PROPOSED AGENDA

A. Call to Order, Mr. Daniels

B. Roll Call

C. Community Comments

D. Board Chairperson Comments
   1) Copy of Nebraska Open Meetings Act
      Available at Back of Room

E. Consent Calendar
   1) Review Contents of Consent Calendar
      a) Agenda
      b) Excuse Absent Board Member(s)
      c) Minutes
         1) Regular Meeting, June 17, 2015
      d) Claims
         1) WCCA Unrestricted Fund - $2,964,112.86
         2) WCCA Restricted Fund - $52,449.05
         3) WCCA Federal Fund - $4,285.94
         4) WCCA Agency Fund - $12,777.48
         5) WCCA Loan Fund - $-0-
         6) WCCA Plant Fund – $367,806.59
         7) WCCA Auxiliary Fund - $63,364.78
      e) City Planning Commission Reports
      f) Reports and Proposals
         1) From the Students
         2) From the Faculty
         3) From the Administration
         4) From the Board

REGULAR MEETING

July 15, 2015

12:00 P.M. – LUNCH
John C. Bishop Dining Hall
Pioneer Activity Center
Western Nebraska Community College
Scottsbluff Campus
1409 East 27th Street
Scottsbluff, Nebraska

1:00 P.M. – RIBBON CUTTING CEREMONY

1:30 P.M. – REGULAR MEETING
Conference Room
Pioneer Activity Center
Western Nebraska Community College
Scottsbluff Campus
1409 East 27th Street
Scottsbluff, Nebraska

(Pages 1 - 1s)
(Pages 1 - 16)
(Pages 16 - 18)
(Pages 18 - 19)
(Pages 19 - 22)
(Attachment)
(Pages 2 - 2a)
E. Consent Calendar – Cont.
   2) Approval of Consent Calendar
   3) Consideration of items Extracted from Consent Calendar

F. Bid Consent Calendar
   1) Review Contents of Bid Consent Calendar
      a) #16-EQ-01 – CISCO Equipment
      b) #16-EQ-02 – Microwave Convection Oven
      c) #16-SE-03 – Broadcast Agreement
         (Pages 3 – 3a)
         (Pages 3b – 3c)
         (Handout)
   2) Approval of Bid Consent Calendar
   3) Consideration of items Extracted from Bid Consent Calendar

G. Personnel Consent Calendar
   1) Review Contents of Personnel Consent Calendar
      a) Resignation(s):
         1) Ms. Merrillene E. Wood, Library Services Director/Librarian
         (Page 4)
      b) Appointment(s):
         1) Ms. Janice M. Judy, Nursing Instructor
         2) Ms. Shelly J. Luger, Nursing Instructor
         3) Mr. Andrew J. Shiers, Mathematics Instructor
         4) Dr. Harishchandra Subedi, Chemistry Instructor
         (Pages 4a – 4j)
         (Pages 4k – 4r)
         (Pages 4s – 4w)
         (Handout)
   2) Approval of Personnel Consent Calendar
   3) Consideration of items Extracted from Personnel Consent Calendar

H. Reports and Recommendations from Board Policy Committee – Ms. Klemke, Mr. Groshans
   1) #235.0200.15 – Use of Tobacco Products on College Property
      (Page 5)
   2) #420.1500.15 – Community Service Leave (Full-Time Employees Only)
      (Page 5a)
   3) #450.1500.15 – Community Service Leave (Full-Time Employees Only)
      (Page 5a)
H. Reports and Recommendations from Board Policy Committee – Cont. – Ms. Klemke
   4) Suspension of Board Policy #830.1600.79 - Policy Revision and Suspension
   5) #415.0855.15 – Mandatory Reporters

I. Resolution – Re: Participation in the All-Hazards Mitigation Plan – Mr. Knapper (Page 6)

J. Monitoring Reports
   1) 2014 – 2015 Athletic Department Overview – Mr. Ryan Burgner (Page 7, Enclosure)
   2) 2015 – 2016 WCCA Budget – Mr. Knapper
      a) Consider Authority to Exceed the Budget Limit for 2015 – 2016 Fiscal Year by an Additional 1% and Carry Forward All Unused Authority to 2016 - 2017
   3) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins
   4) Association of Community College Trustees – Dr. Perkins

K. Western Nebraska Community College Facilities Corporation Annual Meeting
   1) Call to Order - Mr. Stickney
   2) Roll Call
   3) Election of Director
   4) Election of Officers
      a) President
      b) Vice President
      c) Secretary/Treasurer
   5) Adjourn

L. Board Member Comments

M. President’s Comments
N. Upcoming Meetings and Events

1) Western Nebraska Community College Foundation
   a) Monument Marathon
      1) September 26, 2015

2) Association of Community College Trustees
   a) 2015 Annual Leadership Congress
      1) October 14 – 17, 2015
      2) San Diego, CA

3) Nebraska Community College Association
   a) 2015 Regular Meetings
      1) Third Quarter Meeting
         A) August 3, 2015
         B) Lincoln, NE
      2) Fourth Quarter Meeting (Annual Meeting)
         A) October 5 – 6, 2015
         B) Scottsbluff, NE

4) Western Nebraska Community College
   a) Informal Board of Governors Meetings
      1) Budget Work Sessions
         A) August 19, 2015, 11:00 a.m., Capital Construction
         B) September 9, 2015 - 10:30 a.m., Final Review of All Budgets
   b) Public Hearings on Proposed 2015 - 2016 WCCA Budgets
      1) September 9, 2015, 1:00 p.m.
   c) Regular September 2015 Board Meeting
      1) September 9, 2015, immediately following the Public Hearings on the Proposed
         2015 - 2016 WCCA Budgets
   d) Celebrate WNCC 2015
      1) October 17 – 24, 2015
WCCA Board of Governors
Page 5
Agenda – July 15, 2015

O. Next Regular Meeting: Wednesday, August 19, 2015, 1:00 p.m., Mari Sandoz Heritage Center, Chadron State College, 1000 Main, Chadron, Nebraska.

P. Adjournment

MISSION STATEMENT:

"WNCC assures learning opportunities for all – enriching lives, invigorating communities, creating futures"
MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE
A regular meeting of the Western Community College Area Board of Governors was held at 1:34 p.m., on Wednesday, July 15, 2015, in the Conference Room, Pioneer Activity Center, Western Nebraska Community College, Scottsbluff Campus, located at 1409 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Saturday, July 11, 2015, with the following members present: Merlyn L. Gramberg, F. Lynne Klemke, Kimberly A. Marcy, William M. Packard, M. Thomas Perkins, Thomas L. Perlinski, R. J. Savely, Jr., Richard G. Stickney, Julienne K. Walworth, Timothy H. Daniels, Chairperson. Absent: Mary K. Shaver. Student Representatives present: None. Faculty Representatives present: Aletia R. Norwood. Scottsbluff Campus: William J. Hanson, Sidney Campus. College staff present: Todd R. Holcomb, William D. Knapper, Coral E. Richards, David E. Groshans, Susan K. Yowell, Joseph W. Deer, Ryan C. Burgner, Jason Stratman, Merrillene E. Wood. College Attorney Present: Philip M. Kelly. A current agenda was available in the College President's office, and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

QUORUM
Mr. Daniels declared a quorum was present for the transaction of business.

COMMUNITY COMMENTS
Mr. Daniels asked for comments from the community.

Mr. Daniels reminded community members who wish to make comments, that pursuant to Board Policy #830.1000.79, each speaker will be limited to a five minute presentation. There were no community comments.

BOARD CHAIRPERSON
Mr. Daniels announced that for public information, there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

COMMENTS
Mr. Daniels reported Ms. Shaver notified the Secretary that she would be unable to attend the meeting today because of Personal Health.

CONSENT CALENDAR
Review Contents
Mr. Daniels reviewed the contents of the Consent Calendar which include the following items:
1) Agenda, July 15, 2015
2) Excused Absent Board Members – Shaver
3) Minutes
   a) Regular Meeting, June 17, 2015
4) Claims
   a) WCCA Unrestricted Fund - $2,964,112.86
   b) WCCA Restricted Fund - $52,449.05
   c) WCCA Federal Fund - $4,285.94
   d) WCCA Agency Fund - $12,777.48
   e) WCCA Loan Fund - $0
   f) WCCA Plant Fund - $367,806.59
   g) WCCA Auxiliary Fund - $63,364.78
5) City Planning Commission Reports – Attachment A – A-1
6) Reports and Proposals
   a) From the Students
   b) From the Faculty – Attachment B – B-1
   c) From the Administration
   d) From the Board

Mr. Daniels inquired if there were any items on the Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

CONSENT CALENDAR Approval

Mr. Stickney moved the Consent Calendar be approved as presented. Seconded by Mr. Savely. The vote was, Yes: Gramberg, Klemke, Marcy, Packard, Perkins, Perlinski, Savely, Stickney, Walworth, Daniels. No: None. Absent: Shaver. Motion carried.

CONSENT CALENDAR Consider Items Extracted

There were no items extracted from the Consent Calendar.

BID CONSENT CALENDAR Review Contents

Mr. Daniels reviewed the contents of the Bid Consent Calendar which include the following bid(s):

1) #16-EQ-01 – CISCO Equipment – Attachment C
2) #16-EQ-02 – Microwave Convection Oven – Attachment D
3) #16-SE-03 – Broadcast Agreement – Attachment E

Mr. Daniels inquired if there were any items on the Bid Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

BID CONSENT CALENDAR Approval

Mr. Savely moved the Bid Consent Calendar be approved as submitted. Seconded by Ms. Klemke. The vote was, Yes: Klemke, Marcy, Packard, Perkins, Perlinski, Savely, Stickney, Walworth, Gramberg, Daniels. No: None. Absent: Shaver. Motion carried.
There were no items extracted from the Bid Consent Calendar.

Mr. Daniels reviewed the contents of the Personnel Consent Calendar which include the following resignation(s) and appointment(s):

1) Resignation(s):
   a) Ms. Merrilene E. Wood, Library Services Director/ Librarian, effective July 22, 2015.

2) Appointment(s):
   a) Ms. Janice M. Judy, Nursing Instructor, effective August 13, 2015, through May 17, 2016, salary to be determined in accordance with the provisions in the WCCA Negotiated Agreement.
   b) Ms. Shelly J. Luger, Nursing Instructor, effective August 13, 2015, through May 17, 2016, salary to be determined in accordance with the provisions in the WCCA Negotiated Agreement.
   c) Mr. Andrew J. Shiers, Mathematics Instructor, effective August 13, 2015, through May 17, 2016, salary to be determined in accordance with the provisions in the WCCA Negotiated Agreement.
   d) Dr. Harischandra Subedi, Chemistry Instructor, effective August 13, 2015 through May 17, 2016, salary to be determined in accordance with the provisions in the WCCA Negotiated Agreement.

Mr. Daniels inquired if there were any item(s) on the Personnel Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

Dr. Gramberg moved the Personnel Consent Calendar be approved as presented. Seconded by Ms. Walworth. The vote was, Yes: Marcy, Packard, Perkins, Pertinski, Savely, Stickney, Walworth, Gramberg, Klemke, Daniels. No: None. Absent: Shaver. Motion carried.

There were no items extracted from the Personnel Consent Calendar.

Ms. Klemke reported last month the Board Policy Committee presented three proposed policies for Board member review and comment. She reported neither the Board
Ms. Klemke reported Board Policy #235.0200.15 - Use of Tobacco Products on College Property has been revised to expand the definitions of smoking and tobacco. She commented the intent of the revised policy is the same as the previous policy; however, the title of the policy has also been revised to better describe the intent of the policy.

Ms. Klemke moved the Board adopt Board Policy 235.0200.15 - Use of Tobacco Products on College property as presented. Seconded by Dr. Packard. The vote was, Yes: Packard, Perkins, Perlinski, Savely, Stickney, Walworth, Gramberg, Klemke, Marcy, Daniels. No: None. Absent: Shaver. Motion carried.

(A copy of the adopted policy is attached in the official minute book.)

Ms. Klemke reported Board Policy #420.1500.15 - Community Service Leave (Full-Time Employees Only) is a new policy that relates to support staff employees. The College has had a Community Service Leave Policy for administrative/professional employees for several years. There are support staff employees who are involved in community service functions and this policy matches the provisions in the proposed revision of the Community Service Leave policy for administrative/professional employees (450.1500.15).

Ms. Klemke moved the Board adopt Board Policy #420.1500.15 - Community Service Leave (Full-Time Employees Only) as presented. Seconded by Ms. Walworth. The vote was, Yes: Perkins, Perlinski, Savely, Stickney, Walworth, Gramberg, Klemke, Marcy, Packard, Daniels. No: None. Absent: Shaver. Motion carried.

(A copy of the adopted policy is attached in the official minute book.)

Ms. Klemke reported Board Policy 450.1500.15 - Community Service Leave (Full-Time Employees Only) applies to administrative/professional employees. This policy has been revised to include community service organizations.
or public service boards/committees/commissions/councils.

Ms. Klemke moved the Board adopt Board Policy 450.1500.15 – Community Service Leave [Full-Time Employees Only] as presented. Seconded by Dr. Packard. The vote was, Yes: Perlinski, Savely, Stickney, Walworth, Gramberg, Klemke, Marcy, Packard, Perkins, Daniels. No: None. Absent: Shaver. Motion carried.

(A copy of the adopted policy is attached in the official minute book.)

Temporary Suspension of Board Policy #830.1600.79

Ms. Klemke reported the Board Policy Committee met earlier today to consider a proposed new Board Policy #415.0855.15 – Mandatory Reporters. She asked Mr. Groshans and Mr. Kelly to present additional information about this policy and the need to temporarily suspend the Board Policy.

Mr. Groshans reported Board Policy #830.1600.79 requires Board action on a new/revised policy to occur after the policy has been presented at a previous meeting. Because it is important to have Board Policy #415.0855.15 be effective for the Fall Semester 2015 and included in College publications, College administration is requesting the Board temporarily suspend Policy #830.1600.79 as it applies to the adoption of Policy #415.0855.15.

Mr. Kelly reported there are various reporting requirements for compliance with Title VII, Title IX and the Clery Act. Each Act has a different scheme for reporting any misconduct. Additionally, the College has an obligation to investigate and respond to such reports. Mr. Kelly reported that Mr. Ossian just returned from a National Association of College and University Attorneys conference where in-depth reporting requirements were presented. Mr. Ossian is recommending the Board adopt a policy to provide assurance to the Department of Education, Office of Civil Rights that the College has appropriate procedures and practices in place for incident reporting by staff/students.

Dr. Perkins moved, pursuant to Board Policy #830.1600.79 the Board temporarily suspend the requirement that any, addition of a Board policy be presented at a previous meeting as it applies to the adoption of proposed Board Policy #415.0855.15 – Mandatory Reporters. Seconded by
Mr. Perlinski. The vote was, Yes: Savely, Stickney, Walworth, Gramberg, Klemke, Marcy, Packard, Perkins, Perlinski, Daniels. No: None. Absent: Shaver. Motion carried.

Ms. Klemke moved the Board adopt Board Policy #415.0855.15 – Mandatory Reporting as presented. Seconded by Mr. Savely. The vote was, Yes: Stickney, Walworth, Gramberg, Klemke, Marcy, Packard, Perkins, Perlinski, Savely, Daniels. No: None. Absent: Shaver. Motion carried.

(A copy of the adopted policy is attached in the official minute book.)

Board members commented with a new school year starting, it is important to have this policy in place.

Dr. Perkins remarked the safety of students is a concern of the Nebraska Community College Association Board of Directors.

Mr. Knapper referred Board members to the mailed packet which contains a proposed resolution which approves College participation in the proposed All-Hazards Mitigation Plan Update process.

Mr. Knapper reported the College participated in an earlier plan with the North Platte Natural Resources District. Mr. Knapper reported that by participating in the plan, the College becomes eligible to apply for pre-disaster mitigation grants and funds. For example, the College could create a safe room which could be funded through such a grant. Participation in the plan is the only way to have access to these funds.

Mr. Knapper reported the North Platte Natural Resources District is proposing to serve as the coordination agency for the update of the multi-jurisdictional plan for their respective Districts as well as the four-county area of Scotts Bluff, Banner, Morrill and Garden and all associated local governmental entities.

Ms. Klemke moved the Board adopt the following resolution to approve participation in the proposed All-Hazards Mitigation Plan Update process:

WHEREAS, Western Community College Area Board of Governors recognizes that no community is immune from
RESOLUTION – Re: Participation in the All-Hazards Mitigation Plan
Cont.
natural or manmade hazards whether it be severe weather, flooding, tornadoes, winter storms, wild fires, chemical spills, etc., and recognizes the importance to its citizens in enhancing its ability to protect against these hazards, and the importance of reducing the human suffering, property damage, interruption of public services and economic losses caused by those hazards; and,

WHEREAS, by participating in the All-Hazard Mitigation Plan Update, the Western Community College Area Board of Governors will be eligible to apply for pre-disaster mitigation grants and funds; and,

WHEREAS, North Platte Natural Resources District are proposing to serve as the coordination agencies for the update of the multi-jurisdictional All-Hazards Mitigation Plan for their respective Districts and four-county area of Scotts Bluff, Banner, Morrill, and Garden counties and all associated local governmental entities, and

WHEREAS, the Western Community College Area Board of Governors desires to work towards becoming more disaster resilient; and,

NOW, THEREFORE BE IT RESOLVED THAT:
The Western Community College Area Board of Governors approves participation in the proposed All-Hazards Mitigation Plan Update process described above, and pledges to attend required meetings and participate in those activities necessary to complete an effective plan for the public we serve.

Seconded by Mr. Savely. The vote was, Yes: Waiworth, Gramberg, Klemke, Marcy, Packard, Perkins, Perlinski, Savely, Stickney, Daniels. No: None. Absent: Shaver. Motion carried.

(A copy of the signed Resolution is attached in the official minute book.)

MONITORING REPORTS
2014 – 2015 Athletic Department Overview

Mr. Ryan Burgner, Athletic Director, reported the College is very fortunate to have such a great group of student athletes, and committed coaches. He commented that without them his report would be painful. Mr. Burgner reported after visiting with other athletic directors while attending a National Junior College Athletic Association conference, he is especially appreciative of the College coaching staff. Their commitment to the College and the success of the
student athletes is commendable. Mr. Burgner reported student athletes graduate at a 40 percent higher rate than traditional and non-traditional students. He remarked the graduation rates for athletes is based on two years of attendance whereas traditional and non-traditional graduation rates are based on three years of attendance. Mr. Burgner reported the graduation rates are based on first-time, full-time, degree-seeking students. The graduation rate of student-athletes is 64 percent over the last three years.

Mr. Burgner reported there were forty Academic All-Region students. To be named as an Academic All-Region student, the recipient must have a 3.25 or higher grade point average. The College also had nine student athletes who were named National Junior College Athletic Association Academic All-Americans. To qualify for this recognition, the student-athlete must have a 3.60 or higher grade point average. Mr. Burgner reported the Women’s Softball Team was named a National Junior College Athletic Association All-Academic Team with a 3.24 team grade point average. In 2014 – 2015 the overall student-athlete grade point average was 2.74. Mr. Burgner remarked the athletic department strives for both athletic and academic success.

Mr. Burgner reported the student-athletes and coaches participated in 29 community service projects over the course of the year. Having the coaches and athletes visible in the community and participating in community service projects has helped to increase attendance at College games. He remarked it is a continuing goal of the Athletic Department to increase community service and to have the coaches and athletes be more visible in the community.

Mr. Burgner reported the Athletic Department has a well-established Dorm-Parent program in the Scottsbluff and Gering communities. The program provides a host family for all student-athletes who are interested in having a “local” family.

Mr. Burgner reported the College had three athletic teams that participated in the National Junior College Athletic Association National Championships. The Women’s Volleyball team had a 10th place finish, the Women’s Basketball Team had a 20th place finish, and the Softball Team had a 16th place finish. Also, Ms. Maria Winn, Softball Coach, received Region IX Coach of the Year honors, and
Mr. David Hamish, Women's Head Basketball Coach and Mr. Albino Canales, Women's Head Volley Coach received District Coach of the Year honors.

Mr. Burgner reported that over the last three years, the average of the student-athletes from Nebraska is 18 percent. He reported there were fourteen student-athletes that participated, but did not receive athletic aid. The Athletic Department holds an average of 15 athletic camps during each academic year.

Mr. Burgner asked for any questions or comments.

Board members commented having more local athletes participating in the Athletic Program is a win-win for the College and the communities.

Board members expressed their appreciation to the coaches and student-athletes for their participation in community service projects. They remarked it is important for them to be visible in the community.

Mr. Knapper commented that during the informal meeting held earlier today, he reviewed the 2014 - 2015 Supporting Schedule and Lid Computation form, and the calculations for determining the Unused Budget Authority that can be carried forward to future budget years. He reported the College has $4,409,895.02 in total unused Restricted Funds authority. Mr. Knapper explained Restricted Funds are those funds received from Property Tax and State Aid. The base limitation increase in restricted funds is 2.5 percent plus enrollment growth in excess of 2.5 percent. Additionally, the Board may, pursuant to Section 13-519.02, vote to exceed the budgeted restricted funds for a fiscal year by an additional one percent upon an affirmative vote of at least seventy-five percent of the Board members. Since the College has not experienced enrollment growth greater than 2.5 percent and for the past six years the Board has not approved authority to exceed the budget limit by an additional one percent, the total amount of Unused Restricted Funds Authority carried forward to future years has been decreasing. Mr. Knapper reported the College administration is recommending the Board consider approval of authority to exceed the Budget Limit for 2015 - 2016 by an additional one percent. Mr. Knapper remarked the unused restricted funds authority has no impact on the tax levy.
Dr. Packard moved, pursuant to Section 13-519.02, the Board vote to exceed the budgeted restricted funds limit for the 2015 – 2016 Fiscal Year by an additional one percent. He further moved, pursuant to Section 13-521, the Board carry forward all unused restricted funds to future budget years. Seconded by Dr. Perkins. The vote was, Yes: Gramberg, Klemke, Marcy, Packard, Perkins, Perinski, Savely, Stickney, Walworth, Daniels. No: None. Absent: Shaver. Motion carried.

Dr. Gramberg reported the Third Quarter meeting of the Nebraska Community College Association Board of Directors will be held on August 3, 2015, in Lincoln.

Dr. Perkins reported the Nebraska Community College Association Annual Meeting will be held in Scottsbluff on October 5 and 6, 2015. Mr. Chuck Underwood will be the keynote speaker. Senator John Stinner will introduce Mr. Underwood. Dr. Perkins reported a ranking Nebraska official has also been invited to speak during the Annual Meeting. Dr. Perkins commented there will be a conference call to discuss plans for the Annual meeting on Friday. Dr. Perkins remarked it is his goal to have invitations for the meeting sent by August 10, 2015.

Dr. Perkins referred Board members to the handout material which includes a Fact Sheet about the America’s College Promise Act of 2015. Senator Tammy Baldwin and Representative Bobby Scott introduced this legislation on July 8, 2015.

Dr. Perkins reported the America’s College Promise Act creates a federal-state partnership grant that would be awarded to states that agree to waive community college resident tuition and fees for eligible students. The program is a first-dollar program, meaning low-income students would be able to apply Pell Grants and other income-based support to non-tuition expenses to support academic persistence and completion.

Dr. Perkins encouraged Board members to review all of the points included in the Fact Sheet. He commented the implication could be that qualified community college students could transfer to a four-year institution debt-free.

Dr. Perkins remarked this legislation could be a valuable asset for community college enrollments. He remarked he
MONITORING REPORTS
American Association of Community College Trustees – Cont.

did not know what affect this legislation might have on property tax and state funding; but, thinking in terms of the effect on students it would be very valuable. He remarked both the Association of Community College Trustees and the American Association of Community Colleges support this legislation.

RECESS

The next item on the Agenda is the Annual meeting of the Western Nebraska Community College Facilities Corporation.

At 2:17 p.m., Mr. Daniels declared the Regular July 2015 meeting of the Western Community College Area Board of Governors in recess until the adjournment of the Annual meeting of the Western Nebraska Community College Facilities Corporation.

WESTERN NEBRASKA COMMUNITY COLLEGE FACILITIES CORPORATION ANNUAL MEETING

Mr. Stickney called the Annual Meeting of the Western Nebraska Community College Facilities Corporation to order at 2:17 p.m.

(A copy of the minutes of the Annual meeting is enclosed for information purposes.)

The Annual meeting of the Western Nebraska Community College Facilities Corporation was adjourned at 2:25 p.m.

WESTERN COMMUNITY COLLEGE AREA BOARD OF GOVERNORS Reconvene Meeting

Mr. Daniels reconvened the Regular July 2015 meeting of the Western Community College Area Board of Governors at 2:27 p.m.

BOARD MEMBER COMMENTS

Mr. Daniels asked for Board Member Comments.

Ms. Klemke announced she would not be able to attend the Board meetings on September 9, 2015, as she would be joining her siblings on a river cruise at that time. She asked Board members to please excuse her from these meetings, and to be in attendance on that date so the College budgets can be approved.

Mr. Stickney commended and thanked everyone involved in the construction/renovation of the Pioneer Hall residence and Pioneer Activity Center. He remarked it is a very nice facility. He complimented the staff and students on the arrangements for the ribbon cutting ceremony and the tours.
Dr. Perkins commended the Athletic Department for another successful year both academically and athletically. He remarked it is great to see the coaches working with the athletes to ensure their success and also to see the athletes and coaches participation in community service projects.

Mr. Daniels asked for President's Comments.

Dr. Holcomb introduced Ms. Merrillene Wood, whose resignation was approved earlier in the meeting. Dr. Holcomb reported Ms. Wood was recently married and will be moving to Spain. He remarked it has been his pleasure to know Ms. Wood and to watch her grow and blossom in her position. Dr. Holcomb thanked Ms. Wood for her committed service to the College and extended best wishes for the future.

Dr. Holcomb reported Board members' have been added as recipients of the electronic in-house weekly newsletter "Cougar Notes." This was done to provide current information about College news and events. Dr. Holcomb asked if Board members found this information helpful. He also inquired whether members wanted to continue to receive the newsletter. Board members indicated they found the information helpful.

Dr. Holcomb handed out the most recent issue of the Alumni newsletter. The newsletter is also available on the College Website.

Dr. Holcomb reported Dennis and Connie Kramer, who are members of the College alumni association committee, were recently chosen to receive the Friend of the College award. Mr. and Mrs. Kramer are big supporters of the College and attend many College functions such as theater events, concerts and volleyball and basketball games.

Dr. Holcomb reported that Ms. LaRita Van Boskirk was recently named Woman of the Year by the Monument Business and Professional Women's group. The award emphasizes women who have given back to the community, who have assisted women in the workplace and who exemplify strength and intelligence in their profession. After several years in education, Ms. Van Boskirk is now a tutor at the College.

The Scotts Bluff County Fair will be held August 1 through August 8, 2015, in Mitchell. The College will once again
The Scotts Bluff County Fair will be held August 1 through August 8, 2015, in Mitchell. The College will once again have a booth, so if Board members attend the fair, Dr. Holcomb invited them to stop by and say hello to the College staff.

Dr. Holcomb was pleased to announce that the Workforce Development/Business Community Education staff exceeded the Full-Time Equivalency goals by ten percent. Sidney Campus Allied Health, Alliance Campus Allied Health, Cabela’s non-credit and Scottsbluff Campus Business and Industry training all exceeded projections. The largest growth areas was the Scottsbluff Campus Business and Industry with 76 full-time equivalent enrollment for the year; double what was projected.

Dr. Holcomb reported the TRIO Upward Bound students enjoyed their summer classes and being on the Scottsbluff Campus. One of the courses offered was Criminal Justice. Law enforcement officer, Henry Moreno provided a demonstration for the students on the lawn outside of D-Pod. Officer Moreno and fellow officers demonstrated the K-9 dog’s skill in assisting officers to apprehend suspects.

Dr. Holcomb reported the renovation of the Science Labs was very helpful in recruiting faculty to fill the vacant position of Chemistry instructor. He commented three applicants for the position were on campus and they were very impressed with the renovated science labs. Dr. Holcomb thanked the Board for approving that renovation project. Dr. Holcomb also thanked the Board for supporting/approving the renovation/addition to the Pioneer Residence Hall.

Dr. Holcomb asked for questions.

In response to a question from the Board, Dr. Holcomb reported Ms. Wood prepared a very thorough transition plan for the operation of the Library.

In response to a question from the Board, Dr. Holcomb reported because of very active recruitment involving the Nursing faculty, there are seven students enrolled in the Associate Degree in Nursing program and six students in the Licensed Practical Nursing. He remarked the Associate Degree in Nursing has been expanded to the Alliance Campus, and enrollment is up in the Scottsbluff Campus Licensed Practical Nursing Program.
Mr. Daniels remarked this increase in enrollment emphasizes the fact that recruitment is everyone’s responsibility.

In response to a question from the Board, Dr. Holcomb responded the appointment of two Nursing Instructors which was approved today was for vacancies as a result of resignations.

Mr. Daniels reminded Board members of the following upcoming meetings and events:

1) The Association of Community College Trustees 2015 Annual Leadership Congress to be held October 14 – 17, 2015, in San Diego, CA

2) The Nebraska Community College Association 2015 Regular Meetings to be held as follows: a) Third Quarter Meeting - August 3, 2015, in Lincoln, NE; b) Fourth Quarter Meeting (Annual Meeting) - October 5 – 6, 2015, in Scottsbluff, NE

3) The Western Nebraska Community College Informal Board of Governors Meetings for the purpose of Budget Work Sessions to be held as follows: a) August 19, 2015, 11:00 a.m., Capital Construction Fund; b) September 9, 2015 – 10:30 a.m., Final Review of All Budgets.

4) The Public Hearings on Proposed 2015 – 2016 WCCA Budgets to be held on September 9, 2015, at 1:00 p.m., in the Boardroom, Western Nebraska Community College, Scottsbluff Campus.

5) The Regular September 2015 Board of Governors meeting to be held on September 9, 2015, immediately following the Public Hearings on the Proposed 2015 – 2016 WCCA Budgets.

6) The Western Nebraska Community College “Celebrate WNCC 2015” to be held October 17 – 24, 2015.

7) The Western Nebraska Community College Foundation Monument Marathon to be held on September 26, 2015.

The next Regular meeting of the Western Community College Area Board of Governors will be held on Wednesday, August 19, 2015, at 1:00 p.m., in the Mari Sandoz Heritage
NEXT REGULAR MEETING
Cont. Center, Chadron State College, 1000 Main, Chadron, Nebraska. Mr. Daniels reminded Board members of the informal meeting to be held at 11:00 a.m. The purpose of the informal meeting is a work session on the WCCA 2015 - 2016 WCCA Budgets.

ADJOURNMENT
The meeting was adjourned by unanimous consent at 2:42 p.m.

Timothy H. Daniels, Chairperson

Coral E. Richards, Secretary
ATTACHMENT A

CITY PLANNING COMMISSION REPORTS

1) Consider the following applications pending before the City of Sidney Planning Commission:

a) The Preliminary Plat application of Earl and Pamela Hauge to subdivide a tract of land located within the Northeast Quarter of Section 30, Township 14 North, Range 49 West of the 6th P.M., Cheyenne County, Nebraska, consisting of 10 acres more or less.

b) The Rezoning application of Earl and Pamela Hauge to rezone Tract 1, Hauge Subdivision, located within the Northeast Quarter of Section 30, Township 14 North, Range 49 West of the 6th P.M., Cheyenne County, Nebraska, consisting of 10 acres more or less from A (Agricultural) to AR (Agricultural Residential) Zone.

c) The Rezoning application of Longhorn Investments LLC and the City of Sidney to rezone Lots 1 - 3, Block 1, Sidney Business Park Subdivision from M-2 (Heavy Manufacturing) to C-3 (Heavy Commercial) Zone.

d) Landscaping Ordinance for the City of Sidney.

2) Consider the following applications pending before the City of Gering Planning Commission:

a) The rezoning of a tract of land TR PT SE NW and PT NE SW 6-21-54 (14.42) in the City of Gering, Nebraska, Scottsbluff County from Heavy Industrial and Manufacturing District (MH) and General Agricultural District (AGG) to Agricultural Estate Dwelling Site (AEDS), otherwise known as 230450 Crow Road.

b) The Redevelopment Agreement, using Tax Increment Financing, for Gering Hotel Group, LLC [NE Corner of 10th and M Street] will include a new hotel, right-of-way improvements, utility extensions, intersection improvements, and landscaping.

3) A Public Hearing by the Gering City Board of Adjustment to consider the following variances:

a) An application for a variance on Lot 5A, Block 1, Thornton's Second Addition which is a replat of Lots 1 - 12, Block 1, otherwise known as 1405 5th Street, in the City of Gering, Scotts Bluff County, Nebraska. The fence permit was denied per Zoning and Subdivision Regulations Section 10.1; No fences, walls or hedges are allowed in the public right of way. (Hearing to be held on Tuesday, July 21, 2015 at 5:15 P.m.)
3) A Public Hearing by the Gering City Board of Adjustment to consider the following variances: Cont.

b) An application for a variance on Lot 9, Block 4, Thornton’s Addition North Gering otherwise known as 1930 5th Street in the City of Gering, Scotts Bluff County, Nebraska. The building permit was denied per Zoning and Sub-Division Regulations Section 10.40 Accessory Buildings, Sub-Section 10.401 Side Yard Requirements: Same as district in which accessory use is located except an accessory building may be located in the side yard as close as three (3) feet to the property line providing it is located between the rear building line of the principal building and the rear property line. (Hearing to be held on Tuesday, July 7, 2015 at 5:15 p.m.)

4) A Public Hearing before the City Council of the City of Chadron to be held on Monday, July 6, 2015 to receive public comment with regard to the Redevelopment Plan of COLJO Investments, LLBC. The Plan is in connection with the application for tax increment financing for the renovation of the building located at 27 Bordeaux Street, currently occupied as the Panhandle Event Center.

5) Consider the following applications pending before the City of Mitchell Planning Commission:

a) The application of E. Larry and Shirley Biehm to rezone and subdivide a tract of land situated in the Southeast Quarter of Section 15, and the Northeast Quarter of Section 22, all in Township 23 North, Range 56 West of the 6th Principal Meridian, Scotts Bluff County, Nebraska.

July, 2015
Stacy Wilson, Foreign Language Instructor has a lot to report from the Study Abroad trip to Guatemala, May 23-June 10. We were in Antigua, the old colonial capital, a UNESCO World Heritage site and it was BEAUTIFUL!! Stunning! A beautiful valley surrounded by volcanoes, one of which was spewing lava that we could see at night. The school we attended was Maximo Nivel and we had great service, very good teachers, and very good host families for the students. Overall, everyone was very pleased with facilities, teachers, content, families, food, etc.

We took several field trips and went on a couple of big excursions:

1) 3 days in Honduras to see Copan Mayan ruins, also a macaw bird rescue operation, and we went to natural thermal hot springs! Unfortunately, 5 kids got sick during that trip (bacterial infection of stomach/intestines) and it was a rough 6 1/2 hour ride home in the vans. Ugh ugh ugh.... Luckily *I* did not get ill, so was able to nurse everyone. (Do I get extra pay for that?? :) )

2) Field trips to museums, churches, a coffee plantation where we learned the coffee process, zip-lined over the plantation, rode horses around and finally picked blackberries! We also went to a weavers' co-op and saw the Mayan weaving process from start to finish and tried our hand at it as well. We hiked a smallish volcano (where, uh, another student got sick, geesh...) and we went to Ixmiche, another Mayan ruin site where we also witnessed a traditional Mayan ritual in which they kill a chicken (I refused to watch). We hiked and explored Antigua, went to the markets, got out and about.

3) Our end of the trip reward (having made it through school four hours a day for two weeks) was 3 days at Lake Atitlan in a gorgeous hill side hotel where we explored local villages, swam in the volcanic lake, kayaked, snorkeled, and 3 out of the group hike a ginormous volcano while the rest of us opted out (still had some sickles, and others physically unable to do that strenuous of a hike).

We had some definite challenges along the way (what I like to call "Character-Building Events") including being delayed at DIA on the way out, missing our connection in Houston, having to spend night in Houston without baggage, leaving the next day and being re-routed through Honduras, missing our flight again (weather), waiting another 5 hours in airport in Honduras, then flying to EL SALVADOR, waiting there 3 more hours, then finally flying to Guatemala City, arriving late Sunday night, no baggage (of course not) and finally getting to Antigua and getting settled in near midnight having left on Sat. at 9:00 a.m.!!! It was a loooong two days. Most of us spent 3 days in the same clothing waiting for United to get us our bags (finally, Monday night) and were simply relieved to wear something clean for a change.

Other than that things went pretty much as planned and I was very happy with my group of students, very happy with the school, and laughed a lot at Michael Houdyshell who provided a lot of comic relief.

Hailie Fell, Director of Teaching and Learning reports that another group of faculty have finished the Dee Fink-Intentional Design Course. This group includes Guy Wylie, Royce Ammon, Terry Brostrom, Kay Tucker, Ronda Kinsey, Edward Selazar, Dave Nelson, Stacy Wilson and Michael Jones.

Fell also reports that the Persistence and Completion Academy Team has returned from the first roundtable workshop for this HLC Academy. The Team is excited about developing data systems and using them to improve persistence and completion at WNCC. Team members are Roger Hovey (Registrar), Mary Barkeloo (Institutional Researcher), Michael Houdyshell (Dean of Students), Hailie Fell (Director of Teaching and Learning), Aleta Norwood (Assessment Coordinator), Luck Stobel (Student Services), and Doug Jones (Faculty).
Dr. William Spurgeon, IT instructor reports that Tom Robinson, Bill Loring, Mike Hausmann, Bob Kraft and he all attended training at Working Connections at Iowa Western Community College the second week of June. Some of the topics included Windows 10, Office 2016, Web Design using Dreamweaver, Web Animation and Mastering jQuery. The training was great and we all learned much that we can use this next year.

Also, Mike Hausmann took two students to the SparkFun Autonomous Vehicle Competition in Niwot, Colorado in June. Ethan Nelson competed in the AVC and Bailey Roth attended and is in the process of applying for a NASA fellowship for this fall.

Respectfully submitted by
Aletia Norwood
MEMORANDUM

TO: Board of Governors

FROM: William D. Knapper

DATE: July 15, 2015

RE: Board Approval, Bid Number 16-EQ-01

On July 7, 2015 bids were received for Cisco Equipment Purchase

ACCOUNT NUMBER: 10.1.42000.5611.64

TOTAL BUDGET: FY 2014-2015 = $43,812.00
FY 2015-2016 = $112,909.00

TABULATION:

<table>
<thead>
<tr>
<th>Company</th>
<th>City/State</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alexander Open Systems (AOS)</td>
<td>Omaha, NE</td>
<td>Schedule 1) $29,429.44</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Schedule 2) $14,796.10</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Schedule 3) $55,551.47</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Schedule 4) $22,142.00</td>
</tr>
<tr>
<td>Insight Public Sector, Inc.</td>
<td>Tempe, AZ</td>
<td>Schedule 1) $38,231.08</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Schedule 2) $17,473.10</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Schedule 3) $44,741.04</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Schedule 4) $26,153.40</td>
</tr>
<tr>
<td>Sirius Computer Solutions, Inc.</td>
<td>San Antonio, TX</td>
<td>Schedule 1) $40,874.20</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Schedule 2) $19,097.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Schedule 3) $50,857.60</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Schedule 4) $34,543.60</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Schedule 5) $23,250.00</td>
</tr>
<tr>
<td>CDW-Government LLC</td>
<td>Shelton, CT</td>
<td>Schedule 1) $41,430.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Schedule 2) $26,791.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Schedule 3) $52,040.00</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Schedule 4) $33,670.00</td>
</tr>
</tbody>
</table>

Recommendation to come from the Finance Committee.
MEMORANDUM

TO: Board of Governors
FROM: William D. Knapper
DATE: July 15, 2015
RE: Board Approval, Bid Number 16-EQ-02

On July 7, 2015 bids were received for Microwave Convection Oven

ACCOUNT NUMBER: 60.1.5800.5611.91
TOTAL BUDGET: $10,000.00

TABULATION:

<table>
<thead>
<tr>
<th>Company</th>
<th>City/State</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash-Wa Distributing Co.</td>
<td>Kearney, NE</td>
<td>$8,725.00</td>
</tr>
<tr>
<td>Hockenbergs</td>
<td>Omaha, NE</td>
<td>$8,995.00</td>
</tr>
</tbody>
</table>

Recommendation to come from the Finance Committee.
TO:       Board of Governors
FROM:     William D. Knapper
DATE:     July 15, 2015
RE:       Board Approval, Bid Number 16-SE-03

On July 9, 2015 bids were received for Broadcasting Agreement

ACCOUNT NUMBER: 10.1.61200.5214.66
TOTAL BUDGET: $12,000.00 / Year

TABULATION:

<table>
<thead>
<tr>
<th>Company</th>
<th>City/State</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bluffs Broadcasting</td>
<td>Scottsbluff, NE</td>
<td>$26,640.00 ($1,110/Month for 24 months)</td>
</tr>
</tbody>
</table>

Recommendation to come from the Finance Committee.