PROPOSED AGENDA

A. Call to Order, Dr. Gramberg

B. Roll Call

C. Introduction of Visitors
   1) Community Comments

D. Board Chairperson Comments
   1) Copy of Nebraska Open meetings Act available at Back of Room

E. Consent Calendar
   1) Review Contents of Consent Calendar
      a) Agenda
      b) Excuse Absent Board Member(s)
      c) Minutes
         1) Regular Meeting, October 19, 2011
      d) Claims
         1) WCCA Unrestricted Fund - $1,845,657.36
         2) WCCA Restricted Fund - $50,572.63
         3) WCCA Federal Fund - $2,133.63
         4) WCCA Agency Fund - $24,554.37
         5) WCCA Loan Fund - $ -0-
         6) WCCA Plant Fund - $373,759.00
         7) WCCA Auxiliary Fund - $253,887.48
      e) City Planning Commission Reports
      f) Reports and Proposals
         1) From the Students
         2) From the Faculty
         3) From the Administration
         4) From the Board

REGULAR MEETING

November 16, 2011

12:00 P.M. – LUNCH
The Plex
Harms Advanced Technology Center
Western Nebraska Community College
Scottsbluff Campus
2620 College Park
Scottsbluff Nebraska

1:00 P.M. – REGULAR MEETING
Boardroom
Western Nebraska Community College
Scottsbluff Campus
1601 East 27th Street
Scottsbluff, Nebraska

(Pages 1 – 1dd)

(Pages 1 – 15)

(Pages 15 - 18)

(Pages 18 - 19)

(Pages 19 - 20)

(Pages 20)

(Pages 20 - 24)

(Pages 2 – 2a)
E. Consent Calendar - Cont

2) Approval of Consent Calendar

3) Consideration of Items Extracted from Consent Calendar

F. Bid Consent Calendar

1) Review Contents of Bid Consent Calendar
   a) #12-SE-10 -- Adobe CLP 5 Membership #4400271557 Purchase
   b) #12-VEH-11 -- New Three-Quarter Ton Truck
   c) #12-VEH-15 -- New Four-Door Sedans

2) Approval of Bid Consent Calendar

3) Consideration of Items Extracted From Bid Consent Calendar

G. Personnel Consent Calendar

1) Review Contents of Personnel Consent Calendar
   a) Resignation(s): - None
   b) Appointment(s): - None

2) Approval of Personnel Consent Calendar

3) Consideration of Items Extracted from Personnel Consent Calendar

H. Reports/Recommendations from Budget and Finance Committee – Mr. Daniels, Mr. Knapper

1) Professional Services Agreement with Building Energy Solutions and Technology, Inc. (Energy Grant – Federal ARRA Funding)

I. Western Community College Area Board of Governors – Dr. Gramberg

1) Redistricting of WCCA Election Districts
   (Based on 2010 Census) - Dr. Holcomb, Mr. Groshans

   (Handout)
WCCA Board of Governors
Page 3
Agenda – November 16, 2011

I. Monitoring Reports

1) 2010 – 2011 Audited Annual Reports – Mr. Knapper, Mr. Koehler, Ms. Thompson (Handout)
   a) F.T.E.
   b) Financial

2) Community College Survey of Student Engagement – Mr. Gaalswyk
   a) Summary of Survey Results, 2007, 2009, and 2011 (Pages 5 – 5b)

3) Funding Formula – Dr. Gramberg, Dr. Holcomb
   a) Meeting with Senator Adams
   b) November 7, 2011

4) Nebraska Community College Association – Mr. Daniels, Dr. Gramberg, Ms. Ostrander, Dr. Perkins, Mr. Stickney, Ms. Wisniewski
   a) Annual Meeting/Legislative Seminar
      1) November 1 & 2, 2011
      2) Grand Island, NE
   b) Board of Directors Meeting - Dr. Gramberg, Dr. Perkins
   c) Approval of 2012 Dues (Page 6)

5) Association of Community College Trustees – Dr. Perkins
   a) Letter of Support for Nomination to Board of Directors
      1) Mr. Robert Feit, Southeast Community College

J. Board Member Comments

K. President’s Comments

L. Upcoming Meetings

1) Association of Community College Trustees
   a) 2012 National Legislative Summit
      1) February 13 – 16, 2012
      2) Marriott Wardman Park Hotel, Washington, DC
I. Upcoming Meetings - Cont

2) Nebraska Community College Association

   a) Regular Meetings
      1) First Quarter Meeting
         a) January 25, 2012
         b) Lincoln, NE
      2) Second Quarter Meeting
         a) May 7, 2012
         b) Broken Bow, NE
      3) Third Quarter Meeting
         a) August 13, 2012
         b) South Sioux City, NE
   b) Annual Meeting Legislative Seminar
      1) November 12 and 13, 2012
      2) North Platte, NE

M. Next Regular Meeting: Wednesday, December 21, 2011, 1:00 p.m., Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

N. Adjournment
MINUTES OF MEETING
BOARD OF GOVERNORS
WESTERN COMMUNITY COLLEGE AREA

TIME AND PLACE
ROLL CALL
NOTICE OF MEETING

A regular meeting of the Western Community College Area Board of Governors was held at 1:05 p.m., on Wednesday, November 16, 2011, in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, located at 1601 East 27th Street, in the City of Scottsbluff, in the County of Scotts Bluff, in the State of Nebraska, as per the publicized notice in the Star-Herald, on Saturday, November 12, 2011, with the following members present: Timothy H. Daniels, F. Lynne Klemke, L. Paul Leseberg, Jack L. Nelson, Jecca R. Ostrander, Alexander D. Pavlista, M. Thomas Perkins, Richard G. Stickney, Julienne K. Watworth, Jane N. Wisniewski, Meryl L. Gramberg, Chairperson. Absent: None. Student Representatives present: None. Faculty Representatives present: Guy Wylie, Scottsbluff Campus; Rich Cecava, Sidney Campus. College staff present: Todd R. Holcomb, William D. Knapper, Coral E. Richards, David E. Groshans, Terry B. Gaalswyk, Paul G. Jacobsen, Susan K. Yowell, Paula J. Abbott, Judith L. Amoo, David R. Koehler, Linda Roelle. Absent: Richard A. Douglas, College Attorney.

A current agenda was available in the College President’s office and the Board Secretary’s office on the Scottsbluff Campus at the time of the publicized notice.

QUORUM

Dr. Gramberg declared quorum was present for the transaction of business.

VISITORS

Visitors were: Maunette Loeks, Jada Thompson, Scottsbluff.

COMMUNITY COMMENTS

Dr. Gramberg asked for comments from the community. There were none.

BOARD CHAIRPERSON COMMENTS

Dr. Gramberg announced that for public information there is a copy of the Nebraska Open Meetings Act available on the table at the back of the room.

Dr. Gramberg reported there were six Board members and four staff members from the Western Area who attended the Nebraska Community College Association Annual meeting held in Grand Island on November 1 and 2, 2011. He remarked it was an excellent meeting. One of the highlights of the Awards Ceremony was presentation of the 2011 NCCA Governor’s Award to Ms. Wisniewski. Dr. Gramberg congratulated Ms. Wisniewski for this well-deserved recognition.
Ms. Wisniewski thanked the Board for the wonderful honor and remarked she was very surprised to be selected to receive this award. She commented this award was made even more special by the fact that several years ago her father, Mr. Clark N. Williams, had received the same award.

Dr. Gramberg reviewed the contents of the Consent Calendar which contain the following item(s):

1) Agenda, November 16, 2011
2) Excuse Absent Board Member(s) – None
3) Minutes
   a) Regular Meeting, October 19, 2011
4) Claims
   a) WCCA Unrestricted Fund - $1,845,657.36
   b) WCCA Restricted Fund - $50,572.63
   c) WCCA Federal Fund - $2,133.63
   d) WCCA Agency Fund - $24,554.37
   e) WCCA Loan Fund - $0-
   f) WCCA Plant Fund - $373,759.00
   g) WCCA Auxiliary Fund - $253,887.48
5) City Planning Commission Reports
6) Reports and Proposals
   a) From the Students
   b) From the Faculty – Attachment A – A-1
   c) From the Administration
   d) From the Board

Dr. Gramberg inquired if there were any item(s) on the Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

Mr. Leseberg moved the Consent Calendar be approved as submitted. Seconded by Mr. Nelson. The vote was, Yes: Daniels, Klemke, Leseberg, Nelson, Ostrander, Pavlista, Perkins, Stickney, Walworth, Wisniewski, Gramberg. No: None. Absent: None. Motion carried.

There were no items extracted from the Consent Calendar.

Dr. Gramberg reviewed the contents of the Bid Consent Calendar which include the following bids:

1) #12-SE-10 – Adobe CLP 5 Membership #4400271557
   Purchase – Attachment B
2) #12-VEH-11 – New three-Quarter Ton Truck – Attachment C
3) #12-VEH-15 – New four-Door Sedans – Attachment D

Dr. Gramberg inquired if there were any item(s) on the Bid Consent Calendar which any Board member wished to have removed for separate consideration. There were none.

Mr. Daniels reported the Budget and Finance Committee met earlier today to review the bids. He reported the Committee is recommending the Bid Consent Calendar be approved as presented.

Mr. Daniels moved the Bid Consent Calendar be approved as presented. Seconded by Ms. Wisniewski. The vote was, Yes: Klemke, Leseberg, Nelson, Ostrander, Pavlista, Perkins, Stickney, Walworth, Wisniewski, Daniels, Gramberg. No: None. Absent: None. Motion carried.

There were no items extracted from the Bid Consent Calendar.

There were no items on the Personnel Consent Calendar.

Mr. Daniels reported during the meeting held earlier today, the Budget and Finance Committee also reviewed a Professional Services Agreement between the College and Building Energy Solutions and Technology. Mr. Daniels asked Mr. Knapper to explain the agreement.

Mr. Knapper reported the College has received a Nebraska Department of Energy Grant in the amount of $450,000. He commented this grant was included as a revenue source in the 2011-2012 Capital Fund which the Board adopted on September 14, 2011. Mr. Knapper explained that under the terms of the grant, the College is obligated to use Building Energy Solutions and Technology as the consultant. Mr. Knapper reported the agreement will be funded by the grant.

In response to a question from the Board, Mr. Knapper reported the agreement includes improvements to the heating and cooling systems in the Main Building and Pioneer Hall on the Scottsbluff Campus. The agreement also includes replacing T-12 light bulbs with T-8 lights and
electronic ballasts. These improvements will result in energy savings to the institution. Total cost of the agreement will be subject to the amount of work completed, but will not exceed the total amount of the grant funds. Mr. Knapper reported Mr. Douglas has reviewed and approved the terms of the agreement.

Mr. Daniels reported the Budget and Finance Committee is recommending the Board approve the Professional Services Agreement between the College and Building Energy Solutions and Technology, Inc., as presented.

Mr. Daniels moved the Board accept the recommendation of the Budget and Finance Committee to approve the Professional Services Agreement between the College and Building Energy Solutions and Technology, Inc., as presented. Seconded by Mr. Stickney. The vote was, Yes: Leseberg, Nelson, Ostrander, Pavlista, Perkins, Stickney, Walworth, Wisniewski, Daniels, Klemke, Gramberg. No: None. Absent: None. Motion carried.

Dr. Holcomb reported when the results of the 2010 Census became available last June, some of the Western Community College Area Board of Governors election districts exceeded the five percent allowable variance from the average district population. Dr. Holcomb reported this necessitated some revision of district boundaries within the Area. Dr. Holcomb reported the proposed revisions do not adversely affect the existing Board members. Dr. Holcomb asked Mr. Groshans to present the proposed districts based on the 2010 Census.

Mr. Groshans referred Board members to the handout materials which include a Comparison Between Current WCCA Districts and Proposed WCCA Districts.

Mr. Groshans reported every ten years, after the United State Census is completed, the College is required to examine the election districts within the Western Area to assure that they are divided into five election districts that are as nearly equal in population as may be practical and each district is contiguous and compact. Additionally, if any of the election districts have more than a five percent variance from the average district population then redistricting is required to bring each of the five election districts into more equal population. Mr. Groshans reported further Nebraska Statutes require that the redistricting be completed prior to November 26, 2011.
Mr. Groshans reported that he, Dr. Holcomb, Mr. Douglas and Ms. Richards have developed a proposal to redistrict the five Western Community College Area Board of Governors election districts to comply with Nebraska Statutes. He reported the proposed election districts remain contiguous and compact, do not require the home district of any sitting Board members to be changed, and have total populations with less than a two percent variance from the average Area population of 17,892.

Mr. Groshans reviewed the proposed election districts and the changes in the boundaries from the current districts.

**District One:** Cherry County - Merriman, Russell, King, Mother Lake, Cody, Barley, Gillaspie, Lacey, portion of Wells precincts; Dawes County - All precincts; Grant County - All precincts; Sheridan County - All precincts; Sioux County - All precincts.

There are no changes to the District One boundaries.

**District Two:** Cheyenne County - All precincts; Deuel County - All precincts; Garden County - All precincts; Kimball County - All precincts; Morrill County - Broadwater precinct.

The change to the District Two boundaries is: 1) The addition of the Broadwater precinct in Morrill County.

**District Three:** Box Butte County - All precincts; Morrill County - East Bayard, East Camp Clark, Gilchrist, Haynes, North Camp Clark, Redington, West Bayard, West Camp Clarke precincts; Scotts Bluff County - Dewey Tabor, Minatare I & II, Highland precincts.

The changes to the District Three boundaries are: 1) The removal of the Broadwater precinct in Morrill County and Castle Rock B precinct in Scotts Bluff County; and 2) The addition of Dewey Tabor and Minatare I & II precincts in Scotts Bluff County.

**District Four:** Banner County - All precincts; Scotts Bluff County - Fanning, Ford A & B, Gering Rural, Gering I, Gering II, Gering III, Gering IV, Kliowa-Lyman, Mitchell Rural, Mitchell I, Mitchell II, Morrill, Roubadeau, Terrytown, Castle Rock A, Castle Rock B precincts.

The changes to the District Four boundaries are: 1) The
removal of Funston precinct in Scotts Bluff County; and 2) The addition of Castle Rock B precinct in Scotts Bluff County.

**District Five:** Scotts Bluff County - Scottsbluff 1, Scottsbluff 2, Scottsbluff 3, Scottsbluff 4, Scottsbluff 5, Scottsbluff 6, Scottsbluff 7, Scottsbluff 8, Funston, East Winter Creek, West Winter Creek precincts.

The changes to the District Five boundaries are: 1) The removal of Dewey Tabor and Minatare I & II precincts in Scotts Bluff County; and 2) The addition of Funston precinct in Scotts Bluff County.

**At Large:** All voting precincts in the Western Community College Area.

Mr. Groshans reported the total population of the Western Community College Area is 89,463 based on the 2010 United States Census compared to 92,291 based on the 2000 United States Census.

Mr. Groshans referred the Board members to the handout material which includes a proposed resolution that, if adopted, would redistrict the five Western Community College Area Board of Governors election districts as was presented.

Ms. Wisniewski moved the Board adopt the following Resolution:

Pursuant to Section 85-1512 R.R.S., 1943, the Board of Governors of Western Community College Area does hereby redistrict the five election districts as follows:

**District No. 1:** Dawes County - All precincts; Grant County - All precincts; Sheridan County - All precincts; Sioux County - All precincts; Cherry County - Merriman, Russell, King, Mother Lake, Cody, Barley, Gillaspie, Lackey, portion of Wells precincts.

**District No. 2:** Cheyenne County - All precincts; Deuel County - All precincts; Garden County - All precincts; Kimball County - All precincts; Morrill County - Broadwater precinct.

**District No. 3:** Box Butte County - All precincts; Morrill County - East Bayard, East Camp Clark, Gilchrist, Haynes,
North Camp Clark, Redington, West Bayard, West Camp Clarke precincts; Scotts Bluff County - Dewey Tabor, Minatare I & II, Highland precincts.

District No. 4: Banner County - All precincts; Scotts Bluff County - Fanning, Ford A & B, Gering Rural, Gering I, Gering II, Gering III, Gering IV, Kliowa-Lyman, Mitchell Rural, Mitchell I, Mitchell II, Morrill, Roubadeau, Terrytown, Castle Rock A, Castle Rock B precincts.

District No. 5: Scotts Bluff County - Scottsbluff 1, Scottsbluff 2, Scottsbluff 3, Scottsbluff 4, Scottsbluff 5, Scottsbluff 6, Scottsbluff 7, Scottsbluff 8, Funston, East Winter Creek, West Winter Creek precincts.

At Large: All voting precincts in the Western Community College Area.

Western Community College Area finds that the above described election districts are nearly equal in population as may be practical and each area is contiguous, compact, and substantially equal in population.

Pursuant to Section 85-1512, R. S., 1943, the appropriate information pertaining to each district shall be transferred to the Secretary of State and to the appropriate election officials within each county.

Seconded by Dr. Perkins. The vote was, Yes: Nelson, Ostrander, Pavlista, Perkins, Stickney, Walworth, Wisniewski, Daniels, Klemke, Leseberg, Gramberg. No: None. Absent: None. Motion carried.

(A copy of the duly executed Resolution is attached in the official minute book.)

Mr. Knapper introduced Ms. Jada Thompson, of Contrymen Associates, P.C., who conducted the College audits for the Fiscal Year ending June 30, 2011.

Mr. Knapper also introduced Mr. David R. Koehler, Accounting Services Director, who began his employment with the College in June. Mr. Knapper commented that high praises need to be heaped on Mr. Koehler for his good work to get ready for the audits. Mr. Koehler has worked diligently to prepare the necessary records that allowed the College to have an unqualified opinion on all of the audits. Mr. Knapper commended Mr. Koehler for his good
work, and thanked him for a job well done which required many long hours.

Ms. Thompson congratulated Ms. Wisniewski as the recipient of the 2011 Nebraska Community College Association Governor's Award.

Ms. Thompson reported the College received an unqualified opinion on the State of Reimbursable Full-Time Equivalent Student Enrollment & Reimbursable Educational Units (F.T.E.) and on the Financial Statements. She reported the Western Nebraska Community College Foundation is a legally separate tax exempt component unit of the College so the financial statements of that organization are also audited.

Ms. Thompson reported the auditor works for the Board of Governors rather than the College administration. She reported the auditing process begins in July of each year with the F.T.E. audit, which is required to be filed with the State of Nebraska by August 15, and concludes with the filing of the audited Financial Statements on October 15. Ms. Thompson reported that she reviewed the audited reports for the Full Time Equivalent Student Enrollment & Reimbursable Educational Units and Financial Statements earlier today with the Board of Governors Audit Committee. She referred Board members to the handout materials which include copies of the 2010 – 2011 Audited Reports, and remarked she will not review the reports at this time unless the Board members have specific questions about the reports.

Ms. Thompson reported the College accounting staff members worked efficiently with the auditors and the process went well. She reported there were some minor adjusting journal entries that needed to be made and remarked that Mr. Koehler's goal for next year is to have no need for any adjusting entries. Ms. Thompson gave kudos to Mr. Knapper, Mr. Koehler, Ms. Siegfried and the entire accounting services staff. She remarked they are very efficient and easy to work with, and the College is fortunate to have them as employees.

Ms. Thompson asked for questions from the Board. There were none.

Ms. Ostrander moved the Board accept the audited Statements of Reimbursable Full-Time Equivalent Student Enrollment and Reimbursable Educational Units, June 30,
2011 & 2010, as presented. She further moved the Board commend Mr. Knapper, Mr. Koehler, and the Business Office staff members for their diligence and hard work to prepare the appropriate records for this audit. Seconded by Dr. Perkins. The vote was, Yes: Ostrander, Pavlista, Perkins, Stickney, Walworth, Wsniewski, Daniels, Klemke, Leseberg, Nelson, Gramberg. No: None. Absent: None. Motion carried.

Ms. Ostrander moved the Board accept the audited Financial Statements, June 30, 2011 – 2010, as presented. She further moved the Board thank and commend Mr. Knapper, Mr. Koehler, and the Business Office staff for their thorough preparation of the financial records for this audit. Seconded by Mr. Nelson. The vote was, Yes: Pavlista, Perkins, Stickney, Walworth, Wsniewski, Daniels, Klemke, Leseberg, Nelson, Ostrander, Gramberg. No: None. Absent: None. Motion carried.

Mr. Gaalswyk referred Board members to the mailed packet which contains a summary of the College's results across five benchmarks in the Community College Survey of Student Engagement. Mr. Gaalswyk reported the Survey instrument is administered alternating years during the spring semester. The College first administered the instrument in 2007, and subsequently in 2009 and again in 2011. Mr. Gaalswyk remarked the information being presented to the Board members today will also be presented at College faculty meetings, division meetings, and the Academic Practices team meetings.

Mr. Gaalswyk reported the results are provided in light of the Survey Cohort (699 participating community colleges) and colleges of similar size, i.e. small colleges. He reported in 2011, the College's results increased in all five benchmarks. He asked the Board to note a test of significance is not provided for the aggregate scores, but he indicated he would make note of certain questions within each benchmark wherein the College's results were notably different than the peer institutions.

The Benchmark "Active and Collaborative Learning" seeks student responses to questions such as "how often they work with other students on projects outside of class", "do they ask questions in class", and "how often they made a class presentation." The College has been below its peer institutions in this category, but he was pleased to report progress is being made. He commented that even though
this metric has been improving, the College's results are not-
tably below the Cohort and small colleges' responses.

Mr. Gaalswyk reported results for the Student Effort Bench-
mark have also improved. Students respond to questions
such as "prepared two or more drafts of a paper", "came
to class without completing the reading", and they also re-
port their "frequency of attending tutoring sessions, com-
puter labs and/or writing and math labs." Mr. Gaalswyk re-
ported College students reported using the College’s tutor-
ing services significantly more than the College’s peer insti-
tutions.

Mr. Gaalswyk reported the College’s results for the Aca-
demic Challenge Benchmark continue to improve. In this
benchmark, questions such as "worked harder than you
thought you could to meet an instructor’s standards, “ap-
plying theories or concepts to practical problems”, "num-
bers of reading and writing assignments completed" are
surveyed. Mr. Gaalswyk noted the College’s individual
question results were not notably different than the Col-
lege’s peer institutions.

Mr. Gaalswyk reported the fourth benchmark, is "Student –
Faculty Interaction", and again the College’s aggregated
results improved when students were asked “did they dis-
cuss their grades and assignments with their teacher”, “did
they receive prompt feedback from their instructors”, and
“did they work with instructors on activities other than as-
signments.”

Mr. Gaalswyk reported the fifth benchmark requests stu-
dents’ responses regarding “Support for Learners.” He re-
ported most notably students responded that the College
does a good job “providing the support you need to afford
your education.”

Mr. Gaalswyk reported the 2011 Survey instrument con-
tained pilot questions regarding "promising practices."
Those questions are specific to research based institutional
practices which have been shown to significantly impact
student success and retention. Mr. Gaalswyk reported the
final two pages of the summary report highlight Special-
Focus Questions incorporated into the 2011 Survey which
have been identified as "promising practices" affecting
student success and retention. The special-focus items eli-
tated new information about students’ experiences
associated with early registration, orientation, freshman
Mr. Gaalswyk reported no comparative information was provided as the Survey team of researchers is still refining the questions. However, Mr. Gaalswyk commented it is important to note that in light of Dr. Holcomb’s and the Board of Governors’ interest in improving the College retention rate, the College has begun implementing three strategies through the College’s Retention Team specific to the “promising practices” questions.

Mr. Gaalswyk pointed out “Promising Practice Question Two” examines student participation in orientation programs and reported that under Dr. Yowell’s leadership the College is aligning resources and responsibilities to enhance the orientation program for the Fall 2012 semester. Mr. Gaalswyk reported further “Promising Practice Question Three” is specific to an initiative under the direction of Mr. Mario Chavez. Last spring Mr. Chavez piloted a “first-year experience” initiative for a small number of residential students taking a significant number of developmental courses. During the Fall 2011 Semester, Mr. Chavez has been busy refining this initiative. Mr. Gaalswyk reported under the leadership of the Dean of Instruction, Mr. Garry Aikire, and the assistance of the Academic Enrichment division faculty “Promising Practice Question Five” has taken root. Specifically, a redesign of the College’s Student Success course and during the Spring 2012 piloting of the improved course as a co-requisite requirement for students who test into the College’s Basic Reading classes.

Mr. Gaalswyk thanked the College faculty and academic leaders for their deliberate actions in trying to affect these Survey results over the past five years. He extended a special thank you to Ms. Barkeloo and a team of volunteers for administering the Survey instruments to over 500 students enrolled in day and evening classes during the Spring 2011 semester.

Dr. Gramberg thanked Mr. Gaalswyk for his report. He remarked it is important for Board members to know what is happening between faculty and students.

Board members commented information contained in the Survey results is valuable as marketing information. Board members remarked it is noteworthy that the College has made improvement when comparing the College with the Survey Cohort.
Dr. Holcomb reported that he and Dr. Gramberg continue to travel to Lincoln, NE, to meet with Senator Adams and the College Presidents and Board Chairpersons from the other Nebraska Community Colleges. He reported the meetings are going well. The next meeting will be held on Monday, November 21, 2011.

Dr. Gramberg reported Senator Adams desires to have agreement reached on a funding formula by the end of the year. The formula would then be presented to the Legislature’s Education Committee. The formula would become effective for the next biennium.

In response to a question from the Board, Dr. Gramberg and Dr. Holcomb reported representatives from all six of the Nebraska Community Colleges are participating in the meetings.

Board members Daniels, Gramberg, Ostrander, Perkins, Stickney, and Wisniewski attended the Nebraska Community College Association Annual Meeting/Legislative Seminar that was held on Grand Island, NE, on November 1 and 2, 2011. They reported it was an excellent conference and time well spent. Because of the Special Legislative Session, the state senators were unable to participate.

The Awards Ceremony was a high light for the Western Area. Board members extended congratulations to Ms. Wisniewski who was chosen as the recipient of the 2011 Governor’s Award. They remarked the Award presented in recognition of her service and dedication is well deserved. Mr. Fred Hoppe, a 1975 graduate of the College, was chosen to receive the Distinguished Alumni Award from the Western Area. Mr. Hoppe is an artist/sculptor who specializes in bronze works. He is known both nationally and internationally for his work. In his acceptance speech, Mr. Hoppe told of how the administration had welcomed him and of his appreciation for the College. Board members commented the recognition of distinguished alumni from each community college area demonstrates that Nebraska Community Colleges do a good job to prepare students for life. Dr. Bumphus, the keynote speaker, assisted with the awards presentations and remarked he had never attended a meeting where alumni were honored.

The keynote speaker was Dr. Walter Bumphus, President and Chief Executive Officer of the American Association of Community Colleges. Board members reported he is an
incredible speaker with a passion for community colleges. Board members reported the opportunity, along with other Nebraska Community College Board members, administrators and staff to participate in a 21st Century initiatives listening session with Dr. Bumphus was very interesting and informative. They reported Dr. Bumphus was impressed with the meeting and how Board members were willing to discuss anything and everything. Board members remarked that having Mr. Baimes and Dr. Bumphus listen to their comments offered an opportunity for Nebraska community colleges to be connected with what is taking place in Washington, DC. Both gentlemen were left with a positive impression of Nebraska community colleges.

Board members expressed appreciation for the opportunity to attend the meeting and to interact with Board members from the other Nebraska Community Colleges.

Dr. Perkins reported the Nebraska Community College Association Board of Directors discussed and recognized that, since membership in the Association is no longer required by Nebraska Statutes, it may be necessary to re-organize the Association as a private non-profit organization. Such a re-organization will require changes to the Association policies and By-Laws. Dr. Perkins commented Mr. Baack, Executive Director, was on medication for pain associated with gall stones.

Dr. Perkins referred Board members to the mailed packet of information which includes the Nebraska Community College Association Fiscal Year 2012 Area Dues. Dr. Perkins reported the 2012 Association Budget was approved on November 2, 2011. The Western Area membership dues to support the budget are $45,005.69. This amount represents 14.67 percent of the total. Dr. Perkins commented the 2012 Association budget is two percent less than the 2011 budget.

Dr. Perkins moved the Board approve payment of the Western Area share of the Nebraska Community College Association dues in the amount of $45,005.59. Seconded by Ms. Wisniewski. The vote was, Yes: Perkins, Stickney, Walworth, Wisniewski, Daniels, Klemke, Leseberg, Nelson, Ostrander, Pavlista, Gramberg. No. None. Absent: None. Motion carried.
Dr. Perkins reported Mr. Robert Feit, a Southeast Community College Board member, has represented the Western Region on the Association of Community College Trustees Board of Directors. Mr. Feit is completing his first three-year term of office, and is eligible for and seeking nomination for a second three-year term. Dr. Perkins remarked as a part of the nomination process, letters of support are required.

Dr. Perkins commented that he served two terms as an Association Western Region Director and Mr. Feit has served one-term making a total of nine years that Nebraska Community Colleges have represented the Western Region on the Association Board of Directors. Dr. Perkins recommended the Western Area Board support Mr. Feit's nomination to the Association Board of Directors.

Dr. Perkins moved the Board direct the Chairperson to submit a Letter of Support for Mr. Robert Feit’s nomination to the Association of Community College Trustees Board of Directors representing the Western Region. Seconded by Mr. Daniels. The vote was, Yes: Stickney, Waiworth, Wisniewski, Daniels, Klemke, Leseberg, Nelson, Ostrander, Pavlista Perkins, Gramberg. No: None. Absent: None. Motion carried.

Dr. Gramberg asked for Board Member Comments.

Dr. Perkins reported he attended the five-year reunion for the Powerline Program which was held on November 5, 2011. Dr. Perkins reported that he wished Dr. Corum were at the Board meeting today so he could be recognized for the outstanding job he is doing. Dr. Corum is currently an instructor in the Powerline program as well as serving as the Alliance Campus Director.

Mr. Daniels remarked he had the privilege to participate in the Friday evening National Day of Remembrance ceremony. He reported the young people did a marvelous job of planning this event. They deserve accolades for a job well done.

Dr. Gramberg asked for President’s Comments.

Dr. Holcomb reported he was pleased to announce the College was named number one among two-year colleges for veterans in the United States. He commented this is an amazing honor for the College in support of our nation’s military veterans and military connected students.
Dr. Holcomb reported following the 10th anniversary of September 11th, the College and the Student Veterans Organization joined a nationwide grass-roots effort to honor American service men and women who paid the ultimate sacrifice in Iraq and Afghanistan during the past decade. He reported the College was only one of two schools in Nebraska participating in this national event. Dr. Holcomb reported on Friday, November 11, 2011, approximately 30 campus and community volunteers read the names of the more than 6,200 casualties of Operation Enduring Freedom and Operation Iraqi Freedom (now called Operation New Dawn) at the National Day of Remembrance. On Friday evening (November 11, 2011) a special ceremony was organized by the Student Veteran Organization to honor specifically those fallen soldiers from Nebraska. The ceremony included a short tribute to the young men and women from Nebraska that are casualties of Operation Enduring Freedom and Operation Iraqi Freedom.

Dr. Holcomb reported the men's soccer team had its season ended by Otero Junior College in the Region IX Tournament semifinals. The women's soccer team had its season ended by Laramie County Community College in the championship match of the Region IX Tournament. The Region IX men's and women's soccer tournaments were held in Rock Springs, WY.

Dr. Holcomb reported the Cougar basketball season has begun for both the men's and women's teams.

Dr. Holcomb reported the College Forensics (Speech) Team began its 2011 – 2012 competition and performance season with a trip Casper, WY to participate in the Pioneer Invitational Tournament held Casper College on October 2 and 8, 2011. The Team also traveled to Colorado College in Colorado Springs, CO, to participate in the Al Johnson Invitational Tournament on October 28 – 30, 2011.

Dr. Holcomb reported several College students are attending the Nebraska Music Educators State Conference Clinic in Lincoln, on November 15 through 18, 2011. Ms. Rita Stinner, College Music Program Director is the National Association of future Music Educators Advisor.

Dr. Holcomb reported Governor Heinemann recently appointed Mr. Brian Croft, English Instructor, to the Nebraska State Historical Society Board of Trustees.
Dr. Holcomb reported Mr. Fred Hoppe was one of the Nebraska Community College Association Distinguished Alumni recognized at the Association's Annual meeting in Grand Island on November 1 and 2, 2011. Mr. Hoppe graduated from Nebraska Western College (now Western Nebraska Community College) with an Associate of Arts Degree in 1975. Mr. Hoppe is an artist who specializes in bronze work. His sculptures can be found all over the world. He created the University of Nebraska-Lincoln Memorial Stadium sculptures and a sculpture in front to Morrill Hall at the University. Another location where Mr. Hoppe's work can be found is the War Memorial Museum at Branson, Missouri.

Dr. Holcomb reported a very surprised Ms. Wisniewski, received the Nebraska Community College Association Governor's award. He remarked Ms. Wisniewski is very deserving of this award with her many years of service to the community and to the College. He remarked this is the same award that her father received.

Dr. Holcomb reported Dr. Walter Bumpus, President and Chief Executive Officer of the American Association of Community Colleges, assisted with the awards presentation. Dr. Bumpus also held a 21st Century initiatives listening session with Nebraska Community College Board members administrators and staff at the annual meeting.

Dr. Holcomb reported there was a public send-off for the College Volleyball Team on Monday, November 14, 2011. The team departed shortly after 11 a.m. for their 13th straight trip to the national tournament. The tournament is held in West Plains, MO. The Cougars first match is against West Texas College on Thursday morning, November 17, 2011.

Dr. Holcomb reported the College is one of twelve Nebraska colleges and universities that are founding members of the new Nebraska Campus Compact, an affiliate of a national organization that promotes service learning and civic engagement among college students. He remarked that civic engagement is loosely defined as connecting classroom learning with the opportunity to make a difference in the quality of life in a community. A key aspect of developing a sense of civic engagement is mentored service-learning, where students are guided into deeply reflecting on their experiences so as to understand and apply classroom knowledge to real world problems.
Dr. Holcomb reported the Western Nebraska Powwow was held on Saturday, November 12, 2011, at the Harms Advanced Technology Center. The Powwow featured several dance competitions and a native storyteller. He commented the Powwow was a great opportunity for the community and the College to share in the rich diversity of the region.

Dr. Holcomb announced the College Instrumental Music Program will present "Dancin' Around the World" on Saturday, November 19, 2011, at the Gering Civic Center. This one night only dinner and show is the third annual Fall Ball showcasing all of the Instrumental Music ensembles under the direction of Dr. Nathaniel Johnson.

Dr. Holcomb reported the approximately seventy-five people celebrated a five-year reunion of the Powerline program on November 5, 2011. In attendance were current and former students, representatives from the electric industry and program donors. The celebration was held at the West Side Events Center in Alliance, NE.

Dr. Gramberg reminded Board members of the following upcoming meetings:

1) The Association of Community College Trustees 2012 National Legislative Summit to be held on February 13 – 16, 2012, at the Marriott Wardman Park Hotel in Washington, DC.

Ms. Richards asked Board members to advise her whether or not they will be attending the meeting by December 1, 2012, so their travel can be approved by the Board at the December meeting. Dr. Perkins is planning to attend the Summit.

2) The Nebraska Community College Association Regular meetings to be held as follows: 1) First Quarter Meeting - January 25, 2012, at Lincoln, NE; 2) Second Quarter Meeting - May 7, 2012, at Broken Bow, NE; and 3) Third Quarter Meeting - August 13, 2012, at South Sioux City, NE.

3) The Nebraska Community College Association Annual Meeting/Legislative Seminar to be held on November 12 and 13, 2012, at North Platte, NE.
The next Regular meeting of the Western Community College Area Board of Governors will be held on December 21, 2011, at 1:00 p.m., in the Boardroom, Western Nebraska Community College, Scottsbluff Campus, 1601 East 27th Street, Scottsbluff, Nebraska.

The meeting was adjourned by unanimous consent at 2:18 p.m.

Meryl L. Gramberg, Chairperson

Coral E. Richards, Secretary
SCOTTSTULL CAMPUS FACULTY REPRESENTATIVE REPORT TO THE WCCA BOARD OF GOVERNORS FOR NOVEMBER 2011

Brian Croft, WNCC English Instructor, was appointed by Governor Dave Heineman to a position on the Nebraska State Historical Society Board of Trustees. Brian has previously served as a member of the board on our local North Platte Valley Museum and was nominated for the state board position on the basis of his good work there.

Patricia Ennis, WNCC Speech and Theater Instructor, invites all members of the board and WNCC family to attend this year’s performance of Charles Dickens’ *A Christmas Carol*. The performance this year has been adapted for the stage by Patricia and Byron Allen, WNCC adjunct Theater Instructor. All performances are free as an annual gift from the theater department to the community. Two performances for local schools will be on November 30 and December 1. Reservations for six hundred students have already come in for the two performances. Performances open to the public will be on December 3, 4, and 5 at the Midwest Theater in downtown Scottsbluff. There will be an additional performance for the Alliance community in the new Alliance High School Center for the Performing Arts on December 11.

Rita Stinner reports another successful Varsity Vocalise Showcase October 21st and 22nd at the Gering Civic Center. The performances were very well attended (as usual they sold out) and, for the first time in recent years, featured only current vocal music students. This annual fall fundraiser showcases the high level of vocal music talent at WNCC and in our region. All four vocal music ensembles then participated in a fall tour which visited Mitchell, Bayard, Sidney, and Potter-Dix High Schools on October 24 and 25.

Dean Rindels, WNCC Welding Instructor, reports that his program has offered twelve hours of training for welder certification with a first group of employees from Western Sugar. The training culminated the evening of November 4 with actual certification testing. This training has been very beneficial for Western Sugar and they intend to send a second flight of between eight and ten welders for the same training. Additionally, a smaller and more select group from the first flight will continue with specialized training classes in welding stainless steel tubing in the spring.

Dr. John Corum, WNCC Powerline Instructor, reports that the Powerline students visited the Cody distribution substation in Alliance. The tour included a look at the
new substation transformer, diesel generation facility, SCADA system, electric meter test facility, and the electric warehouse. In addition, the students attended an Excavation training session delivered by Jason Stratman, WNCC Dean of Workforce Development. Two of the TOP club officers (President Zeb Birch and Vice President Robert Sonnie) participated in Senior Day at the Scottsbluff Campus to assist in recruiting for the next Powerline class.

Dr. Bill Spurgeon, WNCC Information Technology Instructor, attended the Midwest Center for Information Technology (MCIT) meeting at the Applied Information Management (AIM) Institute in Omaha in October. Bill has been the site coordinator for WNCC since MCIT’s inception in 2001. MCIT now has a third round of funding from the National Science Foundation to provide stipends for faculty to develop scenarios for problem-based learning involving IT instruction. The goal is to develop scenarios for classes based on real Nebraska business problems with a business partner. They will be peer reviewed for completeness and quality. Bill describes this as an exciting new round of development of our IT instruction with real regional problems concerning IT solutions.

Linda Mattern-Ritts, WNCC Early Childhood Education Instructor reports that the Early Childhood Annual fall conference was held in the HATC on the WNCC Scottsbluff campus on October 21. Almost three hundred educators and caregivers attended. Linda reports that the meal provided by the WNCC food service was excellent. She also commends the WNCC HATC staff and FGB personnel who assisted in arranging and setting up for the conference. Linda and Denee Janda, WNCC Speech Instructor, presented a session on Service Learning at the TRIO Leadership conference October 22. Linda and Denee will be the faculty leads in WNCC’s Service Learning efforts. Linda is also having her students participate in a service learning component in one of her courses this semester. Linda is also involved in student efforts to form a club for Education majors. This club will interact with a similar student organization at CSC. The two clubs and some of the students from the TRIO organization plan to participate together in a common service learning project in the future. The education students published their first newsletter this semester. The newsletter is intended to acquaint the WNCC community with all of the events education students participate in throughout the academic year.
MEMORANDUM

TO: Board of Governors
FROM: William D. Knapper
DATE: November 16, 2011
RE: Board Approval, Bid Number 12-SE-10

On November 7, 2011 bids were received for Adobe CLP 5 Membership #4400271557 Purchase

SPECIFICATIONS: Attached
ACCOUNT NUMBER: 10.1.42000.5334.11
TOTAL BUDGET: $33,000.00

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<td>EnPointe</td>
<td>Gardenia, CA</td>
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<td>Softchoice Corporation</td>
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<td>Digital River Education Services, Inc.</td>
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<td>Software Express</td>
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Recommendation to come from the Finance Committee.
On November 7, 2011 bids were received for one new three-quarter ton truck.

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<th>Make</th>
<th>City / State</th>
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<th>Alternate</th>
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<th>Base Price</th>
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<td>2</td>
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<td>Fremont Motor</td>
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<td>$27,169.85</td>
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Recommendation to come from the Finance Committee.

ATTACHMENT C
MEMORANDUM

TO: Board of Governors
FROM: William D. Knapper
DATE: November 16, 2011
RE: Board Approval, Bid Number 12-VEH-15

On November 7, 2011 bids were received for Four New Intermediate 4-Door Sedans

SPECIFICATIONS: Attached

ACCOUNT NUMBER: 10.1.62010.5611.63 $49,000.00
60.1.65060.5695.76 $25,210.00
60.1.65050.5695.76 $5,226.00

TOTAL BUDGET: $79,436.00

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*DOES NOT MEET SPECIFICATIONS

Recommendation to come from the Finance Committee.