PROPOSED AGENDA

A. Call to Order, Ms. Walworth

B. Oath of Office

C. Roll Call

D. Community Comments

E. Board Chairperson Comments
   1) Copy of Nebraska Open Meetings Act is available at back of room

F. Consent Calendar
   1) Review Contents of Consent Calendar
      a) Agenda
      b) Excuse Absent Board Member(s)
      c) Minutes
         1) Regular Meeting, April 15, 2015
      d) Claims
         1) WCCA Unrestricted Fund - $2,265,215.66
         2) WCCA Restricted Fund - $1,194.00
         3) WCCA Federal Fund - $6,490.39
         4) WCCA Agency Fund - $56,240.85
         5) WCCA Loan Fund - $-0-
         6) WCCA Plant Fund - $269,714.66
         7) WCCA Auxiliary Fund - $131,246.02
      e) City Planning Commission
      f) Reports and Proposals
         1) From the Students
         2) From the Faculty
         3) From the Administration
         4) From the Board

REGULAR MEETING

May 20, 2015

12:00 P.M. – LUNCH
The Plex (Room A108)
Harms Advanced Technology Center
Western Nebraska Community College
Scottsbluff Campus
2620 College Park
Scottsbluff, Nebraska

1:00 P.M. – REGULAR MEETING
Boardroom
Western Nebraska Community College
Scottsbluff Campus
1601 East 27th Street
Scottsbluff, Nebraska

(Pages 1 - 11)

(Pages 1 - 16)

(Pages 13 - 14)

(Pages 16 - 17)

(Pages 17 - 18)

(Pages 18 - 21)

(Attachment)

(Page 2)
F. Consent Calendar – Cont.
   2) Approval of Consent Calendar
   3) Consideration of Items Extracted from Consent Calendar

G. Bid Consent Calendar
   1) Review Contents of Bid Consent Calendar
      a) #15-FUR-23 – Dining Hall Furniture
      b) #15-EQ-29 – Alignment Machine
   2) Approval of Bid Consent Calendar
   3) Consideration of Items Extracted From Bid Consent Calendar

H. Personnel Consent Calendar
   1) Review Contents of Personnel Consent Calendar
      a) Resignation(s):
         1) Ms. Bridget J. Bergiel, Business and Information Technology Instructor
         2) Ms. Tina R. Dueker, Alumni Relations Director
         3) Ms. Lacy J. Krakow, Mathematics Instructor
         4) Ms. Deserie Lozano, Trio Student Support Services Advisor
         5) Ms. Caroynn F. McConkey, Information Technology Student Computing Supervisor
         6) Dr. Terry B. Gaalwyk, Executive Vice President
      b) Appointment(s):
         1) Mr. Neal P. Brady, Associate Systems Administrator
         2) Mr. Jay W. Grote, Associate Systems Administrator
         3) Mr. John C. Sinks, Assistant Technical Support Specialist
         4) Mr. Russell Pontarolo, Trades Trainer/Coordinator
         5) Ms. Cheng Wei Kow, Emergency Medical Services Director
      (Pages 4e – 4h)  (Page 4a)  (Page 4b)  (Page 4c)  (Handout)

   2) Approval of Personnel Consent Calendar
   3) Consideration of Items Extracted from Personnel Consent Calendar

I. Reports and Recommendations from Audit Committee – Committee Chair, Mr. Knapper
   1) Bid #15-SE-26 - Auditing Services
      (Pages 5 – 5a)
J. Western Community College Area Board of Governors – Ms. Walworth

1) Informal Meetings

   a) Budget Work Sessions
      1) June 17, 2015, 10:30 a.m. – General Fund
      2) July 15, 2015, 10:30 a.m. – Designated Fund, Restricted Fund
      3) August 19, 2015, 11:00 a.m. – Capital Construction Fund
      4) September 9, 2015, 10:30 a.m. – Final Review of All Budgets

2) Public Hearings on Proposed 2015 – 2016 WCCA Budgets

   a) September 9, 2015, 1:00 p.m.
   b) Boardroom, Western Nebraska Community College, Scottsbluff Campus

3) Regular September 2015 Board of Governors Meeting

   a) September 9, 2015, immediately following the Public Hearings on the Proposed
      2015 – 2016 WCCA Budgets

K. Monitoring Reports

1) 2014 – 2015 USA/Phi Theta Kappa All Nebraska Academic Team – Dr. Yowell (Pages 6 – 6a)

   a) Mr. Ethan Nelson

2) 2015 – 2016 WCCA Budget Overview – Mr. Knapper (Pages 7 – 7b)

   a) WCCA 2015 Valuation: County Assessors Abstract of Assessment of Real Property
   b) State-Aid Information

3) Nebraska Coordinating Commission for Postsecondary Education

   a) Program Review – Ms. Barkeloo
      1) Auto Body Technology (Pages 8 – 8b)
      2) Automotive Technology (Pages 8c – 8e)
      3) Human Services (Pages 8f – 8g)
      4) Welding Technology (Pages 8h – 8j)

4) 2015 Legislation – Dr. Holcomb

5) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins

   a) Second Quarter Meeting, May 4, 2015, Lincoln, NE
K. Monitoring Reports – Cont.

6) Association of Community College Trustees – Dr. Perkins

L. Board Member Comments

M. President’s Comments

N. Upcoming Meetings and Events

1) Association of Community College Trustees
   a) 2015 Annual Leadership Congress
      1) October 14 – 17, 2015
      2) San Diego, CA

2) Nebraska Community College Association
   a) 2015 Regular Meetings
      1) Third Quarter Meeting
         A) August 3, 2015
         B) Lincoln, NE
      2) Fourth Quarter Meeting (Annual Meeting)
         A) October 5 – 6, 2015
         B) Scottsbluff, NE

O. Next Regular Meeting: Wednesday, June 17, 2015, 1:00 p.m., Boardroom Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska

P. Adjournment

MISSION STATEMENT:

"WNCC assures learning opportunities for all – enriching lives, invigorating communities, creating futures"
MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE
A regular meeting of the Western Community College Area Board of Governors was held at 1:05 p.m., on Wednesday, May 20, 2015, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Saturday, May 16, 2015, with the following members present: Merlyn L. Gramberg, F. Lynne Klemke, Kimberly A. Marcy, William M. Packard, M. Thomas Perkins, Thomas L. Perlinski, R. J. Savely, Jr., Mary K. Shaver, Richard G. Stickney, Julienne L. Walworth, Vice Chairperson. Absent: Timothy H. Daniels, Chairperson. Student Representatives present: None. Faculty Representatives present: None. College staff present: Todd R. Holcomb, William D. Knapper, Cord E. Richards, David E. Groshans, Susan K. Yowell, Paula J. Abbott, Mary E. Barkeloo, Joseph W. Deer, Michael E. Houdyshell, Susan L. Verbeck, Merilienne Wood. College Attorney present: Philip M. Kelly. A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

ROLL CALL

NOTICE OF MEETING

OATH OF OFFICE
Prior to the Roll Call, Ms. Walworth administered the Oath of Office to Mr. Thomas L. Perlinski. At the April 2015 Board of Governors meeting, Mr. Perlinski was appointed to fill the unexpired term of Mr. L. Paul Leseberg. Mr. Leseberg resigned his position as a member of the Board representing District Three effective March 30, 2015.

QUORUM
Ms. Walworth declared a quorum was present for the transac-
ction of business.

COMMUNITY COMMENTS
Ms. Walworth asked for comments from the community.
There were none.

Pursuant to Board Policy #830.1000.79, Ms. Walworth reminded community members who wish to make comments that each speaker will be limited to a five minute presentation.

BOARD CHAIRPERSON
COMMENTS
Ms. Walworth announced that for public information, there is a copy of the Nebraska Open Meeting Act available on the table at the back of the room.
Ms. Walworth reported there are thank you letters from students who received College scholarships during the 2014-2015 academic year on the table at the back of the room. Scholarships included are: ACT, J. Ted Anderson, Board of Governors, Vice President of Student Services and WNCC. The letters are presented for Board member information.

Ms. Walworth reported Mr. Daniels notified the Secretary that he would be unable to attend the meeting today because of Personal Business.

Ms. Walworth reviewed the contents of the Consent Calendar which include the following items:

1) Agenda, May 20, 2015
2) Excuse Absent Board Member[s] – Daniels
3) Minutes
   a) Regular Meeting, April 15, 2015
4) Claims:
   a) WCCA Unrestricted Fund - $2,265,215.66
   b) WCCA Restricted Fund - $1,194.00
   c) WCCA Federal Fund - $6,490.39
   d) WCCA Agency Fund - $56,240.85
   e) WCCA Loan Fund - $0-
   f) WCCA Plant Fund - $269,714.66
   g) WCCA Auxiliary Fund - $131,246.02
5) City Planning Commission Reports – Attachment A – A-1
6) Reports and Proposals
   a) From the Students
   b) From the Faculty – Attachment B
   c) From the Administration
   d) From the Board

Ms. Walworth inquired if there were any item[s] on the Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

Mr. Savely moved the Consent Calendar be approved as presented. Seconded by Dr. Gramberg. The vote was, Yes: Gramberg, Klemke, Marcy, Packard, Perkins, Perinski, Savely, Shaver, Stickney, Walworth. No: None. Absent: Daniels. Motion carried.

There were no items extracted from the Consent Calendar.

Ms. Walworth reviewed the contents of the Bid Consent Calendar which include the following bid(s):
BID CONSENT CALENDAR
Review Contents
Cont.

1) #15-FUR-23 – Dining Hall Furniture - Attachment C
2) #15-EQ-29 – Alignment Machine - Attachment D

Ms. Walworth inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

Mr. Stickney reported the Budget and Finance Committee met earlier today to review the bids appearing on the Bid Consent Calendar. The Committee is recommending the Bid Consent Calendar be approved as presented.

BID CONSENT CALENDAR Approval

Mr. Stickney moved the Bid Consent Calendar be approved as submitted. Seconded by Dr. Packard. The vote was, Yes: Klemke, Marcy, Packard, Perkins, Perlinski, Savely, Shaver, Stickney, Gramberg, Walworth. No: None. Absent: Daniels. Motion carried.

BID CONSENT CALENDAR
Consider Items Extracted

There were no items extracted from the Bid Consent Calendar.

PERSONNEL CONSENT CALENDAR
Review Contents

Ms. Walworth reviewed the contents of the Personnel Consent Calendar which include the following resignation(s) and appointment(s):

1) Resignation(s):
   a) Ms. Bridget J. Bergiel, Business and Information Technology Instructor, effective August 31, 2015.
   b) Ms. Tina R. Dueker, Alumni Relations Director, effective May 20, 2015.
   c) Ms. Lacy J. Krakow, Mathematics Instructor, effective August 31, 2015.
   d) Ms. Deserie Lozano, Trio Student Support Services, effective May 22, 2015.
   f) Dr. Terry B. Gaalswyk, Executive Vice President, effective June 24, 2015.

2) Appointment(s):
   a) Mr. Neal P. Brady, Associate Systems Administrator, effective May 8, 2015, through June 30, 2015, salary to be prorated from an annual salary of $37,741.00.
   b) Mr. Jay W. Groete, Associate Systems Administrator, effective May 18, 2015, through June 30, 2015, salary to be prorated from an annual salary of $39,546.00.
   c) Mr. John C. Sinks, Assistant Technical Support
Specialist, effective April 27, 2015, through June 30, 2015, salary to be determined from an annual salary of $29,345.00.

d) Mr. Russell Pontarolo, Trades Trainer/Coordinator, effective May 26, 2015, through June 30, 2015, salary to be determined from an annual salary of $38,535.00.

e) Ms. Cheng Wei Kow, Emergency Medical Services Director, effective June 8, 2015, through June 30, 2015, salary to be prorated from an annual salary of $50,000.00.

Ms. Walworth inquired if there were any item(s) on the Personnel Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

Ms. Klemke moved the Personnel Consent Calendar be approved as submitted. Seconded by Ms. Marcy. The vote was Yes: Marcy, Packard, Perkins, Perlinski, Savely, Shaver, Stickney, Gramberg, Klemke, Walworth. No: None. Absent: Daniels. Motion carried.

There were no items extracted from the Personnel Consent Calendar.

Ms. Marcy reported the Audit Committee met earlier today to review Bid #15-SE-26 – Auditing Services. The bid request includes auditing services for Fiscal Years 2015, 2016, and 2017 of the College’s Financial Statements, FTE/REU production, Financial Aid Audit/Federal Programs and College Foundation Financial Statements.

Ms. Marcy reported two proposals were received on May 6, 2015, from the following firms:

Dana F. Cole & Company LLP, Scottsbluff, NE
2015 - $29,640.00
2016 - $30,110.00
2017 - $30,360.00

CliftonLarsonAllen LLP, Tucson, AZ
2015 - $40,250.00
2016 - $41,395.00
2017 - $42,630.00

Ms. Marcy asked Mr. Knapper to present the Committee report.
Mr. Knapper reported that Ms. Jada Thompson, of Contrynan Associates PC, called to advise him that she and her firm could not continue to provide auditing services for the College. There have been changes within the Contrynan firm including the fact Ms. Thompson now works three weeks per month out of the Grand Island office. Mr. Knapper reported the contract with Contrynan Associates ended with the completion of the Fiscal Year 2014 audits. Mr. Knapper commented the College was the only higher education client of Contrynan Associates.

Mr. Knapper reported he prepared a Request for Proposals from several firms in Nebraska, Colorado and Wyoming that have higher education audit experience. He remarked the FTE/REU and Financial Aid Audit are unique for higher education. Mr. Knapper reported only two responses were received. He reported the two firms that responded would use a team approach to conduct the various audits and are well-qualified.

Mr. Knapper reported Dana Cole & Company provides auditing services for four of the Nebraska Community Colleges. The company has an experienced financial aid team. The proposal submitted by Dana Cole & Company is more than $30,000 lower for the three year contract term. Additionally, Dana Cole & Company has a local (Scottsbluff) office.

Ms. Marcy reported the Audit Committee is recommending the Board approve the low bid submitted by Dana Cole & Company, Scottsbluff NE.

Ms. Marcy moved the Board accept the recommendation of the Audit Committee to approve the low bid submitted by Dana Cole & Company, Scottsbluff, NE, for auditing services as follows: Fiscal Year 2015 - $29,640.00; Fiscal Year 2016 - $30,110.00; and Fiscal Year 2017 - $30,360.00. Seconded by Dr. Gramberg. The vote was, Yes: Packard, Perkins, Perlini, Savely, Shaver, Stickney, Gramberg, Klemke, Marcy, Walworth. No: None. Absent: Daniels. Motion carried.

Ms. Walworth remarked it is customary for the Board of Governors to hold informal meetings for the purpose of budget work sessions prior to the Regular Board of Governors meetings in June, July, August, and September. She suggested the Board hold Informal meetings as follows: 1) June 17, 10:30 a.m. – General Fund; 2) July 15, 2015, 10:30
a.m., Designated Fund, Restricted Fund; 3] August 19, 2015, 11:00 a.m. – Capital Construction Fund; 4) September 9, 2015, 10:30 a.m. – Final Review of All Budgets.

Ms. Klemke moved the Board hold informal meetings for the purpose of work sessions on the 2015 – 2016 College budgets as follows: 1) June 17, 10:30 a.m. – General Fund; 2) July 15, 2015, 10:30 a.m., Designated Fund, Restricted Fund; 3] August 19, 2015, 11:00 a.m. – Capital Construction Fund; and 4) September 9, 2015, 10:30 a.m. – Final Review of All Budgets. Seconded by Ms. Marcy. The vote was, Yes: Perkins, Perinski, Savely, Shaver, Stickney, Gramberg, Klemke, Marcy, Packard, Walworth. No: None. Absent: Daniels. Motion carried.

Ms. Walworth reported the Western Community College Area 2015 – 2016 adopted budget statement must be filed with each of the County Clerks within the Western Area and with the State Auditor’s office not later than September 20, 2015. Ms. Walworth recommended the Board hold the Public Hearings on the proposed 2015 – 2016 WCCA Budgets on Wednesday, September 9, 2015, at 1:00 p.m., in the Boardroom, Western Nebraska Community College, Scottsbluff Campus.

Mr. Stickney moved the Board hold the Public Hearings on the Proposed 2015 – 2016 Western Community College Area Budgets on Wednesday, September 9, 2015, at 1:00 p.m., in the Boardroom, Western Nebraska Community College, Scottsbluff Campus. Seconded by Mr. Savely. The vote was, Yes: Perinski, Savely, Shaver, Stickney, Gramberg, Klemke, Marcy, Packard, Perkins, Walworth. No: None. Absent: Daniels. Motion carried.

Ms. Walworth stated that pursuant to Board Policy #830.0100.98, the established date for the Regular September Board of Governors meeting is September 16, 2015, (the third Wednesday of the month) at 1:00 p.m. She remarked it has been customary to hold the Regular September meeting immediately following the Public Hearings on the Proposed Budgets, which is one week earlier than the established date. She suggested the Board hold the Regular 2015 September Board of Governors meeting on September 9, 2015.

Dr. Gramberg moved the Board hold the Regular September 2015 Board of Governors meeting on Wednesday, September 9, 2015, immediately following the Public Hearings
on the Proposed 2015 – 2016 Western Community College Area Budgets. He further moved the meeting be held in the Boardroom, Western Nebraska Community College, Scottsbluff Campus. Seconded by Mr. Savely. The vote was. Yes: Savely, Shaver, Stickney, Gramberg, Klemke, Marcy, Packard, Perkins, Perlinski, Walworth. No: None. Absent: Daniels. Motion carried.

Dr. Yowell reported Phi Theta Kappa introduced the State Academic Teams in 1994 as a way to provide scholastic recognition to members, while promoting excellence at two-year colleges. The State Academic Teams are a division of the Academic All-American Team for Community, Technical and Junior College students, an international program sponsored annually by Phi Theta Kappa, USA Today, and the American Association of Community Colleges. In 2014, more than 1600 of the country's finest community college students competed for recognition, spots on the national team, and cash stipends.

Dr. Yowell reported in Nebraska, each community college campus has the opportunity to nominate up to two students. "The criteria are designed to find students who excel academically, show intellectual rigor in the course of study, demonstrate academic/leadership/civic growth, and most importantly, extend their community college education to better themselves, their schools and their communities."

Dr. Yowell reported the College submitted three outstanding nominees to the USA Academic All American competition. The recipients of the All-Nebraska Academic Team were invited to attend a ceremony and banquet in Lincoln, which was held on Wednesday, April 8, 2015. Nebraska Governor, Mr. Pete Ricketts, was the keynote speaker. The Western Nebraska Community College recipients of the All-Nebraska Academic Team are: Ms. Skyler Ryan from the Alliance Campus and Mr. Preston Christensen and Mr. Ethan Nelson, from the Scottsbluff Campus.

Ms. Ryan is from Hay Springs, NE. She graduated with honors in December 2014 with an Associate of Arts degree. She has transitioned to Chadron State College where she is pursuing a bachelor's degree in Education with an emphasis in Health and Physical Education.

Mr. Christensen, from Layton, Utah, graduated with Honors in May 2015 with an Associate of Science degree. Mr.
Christensen recently signed a letter of intent to attend Minnesota State University – Mankato, where he will complete his bachelor’s degree. Mr. Preston was unable to attend the Board meeting today.

Mr. Ethan Nelson, from Dalton, NE, graduated with Honors in May 2015 with an Associate of Science degree. He will study Cognitive Science with a minor in Creative Writing at the University of Pennsylvania. His approach to learning has earned him a full scholarship. Mr. Nelson achieved academic excellence as a concurrent home schooled high school student while enrolled at the College. He is the recipient of several distinctive awards and a NASA Space Grant. Mr. Nelson was recognized as the 2015 Coca-Cola New Century Scholar from Nebraska at the American Association of Community Colleges President’s Breakfast held in San Antonio, Texas in April 2015.

Dr. Yowell introduced Ms. Ryan and Mr. Nelson. Mr. Christensen was unable to attend the meeting today.

Mr. Nelson presented the speech that he gave at the All-Nebraska Academic Team ceremony and banquet in Lincoln and at the American Association of Community Colleges President’s Breakfast.

Mr. Nelson told of his educational journey that “challenged me to grow every day, every moment.” Mr. Nelson described how his health issues in grade school led him and his family to the decision to begin homeschooling. Beginning the eighth grade as a homeschooled student, he “devoured most of the standard high school subject matter in the eighth grade and began attending classes at Western Nebraska Community College, first part time and then full time.”

Mr. Nelson described how as he progressed through the College’s curriculum, he began to realize that no matter what college he would eventually attend to achieve his bachelor’s degree, the “success of my education is my responsibility.”

Mr. Nelson stated “The only person who can make me learn anything is ...me. He described how attending a community college is valuable because it allows students to take control of their lives and futures. Mr. Nelson dreamed of attending Harvard University for a summer, and the College helped him to realize that dream. His next
dream was to continue his education and earn a degree at an ivy league school. In December 2014, he was notified that he was accepted to the University of Pennsylvania and that he had also received a full-ride scholarship. Mr. Nelson stated "I accomplished my goals simply because I knew that even if I fell short, I would have the satisfaction of knowing that I had tried my best."

Mr. Nelson thanked each and every instructor at the College and also Dr. Todd Holcomb, President, Dr. William Spurgeon, his academic advisor, Ms. Judy Amoo, Dean of Business, Ms. Gretchen Foster, Admissions, and Ms. Amy Winters, director of the Phi Theta Kappa Chapter at the College.
(The full text of Mr. Nelson’s speech is attached in the official minute book.)

Ms. Waiworth thanked Mr. Nelson for his inspirational speech, especially recognizing the positive accolades for students and staff. She extended congratulations to Mr. Nelson and wished him much success in the future.

Mr. Knapper referred Board members to the mailed packet which contains the Nebraska Department of Revenue, Property Assessment Division Real Property Value Percentage Change from 2014 to 2015 by County. This report represents the 2015 County Abstracts of Assessment for real property as submitted by county assessors. The report shows the percentage change and the percentage change excluding growth for Residential & Recreational property, and for Commercial and Industrial property. It also shows the percentage of change for total Agricultural Land as well as the Total Real Property percentage of change, with growth, and excluding growth. Mr. Knapper commented the report does not include centrally assessed property.

Mr. Knapper used this report to provide information about the 2015 Assessed valuation within the Western Community College Area. The proxy estimates suggest an increase in assessed valuation of $1,271,718,886 or 11.41 percent. Mr. Knapper explained this percentage will be slightly different because it does not include the centrally assessed properties, or any adjustments as a result of the appeal process. This information is helpful as the 2015 – 2016 WCCA Budgets are being prepared. The final valuations will be certified by the County Assessors not later than August 20, 2015.
Mr. Knapper reported he is working on a table that will indicate, by county within the Western area, the valuation attributable to agriculture, commercial and residential properties.

Mr. Knapper asked for questions from the Board. There were none.

Ms. Klemke reported the Student Success Committee met earlier today to review the Program Review reports to be submitted to the Nebraska Coordinating Commission for Postsecondary Education. Ms. Klemke asked Ms. Barkeloo to present the Program Reviews.

Ms. Barkeloo explained the Nebraska Coordinating Commission for Postsecondary Education has established a seven year rotation for the review of program viability. There are four College programs to be reviewed this year. They are: Auto Body Technology; Automotive Technology; Human Services; and Welding Technology. Additionally, the Coordinating Commission has established thresholds to consider for determining program viability. The threshold for Student Credit Hours per (program) Faculty Full-time Equivalency is 275 (a five-year average). The threshold for the number of degrees and awards is 10.

Ms. Barkeloo reported as she prepared the review for each of the programs, she met with the appropriate Division Chairs and program instructors. The completed review report for each of the four programs was presented to and approved by the Curriculum Council and the College Council. Today, the Program Review reports are presented for consideration by the Board of Governors, and subsequent submission to the Coordinating Commission.

Ms. Barkeloo presented the Program Review report for each of the four programs. She reported each program meets (exceeds) the threshold for Student Credit Hour per Faculty Full-time Equivalency; however, each program fails to meet the threshold for the number of degrees and awards.

Ms. Barkeloo reported that based on several employment resources, there is a need for training and subsequent employment opportunities in the program fields being reviewed. She reviewed the award options available for each of the programs. Auto Body Technology and
Automotive Technology programs have three awards—the Associate of Occupational Studies, Diploma and Certificate. There is also the option for students to achieve a Professional Skill Award once the student has completed 6-12 credit hours in a specific skill area. The Human Services program has two award options. The Associate of Applied Science degree and the Associate of Arts (transfer) degree. The Welding Technology program has two award options, the diploma and the Certificate. Additionally students also have the opportunity to receive Professional Skill Awards upon completion of 6 – 12 credit hours of specific coursework skill areas. Additionally, the Welding Program is certified by the American Welding Society.

Ms. Barkeloo reported even though the number of completes is below the threshold in the reviewed program, the College is addressing retention and encouraging students who started a program to return to complete and obtain an award. Additionally the College is developing marketing materials to promote interest in the programs and College Admissions is actively assisting with student recruitment for each program. Ms. Barkeloo reported all of the programs are critical to the role and mission of the College.

Ms. Barkeloo reported the College would like to continue to offer the four programs under review.

Ms. Klemke moved the Board approve the Program Review report for the Auto Body Technology program as presented. She further moved the report be submitted to the Nebraska Coordinating Commission for Postsecondary Education. Seconded by Dr. Perkins. The vote was, Yes: Shaver, Stickney, Gramberg, Klemke, Marcy, Packard, Perkins, Perlinski, Savely, Walworth. No: None. Absent: Daniels. Motion carried.

Ms. Klemke moved the Board approve the Program Review report for the Automotive Technology program as presented. She further moved the report be submitted to the Nebraska Coordinating Commission for Postsecondary Education. Seconded by Mr. Savely. The vote was, Yes: Stickney, Gramberg, Klemke, Marcy, Packard, Perkins, Perlinski, Savely, Shaver, Walworth. No: None. Absent: Daniels. Motion carried.

Ms. Klemke moved the Board approve the Program Review report for the Human Services program. She further moved the report be submitted to the Nebraska
Coordinating Commission for Postsecondary Education. Seconded by Mr. Stickney. The vote was, Yes: Gramberg, Klemke, Marcy, Packard, Perkins, Perlinski, Savely, Stickney, Walworth. No: None. Absent: Daniels. Motion carried.

Ms. Klemke moved the Board approve the Program Review report for the Welding Technology program. Seconded by Dr. Gramberg. The vote was, Yes: Klemke, Marcy, Packard, Perkins, Perlinski, Savely, Shaver, Stickney, Gramberg, Walworth. No: None. Absent: Daniels. Motion carried.

In response to a question from the Board, Ms. Barkeloo reported the College can continue to offer the programs even though the number of awards is below the threshold. The Coordinating Commission may request a follow up report to determine if the actions taken by the College have increased the number of students who receive an award.

Dr. Holcomb commented there is no lack of employment opportunities available for students. Many students enroll in two or three classes and then enter the job market with a starting salary of $16.00 per hour.

Dr. Holcomb reported LB 56 was approved by Governor Ricketts on April 26, 2015. This bill provides the procedures for the State of Nebraska to donate real property to the Northeast Community College Area.

Dr. Holcomb reported LB 36 which established the Community College Gap Assistance Program to assist eligible students to pursue certification programs or licensure in high-demand occupations was amended into LB 519. LB 519 was approved by the Governor on May 13, 2015. This legislation allows lottery funds for school and student aid, grants and assistance certification costs associated with shortages in high demand occupations.

Dr. Gramberg reported he and Dr. Perkins attended the Second Quarter meeting of the Nebraska Community College Association Board of Directors on May 4, 2015, in Lincoln. He reported it was a lively meeting where the Board members and Chief Executive officers were engaged in presentations, discussions and decisions.

One of the topics of discussion was concerns for campus security and safety - both human and facility. It was...
reported one campus is spending $100,000 per year on security. Some of the action taken include additional lighting, security cameras to monitor sections of the campus, and special access keys. In some instances, private security services are used to ensure student safety.

There was also discussion about how budgets are changing and legislative changes that would affect educational institutions.

Dr. Perkins reported the Board approved inviting Mr. Chuck Underwood, author of "The Generational Imperative" and researcher in generational development, to be the keynote speaker at the Annual meeting. Mr. Underwood has an insightful message about the five generations, including who they are, and what their values and personal expectations are. Dr. Perkins remarked that while Mr. Underwood's fees are expensive, the Association has a commitment of $5,000 from an external source to help defray his fees and expenses. The Association also has a commitment from the local newspaper to advertise the event. Dr. Perkins reminded Board members the Annual meeting will be held in Scottsbluff, on October 5 and 6, 2015.

Dr. Perkins reported that Mr. Bob Feit, a longtime trustee at Southeast Community College is moving to Lincoln. He will be moving from his district and therefore will be ineligible to continue as a member of the Southeast Community College Area Board of Governors, the Nebraska Community College Association Board of Directors, and the Association of Community College Trustees Board of Directors. Dr. Perkins commented Mr. Feit has provided a valuable service to the Association, in that he monitored the expenditures of the Association. The auditor had recommended that there be a separation of fiscal responsibilities in the Association office. Mr. Feit has graciously provided that service.

Because of Mr. Feit's service and the Association Board's desire to have him continue this work, the Association Board made him an honorary member of the Nebraska Community College Association. The Association has a policy, which provides for the appointment of honorary members. Mr. Feit is the first person to be appointed to that position.
Dr. Perkins reported on May 14, 2015, the Association of Community College Trustees Law e-Alert highlighted a reduction in student loan interest rates for the 2015 – 2016 academic year. The interest rates are tied to the value of ten-year Treasury Notes, which means the interest rates go up or down depending on how well the treasury notes are selling. Dr. Perkins reported there was a decline in their value; therefore, the Stafford undergraduate interest rates will be 4.29 percent, which is a reduction of 0.37 percent. Dr. Perkins remarked he was uncertain how many College students will be affected by this change. It will be good news for many undergraduate students.

Ms. Walworth asked for Board Member Comments.

Dr. Gramberg inquired about the possibility of having microphones available at the Board meetings. He cited a need for a better system for Board members to better hear the discussion and comment.

Dr. Gramberg remarked he appreciated the opportunity to attend the ribbon cutting ceremony for the relocated GED Program. He thanked Dr. Perkins and College staff who attended and participated in the event, held on April 29, 2015.

Dr. Perkins thanked Dr. Gramberg for his help to ensure the GED Program in the Chadron community was reestablished. He commented there was lots of enthusiasm at the ribbon cutting ceremony for the relocated GED Program in Chadron.

Dr. Perkins reported Dr. Eugene Hughes, a 1954 Scottsbluff Junior College graduate, was a superb guest speaker at the 83rd Annual Commencement Ceremony held on May 16, 2015. Dr. Perkins encouraged all Board members to plan to attend the ceremony in 2016. He remarked the ceremony is the “frosting on the cake” and the culmination of the work of the Board of Governors. He suggested Board members should attend and be proud of the accomplishments of the graduates.

Ms. Walworth asked for President’s Comments.

Dr. Holcomb extended congratulations to the College softball team on an outstanding season. The team ended the season with a 3-2 loss to East Arizona College at the National Junior College Athletic Association National Softball
Tournament in St. George, Utah. The Cougars finished the season with a school record of 56 wins. This year was the fifth national tournament appearance in eight years.

Dr. Holcomb reported in honor of National Nurse’s Week, Carmike Cinemas, in Scottsbluff, teamed up with the American Nurses Association and the College Nursing Department to present two showings of “The American Nurse”, a documentary that intimately chronicles the nursing field in America. The film explored the increasing importance of nursing and the role that nurses will have as the American population begins to live longer than ever before. This film was shown twice on Wednesday, May 6, 2015.

Dr. Holcomb reported Ms. Hallie Fell, instructor and Academic Supervisor for the Social Science Division, has been named Interim Dean of Instruction for the Fiscal Year 2016. This appointment is effective August 1, 2015.

Dr. Holcomb reported effective immediately, the office of the CollegeNOW! Program will report to Mr. Jason Stratman, Dean of Workforce Development. Mr. Stratman has been Dean of Workforce Development since 2011 and was named the Applied Technologies Division Chair last year.

Dr. Holcomb reported the College and its Adopt a School Partners, Lincoln Elementary School, in Gering, and Western Heritage Credit Union receive honorable mention for the 2014 – 2015 academic year.

The Campus Activities Board, Resident Hall Council, Electronic Gaming Club and Cougar Council sponsored “Casino Night” on April 15, 2015. The event was held in the newly renovated Pioneer Hall Activity Center. There were over 130 students in attendance.

Dr. Holcomb reported Ms. Mary Barkeloo and team members recently wrapped up the 2015 Spring Community College Survey of Student Engagement (CCSSE) project. The College had a 100 percent completion rate with 534 students completing the survey.

Members of a College team from all three campus locations, including Ms. Maria Guzman, Mr. Aaron Gayman, Mr. Corey Batt, Mr. Dean Rindels, Mr. Jon Leever, Mr. Kevin Shokoski, Mr. Paul Craig, Ms. Pam Leever, Mr. Ed Salazar, and Powerline student, Mr. Corey Richey, attended an
PRESIDENT'S COMMENTS
Cont.

expo at Poudre Valley High School, in Ft. Collins, CO, on April 15, 2015. The team received contact information from 80 students, and spoke to many more. In addition, Mr. Leever was invited to speak to the Poudre Valley High School aviation science class.

Dr. Holcomb extended congratulations to the College’s very own Ms. Jeannie Bear and Ms. Pam Gutierrez for winning this year’s “Just Lose It” contest. Both ladies work in the College food service department. The contest was sponsored by the Star-Herald and Regional West/Scotts Bluff County Community Health.

On April 10, 2015, College Instructors Mr. Bill Loring, Mr. Bill Spurgeon, and Mr. Mike Hausmann took four Information Technology students to Cabela’s in Sidney to tour their Information Technology facilities. On April 17, 2015, Mr. Spurgeon took two students, Mr. Trent Shell and Mr. Ethan Nelson, to Lincoln, NE, to present their NASA projects at the annual Nebraska Academy of Sciences meeting on the Wesleyan Campus. Both students have been working on autonomous vehicles this year, and they are NASA Fellowship students. Additionally, they are preparing for competition in Boulder, CO, in June, where their vehicles have to navigate a course autonomously.

Dr. Holcomb reported the Adult Education program received a Certificate of Excellence for 2014 for outstanding performance in exceeding the Nebraska’s Adult Education Performance Standards. Ms. Mary Kay Versen accepted the award on behalf of the Adult Education program. Ms. Versen stated that the College has an excellent staff that gives unselfishly to the program and students. It is because of their commitment to excellence that the program received this award.

Ms. Paula Abbott and Ms. Ellen Dillon attended the National Association of Branch Campus Administrators conference in Davenport, Iowa. This conference gave them the opportunity to network with and learn from other campus administrators from around the country. The topics covered ranged from evaluating the changing face of education with an emphasis on the importance of regional campuses to the importance of communicating in the here and now among sometimes staggeringly different campus environments, structures, and demographics.
The National Walk @ Lunch Day was Wednesday, April 29, 2015. There were about 70 students and staff who participated in the Sidney and Scottsbluff Campus walks.

The Alumni Office recently recognized over 40 employees that are also graduates of the College, earning either an associate’s degree, certificate or diploma.

There were approximately 50 fifth grade students from Roosevelt Elementary in Scottsbluff recently visited the Scottsbluff Campus. The Admissions team asked the students to draw themselves in their dream job, and encouraged them to be successful in school.

On May 2, 2015, Mr. Jeff Summitt and a group of 12 Sidney Campus students participated in the Cheyenne County "Great Trash Race." The College team won first place by collecting 39 bags of trash.

Dr. Holcomb reported on May 5 through 7, 2015, individuals began working with two consultants from Ellucian to continue a business process re-engineering project involving Admissions and Registration. This was a continuation of the workshops started in March 2015 and it will involve several more future work sessions with Ellucian consultants. Over the next several months, the team will work with the consultants to re-work and re-engineer these processes to better utilize Colleague, as well as align and streamline our processes to improve how we serve our prospective and incoming students.

Dr. Holcomb reported the all-staff luncheon was held on May 15, 2015. Several faculty and staff were honored. There were 11 ten-year awards presented. Ms. Mary Barkeloo received the Administrator Employee of the year award, Mr. David Nash was named Faculty Employee of the year and there were co-awardee for Support Employee of the year: Ms. Regina Kuhns, Sidney Campus and Ms. Candi Grasmick, Scottsbluff Campus.

Dr. Holcomb reported that as a part of the College President’s evaluation, a survey has been sent via Survey Monkey to random College faculty/staff and community members. A summary of those survey responses will be mailed along with the Board member evaluation form. Board members should expect to receive this material in early June.
PRESIDENT'S COMMENTS
Cont.

Dr. Holcomb reported the Chief Executive Officers agreed at a meeting held earlier this month to renegotiate a community college funding formula. The group is planning to have a recommendation for a new funding formula ready to present to the Legislative Education Funding Committee by December 1, 2015.

Dr. Holcomb reported that Mr. Howard Olson, President of the College Foundation Board of Directors is hopeful the Comprehensive Campaign response will be 100 percent participation by the Foundation Board of Directors and the Board of Governors. Dr. Holcomb remarked the goal is sixty percent participation from the faculty and staff.

Dr. Holcomb reported Dr. Gaalswyk has accepted a position as President of Minnesota West Community and Technical College. In response to a question from the Board, Dr. Holcomb reported that Dr. Gaalswyk will be at the June Board of Governors meeting.

Dr. Holcomb remarked he does not intend to immediately fill the Executive Vice President position. He wants to use this time to re-evaluate the administrative organization and gather information from faculty and staff to move the organization forward to better serve the students, and constituents.

UPCOMING MEETINGS

Ms. Walworth reminded the Board members of the following upcoming meetings and events:

1) The Association of Community College Trustees 2015 Annual Leadership Congress to be held on October 14 – 17, 2015, in San Diego, CA.

2) The Nebraska Community College Association 2015 Regular Meetings to be held as follows: a) Third Quarter Meeting - August 3, 2015, in Lincoln, NE; b) Fourth Quarter Meeting (Annual Meeting) - October 5 – 6, 2015, in Scottsbluff, NE.

NEXT REGULAR MEETING

The next Regular meeting of the Western Community College Area Board of Governors will be held on Wednesday, June 17, 2015, at 1:00 p.m., in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.
NEXT REGULAR MEETING Cont.

Ms. Walworth reminded Board members of the Informal meeting to be held at 10:30 a.m., on June 17, 2015.

ADJOURNMENT

The meeting was adjourned by unanimous consent at 2:23 p.m.

______________________________  ________________________________
Julienne K. Walworth, Vice Chairperson  Coral E. Richards, Secretary
ATTACHMENT A

CITY PLANNING COMMISSION REPORTS

1) Consider the following applications pending before the City of Sidney Planning Commission:

a) The Preliminary Plat application of Pedro Peraita to subdivide a tract of land located within the Northeast Quarter of Section 23, Township 14 North, Range 55 West 6th P.M., more particularly described as 2468 Road 109, into two residential tracts.

b) The rezoning application of Pedro Peraita to rezone Tract 1, Peraita's Paradise Subdivision, located within the northeast Quarter of Section 23, Township 14 North, Range 50 West of the 6th P.M., more commonly known as 2468 Road 109, consisting of 17.55 acres from A (Agricultural) to AR (Agricultural Residential Zone).

c) The application of Pedro Peraita to rezone Tract 2, Peraita's Paradise Subdivision, located within the Northeast Quarter of Section 23, Township 14 North, Range 50 West of the 6th P.M., more commonly known as 2468 Road 109, consisting of 3.01 acres, from A (Agricultural) to R-1a (Rural Residential Estate) Zone.

d) The Conditional Use Permit of Longhorn Investments, LLC to operate a veterinary hospital and boarding facility on Lot 1, Block 1, Sidney Business Park Subdivision, more commonly known as 111 Commerce Court, consisting of 4.03 acres and currently zoned M-2 (Heavy Manufacturing & Industrial).

2) Consider the following applications pending before the City of Scottsbluff Planning Commission:

a) The City of Scottsbluff Redevelopment Plan for the Monument Mall Rehabilitation including a request for Tax Increment Financing and designation as an enhanced employment area and imposition of a one-half percent occupation tax on sales.

b) Blight and Substandard Study – Five Oaks Subdivision and Adler Tracts.

c) Revised Preliminary Plat Five Oaks Subdivision, NW ¼ of Section 14, Township 22 North, Range 55 West of the 6th P.M., Scotts Bluff County of Lots 1 and 2, Block 9, Lots 16, 17, all in Block 6, Lot 1, Block 11, Lots 4, 5, and 6, Block 12, Lots 18, Block 6.

d) Vacation Plat with ordinance of Block 9, Five Oaks Subdivision.

e) Final Plat of Lots 1 and 2, Block 9, Five Oaks Subdivision and unplatted lands situated in the NW ¼ of Section 14, Township 22 North, Range 55 West of the 6th P.M., City of Scottsbluff, Scotts Bluff County, these parcels are situated south of 42nd Street and east of Highway 71 (Avenue I).
2) Consider the following applications pending before the City of Scottsbluff Planning Commission: - Cont.

   f) Rezone Lots 1 and 2, Block 9, Five Oaks Subdivision, and unplatted lands situated in the NW ¼ of Section 14, Township 22 North, Range 55 West of the 6th P.M., City of Scottsbluff, Scotts Bluff County these parcels are situated south of 42nd Street and East of Highway 71 (Avenue L).

3) Notice of a Public Hearing before the City Council of the City of Scottsbluff to be held on May 18, 2015, at 6:05 p.m., in the Scottsbluff City Council Chambers to determine whether the property located southeast of Highway 71 and 42nd Street and Adler Tracts, containing 61.78 acres, more or less, should be declared to be substandard and blighted, pursuant to the Nebraska Community Development Law.
WNCC FACULTY REPRESENTATIVE REPORT
FOR THE WCCA BOARD OF GOVERNORS
PRESENTED MAY 2015

Dr. Bill Spurgeon, IT Instructor, reports that he took two students, Trent Shell and Ethan Nelson to Lincoln on Friday, April 17 to present their NASA projects at the annual Nebraska Academy of Sciences meeting on the Wesleyan Campus. Both students are NASA Fellowship students and have been working on autonomous vehicles this year. They are preparing for competition in Boulder in June, where their vehicles have to navigate a course autonomously. They are using an electronic compass, GPS, and ultra-sonic sensors to avoid obstacles. They also visited with two former students, Blake Ross and Bahodur Marupov who are attending UNO and majoring in Computer Science. Trent has received a regent’s scholarship and will be in the honors program studying Computer Science at UNO this fall. Ethan has also received a full ride scholarship to attend the University of Pennsylvania at Philadelphia and will begin his studies this fall.

Dr. Spurgeon also reports that he, Bill Loring, and Mike Hausman took 4 IT students to Cabela’s in Sidney to tour their IT facilities on Friday April 10. Everyone was impressed and excited by the trip.

Bill Loring, IT Instructor, reports that he achieved the following certifications this semester:

- Microsoft Office 2013 Master Specialist
- Microsoft Excel 2013 Expert
- Microsoft Technology Associate: Security Fundamentals
- Microsoft Technology Associate: Windows Server Administration Fundamentals
- Microsoft Technology Associate: Windows Operating System Fundamentals
- Microsoft Technology Associate: Networking Fundamentals

Respectfully submitted by
Aletia Norwood
MEMORANDUM

TO: Board of Governors
FROM: William D. Knapper
DATE: May 20, 2015
RE: Board Approval, Bid Number 15-FUR-23

On May 7, 2015 bids were received for Dining Hall Furniture

ACCOUNT NUMBER: 60.1.58000.5611.91
BUDGET AMOUNT: $30,000.00 (FY 2016)

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Recommendation to come from the Finance Committee.
MEMORANDUM

TO: Board of Governors
FROM: William D. Knapper
DATE: May 20, 2015
RE: Board Approval, Bid Number 15-EQ-29

On May 7, 2015 bids were received for an Alignment Machine

ACCOUNT NUMBER: 20.1.18010.5637.12
TOTAL BUDGET: $33,000.00

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Recommendation to come from the Finance Committee.