PROPOSED AGENDA

A. Call to Order, Ms. Wisniewski

B. Roll Call

C. Introduction of Visitors
   1) Community Comments

D. Board Chairperson Comments
   1) Copy of Nebraska Open Meetings Act is available at back of room

E. Consent Calendar
   1) Review Contents of Consent Calendar
      a) Agenda
      b) Excuse Absent Board Member(s)
      c) Minutes
         1) Regular Meeting, March 18, 2009
      d) Claims (Enclosure)
         1) WCCA Unrestricted Fund - $1,647,507.28
         2) WCCA Restricted Fund - $22,479.72
         3) WCCA Federal Fund - $3,707.41
         4) WCCA Agency Fund - $36,578.00
         5) WCCA Loan Fund - $ -0-
         6) WCCA Plant Fund - $2,991.99
         7) WCCA Auxiliary Fund - $93,671.97
      e) City Planning Commission Reports
      f) Acknowledge Receipt of Letter from NWCEA
      g) Reports and Proposals
         1) From the Students
         2) From the Faculty
         3) From the Administration
         4) From the Board

REGULAR MEETING

April 15, 2009

12:00 P.M. – LUNCH
The Plex (Room A-108)
Harms Advanced Technology Center
Western Nebraska Community College
Scottsbluff Campus
2620 College Park
Scottsbluff Nebraska

1:00 P.M. – REGULAR MEETING
Boardroom
Western Nebraska Community College
Scottsbluff Campus
1601 East 27th Street
Scottsbluff, Nebraska

(Pages 1 - 1q)

(Pages 1 - 16)

(Pages 16 - 17)

(Pages 17 - 18)

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E. Consent Calendar – Cont
   2) Approval of Consent Calendar
   3) Consideration of Items Extracted from Consent Calendar

F. Bid Consent Calendar
   1) Review Contents of Bid Consent Calendar
      a) #09-SE-14 – Custodial Cleaning Service Contract, Scottsbluff Campus                  (Pages 5 – 5i)
   2) Approval of Bid Consent Calendar
   3) Consideration of Items Extracted From Bid Consent Calendar

G. Personnel Consent Calendar
   1) Review Contents of Personnel Consent Calendar
      a) Resignation(s): - None
         b) Appointment(s): - None
   2) Approval of Personnel Consent Calendar
   3) Consideration of Items Extracted from Personnel Consent Calendar

H. Reports and Recommendations from Budget and Finance Committee – Mr. Nelson, Mr. Knapper
   1) Authorize Administration to Accept Best Bid – Re: ADA Accessibility
      a) Building Modification
         b) Vertical Lift with Installation

I. Monitoring Reports
   1) Proposed 2009 – 2010 WNCC Student Charges – Mr. Knapper                               (Pages 6 – 6a)
      a) Tuition
      b) Fees
      c) Room and Board
I. Monitoring Reports – Cont

2) Nebraska Coordinating Commission for Postsecondary Education – Dr. Gramberg, Ms. Barkeloo

   a) Program Review
      1) Welding Technology Program

3) 2009 Legislation – Dr. Ely

   a) LB 103 – Change Provisions Relating to postsecondary Educational Institutions’ Capital and Facility Expenditures
   b) LB 232 - Permit Sales of Alcoholic Liquor by Community College Culinary Programs
   c) LB 340 – Require the Coordinating Commission for Postsecondary Education to Evaluate Community College System

4) Nebraska Educational Telecommunications Commission – Mr. Miller

5) Nebraska Community College Association – Dr. Gramberg, Dr. Perkins

6) Association of Community College Trustees – Dr. Perkins

J. Western Nebraska Community College Facilities

   1) Volunteer Field (Softball Field)

      a) Authorize Chair to Sign Contract with City of Scottsbluff – Mr. Douglas

K. Executive Session

   1) 2009 – 2010 Collective Bargaining

L. 2009 – 2010 Collective Bargaining

   1) Appoint WCCA Board Negotiator

   2) Appoint Board Member Observers

M. Board Member Comments

N. President’s Comments
0. Upcoming Meetings

1) Western Nebraska Community College

   a) 2009 Awards Ceremonies
      1) Alliance Campus
         A) Monday, April 20, 2009
         B) 3:00 p.m.
      2) Scottsbluff Campus
         A) Thursday, April 30, 2009
         B) 4:30 p.m.
      3) Sidney Campus
         A) Wednesday, May 6, 2009
         B) 2:00 p.m.

   b) Graduation Exercises
      1) Cougar Palace
         A) Saturday, May 16, 2009
         B) 4:00 p.m.

2) Nebraska Community College Association Board of Directors

   a) Regular Meetings
      1) Second Quarter Meeting
         A) May 4, 2009
         B) Southeast Community College
      2) Third Quarter Meeting
         A) August 10, 2009
         B) Mid-Plains Community College - McCook
      3) Annual Meeting
         A) November 3 and 4, 2009
         B) Embassy Suites, Lincoln
         C) Host: Southeast Community College

3) Association of Community College Trustees

   a) 2009 Leadership Congress
      1) October 7 - 10, 2009
      2) San Francisco, CA

4) Nebraska Coordinating Commission for Postsecondary Education

   a) Regular Meeting
      1) August 20, 2009, 8:30 a.m.
      2) The Plex, Harms Advanced Technology Center
      3) Scottsbluff, Nebraska
P. Next Regular Meeting: Wednesday, May 20, 2009, 1:00 p.m., Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

Q. Adjournment
MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE
ROLL CALL
NOTICE OF MEETING

A regular meeting of the Western Community College Area Board of Governors was held at 1:05 p.m., on Wednesday, April 15, 2009, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Saturday, April 11, 2009, with the following members present: Jacqueline M. Cervantes-Guzman, Timothy H. Daniels, Merlyn L. Gramberg, L. Paul Leseberg, Dennis W. Miller, Jr., Jack L. Nelson, Jecca R. Ostrander, M. Thomas Perkins, Darrell E. Roberts, Richard G. Stickney, Jane Wisniewski, Chairperson. Absent: None. Student Representatives present: None. Faculty Representatives present: Guy Wylie, Scottsbluff Campus. College staff present: Eileen E. Ely, William D. Knapper, Coral E. Richards, Garry R. Alkire, David E. Groshans, Daniel P. Kinney, Kathryn J. Shirley, Paul G. Jacobsen, Melinda L. Burbach, Royce J. Ammon, Mary Barkeloo, Joan Green, Marilyn Dodge, Carla Stein, Paulette Yarnall. College Attorney present: Richard A. Douglas. A current agenda was available in the College President’s office and the Board Secretary’s office on the Scottsbluff Campus at the time of the publicized notice.

QUORUM

Ms. Wisniewski declared a quorum was present for the transaction of business.

VISITORS

Visitors were: Richard Robles, Maria Robles, Mitchell; Bob Jones, North Platte; Rick Myers, Kevin Mooney, Scottsbluff.

COMMUNITY COMMENTS

Ms. Wisniewski asked for comments from the community. There were none.

BOARD CHAIRPERSON
COMMENTS

Ms. Wisniewski referred Board members to the handout materials which include a video “Not Forgotten – a Historical Perspective” which commemorates the history of the Student Action Committees from 1965 and 1966. The video also portrays the completion and dedication ceremony of the bronze sculpture located in the front foyer.

Ms. Wisniewski again referred Board members to the response to Dr. Perkins’ question regarding the whether the Sarbannes Oxley regulations apply to the College. They do not apply to the College or not-for-profits. This information is
also included with handout material.

Ms. Wisniewski announced that for public information there is a copy of the Nebraska Open meetings Act available on the table at the back of the room.

On behalf of the Board of Governors, Ms. Wisniewski congratulated Ms. Cervantes-Guzman and her family on their new business venture, the purchase of a local restaurant in Mitchell. She also congratulated them for the news article that appeared in the newspaper.

Ms. Wisniewski reviewed the contents of the Consent Calendar which include the following items:

1) Agenda, April 15, 2009
2) Excuse Absent Board Member(s) – None
3) Minutes
   a) Regular Meeting, March 18, 2009
4) Claims
   a) WCCA Unrestricted Fund - $1,647,507.28
   b) WCCA Restricted Fund - $22,479.72
   c) WCCA Federal Fund - $3,707.41
   d) WCCA Agency Fund - $36,578.00
   e) WCCA Loan Fund - $-0-
   f) WCCA Plant Fund - $2,991.99
   g) WCCA Auxiliary Fund - $93,671.97
5) City Planning Commission Reports – None
6) Acknowledge Receipt of Letter from NWCEA – Attachment A
7) Reports and Recommendations
   a) From the Students – Attachment B
   b) From the Faculty – Attachment C
   c) From the Administration
   d) From the Board

Ms. Wisniewski inquired if there were any item(s) on the Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

Mr. Daniels declared a Conflict of Interest and will abstain from voting on the Consent Calendar.

Mr. Miller moved the Consent Calendar be approved as presented. Seconded by Ms. Cervantes-Guzman. The vote was, Yes: Cervantes-Guzman, Gramberg, Leseberg, Miller,
CONSENT CALENDAR Approval Cont

Nelson, Ostrander, Perkins, Roberts, Stickney, Wisniewski.
No: None. Abstain: Daniels. Absent: None. Motion carried.

CONSENT CALENDAR Consider Items Extracted
There were no items extracted from the Consent Calendar.

BID CONSENT CALENDAR Review Contents
Ms. Wisniewski reviewed the contents of the Bid Consent Calendar which include the following item(s):

1) #09-SE-14 – Custodial Cleaning Service Contract, Scottsbluff Campus

Ms. Wisniewski inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have removed for separate consideration.

Mr. Nelson requested Bid #09-SE-14 – Custodial Cleaning Service Contract, Scottsbluff Campus be extracted for separate consideration.

BID CONSENT CALENDAR Approval
All Items were extracted from the Bid Consent Calendar.

BID CONSENT CALENDAR Consider Items Extracted
Mr. Nelson reported he requested that Bid #09-SE-14 - Custodial Cleaning Service Contract, Scottsbluff Campus be extracted to allow the Board to accept the best bid for this service.

Mr. Nelson reported the Budget and Finance Committee met earlier today to consider bids received on April 7, 2009, for Custodial Cleaning Service Contract for the Scottsbluff Campus. He reported bids were received from the following firms:

Hartland Cleaning Services and Associates, Lincoln, NE
1) Annual Charge - June 1, 2009 – May 31, 2010 $339,600.00.
3) Annual Charge – June 1, 2011 – May 31, 2012 $399,600.00.
4) Hourly Charge – WNCC Activities - $13.25
5) Hourly Charge – Non-WNCC Activities - $13.25

FBG Services Corporation, Lincoln, NE
1) Annual Charge - June 1, 2009 – May 31, 2010 $359,928.00.
3) Annual Charge – June 1, 2011 – May 31, 2012 $381,850.00.
4) Hourly Charge – WNCC Activities - $16.00
5) Hourly Charge – Non-WNCC Activities - $18.00

Service Maxx Cleaning and Restoration, Alliance, NE
1) Annual Charge - June 1, 2009 – May 31, 2010 $387,996.00.
2) Annual Charge – June 1, 2010 – May 31, 2011 $399,636.00.
4) Hourly Charge – WNCC Activities - $16.55
5) Hourly Charge – Non-WNCC Activities - $24.82

Mr. Knapper reported that the duties outlined in the specifications for the Custodial Cleaning Service Contract include not only cleaning the buildings but setup for the many and various events held at the College, including Athletics. He commented that FBG Services has 17,000 employees, and the firm has contracts in 27 states. The firm also has a web-site that can be used for reporting services. Mr. Knapper reported the specifications also requested an inventory of the equipment that would be used to fulfill the requirements of the contract, as well as references the bidding firm has provided services to within the past two years.

Mr. Nelson reported the Budget and Finance Committee is recommending the Board accept the low bid meeting specifications submitted by FBG Services Corporation, Lincoln, NE. He reported the Budget and Finance Committee is further recommending the Board authorize Mr. Knapper to negotiate the terms of the contract including costs from the proposal.

Mr. Nelson moved the Board accept the recommendation of the Budget and Finance Committee to approve the low bid meeting specifications submitted by FBG Services Corporation of Lincoln, NE as follows: 1) Annual Charge - June 1, 2009 – May 31, 2010, $359,928.00; 2) Annual Charge – June 1, 2010 – May 31, 2011, $370,738.00; 3) Annual Charge – June 1, 2011 – May 31, 2012, $381,850.00; 4) Hourly Charge – WNCC Activities - $16.00; 5) Hourly Charge – Non-WNCC Activities - $18.00. He further moved the Board authorize Mr. Knapper to negotiate the terms of the contract including costs from the proposal. Seconded by Mr. Roberts. The
In response to a question from the Board regarding whether it would be more cost effective if the College did not outsource custodial services, Mr. Knapper responded it is more cost effective to outsource the services in part due to benefit and workmen’s compensation costs.

Mr. Nelson reported the Budget and Finance Committee also considered a request from the administration to expend contingency funds from the 2008 – 2009 American Disabilities Act Budget to replace the accessibility lift to provide safe accessibility from the theatre level to the classroom level of the main building. The Committee also considered authorizing the administration to seek and accept the best bid for building modification and vertical lift installation. Mr. Nelson asked Mr. Knapper to present the administration’s request.

Mr. Knapper reported that when the Higher Learning Commission conducted the last accreditation visit ten years ago, one of the concerns in the report was how the College was addressing American Disabilities Act issues. Mr. Knapper reported that over the past ten years the College has made progress to improve accessibility; however, there are still some issues that need attention. One of the most urgent issues is accessibility from the theatre level to the classroom level. He reported the lift which was installed some time back has been removed as it was non-operational, and was a safety issue as well. Mr. Knapper reported that he is proposing to install an enclosed vertical lift. He reported the installation would necessitate cutting into and removing a portion of the stairs. Mr. Knapper reported the estimated cost for the building modification (removal of the stairs) is less than $10,000, and the vertical lift with installation is estimated to be $16,000 to $17,000. Mr. Knapper reported he is requesting authorization to accept the best bids for this project to allow the work to be started immediately following the end of the Spring Semester, and also to minimize inconvenience to Theatre West productions.

In response to questions from the Board, Mr. Knapper reported the vertical lift has many safety features that address child safety, and also claustrophobic reactions. He
reported an incline ramp would be more costly and less safe.

A Board member commented that a local church recently installed a vertical lift which has resulted in greater participation in activities in the fellowship area. Board members remarked this project is a good response to safety issues as well as to provide better access to the women’s restroom facilities. They commented a topic of discussion for several years has been the need for a women’s restroom on the Theatre level.

Mr. Nelson reported the Budget and Finance Committee is recommending the Board approve the expenditure of Contingency Funds from the American Disabilities Act Budget. He further reported the Committee is recommending the Board authorize the administration to accept the best bid for building modification, and the best bid for the purchase and installation of a vertical lift.

Mr. Nelson moved the Board accept the recommendation of the Budget and Finance Committee to approve the expenditure of Contingency Funds from the American Disabilities Act Budget for building modification and for the purchase/installation of a vertical lift. He further moved the Board authorize the administration to accept the best bid for building modification, and the best bid for the purchase and installation of a vertical lift. He moved further that the bids and the bid award be brought to the Board for ratification. Seconded by Dr. Perkins. The vote was, Yes: Gramberg, Leseberg, Miller, Nelson, Ostrander, Perkins, Roberts, Stickney, Cervantes-Guzman, Daniels, Wisniewski. No: None. Absent: None. Motion carried.

Mr. Knapper reported that last month the administration presented the proposed 2009 – 2010 Student Charges for Board member review and consideration.

Mr. Knapper reported the administration proposed a three percent increase in tuition rates ($2.00 per credit hour) for both resident and non-resident students. The proposed resident tuition rate is $68.00 per credit hour, and the proposed non-resident rate is $81.00 per credit hour. The proposed High School Partnership rate is $34.00 per credit hour, a $1.00 per credit hour increase.

Mr. Knapper reported this month the administration presented a proposal to the Budget and Finance Committee
to extend the proposed resident tuition rate of $68.00 per credit hour to students residing in South Dakota, Wyoming and Colorado. He reported the Budget and Finance Committee supported this proposal. Mr. Knapper reported based on current enrollment there would be an approximate $16,750 loss in tuition revenue. Mr. Knapper commented other Nebraska community colleges are offering resident tuition rates to neighboring states as a marketing tool.

In response to a question from the Board, Mr. Knapper responded the resident tuition rate would apply to the entire states of Colorado, Wyoming and South Dakota. Dr. Kinney commented that currently the majority of the students who would benefit from the proposed resident tuition rate are from Wyoming and Colorado. He suggested that, if the resident tuition rate includes South Dakota, more students residing in southern South Dakota would be drawn to the College.

Board members commented that the nursing schools in Colorado have a waiting list, so it is possible that some of those students would attend the College to complete their pre-requisite courses. Board members remarked that given the state of the economy they had some misgivings about a three percent increase in the tuition rate; however, with the proposal to extend the resident tuition rate to neighboring states they were more at ease with the proposed rates.

Mr. Nelson moved the Board approve a $2.00 per credit hour increase in the 2009–2010 tuition rates. He further moved the 2009–2010 resident tuition rate be $68.00 per credit hour; the 2009–2010 non-resident tuition rate be $81.00 per credit hour; and the 2009–2010 High School Partnership tuition rate be $34.00 per credit hour. Mr. Nelson moved further that the 2009–2010 tuition rate for students who reside in the neighboring states of Colorado, South Dakota and Wyoming be $68.00 per credit hour (the resident rate). Seconded by Dr. Perkins. The vote was, Yes: Lesseberg, Miller, Nelson, Ostrander, Perkins, Roberts, Stickney, Cervantes-Guzman, Daniels, Gramberg, Wisniewski. No: None. Absent: None. Motion carried.

Mr. Knapper reported the only change in the proposed student fees for the 2009–2010 is a $25.00 increase in the GED Testing Fee. This proposed increase is to cover an increase in testing materials and also to build up a reserve for required software upgrades.
Montering Reports
Proposed 2009 – 2010
WNCC Student Charges
Tuition and Fees
Cont

Mr. Nelson moved the Board approve the 2009 – 2010 student fees as presented: Activity/Student Service - $3.00 per credit hour; Facility - $5.50 per credit hour; Technology/Instruction - $2.00 per credit hour; Scholarship - $2.50 per credit hour; High School Partnership - $6.50 per credit hour; Graduation - $30.00; Diploma $30.00; Certificate - $10.00; Experiential Learning - $25.00 per credit hour; Applied Music - $25.00 per credit hour; Photography $15.00 per credit hour; Assessment Fee - Vocational Assessment - $60.00 per day; Assessment Fee – Resume Development - $25.00; Compass Retest - $15.00; GED Testing – 16 to 17 years old - $75.00; GED Testing – 18 years or older - $75.00. Mr. Nelson further moved the Board adopt the Tuition and Fees Refund Policy as presented: 1) 100 percent refund for 6.25 percent of time elapsed; 2) 50 percent refund for 12.50 percent of time elapsed; 3) 25 percent refund for 25 percent of time elapsed; and 4) no refund for more than 25 percent of time elapsed. Seconded by Mr. Stickney. The vote was, Yes: Miller, Nelson, Ostrander, Perkins, Roberts, Stickney, Cervantes-Guzman, Daniels, Gramberg, Leseberg, Wisniewski. No: None. Absent: None. Motion carried.

Room and Board

Mr. Knapper reported the proposed 2009 – 2010 room and board rates is approximately a five percent increase. The proposed increase in the 14 and 19 meal plans is $75.00 per semester. The proposed increase in meal rates is necessary to cover the anticipated food and personnel costs. Mr. Knapper further reported the proposed increase for room rates at Pioneer Hall is $50.00 per semester, and the proposed increase for room rates at Conestoga Hall is $75.00 per semester. He commented the proposed increase in room rates is based on the ten-year pro forma that was established when Conestoga Hall was developed.

Mr. Nelson moved the Board approve the 2009 – 2010 board rates as presented: 1) 14 meal plan - $1,475.00 per semester; 2) 19 meal plan - $1,525.00 per semester; 3) 14 meal plan -Weekly student rate - $90.00 per week; 4) Daily meal plan – 3 meals - $19.00 per day. He further moved the Board approve the 2009 – 2010 room rates as follows: 1) Pioneer Hall Private - $1025.00 per semester; 2) Pioneer Hall Semi-private (two occupants) - $825.00 per semester; 3) Conestoga Hall Super Single - $1,725.00 per semester; 4) Conestoga Hall Private - $1,525.00 per semester; 5) Conestoga Hall Semi-private (two occupants) - $1,325.00; 6) Conestoga Hall Super Single – weekly student rate - $100 per week; 7) Conestoga Hall Private – weekly student rate - $90.00 per week; 8) Conestoga Hall Semi-private – weekly
MONITORING REPORTS  
Proposed 2009 – 2010  
WNCC Student Charges  
Room and Board Cont 

student rate - $80.00 per week; 9) Housing Activity Fee - $15.00 per semester; Housing Deposit (refundable) - $150.00 per academic year. Mr. Nelson moved further the Board adopt the room and board refund policy as presented: 1) 100 percent refund for one week time elapsed; 2) 75 percent refund for two to three weeks time elapsed; 3) 50 percent refund for four to five weeks time elapsed; 4) 25 percent refund for six to seven weeks time elapsed; and 5) no refund for more than seven weeks time elapsed. Seconded by Mr. Miller. The vote was, Yes: Nelson, Ostrander, Perkins, Roberts, Stickney, Cervantes-Guzman, Daniels, Gramberg, Leseberg, Miller, Wisniewski. No: None. Absent: None. Motion carried. 

MONITORING REPORTS  
Nebraska Coordinating Commission for  
Postsecondary Education  
Program Review  
Welding 

Dr. Gramberg reported that the Educational and Student Services Committee met earlier today to consider the Program Review for the Welding Program. Dr. Gramberg asked Ms. Barkeloo to present the report. 

Ms. Barkeloo reported that the thresholds established by the Coordinating Commission are: 1) The award of 10 degrees; and 2) The Student Credit Hour/Full-Time Faculty Equivalency is 275. She reported that the program meets and exceeds the Student Credit/ Hour/Faculty Full-Time Equivalent threshold; however, the program does not meet the graduate requirement threshold. Ms. Barkeloo commented that although the program does not meet the Coordinating Commission’s criteria of a completer, students who enroll in the program are getting jobs as welders. 

Ms. Barkeloo reported the College continues to review the program offerings and, based on enrollment information, the program is successful. She reported based on several employment resources, there is a need for training in the welding technology program. She reported the welding technology program prepares students as follows: 1) The Associate of Applied Science degree option is no longer available; 2) The Associate of Occupational Studies is a 66 credit hour degree program designed to offer the necessary laboratory and technical information to train students in all areas of the welding field. 3) The Diploma is designed to fulfill 45 credit hours of the Welding Associate of Occupational Studies degree. 4) The Certificate is designed to fulfill 30 credit hours of the Welding Associate of Occupational Studies degree. 5) The Professional Skills Award is awarded to students who have completed six to twelve credit hours of course work in the Welding Program.
Ms. Barkeloo reported that the College continues to review the welding program offerings. She reported the College has developed four specific strategies to maintain and improve enrollment in the Welding Program. They are: 1) Partnerships - Develop a high school academy. 2) Specialization - The program is designed to offer students the opportunity to achieve a degree by returning to school to gain new skills. She commented that even with this flexibility, completers in the program are sporadic. 3) Marketing - Develop a formal recruitment and marketing plan. 4) Student Registration, Retention and Completion - Several of the 15 – 17 credit hour general education core requirements needed for Associate of Occupation Studies are now available on-line. Additionally, the College will continue to work to maintain certification available through the American Welding Society. This certification process ensures that training meets or exceeds industry-recognized uniform standards of excellence.

Ms. Barkeloo reported the employment opportunities for welding and related repairers are stable with some growth. She reported the College has an excellent welding program which needs to be promoted to maintain enrollment and increase graduates of the program. The promotion should include the College service area as well as surrounding areas.

Ms. Barkeloo reported the Committee discussed at length the need for the College to "track" the students who are enrolled to determine what their educational goal is. Many of the students enrolled in the welding program are high school students who have no intention of matriculating into a college program or graduating. The Committee also questioned what, in 2007 – 2008, brought the two students to completion of a degree.

The Board members discussed that the Coordinating Commission’s criteria for a completer may not be appropriate for programs such as the Welding Program. Many students enroll for just one or two classes to obtain the training needed for immediate employment. The Board discussed the importance of advising students about what is needed to complete the degree program. Board members also discussed the development of high school academy partnerships. It was pointed out community colleges that are innovative have strong dual credit enrollment program(s). Although the graduate thresholds have not been met for the welding program, the instructors have students
who have completed their personal goals, developed the necessary skills to secure employment, and are currently experiencing successful careers in the welding field.

Dr. Gramberg reported the Educational and Student Services Committee is recommending the Board approve the Welding Program review for submission to the Nebraska Coordinating Commission for Postsecondary Education with the concerns expressed. He reported the Committee is also recommending the Board request a follow-up report with regard to the success of the specific strategies included in the program review report for maintaining and increasing enrollment, and for improving the number of completers in the Welding Program.

Dr. Gramberg moved the Board accept the recommendation of the Educational and Student Services Committee to approve the Welding Program Review for submission to the Nebraska Coordinating Commission for Postsecondary Education with the concerns expressed. He further moved the Board request a follow-up report with regard to the success of the specific strategies included in the program review for maintaining and increasing enrollment, and for improving the number of completers in the Welding Program. Seconded by Mr. Daniels. The vote was, Yes: Ostrander, Perkins, Roberts, Stickney, Cervantes-Guzman, Daniels, Gramberg, Leseberg, Miller, Nelson, Wisniewski. No: None. Absent: None. Motion carried.

Dr. Ely reported that LB 103, which would change provisions Relating to Postsecondary Educational Institutions Capital and Facility Expenditures, was placed on General File on February 27, 2009. The bill would amend section 85-408 by raising the threshold from $500,000 to $1 million for certain expenditures by the Board of Regents or the State College Board of Trustees. The bill would also amend Section 85-1402 to change expenditure thresholds for capital construction projects of postsecondary educational institutions subject to review, monitoring, and approval by the Coordinating Commission. The thresholds would be increased to $2 million for capital construction projects funded in whole or in part by tax funds designated by the Legislature, and to $85,000 for projects expected to incur an annual increase of tax funds for operations and maintenance.

LB 232 is intended to allow community college with culinary education programs to apply for and receive a catering
license. This bill was designated as a Speaker Priority Bill on March 17, 2009.

LB 340, which would give the Coordinating Commission for Postsecondary Education the additional duty to make a one-time evaluation of the current community college funding formula, was placed on Final Reading April 14, 2009. Once the evaluation is complete, the Commission shall make recommendations to promote an equitable and efficient community college system with local control.

Dr. Ely reported LB 20 which would amend the Access College Early Scholarship Act was introduced by Senator Harms. The bill allows the Coordinating Commission on Postsecondary Education to limit the number of scholarships awarded each term and also limit the number of scholarships each student may receive. The bill was signed into law by Governor Heineman on March 5, 2009.

Dr. Ely reported that Governor Heineman also approved LB 102 on March 5, 2009. This bill allows students completing an associate of arts or an associate of science degree at a Nebraska community college to be deemed a high school graduate for financial aid and admission purposes at a postsecondary education institution. The bill also requires students to have completed coursework in English, mathematics, natural science, and social studies at an accredited high school or community college. The bill was introduced by Senator Adams.

Dr. Ely reported that LB 440 strikes references to racial, ethnic and cultural diversity to harmonize provisions of the Student Diversity Scholarship Act with Section 30, Article 1, of the Nebraska Constitution which was enacted by the citizens of Nebraska in the 2008 as Initiative 424. The bill maintains a commitment to diversity, but provides that related efforts are to be undertaken “in accordance with state and federal law.” The bill was placed on Select File on April 14, 2009.

Dr. Ely reported that LB 458 was placed on Final Reading on April 14, 2009. The bill, introduced by Senator Harms, would allow a recipient of Temporary Assistance to Needy Families to have the hours spent pursuing an associate degree or certificate count towards the applicant’s work activity requirement. The bill sunsets in 2012. Dr. Ely commented this is a very important bill as those who have a college degree are far less likely to ever return to public assistance.
MONITORING REPORTS
2009 Legislation Cont

Dr. Ely referred Board members to the handout materials which includes an updated spreadsheet of 2009 Nebraska’s Community Colleges Legislative Bills. She remarked that Mr. Baack is monitoring the bills listed on the spreadsheet. (A copy of the spreadsheet is attached in the official minute book.)

MONITORING REPORTS
Nebraska Educational Telecommunications Commission

Mr. Miller reported the Nebraska Educational Telecommunications Commission met on March 26, 2009, via a video conference. Mr. Miller commented the Nebraska Educational Telecommunications is a very complex system that includes television, radio, foundations, learning services and technology services. Additionally, there are four major entities involved in public television and radio: Public Broadcasting Service; Corporation for Public Broadcasting; Association of America’s Public Television Stations; and National Public Radio.

Mr. Miller reported that the system receives strong support for federal funding from Senator Nelson and Senator Johannes as well as Congressmen Terry and Fortenberry. He reported that Nebraska public television is held in high regard nationally.

Mr. Miller reported it was very costly to convert programming from analog to digital transmission. The final phase of the project will be to remove surplus equipment that is not being used from each site across the state.

Mr. Miller commented a new program about energy awareness will be airing soon.

MONITORING REPORTS
Nebraska Community College Association

Dr. Perkins reported that he was unable to attend the meeting of the Association By-laws Committee that was held on April 9, 2009; however, he had the opportunity to visit with Mr. Baack regarding the proposed changes. During their visit, Mr. Baack reviewed each proposal and responded to questions which Dr. Perkins raised.

Dr. Perkins reported that some changes will be simple updates such as grammar. Other changes may have a profound effect on the way the Association will do business in the future.

Dr. Perkins reported that the agenda for the May 4, 2009, meeting of the Nebraska Community College Association Board of Directors will be full. The Board will review recommendations from the By-laws Committee and may take ac-
tion on them. Dr. Perkins commented that the recent conflict which occurred with Metro has, in many respects, created a realistic commitment to working together for the common good of all the areas.

Dr. Perkins reviewed some selected recommendations which the Association Board will consider.

1) Emergency meetings may be held without reasonable notice. State Statute allows this. The president or any three directors may call for such a meeting. Dr. Perkins reported that he and Mr. Baack discussed this recommendation at length. It was suggested that if such a meeting were called to occur within 24 hours, it might not be possible for Board members to clear their calendars. It was suggested that a provision to allow for electronic meetings, e.g., conference call or via a video conference. Mr. Baack will check with Mr. Stenberg regarding the legality of holding electronic meetings.

2) The corporation shall retain the right to exercise all of the powers conferred upon it by statutes even when an area shall voluntarily withdraw from the Association or be expelled by the Association, as long as the majority of community college areas continue their membership.

3) With regard to making and seconding a motion, the change will effect how areas may introduce motions. An area may make a motion, but a Board member from the same area may not second the motion.

4) Since the Metro Area has been expelled from the Association, the rotation schedule for the Executive Committee has changed. Should Metro assume its place on the Association Board, it will go to the end of the line, rather than starting in where it left off in the rotation schedule.

5) It will be recommended that the Board re-establish a Legislative Committee composed of one Board member from each area. After some anxiety was expressed, the Board has determined that having the entire Board serve on the Committee has proven to be unwieldy.

6) There will be a recommendation to revise the language with regard to Conflict Resolution. Previously it appeared as though the language provided for binding arbitration occur. That was not viable, now the by-law could provide for non-binding mediation when there is a conflict between
the community college areas or with the Association. The mediator could make recommendations, if it were feasible.

7) In regard to dues allocation and payment, additional language will make it possible for community college areas to understand that they may be expelled by the Board and their membership will be terminated when they fail to make timely payments of their dues. The due process procedures, similar to what occurred with Metro, are also spelled out in this section.

Dr. Gramberg reported that Committee Two will hold a meeting on Monday, April 20, 2009, via a conference call. The committee will consider three issues: 1) The budget for next year (2010); 2) A review of the Evaluation Instrument for the Executive Director; and 3) The Financial Audit for the 2008 year.

Dr. Gramberg and Dr. Perkins remarked that the May 4 meeting of the Association Board of Directors will be lengthy. In addition to the items already presented, Mr. Baack will present a revised budget for 2009 that will include two things – a reduction of expenditures and a dues increase.

There was no report from the Association of Community College Trustees.

Mr. Douglas reported that he has negotiated a contract between the City of Scottsbluff and the College for leasing Volunteer Field which is used as a softball field for athletic events.

Mr. Douglas remarked that a thank you needs to be extended to the City of Scottsbluff for its cooperation in the development of the property which is owned by the City and is located north of Cleveland Field. The City has agreed to maintain the existing water services, provide for trash receptacles and trash removal. Mr. Douglas remarked further a thank you needs to be extended to the volunteers, especially the Women’s Softball team, who have made improvements to the field and helped with the maintenance of the field.

Mr. Douglas reported the contract with the City is for a period of twenty years commencing on August 1, 2008. Under the terms of the contract, the College will lease the
property known as "Volunteer Field" and the parking area adjacent to and west of improvement of the field. The College will pay the City $1,500 each year. The contract also provides that the College will have the right of ingress and egress from 20th Street on existing roadway located to the west and to the north of existing Cleveland Field. The College may also make additional improvements to the field subject to approval by the City. There is also a "Right to Terminate" clause in the contract.

Mr. Stickney moved the Board approve the contract with the City of Scottsbluff for the lease of "Volunteer Field" as presented, and authorize the Chairperson to sign the contract. Seconded by Mr. Leseberg. The vote was, Yes: Perkins, Roberts, Stickney, Cervantes-Guzman, Daniels, Gramberg, Leseberg, Miller, Nelson, Ostrander, Wisniewski. No: None. Absent: None. Motion carried. (A copy of the signed contract is attached in the official minute book.)

EXECUTIVE SESSION
2009 – 2010
Collective Bargaining

Mr. Miller moved, pursuant to Section 84-1410 of the Reissue of the Revised Statutes of 2006, known as the Nebraska Public Meetings Law that the Board hold a closed session with Dr. Eileen E. Ely, Mr. William D. Knapper, Mr. David E. Groshans, Ms. Coral E. Richards, and Mr. Richard A. Douglas, College Attorney, for the purpose of discussion of the following item(s): a) 2009 – 2010 Collective Bargaining. He further moved that this closed session is clearly necessary for the protection of the public interest and for the prevention of needless injury to the reputation of an individual(s), and that strategy sessions with respect to collective bargaining are specifically authorized by the Nebraska Public Meetings Law. Seconded by Mr. Roberts. The vote was, Yes: Roberts, Cervantes-Guzman, Daniels, Gramberg, Leseberg, Miller, Nelson, Ostrander, Perkins, Wisniewski. No: None. Not voting: Stickney. Absent: None. Motion carried.

RECESS

Ms. Wisniewski declared a ten minute recess at 2:16 p.m.

OPEN MEETING

Ms. Wisniewski declared the Open meeting in session at 2:29 p.m.

EXECUTIVE SESSION
2009 – 2010
Collective Bargaining

Ms. Wisniewski stated the purpose of the Executive Session is discussion of 2009 – 2010 Collective Bargaining.
The Board of Governors and those so named in the motion adjourned to an Executive Session at 2:29 p.m.

The Executive Session ended at 2:49 p.m.

Ms. Wisniewski declared the Open meeting in session at 2:49 p.m.

Mr. Daniels moved the Board appoint Mr. Richard A. Douglas, College Attorney, as the Negotiator to represent the Western Community College Area Board of Governors in the 2009 – 2010 Collective Bargaining negotiations with the Nebraska Western College Education Association. Seconded by Mr. Nelson. The vote was, Yes: Stickney, Cervantes-Guzman, Daniels, Gramberg, Leseberg, Miller, Nelson, Ostrander Perkins, Roberts, Wisniewski. No: None. Absent: None. Motion carried.

Ms. Wisniewski reported that two members of the Board of Governors serve as observers during the Collective Bargaining negotiations. She commented usually the observers are members of the Human Resources Committee. The members of this committee are: Board members Cervantes-Guzman, Daniels, Leseberg, and Ostrander. Ms. Wisniewski reported the negotiations sessions usually last about an hour, and she was concerned about the distance and driving time as well as work commitments for members of the committee.

Ms. Wisniewski reported that she has spoken with Ms. Cervantes-Guzman and Mr. Daniels and they are willing to accept the appointment to serve as Board member observers.

Mr. Nelson moved the Board appoint Ms. Cervantes-Guzman, and Mr. Daniels to serve as Board member observers for the 2009 – 2010 Collective Bargaining negotiations. Seconded by Mr. Roberts. The vote was, Yes: Cervantes-Guzman, Daniels, Gramberg, Leseberg, Miller, Nelson, Ostrander, Perkins, Roberts, Stickney, Wisniewski. No: None. Absent: None. Motion carried.

Ms. Wisniewski asked for Board Member Comments.

Mr. Roberts remarked that it is good to be back. He expressed appreciation to the administration for all of their hard work. He also expressed appreciation to Board members for their commitment to the College, and especially to
Dr. Gramberg and Dr. Perkins for their extra time commitment to serve on the Nebraska Community College Association Board of Directors.

Ms. Wisniewski asked for comments from the President.

Dr. Ely invited Board members to the College Graduation Ceremony to be held on May 16, 2009, at 4:00 p.m., in the Cougar Palace on the Scottsbluff Campus.

Dr. Ely reported that on the evening of Friday April 3 and on Saturday, April 4, 2009, Mr. Bob Hessler, Safety Consultant, conducted Campus Emergency Response Training (CERT) training. She reported four individuals from the Sidney Campus and thirteen from the Scottsbluff Campus participated in the training, just in time to actively participate in the April 8, 2009, Tornado Drill.

Dr. Ely reported that Campus Emergency Response Training is a program that prepares an individual to help him/herself, family members and neighbors in the event of disaster. She commented during an incident, emergency personnel may not be able to reach everyone right away. An individual who has received training will have the skills to help emergency responders save lives and protect property. Dr. Ely reported that participants learn how to identify and anticipate hazards, reduce fire hazards in the home and workplace and extinguish small fires, triage victims in an emergency, assist emergency responders, conduct light search and rescue, and set up medical treatment areas.

Dr. Ely reported state-wide Community Emergency Response Training is scheduled to be held on May 1 and 2, 2009, in the bay areas of the Harms Technology Center.

Dr. Ely reported the College has been a busy place this spring including:
1) April 13 was the first day for summer and fall 2009 enrollment, and it is running smoothly.
2) The Annual Senior Wellness Fair was extremely successful, with more than 400 senior citizens participating.
3) The Husker Volleyball game, which was a complete sell-out, was enjoyed by everyone in attendance. The success of this event was a direct result of quality planning by Dr. Kinney, the Athletic Department, CERT team members, FBG Custodial Services employees, and many volunteers.
4) The “Swing into Spring” dinner/dance, which was held on April 11, 2009, was also enjoyed by everyone in attendance. Dr. Ely thanked Dr. Nat Johnson and the
outstanding musicians for this excellent event. She reported another concert is scheduled on April 26, 2009, in the Little Theatre.

5) The documentary “The Battle for Whiteclay” was viewed by students and members of the public at the Alliance Campus on Monday evening, April 13, 2009, at the Scottsbluff Campus on Tuesday noon, April 14, 2009, and on the Sidney Campus Tuesday evening. She reported that Director/Producer Mark Vasina and Indian Activist Frank LaMere were both in attendance, along with several Whiteclay citizens, to visit with attendees and to answer questions. Dr. Ely thanked Dr. Kinney and Ms. Burbach for all their hard work in ensuring a successful, enjoyable and safe showing.

Dr. Ely reported nine members from the Higher Learning Commission/North Central Association site visit team will be attending the annual meeting in Chicago, leaving on Friday, April 17, 2009. She commented this will be the final trip prior to the College’s upcoming site visit that is scheduled for February 2010.

Dr. Ely reported students and staff members from the Sidney Campus will be participating in the KSID (Sidney Radio Station) Expo to show off the new Nail Tech program.

The District Music Contest will be held on the Scottsbluff Campus on April 23, 2009. Ms. Rita Stinner and the Music Department are coordinating the event.

Dr. Ely reported that Ms. Burbach along with members from the College’s Public Relations/Marketing Committee, will be working closely with Ms. Sue Kirkland from Propeller Communications in a logo and branding workshop. She reported that a $1,000 gift certificate, along with budget dollars, will be used for these services.

Dr. Ely reported that Mr. Knapper is currently busy entering budget data into the system. In the next few weeks, the President’s Cabinet and the College will have the opportunity to review the preliminary budget and provide input.

Dr. Ely personally thanked all the members of the Search Committee for the Vice President of Educational Services position. She reported there was hours upon hours spent going through applications and narrowing down the candidate pool; interviewing the candidates; going to lunch and dinner with the four finalist candidates; and selecting a
final candidate. Once again she thanked the committee members for their time and dedication to the process.

In response to a question from the Board, Dr. Ely reported that interviews for the position of Foundation Director will begin very soon.

Ms. Wisniewski reminded Board members of the following upcoming meetings and events.

1) Western Nebraska Community College 2009 Awards Ceremonies:
   a) Alliance Campus, Monday, April 20, 2009, at 3:00 p.m.
   b) Scottsbluff Campus, Thursday, April 30, 2009, at 4:30 p.m.
   c) Sidney Campus, Wednesday, May 6, 2009, at 2:00 p.m.

2) Western Nebraska Community College Graduation exercises will be held on Saturday, May 16, 2009, at 4:00 p.m., in the Cougar Palace, Scottsbluff Campus. Ms. Wisniewski encouraged Board members to attend the Graduation Ceremony.

3) The Nebraska Community College Association Board of Directors Regular meetings:
   a) Second Quarter Meeting, May 4, 2009, at Southeast Community College.
   b) Third Quarter Meeting, August 10, 2009, at Mid-Plains Community College - McCook Campus.

4) The Nebraska Community College Association Annual Meeting to be held on November 3 and 4, 2009, at the Embassy Suites, Lincoln, NE. Southeast Community College is the host.

5) The Association of Community College Trustees 2009 Leadership Congress to be held October 7 through 10, 2009, in San Francisco, CA. Ms. Wisniewski reported that registration for this meeting is now open. She asked that Board members look at their calendars and be prepared to let Ms. Richards know at the May meeting if they will attend the Congress. Ms. Wisniewski reminded Board members that room reservations can not be made without an accompanying conference registration. There is a $200 processing fee if a registration is made, and the registrant does not attend the conference.

6) The Nebraska Coordinating Commission for Postsecondary Education Regular meeting to be held on August 20, 2009,
UPCOMING MEETINGS
Cont

at 8:30 a.m., in The Plex, Harms Advanced Technology Center, Scottsbluff, Nebraska.

NEXT REGULAR MEETING

The next Regular meeting of the Western Community College Area Board of Governors will be held on Wednesday, May 20, 2009, at 1:00 p.m., in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

ADJOURNMENT

The meeting was adjourned by unanimous consent at 3:05 p.m.

______________________________  ________________________________
Jane Wisniewski, Chairperson     Coral E. Richards, Secretary
From: David Cauble, WEA Negotiator  
To: Jane Wisniewski, Chair WCCA Board of Governors  

Dear Ms. Wisniewski,  

The Western Education Association requests the initiation of bargaining on behalf of the certified staff of the Western Nebraska College Area, including faculty members, degreed library staff and counselors. As the certified collective bargaining agent for the personnel staff defined in the order issued by the Commission of Industrial Relations, the negotiation team of the W.E.A. stands ready to bargain terms and conditions of employment for the 2009-2010 contract period. The Association membership understands that completion of the process is dependent upon an indication of the amount of funding available through area property tax and state aid.  

The Association looks forward to good faith collective bargaining with the WCCA board under the provisions of the statute.  

Sincerely,  

David Cauble, chief negotiator
Student Organizations
Sidney Campus

March 2009

Phi Theta Kappa

Phi Theta Kappa’s Honor Seminar Series began on February 26th with the topic “Lessons from Abroad: Opportunities in a Borderless World” by speaker Dr. Richard Heinzl, and moderator Larry Nelson. March 12th is the second Seminar Series on “Pathways Out of Poverty Through Green Collar Jobs: The Role of Scholarship in Improving the Quality of Life For Urban Residents.” The club also held Spring Inductions on Wednesday, March 4th. Congratulations to the following students initiated (see photo below): Jeremy Stevens, Leslie Bush, Laura Lyons, Mariah Flick, Julie Hostetler, and Sam Dailey. Voting for new officers this month will be announced at the next meeting.

Cosmetology Club

Cosmetology club held a “Split the Pot” fundraiser to begin March with the drawing held on St. Patrick’s Day. They also provided food for the Student Organization Luncheon on March 25th.

WNCC Annual SKI TRIP!

Four students from Sidney attended the annual SKI TRIP to Snowy Range in Wyoming on March 1st: Hobin Moon, Park Tae Hyun, Nathan Slagle, and Patrick Montressor. The students had a great time with WNCC students from the other campuses!

Voc-Air Flying Club

The Voc-Air Flying Club continues plans for teaming up with Student Senate for the End of the Year Party by having a community fundraiser BBQ and a “Hangar Party” at the airport on the evening of April 24th. Fundraising is a top priority as they are in the works of purchasing a larger, updated airplane. The field trip to Lincoln and Omaha is planned for April 8th and 9th. They will be touring the Air Guard, the SAC Air Museum, Eply Airfield and Duncan Aviation.
SCOTTSBLUFF CAMPUS FACULTY REPRESENTATIVE REPORT TO THE WCCA BOARD OF GOVERNORS FOR APRIL 2009

Linda Mattern-Ritts, Early Childhood Education Program Coordinator, was nominated by a student to attend a “teacher appreciation” dinner meeting on April 24th in Sidney. The keynote speaker for the event is Dr. Clark Christian.

The Social Science Division on the Scottsbluff campus looks forward to welcoming Dr. Royce Ammon back to the faculty after five years in administration. Dr. Ammon will resume teaching duties this fall after completing a sabbatical to update his online and ITV teaching skills and to prepare several new courses. During the past five years, Dr. Ammon has been the director of the Alliance campus. In that position, Dr. Ammon was responsible for significant growth on the Alliance campus. Enrollment at the Alliance campus has posted positive growth for seven of the nine fall/spring/summer terms from Summer 2006 through Spring 2009. The growth for most semesters was in double digit percentages from the year before and contributed significantly to the overall growth of WNCC as a total institution for this timeframe. Members of the Social Science Division wish to recognize Dr. Ammon’s contribution to WNCC as an administrator and look forward to supporting his contribution as a faculty member.