WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS

PROPOSED AGENDA

A. Call to Order, Mr. Daniels

B. Roll Call

C. Community Comments

D. Board Chairperson Comments
   1) Copy of Nebraska Open Meetings Act available at Back of Room

E. Consent Calendar
   1) Review Contents of Consent Calendar
      a) Agenda
      b) Excuse Absent Board Member(s)
      c) Minutes
         1) Regular Meeting, January 21, 2015
      d) Claims
         1) WCCA Unrestricted Fund - $1,531,583.88
         2) WCCA Restricted Fund - $4,016.92
         3) WCCA Federal Fund - $3,993.06
         4) WCCA Agency Fund - $17,386.79
         5) WCCA Loan Fund - $1,200.00
         6) WCCA Plant Fund - $381,901.30
         7) WCCA Auxiliary Fund - $58,394.61
      e) City Planning Commission Reports
      f) Farm Lease Agreement
         1) Renewal of Farm Lease with Mr. F. Robert Pedulla
      g) Reports and Proposals
         1) From the Students
         2) From the Faculty
         3) From the Administration
         4) From the Board

REGULAR MEETING

February 18, 2015

12:00 P.M. - LUNCH
Room F013
Harms Advanced Technology Center
Western Nebraska Community College
Scottsbluff Campus
2620 College Park
Scottsbluff, Nebraska

1:00 P.M. - REGULAR MEETING
Boardroom
Western Nebraska Community College
Scottsbluff Campus
1601 East 27th Street
Scottsbluff, Nebraska
E. Consent Calendar – Cont.

2) Approval of Consent Calendar

3) Consideration of Items Extracted from Consent Calendar

F. Bid Consent Calendar

1) Review Contents of Bid Consent Calendar

   a) #15-EQ-09 – Used Single Engine Airplane
   b) #15-EQ-14 – Adult Education Technology Purchase
   c) #15-EQ-15 – Ellucian Server

   (Pages 4 – 4a, Handout)
   (Pages 4b – 4c)
   (Pages 4d – 4e)

2) Approval of Bid Consent Calendar

3) Consideration of Items Extracted From Bid Consent Calendar

G. Personnel Consent Calendar

1) Review Contents of Personnel Consent Calendar

   a) Resignation(s):
      1) Mr. Richard A. Darnell, Mathematics Instructor
      2) Ms. Rachel Gonzales, Student Services Outreach Coordinator
      3) Ms. Rita E. Stinner, Vocal Music Instructor, Music Program Director,
         Choir Director

   b) Appointment(s):
      1) Ms. Allison A. Judy, Public Relations and Marketing Director

   (Pages 5 – 5a)
   (Pages 5b – 5c)
   (Pages 5d – 5e)
   (Handout)

2) Approval of Personnel Consent Calendar

3) Consideration of Items Extracted from Personnel Consent Calendar

H. Western Community College Area Board of Governors – Mr. Daniels

1) Appointment to Standing Committees

   (Pages 6 – 6a)

2) Regular Board of Governors Meeting

   a) April 15, 2015, 1:00 p.m., Sidney Campus, Sidney, NE
   b) October 21, 2015, 1:00 p.m., Alliance Campus, Alliance, NE
H. Western Community College Area Board of Governors – Mr. Daniels – Cont.

3) Consider Request for Sale and Use of Alcohol Beverages at College Sponsored Event(s) (Page 7)

4) Authorize the Secretary to Execute Bank Account Resolutions (Pages 8 – 8b)

5) Authorization for Employees to Sign Transmittal Registers in Conjunction with the Deposit of ACH (Automated Clearing House) Files (Page 9)

6) Consider Resignation of Board Member
   a) Mr. L. Paul Leseberg – District Three (Page 10)

7) Declare Vacancy on Board of Governors

8) Appoint ad hoc Committee to Make Recommendations to Fill District Three Vacancy

I. Monitoring Reports

1) WNCC Enrollment
   a) Ten-Day Report, Spring Semester 2015 – Mr. Hovey (Enclosure)
   b) Enrollment/Retention Analysis – Dr. Yowell (Handout)

2) Proposed 2015 – 2016 Student Charges – Mr. Knapper (Pages 11-11c)
   a) Tuition
   b) Fees
   c) Room and Board

3) 2015 Legislation – Dr. Holcomb (Page 12)

4) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins
   a) First Quarter Meeting, January 23, 2015, Lincoln, NE

5) Association of Community College Trustees – Dr. Perkins, Dr. Packard
   a) 2015 National Legislative Summit, February 9 – 12, 2015, Washington, DC

J. Board Member Comments

K. President’s Comments
L. Upcoming Meetings and Events
   
   1) Association of Community College Trustees
      a) 2015 Annual Leadership Congress
         1) October 14 – 17, 2015
         2) San Diego, CA
      
   2) Nebraska Community College Association
      a) 2015 Regular Meetings
         1) Second Quarter Meeting
            A) May 4, 2015
            B) Lincoln, NE
         2) Third Quarter Meeting
            A) August 3, 2015
            B) Lincoln, NE
         3) Fourth Quarter Meeting (Annual Meeting)
            A) October 5 – 6, 2015
            B) Scottsbluff, NE
      
   3) Western Nebraska Community College
      a) Nursing Pinning Ceremony
         1) Saturday, May 16, 2015, 2:30 p.m.
         2) Little Theatre, Scottsbluff Campus
      b) Graduation Ceremony
         1) Saturday, May 16, 2015, 4:00 p.m.
         2) Cougar Palace, Scottsbluff Campus

M. Next Regular Meeting: Wednesday, March 18, 2015, 1:00 p.m., Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

N. Adjournment

MISSION STATEMENT:

"WNCC assures learning opportunities for all – enriching lives, invigorating communities, creating futures"
MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE
A regular meeting of the Western Community College Area Board of Governors was held at 1:03 p.m., on
Wednesday, February 18, 2015, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, lo-
cated at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per
the published notice in the Star-Herald, on Saturday, Feb-

QUORUM
Mr. Daniels declared a quorum was present for the trans-

COMMUNITY COMMENTS
Mr. Daniels asked for comments from the community.

BOARD CHAIRPERSON
Mr. Daniels announced that for public information, there is
COMMENTS
a copy of the Nebraska Open Meetings Act available on
the table at the back of the room.

Mr. Daniels reported Ms. Marcy notified the Secretary that
she would be unable to attend the meeting today be-
cause of Personal Business.
Mr. Daniels remarked the invitation being extended by the Nebraska Community College Association to Metro Community College to again become a member of the Association has been in the media news recently. Mr. Daniels commented that he wishes the Association well in this attempt.

Mr. Daniels commented on the agenda today, as always, is a listing of faculty and staff resignations and appointments. Ms. Rita Stinner is one of those faculty members who is resigning.

Mr. Daniels stated all of the College faculty are important and valuable; however, Ms. Stinner’s resignation is a tremendous loss as she has, in Mr. Daniels’ opinion, done a wonderful job. Ms. Stinner, through her efforts, has had a tremendous impact on the College and the community. Mr. Daniels wished her well, and he thanked her for what she accomplished during her tenure.

Mr. Daniels reviewed the contents of the Consent Calendar which include the following item(s):

1) Agenda, February 18, 2015
2) Excuse Absent Board Member(s) – Marcy
3) Minutes
   a) Regular Meeting, January 21, 2015
4) Claims:
   a) WCCA Unrestricted Fund - $1,531,583.88
   b) WCCA Restricted Fund - $4,016.92
   c) WCCA Federal Fund - $3,993.06
   d) WCCA Agency Fund - $17,386.79
   e) WCCA Loan Fund - $1,200.00
   f) WCCA Plant Fund - $381,901.30
   g) WCCA Auxiliary Fund - $58,394.61
5) City Planning Commission Reports – Attachment A – A-1
6) Farm Lease Agreement
   a) Renewal of Farm Lease with
      Mr. F. Robert Pedulla – Attachment B
7) Reports and Proposals
   a) From the Students
   b) From the Faculty – Attachment C
   c) From the Administration
   d) From the Board

Mr. Daniels inquired if there were any item(s) on the Consent Calendar which any Board member wished to have removed for separate consideration. There were none.
CONSENT CALENDAR Approval  
Dr. Gramberg moved the Consent Calendar be approved as submitted. Seconded by Ms. Klemke. The vote was, Yes: Gramberg, Klemke, Leseberg, Packard, Perkins, Savely, Shaver, Stickney, Walworth, Daniels. No: None. Absent: Marcy. Motion carried.

CONSENT CALENDAR Consider Items Extracted  
There were no items extracted from the Consent Calendar.

BID CONSENT CALENDAR Review Contents  
Mr. Daniels reviewed the contents of the Bid Consent Calendar which include the following bid(s):

1) #15-EQ-09 – Used Single Engine Airplane  
2) #15-EQ-14 – Adult Education Technology Purchase  
3) #15-EQ-15 – Ellucian Server – Attachment D

Mr. Daniels inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have removed for separate consideration.

Ms. Walworth requested Bid #15-EQ-09 – Used Single Engine Airplane and Bid #15-EQ-14 – Adult Education Technology Purchase be extracted for separate consideration.

BID CONSENT CALENDAR Approval  
Mr. Savely moved the amended Bid Consent Calendar be approved. Seconded by Dr. Gramberg. The vote was, Yes: Klemke, Leseberg, Packard, Perkins, Savely, Shaver, Stickney, Walworth, Gramberg, Daniels. No: None. Absent: Marcy. Motion carried.

BID CONSENT CALENDAR Consider Items Extracted Bid #15-EQ-09  
Ms. Walworth reported she requested Bid #15-EQ-09 – Used Single Engine Airplane be extracted to allow the Board to consider the comments and recommendation of Mr. Jon Leever, Aviation Instructor, and College administration.

Ms. Walworth reported the Budget and Finance Committee met earlier today to review all bids received.

Ms. Walworth reported bids were received on January 26, 2015, for the Used Single Engine Airplane from the following firms:

<table>
<thead>
<tr>
<th>Firm Name</th>
<th>Bid Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>FLAPS, Paul Nash, Minneapolis, MN</td>
<td>$25,000.00</td>
</tr>
<tr>
<td>Gary Anderson, Sheridan, WY</td>
<td>$30,000.00</td>
</tr>
<tr>
<td>Randy Green, Sullivan MO</td>
<td>$31,000.00</td>
</tr>
<tr>
<td>Johnathan &amp; Benita Blackburn, Agyanga, CA</td>
<td>$46,875.00</td>
</tr>
<tr>
<td>Dale Rabassi, Cape Coral, FL</td>
<td>$49,995.00</td>
</tr>
</tbody>
</table>
Ms. Walworth asked Mr. Knapper to present information about the bids received.

Mr. Knapper referred Board members to the handout materials which include a report from Mr. Leever. Mr. Knapper reported the College received seven complete bid packets as listed in the bid tabulation. He remarked the College is seeking the newest airplane possible so as to provide the best training benefit to the students. He reported Mr. Leever has carefully reviewed the bids and is recommending the bid submitted by AOPA Foundations as the best bid.

Mr. Leever explained the five lowest bids were eliminated based mostly on the age of the airplane. He commented the College has sufficient older equipment. Mr. Leever reported the airplane bid by Lear Steven Aviation Services, Inc. has 9,122 hours with over 500 hours on the 4 cylinder non-turbocharged engine and propeller. Mr. Leever explained the bid submitted by AOPA Foundations is for a 1992 Socata Trinidad TB21, which is the newest airplane. It meets the minimum specifications and it also has additional equipment and low flight hours. Mr. Leever reported the airplane has a unique aerodynamic flaw which causes it to roll in certain flight configurations. This problem must be reported when selling an aircraft and probably explains why the airplane is being offered at such a comparatively low price. Mr. Leever reported this flaw would have no negative affect in the use of the airplane by Aviation Maintenance Program, since the aircraft will be used to train maintenance technicians, and the program is not allowed to fly the aircraft.

Mr. Knapper reported funding for this airplane will be through the TAACCT grant. He reported the cost is within the acquisition budget, and as Mr. Leever has indicated in his report, the cost can be justified because of the more advanced avionics and equipment.

In response to a question from the Board, TAACCT is the acronym for the Trade Adjustment Assistance Act Community College and Career Training program. The grant is in its fourth year. Dr. Holcomb commented funds from this
grant has helped the College transform the Aviation Maintenance program. It was mentioned that the grant expired in 2014, but it is expected to be re-authorized soon.

Ms. Walworth reported the Budget and Finance Committee is recommending the Board approve the bid submitted by AOPA Foundations, of Frederick, MD in the amount of $57,000.00 for a 1992 Socata Trinidad T21 airplane.

Ms. Walworth moved the Board accept the recommendation of the Budget and Finance Committee and College staff to approve the best bid for a Used Single Engine Airplane, a 1992 Socata Trinidad T21, as submitted by AOPA Foundations, of Frederick, MD, in the amount of $57,000.00. Seconded by Dr. Perkins. The vote was: Yes: Leseberg, Packard, Perkins, Savely, Shaver, Stickney, Walworth, Gramberg, Klemke, Daniels. No: None. Absent: Marcy. Motion carried.

Ms. Walworth reported she requested Bid #15-EQ-14 – Adult Education Technology Purchase, be extracted for separate consideration to allow the Board to ratify the action of the College administration to purchase laptop computers, tablet computers, and smart boards by Promethean.

Ms. Walworth asked Mr. Knapper to present information about this bid.

Mr. Knapper reported as a result of a change in leadership in the Adult Education Department, a deadline of December 31, 2014, to expend grant funds that the College had already received was missed. He reported an extension was requested and granted to January 31, 2015. He reported bids were solicited from qualified vendors and the College administration reviewed the bids received. He reported CDW of Chicago, IL submitted the low bid meeting specifications for all items, and College administration awarded the bid to that firm. He reported the equipment is fully underwritten by the already received grant funds.

Ms. Walworth reported the Budget and Finance Committee reviewed the bids received on January 22, 2015, for the Adult Education Technology Program from the following firms:
Haddock Educational Technology, Wichita, KS
Promethean Smartboards $7,746.00
Tablet Computers No Bid
Laptop Computers No Bid
CDW, Chicago, IL
Promethean Smartboards $6,667.00
Tablet Computers $5,427.00
Laptop Computers (AMD) $3,375.00
Insight Public Sector, Tempe, AZ
Promethean Smartboards No Bid
Tablet Computers **$5,123.83
Laptop Computers (AMD) $3,567.80
(Intel) $3,883.65
ACP-Arlington Computer Products, Buffalo Grove, IL
Promethean Smartboards **$5,436.00
Tablet Computers $5,477.00
Laptop Computers $3,750.00

The asterisk indicates the bid did not meet specifications.

Ms. Walworth reported the Budget and Finance Committee is recommending the Board ratify the action of College administration to award the low bid meeting specifications to CDW, Chicago, IL.

Ms. Walworth moved the Board accept the recommendation of the Budget and Finance Committee to ratify the action of College administration to award the low bid meeting specifications to CDW, Chicago, IL, as follows: Promethean Smartboards - $6,667.00; Tablet Computers - $5,427.00; Laptop Computers - (AMD) $3,375.00. Seconded by Ms. Klemke. The vote was, Yes: Packard, Perkins, Savely, Shaver, Stickney, Walworth, Gramberg, Klemke, Leseberg, Daniels. No: None. Absent: Marcy. Motion carried.

Mr. Daniels reviewed the contents of the Personnel Consent Calendar which include the following resignation(s) and appointment(s):

1) Resignation(s):
   a) Mr. Richard A. Darnell, Mathematics Instructor,
      effective August 31, 2015.
   b) Ms. Rachel Gonzales, Student Services Outreach
      Coordinator, effective February 28, 2015.
   c) Ms. Rita E. Stinner, Vocal Music Instructor, Music
      Program Director, Choir Director, effective
      August 31, 2015.
2) Appointment(s):
   a) Ms. Allison A. Judy, Public Relations and Marketing Director, effective February 17, 2015, through June 30, 2015, salary to be prorated from an annual salary of $57,500.00.

Mr. Daniels inquired if there were any item(s) on the Personnel Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

Ms. Klemke moved the Personnel Consent Calendar be approved as submitted. Seconded by Ms. Savely. The vote was, Yes: Perkins, Savely, Shaver, Stickney, Walworth, Gramberg, Klemke, Leseberg, Packard, Daniels. No: None. Absent: Marcy. Motion carried.

There were no items extracted from the Personnel Consent Calendar.

Mr. Daniels referred Board members to the mailed packet and a listing of the appointments he has made to the Standing Committees for 2015. Mr. Daniels remarked the appointments become effective with the March meeting.

In response to a question from the Board, Mr. Daniels reported the numbers in parentheses indicate the year the Board member was first appointed to a specific committee. Mr. Daniels asked for questions or comments from the Board members. There were none.

Mr. Stickney moved the Board approve the 2015 Standing Committee appointments as follows:

AUDIT COMMITTEE
   Merlyn L. Gramberg (15)
   L. Paul Leseberg (15)
   Kimberly A. Marcy (15)
   Mary K Shaver (15)
   William D. Knapper, ex-officio

BOARD POLICY COMMITTEE
   F. Lynne Klemke (11)
   L. Paul Leseberg (10)
   Richard G. Stickney (15)
   Julienne K. Walworth (11)
   David E. Groshans, ex-officio
WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS Appointment to Standing Committees Conf.

BUDGET AND FINANCE COMMITTEE
R. J. Savely, Jr. (15)
Mary K. Shaver (15)
Richard G. Stickney (15)
Julienne K. Walworth (12)
William D. Knapper, ex-officio

EXECUTIVE COUNCIL
Timothy H. Daniels (11)
F. Lynne Klemke (13)
Kimberly A. Marcy (15)
M. Thomas Perkins (15)
Julienne K. Walworth (15)
Todd R. Holcomb, ex-officio

HUMAN RESOURCES COMMITTEE
Kimberly A. Marcy (13)
William M. Packard (15)
R. J. Savely, Jr. (15)
Richard G. Stickney (15)
David E. Groshans, ex-officio

RISK MANAGEMENT COMMITTEE
L. Paul Leseberg (09)
William M. Packard (15)
R. J. Savely, Jr. (15)
Mary K. Shaver (13)
William D. Knapper, ex-officio

STUDENT SUCCESS COMMITTEE
F. Lynne Klemke (15)
Meryl L. Gramberg (15)
William M. Packard (15)
M. Thomas Perkins (13)
Terry B. Gaalswyk, ex-officio

Mr. Stickney further moved the Board approve the following Board Representative appointments:

REPRESENTATIVES TO NEBRASKA COMMUNITY COLLEGE ASSOCIATION
Meryl L. Gramberg (00)
M. Thomas Perkins (00)
F. Lynne Klemke (15)
Regular Board of Governors Meetings
April 15, 2015, 1:00 p.m.
Sidney Campus
October 21, 2015 1:00 p.m.
Alliance Campus

Representatives to Western Nebraska Community College Foundation Board
Timothy H. Daniels (05)
Richard G. Stickney (13)

Seconded by Dr. Perkins. The vote was, Yes: Savely, Shaver, Stickney, Walworth, Gramberg, Klemke, Leseberg, Packard, Perkins, Daniels. No: None. Absent: Marcy. Motion carried.

Mr. Daniels commented for the past three years, the Board of Governors has held the Regular April meeting at the Sidney Campus and the Regular October meeting at the Alliance Campus. He remarked he would like to continue this practice.

Mr. Daniels remarked Board Policy #830.0100.98 - Regular Meetings states that “Regular meetings of the Board shall be held on the third Wednesday of each month at 1:00 p.m., in the Boardroom on the Scottsbluff. The Board can change the meeting time and/or location for the forthcoming meeting(s) by a majority vote of those members present...” Mr. Daniels asked for a motion to move the April and October meetings.

Mr. Savely moved the Regular April 2015 meeting of the Board of Governors be held on April 15, 2015, at 1:00 p.m., on the Sidney Campus. He further moved the Regular October 2015 meeting of the Board of Governors be held on October 21, 2015, at 1:00 p.m., on the Alliance Campus. Seconded by Dr. Perkins. The vote was, Yes: Shaver, Stickney, Walworth, Gramberg, Klemke, Leseberg, Packard, Perkins, Savely, Daniels. No: None. Absent: Marcy. Motion carried.

It was mentioned, that the suggestion has been previously made for the Board to consider holding meetings in other communities throughout the service region. Mr. Daniels proposed this suggestion be referred to the Executive Council for consideration and recommendations.

Mr. Daniels referred Board members to the mailed packet which includes a request from the Vocal Music Department to have alcoholic beverages available at the “25th Anniversary – A Gala Evening”, to be held at the Gering Civic Center on February 20, and 21, 2015. The event will
include a social hour, dinner, and vocal music performances. The licensed vendor will be The Meat Shoppe, Inc.

Dr. Holcomb thanked College Attorney, Mr. Jason Ossian, for his assistance in the development of a standardized request form for approval to have alcoholic beverages available at a College-sponsored event.

Ms. Walworth moved the Board approve the request from the Vocal Music Department to have alcoholic beverages available at the "25th Anniversary – A Gala Evening" to be held on February 20 and 21, 2015, at the Gering Civic Center. Seconded by Ms. Klemke. The vote was, Yes: Stickney, Walworth, Gramberg, Klemke, Leseberg, Packard, Perkins, Savely, Shaver, Daniels. No: None. Absent: Marcy. Motion carried.

(A copy of the approved Request Form is attached in the official minute book.)

Mr. Daniels reported as a result of the resignation of the Assistant Accounting Services Director, and the recent appointment of Ms. Rosa Rosario to that position, it is necessary for the Board to update the authorized signatures on the College bank accounts. He referred Board members to a listing of depositories and accounts, which is included in the mailed packet.

Dr. Perkins moved the Board authorize the Secretary to execute the appropriate resolution for each of the following depositories, accounts and authorized signatures:


2) Platte Valley Bank, Scottsbluff, NE, WNCC Payroll, Account #0110795: William D. Knapper, Rosa M. Rosario.

3) Platte Valley Bank, Scottsbluff, NE, WNCC Federal Funds, Account #0110809: William D. Knapper, Rosa M. Rosario.

4) Platte Valley Bank, Morrill, NE, WNCC Loan Fund, Account #200028320: William D. Knapper, Rosa M. Rosario.


8) Security First, Sidney, NE, Western NE Community College, Account #10140178: William D. Knapper, Rosa M. Rosario.

Seconded by Mr. Savely. The vote was, Yes: Walworth, Gramberg, Klemke, Leseberg, Packard, Perkins, Savely, Shaver, Stickney, Daniels. No: None. Absent: Marcy. Motion carried.

(A copy of the completed resolutions is attached in the official minute book.)

Authorization for Employees to Sign Transmittal Registers in Conjunction with the Deposit of ACH Files

Mr. Daniels reported with the appointment of Ms. Rosario it is also necessary to update the authorized employees to sign Transmittal Registers in conjunction with the deposit of Automated Clearing House files.

In response to a question from the Board, Mr. Knapper reported Automated Clearing House (ACH) files are used monthly for the electronic submittal of FICA and tax funds. He recommended Ms. June Noe, Accounting Clerk, whose primary responsibility is Payroll be authorized in addition to himself and Ms. Rosario.

Ms. Shaver moved the Board instruct the Secretary to execute the appropriate documents to authorize the following employees to sign Transmittal Registers in conjunction with the Deposit of Automated Clearing House files: William D. Knapper, Rosa M. Rosario, and June Noe. Seconded by Dr. Packard. The vote was, Yes: Gramberg, Klemke, Leseberg, Packard, Perkins, Savely, Shaver, Stickney, Walworth, Daniels. No: None. Absent: Marcy. Motion carried.

(A copy of the executed document is attached in the official minute book.)

Consider Resignation of Board Member
Mr. L. Paul Leseberg

Mr. Daniels referred Board members to the mailed packet which contains a letter of resignation from Mr. L. Paul Leseberg, effective March 30, 2015.
Mr. Leseberg remarked that because of increasing family responsibilities, it is not possible for him to give the appropriate time to his position as a Board member. So, he believes it is better to resign rather than be a “part-time” member.

Dr. Holcomb stated he appreciates Mr. Leseberg’s service and wise counsel as a member of the Board.

Dr. Perkins moved the Board accept, with regret, the resignation of Mr. L. Paul Leseberg, as a member of the Board of Governors, representing District Three. Seconded by Ms. Walworth. The vote was, Yes: Gramberg, Klemke, Packard, Perkins, Savely, Shaver, Stickney, Walworth, Daniels. No: None. Abstain: Leseberg. Absent: Marcy. Motion carried.

Mr. Daniels declared there is a vacancy on the Board of Governors, as a result of the resignation of Mr. L. Paul Leseberg, representing District Three.

Mr. Daniels appointed Mr. Stickney, Dr. Perkins, Dr. Holcomb and himself to an ad hoc Committee to Make Recommendations to Fill the District Three Vacancy.

Mr. Daniels remarked a news release announcing the vacancy and the acceptance of applications will be sent to local media. Additionally, paid ads will be placed in the appropriate local newspapers. Mr. Daniels commented District Three includes the following precincts: Box Butte County all precincts; Morrill County Precincts all precincts except the Broadwater Precinct; and Scotts Bluff County Precincts of Highland, Dewey-Tabor, Minatare I & II.

Mr. Hovey referred Board members to the “10-Day Enrollment Report, Spring 2015” which was enclosed with the mailed packet. He reported if there is a downturn in fall semester enrollment, it usually will carry over to the spring semester. Mr. Hovey reported the number of full-time students dropped to 710 for the Spring 2015 semester, down 84 students from the 2014 Spring Semester enrollment. Mr. Hovey reported part-time enrollment at the Scottsbluff and Sidney Campuses and online is higher than the 2014 Spring Semester. The total headcount is down 80 students or 4.9 percent. Credit hour production is also down from 16,292 to 14,773.00 or 9.3 percent.

Mr. Hovey reported the percentage of degree-seeking students retained from the Fall 2014 Semester is 81 percent.
full-time and 57 percent part-time. Mr. Hovey reported the percentage of full-time first-students retained from the Fall 2014 semester is 77.6 percent and the full-time continuing students retained is 84.2 percent. The 2014 Fall to 2015 Spring retention of all students is 72.2 percent. He commented the number of full-time re-admits (students who are absent from the College for one-year or more) has declined; however, the number of part-time re-admits has increased.

Mr. Hovey reported following his report, Dr. Yowell will share additional information about the students who did not return for the 2015 Spring Semester.

Mr. Hovey reported the ratio of male to female full-time students has shifted from 39/61 in the Spring 2014 Semester to 43/47 for the current semester. He remarked the average age of full-time students has dropped from 24.1 to 22.7. This is the lowest the average age has been in at least fifteen years.

Mr. Hovey reported the percentage of students who are Hispanic has continued to increase. This semester, the percentage of students that are Hispanic is over twenty percent for both full-time and part-time students.

Mr. Hovey remarked that within the past year a large segment of the Business and Community Education course offerings has shifted from credit to non-credit. He commented the resulting increase in non-credit full-time equivalent enrollment has helped to offset the drop in Business and Community Education credit full-time equivalent enrollment; but, it is not sufficient to make up for the recent loss in academic full-time equivalent enrollment. Mr. Hovey reported the 2014 Spring Semester Full-Time Equivalent enrollment at the end of the semester was 745.39. He is projecting the 2015 Spring end of semester full-time equivalent enrollment to be 698.9.

Mr. Hovey reviewed the enrollment by residence. He commented enrollment from counties within the College service area has declined, while enrollment from out-of-state and international students has increased. The combined enrollment of out-of-state and international students makes up twenty-eight percent of the College's full-time enrollment and twenty-two percent of the credit hours. Mr. Hovey referred Board members to the analysis of the Credit Hour Distribution by County Residence.
Mr. Hovey reviewed enrollment by academic and vocational areas of emphasis. He remarked the numbers of students declaring an emphasis in Business, Psychology, Education and Criminal Justice have remained steady or increased. Interest in Health Science Fields such as pre-medicine and pre-radiologic Technology have increased.

Mr. Hovey asked for questions. There were none.

Mr. Daniels thanked Mr. Hovey for the enrollment report.

Dr. Yowell introduced Mr. Luke Stobel, Advising/Recruitment Specialist. Mr. Stobel has been doing follow up contact with students who were enrolled for the Fall 2014 Semester and were eligible to enroll for the Spring 2015 Semester, but did not do so. Dr. Yowell referred Board members to the handout materials which contains an analysis of some of the reasons why the students did not return.

Dr. Yowell reported Mr. Stobel has contacted eighteen of the non-returning students who have less than a 2.0 grade point average. Among the reasons the students gave for not returning were: Personal Issue Stopout - 17 percent; Financial Issues Stopout - 5 percent; Moved - 17 percent; completed goal - 6 percent; Decision made not to go to College - 11 percent; Work Stopout - 5 percent; Job/Work - 5 percent; Personal Issues not Returning - 17 percent; and Drop-out - 17 percent.

Mr. Stobel has also contacted forty-one of the non-returning students who have over a 2.0 grade point average. Of those students, 22 percent transferred, 14 percent completed their goal, 24 percent had a Personal Issues stopout, and 10 percent were not returning because of Personal Issues. The remaining reasons of five percent each included work stopout, work, missed registration deadline, financial stopout, and waiting for nursing admission decision.

Dr. Yowell remarked it is more difficult for the students with less than a 2.0 grade point average to complete their college education than those with over a 2.0 grade point average, and it will take longer.

Board members commented there is a correlation between enrollment and the economy. If the economy is "good", individuals will be working rather than attending College. Dr. Holcomb remarked employers throughout the service region are looking for employees. There are not
enough skilled workers. He also commented the number of high school graduates from within the College service area is declining.

Dr. Yowell remarked that having identified some of the reasons students have stopped out, the College can look at best practice models to retain those students.

Dr. Yowell commented she was pleased that none of the students contacted indicated they were not returning because of a "bad" experience while a student.

It was pointed out that increase in Hispanic students and out-of-state students were both positive. Often times, it is the personal contact that will encourage the students to return.

In response to a question from the Board, Mr. Alkire reported 22.5 percent of the dual credit students have matriculated.

Mr. Knapper referred Board members to the mailed packet which contains the proposed 2015 – 2016 Student Charges. Mr. Knapper reported the proposed rates charges are presented today for Board member review and comment. Board action on the proposed charges will be requested at the March 2015 meeting.

Mr. Knapper reported the administration is recommending the tuition rate for resident, non-resident, and the border states of Colorado, South Dakota and Wyoming be increased $4.00 per credit hour. This represents a 4.57 percent increase for resident and border state students and a 3.98 percent increase for non-resident students. The high school partnership rate, which is one-half of the resident tuition rate, is proposed to increase $2.00 per credit hour, or 4.57 percent. With the proposed increase, the 2015-2016 per credit hour tuition rate is: $91.50 for resident and border state students, and $104.50 for non-resident students. The high school partnership rate is $45.75 per credit hour. Mr. Knapper reported there is no change being proposed for any fees. He commented since the fees per credit hour fees are not proposed to change, the total per credit hour percentage increase is less than four percent. The proposed 2015-2016 total per credit hour cost for resident and border state students is $108.00 and for non-resident students is $121.00.
Mr. Knapper reviewed the proposed per semester room rates for Pioneer Hall, Pioneer Hall Addition, Conestoga Hall, and Sidney Hall. The room rates will increase from 2.08 percent to 4.98 percent depending on the occupancy - single, double or triple.

In response to a question from the Board, Ms. Abbott reported 16 of the 24 available rooms in Sidney Hall are occupied.

In response to a question from the Board, Mr. Knapper reported at this time, he has no indication what other Nebraska community colleges are proposing for future rates. He remarked Western Area charges are trending toward the high end. The Western Area is the leading recipient of state aid.

Dr. Yowell reported the College’s room rates are lower than other colleges in the region, while the Board rates are very similar.

Mr. Daniels reported he has asked Mr. Knapper to prepare a report showing the student housing occupancy rate required to pay the debt service on those facilities.

Mr. Daniels declared a ten minute recess at 2:25 p.m.

Mr. Daniels declared the Open Meeting in session at 2:38 p.m.

Dr. Holcomb referred Board members to the mailed packet which includes a listing of 2015 Legislative Bills that have been introduced which are of interest to Nebraska community colleges. The listing also includes the position the Nebraska Community College Association has taken on each bill. Dr. Holcomb reported this information is presented for Board members’ information.

Dr. Holcomb that he tends to get anxious about the bills when they come out of the Legislative Committees. He reported he will be meeting with Mr. Baack, Executive Director of the Nebraska Community College Association and he will have additional information later.
Dr. Gramberg reported that he and Dr. Perkins attended the First Quarter Meeting of the Nebraska Community College Association Board of Directors held on January 22 and 23, 2015, in Lincoln, NE.

Dr. Gramberg reported the Association Board of Directors reviewed 2015 Legislative Bills that have been introduced which might have an impact on community colleges and took a position to support, oppose or be neutral on each bill considered.

Dr. Gramberg reported further the date and location for the Fourth Quarter (Annual) meeting has been changed to October 5 and 6, 2015, in Scottsbluff, NE. The keynote speaker will be Dr. Chuck Underwood, author of the "Generational Imperative." Dr. Gramberg remarked is it always good to get together with other trustees.

Dr. Perkins reported the primary business of the January 23, 2015, meeting was to review and discuss the legislative bills. He remarked there were eighteen bills reviewed. The one that received the most attention was Senator Davis' proposal to phase out some of the taxing authority for community colleges. Senator Davis' proposal was in response to farmer and rancher constituents who believe that the Western and Mid-Plains areas are seeking too much tax revenues with little benefit to them. Dr. Perkins reported a letter from the Association will be sent to Mr. Davis to advise him the Association will be developing a funding formula for 2016 and is willing to work with him to build a bridge of understanding.

Dr. Perkins reported the Board also approved a vision statement for the 2015 year; "NCCA shall focus its attention on student success with a special emphasis on assisting economically disadvantaged men and women to achieve a greater standard of living through a community college education."

Dr. Perkins remarked it will be good to have Dr. Underwood as the keynote speaker for the Annual meeting. Hopefully, a "big deal" can be made of Dr. Underwood's attendance at this meeting. Dr. Underwood may also be a speaker at the 2015 Association of Community College Trustees Annual Leadership Congress to be held in San Diego.
MONITORING REPORTS
Association of Community College Trustees
2015 National Legislative Summit
February 9 - 12, 2015

Dr. Packard and Dr. Perkins attended the 2015 National Legislative Summit held in Washington, DC on February 9 – 12, 2015. They also attended meetings just prior to the Summit - Dr. Packard the New Trustee Academy, and Dr. Perkins the Higher Education Policy Academy.

Dr. Packard reported the over-riding theme throughout the Summit from the New Trustee Academy to the sessions was the changing status of community colleges. Community Colleges are no longer simply a means to pass on to a four-year education, but rather an end unto themselves – an education that allows students to move quickly into the workforce with adequate skills which they do not possess as they graduate from high school. In larger communities, according to a representative from Wisconsin and a community college graduate, community colleges are a major "pipeline into the economy and the community" and increasingly so. Dr. Packard reported it was pointed out that community colleges are no longer a last resort for education and training, but, in fact, should be a first choice, whether the student is aiming for a two-year degree or advancing on. Community Colleges are responsible for "closing the gap", and to do this the community colleges must partner with business and industry and the community.

Dr. Packard reported that Senator Durbin, from Illinois, suggested that the new "mantra" in education was rapidly becoming "affordable education K1 through 14" no longer just K1 through 12. The education and training provided in community colleges is becoming essential and is becoming a portal to social and economic upward mobility.

Dr. Packard remarked the cost of education is out of control. Community Colleges offer affordable education to students who might otherwise be languishing in the skill gap – stuck in the "not quite adequate" high school education; but, unable to afford an advanced degree. He remarked business and industry want better trained candidates for their jobs and frequently are willing to help in the cost of training these folk. Attending a community college should be the "first option" not the second option. Community colleges for two years should be the "norm" if young people are to succeed and find adequate and remunerative employment.

Dr. Packard remarked that the second theme of the Summit was the 2015 Community College Federal Legislative
Priorities. He referred Board members to the handout materials and the "green sheet" which provides information about the legislative priorities.

Dr. Packard remarked that one-third of the students attending the College receive Pell Grant Program funds. He stressed the importance of maintaining the Federal assistance programs which are already in place. The Higher Education Act must be reauthorized to ensure student aid programs, and provide reasonable loans. The Pell Grant Programs must be reaffirmed with funding to reflect inflationary increases, and the year-round Pell Grant needs to be restored. Dr. Packard commented that about 15 percent of the Pell Grant recipients who leave for the summer never return. Also, newer programs need to be established to benefit veterans who are returning to civilian life with limited skills and desperately needing training and financial assistance.

On the final day of the Summit, the trustees met with their congressional representatives. Dr. Perkins went to the office of Congressman Brad Ashford. Dr. Packard and several other trustees from Nebraska met with Representative Adrian Smith. Dr. Packard commented he was disappointed by Representative Smith’s neutral position on legislation important to the community colleges.

Dr. Packard remarked it is essential that the community colleges have the support and backing of our congressional representatives if the community colleges are to carry on. The industry and business connections which are flourishing in the East are not so easy to come by in the mid-west especially in smaller and rural communities. He commented that perhaps it is time for the Board and College administration to take stock of where the College is going and to again plan a strategy for the future of the College. It is evident things are changing rather quickly around the nation and attitudes (toward community colleges) are experiencing major changes.

Dr. Packard thanked the Board for the opportunity to attend the Legislative Summit.

Dr. Perkins commented his report would include activities held in conjunction with the Legislative Summit. Dr. Perkins reminded Board members that, with Western Area Board approval, he accepted a position on a new Association Advisory Committee. This Committee met just prior to the
Legislative Summit. The Committee is made up of ten former Association Board of Directors members, whose service extends back into the late 1980's. There are representatives from all five Association Regions, which means the membership is quite diverse in age and ethnicity. Dr. Perkins commented while there is not much to report at this time, the Committee reviewed preliminary ideas as to the purpose of the Committee including providing some historical perspective for the Association Board in the development of future policy and services. Additionally, the Committee will offer guidance to staff by serving as a resource for research and other projects that it proposes. Dr. Perkins reported Mr. Noah Brown, Association President and Chief Executive Officer, has given the Committee considerable freedom to do work that will benefit the Association. The Committee is planning to meet via electronic media several times during the year for the purpose of working on mission and purposes statements.

Dr. Perkins reported that just prior to leaving for the National Legislative Summit, he was asked to sit in on an ad hoc Equity Committee, the purpose of which was to follow up on the recommendations of the Equity Symposium held last October (2014) during the Association Leadership Congress. It is hoped that as a result of that Symposium the Association will develop an Equity Action Agenda. In the beginning, discussion appeared to focus primarily on racial equity concerns. While there are very legitimate issues in regards to the diminished educational opportunities for men of color, the Symposium helped the participants to appreciate the fact that socio-economic status will determine whether a student will succeed in college. The Committee refocused attention on socio-economic status, as it is an issue that is inclusive of all racial and ethnic groupings. Hopefully, the Association will develop some suggestions for community college governing boards to use in determining whether their policies promote equity in their respective college. It is anticipated that after the work of the ad hoc Committee, suggested guidelines will be available at the fall Leadership Congress.

Dr. Perkins reported Congressman Brad Ashford gave a warm welcome to members of the Nebraska delegation who visited his office. Dr. Perkins reminded Board members that Congressman Ashford served in the Nebraska Unicameral and was on the Education Committee during the time when Metro was at odds with the Nebraska Community College Association. Congressman Mr. Ashford along with
Speaker Mike Flood and Education Chair Gregg Adams brought the six Nebraska community colleges together for a daylong work session that dealt with the respective concerns. Dr. Perkins reported that the Congressman specifically commended Western Community College Area representatives for the part they played in the mediation efforts. Dr. Perkins reported the delegation left Congressman Ashford’s office with a belief that he will be quite supportive of community colleges.

Dr. Perkins remarked the primary legislative emphasis of the Association continues to be the Pell Grant program with a specific request that the year round program be reinstated.

Mr. Daniels thanked Dr. Packard and Dr. Perkins for their report and their good representation at the 2015 National Legislative Summit.

Mr. Daniels asked for Board Member Comments.

Ms. Klemke reported the Oshkosh community recently held a fund raising event for the Garden County Community Hospital. She thanked Dr. Holcomb for his attendance at this event, and remarked it is a testament to his commitment to the entire service area.

Mr. Savely thanked Dr. Holcomb for sending him information about the “FAFSA Frenzy” events. (These events were hosted in Alliance, Scottsbluff, and Sidney by College Student Services staff. FAFSA is the acronym for Free Application for Student Financial Aid.)

Dr. Gramberg remarked he is unable to find a GED class in the Chadron community. He remarked it was is his understanding the program should now be available in the Chadron community. Dr. Holcomb indicated he would look into the matter.

Dr. Gramberg reminded Board members to be aware of what is happening the legislature and with other Nebraska community colleges. He stressed the importance of getting the College name out to the outside communities. He feels there is a communication breakdown.

Board members commented some of the other Nebraska community colleges are expanding their facilities in outlying parts of their service area. In response to a question
from the Board, Dr. Holcomb reported those communities have provided funding, some of which is through LB 840 dollars.

Dr. Perkins commented while it is important for the faculty, administration and staff to be visible in the outlying communities, it is also important for the Board members to be visible in the communities to represent the College. He remarked the Powerline Program is a result of people coming out in their own community to meet with Board members.

In response to a question from the Board, Dr. Holcomb reported funding for the facilities built in the O'Neil and Valentine communities came from those communities, some of which was LB 840 funds.

Mr. Daniels asked for President's Comments.

Dr. Holcomb reported the College nursing students helped to raise diabetes awareness by taking part in the Diabetes Health Fair at Regional West Medical Center on January 27, 2015. The health fair was hosted by the Regional West Physicians Clinic and the Diabetes Care Center. College nursing students played a key role in the fair, featuring interactive booths emphasizing the parts of the body most affected by diabetes including the eyes, feet, nerves, heart, and kidneys.

Dr. Holcomb reported the WNCC Foundation was recently awarded a $12,500 grant from First National Bank of Omaha. The grant assists GED graduates by providing scholarships in the College's Basic Nursing Assistant, Medication Aide, Phlebotomy, and CPR courses. The scholarship includes tuition, fees, and books for low-to moderate-income students. These courses are offered in several locations throughout the panhandle, and the grant can support students taking allied health classes in Box Butte, Dawes, Morrill, Scotts Bluff and Sheridan counties. Students who successfully complete these courses have access to entry-level positions in the healthcare field, thus taking the first step toward self-sufficiency in high-demand jobs.

Dr. Holcomb reported Emerging Voices, a College Journal of Literature and Art, is seeking submissions for the 2015 edition. He remarked electronic submissions are preferred and the deadline in February 20, 2015. Submissions can be sent to Ms. Janet Craven at jcraven@wncc.edu.
Dr. Holcomb announced a retirement reception has been planned for Ms. Rachel Gonzales, Student Services Outreach Coordinator. The reception is scheduled on Thursday, February 26, 2015, from 3:00 to 5:00 p.m., in the Boardroom. Dr. Holcomb invited Board members to join in wishing Ms. Gonzales the very best in her retirement.

Dr. Holcomb reported Human Resources is pleased to present the new e-Learning Center to all staff and faculty. There are currently 7,200 courses available to enhance employee growth and development. Courses include communications, business ethics, wellness, team building, strategic planning, finance/accounting, leadership, time management, business communications, and safety.

Tickets are now available for the children’s play, The Lion, the Witch, and the Wardrobe. The tickets are available at the College Business Office for $2.00 each. Seating is open, so tickets may also be purchased at the box office one hour prior to the performances. Performances take place on March 5 and 6, 2015, at 7:00 p.m., and on March 7, 2015, at 3:00 p.m., in the Little Theatre on the Scottsbluff Campus.

Dr. Holcomb reported that last November (2014), Ms. Amy Winters, College Math Instructor, was diagnosed with cancer for the second time in her life. She was first diagnosed in 2005 with stage 3 breast cancer. Recently, after being treated for bronchitis that wouldn’t go away, a chest X-ray and CT scan revealed she had fluid around her heart and right lung. Ms. Winters was air-lifted to the Medical Center of the Rockies in Loveland, CO for minor heart surgery and the start of chemotherapy, as the cancer had returned. Dr. Holcomb reported that while in the Loveland hospital, Ms. Winters e-mailed a big thank you for the implementation of Ted-Trans insurance for College employees. The cost of her transport to Loveland was $42,000; medical insurance paid #21,000 and Med-Trans picked up the remaining $21,000. He reported Ms. Winters has an amazing positive attitude and is teaching this semester. Dr. Holcomb thanked the Board for supporting him to implement the Med Trans insurance for College employees.

Dr. Holcomb announced that Dr. Eugene Hughes will be the Commencement Speaker on May 16, 2015. Dr. Hughes was named Alumni of the Year at the 2014 Nebraska Community College Association Annual meeting.
Dr. Holcomb reminded Board members the Vocal Music Department presentation "25th Anniversary - A Gala Evening" will be held on February 20 and 21, 2015, at the Gering Civic Center. He reported there are approximately 30 tickets available for the Friday evening performance. The Saturday evening performance is sold out.

Dr. Holcomb reported the College is hosting a Criminal Justice Day, today. There are approximately 50 students participating in this event.

Dr. Holcomb asked for questions. There were none.

Mr. Daniels reminded Board members of the following upcoming meetings and events:

1) The Association of Community College Trustees 2015 Annual Leadership Congress to be held on October 14 – 17, 2015, in San Diego, CA. Ms. Richards reported registration for this meeting is now open and asked Board members who are interested in attending to let her know as soon as possible.

2) The Nebraska Community College Association 2015 Regular Meetings to be held as follows: a) Second Quarter Meeting - May 4, 2015, Lincoln, NE; b) Third Quarter Meeting - August 3, 2015, Lincoln, NE; and, Fourth Quarter Meeting (Annual Meeting) – October 5 and 6, 2015, Scottsbluff, NE.

3) Western Community College Nursing Pinning Ceremony to be held on Saturday, May 16, 2015, at 2:30 p.m., in the Little Theatre, Scottsbluff Campus.

4) Western Nebraska Community College Graduation Ceremony to be held on Saturday, May 16, 2015, at 4:00 p.m., in the Cougar Palace Scottsbluff Campus.

The next Regular meeting of the Western Community College Area Board of Governors will be held on Wednesday, March 18, 2015, at 1:00 p.m., in the Boardroom,
NEXT REGULAR MEETING
Cont.

ADJOURNMENT

Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, Scottsbluff, Nebraska.

The meeting was adjourned by unanimous consent at 3:30 p.m.

Timothy H. Daniels, Chairperson

Coral E. Richards, Secretary
1) Consider the following applications pending before the City of Gering Planning Commission:

a) A Vacation of a portion of Pathfinder Subdivision and Jan Drive titled—“Vacation Exhibit for the East Half of Block Two (2) Pathfinder Subdivision and Jan Drive situated in the NW ¼ of Section 12 Township 21 North, Range 55 West of the 6th Principal Meridian. Owners: Southfield – Gering, LLC.

b) The Preliminary Plat of Lots 1 – 6 and Tract A, Block 1 Lots 1 – 7, Block 2, Lots 1-7, Block 3, Lots 1 – 10, Block 4, Blots 1-11, Block 5, and Lots 1 – 10, Block 6 of Southfield Village situated in the SW ¼ of Section 12, Township 21 North, Range 55 West of the 6th Principal Meridian. Owners: Southfield – Gering, LLC.

c) An application to rezone part of the S ½ NE Tax Lot 3 and Unplatted Lands located in Section 2, Township 21 North, Range 55 West of the 6th Principal Meridian from ML (Light Industrial and Manufacturing District) to MH (Heavy Industrial and Manufacturing District) requested by Steve Eich, owner of Rich’s Auto Wrecking and Used Cars, Inc. (Addressed as 210 M Street).

d) An application for a Conditional Use/Special Exception requested by Paul Reed Farms, LLC to allow an HMA or Concrete Batch Plant in MH (Heavy Industrial and Manufacturing District) located in part of the West ½ and Accretion Ground of Section 36, Township 22 North, Range 55 West of the 6th Principal Meridian including Government Lots 2 & 3.

e) An application for a zoning change from AGG (General Agricultural District) to RM (Residential Medium Density District) in the following area: a) Central Church of Christ Addition, Blocks 1 and 2, situated in a part of the NE ¼, SE ¼ of Section 3, Township 21 North Range 55 West of the 6th Principal Meridian, Scotts Bluff County, NE. (1245 Five Rocks Road); b) Shadow Lane Estates, Inc., Part of the N ½ SE ¼, Section 3, Township 21 North, Range 55 West of the 6th Principal Meridian, Scotts Bluff County, NE (Unplatted Land) (1005 Five Rocks Road); c) Walrath Subdivision – Lots 1 through 7, Block 1 a Subdivision of Part of the SE ¼ SE ¼, Section 3, Township 21 North, Range 55 West of the 6th Principal Meridian, Scotts Bluff County, NE and Unplatted Land North of said Lots 1 (Addresses include 955, 975, 985, 995, Five Rocks Road; and e) Walrath Subdivision – Lots 1B, Replat of Lots 8A and (A, Block 1, Walrath Subdivision and Vacated 20 foot Alley, situated in part of the SE ¼ of the SE ¼ of Section 3, Township 21 North, Range 55 West of the 6th Principal Meridian, Scotts Bluff County, NE (Not addressed).
2) The Gering City Board of Adjustment will conduct a Public Hearing on Tuesday, February 10, 2015, at 5:15 p.m., to consider an application for a zoning variance on Lot 9, Block 15, Original Town Addition otherwise known as 930 K Street, in the City of Gering, Scotts Bluff County, Nebraska per Zoning and Sub-Division Regulations Section 11.4 Non-Conforming Structures Sub-Section 6 and Ordinance 1747 dated 10/03.

3) Consider the following applications pending before the City of Sidney Planning Commission:

a) The Preliminary Plat application of OMNI Investments, LLC to subdivide an unplatted tract of land located with the Northwest Quarter of Section 32, Township 13 North, Range 49 West of the 6th P.M., which is located on East Illinois/Hwy 30, to create one lot and dedicate and 80 foot right of way to access the lot.

b) A Conditional Use Permit application of Clausen Brothers Development, Inc., and Verizon Wireless to construct and operate an 88 foot monopole cellular communications tower near the southwest corner of Block One (1), Neinhueser Subdivision, more commonly known as 2585 Fort Sidney Road.
Consent Calendar
Item 1f
Renewal Farm Lease with Mr. F. Robert Pedulla - Scottsbluff

The College owns approximately 15 acres of farm ground, which adjoins the Scottsbluff campus on the west. This land has been leased to F. Robert Pedulla under an agreement, which calls for payment of 1/3 of all alfalfa hay to WNCC. The current lease will expire on February 28, 2015. Mr. Pedulla has indicated a desire to enter into a new lease with identical provisions. This lease will cover the period March 1, 2015 thru February 29, 2016.

Ref. No. 701103
WNCC FACULTY REPRESENTATIVE REPORT
FOR THE WCCA BOARD OF GOVERNORS
PRESENTED FEBRUARY 2015

Music and Vocal Instructor Rita Stinner reports that music majors Courtney Imel, Connor Zimmer, and Nicholas Elwood will attend the National Convention of the American Choral Directors Feb 24-28 in Salt Lake City, Utah. They will be accompanied by Stinner, who in addition to her instructional responsibilities is the Repertoire and Standards Chair for the North Central Division of ACDA.

Mathematics Instructor Kay Tucker reports that former student Ethan Nelson received the Questbridge scholarship which is full ride to University of Penn (includes room, board, books, fees, tuition and travel expenses) for four years. Nelson has taken many classes at WNCC and asked several instructors to fill out recommendations for him.

Business Instructor Michael Hausmann reports that a group of faculty and administrators attended the statewide syllabus initiative this year. WNCC articulated seventeen this year. This initiative was started in 1995 to ensure that classes taken at Nebraska community colleges meet specific standards and transfer to other Nebraska colleges. Classes are reviewed on a three year rotation.

Respectfully submitted by
Aletia Norwood
MEMORANDUM

TO: Board of Governors
FROM: William D. Knapper
DATE: February 18, 2015
RE: Board Approval, Bid Number 15-EQ-15

On February 10, 2015 bids were received for an Ellucian Server

ACCOUNT NUMBER: 10.1.42000.5611.64 (Contingency Fund)

TOTAL BUDGET: $20,429.52

TABULATION:

<table>
<thead>
<tr>
<th>Company</th>
<th>City/State</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sterling Computers Corporation</td>
<td>Dakota Dunes, SD</td>
<td>$20,429.52</td>
</tr>
</tbody>
</table>

Recommendation to come from the Finance Committee.