WESTERN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS

PROPOSED AGENDA

A. Call to Order, Ms. Wisniewski

B. Roll Call

C. Introduction of Visitors

1) Community Comments

D. Board Chairperson Comments

1) Copy of Nebraska Open Meetings Act is available at back of room

E. Consent Calendar

1) Review Contents of Consent Calendar

a) Agenda
b) Excuse Absent Board Member(s)
c) Minutes

1) Regular Meeting, October 21, 2009

d) Claims (Enclosed)

1) WCCA Unrestricted Fund - $1,989,836.66
2) WCCA Restricted Fund - $36,471.64
3) WCCA Federal Fund - $22,553.00
4) WCCA Agency Fund - $27,802.13
5) WCCA Loan Fund - $-0-
6) WCCA Plant Fund - $470,950.60
7) WCCA Auxiliary Fund - $216,228.32

e) City Planning Commission

f) Reports and Proposals

1) From the Students
2) From the Faculty
3) From the Administration
4) From the Board

REGULAR MEETING

November 18, 2009

12:00 NOON – LUNCH
The Plex (Room A-108)
Harms Advanced Technology Center
Western Nebraska Community College
Scottsbluff Campus
2620 College Park
Scottsbluff Nebraska

1:00 P.M. – REGULAR MEETING
Boardroom
Western Nebraska Community College
Scottsbluff Campus
1601 East 27th Street
Scottsbluff, Nebraska

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E. Consent Calendar - Cont

2) Approval of Consent Calendar

3) Consideration of Items Extracted from Consent Calendar

F. Bid Consent Calendar

1) Review Contents of Bid Consent Calendar - None

2) Approval of Bid Consent Calendar

3) Consideration of Items Extracted From Bid Consent Calendar

G. Personnel Consent Calendar

1) Review Contents of Personnel Consent Calendar

   a) Resignation(s):
      1) Ms. Deanna Volkmer, Associate Dean Southern Panhandle
      2) Mr. Andrew J. Hunzeker, Admissions Counselor
      3) Ms. Melissa A. Vasconcelos, AOS Recruiting/Marketing Director

   b) Appointment(s): - None

2) Approval of Personnel Consent Calendar

3) Consideration of Items Extracted from Personnel Consent Calendar

H. Western Community College Area Board of Governors – Ms. Wisniewski

1) 2010 Election – WCCA Board Members

2) Informal Meetings

   a) Work Session - Report on Review/Analysis Institutional Statistics – Mr. Dennis Jones
      1) December 16, 2009
      2) Change starting time to 9:00 a.m.

   b) Work Session – Report on Results of Marketing Assessment Survey – Dr. Kathi Swanson,
      CLARUS Corporation
      1) Date
         A) December 7, 2009
         B) December 11, 2009, (a.m. only)
      2) Time -???
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I. Monitoring Reports

1) Presentation: NPPD Scholarship – Ms. Terry Rajewich

2) Information Technology Data Recovery Plan – Dr. Jacobsen

3) Proposed Wind Energy Training Center – Dr. Ely
   a) Resolution of Support

3) Special Legislative Session – Dr. Ely

4) Higher Learning Commission – Mr. Alkire
   a) Accreditation Visit
      1) February 7-10, 2010

5) Nebraska Community College Association – Dr. Gramberg, Mr. Leseberg,
   Dr. Perkins, Mr. Stickney
   a) Annual Meeting
   b) Approval of 2010 NCCA Dues

6) Nebraska Educational Telecommunications Commission – Mr. Miller

7) Association of Community College Trustees – Dr. Perkins

J. Executive Session

1) Possible Litigation – Re: Metro Lawsuit

K. Board Member Comments

L. President’s Comments

M. Upcoming Meetings

1) Western Community College Area Board of Governors
   a) Informal Meeting
      1) Work Session - Report on Review/Analysis Institutional Statistics – Mr. Jones
         A) December 16, 2009
         B) 9:00 a.m.
M. Upcoming Meetings – Cont

2) Association of Community College Trustees

   a) 2010 National Legislative Summit
      1) February 8 - 10, 2010
      2) Marriott Wardman Park Hotel
      3) Washington, D.C.

N. Next Regular Meeting: Wednesday, December 16, 2009, 1:00 p.m., Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

O. Adjournment
MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE
A regular meeting of the Western Community College Area Board of Governors was held at 1:00 p.m., on Wednesday, November 18, 2009, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Saturday, November 14, 2009, with the following members present: Jacqueline M. Cervantes-Guzman, Timothy H. Daniels, Merlyn L. Gramberg, L. Paul Leseberg, Jack L. Nelson, Jecca R. Ostrander, M. Thomas Perkins, Richard G. Stickney, Dennis W. Miller, Jr., Vice Chairperson. Absent: Darrell E. Roberts, Jane Wisniewski. Student Representatives present: None. Faculty Representatives present: Mike Hausmann, Sidney Campus; Guy Wylie, Scottsbluff Campus. College staff present: Eileen E. Ely, William D. Knapper, Coral E. Richards, Terry B. Gaalswyk, David E. Groshans, Todd R. Holcomb, Kathryn J. Shirley, Melinda L. Burbach, Paul G. Jacobsen, Dayle L. Wallien, Garry R. Alkire, Judith L. Amoo, Venkat Chegireddy. College Attorney present: Richard A. Douglas. A current agenda was available in the College President’s office and the Board Secretary’s office on the Scottsbluff Campus at the time of the publicized notice.

ROLL CALL

NOTICE OF MEETING

QUORUM
Mr. Miller declared a quorum was present for the transaction of business.

VISITORS
Visitors were: Larry Cooper, Rick Myers, Kevin Mooney, Terry Rajewich, Scottsbluff.

COMMUNITY COMMENTS
Mr. Miller asked for comments from the community. There were none.

BOARD CHAIRPERSON COMMENTS

Mr. Miller announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Mr. Miller reported Mr. Roberts notified the Secretary that he would be unable to attend the meeting today because of Personal Business. Mr. Miller reported further Ms. Wisniewski notified the Secretary that she will attend the meeting today; however, she will be arriving late because of Personal Business.
CONSENT CALENDAR Review Contents

Mr. Miller reviewed the contents of the Consent Calendar which include the following items:

1) Agenda, November 18, 2009
2) Excuse Absent Board Members – Roberts, Wisniewski
3) Minutes
   a) Regular Meeting, October 21, 2009
4) Claims:
   a) WCCA Unrestricted Fund - $1,989,836.66
   b) WCCA Restricted Fund - $36,471.64
   c) WCCA Federal Fund - $22,553.00
   d) WCCA Agency Fund - $27,802.13
   e) WCCA Loan Fund - $-0-
   f) WCCA Plant Fund - $470,950.60
   g) WCCA Auxiliary Fund - $216,228.32
5) City Planning Commission – Attachment A
6) Reports and proposals
   a) From the Students – Attachment B
   b) From the Faculty – Attachment C
   c) From the Administration – Attachment D
   d) From the Board

Mr. Miller inquired if there were any item(s) on the Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

CONFLICT OF INTEREST

Mr. Daniels declared a Conflict of Interest and will abstain from voting on the Consent Calendar.

CONSENT CALENDAR Approval

Mr. Leseberg moved the Consent Calendar be approved as presented. Seconded by Dr. Gramberg. The vote was, Yes: Cervantes-Guzman, Gramberg, Leseberg, Nelson, Ostrander, Perkins, Stickney, Miller. No: None. Abstain: Daniels. Absent: Roberts, Wisniewski. Motion carried.

CONSENT CALENDAR Consideration of Items Extracted

There were no items extracted from the Consent Calendar.

BID CONSENT CALENDAR Review Items

There were no items on the Bid Consent Calendar.

PERSONNEL CONSENT CALENDAR Review Contents

Mr. Miller reviewed the contents of the Personnel Consent Calendar which include the following resignation(s) and appointment(s):

1) Resignation(s):
   a) Ms. Deana Volkmer, Associate Dean for the Southern
Mr. Miller inquired if there were any item(s) on the Personnel Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

Mr. Daniels moved the Personnel Consent Calendar be approved as submitted. Seconded by Ms. Ostrander. The vote was, Yes: Daniels, Gramberg, Leseberg, Nelson, Ostrander, Perkins Stickney, Cervantes-Guzman, Miller. No: None. Absent: Roberts, Wisniewski. Motion carried.

There were no items extracted from the Personnel Consent Calendar.

Mr. Miller referred Board members to the mailed packet which includes a report of when Board members’ term of office will expire. Board members whose term will expire in 2010 are: Merylyn L. Gramberg, Jack L. Nelson, L. Paul Leseberg, Darrell E. Roberts and Jacqueline M. Cervantes-Guzman.

The deadline for incumbents (of any office) to file for election is 5:00 p.m., February 15, 2020, and for all others is 5:00 p.m., March 1, 2010. Board members were reminded the filings must be sent to the Secretary of State and be received by the Secretary of State’s office by the time and date designated. Filing forms are available through the County Clerk or from the Board Secretary.

The Primary Election will be held on May 11, 2010 and the General Election will be held on November 2, 2010.

Mr. Miller encouraged Board members whose term of office will end in 2010 to file for re-election to the Board of Governors.

Mr. Miller reported the Board has scheduled an Informal meeting on December 16, 2009, at 10:00 a.m. for a Work Session to receive a report from Mr. Dennis Jones, President of the National Center for Higher Education Management Systems. Mr. Jones is conducting a Review/Analysis of
Informal Meeting
Work Session – Results of Marketing Assessment Survey

Institutional Statistics. Mr. Miller reported Mr. Jones has requested that the informal meeting begin at 9:00 a.m. to allow him sufficient time to present his report and make an 11:30 a.m. plane connection.

Dr. Gramberg moved the starting time for the Informal meeting scheduled for December 16, 2009, be changed to 9:00 a.m. Seconded by Mr. Daniels. The vote was, Yes: Gramberg, Leseberg, Nelson, Ostrander, Perkins, Stickney, Cervantes-Guzman. Daniels, Miller. No: None. Absent: Roberts, Wisniewski. Motion carried.

Mr. Miller reported that the Marketing Assessment Survey which Dr. Kathi Swanson, President of CLARUS Corporation, is conducting is nearly completed. Dr. Swanson would be available to present the results of the survey on December 7, 2009, or on December 11, 2009. (a.m. only). Dr. Swanson has requested a four-hour session to present the results of the survey.

Board members discussed the options for a meeting date and time and agreed that December 7, 2009, is the better date. They further agreed to begin the meeting at 10:00 a.m.

Dr. Perkins moved the Board hold an Informal meeting at 10:00 a.m., on Monday, December 7, 2009, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus. He further moved the purpose of the meeting be a Work Session to receive a report from Dr. Kathi Swanson regarding the Results of the Marketing Assessment Survey. Seconded by Mr. Nelson. The vote was, Yes: Leseberg, Nelson Ostrander, Perkins, Stickney, Cervantes-Guzman, Daniels, Gramberg, Miller. No: None. Absent: Roberts, Wisniewski. Motion carried.

Ms. Wisniewski entered the meeting at 1:15 p.m.

Ms. Terry Rajewich, NPPD Account Manager, reported the 2009 golf tournament was the 18th tournament coordinated by Nebraska Public Power District. Ms. Rajewich reported the first tournament was held in 1992 and $22,975 was raised. The tournament has grown each year. The 2009 tournament raised $67,520. The tournaments have raised a cumulative total of $876,041 for scholarships for community college students within Nebraska Public Power District’s service area. Ms. Rajewich reported that over 1,000 students
have benefited as a result of this tournament. Ms. Rajewich reported Western Nebraska Community College has received $173,785 over the life of this golf tournament.

Ms. Rajewich remarked that Nebraska’s economy is stronger because of the education provided by the community college system and the Nebraska Public Power District is stronger for having hired many of these graduates. The tournament is a great way to pair business and education to get results.

Ms. Rajewich presented Mr. Miller checks totaling $13,400 to be used for scholarships for Western Area students.

Mr. Miller thanked Ms. Rajewich, the Nebraska Public Power District, and the golfers for their support of community college education.

Mr. Miller relinquished the position of Chair to Ms. Wisniewski.

Dr. Paul Jacobsen, Information Technologies Executive Director, assured the Board that the College does have a Disaster Recovery Plan which would guide College management and technical staff in the recovery of computing and networking facilities in the event that a disaster destroys all or part of the facilities.

Dr. Jacobsen reported that for security reasons his report could not be specific; but, he once again assured the Board that data is being backed up at several locations. Dr. Jacobsen reported the College has never had to do a major restoration of data.

Dr. Jacobsen reported the primary focus of the Disaster Recovery Plan is to provide an orderly response to a disaster that destroys or severely cripples the College’s central computer systems operated by the Information Technology Department. The disaster recovery plan has the following primary objectives: 1) Present an orderly course of action for restoring critical computing capability to the College campus within 14 days of the implementation of the plan after an event. 2) Set criteria for making the decision to recover at a ‘cold’ site or repair the affected site. 3) Describe an organizational structure for carrying out the plan. 4) Provide personnel information required to carry out the plan and the computing expertise required. 5) Identify the equipment, floor plan, procedures, and other items
necessary for the recovery.

Dr. Jacobsen referred Board members to the mailed packet which describes in greater detail the salvage operations at the disaster site, the designation of a recovery site, the purchase of new equipment, supplies, and software that cannot be salvaged, begin the reassembly at the recovery site, restore data from backups, restore applications data and finally move back to the restored permanent facility.

In response to a question from the Board regarding whether data from each location was kept separate, Dr. Jacobsen reported the College has an integrated system. It is important to know that every enterprise critical system that Information Technology operates is backed up regularly.

Dr. Ely commented she asked Dr. Jacobsen to provide this report to the Board. The report is in response to a question that the auditor raised concerning whether or not the College had a data recovery system/plan in place in the event to a disaster.

On behalf of the faculty, Dr. Wylie thanked Dr. Jacobsen and Mr. Chegireddy for their ability to translate the use of information technologies into user friendly systems for the benefit of faculty and students. He congratulated both gentlemen on the great job they do and thanked them for the support they provide to all College staff.

Dr. Ely reported that she, and Mr. Groshans will be in Washington, DC, on December 1 – 3, 2009, to meet with Western Area’s congressional representatives and others to seek financial support for the development of a Wind Energy Training Center. Dr. Ely reported that Ms. Wallien and Ms. Volkmer have been meeting with city and county officials as well as public power districts to obtain letters of support for this training center. She reported there is a great deal of support for such a training center. Dr. Ely referred Board members to the mailed packet which includes a proposed Resolution of Support from the Board of Governors. Dr. Ely commented that the curriculum for a wind power technician program is being developed, and such a program will “fit well” with the Aviation Program.

Dr. Perkins moved the Board adopt the following resolution:

WHEREAS, Western Nebraska Community College is desirous to create a Wind Energy Training Center in Sidney,
WHEREAS, the establishment of this training center in western Nebraska will provide wind energy related employment, economic development, and an increase in wind energy contribution to the U.S. electricity supply.

NOW THEREFORE, BE IT RESOLVED that the Western Community College Area Board of Governors, does hereby support the establishment of a Wind Energy Training Center at Western Nebraska Community College, Sidney Campus.

The establishment of this Wind Energy Training Center will provide educational training necessary to meet the needs for wind energy development. The training center will also contain a wind power technician program that will add economic benefit not only to employment, but also economic benefit to western Nebraska by providing means of encouraging construction jobs and continuing employment in the wind energy field.

The establishment of a Wind Energy Training Center in Sidney, Nebraska, will also increase the local tax base by encouraging the creation of local commercial projects which will produce clean energy.

Seconded by Mr. Leseberg. The vote was, Yes: Miller, Nelson, Ostrander, Perkins, Stickney, Cervantes-Guzman, Daniels, Gramberg, Leseberg, Wisniewski. No: None. Absent: Roberts. Motion carried.

In response to a question from the Board, Dr. Ely responded the Center would be located at Sidney.

Dr. Ely reported Governor Heineman called a Special Session of the 101st Legislature to deal with a $334 million revenue shortfall and revise the state budget. The Special Session began on November 4, 2009. As of today, November 18, 2009, four budget bills have been placed on Select File. They are: 1) LB 1 reduces or eliminates appropriations and re-appropriations approved by the 101st Legislature, increases or make certain transfers to the General Fund, and modifies or eliminates intent language and earmarks accompanying appropriations approved by the 101st Legislature. 2) LB 2 creates and eliminates specific inter-fund transfers for FY 2009-10 and FY 2010-11. 3) LB 3 authorizes transfers from certain funds to the General Fund at the director of the Legislature. And 4) LB 4 appropriates funds for
MONITORING REPORTS
Special Legislative Session

the expenses incurred during the 101st Legislature, First Special Session, 2009. It is anticipated the Legislature will be voting on all four bills by Friday November 20, 2009, so the bills can move to the Governors for signing or veto.

Dr. Ely reported community colleges will receive a 1.8 percent decrease for this year and a 3.4 percent decrease for Fiscal Year 2010-2011. At this time, the College is awaiting the Department of Revenue’s calculation for an exact dollar amount.

In response to a question from the Board regarding a plan to respond to the loss of state-aid revenue, Dr. Ely commented the information/recommendations presented by Mr. Jones to improve efficiencies will help to determine what action will be needed. She commented there is always room for improvement.

MONITORING REPORTS
Higher Learning Commission Accreditation Visit

Mr. Alkire reported the Self-Study written document text is completed. It contains 178 pages in twelve chapters. There are nine pages of table of contents and list of tables and figures. There are also 78 graphic elements. Mr. Alkire reported Ms. Burbach is inserting pictures on tab divider pages for sending to print, and Ms. Jacobsen is formatting the electronic version to be put on flash drives. Mr. Alkire reported the final date for transmission of the document is December 14, 2009; however, he expects the document to be submitted during the first week of December.

Mr. Alkire reported the primary sources for the Resource room are identified and indexed by reference number within the document. He reported nearly sixty percent of the sources are in electronic form and are already in the electronic resource room file. He reported this project will be completed by December 1, 2009.

Mr. Alkire reported the public invitation for Third party comments was completed during the week of November 2, 2009. Ms. Burbach is running both internal and external notifications, including newspaper ads throughout the service area inviting constituency comments be sent directly to the Higher Learning Commission’s Chicago office. Mr. Alkire reported that one week prior to the visit the Commission will forward any comments received to the College and College staff members must be prepared to discuss the public comments/input. Ms. Burbach will file the appropriate documentation of the public notification and
all ads with the Assistant Director for Legal and Government Affairs.

Mr. Alkire reported the Visitation Team will arrive on Sunday, February 7, 2009. He reported the Visitation Team Chair will send a schedule for meetings with groups and individuals. The Visitation Team will want to meet with Board members, possibly on Sunday evening; however, that meeting time is also determined by the Visitation Team Chair.

Mr. Alkire reported arrangements for the site visit that are still pending include: 1) A notice to all employees of the dates of the visit and the expectation for attendance on campus as well as flexibility in scheduling for potential meetings or appointments. 2) Identifying the physical resource room for display of printed materials and also rooms for group and individual meetings. 3) Preparing an informational packet for the Visitation Team members. 4) Identifying a work area with computer and printer access for the Visitation Team, plus IT technical support as needed. 5) Providing assistance with appointments and finding offices. 6) Help with travel arrangements or airport pickup (to be determined by the Visitation Team Chair.) 7) Arrangements for catering/refreshments for large group meetings. 8) Initial report/findings and institutional debriefing (most likely on Wednesday, February 10, 2009, public or private review at the discretion of the Visitation Team Chair.)

Ms. Wisniewski thanked Mr. Alkire for his report and for all of his hard work and dedication to complete the Self-Study Report. Dr. Ely once again thanked Mr. Alkire and remarked that she is very proud of the work he has done on the Self-Study Report. The result of his efforts is a quality historical document.

Board members Gramberg, Leseberg, Perkins, and Stickney attended the Nebraska Community College Association Annual Meeting/Legislative Seminar held on November 3, and 4, 2009, in Lincoln.

Dr. Gramberg reported a motion to adopt the amendments to the Association By-Laws was passed. He commented this was an excellent meeting.

Mr. Leseberg reported it is always a great experience to meet with board members from the other community colleges. He remarked that, for him, the highlight of the meeting is the Annual Awards Ceremony where the
guished Alumni from each area are recognized. He commented he wished there would be better publicity about the event and the individuals who receive the awards. The community colleges have helped many people to attain their goals. Mr. Leseberg reported the Keynote Speaker, Dr. Gene Budig was excellent. He is a graduate of McCook Community College and proudly displays his Associate of Arts Degree from there on his office wall.

Mr. Stickney reported that he would echo Mr. Stickney’s comments. Additionally, Dr. Budig has served as President of the American League and is currently President of the College Board. In his keynote address, Dr. Budig told the attendees that there are 1200 community colleges in the United States, and four-year schools receive four times more federal assistance than the community colleges receive.

Dr. Perkins reported Mr. Baack met with the Board and former Chairs. He discussed several items including changing Rule 21, which will enable community college faculty to teach in secondary schools. Many school districts were not able to full take advantage of courses the community colleges could offer simply because of the barriers posed by Rule 21, e.g. college faculty had to be certified by the Department of Education. The Rule will be modified to the extent that college faculty will be able to teach high school courses.

Dr. Perkins reported the forthcoming Coordinating Commission’s Cost Study report was also discussed. Mr. Baack reported that the cost study distribution of Reimbursable Education Units were what many expected. Heavy vocational-technical units do cost more than other Educational Units. The study also revealed that it was much less expensive than anticipated for developmental education. Dr. Perkins noted that community colleges that place a greater emphasis on academic and transfer education to the exclusion of vocational-technical education should expect that their Reimbursable Education Units will not be as great as those colleges that have a balanced education and training curriculum.

Dr. Perkins reported Governor Heineman was at the conference to discuss his P-16 Initiative. Of concern to the Governor is the significant gap in achievement scores between minority students and majority students. In the Governor’s opinion the P-16 Initiative will help to close the gap by
MONITORING REPORTS
Nebraska Community College Association Annual Meeting
Cont

developing a close working relationship between secondary and postsecondary education. The Governor also expressed concern that students were not doing well in English, math, social science and science; therefore, Rule 10 will be altered in 2010 to assure that the P-16 Initiative will take effect and that students will be better prepared by 2014.

The principle speaker for the Annual Meeting, Dr. Gene Buedig, used himself as an example for outlining the ingredients for a successful college and life career; commitment to learning, hard work, self discipline, don’t take short cuts, be true to personal values, know the rules and have the courage to enforce and live by them.

Dr. Perkins remarked the Association Board of Directors meeting was routine, an experience everyone enjoyed.

Dr. Gramberg reported the Board reviewed Mr. Baack’s evaluation and extended his contract for an additional year. The Board also ratified the 2010 dues. Dr. Gramberg reported Mr. Tom Vickers has retired as the Association’s lobbyist. Mr. Baack introduced Mr. Tim Keigher, who will serve as the lobbyist for the community college. Mr. Keigher has been in Nebraska for ten years and has no Conflicts of Interest.

Dr. Gramberg reported the First Quarterly meeting of the Nebraska Community College Association Board of Directors will be held on February 22, 2010, in Lincoln. The Western Area will be the host for the 2010 Association Annual Meeting which will be held on October 5 and 6, 2010.

Dr. Ely reported she was proud to introduce Mr. Mike Downey as the Distinguished Alumni from the Western Area.

Dr. Gramberg referred Board members to the mailed packet which contains the Nebraska Community College Association Fiscal Year 2010 Dues for each of the five community college members. The Western Area’s 2010 dues are $47,094.38 which is 14.96 percent of the $314,826.42 total dues. Dr. Gramberg reported the dues are based on the Association Budget which was approved on August 10, 2009, and the Audited Reimbursable Education Units as of August 15, 2009.

Dr. Gramberg moved the Board accept and ratify the Western Area’s 2010 Nebraska Community College
MONITORING REPORTS
Nebraska Community College Association
Approval of 2010 NCCA Dues
Cont

Association dues in the amount of $47,094.38. Seconded by Dr. Perkins. The vote was, Yes: Nelson, Ostrander, Perkins, Stickney, Cervantes-Guzman, Daniels, Gramberg, Leseberg, Miller, Wisniewski. No: None. Absent: Roberts. Motion carried.

MONITORING REPORTS
Nebraska Educational Telecommunications Commission

There was no report from the Nebraska Educational Telecommunications Commission. The next meeting of the Commission will be held on December 3, 2009.

MONITORING REPORTS
Association of Community College Trustees

There was no report from the Association of Community College Trustees.

It was with pleasure Ms. Wisniewski announced that Dr. Perkins has been appointed to serve as an Associate Committee Member on the Association Public Policy Committee for 2010. This is a one year appointment.

Dr. Perkins reported the Committee will meet on Saturday, February 6, 2011, prior to the National Legislative Summit.

EXECUTIVE SESSION
Possible Litigation – Re: Metro Lawsuit

Mr. Nelson moved, pursuant to Section 84-1410 of the Reissue of the Revised Statutes of 2006, known as the Nebraska Public Meetings Law that the Board hold a closed session with Dr. Eileen E. Ely, Mr. William D. Knapper, Mr. David E. Groshans, Ms. Coral E. Richards, and Mr. Richard A. Douglas, College Attorney, for the purpose of discussion of the following item(s): a) Possible Litigation – Re: Metro Lawsuit. He further moved that this closed session is clearly necessary for the protection of the public interest and for the prevention of needless injury to the reputation of an individual(s), and that strategy sessions with respect to litigation are specifically authorized by the Nebraska Public Meetings Law. Seconded by Dr. Perkins. The vote was, Yes: Ostrander, Perkins, Stickney, Cervantes-Guzman, Daniels, Gramberg, Leseberg, Miller, Nelson, Wisniewski. No: None. Absent: Roberts. Motion carried.

RECESS

Ms. Wisniewski declared a ten minute recess at 1:55 p.m.

OPEN MEETING

Ms. Wisniewski declared the Open meeting in session at 2:02 p.m.

Ms. Wisniewski stated the purpose of the Executive Session is the discussion of Possible Litigation – Re: Metro Lawsuit.
The Board of Governors and those so named in the motion adjourned to an Executive Session at 2:02 p.m.

The Executive Session ended at 2:34 p.m.

Ms. Wisniewski declared the Open meeting in session at 2:34 p.m.

Ms. Ostrander inquired if any Board members attended the Revenue Committee Hearing that was held in Scottsbluff.

Dr. Perkins commented that he attended the Hearing and left feeling very depressed based on the stories and concerns expressed by the area ranchers who testified. Dr. Perkins remarked there is a great deal of tension/anxiety over the cost of property tax. Dr. Perkins commented the Revenue Committee did not acknowledge the natural phenomenon that when state-aid is lowered property taxes will increase.

Dr. Ely reported that the Legislative Education Committee will be meeting in a closed session with Dr. Marshall and other Coordinating Committee personnel who have been working on the Cost Study at 9:30 a.m., on Tuesday, November 24, 2009. Dr. Ely reported only the introduction and the Role and Mission portions of the report will be released at that time. She reported the Coordinating Commission has not scheduled any November meetings, but will consider adopting the entire report at their December 10, 2009, meeting. Dr. Hill does not anticipate having the completed draft available for review prior to December 1, 2009. The Council of Chief Executive Officers will have an opportunity to review the document and make comments prior to the Commission meeting on December 10, 2009. A tentative meeting of the Chief Executive Officers is scheduled for December 4, 2009.

Dr. Ely reported Dr. Kathi Swanson, of CLARUS Corporation, will be meeting with the President’s Cabinet on Friday, November 20, 2009, to review preliminary results of the survey and ask questions. Dr. Ely reported that she spoke with Dr. Swanson to discuss the focus of the upcoming Board presentation. Dr. Ely has requested that Dr. Swanson’s presentation focus on the results of the survey and not to focus on strategic planning. Dr. Ely shared with Dr. Swanson that the College is also working with Mr. Jones who is reviewing and analyzing institutional statistics. After the College has collected all sources of data, including the Cost Study
information, the Board will be in a better position to focus
on strategic planning. Dr. Ely commented that data driven
decision making is absolutely essential in today's economy.

Dr. Ely reported Mr. Jones from the National Center for
Higher Education Management Systems will be meeting
with the President's Cabinet on the evening of December
15, 2009. Mr. Jones will present the results of his review and
analysis to the Board on December 16, 2009.

UPCOMING MEETINGS

Ms. Wisniewski reminded Board members of the following
upcoming meetings:

1) The Association of Community College Trustees 2010 Na-
tional Legislative Summit to be held on February 8 – 10,
2009, at the Marriott Wardman Park Hotel. Ms. Wisniewski
remarked that the Higher Learning Commission Site Visita-
tion will be occurring at the same time as the Legislative
Summit; therefore, she will not be attending the Summit.
She inquired if other Board members who had indicated
they would attend the Summit were still planning to attend.
Ms. Richards will need to finalize conference registration
and room reservations tomorrow, November 19, 2009. Be-
cause of his Association Committee responsibilities, Dr. Per-
kins will attend the Summit. Mr. Miller and Ms. Ostrander in-
dicated they, too, will attend the Summit.

NEXT REGULAR MEETING

The next regular meeting of the Western Community Col-
lege Area Board of Governors will be held on Wednesday,
December 16, 2009, at 1:00 p.m., in the Boardroom, West-
ern Nebraska Community College, Scottsbluff Campus,
1601 East 27th Street, Scottsbluff, Nebraska.

ADJOURNMENT

The meeting was adjourned by unanimous consent at 2:43
p.m.

Jane Wisniewski, Chairperson

Coral E. Richards, Secretary
1) Consider the following application(s) pending before the City of Sidney Planning Commission:

a) The application of South Platte Natural Resources District/The Nicholas Group to rezone Lots 1, 2, 3, 3A, 7 & 8, Block 2, Parkridge Addition from R-3 (Heavy Density Multi-Family) to C-2 (Neighborhood Commercial) Zone, for the purpose of developing an arboretum or park area that could be used as an outdoor classroom, access to current property from Circle Court along with minimal parking and possible construction of an office or shop building in the future.
Voc Air Flying Club

On Saturday, October 3rd, the Voc Air Flying club had a semi flatbed trailer float, with aircraft used in Aviation Maintenance, for the Oktoberfest parade. The event was fun for aviation students and promoted WNCC’s Aviation program! Next, the aviation students will host area Girl Scouts on Saturday, November 7th, for a “Rocket Science” event to earn their Aerospace badges. The young guests will test rockets, fly kites, race paper airplanes and climb around real airplanes. The aviation students will be talking to the Girl Scouts about flying and maintaining aircraft, and free flights will be provided by the Young Eagles.

Cosmetology

Cosmetology club is planning more fundraisers for the upcoming holidays including a formal dance in December. The cosmetology students will also host area Girl Scouts on Saturday, November 7th, for a “Fancy Nancy Points and Clicks” event where the Brownies will get fancy hairdos courtesy of the WNCC cosmetology students. This event encourages the young ladies to try new things; “Point, Click, and Go Try It!”

Phi Theta Kappa

Phi Theta Kappa held their induction ceremony on Tuesday, October 20th. Aviation Instructor, Mr. Jon Leever, was the speaker for the event and ten students were inducted that evening. Congratulations to the inductees!

Sidney’s Winterfest Celebrations are upcoming on December 12th with PTK assisting the Sidney Jaycees for this event including: light parade, Mr. and Mrs. Claus, Crafts, Hayrack rides, and a Chili Cook Off. All are welcome to come or help!

Student Senate

Student Senate was unable to host the Halloween Costume Contest due to campus closing for snow on Friday, October 30th. Prizes will be saved for a future campus event. Pictured right are students on the Oktoberfest parade float on Saturday, October 3rd, which highlighted many of WNCC’s programs of study. The next event being planned is an All School Thanksgiving Dinner to be held on Monday, Nov. 23rd at 11:30. The club will also decorate a room in the Commander’s home and decorate the campus for Christmas in December.

Blood Drive

A blood drive was held on Wednesday, October 14th. The nursing students took this event as their challenge and surpassed the goal in the amount of donations! The largest WNCC Sidney campus blood drive resulted in 36 products from 25 donors. Thank you to the nursing students, nursing instructor Julie Slagle, and all the donation HEROES!
SCOTTSBLUFF CAMPUS FACULTY REPRESENTATIVE REPORT TO
THE WCCA BOARD OF GOVERNORS FOR NOVEMBER 2009

Rita Stinner reports another successful Varsity Vocalise Showcase October 23rd
and 24th at the Gering Civic Center. The performances were very well attended
and featured a variety of current and former vocal music students. This annual fall
fundraiser showcases the high level of vocal music talent at WNCC. Varsity
Vocalise was the featured collegiate show choir at the Old West Choir Fest
November 7 at Scottsbluff High School. Rita was one of the judges at the festival.
The audience at the Varsity Vocalise performance that evening included almost
one thousand area vocal music students and their families. The performance was an
excellent showcase for recruiting future students.

Guy Wylie attended the Neuroscience and Recovery conference in Las Vegas
October 8-10. The conference featured presentations on Trauma, PTSD,
Addictions, Dissociation, Stress, and Bipolar Disorder. The sessions featured
research on the underlying physiological processes in these disorders and a variety
of counseling and treatment techniques for working with individuals with these
disorders. The material will be used to update a variety of psychology and human
service courses.
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From: Terry Gaalswyk  
Sent: Thursday, October 29, 2009 12:52 PM  
To: Eileen Ely  
Subject: FW: A message from a past student

Eileen – thought I’d share some good news!

tg

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From: Scott Winters  
Sent: Thursday, October 29, 2009 12:44 PM  
To: Terry Gaalswyk; Garry Alkire; Marsha Blackburn  
Subject: A message from a past student

Amy suggested I should forward this on to all of you. The message below was sent to my Facebook account by a former business student (about 5+ years ago or so).

Paul sent you a message.

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Subject: Dear Sir

I am writing this from the border of Kuwait and Iraq. This may be the farthest e-mail you have received but I saw you on face book, and as a past student wanted to tell you how your instruction has prepared me for the job I have now. I took a couple of your business classes and have to say you have been an incredible teacher. We provide fire and emergency medical services for the Army in Kuwait but what has excelled me to the position I am at now was your business training. When I first arrived in Kuwait the fire department had no budget for medical supplies. Now I have established a fully accessible warehouse with high and low stock systems a fully integrated system that lets our fire department heads know what has been ordered what the cost will be the time is takes and any cheaper alternatives within the military ordering system. What gave me the idea was in Small Business Class the computer program we used that tracked and followed how to market and sell computers.....the simulator. We tracked our performance with other colleges. Well now I run medical supplies for all of Kuwait and have purchased 17 ambulances and learned how to add fixed and variable costs. I have a $5million dollar budget and have learned how to cut costs effectively while continuing the quality of medical care for our soldiers. We have been able to return numerous soldiers back home to their families with the medical equipment I have purchased. I know this was long but thank you, your instruction has made a difference.

Paul Fonseca  
ASG–Kuwait Fire and Emergency Services  
EMS Program Manager  
Firefighter/Medic

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