WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS

PROPOSED AGENDA

A. Call to Order, Dr. Gramberg

B. Roll Call

C. Introduction of Visitors
   1) Community Comments

D. Board Chairperson Comments
   1) Copy of Nebraska Open meetings Act
      Available at Back of Room

E. Consent Calendar
   1) Review Contents of Consent Calendar
      a) Agenda
      b) Excuse Absent Board Member(s)
      c) Minutes
         1) Regular Meeting, January 16, 2013
      d) Claims
         1) WCCA Unrestricted Fund - $3,000,826.58
         2) WCCA Restricted Fund - $23,991.44
         3) WCCA Federal Fund - $4,819.68
         4) WCCA Agency Fund - $18,330.95
         5) WCCA Loan Fund - $-0-
         6) WCCA Plant Fund - $9,068.11
         7) WCCA Auxiliary Fund - $166,688.89
      e) City Planning Commission Reports
      f) Farm Lease Agreements
         1) Renewal of Farm Lease with Mr. F. Robert Pedulla
      g) Reports and Proposals
         1) From the Students
         2) From the Faculty
         3) From the Administration
         4) From the Board

REGULAR MEETING

February 20, 2013

12:00 P.M. – LUNCH
The Plex (Room A108)
Harms Advanced Technology Center
Western Nebraska Community
Scottsbluff Campus
2620 College Park
Scottsbluff Nebraska

1:00 P.M. – REGULAR MEETING
Boardroom
Western Nebraska Community College
Scottsbluff Campus
1601 East 27th Street
Scottsbluff, Nebraska
WCCA Board of Governors
Page 2
Agenda – February 20, 2013

E. Consent Calendar – Cont

2) Approval of Consent Calendar

3) Consideration of Items Extracted from Consent Calendar

F. Bid Consent Calendar

1) Review Contents of Bid Consent Calendar

   a) #13-SE:12 – Request for Proposal – Re: Student Planners/Handbooks (Pages 4 – 4a)
   b) #13-EQ:13 – CISCO ASA Firewall, Switch and Wireless Controller Purchase (Pages 4b – 4c)

2) Approval of Bid Consent Calendar

3) Consideration of Items Extracted From Bid Consent Calendar

G. Personnel Consent Calendar

1) Review Contents of Personnel Consent Calendar

   a) Resignation(s):
      1) Ms. Susan N. Stephenson, Assistant Financial Aid Director (Pages 5 – 5a)
      2) Ms. Mary F. Nielsen, Mathematics Instructor (Pages 5b – 5c)

   b) Appointment(s):
      1) Mr. Michael R. Millikin, Interim Veteran's Upward Bound Advisor (Pages 5d – 5h)

2) Approval of Personnel Consent Calendar

3) Consideration of Items Extracted from Personnel Consent Calendar

H. Western Community College Area Board of Governors – Dr. Gramberg

1) Appointment to Standing Committees (Pages 6 – 6a)

2) Regular Board Meetings

   a) April 17, 2013, 1:00 p.m., Sidney Campus, Sidney, NE
   b) October 16, 2013, 1:00 p.m., Alliance Campus, Alliance, NE
I. Reports and Recommendations from Budget and Finance Committee – Mr. Daniels, Mr. Knapper

   a) Placement of Veterans Memorial – Scottsbluff Campus

J. Monitoring Reports

1) WNCC Enrollment – Mr. Hovey (Handout)

   a) Ten Day Report, Spring Semester 2013

2) Graduate Placement Report – Dr. Schmucker (Page 7, Enclosure)

3) Proposed 2013 – 2014 Student Charges – Mr. Knapper (Handout)

   a) Tuition
   b) Fees
   c) Room and Board

4) 2013 Legislation – Dr. Holcomb

   a) LB 47 – Change Provisions Relating to Career Academies
   b) LB 116 – Provide Requirement for Dual-Enrollment Courses
   c) LB 135 – Change Membership Provisions Relating to Community College Boards of Governors
   d) LB 162 – Provide for Notification of Eligibility for an Associate Degree as Prescribed
   e) LB 163 – Provide for a Report on Education Credentials and Workforce Needs
   f) LB 180 – Provide for the Waiver of Education-Related Fees for Dependents of Veterans
   g) LB 211 – Change and Eliminate Provisions Relating to Statewide Coordination of Community College Boards
   h) LB 334 – Appropriate Funds for the Nebraska Opportunity Grant Program
   i) LB 366 – Adopt the Remedial Adult Education Innovation Act
   j) LB 367 – Adopt the Twenty-First Century Developmental Education Act
   k) LB 400 – Appropriate Funds for Aid to Community Colleges
   l) LB 468 – Allow an Income Tax Deduction for Tuition Payments
   m) LB 480 – Adopt the Nebraska Career Technical Education Grant Program Act
   n) LB 481 – Create the Career Education Task Force
   o) LB 651 – Eliminate Property Tax Levy and provide for State Funding of Community Colleges

5) Business and Community Education (Page 8)

   a) Business Incubator Update – Ms. Amoo
J. Monitoring Reports – Cont

6) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins
   a) First Quarter Meeting, January 25, 2013, Lincoln, NE

7) Association of Community College Trustees – Dr. Perkins, Mr. Leseberg
   a) 2013 National Legislative Summit
      1) February 11 – 14, 2013
      2) Marriott Wardman Park Hotel, Washington, DC

K. Consider Proposed Transfer of Real Estate to City of Sidney for Bike Path Right of Way – Mr. Kelly

L. Consider Approval of Compilation – Re: WCCA/WEA Negotiated Agreement Document – Mr. Kelly

M. Board Member Comments

N. President’s Comments

O. Executive Session

1) Personnel Matters – Re: Early Retirement Application(s) of:
   a) Dr. Paul G. Jacobsen, Information Technologies Executive Director
   b) Mr. Robert M. Vooge, Business Instructor
   c) Mr. Wilbert L. Quindt, Applied Technologies Division Chair/Automotive Instructor
   d) Mr. Richard J. Cecava, Business Instructor
   e) Ms. Judy K. Schnell, Science, Math and Physical Education Division Chair/Biology Instructor
   f) Ms. Anabel Malmquist, Business Instructor

2) Possible Litigation – Re: Office of Civil Rights Complaint

P. Consider Early Retirement Agreements
Q. Upcoming Meetings and Events

1) Nebraska Community College Association
   a) 2013 Regular Meetings
      1) Second Quarter Meeting (Retreat)
         A) June 6 and 7, 2013
         B) Sidney, NE
      2) Third Quarter Meeting
         A) August 5, 2013
         B) Columbus, NE
      3) Fourth Quarter Meeting (Annual Meeting)
         A) November 4 and 5, 2013

2) Association of Community College Trustees
   a) 2013 Annual Leadership Congress
      1) October 2 – 5, 2013
      2) Seattle, WA
   b) 2014 National Legislative Summit
      1) February 10 – 13, 2014
      2) Washington, DC

3) Western Nebraska Community College
   a) Celebrate WNCC
      1) October 21 – 26, 2013
      2) Fall Frolic, October 26, 2013

4) Monument Marathon
   a) September 28, 2013

R. Next Regular Meeting: Wednesday, March 20, 2013, 1:00 p.m., Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska

S. Adjournment
MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE
ROLL CALL
NOTICE OF MEETING

A regular meeting of the Western Community College Area Board of Governors was held at 1:04 p.m., on Wednesday, February 20, 2013, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Saturday, March 16, 2013, with the following members present: F. Lynne Klemke, Jack L. Nelson, Alexander D. Pavlista, M. Thomas Perkins, Mary K. Shaver, Richard G. Stickney, Merlyn L. Gramberg, Chairperson. Absent: Timothy H. Daniels, L. Paul Lesfberg, Kimberly A. Marcy, Julienne K. Walworth. Student Representatives present: Kelsey Empfield, Scottsbluff Campus. Faculty Representatives present: Guy Wylie, Scottsbluff Campus; Richard Cecava, Sidney Campus. College staff Present: Todd R. Holcomb, William D. Knapper, Coral E. Richards, Terry B. Gaalwyk, David E. Groshans, Paul G. Jacobsen, Susan K. Yawell, Paula J. Abbott, Garry R. Alkire, Judith L. Amoo, Ellen M. Dillon, Roger S. Hovey, James L. Schmucker, Erin E. Stinner, Jason L. Stratman, Susan L. Verbeck. Attorney present: Philip M. Kelly. A current agenda was available in the College President's office and the Board Secretary's office on the Scottsbluff Campus at the time of the publicized notice.

QUORUM

Dr. Gramberg declared a quorum was present for the transaction of business.

VISITORS

Visitors were: Joe Dutton, Juanita Rodriguez, Scottsbluff.

COMMUNITY COMMENTS

Dr. Gramberg asked for comments from the community. Pursuant to Board Policy #830.100.79, Dr. Gramberg reminded community members who wish to make comments that each speaker will be limited to a five minute presentation. There were none.

BOARD CHAIRPERSON COMMENTS

Dr. Gramberg announced that for public information, there is a copy of the Nebraska Open Meeting Act available on the table at the back of the room.

Dr. Gramberg reported Mr. Daniels notified Ms. Richards he would be unable to attend the meeting because of Personal Business. Mr. Lesfberg notified the Secretary he would be unable to attend the meeting because of
Personal Business. Ms. Marcy notified the Secretary she would be unable to attend the meeting because of Acts of God (inclement weather) and Personal Business. Ms. Walworth notified Ms. Richards that she would be unable to attend the meeting because of Personal Health.

Dr. Gramberg referred Board members to the handout materials which include the new book "First in the World" written by J. Noah Brown, President and Chief Executive Officer of the Association of Community College Trustees. Dr. Gramberg encouraged Board members to read the book which stresses the value of community colleges to the nation’s future.

Dr. Gramberg further referred Board members to a form "Business Card information." He asked all Board members to complete the information they would like to have included on their business card and leave the form with Ms. Richards at the close of the meeting. Dr. Gramberg also requested all Board members complete the "Biographical/Professional Information" form found with the handout materials. This form should be returned to Ms. Richards by the March 2013 meeting.

Dr. Gramberg remarked because of the inclement weather conditions, especially further south and east of Scottsbluff, he would “keep an eye on the weather conditions” and attempt to complete the agenda items as quickly as possible.

Dr. Gramberg reviewed the contents of the Consent Calendar which include the following item(s):

1) Agenda, February 20, 2013
2) Excuse Absent Board Member(s) – Daniels, Leseberg, Marcy, Walworth.
3) Minutes
   a) Regular Meeting, January 16, 2013
4) Claims:
   a) WCCA Unrestricted Fund - $3,000,826.58
   b) WCCA Restricted Fund - $23,991.44
   c) WCCA Federal Fund - $4,819.68
   d) WCCA Agency Fund - $18,330.95
   e) WCCA Loan Fund - $0
   f) WCCA Plant Fund - $9,068.11
   g) WCCA Auxiliary Fund $166,688.89
5) City Planning Commission Reports – Attachment A
CONSENT CALENDAR
Review Contents
Cont

6) Farm Lease Agreement(s)
   a) Renew of Farm Lease with Mr. F. Robert Pedulla
      1) Attachment B

7) Reports and Proposals
   a) From the Students – Attachment C - C-1
   b) From the Faculty – Attachment D
   c) From the Administration
   d) From the Board

Dr. Gramberg inquired if there were any item(s) on the
Consent Calendar which any Board member wished to
have removed for separate consideration.

Dr. Perkins requested item f-1 – Renewal of Farm Lease with
Mr. Robert Pedulla be extracted for separate consideration.

CONSENT CALENDAR
Approval

Mr. Nelson moved the amended Consent Calendar be
approved. Seconded by Mr. Stickney. The vote was, Yes:
Klemke, Nelson, Pavlista, Perkins, Shaver, Stickney,
Gramberg. No: None. Absent: Daniels, Leseberg, Marcy,
Walworth. Motion carried.

CONSENT CALENDAR
Consider Items Extracted

Dr. Perkins reported he requested item f-1 – Renewal of
Farm Lease with Mr. Robert Pedulla be extracted so he
could inquire if there had been changes made to the lease
agreement and of what benefit the lease agreement was
to the College.

Mr. Knapper reported there have been no changes in the
Lease Agreement with Mr. Pedulla. He reported further the
College receives 1/3 of the crop, which is the standard for
such agreements. Mr. Knapper reported the monetary val-
ue the College receives from the lease is nominal. Of
greater benefit, is that the property is maintained with a
crop of alfalfa; thus, eliminating the need for College staff
to water, mow and otherwise maintain the property.

Dr. Perkins thanked Mr. Knapper for his explanation.

Dr. Perkins moved the Board approve Item f-1 – Renewal of
Farm Lease with Mr. Robert Pedulla as presented. Second-
ed by Ms. Klemke. The vote was, Yes: Nelson, Pavlista,
Perkins, Shaver, Stickney, Klemke, Nelson, Gramberg. No:
None. Absent: Daniels, Leseberg, Marcy, Walworth. Mo-
tion carried.

BID CONSENT CALENDAR
Review Contents

Dr. Gramberg reviewed the contents of the Bid Consent
Calendar which contain the following bids:
BID CONSENT CALENDAR
Review Contents
Cont

1) #13-SE-12 – Request for Proposal – Re: Student Planners/Handbooks – Attachment E-1
2) #13-EQ-13 – CISCO ASA Firewall, Switch and Wireless Controller Purchase – Attachment F-1

Dr. Gramberg inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

Mr. Nelson reported the Budget and Finance Committee met earlier today to review the bids. The Committee is recommending the Bid Consent Calendar be approved as presented.

BID CONSENT CALENDAR
Approval

Mr. Nelson moved the Board approve the Bid Consent Calendar as presented. Seconded by Ms. Klemke. The vote was, Yes: Pavlista, Perkins, Shaver, Stickney, Klemke, Nelson, Gramberg. No: None. Absent: Daniels, Leseberg, Marcy, Walworth. Motion carried.

BID CONSENT CALENDAR
Consider Items Extracted

There were no items extracted from the Bid Consent Calendar.

PERSONNEL CONSENT CALENDAR
Review Contents

Dr. Gramberg reviewed the contents of the Personnel Consent Calendar which contain the following resignation(s) and appointment(s):

1) Resignation(s):
   a) Ms. Susan N. Stephenson, Assistant Financial Aid Director, effective February 28, 2013.
   b) Ms. Mary F. Nielsen, Mathematics Instructor, effective August 31, 2013.

2) Appointment(s):
   a) Mr. Michael R. Millikin, Interim Veteran’s Upward Bound Advisor, effective February 11, 2013, through August 31, 2013, salary to be prorated from an annual salary of $34,472.00.

Dr. Gramberg inquired if there were any item(s) on the Personnel Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

PERSONNEL CONSENT CALENDAR
Approval

Dr. Perkins moved the Personnel Consent Calendar be approved as submitted. Seconded by Mr. Stickney. The vote
PERSONNEL CONSENT
CALENDAR
Approval - Cont

was, Yes: Perkins, Shaver, Stickney, Klemke, Nelson, Pavlista, Gramberg. No: None. Absent: Daniels, Leseberg, Marcy, Walworth. Motion carried.

PERSONNEL CONSENT
CALENDAR
Consider Items Extracted

There were no items extracted from the Personnel Consent Calendar.

WESTERN COMMUNITY
COLLEGE AREA BOARD
OF GOVERNORS
Appointment to Standing Committees

Dr. Gramberg referred Board members to the mailed packet which includes the Standing Committee appointments he has made for the 2013 year. Pursuant to Board Policy #825.0100.00, the Board approves the appointments, which became effective at the first Regular March meeting. Dr. Gramberg asked for questions or comments from the Board members. There were none. He commented he also appointed representatives to the Nebraska Community College Association and the College Foundation Board of Directors.

Mr. Nelson moved the Board approve the 2013 Standing Committee appointments as follows:

AUDIT COMMITTEE
F. Lynne Klemke (11)
Alexander D. Pavlista (11)
M. Thomas Perkins (08)
Mary K Shaver (13)
William D. Knapper, ex-officio

BOARD POLICY COMMITTEE
F. Lynne Klemke (11)
L. Paul Leseberg (10)
Mary K. Shaver (13)
Julienne K. Walworth (11)
David E. Groshans, ex-officio

BUDGET AND FINANCE COMMITTEE
Timothy H. Daniels (10)
L. Paul Leseberg (13)
Jack L. Nelson (11)
Julienne K. Walworth (12)
William D. Knapper, ex-officio
EDUCATIONAL & STUDENT SERVICES COMMITTEE
Kimberly A. Marcy (13)
Alexander D. Pavlista (11)
M. Thomas Perkins (13)
Richard G. Stickney (11)
Terry B. Gaalswyk, ex-officio

EXECUTIVE COUNCIL
Timothy H. Daniels (11)
Merlyn L. Gramberg (11)
F. Lynne Klemke (13)
Jack L. Nelson (10)
Richard G. Stickney (09)
Todd R. Holcomb, ex-officio

HUMAN RESOURCES COMMITTEE
Kimberly A. Marcy (13)
Jack L. Nelson (10)
M. Thomas Perkins (13)
Richard G. Stickney (12)
David E. Groshans, ex-officio

RISK MANAGEMENT COMMITTEE
L. Paul Leseberg (09)
Alexander D. Pavlista (11)
M. Thomas Perkins (10)
Mary K. Shaver (13)
William D. Knapper, ex-officio

He further moved the Board approve the following Board Representative appointments:

REPRESENTATIVES TO NEBRASKA COMMUNITY COLLEGE ASSOCIATION
Merlyn L. Gramberg (00)
M. Thomas Perkins (00)
Timothy H. Daniels, Alternate (10)

REPRESENTATIVES TO WESTERN NEBRASKA COMMUNITY COLLEGE FOUNDATION BOARD
Timothy H. Daniels (05)
Richard G. Stickney (13)

Seconded by Dr. Perkins. The vote was, Yes: Shaver, Stickney, Klemke, Nelson, Pavlista, Perkins, Gramberg. No: None. Absent: Daniels, Leseberg, Marcy, Walworth. Motion carried.
Dr. Gramberg reported Board Policy #830.0100.98 – Regular Meetings states that "Regular meetings of the Board shall be held on the third Wednesday of each month at 1:00 p.m., in the Boardroom on the Scottsbluff Campus. The Board can change the meeting time and/or location for the forthcoming meeting(s) by a majority vote of those members present..." Dr. Gramberg reported last year (2012) the Board held the Regular April meeting at the Sidney Campus and the Regular October meeting at the Alliance Campus. He proposed the Board held the April 17, 2013, meeting at the Sidney Campus, and the October 16, 2013, meeting at the Alliance Campus.

Ms. Klemke moved the Regular April meeting of the Board of Governors be held on April 17, 2013, at 1:00 p.m., on the Sidney Campus. She further moved the Regular October meeting of the Board of Governors be held on October 16, 2013, at 1:00 p.m., on the Alliance Campus. Seconded by Mr. Nelson. The vote was, Yes: Stickney, Klemke, Nelson, Pavlista, Perkins, Shaver, Gramberg. No: None. Absent: Daniels, Leseberg, Marcy, Walworth. Motion carried.

Mr. Nelson reported the Budget and Finance Committee met earlier today to review a request from the Student Veterans Organization to place a veterans’ memorial on the Scottsbluff Campus. He asked Mr. Knapper to describe the memorial.

Mr. Knapper reported the Student Veterans Organization is seeking approval to place a memorial honoring all branches of the service near the flagpole on the front plaza of the Scottsbluff Campus Main Building. He referred Board members to the handout material which contains a photo and dimensions of the proposed memorial. The monument is a bronze Fallen Soldier Battle Cross placed on a granite base. The overall height is 76 inches. Mr. Knapper reported funds for the veteran’s memorial have been raised by the Student Veterans Organization. Mr. Knapper commented the memorial will be able to be relocated to another campus location in the event of campus rejuvenation projects.

Pursuant to Board Policy #235.0400.96 – Artistic Display, the Board must approve proposals for the permanent or temporary display of all works of art.

Mr. Nelson reported the Budget and Finance Committee is recommending the Board accept the veterans memorial donation and approve the placement of the veterans
memorial on the Scottsbluff Campus.

The Fallen Soldier Battle Cross is a symbolic replacement of a cross on the battlefield for a soldier who has been killed, a practice started during the American Civil War. More recently, it is a means of showing respect for the fallen.

Mr. Nelson moved the Board accept the recommendation of the Budget and Finance Committee to accept the donation of the veterans memorial as described and approve placement of the memorial on the Scottsbluff Campus. Seconded by Dr. Perkins. The vote was, Yes: Klemke, Nelson, Pavlista, Perkins, Shaver, Stickney, Gramberg. No: None. Absent: Daniels, Leseberg, Marcy, Walworth. Motion carried.

On behalf of the Student Veterans Organization, Dr. Yowell thanked the Board for approving the placement of the veterans memorial on the Scottsbluff Campus. She reported plans are being made for a dedication ceremony to be held on Memorial Day 2013.

Dr. Yowell reported that for the past eight years, Mr. Hovey has had to explain the campus headcounts do not add to the same total as the total headcount because of instances where a student who was taking both online and live courses was counted as two part-time students, when in reality the student was full-time. This has been confusing, so Dr. Yowell asked Mr. Hovey to find a way to associate each student to a campus. She also asked that students who were taking only online courses or only Business and Community Education courses be treated as if they were campus locations.

Dr. Yowell referred Board members to the "Ten-Day Enrollment Report, Spring 2013" which can be found with the handout materials. She referred Board members to the fact there are two "Page 1" in the report. The first "Page 1" shows the enrollment calculated by campus, and enrollment designated as online and Business and Community Education for students that are taking only online or Business and Community Education courses.
Dr. Yowell then referred Board members to the second “Page 1” titled “Spring Enrollment by Location – Five Year Comparison.” She referred Board members to the far right column in green. Dr. Yowell explained this column is identical to the information printed on the first “Page 1.” The column in tan shows the 2013 Spring Enrollment had the change not been made, so you can compare it to the previous four years. Dr. Yowell commented that in the future enrollment reports will be calculated using the new method.

Dr. Yowell emphasized the totals for full-time part-time, full-time equivalent and reimbursable education units do not change using the new method. With the new method, a student will be shown only once in the full-time or part-time numbers and the enrollment by campus locations will equal the total under each of the headings.

Dr. Yowell thanked Mr. Hovey for finding a method to solve the dilemma.

Mr. Hovey reported the number of full-time students for the Spring 2013 Semester is 869 which is a decline of 43 full-time students in the Spring of 2012. He commented the total 2013 headcount (1645) is very close to headcount in the Spring 2009 Semester. Mr. Hovey reported there are 206 of the full-time students who are taking online courses to help them reach a full-time status. He reported one-third of all students are taking online courses, a percentage that has remained nearly constant.

Mr. Hovey reported further only 6.5 percent of the full-time students are first-time students in the Spring compared to the Fall semester where thirty-eight percent of the full-time students are first-time. Mr. Hovey commented the College retained 76.5 percent of the degree-seeking students from the Fall semester to the Spring semester.

Mr. Hovey reported there are no significant changes in the distribution of students with regard to age and gender. The average age of full-time students remains constant at 23.6 years and 27.5 years for part-time students. Mr. Hovey reported the percentage of Hispanic students continues to increase. In the 2013 Spring Semester, there were 312 (17.7 percent) Hispanic students, the highest percentage in the four year comparison. There are 57 international students representing twenty different countries.
Mr. Hovey reported the ten-day full-time equivalent enrollment is very similar to the 2009 semester; however, the projected end of the semester full-time equivalent enrollment is projected to be much higher than in 2009 because of increased enrollments in Business and Community Education.

Mr. Hovey reviewed the Spring 2013 Enrollment by County of Residence. A decline in the number of full-time students occurred in most counties within the College service area. Scotts Bluff County has the highest percentage (51.19) of students attending the College, followed by Box Butte County (8.65 percent) and Cheyenne County (7.01 percent). Out-of-State students represent 14.31 percent of the student population.

Mr. Hovey reviewed the Student Analysis by Academic and Vocational Areas of Emphasis. He commented that when enrollment declines, General Studies is the program that is affected the most. He remarked that students in more specific programs appear to show better retention. In the Spring 2013 Semester, Pre-Engineering saw a full-time increase from 7 to 19, and interest in the Nursing Program grew from 153 to 173.

Mr. Hovey asked if there were any questions. There were none.

Dr. Gramberg thanked Mr. Hovey for presenting the enrollment report.

Dr. Schmucker referred Board members to the 2011 – 2012 Graduate Placement Report, which was enclosed with the mailed packet.

Dr. Schmucker reported the Graduate Placement Report contains information about the status of students who graduated in August, 2011, December 2011, and May 2012. He reported that he was unable to locate 21 (7.4 percent) of the 285 graduates who completed the Graduate Placement Survey. He remarked one of the main reasons he was unable to contact those 21 graduates was a change in their cell phone number, or a change in the phone number of their contact person. He remarked further in some instances he left messages and he did not receive a response. Additionally, he used contact information from the Registrar’s office, and from Datatel
Dr. Schmucker reported 39.3 percent (112) of the graduates are working; 45.6 percent (130) are continuing their education, 1.4 percent (4) are unavailable for employment and 6.3 percent (18) were looking for work at the time of the report.

Dr. Schmucker reported of the 112 graduates who are working, 69.6 percent (78) are working in the College service area which shows the College strives to provide the area with a well-trained workforce. Of the remaining working graduates, 9 percent (10) are working within Nebraska, 20.5 percent (23) are working out-of-state. The graduates working out-of-state are employed primarily in the border states of Wyoming and Colorado. One graduate is working out-of-country.

Dr. Schmucker commented the Summary of Awards indicates there were 286 graduates. This is because one graduate received both an Associate of Occupational Studies Degree and an Associate Degree – Nursing. He reported 76.8 percent (86) of the working graduates are employed in training related jobs. He commented 100 percent Associate Degree – Nursing graduates available for employment are in training-related jobs.

Dr. Schmucker remarked the Associate of Arts and Associate of Science degree that are designed as transfer degrees are working well. Students are successfully transferring to other institutions of higher education. He reported of the 130 graduates who are continuing their education, 51.5 percent (67) transferred to an institution within the College area, with 43 of the students transferring to Chadron State College. Eight graduates transferred to the University of Nebraska Medical Center – Scottsbluff, and sixteen returned to the College to extend their award or pursue a different field. Dr. Schmucker reported further of 14.6 percent (19) graduates are pursuing further education in colleges within Nebraska and 33.9 percent (44) are attending out-of-state Colleges.

Dr. Schmucker referred Board members to the partial listing of employers who have hired graduates. He remarked
health services represent the highest percentage or em-
ployers seeking employees.

Dr. Schmucker closed his remarks by sharing three voluntary
comments from graduates about their positive educational
experience at the College. He remarked contacting and
visiting with the graduates was enjoyable.

Dr. Schmucker asked for questions or comments.

Board members thanked Dr. Schmucker for his persistence
in locating the graduates. They commented the graduate
data is invaluable.

Dr. Wylie was excused from the meeting at 1:55 p.m.

Mr. Knapper referred Board members to the handout mate-
rial which includes the proposed Tuition, Fees, Room and
Board for the 2013-2014 Academic Year. Mr. Knapper ex-
plained the proposed student charges are presented to-
day for Board member consideration, and 2013-2014 Stu-
dent Charges will be adopted at the March 2013 meeting.
He referred Board members to the blue highlighted areas
which indicate the proposed 2013-2014 rate has changed
from the current 2012-2013 rate.

Mr. Knapper reported the three main revenue sources for
the College are property tax, tuition and state aid. He re-
ported the administration is recommending a $3.00 per
credit hour increase in tuition, and no increase in the per
credit hour fees. The proposed per credit hour cost is
$99.25, which is a 3.1 percent increase above the 2012-
2013 rate. Mr. Knapper remarked this may be the last time
the tuition and fee rate is less than $100.00 per credit hour.
He commented this rate places the College favorably with
other institutions in the geographic region.

Mr. Knapper reported other fees that are proposed to
change include: 1) The elimination of the graduation, di-
ploma and certificate fees. This is being proposed to re-
move any impediment for students to graduate. 2) The
GED Testing Fee will increase $150.00 (from $75.00). This fee
is based on a state level requirement and is needed to off-
set the cost of computer testing. 3) The International Stu-
dent Application Fee of $150.00 is proposed to become a
non-refundable fee. In the past, this fee has been applied to tuition.

Mr. Knapper asked Dr. Yowell to present the proposed 2013 – 2014 Room and Board rates.

Dr. Yowell explained the current room and board contracts have been by the semester and the comparative information is presented on a semester basis; however, it is being proposed that all residential students be required to have an academic year contract for room and board.

Dr. Yowell reported no change is being proposed in the room rates for Conestoga Hall. The room rates for Pioneer Hall are proposed to increase from $1,125.00 to $1,177.50 per semester for a private room, from $875.00 to $897.00 for a semi-private room, and from $585.00 to $600.00 per semester for a semi-private room with three occupants. She remarked that each Pioneer Hall room will be equipped with a micro-fridge (microwave, refrigerator, charging station).

Dr. Yowell reported that cancellation of the academic year contract after the start of the school year must be requested through the Dean of Students. Exemptions will be granted for students who are transferring or graduating at semester or have extenuating circumstances. Any refunds will follow the current refund policy if an exemption is granted. Dr. Yowell reported the $180.00 Housing Deposit/Activity Fee includes a $150.00 refundable deposit when a student moves out at the end of the academic year and a $30 non-refundable Resident Hall Activity Fee.

Dr. Yowell reported there is no change being proposed in the current Board rates. A new 10 meal plan costing $1,290.00 per semester is being proposed as another option. Additionally, "Cougar Dollars" will be added to each Board plan that can be used only for food.

Dr. Yowell further reported it is proposed that the room and board rates will be locked at the rate when the student started for the duration of the time such student continues to live in the residence hall. Future increases in the room and board rates will only apply to new residential students, or to students who did not continuously reside in campus housing. Rates for those students will be locked in at the new rate. Dr. Yowell commented that academic year
room and board contracts at a locked in rate are proposed as a retention incentive.

Board members remarked with higher energy and food costs, and the drought conditions; they have observed an increase in their grocery bill. It would seem reasonable to expect that cost for food, as well as labor, will increase. They inquired whether it is realistic not to increase Board rates.

Dr. Yowell reported Ms. Bornschlegl has indicated that by holding the line on food costs, she can deliver meals at the same rate. Dr. Yowell remarked Food Service does have some budget reserves.

Mr. Knapper asked Mr. Gaalswyk to address the proposed changes in course fees for 2013 – 2014.

Mr. Gaalswyk referred Board members to the listing of Course Fees being proposed for the 2013 – 2014 year. He remarked two years ago the Board approved a fee model to recover some of the cost for consumable supplies in such courses as chemistry, welding, automotive, etc. Last year the approved fee schedule allowed the College to recover sixty-five percent of those costs. This year is the third year of the model and the proposed course fees will, in most instances, recover one-hundred percent of the consumable supplies.

Mr. Knapper asked if there were any questions regarding the proposed 2013 – 2014 Student Charges. There were none. He remarked the proposed 2013 – 2014 Student Charges will be presented for Board action at the March meeting.

Dr. Holcomb reported the Nebraska Community College Association Board of Directors reviewed the following Legislative Bills during their meeting held on January 25, 2013: a) LB 47 – Change Provisions Relating to Career Academies; b) LB 116 – Provide Requirement for Dual-Enrollment Courses; c) LB 135 – Change Membership Provisions Relating to Community College Boards of Governors; d) LB 162 – Provide for Notification of Eligibility for an Associate Degree as Prescribed; e) LB 163 – Provide for a Report on Education Credentials and Workforce Needs; f) LB 180 – Provide for the Waiver of Education-Related Fees for Dependents of Veterans; g) LB 211 – Change and Eliminate Provisions
Relating to Statewide Coordination of Community College Boards; h) LB 334 – Appropriate Funds for the Nebraska Opportunity Grant Program; i) LB 366 – Adopt the Remedial Adult Education Innovation Act; j) LB 367 – Adopt the Twenty-First Century Developmental Education Act; k) LB 400 – Appropriate Funds for Aid to Community Colleges; l) LB 468 – Allow an Income Tax Deduction for Tuition Payments; m) LB 480 – Adopt the Nebraska Career Technical Education Grant Program Act; n) LB 481 – Create the Career Education Task Force; o) LB 651 – Eliminate Property Tax Levy and provide for State Funding of Community Colleges.

Dr. Holcomb reported in the interest of time, he would report only on those Legislative Bills that have advanced.

LB 135 was introduced by Senator Avery. The bill, as introduced, would not allow a faculty member to be elected to that college’s board of governors. The bill was heard by the Education Committee on January 28, 2013, and was amended to include all employees. On February 8, 2013, the bill was placed on Select File with Enrollment and Review ER 11 pending.

LB 180 was introduced by Senator Adams. This bill would add the waiver of fees to the already established waiver of tuition for a resident dependent of a deceased or totally disabled veteran. The bill was heard by the Government, Military, and Government Affairs Committee on February 1, 2013. The bill was placed on Select file on February 11, 2013.

LB 211 was introduced by Senator Adams. The bill strikes the requirement that all community colleges belong to an association of all community colleges, and allow membership in the association to be voluntary. The bill was heard by the Education Committee on January 28, 2013. Amendment 67, which broadens the coordination responsibilities of the Coordinating Commission, was approved on February 8, 2013. On February 11, 2013, LB 211 was placed on Select File with Enrollment and Review ER 14 pending.

In response to a question from the Board, Dr. Holcomb reported that LB 651, which would eliminate property tax levying authority for the community colleges and provide for state funding for the community colleges, will be heard by the Education Committee on March 5, 2013. LB 651 was introduced by Senator Davis. If the levying authority of
community colleges was to be eliminated, it would require an additional $134 million in state aid to replace the lost revenue from property tax.

Dr. Perkins reported the Nebraska Community College Association Board of Directors voted to oppose this legislation. He remarked this is not a new proposal, and he would be very surprised if the bill is voted out of committee.

Ms. Amoo, Dean of Economic and Community Development, reported the fourth plank in the College’s Strategic Plan is to: “Expand the number of partnerships with businesses to stimulate economic development and to increase educational and employment opportunities for residents in the WNCC service area.”

Ms. Amoo reported the strategic planning for the College Business Incubator included: Developing a network of key community leaders from the panhandle; Crafting a mission statement; Identifying an application and selection process; Developing a pricing structure; Professional Development for Incubator Manager; Developing a recruitment plan for community, and for high schools, and college students and faculty; and identifying networking opportunities.

The Mission Statement for the WNCC Business Incubator is: “To create an environment that supports entrepreneurial development and education to grow and diversify Western Nebraska businesses.”

Ms. Amoo reported over the past year, she has been a business mentor for the Gallup Entrepreneur Acceleration Program after completing the certification process in January 2012. She mentored two clients, Addiction Counseling and Consultation Services, Inc., in Scottsbluff, and Perrin Manufacturing of Alliance. Ms. Amoo also participated in the webinar series “Working with Entrepreneurs” sponsored by the Center for Rural Entrepreneurship.

Ms. Amoo reported she held potential client meetings by industry cluster including; internet-based; service-based; agricultural based; feed-based; and, recreation-based. Additionally, she also met with non-profit organizations.

Publicity to let people know the Business Incubator opportunity was available appeared in newspapers, newsletters and on local radio and television stations.
Ms. Amoo reported five completed applications were received and four applicants were interviewed. Addictions Counseling/Consultation Services, founded by Ms. Juanita Rodriguez, is the first WNCC Business Incubatee.

Ms. Rodriguez reported the Addiction Counseling/Consultation Services staff includes five professionals. She reported addiction counseling and services are provided to clients throughout the panhandle. The business is growing with the addition of groups in Kimball and Sidney. As the first incubatee, she moved into an office suite on the Scottsbluff Campus in February 2012. She explained how the WNCC Incubator helped through assistance with the development of a business plan, updating the mission/value statements, development of a brochure, and the creation of a written code of conduct. Ms. Rodriguez reported one new position was created as well as two internships. The business became incorporated in September 2012. Ms. Rodriguez remarked the WNCC Business Incubator provides a resource-rich environment to aid and enhance positive outcomes for her clients.

Ms. Amoo reported the WNCC Business Incubator is seeking applications for new incubator clients. She will be making presentations about the incubator to various groups to promote it.

In response to a question from the Board, Ms. Amoo reported she works closely with state and local organizations that support economic development.

Dr. Perkins reported the First Quarter meeting of the Nebraska Community College Association Board of Directors was held on January 25, 2013, in Lincoln. He commented that Dr. Holcomb has shared information on the Legislative Bills the Association Board reviewed.

Dr. Perkins reported the Executive Committee met on January 24, 2013. The Committee reviewed and continued to improve the documents for the Chief Executive Officer evaluation and the Board member evaluation. These documents will be presented to the Association Board in early summer. Also, the Association Strategic Plan will be considered during the meeting to be held in Sidney in early June.

Dr. Gramberg declared a ten minute recess at 2:52 p.m.
Dr. Gramberg declared the Open meeting in session at 3:03 p.m.

Dr. Perkins reported the Association of Community College Trust Fund Board, of which he is a member, met prior to the National Legislative Summit. He reported the Board sponsors a number of trustee training experiences including the publication of books on various aspects of trusteeship. Most recently, the Board launched a trustee-training program via webinar. The webinars are designed to be used in either a group setting or as an individual experience. They are designed to enhance trustees’ ability to be responsive to the changing community college climate.

Dr. Perkins explained one of the functions of the Trust Fund Board is to sponsor an annual grant competition. The “grant was created in 2007 for the purpose of fund a project that focuses on governance issues/strategies of national interest...” The projects must be useful for other community colleges. Applications were due in early December.

Dr. Perkins reported each memebr of the Board was assigned the task of reading and grading each of the proposals. To avoid the appearance of a conflict of interest, Board members were not allowed to read proposals that originated in their state. Dr. Perkins reported he read and graded sixteen proposals.

Dr. Perkins announced that Central Community College of Grand Island was awarded a $10,000 grant to engage the six Nebraska community colleges “to assess whether the Voluntary Framework of Accountability adequately meets our need to (1) produce information which engender conversation about student success and points to related governing board initiatives, and (2) propose a set of key performance indicators (KPI) that are acceptable to Nebraska’s Community College Governing Boards, state legislature and the Nebraska Coordinating Commission for Postsecondary Education(CCPE).” Dr. Perkins reported he abstained from the discussion and voting, but did respond to questions for clarification. The vote to accept Central Community College’s proposal was unanimous, with one abstention.

Dr. Perkins reported that he, Mr. Leseberg and Dr. Holcomb attended the Association of Community Colleges National
Legislative Summit held earlier this month in Washington, DC.

Dr. Perkins reported, based on what he heard his colleagues and some of the speakers discuss during the National Legislative Summit, they were very concerned about sequestration. In Dr. Perkins' opinion, sequestration was an underlying issue during the Summit. He remarked the questions about this interesting strategy was whether Congress had either the will or the ability to resolve the debt, spending and revenue issues that most of us have an interest in. From Dr. Perkins vantage point, Congress seemed divided about which solution would best serve their interest and maybe the interest of their constituents. If Congress fails to come to an agreement on the debt, spending and revenue issues, sequestration will occur on March 1, 2013.

Dr. Perkins explained that according to the Budget Control Act enacted by Congress in 2011, 2013 funds will be sequestered (e.g. impounded) in an amount of funds equal to the difference between the cap set in the Budget Resolution and the amount actually appropriated. This means the agencies cannot have access to those funds. Reductions in defense and non-defense discretionary programs would experience significant cuts in their budgets.

Dr. Perkins reported some reductions dealing with education would be felt in fiscal year 2013, while other cuts would not be felt until 2014. It is Dr. Perkins' understanding that, for example, Pell grants would not feel the effects of sequestration until Fiscal Year 2014. Among the ways that a budget reduction may occur is to furlough government employees for a month without pay, stop or delay existing contractual arrangements and work until the budget is balanced, etc.

In Dr. Perkins' opinion, some of the speakers and panelists were concerned with the possible consequences of sequestration and hope that Congressional Representatives could resolve their differences before March 1, 2013. However, some members of the Nebraska delegation expected sequestration to occur. Dr. Perkins referred Board members to "The Department of Education Statement by Arne Duncan, Secretary of Education on the Possible Impact of Sequestration of Fiscal Year 2013 Funds Under the Budget Control Act" for further details of what education might experience should sequestration occur.
Dr. Perkins referred Board members to handout materials, which include: 1) The 2013 Community College Federal Legislative Priorities which outlines the position of the American Association of Community Colleges and the Association of Community College Trustees; and 2) the Impact of Federal Education Dollars on Your Campus, which is a summary of the six Nebraska Community Colleges.

Dr. Perkins remarked that Federal dollars have a significant influence on the campuses. The list is significant; however, with the specter of sequestration looming on the near horizon, the Nebraska delegation chose not to make any bold assertions or requests to the Nebraska congressional delegation regarding these priorities. Instead, the Nebraska delegation pointed out some concerns about the Pell program and asked that Pell funding remain stable. The Nebraska delegation petitioned the Nebraska Congressional delegates to: 1) restore "the ability to benefit" student section of the Pell Program; and 2) restore student eligibility requirements that have either been diminished or eliminated. Further, it was suggested that Pell grants be slightly reduced in order to cover the cost of restoring benefits that have been lost in previous sessions of Congress. This would ensure access to Pell for a great number of students.

Dr. Perkins remarked that, given the fact that sequestration could occur in nine days, it is difficult to determine whether there will be any positive action on the requests.

Dr. Holcomb reported he had very substantive conversations with Senator Fischer and Senator Johannes. They questioned what the education budget cuts would mean to the College. Dr. Holcomb remarked that such programs as Veterans Upward Bound, Workforce Investment and other Federal programs would be negatively affected. He remarked it is not possible for the College to absorb the Federal grant employees into the College budget.

Dr. Holcomb remarked the National Legislative Summit is a very educational conference.

Mr. Kelly reported during the September 2007 Board of Governors Meeting, the Board granted a permanent easement to the City of Sidney for a bike path that would extend from the northern boundary line to the southern boundary line. Also, during that meeting, the Board approved granting a temporary easement to the Nebraska Department of Roads for the construction of said pathway.
The development of the bike path became bogged down and was not completed. The City of Sidney is once again working toward the construction of the bike path and has made inquiry about the College's property.

Mr. Kelly reported the conveyance of property requires an affirmative vote of at least two-thirds of all members of the Board, which is eight members. Because there are not eight members present, and the Board has previously taken action on this item, Mr. Kelly suggested the Board indicate to the City of Sidney continued support for the project, and request the City of Sidney provide information. If any additional action is needed from the Board of Governors.

Ms. Shaver moved the Board of Governors indicate to the City of Sidney continued support for the bike path project. She further moved the City of Sidney provide the necessary information if there is any additional action required by the Board. Seconded by Mr. Stickney. The vote was, Yes: Pavlista, Perkins, Shaver, Stickney, Klemke, Nelson, Gramberg. No: None. Absent: Daniels, Leseberg, Marcy, Walworth. Motion carried.

Mr. Kelly reported that he, Mr. Groshans, and Dr. Wylie have worked to bring together all of the current approved negotiated items into a single document. Mr. Kelly reported the compiled document contains 15 pages. Mr. Kelly reported that he has reviewed the completed single document and is recommending the Board approve the compiled document of the WCCA/WEA Negotiated Agreement.

Ms. Klemke moved the Board approve the compiled document of the WCCA/WEA Negotiated Agreement. Seconded by Dr. Perkins. The vote was, Yes: Perkins, Shaver, Stickney, Klemke, Nelson, Pavlista, Gramberg. No: None. Absent: Daniels, Leseberg, Marcy, Walworth. Motion carried.

(A copy of the signed WCCA/WEA Agreement Document is attached in the official minute book.)

Dr. Gramberg asked for Board Member Comments. There were none.

Dr. Gramberg asked for President's Comments.

Dr. Holcomb remarked in the interest of time, he would postpone his comments until the March meeting.
EXECUTIVE SESSION
Personnel Matters – Re: Early Retirement Applications; Possible Litigation – Re: Office of Civil Rights Complaint

Mr. Stickney moved, pursuant to Section 84-1410 of the Re-issue of the Revised Statutes of 2006, known as the Nebraska Public Meetings Law, that the Board hold a closed session with Dr. Todd R. Holcomb, Mr. William D. Knapper, Mr. David E. Groshans, Ms. Cora E. Richards, and Mr. Philip M. Kelly, Attorney, for the purpose of discussion of the following item(s): a) Personnel Matters – Re: Early Retirement Applications of: Dr. Paul G. Jacobsen, Information Technologies Director; Mr. Robert M. Vooge, Business Instructor; Mr. Wilbert L. Quindt, Applied Technologies Division Chair/Automotive Instructor; Mr. Richard J. Cecava, Business Instructor; Ms. Judy K. Schnell, Science, Math and Physical Education Division Chair/Biology Instructor; and Ms. Anabel Malmquist, Business Instructor; and b) Possible Litigation – Re: Office of Civil Rights Complaint. He further moved that this closed session is clearly necessary for the protection of the public interest and for the prevention of needless injury to the reputation of the individual(s) and that strategy sessions with respect to possible litigation are specifically authorized by the Nebraska Meetings Public Meetings Law. Mr. Stickney moved further that Dr. Jacobsen, Mr. Vooge, Mr. Quindt, Mr. Cecava, Ms. Schnell, and Ms. Malmquist have not requested a public meeting and have consented to discussion in closed session. Seconded by Dr. Perkins. The vote was, Yes: Shaver, Stickney, Klemke, Nelson, Pavlista, Perkins, Gramberg. No: None. Absent: Daniels, Leseberg, Marcy, Walworth. Motion carried.

BOARD MEMBER EXCUSED

Mr. Nelson was excused from the meeting at 3:43 p.m.

EXECUTIVE SESSION
Personnel Matters – Re: Early Retirement Applications; Possible Litigation – Re: Office of Civil Rights Complaint Cont

Dr. Gramberg stated the purpose of the Executive Session was discussion of Personnel Matters regarding Early Retirement applications and Possible Litigation regarding an Office of Civil Rights Complaint.

The Board of Governors and those so named in the motion adjourned to an Executive Session at 3:44 p.m.

The Executive Session ended at 4:01 p.m.

OPEN MEETING

Dr. Gramberg declared the Open meeting in session at 4:01 p.m.

CONSIDER EARLY RETIREMENT AGREEMENTS

Ms. Klemke moved whereas, the Board has received applications for Voluntary Early Retirement Incentive Plan Benefits from Dr. Paul G. Jacobsen, Information Technologies Director; Mr. Robert M. Vooge, Business Instructor; Mr. Wilbert L. Quindt, Applied Technologies Division Chair/Automotive Instructor, Ms. Judy K. Schnell, Science, Math and Physical Education Division Chair/Biology Instructor; and Ms. Anabel Malmquist, Business Instructor; and therefore, the Board considered the following:

1. Approval of the application for the Voluntary Early Retirement Incentive Plan Benefit submitted by Dr. Paul G. Jacobsen, Information Technologies Director.
2. Approval of the application for the Voluntary Early Retirement Incentive Plan Benefit submitted by Mr. Robert M. Vooge, Business Instructor.
3. Approval of the application for the Voluntary Early Retirement Incentive Plan Benefit submitted by Mr. Wilbert L. Quindt, Applied Technologies Division Chair/Automotive Instructor.

The Board of Governors and those so named in the motion adjourned to an Executive Session at 3:44 p.m.

The Executive Session ended at 4:01 p.m.
CONSIDER EARLY RETIREMENT AGREEMENTS

Instructor; Mr. Richard J. Cecava, Business Instructor; Ms. Judy K. Schnell, Science, Math and Physical Education Division Chair/Biology Instructor; and Ms. Anabel Malmquist, Business Instructor, that these applications, to the extent of funds available, shall be funded under the terms of the Voluntary Early Retirement Incentive Plan that is part of the Negotiated Agreement with the Western Education Association. Ms. Klemke further moved that the Administration shall report to the Board after the agreements have been executed by the qualifying faculty members concerning the name and amount funded for the individual faculty members. Seconded by Dr. Perkins. The vote was, Yes: Stickney, Klemke, Pavlista, Perkins, Shaver, Gramberg. No: None. Absent: Daniels, Leseberg, Marcy, Nelson, Walworth. Motion carried.

UPCOMING MEETINGS

Dr. Gramberg reminded Board members of the following upcoming meetings and events:

1) The Nebraska Community College Association 2013 Regular Meetings to be held as follows: 1) Second Quarter Meeting (Retreat), June 6 and 7, 2013, in Sidney, NE; 2) Third Quarter Meeting, August 5, 2013, in Columbus, NE; 3) Fourth Quarter Meeting (Annual Meeting), November 4 and 5, 2013.

2) The Association of Community College Trustees 2013 Annual Leadership Congress to be held on October 2 – 5, 2013, Seattle, WA.

3) The Association of Community College Trustees 2014 National Legislative Summit to be held on February 10 – 13, 2014, in Washington, DC.

4) Western Nebraska Community College Foundation, Monument Marathon to be held on September 28, 2013.

5) Western Nebraska Community College, "Celebrate WNCC 2013", to be held on October 21 – 26, 2013.

6) Western Nebraska Community College, Fall Frolic, to be held on October 26, 2013.

NEXT REGULAR MEETING

The next Regular meeting of the Western Community College Area Board of Governors will be held on Wednesday,
NEXT REGULAR MEETING Cont

ADJOURNMENT

March 20, 2013, at 1:00 p.m., in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

The meeting was adjourned by unanimous consent at 4:04 p.m.

Merilyn L. Gramberg, Chairperson

Coral E. Richards, Secretary
1) Consider the following application(s) pending before the City of Mitchell Planning Commission:

a) A request to subdivide Block Three (3), Western sugar Subdivision, situated in the Southeast Quarter of Section 21, Township 23 North, Range 56 West of the 6th P.M., Scotts Bluff, County, Nebraska.

2) Notice of a Public Hearing of the Board of Trustees of the Village of Potter to be held on March 4, 2013, at 7:00 p.m., in the Potter Village Office, on a light determination under the Nebraska Community Development Law.

a) A tract of land situated on the Northeast Quarter of Section 1, Township 14 North, Range 51 West, and the North Half of Section 6, Township 14 North, Range 50 West, and Section 31, Township 15 North, Range 50 West and the South Half of Section 30, Township 15 North, Range 50 West and the Southeast Quarter of Section 25, Township 15 North, Range 51 West, and the East Half of Section 36, Township 15 North, Range 51 West of the 6th P.M., all in Cheyenne County, Nebraska, containing 545.26 acres more or less.
Consent Calendar

Item f1
Renewal Farm Lease with Mr. F. Robert Pedulla - Scottsbluff

The College owns approximately 15 acres of farm ground, which adjoins the Scottsbluff campus on the west. This land has been leased to F. Robert Pedulla under an agreement, which calls for payment of 1/3 of all alfalfa hay to WNCC. The current lease will expire on February 28, 2013. Mr. Pedulla has indicated a desire to enter into a new lease with identical provisions. This lease will cover the period March 1, 2013 to February 28, 2014.

Ref. No. 701103
SCOTTSBLUFF CAMPUS STUDENT REPRESENTATIVE REPORT TO THE WCCA BOARD OF GOVERNORS

February 2013

Circle K celebrated National Bubble Gum Day on February 1 by giving bubble gum to students. To incorporate drug and alcohol awareness, they attached frightening drug and alcohol facts to the gum. They also sent members to the Rocky Mountain District Convention in Longmont, CO this month. For Valentine’s Day, they also made the residents of Golding Living Valentines.

Phi Theta Kappa is hosting their Drug and Alcohol Prevention Activity on Tuesday March 12. Pizza will be served from 6-6:45pm and presentations will take place from 6:45-8pm. KOTA Territory News and the Star-Herald will cover the event. Student organizations can piggy-back on the event. They will also sell roses on campus on Valentine’s Day. The proceeds will buy toys for children who come into the DOVES shelter. The PTK induction ceremony will be held on April 13 and PTK is arranging guest speakers and delivering invitations. They also plan to revisit their campaign, “Commit to Complete” in order to get students excited about graduation. They will post a graduation countdown in the pit and they are also considering hosting an essay scholarship contest on the importance of completion. They are sending officers to PTK’s National Convention in San Jose, CA in April.

Student Government is partnering with PTK on their Drug and Alcohol Prevention activity. Student Government will fund the catering. They will also help PTK sell roses on Valentine’s Day for DOVES. They met with the Alliance and Sidney Student Governments via ITV to debrief with each other and discuss future collaboration. They have been busy nominating representatives, bowling, revising the constitution, and preparing for elections. On Feb. 13, they hosted another PB&J table for all hungry students.

United Leaders hosted a celebration and awareness for Native American Heritage Month. They brought in the Mini Moccasin Dancers Group and roughly 100 people attended. For Martin Luther King Jr. Day, they gave away 200 T-shirts to students that completed a short quiz and they handed out an educational sheet with quotes from King and famous individuals. The media also interviewed participants. They are currently in the process of bringing the African Culture Connection to campus on April 12. They need more funds and asked the WNCC organizations for monetary donations.

The Student Veteran’s Organization continues to work on their Veteran’s Memorial. They are currently in the process of submitting a final proposal. The tentative plan is to present the memorial on Memorial Day in May. For the presentation, they are also inviting Adrian Smith to attend. In order to fund the memorial, SVO asked student organizations for donations. Any group who donates will get the honor of having their name engraved on the memorial.

The Criminal Justice Club is hosting a “Change for 2013.” Each student organization will contribute as much money as they can and at the end of the 30 day competition, the organizations will meet at the next student organization meeting to announce the winner. The club that collects the most money gets half of the total money collected and can donate the other half to the charity of their choice. They will also hold their annual Cream-A-Teacher fundraising event this month.

The college will hold its annual Celebration of Black History Month on February 20 at 5:30pm in Pioneer Hall. There will be a soul food dinner in the dining hall with cornbread, macaroni and cheese, ribs, and fried chicken.
Then, an open mic night will be held with songs, poetry, and presentations from other cultures represented on campus. Everyone on campus is invited to attend and there will also be free t-shirts.

Emerging Voices is seeking submissions for WNCC’s Journal of Literature and Art. The deadline for entries is February 25. The Math and Science Club is reorganizing officers this semester. The intramural basketball season is coming to a conclusion this month.
SCOTTSBLUFF CAMPUS FACULTY REPRESENTATIVE REPORT TO
THE WCCA BOARD OF GOVERNORS FOR FEBRUARY 2013

James MacArthur, WNCC Science Instructor, has had his commentary article “How will classroom response systems ‘cross the chasm’?” published online by the Journal of Chemical Education. It may be available through the following link:
http://pubs.acs.org/doi/pdfplus/10.1021/ed300215d.

Lorin King, WNCC Science Instructor, recently attended the statewide course review process in Grand Island 1/24-25 to revise the physical sciences curriculum. He also has two publications which have been accepted as talks to be presented in April and May. A talk based on his article Coastal Plain Paleoecology, an example of Crocodyliform Feeding Grounds from the Cretaceous Woodbine Formation of North Central Texas will be presented at the South-Central Geological Society of America’s 47th annual section meeting in Austin, Texas April 4-5. A talk based on his article Predatory Behavior of a giant Crocodyliform from the Woodbine Formation (Cenomanian) of Texas will be presented at the North-Central Geological Society of America section meeting at Kalamazoo, MI May 2-3.

Paula Weimer, WNCC Nursing Instructor, attended a conference on the “Development of Nursing Faculty” in Jacksonville, Florida from February 5th through 9th. She brought back lots of creative ideas which will enhance her teaching.

Dr. William Spurgeon, WNCC Information Technology Instructor, attended the site coordinators quarterly meeting for the Midwest Center for Information Technology in Omaha at the AIM Institute on January 18. AIM is creating a Cloud for the MCIT. This will allow students across the consortium access to software off campus, to have their own portal, to be able to do collaborative work, and have access to job postings, and have additional online storage space. The scenarios involving connecting real businesses with current real world problems with students and faculty providing help with these problems will also be accessed through the MCIT Cloud.
MEMORANDUM

TO: Board of Governors
FROM: William D. Knapper
DATE: February 20, 2013
RE: Board Approval, Bid Number 13-SE-12

On February 12, 2013 bids were received for Student Planner/Handbooks

SPECIFICATIONS: Attached
ACCOUNT NUMBER: 10.1.61200.5215.66
BUDGET: $9,700.00

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<th>Total Price</th>
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<td>Premier</td>
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<td>School Datebooks</td>
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Recommendation to come from the Finance Committee.
MEMORANDUM

TO: Board of Governors
FROM: William D. Knapper
DATE: February 20, 2013
RE: Board Approval, Bid Number 13-EQ-13

On February 11, 2013 bids were received for the CISCO ASA Firewall/IPS, Switch and Wireless Controller Purchase

SPECIFICATIONS: See Attached

ACCOUNT NUMBER: 10.1.42000.5611.64

BUDGET:
$15,000.00 Schedule A: Firewall/IPS
$50,000.00 Schedule B: Switch
$12,500.00 Schedule C: Controller

TABULATION:

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<th>Schedule B: Switch</th>
<th>Schedule C: Controller</th>
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Recommendation to come from the Finance Committee.