which any Board member wished to have removed for separate consideration. There were none.
Mr. Daniels moved the Personnel Consent Calendar be approved as presented. Seconded by Ms. Walworth. The vote was, Yes: Marcy, Nelson, Pavlista, Perkins, Shaver, Stickney, Walworth, Daniels, Kiemke, Leseberg, Gramberg. No: None. Absent: None. Motion carried.

There were no items extracted from the Personnel Consent Calendar.

Ms. Walworth reported the Board Policy Committee met earlier today to consider a proposed new policy, #304.0100.14 – Operating Name of Institution. She asked Mr. Kelley to present the policy.

Mr. Kelly reported that in 1987 the Board voted to change the name of the College from Nebraska Western College to Western Nebraska Community College effective July 1, 1988. Mr. Kelly reported since that time, contracts/agreements have been entered into between Western Nebraska Community College and other agencies. Additionally, the College Federal Identification Number is under the name of Western Nebraska Community College, so W-2’s are issued in that name, while employment contracts are (appropriately) issued by the Western Community College Area Board of Governors. Mr. Kelly remarked the formal legal name is Western Community College Area, as provided for by Nebraska statute.

Mr. Kelly reported the trade name of Western Nebraska Community College has been registered with the Nebraska Secretary of State. Mr. Kelly reported he has drafted the proposed new policy to allow for College operations to be carried out in the name of Western Nebraska Community College. The policy is intended to alleviate confusion and clarify any legal issues that might occur.

Ms. Walworth reported, pursuant to Board Policy #830.1600.79, the Board Policy Committee is presenting proposed Board Policy #304.0100.14 – Operating Name of Institution for Board member consideration and review. She reported Board action on this policy will be an item on the December 2014 meeting agenda.

Ms. Terry Rajewich, Nebraska Public Power District Account Manager and Mr. Ken Seskat, from Wells Fargo Bank presented scholarship funds raised by the Wells Fargo Open
MONITORING REPORTS
Presentation: NPPD Scholarship Cont.

Golf Tournament. Dr. Gramberg and Dr. Holcomb accepted a check in the amount of $15,600, which will be used to benefit students at the Alliance, Scottsbluff and Sidney campuses. Ms. Rajewich commented this amount is the Western Area's share of the $78,000 raised during the 2014 annual golf tournament. The proceeds from the tournament are used for scholarships that are awarded to community college students in the Nebraska Public Power District service area.

Ms. Rajewich reported 2014 was the 23rd year the tournament has been held. She remarked that Nebraska's economy is stronger because of the education community colleges provide. Additionally, Nebraska Public Power is stronger for having hired many community college graduates. Mr. Sestak echoed Ms. Rajewich's comments and remarked Wells Fargo has hired a number of graduates from the College.

Dr. Holcomb thanked Nebraska Public Power District and Wells Fargo Bank for sponsoring the golf tournament and for their commitment to education.

MONITORING REPORTS
Resolution – Re: Standardized Field Sobriety Testing Refresher Course (Law Enforcement)

Mr. Groshans reported in 2012 the Rural Public Safety Institute conducted a Standardized Field Sobriety Refresher Course for law enforcement personnel on the Scottsbluff Campus. The training course requires the consumption of alcoholic beverages. Mr. Groshans reported Board Policy #500.3900.79 prohibits the use of alcoholic beverages on College property, so the Board adopted a resolution which granted a temporary suspension of that policy for the purpose of the training course.

Mr. Groshans reported the Rural Public Safety Institute has once again requested the use of College facilities to conduct the Standardized Field Sobriety Refresher Course. The training course will be held on December 5 and 12, 2014. He referred Board members to the mailed packet which contains a proposed resolution that would grant a temporary suspension of Board Policy #500.3900.79 for the purpose of the Standardized Field Sobriety Refresher Course to be held on December 5 and 12, 2014, at the Harms Center.

Ms. Walworth moved the Board adopt the RESOLUTION PROVIDING FOR TEMPORARY SUSPENSION OF BOARD POLICY; PROVIDING FOR WAIVER OF BOARD POLICY CONCERNING CONSUMPTION OF ALCOHOLIC BEVERAGES ON COLLEGE PROPERTY; AND PROVIDING FOR APPROVAL
OF USE OF COLLEGE FACILITIES FOR THE RURAL PUBLIC SAFETY INSTITUTE STANDARDIZED FIELD SOBRIETY TESTING (SFST) REFRESHER COURSE, as follows:

WHEREAS, the policies of the Board of Governors for Western Community College Area prohibits the use of alcoholic beverages on College property pursuant to Policy 500.3900.79;

WHEREAS, the Rural Public Safety Institute has requested that it be allowed to use the facilities at Western Nebraska Community College to conduct the Standardized Field Sobriety (SFST) Refresher Course on December 5 and 12, 2014.

WHEREAS, the Board of Governors for Western Community College Area desires to support said training activities.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF GOVERNORS FOR WESTERN COMMUNITY COLLEGE AREA, IN THE STATE OF NEBRASKA, AS FOLLOWS:

Section 1. The Rural Public Safety Institute is granted permission to conduct the Standardized Field Sobriety Testing (SFST) Refresher Course and to use the facilities at Western Nebraska Community College on December 5 and 12, 2014.

Section 2. The Board Policy concerning use of alcoholic beverages as set forth in Policy 500.3900.79 prohibiting the use and possession of alcoholic beverages on college property is temporarily waived for purposes of the Standardized Field Sobriety (SFST) Refresher Course.

Section 3. No students of Western Nebraska Community College shall be allowed to participate as volunteers to consume alcoholic beverages during the alcohol workshop portion of the Refresher Course.

Section 4. The Rural Public Safety Institute shall assume full control and responsibility for all participants and volunteers, including responsibility for any and all injuries, during the Refresher Course.

Section 5. The temporary suspension of Policy 500.3900.79 for the purpose of the Standardized Field Sobriety Testing (SFST) Refresher Course is made pursuant to Board Policy 830.1600.79 which allows the Board to temporarily suspend any portion of the policies and procedures.
Seconded by Mr. Leseberg. The vote was, Yes: Nelson, Pavlista, Perkins, Shaver, Stickney, Walworth, Daniels, Klemke, Leseberg, Marcy, Gramberg. No: None. Absent: None. Motion carried. (A copy of the signed Resolution is attached in the official minute book.)

Dr. Gramberg reported the Annual (Fourth Quarter) Meeting of the Nebraska Community College Association was held in Lincoln, on November 3 and 4, 2014. He remarked he was pleased to have six Western Area Board members and several College staff members attend the meeting.

Dr. Gramberg announced Mr. Knapper received the 2014 Nebraska Community College Association Administrator's Award. Dr. Gramberg remarked a highlight from the meeting was the video of the Association of Community College Trustees Award Ceremony shown to recognize and honor Dr. Perkins. Dr. Perkins received the Association of Community College Trustees 2014 M. Dale Ensign Trustee Leadership Award (the national trustee leadership award).

Dr. Gramberg congratulated Mr. Knapper and Dr. Perkins.

Mr. Knapper thanked the Board members and the College staff for his nomination and their support. He remarked being named administrator of the year is a capstone to his career. He told how his dream of becoming a Financial Officer came to fruition. Mr. Knapper remarked the recognition he has received would not have happened without the great help from his coworkers and the support of his wife. He remarked he has a great job. He is doing what he enjoys, and works for a great institution and the best College President. He thanked the Board, the College and the Association for this special recognition.

Dr. Perkins remarked to have been awarded the Association of Community College Trustees 2014 Western Region Trustee Leadership Award was significant. To receive the national award is indescribable, and life changing in some ways. He remarked the award is not a singular award as there are a number of people who influenced his life from grade school through college as well as his church family and neighbors. He told of a mentor who started a scholarship fund that allowed Dr. Perkins to attend College.
Dr. Perkins remarked his own life experiences have influenced his passion to do whatever he can to help people receive an education and to be an advocate for the importance of education. Dr. Perkins thanked the Board members and College staff for nominating him for this prestigious award.

Dr. Gramberg declared a ten minute recess at 1:31 p.m. to allow those in attendance an opportunity to personally congratulate Mr. Knapper and Dr. Perkins.

Dr. Gramberg declared the Open meeting in session at 1:45 p.m.

Ms. Klenke reported one afternoon of the Annual meeting was spent on the Governance Institute of Student Success. This initiative was begun two years ago during the Annual meeting held in Norfolk. The information from that meeting was available for review at the 2014 Annual meeting to show what has been accomplished and identify initiative goals for next year. She remarked the College has done a tremendous job to ensure student success.

Mr. Stickney remarked the fact that only the best of the best of Chinese students get to attend an institution of higher education. The University of Texas accepted only 500 of the 5,000 Chinese students who applied for admission. Other institutions restrict the number of foreign students admitted. It was noted that foreign students are a lucrative market. As the move to a world economy continues, it is important to realize the United States is no longer insulated. Foreign students are important as we can learn from them and they can learn from us.

Mr. Daniels remarked it is important to note that in 2012 the Western Area Board, made a commitment to student success and the Board has done its job to assist the College. He commented that Dr. Holcomb and the College staff have moved the institution forward to ensure student success and the success of the College as a whole.

The session about the National Student Clearinghouse was informative. With the demand for more information and the need for better data, the Clearinghouse can be a valuable resource.
With regard to retention, there is a need to talk to the students who have stayed and why. Most often it will be because of personal relationships. This information is as important as contacting those who have left and why they did not return.

Dr. Gramberg remarked there was a wealth of information to be gained from the presentations. He commented it is important for Board members to participate in the Annual meeting.

Mr. Daniels commented the Awards Dinner is always a highlight during the Annual meeting. He enjoys seeing and hearing about the success of the students named as Distinguished Alumni. Mr. Daniels commented it is unfortunate there was no media coverage of the Awards Dinner. He believes it is a missed opportunity for the Association and the Nebraska community colleges to publicly recognize the students and quality education provided by the community colleges.

Dr. Gramberg asked for comments from College staff members about items from the various Council meetings.

Mr. Knapper reported there was discussion among the Business Officers about a proposal to increase the lid calculation. It was agreed that the focus for the 2015 Legislative Session should be on the state aid appropriation.

Dr. Perkins reported during the Association Board of Directors meeting held on November 4, 2014, he brought forward, as promised, the conversation regarding property tax. He reported there was good discussion on ways to work with county officials on this topic. It was agreed that a joint meeting between the Nebraska Community College Association Board of Directors and the Nebraska Association of County Officials Board members would be a beneficial way to open up discussion on working together.

Dr. Perkins reported the agenda for future meetings of the Association Board of Directors will have more focus and direction. Dr. Perkins is President of the Association Board.

The video of the 2014 Association of Community College Trustees Award presentation was shown. At the conclusion of the video, Dr. Perkins received a standing ovation.
Dr. Gramberg remarked having a member of the Western Community College Area Board of Governors receive the national trustee leadership award demonstrates that we in western Nebraska do have outstanding members.

Dr. Gramberg reported the 2014 Association of Community College Trustees 2014 Annual Leadership Congress was very challenging, rewarding and uplifting. The Congress was held in Chicago, IL on October 22 through 25, 2014. Dr. Gramberg and Dr. Perkins attended the Congress.

Dr. Perkins remarked that he previously reported the Association of Community College Trustees Trust Fund Board was dissolved, earlier this year, having fulfilled its mission. Most recently, Dr. Perkins served as member of the Trust Fund Board.

Dr. Perkins reported a newly formed Trustee Advisory Committee has been created to advise and inform the Association of Community College Trustees Board of Directors. The Advisory Committee will provide guidance and historical perspective to the Association Board and management. The Trustee Advisory Committee will be comprised of former Association Board members who are still active trustees and members in good standing of the Association.

Dr. Perkins reported he had received information about the Trustee Advisory Committee and he is interested in becoming a member of the Committee. To become a member of the Trustee Advisory Committee, Dr. Perkins must complete an Interest Form and submit it to the Association not later than December 10, 2014. Dr. Perkins reported a Letter of Nomination from the Western Area Board supporting his appointment to the ACCT Trust Advisory Committee must also be submitted with the Interest Form.

Board members commented that the Western Area Board has benefited greatly from Dr. Perkins’ involvement with the Association of Community College Trustees. He has done an excellent job of keeping this Board informed, and it is important for the Board to be aware of what is occurring at the national level.
MONITORING REPORTS
Association of
Community College
Trustees
Letter of Nomination
Supporting Dr. Perkins’
Appointment to the
ACCT Advisory
Committee – Cont.

BOARD MEMBER
COMMENTS

Mr. Stickney moved the Board support the nomination of
Dr. Perkins to the Association’s Trustee Advisory Committee.
He further moved the Board authorize the Chair to submit
a letter of nomination in support of Dr. Perkins’ appoint-
ment to the Committee. Seconded by Mr. Leseberg. The
close was, Yes: Pavlista, Perkins, Shaver, Stickney, Walworth,
Danieles, Klemke, Leseberg, Marcy, Nelson. Gramberg. No:
None. Absent: None. Motion carried.

Dr. Gramberg asked for Board Member Comments.

Ms. Klemke remarked she appreciated the opportunity to
attend the Nebraska Community College Association An-
nual meeting. She thanked the Board for making this op-
portunity possible.

Dr. Gramberg commented as he traveled to Lincoln to at-
tend the Nebraska Community College Association An-
nual meeting, he noticed Nebraska community colleges
are moving attendance centers further out into their ser-
vice area. He challenged the Board and College staff to
think toward the future and ways the College can offer
more services to the outlying regions within our service
area.

PRESIDENT’S COMMENTS

Dr. Gramberg asked for President’s Comments.

Dr. Holcomb reported that, as expected, the students’ per-
formance was exceptional at the Varsity Vocal Showcase,
which was held on October 24 and 25, 2014.

Dr. Holcomb reported the audience enjoyed an evening
of outstanding performances by the Instrumental Music
Department. The program “Summer Nights” was held on
Saturday, November 15, 2014.

Dr. Holcomb reported on October 31st, Governor
Heineman was once again the honorary coach for this
year's PAWzitively PINK breast cancer awareness event
during the volleyball match with Northeastern Junior Col-
lege in Cougar Palace.

Dr. Holcomb reported Region IX men’s soccer has released
the Region IX all-region teams. A big congratulations goes
out to Mr. Ivan Sakou for being selected as the Region’s
Most Valuable Player (or Player of the Year, and also to
Coach Todd Rasnic for being selected as the men's soccer coach of the year.

The American Welding Society (AWS) has awarded the Welding Technology Program at the College as an Accredited Test Facility (ATF). This accreditation follows a careful inspection and questioning performed by an auditor from Houston, TX.

Four veterans enrolled in the College Aviation Program in Sidney each received a scholarship of $500 over a two-semester period. An award ceremony took place at the Sidney Campus on October 30, 2014.

Dr. Holcomb announced the College's "Western" Magazine was recently delivered to panhandle households. Numerous positive comments about the publication have been received.

In keeping with the spirit of giving, the College Cosmetology Department offered free haircuts to veterans with an event called "Red, White and Blue – Honoring You." Veterans and active duty military received free haircuts during the entire month of November. Cosmetology Instructor, Pam Leever, reported the idea sprang from a conversation with her students on how best to honor veterans for Veterans Day on November 11, 2014. On Monday, November 17, 2014, haircuts were offered to veterans in Scottsbluff, at the Harms Center. Sixteen haircuts were given.

Also, in recognition of Veterans Day, the College invited all veterans and current military service members and their families to free admittance at the Men's Basketball game on November 14, 2014.

Dr. Holcomb reported the Oregon Trail Community Foundation presented the Western Nebraska Community Foundation a $5,000 check on November 10, 2014. The funds are designated for the College Vocal Music Program, particularly, to assist students with a trip to Greece in the summer of 2015. The College Foundation has pledged an additional $5,000 toward the trip. The Foundation is accepting additional donations to assist the students with their trip expense.

Mr. Jeff Summitt and Ms. Megan Wescoat took 12 students to Dallas, TX, for the Student Government Leadership Conference. There were three Sidney Campus, two Alliance
Campus and seven Scottsbluff Campus students who participated in this conference.

Dr. Holcomb announced that the College Volleyball team is the Region IX champion for the 16th straight year. They will play tomorrow, November 20, 2014, at 11:00 a.m., at the National Tournament in Casper, WY.

Dr. Holcomb congratulated Mr. Knapper, Vice President of Administrative Services, as the recipient of the 2014 Nebraska Community College Association Administrator’s Award. The award was presented at the Nebraska Community College Association Annual meeting, which was held on November 3 and 4, 2014, in Lincoln.

Dr. Holcomb regretfully reported former College Business Instructor, Mr. Robert Vooge, passed away recently. He was an instructor at the College for 43 years. He retired in 2013.

Dr. Holcomb reported Vocal Music Students, Emily Bahmer, Nic Elwood, Courtney Imel and Connor Zimmer attended the Nebraska Music Educators Association State Music Convention in Lincoln, NE, representing the College chapter of future music educators. Mr. Elwood will represent the College at the Collegiate Showcase Recital. One soloist will represent each Nebraska college or university chapter. Western Nebraska Community College was the only community college represented at the convention.

Dr. Holcomb reported construction on the Pioneer Hall addition is progressing. The building is expected to be ready for occupancy on January 10, 2015.

Dr. Holcomb reported Ms. Verbeck will be contacting Board members to schedule one-on-one meetings with him. Dr. Holcomb also reported he is meeting with Feasibility Study participants to share the findings of the study.

Dr. Holcomb asked for questions. There were none.

Mr. Nelson moved, pursuant to Section 84-1410 of the Reissue of the Revised Statutes, known as the Nebraska Public Meetings Law, that the Board hold a closed session with Dr. Todd R. Holcomb, Mr. William D. Knapper, Mr. David E. Groshans, Ms. Coral E. Richards, and Mr. Philip M. Kelly, College Attorney, for the purpose of discussion of the following
EXECUTIVE SESSION

Possible Litigation – Re: Nebraska Equal Opportunity Commission Complaint
Cont.

Item: a) Possible Litigation – Re: Nebraska Equal Opportunity Commission Complaint. He further moved that this closed session is clearly necessary for the protection of the public interest and for the prevention of needless injury to the reputation of an individual and that strategy sessions with respect to litigation are specifically authorized by the Nebraska Public Meetings Law. Seconded by Dr. Perkins. The vote was, Yes: Perkins, Shaver, Stickney, Walworth, Daniels, Klemke, Leseberg, Marcy, Nelson, Pavilista, Gramberg. No: None. Absent: None. Motion carried.

Dr. Gramberg stated the purpose of the Executive Session is discussion of Possible Litigation regarding a Nebraska Equal Opportunity Commission Complaint.

The Board of Governors and those so named in the motion adjourned to an Executive Session at 2:39 p.m.

The Executive Session ended at 2:46 p.m.

OPEN MEETING

Dr. Gramberg declared the Open meeting in session at 2:46 p.m.

UPCOMING MEETINGS AND EVENTS

Dr. Gramberg reminded Board members of the following upcoming meetings and events:

1) The Association of Community College Trustees 2015 National Legislative Summit to be held on February 9 – 12, 2015, in Washington, DC.

2) The Association of Community College Trustees 2015 Annual Leadership Congress to be held on October 14 – 17, 2015, in San Diego, CA.

3) The Nebraska Community College Association 2015 Regular Meetings to be held as follows: a) First Quarter Meeting - January 23, 2015; b) Second Quarter Meeting - May 4, 2015; Third Quarter Meeting - August 3, 2015; and, Fourth Quarter Meeting (Annual Meeting) - November 2 and 3, 2015. All the meetings will be held in Lincoln, NE.

NEXT REGULAR MEETING

The next Regular meeting of the Western Community College Area Board of Governors will be held on Wednesday, December 17, 2014, at 1:00 p.m., in the Boardroom,
NEXT REGULAR MEETING Cont.  Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

ADJOURNMENT The meeting was adjourned by unanimous consent at 2:48 p.m.

Merlyn L. Gramberg, Chairperson

Coral E. Richards, Secretary
CITY PLANNING COMMISSION REPORTS

1) Consider the following applications pending before the City of Gering Planning Commission:

a) A Preliminary Plat on Block 1 Reed Farms Subdivision, a subdivision of the Southwest Quarter of Section 36, Township 22 North, Range 55 West of the 6th P.M., Scotts Bluff County, Nebraska.

b) A proposal to re-zone a portion of 10th Street Corridor from U Street to Country Club Road respectively from MH to BHC and also consider a motion by the Gering City Council to request Gering City Planning Commission formally decline/deny the proposal to re-zone said property.

c) Discussion and Adoption of the Substandard/Blight Survey for the Tenth Street Redevelopment Area in the City of Gering, Scotts Bluff County, Nebraska.

d) Consider amending Article 6: RM RESIDENTIAL MEDIUM DENSITY DISTRICT, Section 6.304 EXCEPTIONS to permit Multi-Family dwellings to a maximum of 6 units in the RM Residential Medium Density District. This application was submitted by Eugene and Violet Schwabauer for Lots 2 and 3, Block 2, Court Place Addition, located in Section 2, Range 55 West, Township 21 North, in the City of Gering, Scotts Bluff County, Nebraska, otherwise known as 1320 “P” Street.

e) Consider an Exceptional/Conditional Use application on Article 6: RM RESIDENTIAL MEDIUM DENSITY DISTRICT, Section 6.304: EXCEPTION Sub-section (3) Public uses of an administrative, public service or cultural type including, city, county, street, or federal administrative centers and courts, libraries, museums, art galleries, police and fire stations and other public building, structures and facilities. This application was submitted by the City of Gering Parks Department for IOLL on PT, Block 2, Oregon Trail Park Addition in the City of Gering, Scotts Bluff County, Nebraska otherwise known as 900 Overland Trails Road.

2) Consider the following applications pending before the Gering City Board of Adjustment:

a) A warehouse building encroaching on the front yard setback located on Gering Third Industrial Tracts, Block 1, otherwise known as Gering Central Stores at 225 East D Street, in the City of Gering, Scottsbluff County Nebraska. Per the City of Gering Zoning & Subdivision Regulations: SECTION 8: ML LIGHT INDUSTRIAL AND MANUFACTURING DISTRICT, Section 8.108 (1) Front Yard: There shall be a minimum front yard of not less than a depth of one hundred (100) feet from the center of the Federal Aid-Primary or Federal Aid-Secondary designated street or highway or thirty-five (35) feet from the property line, whichever is greater. On all other streets or
2) Consider the following applications pending before the Gering City Board of Adjustment: - Cont.

highways there shall be a minimum front yard of not less than a depth of twenty-five (25) feet from the property line. These yard requirements shall apply to any yard abutting a Federal Aid-Primary or Federal Aid-Secondary designated street or highway regardless of the lot being an interior or corner lot; and, SECTION 10.4: ACCESSORY BUILDINGS 10.402 front yard requirements: No accessory building shall be located between the front building line of the principal building and the front property line.
Cosmetology Instructor Alice Macht reports that the cosmetology program had 18 clients participate in the Cancer Spa Survivor's Day. Staff and students report that this was a good day. The students had a lot of fun and stated that it was a very rewarding day. Everyone who received the services enjoyed it; for some it was the first time they received these services. The clients told Macht they have never even heard of anyone offering free services to cancer survivors before this. Two of the clients were a married couple who were both cancer survivors. Both WNCC and the Sidney Telegraph took pictures. The Telegraph plans to publish an article about the event. WNCC and the cosmetology program plan to make this an annual affair. Alice, Pam and the students would like to thank WNCC for giving them the opportunity to provide this service for cancer survivors.

Cosmetology Instructor Pam Leever reports that in keeping with the spirit of giving, the Western Nebraska Community Cosmetology Department in Sidney offers free haircuts to veterans with an event called "Red, White, and Blue - Honoring You." Veterans and active duty military may receive their free haircut on the Sidney campus from 9:00 a.m. to 4:00 p.m., Tuesdays through Fridays, during the entire month of November. WNCC Cosmetology also offers free haircuts at the Harms Advanced Technology Center at the Scottsbluff campus from 9:00 a.m. to 4:00 p.m. on November 17. Active or former military simply need to show their military identification to receive a free haircut.

Leever further tells us that the idea sprang from a conversation with her students on how best to honor veterans for Veterans Day on November 11. As the conversation grew more ideas came out, it was decided to offer this for the entire month of November for both veterans and active duty military. Leever feels that this is going to be an awesome opportunity for WNCC to show our appreciation for veterans and active duty military as well, not to mention the experience for the cosmetology students. The WNCC Sidney campus offers the only publicly funded cosmetology program in Nebraska.

Automotive Instructor Dean Rindels reports that The American Welding Society (AWS) has awarded the Welding Technology Program at Western Nebraska Community College as an Accredited Test Facility (ATF). This accreditation follows a careful inspection and questioning performed by an auditor from Houston. Rindels states that becoming an Accredited Weld Test Facility through AWS means we can give Weld Qualification Tests to any welder, testing with any of the main weld processes. The certification confirms that weld training at WNCC is done against a widely-recognized standard, and that the training facility has adequate welding booth room and proper design to train welders. In order to fill a high need for welders in the region, WNCC offers training in multiple welding processes as either a degree or a certificate in Welding Technology.

IT Instructor William Spurgeon reports that he attended the Western Region Space Grant Meeting in Boulder October 9-11. He was able to attend an Arduino Workshop on Thursday. Arduino is an embedded microprocessor that our NASA fellowship students use for their projects. The Colorado Space grant uses them to collect data for their high altitude ballooning projects. Topics included student recruitment, retention and engagement and how community colleges and universities are engaging students in the STEM areas. Besides seeing what other states in the Western region are doing, he was also able to go on a tour of Lockheed Martin, who is developing 3D titanium printing for the space industry.

Respectfully submitted by
Aletia Norwood
Pioneer Addition and Renovation Project

Progress on the Pioneer Addition and Renovation project has been proceeding apace. Third Floor restrooms and central core renovations were completed in time for Fall Semester.

The Dining Hall expansion was made available to the College in late October. The security/control office in the lobby area was recently made available for use also.

Construction on the addition has reached a higher level of activity with the weather enclosure of the structure — roofing, waterproofed siding and temporary windows have been installed. Several different trades are currently working inside the structure. Actively on site have been window installers, framers, plumbers and electricians. Drywall installation is scheduled to begin the week of November 17.

Substantial completion is scheduled for January 1. Furniture assembly-installation and other preparatory work are scheduled for the week of January 5. Student occupancy is slated for Saturday, January 10.
MEMORANDUM

TO: Board of Governors
FROM: William D. Knapper
DATE: November 19, 2014
RE: Board Approval, Bid Number 15-SE-06

On November 3, 2014 bids were received for the Cisco SmartNet Contract for WNCC

ACCOUNT NUMBER: 10.1.42000.5334.11

BUDGET: $27,000.00

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Recommendation to come from the Finance Committee.